

**2020 ANNUAL ACTION PLAN FOR HOUSING
AND COMMUNITY DEVELOPMENT
CITY OF CONWAY, ARKANSAS**



PREPARED BY: Community Development Office

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In 1994, the U.S. Department of Housing and Urban Development (HUD) issued new rules consolidating the planning, application, reporting and citizen participation processes for four formula grant programs: Community Development Block Grants (CDBG), Home Investment Partnerships (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA). The new single planning process was intended to more comprehensively fulfill three basic goals: to provide decent housing, to provide a suitable living environment and to expand economic opportunities. It was termed the Consolidated Plan for Housing and Community Development. According to HUD, the Consolidated Plan is designed to be a collaborative process whereby a community establishes a unified vision for housing and community development actions. It offers entitlements the opportunity to shape these housing and community development programs into effective, coordinated neighborhood and community development strategies. It also allows for strategic planning and citizen participation to occur in a comprehensive context, thereby reducing duplication of effort. As the lead agency for the Consolidated Plan, the Community Development Department (CDD) hereby follows HUD's guidelines for citizen and community involvement. Furthermore, it is responsible for overseeing the citizen participation requirements that accompany the Consolidated Plan and the Community Development Block Grant (CDBG).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As originally stated in the 2016-2020 consolidated plan, one of the city's 5 year objectives was the provision and addition of community facilities and public services. The city's main objective and focus in funding has been associated with the addition of affordable housing since the inception of the 2016 Consolidated Plan. This year, the last year of our Consolidated Plan, will focus on community facilities. We completed our affordable housing initiative with the addition of 44 townhomes and single-family homes in the Pine Street neighborhood. The past several years has focused on completing infrastructure improvements, acquisition, demolition, and additional street parking in preparation for an affordable housing development. Initially, the development was anticipated to consist of 12 owner occupied homes designed in a cottage style. 7 of the 12 homes were eligible for a subsidy that was determined from the

recapture of the initial CDBG investment. In 2017, the city was approached by a private developer out of Nixa, Missouri to develop the remaining city-owned land that surrounded the cottage style development. In 2019, the 44 townhomes and single-family homes were complete and is currently fully occupied. 36 of the 44 homes are based on the tenant's income; 9 are unrestricted. In addition to the 44 complete homes, the developer for the cottage style development has completed 2 of the 12 homes and 1 of the homes are currently occupied. The buyer was eligible for an \$18,765 subsidy that went towards closing costs, fees associated with closing, and the down payment. In 2019, the city also acquired a vacant office building to rehab into an emergency shelter using CDBG funding. Since CDBG's consolidated plan objective of affordable housing has been met in our city, we are now shifting our focus to community facilities. This will include the completion of 5th Avenue Park improvements. The city will also continue to focus on providing transportation funding assistance to our public services agencies that assist disabled adults, battered women, low to moderate income children, adolescent girls in the juvenile court system, disabled children, and a group home for adolescent girls.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Previous activities implemented have met the goals established in the latest Consolidated Plan. Under this Consolidated Plan, the city has been working to improve affordable housing and this year, focus on community facilities and public services. We have completed all infrastructure improvements for the Pine Street Revitalization and partnered with a private developer to add 44 townhomes and single-family homes—with 36 of the homes being income based to ensure affordability. We have also partnered with another private developer for the 12 cottage homes. 2 of the 12 homes are complete and 1 is currently owner occupied. The improvements under this 5-year plan included; utility improvements, sidewalk and drainage improvements, and land acquisition. The consolidated plan objectives for affordable housing has been met, therefore the city will focus on community facilities and public services for the last year of the consolidated plan. In the past, the city has struggled to meet timeliness goals. We have improved our timeliness by partnering with the city—such as parks and recreation, to leverage funding and complete projects within the program year. As always, we will continue to focus on transportation. This has been a major initiative for the city due to the lack of public transportation available in Conway. By assisting our local services with their transportation needs, we present opportunities that their clients would otherwise not be afforded.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City will conduct at least two (2) public hearing to obtain citizens' views and to respond to proposals and questions. At least one will occur prior to development of the Draft Plan and will be intended to solicit public input regarding distinct issues, thereby aiding policy formation. Information about the time,

location and subject of each hearing will be provided to citizens at least thirty (30) calendar days in advance through adopted public notice and outreach procedures. Every effort will be made to ensure the public hearings are inclusive. Hearings will be held at convenient times and locations and in places where people most affected by proposed activities can attend. The Director of Community Development will publish the Draft Annual Action Plan for Public Review in a manner that affords citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and submit comments. A succinct summary of the Draft Plan will be published in a newspaper of general circulation at the beginning of the public comment period. The summary will describe the contents and purpose of the Annual Action Plan (including a summary of specific objectives) and include a list of the locations where copies of the entire proposed Annual Action Plan may be obtained or examined. The City of Conway's Community Development Department, as lead agency, will receive comments from citizens on its Draft Plan for a period not less than thirty (30) days prior to submission of the Annual Action Plan to HUD. All comments or views of citizens received in writing during the thirty (30) day comment period will be considered in preparing the final Action Plan. To the extent allowed by law, interested citizens and organizations shall be afforded reasonable and timely access to records covering the preparation of the Annual Action Plan, project evaluation and selection, HUD's comments on the Plan and annual performance.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received

