



City of Conway, Arkansas  
Mayor's Office  
1201 Oak Street  
Conway, AR 72032  
501.450.6110

Office of the Mayor  
City of Conway  
Bid Tabulations  
[www.cityofconway.org](http://www.cityofconway.org)

Number of Bids Received 1

Bids Opened by: Felicia Rogers

Bid Number: 2016-16\_Conway Community Development\_Spruce Court Alleyway & Parking Lot Construction Bid Tabulation

Bid Opening Date: Tuesday, August 16, 2016 @ 10:00am\_City Hall Downstairs Conference Room

<u>Bidder's Name</u>	<u>Bid Bond</u>	<u>Total Bid Amount</u>
Craig Custom Construction	5%	\$72,620.00

OFFICAL BID TAB RESULT

City Council approved Craig Custom Construction on August 23<sup>rd</sup>, 2016

For additional information regarding this bid, please contact Scott Grummer @ 501.450.6105

Please check our website @ [www.cityofconway.org](http://www.cityofconway.org) for all City bids

UNIT PRICE SCHEDULE (Continued)  
 SPRUCE COURT  
 ALLEYWAY AND PARKING LOT CONSTRUCTION

ITEM NO.	APPROXIMATE QUANTITY	S.Y.	UNITS WITH BID PRICES		UNIT PRICE	
			WRITTEN IN WORDS		BID	AMOUNT
9.	500		Solid Sod, Complete at, <u>Two thousand five hundred dollars</u>			
			<u>\$5</u>	Per Square Yard	\$ <u>5</u>	\$ <u>2,500.00</u>
Total Amount Bid					\$	<u>77,620.00</u>

Bidder acknowledges receipt of the following addendum (addenda):

*(72,620.00)*

\_\_\_\_\_ Dated \_\_\_\_\_  
 \_\_\_\_\_ Dated \_\_\_\_\_  
 \_\_\_\_\_ Dated \_\_\_\_\_

The undersigned Bidder agrees that this bid shall be good and shall not be withdrawn for a period of thirty (30) calendar days after the opening thereof. If written notice of the acceptance of this Proposal is mailed, telegraphed, or delivered to the undersigned within thirty (30) days after the opening thereof, or at any time thereafter before this Proposal is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form, and furnish the required Performance and Payment Bond, within ten (10) days after the Agreement is presented to him for signature.

It is understood by the undersigned Bidder that the Owner reserves the right to reject any or all bids. The projects may be awarded to the lowest responsive bid to the lowest responsive bid or as deemed in the best interest of the city.

Accompanying this Proposal as bid security is certified check/bid bond

(Strike One) in the amount of 50% Dollars

(\$ \_\_\_\_\_), being not less than five percent (5%) of the total of the bid. If the undersigned Bidder is the successful Bidder, but fails or refuses to execute the contract and furnish the required bond within the prescribed ten (10) days of the notification of award, then this bid security is to become the property of the Owner as liquidated damages for the delay and additional expense to the Owner caused by such failure or refusal.

[Signature]  
 (Witness)

x Craig Custom Construction  
 (Name of Bidder)

PO Box 22649  
Little Rock, AR 72221  
 (Address)

By [Signature]  
Steve Craig, CEO  
 (Print Name and Title)

SECTION 00 42 43  
PROPOSAL FORM

Place Spruce Ct. Alley Way

Date 8-16-16

Proposal of Craig Custom Construction, LLC, a  
corporation organized and existing under the laws of the State of

or

Proposal of \_\_\_\_\_, a  
partnership consisting of \_\_\_\_\_

or

Proposal of \_\_\_\_\_, an

TO: CITY OF CONWAY  
CONWAY, ARKANSAS

This bid results from your invitation for bids for the Spruce Court - ALLEYWAY  
AND PARKING LOT CONSTRUCTION.

The undersigned Bidder, having visited the site of the work, having examined the Plans, Specifications, and other Contract Documents including all Addenda, and being familiar with all of the conditions relating to the construction of the proposed project, hereby agrees to comply with all other conditions or requirements set forth in the Plans, Specifications, and other Contract Documents, and further proposes to furnish all material, supplies, equipment, and appliances specified for incorporation into the project and to furnish all labor, tools, equipment and incidentals to complete the work in accordance with the Plans, Specifications, and other Contract Documents at and for the prices stated herein.

The undersigned Bidder agrees to begin work within ten (10) calendar days after the issuance by the Owner of a "Work Order" or "Notice to Proceed" and to complete the work within SIXTY DAYS (60) calendar days thereafter (except as modified in GENERAL CONDITIONS of these Contract Documents). Should the work fail to be completed within the time herein stated, the Contractor shall pay to the Owner, as fixed and agreed liquidated damages, and not as a penalty, the sum, for each day of delay until the work is completed and accepted, as stipulated in SPECIAL CONDITIONS, of these Contract Documents. It is understood that additional time for the completion of the project is to be allowed only for delays as stipulated in GENERAL CONDITIONS of these Contract Documents.

