



CITY OF CONWAY, ARKANSAS PLANNING COMMISSION

November 13, 2023 • 6:30pm • 1111 Main Street

Planning Commission meeting procedures (per by-laws adopted July 19, 1993; amended September 20, 2021)

***Order and conduct for public hearings: Following the announcement of the item by the Chair, Planning Staff will present the report findings. Following Staff presentation the Applicant is granted up to 10 minutes for additional presentation with subsequent favorable public comments limited to 3 minutes per person. If opposed parties are present the initial speaker is then granted up to 10 minutes with each subsequent public comment limited to 3 minutes per person. No person shall address the Planning Commission without first being recognized by the Chair and stating his/her name and address for the public record. All questions/remarks shall be made from the podium and addressed through the Chair to the Commission as a whole. Any group with common interest shall select a speaker to address the Commission on behalf of the group; repetitive comments will be limited.*



City of Conway PLANNING COMMISSION

November 13, 2023

PLANNING COMMISSION

Rebekah Fincher, Chair
Laura King, Vice-Chair
Drew Spurgers, Secretary
Alexander Baney
Adam Bell
Mark Ferguson
Latisha Sanders-Jones
Lori Quinn
Ethan Reed
Jensen Thielke

No items on tonight's agenda
are public hearing items.

Call to Order [Planning Commission] and Roll Call.

Finding of a Quorum.

Approval of Minutes. October 16, 2023

I. Announcements/Additional Business

- A. Adoption of 2024 Calendar
- B. Election of Officers for 2024 term
- C. Additional items as decided by the Commission

Adjourn.



1111 Main Street • Conway, AR 72032
 T 501.450.6105 • www.conwayarkansas.gov

2024 Conway Planning Commission Schedule

Application Deadline	Review Comments Available to Applicant	Revisions Deadline	Staff Report Published	Planning Commission Meeting
December 14, 2023 ¹	December 27, 2023	January 4, 2024	January 11, 2024	January 16, 2024 ²
January 19, 2024	January 31, 2024	February 8, 2024	February 15, 2024	February 20, 2024 ³
February 16, 2024	February 28, 2024	March 7, 2024	March 14, 2024	March 18, 2024
March 15, 2024	March 27, 2024	April 4, 2024	April 11, 2024	April 15, 2024
April 19, 2024	May 1, 2024	May 9, 2024	May 16, 2024	May 20, 2024
May 17, 2024	May 29, 2024	June 6, 2024	June 13, 2024	June 17, 2024
June 14, 2024	June 26, 2024	July 5, 2024	July 11, 2024	July 15, 2024
July 19, 2024	July 31, 2024	August 8, 2024	August 15, 2024	August 19, 2024
August 16, 2024	August 28, 2024	September 5, 2024	September 12, 2024	September 16, 2024
September 20, 2024	October 2, 2024	October 10, 2024	October 17, 2024	October 21, 2024
October 18, 2024	October 30, 2024	November 7, 2024	November 14, 2024	November 18, 2024
November 15, 2024	November 27, 2024	December 5, 2024	December 12, 2024	December 16, 2024

- Conway Planning Commission meetings are held the 3rd Monday of each month at 6:30pm.
- All meetings are held in the City Council Chambers of Conway City Hall, 1111 Main Street.
- All applications/submissions are due by 3:00pm on the submission deadline date. The Planning & Development Department receives submissions for planning and subdivision review via the Civic Access Portal at the following link. [APPLY ONLINE](#).
- Incomplete applications will be deferred to another month's agenda. (*refer to applications checklists*)
- The Planning Commission Meeting date associated with the Application Deadline is the earliest an item can be considered by the Planning Commission if Staff determines that all comments have been addressed.
- All comments on public hearing items, received by 4:30pm on the day of the meeting, will be forwarded to the Planning Commission via email. To submit a comment or if you have questions please contact Planning Staff by email at planning@conwayarkansas.gov or by phone at (501) 450-6105.

¹ Submission deadline moved due to City Employee Appreciation Event

² Meeting moved due to Martin Luther King Jr. Day observance

³ Meeting moved due to Presidents' Day observance

In accordance with Conway Planning Commission By-Laws, Article II, Section B, *“The Commission shall elect each November, from its membership, a Chair, a Vice-Chair, and a Secretary for terms of one (1) calendar year. Officer terms shall run from January to December.”*

Chair: _____

The Chair shall preside at all meetings and hearings of the Commission, shall sign all approved minutes and other appropriate documents on behalf of the Commission, and, in coordination with Planning staff, be responsible for the orientation and training of new members.

Vice-Chair: _____

The Vice-Chair assumes all duties of the Chair in the Chair's absence.

Secretary: _____

The Secretary, in coordination with staff, is responsible for monitoring the minutes of each meeting, maintaining a copy of the by-laws for the Commission, maintaining a record of the current membership including terms of office, maintaining a record of the organization of the Commission, and the distribution of conflict of interest forms at the appropriate time.

APPENDIX

The following items, which do not require public hearings or Planning Commission action, have been reviewed and approved by the Director of Planning & Development and are being reported to the Planning Commission as required by the Zoning Code and Subdivision Ordinance.

Administratively Granted Zoning Variance

- Reduced minimum lot depth of 93.5', Lots 1-2, Shriya Replat (VAR-1023-0178)

Development Review Approvals

- Domino's Pizza & Storage Facility, 1075 E German Ln (SDR-0823-0126)

Plats filed for record (Lot Splits, Lot Mergers, and Final Plats)

- Associated Farmers Co-op Replat (P2023-00050)
- 12 Hundred Place Phase 3 (P2023-00053)
- Lucas Replat (P2023-00054)
- Conway Corp Sturgis Lift Station Subdivision (P2023-00055)