7. Summary

The City of Conway is a committed partner with HUD in improving the lives of our low to moderate income citizens. We will continue to utilize calls received and input from supporting agencies to determine the best ways to assist in the livelihood of our citizens

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CONWAY	Kiera Oluokun

Table 1 – Responsible Agencies

Narrative (optional)

The CDBG Administrator is responsible for administering the programs covered in the Annual Action Plan. This includes the development, implementation, monitoring and activities reporting. The CDBG Administrator uses non-profits, city staff and citizens for their insight and expertise on housing and service projects. The Planning Department and Streets Department assist on infrastructure and construction projects. The CDBG Administrator also conducts meetings and public hearings to encourage public comments and to receive citizen views to establish priorities.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Conway is the lead agency that oversees the Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City created a homelessness task force to address the issues in the city as it relates to homelessness. In 2016, the city also worked with Conway Housing Authority to develop the Consolidated Plan for 2016-2020. From that partnership, a plan to improve the availability of affordable housing and emergency shelter. The addition of affordable housing was a major initiative for the city. The addition of the 44 homes and development of the 12 cottage style homes assisted in that effort. In 2019, we purchased a vacant office building that we will rehab into an Emergency Shelter space. Recently, the city composed a letter of support for Conway Housing Authority to receive a Low-Income Housing Tax-Credit (LIHTC) to renovate a local Section 8 nursing home. The City reached out to all citizens, especially LMI either presumed or not, for the development of the consolidated plan and public hearings were held.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Conway is located in Faulkner County, Arkansas. The area was formerly paired with Conway and Perry Counties to form the Toad Suck Continuum of Care. When the state consolidated continuums between 2010 and now, Toad Suck became part of a larger Balance of State Continuum. The members of the Faulkner, Perry and Conway County non-profit entities still meet to address a variety of social needs such as affordable housing, homelessness and special needs populations. Conway CDBG has made significant investment in the local homeless shelter, transportation for several homeless non-profits and in facilities for the not-for-profits who provide housing and work for developmentally disabled adults.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

NA

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Bethlehem House
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization helps conduct Point-In-Time Counts (PIT) as well as provide insight on the growing homeless needs.
2	Agency/Group/Organization	CAPCA-COMMUNITY ACTION PROGRAM FOR CENTRAL ARKANSAS
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CAPCA receives the ESG funds. They use these funds for Rapid Rehousing as well as emergency shelter and case management. The personnel at CAPCA bring a wealth of knowledge on low income citizens in working at these and other programs that they administer -weatherization, head start, food bank, LIHEAP, etc
3	Agency/Group/Organization	City of Hope
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CoHO is an agency in the city that focuses on the homeless community by opening holistic centers within under resourced areas in Central Arkansas. CoHo Academy is also a apart of this organization. The academy focuses on outreach and community development in under-served areas.
4	Agency/Group/Organization	Independent Living Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ILS focuses on providing services to those that are disabled from the age of 18 and over . The agency also provides a large amount of the transportation in the city which CDBG helps to fund. The agency brings knowledge about dealing with those with special needs and how to implement a strategy that will allow them to live independently and decrease our homelessness population.
5	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army is an organization in the city that provides emergency disaster services to those in need as well as other resources that assist those that may be facing homelessness.
6	Agency/Group/Organization	The Ministry Center
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides resources, case management, and seeks to provide stabilization between emergency and transitional for our homeless population. The center opens a warming station for homeless from December to February.
7	Agency/Group/Organization	United Way of Central Arkansas
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As the front line for many LMI emergency needs, United Way was able to provide call data to point to the needs most important to low to moderate income persons--1) transportation and 2) utility costs.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Bethlehem House	N/A

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Conway follows its established citizen participation process to inform the public and take whatever actions are appropriate to encourage its citizens, to include clients of local non-profit agencies, minorities, persons with disabilities, low-to-moderate-income individuals and families, residents living in slum and blighted areas, and the areas where CDBG funds are proposed to be used to participate in the development of the City's Con Plan, Action Plan, substantial amendments to any plan, Caper and the Citizen Participation Plan. The City is aware that increased outreach efforts enhance public input to the planning, development, performance, implementation and modification of Annual Action Plan. This process also allows the City to receive requests each year and to more adequately address the needs of our community

