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MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

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Conway, Arkansas  
Tuesday, 6:00 pm  
April 13, 2021

On this date the City Council of the City of Conway, Arkansas met in regular session. ***Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting was held via Facebook Live on the City of Conway, Arkansas Facebook page, and the City of Conway YouTube channel.*** The following members being a quorum were present and acting: Councilman Hawkins, Councilman Jones, Councilwoman Isby, Councilwoman Mehl, Councilman Ledbetter, Councilman Grimes, Councilman Pruitt, and Councilwoman Smith. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett, and City Attorney Charles Finkenbinder.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Michael O. Garrett, City Clerk**

**Minutes: March 23, 2021**

Councilwoman Isby motioned to approve the **March 23, 2021** minutes as submitted. Councilwoman Smith seconded the motion. There was no discussion. The motion passed 8-0.

**Report of Standing Committees:**

**A. Community Development Committee (Airport, Community Development, Planning & Development, Permits & Inspection (Code Enforcement), Historic District, Transportation)**

- 1. Ordinance to approve the private club permit for Chivos Locos of Conway, Inc. to be located at 1090 Skyline Drive.**

**O-21-39**

Councilman Hawkins presented Item A1 to the Council. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Smith moved to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Jones, Councilwoman Smith, Councilman Hawkins, Councilman Ledbetter, Councilman Pruitt, and Councilwoman Isby. The Ordinance passed 7-0.

- 2. Resolution to approve the consultant for the Community Development Block Grant Program to prepare the 5-year consolidated plan.**

**R-21-23**

Councilman Hawkins presented Item A2 to the Council. Councilwoman Mehl made a motion to approve the Resolution and Councilwoman Smith seconded it. There was no discussion. The Resolution passed 7-0.

- 3. Resolution authorizing the Mayor to enter into an agreement with Garver Engineers, Inc. to update the Airport Layout Drawing for the Conway Regional Airport.**

**R-21-24**

Councilman Hawkins presented Item A3 to the Council. Councilwoman Isby made a motion to approve the Resolution and Councilwoman Smith seconded it. Jack Bell told the Council that the last Layout was done in 2011 and had some inaccuracies and needed to be updated. There was no further discussion. The Resolution was passed 7-0.

- 4. Resolutions requesting the Faulkner County Tax Collector place a lien against various properties for expenses incurred by the City.**

**R-21-25**

Councilman Hawkins presented the Resolution to place a lien on property located at 1907-1909 Cleveland in the amount of \$165.43 to the Council. There was no one present to represent the property. There was no further discussion. Councilwoman Smith made a motion to adopt the Resolutions and Councilwoman Isby seconded it. The Resolution passed 8-0.

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### **R-21-26**

Councilman Hawkins presented the Resolution to place a lien on property located at 108 Fairway in the amount of \$165.43 to the Council. There was no one present to represent the property. There was no further discussion. Councilwoman Isby made a motion to adopt the Resolutions and Councilwoman Smith seconded it. The Resolution passed 8-0

### **R-21-27**

Councilman Hawkins presented the Resolution to place a lien on property located at 1450 Rachel in the amount of \$165.43 to the Council. There was no one present to represent the property. There was no further discussion. Councilwoman Smith made a motion to adopt the Resolutions and Councilwoman Isby seconded it. The Resolution passed 8-0

### **R-21-28**

Councilman Hawkins presented the Resolution to place a lien on property located at 1900-1902 Dave Ward Drive in the amount of \$186.33 to the Council. There was no one present to represent the property. There was no further discussion. Councilwoman Isby made a motion to adopt the Resolutions and Councilwoman Smith seconded it. The Resolution passed 8-0

## **5. Resolution to enter into an agreement for professional consulting services for the Public Art Board Master Plan.**

### **R-21-29**

Councilman Hawkins presented Item A5 to the Council. Councilwoman Isby made a motion to adopt the Resolution and Councilwoman Smith seconded it. The motion carried 7-0. James Walden stated that Public Art Board saw the need for a Master Plan to determine what art pieces are needed and where they would go. He added that essentially this would be a working plan for use by the Public Art Board. He said that RFQ were put out and several quotes were received and that the Board agreed that the Firm, Designing Local was the best fit for the project. He said that an appropriation would come at a later date. There was no further discussion. The Resolution passed 7-0.

## **6. Ordinance appropriating insurance funds received from the Municipal Vehicle Program to repair two vehicles for the Planning and Permits Department.**

### **O-21-40**

Councilman Hawkins presented Item A6 to the Council. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Councilman Pruitt, Councilwoman Mehl, Councilwoman Smith, Councilman Ledbetter, Councilman Jones, Councilwoman Isby, and Councilman Hawkins. The Ordinance passed 7-0.

Councilman Grimes joined the meeting.

## **7. Ordinance to establish an updated building permit fee schedule for the Permits and Inspections Department.**

### **O-21-41**

Councilman Hawkins presented Item A7 to the Council. James Walden addressed the Council stating that this update was necessitate by the implementation of the new Permits and Planning software. He said that the current fee schedule is complicated, and it was felt that the process could be streamlined and also that the permit fees could be based on market conditions. He said that the Faulkner County Homebuilders Association and that they approved of the changes. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Smith made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilman Grimes, Councilwoman Smith, Councilwoman Isby, Councilman Pruitt, Councilman Jones, Councilwoman Mehl, and Councilman Hawkins. The Ordinance passed 8-0.

## **B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, and Office of the City Attorney)**

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**1. Consideration to approve the disposal of various vehicles for the Police Department.**

Mayor Castleberry presented Item B1 to the Council. Chief Tapley addressed the Council asking to remove 10 vehicles from the Department, 7 of which are Department vehicles and 3 are seized vehicles. Councilwoman Smith made motion to approve the consideration and Councilwoman Isby seconded it. The Consideration was approved 8-0.

**2. Ordinance appropriating reimbursement funds from various entities for the Police Department.**

**O-21-42**

Mayor Castleberry presented Item B2 to the Council. Chief Tapley told the Council that these are funds that have been reimbursed to the Department for extra duty services, insurance proceeds and donations. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 8-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Hawkins, Councilman Grimes, Councilman Ledbetter, Councilman Pruitt, Councilwoman Isby, Councilman Jones, Councilwoman Smith and Councilwoman Mehl. The Ordinance passed 8-0.

**3. Ordinance appropriating reimbursement funds from the Arkansas Community Foundation for the Fire Department.**

**O-21-43**

Mayor Castleberry presented Item C1 to the Council. Chief Winter addressed the Council stating that the Department had received a \$650 from the Arkansas Community Foundation to offset some of the costs for the vaccination clinics. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 8-0. Councilwoman Smith made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilwoman Isby, Councilwoman Mehl, Councilman Grimes, Councilman Hawkins, Councilwoman Smith, Councilman Pruitt, and Councilman Jones. The Ordinance passed 8-0.

**Adjournment-----**

*PASSED this 13<sup>th</sup> day of April, 2021*

**APPROVED:**

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*Mayor Bart Castleberry*

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*City Clerk Michael O. Garrett*