
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:00 pm
May 24, 2022

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members were present and acting: Councilman Jones, Councilman Ledbetter, Councilwoman Tucker, Councilman Grimes, Councilwoman Smith, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Attorney Charles Finkenbinder, City Clerk Michael Garrett. Councilwoman Mehl and Councilman Hawkins were not present.

Call to Order: Mayor Bart Castleberry

Roll Call: Michael O. Garrett, City Clerk

Minutes: May 10th, 2022

Councilwoman Isby motioned to approve the **May 10, 2022** meeting minutes as submitted. Councilwoman Smith seconded the motion. There was no discussion. The motion passed 6-0.

Monthly Financial Report Ending April 30, 2022

Tyler Wunningham reported to the Council stating that it was another good month for sales tax revenues, which were up 21% and year-to-date up 19%. He pointed out that in the Airport Fund the State Department Grant for the maintenance hangar was closed out, with all grant monies for that project received. He added that the grant and the other state grant revenues for current projects will help the Airport Department's numbers recover. Councilwoman Smith moved to approve the monthly financials and Councilwoman Isby seconded it. The motion carried 6-0.

Report of Standing Committees:

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits and Inspections, Transportation and Planning & Development)

1. Consideration to approve the nomination of Ester McClellan for the Advertising & Promotion Commission.

Mayor Castleberry presented Item A1 to the Council. Councilwoman Isby made a motion to approve the nomination and Councilwoman Mehl seconded it. A vote was called, and the motion carried 6-0.

2. Resolution to approve amending the compliance policy for the Community Development Block Grant Program.

R-22-25

Mayor Castleberry presented Item A2 to the Council. Shawanna Rodgers addressed the Council stating that they were seeking to amend the policies and procedures to mirror the City's recent updates to the Employee Handbook regarding travel, conduct and various other points, in order to be in compliance with HUD requirements. Councilwoman Smith made a motion to adopt the Resolution and Councilwoman Isby seconded it. A vote was called, and the Resolution passed 6-0.

3. Resolution to approve the submission of the Program Year 2022 Action Plan & Budget for the Community Development Block Grant Program.

R-22-26

Mayor Castleberry presented Item A3 to the Council. Shawanna Rodgers told the Council that the allocations for the year 2022 have been received in the amount of \$481,835. She said that the emergency shelter project will be 65% of that. She added that the public services will be broken down as usual with transportation included and funding for various agencies. She said that the City would be partnering with the Salvation Army this year on their workforce program and that this would expand our services with HUD. Councilwoman Smith made a motion to adopt the Resolution and Councilwoman Isby seconded it. A vote was called, and the Resolution passed 6-0.

4. Resolution to approve the submittal of the Federal Aid Surface Transportation Block Grant Program for Markham Street Improvements Phase II.

R-22-27

Mayor Castleberry presented Item A4 to the Council. Kurt Jones told the Council that this a proposed application for an overage on the project. He said that it was an 80/20 match for projected overage on the project. There was no further discussion. Councilwoman Smith made a motion to adopt the Resolution and Councilwoman Isby seconded it. A vote was called, and the Resolution passed 6-0.

5. Resolution to approve the submittal of the Federal Aid Surface Transportation Block Grant Program for the College Avenue Bridge over Kinley Trail and Tucker Creek.

R-22-28

Mayor Castleberry presented Item A5 to the Council. Kurt Jones addressed the Council stating that this application is for the design portion of a proposed project, which includes replacement of the bridge on College Avenue over Tucker Creek and would incorporate a grade separated crossing for Kinley Trail. He added that this was also an 80/20 match grant. He said that the plan was to apply for a construction grant in the next cycle. Councilwoman Isby made a motion to adopt the Resolution and Councilwoman Smith seconded it. A vote was called, and the Resolution passed 6-0.

6. Ordinance to approve the rezoning of +- 21.37 acres located east and north of 12 Hundred Place Apartments Phase 1 & 2 east of Covington Way, from I-3 to MF-3.

O-22-54

Mayor Castleberry presented Item A6 to the Council. James Walden addressed the Council stating that the property is just west of the existing apartments on Covington Way and the owner wants to do a new phase of the development. He added that the Planning Commission voted 7-0 in favor of the project. There was no further discussion. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 6-0. Councilwoman Smith made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilman Jones, Councilman Grimes, Councilwoman Tucker, Councilwoman Smith, Councilwoman Isby and Councilwoman Mehl. The Ordinance passed 6-0.

7. Consideration to approve the modification of the conditional use permit no 1879 for property located at 2545 Prince Street.

Mayor Castleberry presented Item A7 to the Council. James Walden told the Council that the owners made this request by recommendation of Planning staff. He said the property was just to the east of a property that was recently granted a CUP for Don Pepe's and other retail establishments. He told them that one of the conditions of that CUP was a 30' vegetative border and after input from the surrounding neighbors, the owners of this property would like to amend their CUP to replace the required brick wall border with a wood fence and 30' vegetative border. He added that the Commission voted 7-0 in favor of the modification. There was no further discussion. Councilwoman Smith made a motion to approve the modification of the conditional use permit and Councilwoman Isby seconded it. A vote was called, and the motion carried 6-0.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, Communication Emergency Operations Center, Police, Fire, and Office of the City Attorney.

1. Ordinance appropriating and approving funds to purchase property located on 1108 Deer Street for the Conway Police Department.

Mayor Castleberry presented Item B1 to the Council. He reminded the Council that the property appraised for \$240,000 and the owners (Pierce Hearing and Air) have agreed to the appraised price. Chief Tapley addressed the Council and thanked the Pierce family for their cooperation and assistance in the sale. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 6-0. Councilwoman Smith made a motion to

MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

adopt the Ordinance with the emergency clause and the change to the sale amount from \$250,00 for \$240,000. Councilwoman Isby seconded the motion. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Ledbetter, Councilman Grimes, Councilwoman Isby, Councilwoman Tucker, Councilman Jones, and Councilwoman Smith. The Ordinance with the emergency clause passed 6-0.

C. New Business

1. Consideration to change the City Council meeting schedule.

Mayor Castleberry presented Item C1 to the Council asking them if they would approve meeting on the fourth Tuesday only, during the months of June, July, and August 2022. Councilwoman made a motion to approve the consideration and Councilwoman Isby seconded it. A vote was called, and the consideration was approved 6-0.

Adjournment-----

PASSED this 24th day of May 2022

APPROVED:

Mayor Bart Castleberry

City Clerk Michael O. Garrett