UNIT PRICE SCHEDULE  
 SPRUCE COURT  
 ALLEYWAY AND PARKING LOT CONSTRUCTION

ITEM NO.	APPROXIMATE QUANTITY	UNITS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE BID	AMOUNT
1.	1	L.S. Site Preparation, Complete at, <u>Five thousand dollars</u> <u>LS</u> Per Complete Item	\$ <u>LS</u>	\$ <u>5,000.00</u>
2.	400	C.Y. Unclassified Excavation Complete at, <u>Four thousand dollars</u> <u>\$10</u> Per Cubic Yard	\$ <u>10</u>	\$ <u>4,000.00</u>
3.	500	C.Y. Undercut and Select Backfill Complete at, <u>Nine thousand dollars</u> <u>\$18</u> Per Cubic Yard	\$ <u>18</u>	\$ <u>9,000.00</u>
4.	200	Ton Crushed Stone Base Course Complete at, <u>Five thousand dollars</u> <u>\$25</u> Per Ton	\$ <u>25</u>	\$ <u>5,000.00</u>
5.	120	L.F. Concrete Curb & Gutter Complete at, <u>one thousand nine hundred twenty dollar</u> <u>\$16</u> Per L.F.	\$ <u>16</u>	\$ <u>1,920.00</u>
6.	980	S.Y. Concrete Paving, Complete at, <u>thirty nine thousand two hundred dollar</u> <u>\$40</u> Per Square Yard	\$ <u>40</u>	\$ <u>39,200.00</u>
7.	1	L.S. Pavement Markings & Bumper Blocks. Complete at, <u>two thousand five hundred dollar</u> <u>LS</u> Per Complete Item	\$ <u>LS</u>	\$ <u>2,500.00</u>
8.	1	L.S. Construction Layout, Complete at, <u>three thousand five hundred dollar</u> <u>LS</u> Per Complete Item	\$ <u>LS</u>	\$ <u>3,500.00</u>

SECTION 00 43 13

BID BOND

KNOW ALL MEN BY THESE PRESENTS;

THAT we the undersigned,  
Craig Custom Construction, LLC

\_\_\_\_\_, as PRINCIPAL, and North American

Specialty Insurance Co., as SURETY, are held and firmly bound unto the City of Conway, Arkansas, hereinafter called the OWNER in the penal sum of Five Percent of Bid Amount (\$ 5%), lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these Presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT WHEREAS, the Principal has submitted the accompanying Proposal, dated August 16, 2016, for

SPRUCE COURT  
 ALLEYWAY AND PARKING LOT CONSTRUCTION

NOW, THEREFORE, if the Principal shall not withdraw said Proposal within sixty (60) days after the opening of same, and shall within ten (10) days after the prescribed forms are presented to him for signature, enter into a written Contract with the Owner in accordance with the Proposal as accepted, and give bond with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such Contract, then the above obligation shall be void and of no effect, otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above bounded parties have executed this instrument, under their several seals this 16th day of August, 2016, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representatives, pursuant to authority of its governing body.

# Memo

To: Mayor Tab Townsell  
From: Scott Grummer, Planning & Development  
Date: 9/8/2016  
Re: Grading, Drainage and Demolition Bid Approval

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A request for bid was advertised on 07/31/2016 for Alley Construction on Block 7, Burns Addition to the City of Conway, in the Pine Street Neighborhood. This work is pre-development preparation for the Cottage Housing Pocket Neighborhood project which is a public/private partnership with the City of Conway.

On August 16, 2016 at 10:00am, one bid was received and opened by Felicia Rogers at City Hall in the presence of the bidding contractors, which bid tabulation is as follows:

- Craig Custom Construction, LLC                      \$72, 620

Craig Custom Construction, LLC was the only. This project is being paid for with Community Development Block Grant (CDBG) funding, so we are requesting approval of these bid results, and authorization to award Craig Custom Construction, LLC with the project.

City of Conway  
Council Meeting Summary  
August 23<sup>rd</sup>, 2016  
[www.cityofconway.org](http://www.cityofconway.org)

*On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting; Alderman Grimes, Alderman Hawkins, Alderwoman Mehl, Alderman Pruitt, Alderman Ledbetter, Alderwoman Smith, & Alderwoman Isby. Also, present and acting: Mayor Tab Townsell, City Clerk/Treasurer Michael O. Garrett & City Attorney Chuck Clawson. **Alderman Jones was not present. Alderman Hawkins left during meeting.***