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Initial ad was put out to announce the opening of applications and funding availability. The ad ran for 30 days and stated that non profits applying for CDBG funding were required to attend the meeting. The first meeting was held at 12 p.m. on February 20th and the 2nd meeting was held on at 4:30 p.m. on March 5th	no comments received	no comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	This meeting was held on February 20th as a public information meeting to inform and answer questions for those intending on applying for 2020 CDBG funding			
3	Public Meeting	Non-targeted/broad community	This meeting was held on March 5th as a second public information meeting to inform and answer questions for those intending on applying for 2020 CDBG funding			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	This legal ad was placed in the local newspaper to inform the public on the publication of the 2020 Annual Action Plan Draft. Due to an expedited procedures (COVID-19), the comment period ran for from Thursday, June 11th to Thursday June 18th.	no comments received.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Conway receives approximately \$400,000 in CDBG each year. Over the last ten years, we have experienced a high of \$472,000 and a low of \$380,000. Public services are taken off the top to support transportation as our City does not have a public transportation system.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	458,522	0	0	458,522	458,522	The City of Conway receives approximately \$400,000 in CDBG each year. Over the last ten years, we have experienced a high of \$472,000 and a low of \$380,000. Public services are taken off the top to support transportation as our City does not have a public transportation system. This is the last year in our 2016-2020 Consolidated Plan

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

Transportation services require city, private, and state dollars as CDBG provides a small percentage of the expenses. Each year the city allocates a portion of funding towards transportation for non-profits outside of the funding that is already provided by CDBG. The city of Conway lacks a public transportation system, therefore funding assistance provided by CDBG and the City of Conway helps various non-profits with costs associated with running transportation. In addition to transportation funding, the city is continuing to work with a private developer on the Pine Street neighborhood revitalization project that has been ongoing since 2011. After completing all infrastructure improvements, the city deeded over land to a private developer to complete 44 townhomes. The townhomes were completed in the summer of 2019. The city has also deeded over 4 lots thus far for the development of owner-occupied affordable housing--the Spruce Street Cottage pocket neighborhood. One of the homes is currently owner occupied. The buyer received \$18,765 as a subsidy for the home. This money was derived from each lot cost and the recapture of the initial CDBG investment. The subsidy will be available to at least 7 of the income eligible buyers. The city will deed over 12 lots in total for the development of the Spruce Street Cottage Neighborhood. The public-private partnership has allowed more affordable housing to come to the City of Conway and allowed the city to utilize CDBG funding to help a high volume of low to moderate income persons. The city has also continued to work with the Parks and Recreation Department for CDBG funded activities. This allows CDBG to invest, but also leverage with guaranteed match funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As mentioned, the city partnered with a private developer out of Missouri to build affordable housing. The development consists of 44 housing units, set up initially as rental with a portion transitioning to owner occupied over time. All homes are 3-bedroom, 2 bath homes. Thus far, the City of Conway has invested over \$1.2 Million in CDBG funding in this area as part of its focus of revitalization for this neighborhood. Part of this investment included acquisition of land, utilities, drainage, parking, and sidewalk improvements to support further development. The city is also working with another private developer who will construct 12 owner occupied homes. 7 of the homes will be eligible for subsidies. The funding for the subsidies will come from the money per lot that CDBG has invested. \$18,765 will be provided income eligible homebuyers who are qualified based on the HUD income limits. This housing development will maximize the City's investment in this area while meeting the goal of providing affordable housing in this historic area. Outside of affordable housing, the city is working with Parks and Recreation to help rehabilitate city owned parks in Low-to-moderate income areas. For the past 2 funding cycles, CDBG has been used to fund the construction of a splash pad as well as purchase updated playground equipment. This year, the city will replace deteriorating sidewalks, expand sidewalks to allow for additional healthy activities, erect new pavilion, place park benches around expanded walking area, upgrade hard surface with playground activities.

Discussion

The amount of CDBG funding is valuable to the City of Conway. It is beneficial to many agencies and LMI residents. It must be leveraged against larger programs to create benefit.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-wide	Public Services	CDBG: \$68,778	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1070 Persons Assisted
2	Administration	2016	2020	Administration	City-wide		CDBG: \$91,704	Other: 1 Other
3	Community Facilities	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	LMI Census tracts	Community Facilities	CDBG: \$298,039	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1700 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Services
	Goal Description	Since the city of Conway does not have a public transportation system, the public services funding that the city receives via CDBG goes to assist our local agencies that with cost associated with driver salary, vehicle insurance, maintenance, fuel, and vehicle rental. All of the agencies that are funding service LMI persons, are presumed LMI persons.
2	Goal Name	Administration
	Goal Description	All costs associated with CDBG administration.
3	Goal Name	Community Facilities
	Goal Description	CDBG funding with leverage with the Parks and Recreation department to replace deteriorating sidewalks, expand sidewalks to allow for additional healthy activities, erect new pavilion, place park benches around expanded walking area, upgrade hard surface with playground activities at 5th Avenue Park. A park located in LMI census tract.

