

The regular meeting of the Conway Historic District Commission was held on Monday, March 25th, 2024, at City Hall. The following members were present and acting: Corey Parks, Josh Hamilton, Emily Walters, Chair, Liz Hamilton, Vice-Chair, Jenny Davis, Secretary, Marianne Black.

- I. Call of Order
- II. Marianne Black motioned to approve the minutes, with a second from Corey Parks. Motion passed 5-0.
- III. New Business

Spencer Clawson & Marilyn Boswell
1124 N Ash St
Conway, AR 72034

RECOMMENDATIONS

Staff recommends approval of the request with the following conditions:

1. Applicant must obtain all applicable building permits* if/when a Certificate of Appropriateness is granted.

*Applicant shall provide proof of appropriate licensure of professionals performing work to the Building Permits Department.

2. Siding material shall include brick, stone, wood, or Hardie® siding/LP® SmartSide®

3. Windows shall be at least one-over-one (not fixed windows). If muntin bars are used, they must be true divided lights.

4. Lighting shall be downward and inward toward the property.

Jenny Davis moved that we accept the staff recommendations, with Corey Parks seconding the motion. The motion passed 6-0.

504 Monroe Street will be continued to April's meeting.

VII. Announcements

Tara Jackson 504 Monroe Street will be continued to April's meeting.

VI. Jenny Davis motioned, with Corey Parks seconding the motion, that Article II, 2.06 of the Board, Committee, and Specific Commission Bylaws be amended to read as follows:

Amendments

(i) Amendment of an application – An applicant may be allowed, at the discretion of the Chair, to verbally amend a request during the meeting at which the application is heard. The request must be made prior to the closure of the public hearing for the item. When such amendment is made, the Commission may require the public hearing to be continued to the next regular meeting prior to acting on the item.

VIII. Adjournment Marianne , Corey Parks. Motion passes 6-0.