**Ordinances Passed:**

- O-16-92 Ordinance closing a portion of the utility easement for certain lots along Andrews Drive in Makenna Cove subdivision. **Vote 7-0**
- O-16-93 Ordinance closing the unbuilt right of way running through Block 7 West-end addition. **Vote 7-0**
- O-16-94 Ordinance appropriating grant funds in the amount of \$1,008.16 for the Spencer Street Brownfield cleanup project. **Vote 7-0**
- O-16-95 Ordinance granting a franchise to S.A.M. Group, LLC to utilize specific right of way on the east side of Front Street at 910 & 912 Front St. & just north of 912 Front St. in the alley of Block 11. **Vote 7-0**
- O-16-96 Ordinance to rezone property located at 2820 College Avenue from R-1 and O-1 to MF-3. **Vote 7-0**
- O-16-97 Ordinance to approve the issuance of a promissory note not to exceed three million dollars to provide short term financing for the Conway Sanitation Department. **Vote 6-0**
- O-16-98 Ordinance to donate computer hardware/equipment to various cities from District Court. **Vote 6-0**
- O-16-99 Ordinance appropriating reimbursement funds from various entities for the CPD. **Vote 6-0**
- O-16-100 Ordinance appropriating ad valorem funds in the amount of \$57,133.94 to install and remove kennel fencing for the Animal Welfare Unit. **Vote 6-0**
- O-16-101 Ordinance appropriating reimbursement funds in the amount of \$882 received from PetSmart for the Animal Welfare Unit. **Vote 6-0**
- O-16-102 Ordinance amending Title 6 of the Conway Municipal Code referred to as the "Animal Control Ordinance" for the Animal Welfare Unit. **Vote 6-0**

**Ordinance Failed:**

- O-16-91 Ordinance changing the name of Clearwell Road, east of Hogan Lane to Miller's View Road. **Vote 7-0**

**Resolutions Passed:**

- R-16-30 Resolution stating the intent of the issuance of bonds for Douglas Companies for the expansion of an industrial facility. **Vote 7-0**

- R-16-31 Resolution to certify local government endorsement of Insight Enterprise Inc. to participate in the tax back program. **Vote 7-0**
- R-16-32 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 408 South Davis as a result of incurred expenses by the City. **Vote 7-0**
- R-16-33 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 26 Briarwood Circle as a result of incurred expenses by the City. **Vote 7-0**
- R-16-34 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 66 Briarwood Circle as a result of incurred expenses by the City. **Vote 7-0**
- R-16-35 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 1335 Josita as a result of incurred expenses by the City. **Vote 7-0**
- R-16-36 Resolution to establish the intent of reimbursement for cost and expenses incurred for the Sanitation Department. **Vote 6-0**

**Other Actions:**

- Approved August 9<sup>th</sup>, 2016 City Council minutes. **Vote 7-0**
- Approved Monthly financial report ending in July 31<sup>st</sup>, 2016. **Vote 7-0**
- Approved Bid from Craig Custom Construction, LLC in the amount of \$72,620 for the alley construction on Block 7, Burns Addition for the Community Development Department. **Vote 7-0**
- Approved Disposal of assets (portable breath testers) for the Conway Police Department. **Vote 7-0**
- Approved Installation of two speed humps for Conway Regional Hospital (Ada Avenue and Western Avenue) and two speeds humps in Centennial Valley (Bay Town Drive and Warwick Hills Lane). **Vote 7-0**
- Approved Request to secure an engineer firm for the design of the Dave Ward Drive Overpass Pedestrian Bridge. **Vote 7-0**
- Approved Conditional use permit request to allow a nursing facility for property located at 4550 Prince Street. **Vote 7-0**
- Approved U.S. Bancorp interest rate quote of 2.31% for five year financing for equipment purchases for the Sanitation Department. **Vote 7-0**
- Approved Disposal of assets (tasers) for the Conway Police Department. **Vote 6-0**
- Approved Agreement with the CPSD for the School Resource Officer's Program (2016-2017). **Vote 6-0**
- Approved Bid received from Mason Company in the amount of \$57,133.94 for the installation & removal of kennel fencing at the Conway Animal Welfare Unit. **Vote 6-0**
- Failed A request from the University of Central Arkansas to close a portion of Bruce Street. **Vote 3-3 w/ Alderman Grimes, Pruitt, and Hawkins voting against. Alderwoman Mehl abstained from voting.**



**Employee Service Awards:**

**Years  
of**

<b><u>Service</u></b>	<b><u>Name</u></b>	<b><u>Date of Hire</u></b>	<b><u>Department</u></b>
<b>5</b>	Jack Branscum, Civil Engineer	08/22/2011	Street
	Roxanne Bates, Telecommunicator	08/15/2011	CEOC/Police
	Raymond Cash, Equipment Operator	08/01/2011	Sanitation
<b>10</b>	Steven Newsom, Recycling Supervisor	08/21/2006	Sanitation
<b>15</b>	Lieutenant Glen Cooper	08/26/2001	Police
	William Canady, Crew Leader	08/13/2001	Physical Plant
	Captain Jason Burroughs	08/13/2001	Fire