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects

#	Project Name
1	Administration
2	Public Services
3	5th Avenue Park Improvements Phase II

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$91,704
	Description	All cost associated with CDBG Administration
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1
	Location Description	1111 Main St. Conway, AR 72032
	Planned Activities	All costs associated with CDBG administration
2	Project Name	Public Services
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$68,778
	Description	Transportation assistance to agencies that service LMI persons or presumed LMI persons.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1200
	Location Description	city-wide agencies
	Planned Activities	CDBG will assist agencies with costs associated with vehicle maintenance, driver salary, fuel, vehicle rental, and vehicle insurance.
3	Project Name	5th Avenue Park Improvements Phase II
	Target Area	LMI Census tracts
	Goals Supported	Community Facilities

Needs Addressed	Sidewalks Community Facilities
Funding	CDBG: \$298,039
Description	This year, the city will fund project management costs, replace deteriorating sidewalks, expand sidewalks to allow for additional healthy activities, erect new pavilion, place park benches around expanded walking area, upgrade hard surface with playground activities
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	1700 residents live in the LMI census tract associated with this project.
Location Description	573 5th Ave. Conway, AR 72032
Planned Activities	This year, the city fund project management costs, replace deteriorating sidewalks, expand sidewalks to allow for additional healthy activities, erect new pavilion, place park benches around expanded walking area, upgrade hard surface with playground activities

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The assistance will be directed in the low to moderate areas in the City of Conway as well as agencies that serve city-wide persons that are LMI or presumed LMI.

Geographic Distribution

Target Area	Percentage of Funds
PINE STREET NEIGHBORHOOD	
LMI Census tracts	65
City-wide	35

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

5th Avenue park is located in LMI Census Tract. Over 1700 residents live in this area. We are using 65 percent of our funding in that area because it serves a large population of LMI persons. 15 percent of the funding is associated with city-wide public services that service LMI persons or presumed LMI persons. The additional 20 percent is funding associated with administration

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing has been an initiative in the city of Conway for the past 10 years. We have used CDBG funding over the years to complete infrastructure improvements that would later support affordable housing in a historic neighborhood in our city. The townhomes are now complete which has assisted 36 income eligible households with affordable housing. 7 of the 12 cottage homes will be eligible for a subsidy that will go towards closing costs, fees, and a downpayment. The buyers will determine income eligibility based on the HUD income limits for the current year. These homes will compliment the townhomes as well as support our initiative and goals for suitable and affordable housing in our city.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	12
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	12

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

One of the homes of the 12 Spruc Street Cottage homes are currently owner occupied. The city has deed 4 lots, including the one that was recently purchased, to the developer. The second home is almost complete, but a buyer has not yet been secured. It is our goal that all 12 homes are built and occupied in one year.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Conway CDBG program enjoys a working relationship with Conway Housing Authority. The director has a wealth of experience and a good vision for strengthening her program as well as serving her community. Conway PHA submits plans to HUD for management of that program.

Actions planned during the next year to address the needs to public housing

At this time Conway Housing Authority meets the requirements for accessible units in all of the properties managed and owned. The city recently composed a letter of support for a LIHTC (low income housing tax credit) application requested by the Conway Housing Authority. If the LIHTC is granted, this will allow a local Section 8 nursing home to be fully renovated.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Conway Housing Authority has not been funded for an FSS Coordinator for the past two years for voucher or public housing programs. The administration lacks limited ability to promote ownership without a coordinator

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Conway Housing Authority is not considered troubled.

Discussion

The City of Conway is continuing to develop a long term housing strategy. Conway Housing Authority is a vital partner in this undertaking.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The city of Conway is fortunate to have the only transitional homeless shelter in the immediate area, the Bethlehem House, in addition to an emergency battered women's shelter, Women's Shelter of Central Arkansas, and a transition/permanent shelter for girls who have been taken away from their homes due to abuse or neglect, HAVEN. The CDD works closely with a subset of the Balance of State Continuum of Care. To prevent homelessness the CoC tries to increase awareness about outreach, support services and housing available in the subset's geographic area, which is Faulkner and Conway Counties. They also provide support and training to faith-based initiatives in prevention, outreach, support services and housing available in the communities they benefit. Each CoC is required to submit an annual CoC plan and application for funding. The application includes a Housing Gap Analysis Chart, which identifies housing and supportive service needs for the continuum's homeless and homeless special needs population.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In addition to the agencies listed above, the CDD partners with the Community Action Program of Central Arkansas which houses the county's only ESG grant. CAPCA provides case management for emergency homelessness. CAPCA held an event this year called Project Homeless Connect. CAPCA created this event to connect individuals and families to services that they may have a difficulty connecting to if homeless. Local business and volunteers show up to support and assist with the event.

The Ministry Center also provides case management though not funded through a grant. The Ministry Center successfully operates a warming center for the colder months. The center is open from December to February.

