



The regular meeting of the Conway Historic District Commission was held on Monday, July 24, 2023 in the City Council Chambers at City Hall. The following members were present and acting: Steve Hurd, Emily Walter, Liz Hamilton, Shane Lind, Shelby Fiegel, Jenny Davis, and Marianne Black.

June meeting minutes were approved on a motion made by Liz Hamilton and seconded by Shane Lind; passed 6-0, without the chairman voting.

I. PUBLIC HEARING- OLD CONWAY DESIGN OVERLAY DISTRICT

A. 136 Oliver Street- Remodel and addition

A review of the project was presented by Planning staff, Tara Jackson. Applicant (Niki Thompson, 2759 Carl Stuart Rd) proposed to enclose the existing carport and add a new carport to accommodate two cars. Also proposed is the replacement of metal posts with wooden posts along the porch and existing carport.

Staff recommendations:

1. Applicant must obtain all applicable building permits* if/when a Certificate of Appropriateness is granted.
**Applicant shall provide proof of appropriate licensure of professionals performing work to the Building Permits Department.*
2. All windows should be one-over-one, true divided light. Fake muntin bars are prohibited.
3. No shutters shall be allowed.
4. Siding on residence and addition shall be brick and Hardie® siding.
5. Roofing material shall be composition or asphalt shingles.
6. Driveway shall be concrete or a concrete ribbon driveway.

The applicant agreed to the conditions as stated and had no questions. She did, however, inquire about the "appropriate licensure of professionals" clause. It was recommended that she seek further guidance from the Building Permits Dept.

Shelby Fiegel motioned to approve the staff recommendations; Emily Walter seconded the motion. The motion passed 6-0, without the chairman voting.

II. ADDITIONAL BUSINESS

Report to the Commission- Tree Removal at 1615 College Ave

On July 14, 2023, the owners/residents of 1615 College Ave requested permission to remove what they perceived as a hazardous tree from their property. On July 11, 2023, Director Paxton sent a written authorization for them to remove this tree due to a potential risk to life and property. This decision was based upon an assessment made by Krista Quinn from the University of Arkansas Extension Office. The property owners are required to replace the tree with one from the approved tree list as a condition of approval.

A motion to adjourn, made by Emily Walter and seconded by Shane Lind, was approved unanimously.