Both of these agencies refer to Bethlehem House or other agencies for transitional homelessness. During planning for the Point in Time count, it was clear to the CD Director that these agencies are aware of chronic unsheltered homeless (homeless by choice) and maintain contact with those individuals. The city continues to work with the homeless task force to maintain the work local program. The work local program is designed for homeless persons to obtain jobs working for the city of Conway.

The person is recommended by a non-profit agencies.

Addressing the emergency shelter and transitional housing needs of homeless persons

The city used 2019 CDBG funding to acquire a building to renovate for an emergency shelter. We are currently working to secure an architect to provide a schematic design for the building. Once the design is complete, we will move forward with the necessary renovations for the emergency shelter. The Ministry Center also opens a warming station that houses homeless persons during the winter months of December to February.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Conway is in the process of developing a strategic plan to address these issues. As of now, Conway Housing Authority, Community Action Program of Central Arkansas, Conway Ministry Center, Bethlehem House transitional homeless shelter and the Women's Shelter all provide resources and case management for homeless through transition. The DHS judge Deliver Hope, a new non-profit in Conway, is seeking a housing option for those young adults leaving foster care. This agency currently focuses on incarcerated juveniles. HAVEN House also provides shelter for adolescent girls in DHS custody. The city also hopes that the work local program will be able to provide an opportunity for homeless individuals to sustain employment in an effort to transition to permanent housing. Also, we hope to see a decrease in the city's homeless population with the addition of affordable housing in the Pine Street neighborhood.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Conway will continue its ongoing efforts to increase the number of affordable housing

units in Conway and improve living conditions in LMI neighborhoods.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Conway engaged J-Quad Planning Group from Addison, Texas, to complete an impartial Analysis of Impediments to Fair Housing Choice as required by HUD. Impediments fall into several categories: real estate related; public policy; banking, finance, insurance and related; socio economic; and neighborhood conditions related impediments. The full report is available on the City of Conway's website, the Little Rock HUD Field Office or at the City of Conway, City Hall.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Conway will address any city policies that negatively impact affordable housing. The City of Conway's Analysis of Impediments to Fair Housing Choice conducted by an outside, independent planning firm, found that "State of Arkansas Fair Housing regulations are construed as being substantially equivalent to the Federal Fair Housing Act." The State of Arkansas is fortunate to have a strong regulatory, enforcement agency in the Arkansas Fair Housing Commission. All communications regarding fair housing are referred to this agency. The AI found the only impediment to public policies was a lack of education and awareness. The City recognizes the need for fair housing outreach and partnering with other agencies, such as the Arkansas Fair Housing Commission and HUD. Funding for education and outreach would come from public services and currently this allocation is expended on transportation.

Discussion:

The City of Conway will continue its ongoing efforts to address any issues that arise with policies adversely effecting housing choice, to seek options for public transportation, to increase the number of affordable housing units in Conway and improve living conditions in LMI neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

There is a major obstacle is the timeliness of receiving funding. Each year there is an uncertainty as to when funding will be received and agencies will be able to start spending money for transportation. At times, the timeliness obstacle can make it difficult for agencies to spend money within the time frame that is given. Another recurring obstacle is the limited amount of money that CDBG is able to assist with in funding transportation. Each year agencies ask for an increased amount, however, due to the 15 percent cap, we are usually unable to increase an agencies funding, especially if applicatants have increased. CDBG leverages funds with the city for transportation and various projects to help overcome this obstacle.

Actions planned to address obstacles to meeting underserved needs

The City will continue to encourage the development of affordable housing by partnering when possible with the developer to build this type of housing and ensure profitability which allows the developer and contractor to stay in business. The completion of the 44 affordable rental housing units with a path to home ownership is onw way that the city is supporting the need for affordalbe housing. 32 homes are designated for persons with 60% area median income or lower. In addition to this affordable housing development, the City is also working with a developer to construct 12 cottage style homes in the same Pine Street neighborhood. One of the 12 homes are currentlly owner occupipied. We have currently deeded over 4 lots and 2 homes are complete. Eventually the city will deed over all 12 lots for the homes. 7 of the homes will be eligible for a subsidy through CDBG for homebuyers falling into the low to moderate income limits defined by HUD.

Actions planned to foster and maintain affordable housing

All federal and state regulations will be followed on CDBG-funded projects. The City of Conway does not currently have a housing rehabilitation program. It relies on the Arkansas Department of Environmental Quality to enforce regulations and provide assistance when needed

Actions planned to reduce lead-based paint hazards

All federal and state regulations will be followed on CDBG-funded projects. The City of Conway does not currently have a housing rehabilitation program. It relies on the Arkansas Department of Environmental Quality to enforce regulations and provide assistance when needed.

Actions planned to reduce the number of poverty-level families

The CDD will reduce poverty by fostering and promoting self-sufficiency and independence. To better empower individual and families toward this goal, the following strategies will be put to

work: Promote sustainable economic development through affordable housing and other community development activities; Assist households in purchasing homes, developing stability and net worth and reducing the likelihood for poverty; Evaluate projects, in part, on the basis of their ability to foster self-sufficiency when awarding funding for projects; Maintain a strong relationship with the Toad Suck Continuum of Care to enhance and promote stabilization of homeless families and encourage transition to stable, permanent housing situations; Create an on-going mechanism for participation by residents and businesses in the revitalization of the area; Enhance efforts to educate the public and interested persons about available supportive services that foster self-sufficiency and independent living arrangements; Encourage job training and placement referral service to low and moderate income residents in the area.

Actions planned to develop institutional structure

The City of Conway will meet its responsibility to provide decent and affordable housing and will aid in the development of viable communities with suitable living environments and expanded economic and community development opportunities. This will be done with the help and support of a network of public institutions, nonprofit organizations, and private industries. The CDD takes additional initiative in instilling capacity and strong housing and community development through funding initiatives, outreach and training, and other capability building endeavors. By meeting with non-profit service providers, faith-based organizations, the Conway Housing Authority, other government entities, and various organizations the City of Conway ensures that the needs of the community are addressed. A collection of non-profit entities work with the City to address a variety of social needs such as affordable housing, homelessness, and special needs populations. The Bethlehem House, Women's Shelter of Central Arkansas and Independent Living Services are all examples of solicited agencies that address special needs populations and homelessness in Conway. City involvement with many of these agencies includes attendance at meetings and funding of projects that are eligible for CDBG funds. Recently programs such as Faulkner County Council on Aging, and the Boys and Girls Club have received or may receive grant allocations from the City. Additionally, Conway works closely with many state and county agencies, such as the Department of Health, Arkansas Department of Human Services, Office of Alcohol and Drug Abuse Prevention (OADAP) and the Women's Shelter of Central Arkansas to provide citizens with programs that address varied needs. The Department of Human Services provides many important services to residents such as programs to aid the elderly population, and for individuals with disabilities. CDBG funds recently were used and may continue to provide transportation to the developmentally disabled and disadvantaged citizens through Independent Living Services. Faulkner County also has a council on Aging and Day School in which Conway actively participates. Private industry participation in housing and community development activities include the construction of new multi-family developments, lenders that services loans for first time home buyers, home repair contractors, and other companies with a stake in the future of the city. These companies work with non-profit organizations working in community development efforts, providing construction and financing expertise needed for completion of the projects. Local companies have also worked with nonprofit agencies through donations of time and money, all of which the CDD communicates with periodically.

The City serves as a conduit to enable for-profit and faith-based organizations to stay abreast of the training and conferences being offered that will enhance the delivery of their services. The City will continue to strengthen existing relationships and build new relationships with private and public organizations, social service agencies, neighborhood associations, and the faith-based community, as well as attend meetings of other organizations promoting community development.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Conway will lead homeless and public housing providers in a new homelessness and housing strategy. The City has limited resources to address the priorities identified. The implementation of the homeless task force in 2017 has allowed various non profits to partake in discussion and collaborative efforts that work towards reducing homelessness and providing the necessary services to the low to moderate income population. The city of Conway has also implemented the use of Charity Tracker, a shared database that allows agencies to input information about client needs and solicit assistance from different non profits and/or services. As such, the City has created and will continue to seek partnerships to leverage the city's 2020 allocation. These partnerships will be cooperative working relationships

Discussion:

The City works with other agencies to maximize the use of the City's CDBG funding.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Citizen Participation Comments

AFFP

Invitation to Comment on 2020

Affidavit of Publication

STATE OF ARKANSAS } SS
COUNTY OF FAULKNER }

Invitation to Comment on 2020 CDBG Action Plan

Frank Lelo, being duly sworn, says:

That he is Publisher of the Log Cabin Democrat, a Daily newspaper of general circulation, printed and published in Conway, Faulkner County, Arkansas; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

June 11, 2020

The City of Conway will receive \$488,822 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to benefit low- to moderate-income residents based on the 2020 HUD income guidelines.

CDBG activities are aimed at revitalizing neighborhoods, improving affordable housing options and providing improved community facilities and services.

Comments on CDBG funding and projects will be accepted beginning Thursday, June 11, 2020 and ending Wednesday, June 17, 2020 at 4:50 p.m. 65 percent of the funding will be allocated to a city project, 16 percent of the funding will be allocated to services and 20 percent will be allocated to CDBG administration.

To review the full 2020 Action Plan draft, visit the City of Conway's website: www.conwayarkansas.gov.

Comments can be mailed to Kiera Olukitan, CDBG Administrator, 1111 Main St. Conway, AR 72032; or e-mailed to kiera.olukitan@conwayarkansas.gov.

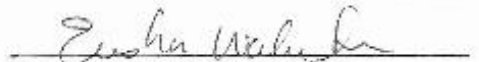
Publisher's Fee: \$ 67.40

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Subscribed to and sworn to me this 11th day of June 2020.


Eliesha Wolverton, Notary Public 12/13/2026



90117379 90870047

CITY OF CONWAY, LEGAL ACCT
1111 Main St
CONWAY, AR 72032

Program Year 2020

No comment was received for the 2020 Action Plan.

Grantee Unique Appendices



STATE OF ARKANSAS
COUNTY OF FAULKNER

90117388

Donna Story
Conway Public Schools
2220 Prince St
Conway, AR 72034

I, Eden Cameron, do hereby certify that I am the Authorized Agent of the Log Cabin Democrat newspaper published in the city of Conway, Arkansas, and having a bona fide office in the County of Faulkner, Arkansas, that said newspaper has been published at regular intervals for a period of at least twelve (12) months prior to the date of publication of the advertisement.

Notice to Bidders

and is in all respects eligible and qualified to publish legal notices under the provisions of the 1937 Acts of the General Assembly of the State of Arkansas as amended by the Acts of the General Assembly of the State of Arkansas.

I further certify that said legal advertisement, a copy of which is hereby attached to this newspaper on the following days, to wit:

Ad Number	Date
90851479	02/11/2020

AFFIANT: Eden Cameron

Subscribed and sworn to, this 11 day of February, 2020.

Notary Public: Eliesha Woolberton

My commission expires December 13, 2022

Cost for Printing: \$151.20

Cost of Affidavit: \$5.00

Total Cost: \$156.20



City of Conway Community Block Grant Program Announces th Program Year 2020 Funding Cycle

Applications regarding the City of Conway Community Development Block Grant funding cycle for 2020 are available to the public at City Hall (1201 Oak Street) and at <http://cityofconway.org/pages/community-development/>.

The goals of the Community Development Department are to provide a suitable living environment, expanded economic opportunities and decent housing for the City's low and moderate-income residents.

The City is currently undergoing the process for its one-year Action Plan (2020) for the city will determine investment strategies for this round of funding. The 2016-2020 Consolidated Plan identified the following four investment strategies for CDBG funding:

- Repair and maintain streets and sidewalks
- Enhance the capacity of the City's drainage and storm water runoff systems
- Increase the supply of affordable suitable housing
- Provision of additional community facilities and public services

While all funding requests address one or more of the above needs, a determined amount of CDBG will be allocated to public service programs with priority on transportation programs. Applicant for projects and services that benefit income-eligible citizens will be considered.

For more information regarding this process there will be a choice of two training sessions/public hearings that are required of an organization who seek funding. They are scheduled for Thursday, February 23rd at 12:00 p.m. and Thursday March 5th at 4:30 p.m. at the Conway City Hall Conference Room (1201 Oak St.). Applications will only be accepted from any person or organization that attends at least one of the training sessions.

Since the funding for CDBG is currently undetermined, please be advised that requests for all programs and or projects applying for funding are subject to allocation changeability.

The application deadline is 4:30 p.m. on Wednesday, March 11, 2020. Online submittals and emailed copies will be accepted with receipt confirmation only.

If you have any questions, please contact Kiera Cluckun at (501) 735-7071 or at kiera.cluckun@conwayarkansas.gov



2020 CDBG Pre - Application Meeting

Thursday, February 20, 2020

City Hall - Downstairs Conference Room

	NAME	COMPANY/TITLE	EMAIL	Signature
1	Felicia Rogers	Community Development Coordinator	felicia.rogers@conwayarkansas.gov	
2	Kiera Oluokun	CDBG Administrator	kiera.oluokun@conwayarkansas.gov	
3	Clint Brader	BGC Faulkner	clint@bgcfaulkner.org	Clint Brader
4	Lisa Bray	BGC Faulkner	Lisa@bgcfaulkner.org	Lisa Bray
5	Robert Wright	ILS	robert@indliving.org	Robert Wright
6	Nancy Rowell	Faulkner Co. Council on Aging	conwaysis@conwaycorp.net	Nancy Rowell
7	Teresa Little	Milestones Services	Little@milestonescommunity.org	Teresa Little
8	Sheila Franklin	Wang Empowerment Sisters	sfrankline@faulknercc.org	Sheila Franklin
9	Marti Jones	Haven	mjones@cainc.org	Marti Jones
10				
11				
12				
13				



2020 CDBG Pre - Application Meeting

Thursday, March 5, 2020 @ 4:30pm

City Hall - Downstairs Conference Room

	NAME	COMPANY/TITLE	EMAIL	Signature
1	Felicia Rogers	CDBG Coordinator	felicia.rogers@conwayarkansas.gov	
2	Kiera Oluokun	CDBG Administrator	kiera.olukun@conwayarkansas.gov	
3	T J Johnston	Bethlehem House	tj@bethlehemhouse.net	
4	Breanna McIndon	WSCA	wscac@conwaycorp.net	
5				
6				
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8				
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11				
12				
13				



City of Conway, Arkansas
Resolution No. R-20-39

**A RESOLUTION APPROVING YEAR 2020 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE AUTHORIZING THE
SUBMISSION OF THE 2020 ACTION PLAN AND FOR OTHER PURPOSES**

- Whereas,** It is the intention of the City Council of the City of Conway to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families and eliminate slum and blight.
- Whereas,** there is an approximate total of \$458,522 for Program Year 2020 (July 1, 2020 – June 30, 2021) funds allocated to the CDBG Program for budgetary purposes.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

- Section 1:** The Program Year 2020 CDBG approximate budget totaling four hundred fifty-eight thousand five hundred and fifty two dollars (\$458,522) for budgeting purposes is hereby adopted by reference to the attached budget sheet.
- Section 2:** The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually.
- Section 3:** The Program Year 2020 CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.
- Section 4:** The Fair Housing Program/Policy of the City of Conway to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.
- Section 5:** The Director of Community Development is authorized to prepare and submit the 2020 Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approval by HUD has occurred, the City Council approval, Mayor is authorized to execute contracts, his signature being attested by the City Clerk, and City Attorney with the agencies identified in the 2020 Community Development Department Budget as application numbers to undertake the activities/projects in the Action Plan.
- Section 6:** All approved agencies of CDBG funds will use the city's procurement procedures for any services or contracts.

Passed this 26th day of May, 2020.

Attest:


Michael D. Garrett
City Clerk/Treasurer

Approved:



Mayor Bart Castleberry

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>		
* 3. Date Received: 05/17/2023		* 4. Applicant Identification: <input type="text"/>
* 5a. Federal Entity Identifier: <input type="text"/>		* 5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
* 6. Date Received by State: <input type="text"/>		* 7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Conway, Arkansas		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 13-6031133		* c. Organizational DUNS: 0585630260030
d. Address:		
* Street1:	111 Main St.	
* Street2:	<input type="text"/>	
* City:	Conway	
* County/Parish:	<input type="text"/>	
* State:	AR: Arkansas	
* Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	72032-5549	
e. Organizational Unit:		
Department Name:		Division Name:
<input type="text"/>		<input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	* First Name: Gloria	
Middle Name:	<input type="text"/>	
* Last Name:	Olukun	
Suffix:	<input type="text"/>	
Title: COM Administrator		
Organizational Affiliation: <input type="text"/>		
* Telephone Number:	501.459.5100	Fax Number: <input type="text"/>
* Email: gloria.olukun@conwayarkansas.gov		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type:			
<input type="text" value="(1) City or Township Government"/>			
Type of Applicant 2: Select Applicant Type:			
<input type="text"/>			
Type of Applicant 3: Select Applicant Type:			
<input type="text"/>			
* Other (specify):			
<input type="text"/>			
* 10. Name of Federal Agency:			
<input type="text" value="Housing and Urban Development"/>			
11. Catalog of Federal Domestic Assistance Number:			
<input type="text"/>			
CFDA Title:			
<input type="text"/>			
* 12. Funding Opportunity Number:			
<input type="text" value="FY 2020 program formula allocations"/>			
* Title:			
<input type="text" value="Community Planning and Development Formula and Allocation for FY 2020"/>			
13. Competition Identification Number:			
<input type="text"/>			
Title:			
<input type="text"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:			
<input type="text" value="FY 2020 Annual Action Plan: Program consisting on the provision of public services, public improvements, community facilities, affordable housing and other related programs."/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text"/>	* b. Program/Project: <input type="text"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2020"/>	* b. End Date: <input type="text" value="06/30/2021"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="150,522.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="450,522.00"/>
19. Is Application Subject to Review By State Under Executive Order 12972 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12972 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12972 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12972.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an alternate set where you may obtain this list is contained in the announcement or agency specific instructions	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Bert"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Carruth"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="501.400.6100"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="bertcarruth@townofarkansas.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="06/17/2020"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0006
Expiration Date: 02/29/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§250 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable


Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (c) notification of violating facilities pursuant to EO 11735; (d) protection of wetlands pursuant to EO 11990; (e) evaluation of flood hazards in floodplains in accordance with EO 11988; (f) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (g) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 173(c) of the Clean Air Act of 1966, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Conway, Arkansas	6/17/2020

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

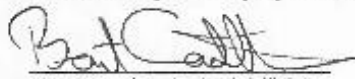
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

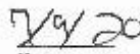
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official


Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

7/9/20
Date

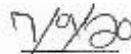
Mayor _____
Title _____

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature of Authorized Official


Date


Title

Specific HOME Certifications

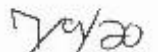
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.


Signature of Authorized Official


Date

Mayor
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

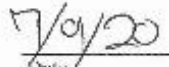
Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature of Authorized Official


Date

Meyer _____
Title

Housing Opportunities for Persons With AIDS Certifications

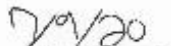
The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature of Authorized Official


Date

Mayor _____
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.