
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday 6:30 pm
February 28, 2017

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Hawkins, Alderman Grimes, Alderman Pruitt, Alderwoman Mehl, Alderwoman Smith, Alderman Jones and Alderwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett and City Attorney Chuck Clawson.

Call to Order: Mayor Bart Castleberry

Roll Call: Michael O. Garrett

Minutes: February 14, 2017

Alderwoman Smith motioned to approve the **February 14, 2017** minutes as submitted. Alderwoman Isby seconded the motion. There was no discussion. The motion passed 7-0.

Employee Service Awards

Approval of Monthly financial Report ending January 31, 2017:

Tyler Winningham, CFO, reviewed the financial reports for General, Street, Sanitation, Airport and Special projects for the Council. Alderwoman Smith motioned to adopt the monthly financial reports ending January 31, 2017. Alderwoman Isby seconded the motion. There was no further discussion. The motion passed 7-0.

1. Report of Standing Committees:

A. Public Hearing

1. **Public hearing to discuss the closing of a utility easement located on Lot 2, Acxiom commercial addition.**
 - a. **Ordinance to close the utility easement located on Lot 2, Acxiom commercial addition.**

O-17-18

Mayor Castleberry declared the public hearing open and called for anyone who would like to speak for or against the request. Steven Hogan with the Tyler Group was in attendance to answer any questions from the Council. There were no comments or questions.

Mayor Castleberry declared the public hearing closed. Alderwoman Smith made a motion to waive the three reading of the ordinance and Alderwoman Isby seconded the motion. The motion passed 7-0. Alderwoman Isby motioned to adopt the Ordinance. Alderwoman Smith seconded the motion. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Isby, Alderman Grimes, Alderwoman Mehl, Alderman Pruitt, Alderwoman Smith, Alderman Hawkins, and Alderman Jones. The motion passed 7-0.

2. **Public hearing to discuss the renaming of a portion of 8th Avenue to Central Landing Blvd.**
 - a. **Ordinance to rename a portion of 8th Avenue to Central Landing Blvd.**

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O-17-19

Mayor Castleberry declared the public hearing open and called for anyone who would like to speak for or against the request. There was no one in attendance to address the Council. Mayor Castleberry closed the public hearing and brought the item back before the City Council for discussion.

Alderwoman Smith motioned to waive the three readings of the ordinance. Alderwoman Isby seconded the motion. The motion passed 7-0. Alderwoman Isby motioned to adopt the ordinance. Alderwoman Smith seconded the motion. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderwoman Smith, Alderman Hawkins, Alderwoman Isby, Alderman Grimes, Alderman Jones and Alderman Pruitt. The motion passed 7-0.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets & Conway Housing Authority)

1. Consideration to approve the nomination of Tom Mikel to the Conway Housing Authority Board.

Alderman Hawkins presented item B1 to the Council. There was no discussion. Alderman Hawkins motioned to approve the nomination. Alderwoman Smith seconded the motion. The motion passed 7-0.

2. Consideration to reimburse Mayflower Water for cost associated with a waterline relocation due to the construction of Baker Wills Parkway at a cost not to exceed \$90,090.00.

Alderman Hawkins presented item B2 to the Council. Finley Vinson addressed the council explaining that Mayflower Water Department had approach the Mayor's Office with concern that an existing water line was buried under 10' of fill during the construction of the Baker Wills Parkway. Their concern is that if the line breaks, it would be very difficult to repair. Former Mayor, Tab Townsell agreed to have the water line moved. The job has been engineered, bids received and Mayflower Water Department is ready to begin relocation of the water line.

Alderwoman Smith motioned to approve the reimbursement. Alderwoman Isby seconded the motion. The motion passed 7-0.

Alderman Ledbetter joined the meeting.

3. Ordinance appropriating grant funds for the Spencer Street Brownfield Cleanup Project.

O-17-20

Alderman Hawkins presented item B3 to the Council. Scott Grummar of the Planning and Development Department was present to answer questions regarding the appropriation of funds. Mr. Grummar explained that the ordinance provides access to the funds that have been received by the EPA for reimbursement to the City for the Brownfield Cleanup Project. \$32,000.00 have been spent to date for payment for contracting and engineering. The Project has been re-bid and is scheduled to be opened on March 8th.

Alderwoman Isby made a motion to waive the three readings of the ordinance and Alderwoman Smith seconded the motion. The motion passed 8-0. Alderwoman Smith made a motion to adopt the

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ordinance. Alderwoman Isby seconded the motion. The Clerk called the roll with the following voting "Aye": Alderman Pruitt, Alderman Jones, Alderwoman Isby, Alderman Grimes, Alderman Hawkins, Alderman Ledbetter, Alderwoman Smith, Alderwoman Mehl. The motion was passed 8-0.

4. Ordinance to rezone property located at Winterbrook Subdivision, Phase 2 in the 3300 block of Tyler Street from A-1 to R-1.

O-17-21

Alderman Hawkins presented item B4 to the Council stating that the ordinance was reviewed by the Planning Commission at their meeting on February 21, and that the Commission voted 7-0 that the request be forwarded to City Council with a recommendation for approval. Alderwoman Smith made a motion to waive the three readings of the ordinance, and Alderwoman Isby seconded the motion. The motion was passed 8-0. Alderwoman Smith made a motion to adopt the ordinance. The motion was seconded by Alderwoman Isby. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderman Jones, Alderman Grimes, Alderwoman Mehl, Alderwoman Smith, Alderman Pruitt, Alderman Hawkins, Alderwoman Isby, and Alderman Ledbetter. The motion to adopt the ordinance passed 8-0.

C. Public Services Committee (Sanitation, Parks & Recreation and Physical Plant)

1. Consideration to enter into a donation agreement with Southridge Village for an easement right of way with the trail system for the Parks & Recreation Department.

Mayor Castleberry presented item C1 to the Council. Steve Ibbotson of the Parks & Recreation Department was present to answer questions from the Council. As there were no questions, Alderwoman Smith motioned to enter into the agreement with Southridge Village. Alderwoman Isby seconded the motion. There was no further discussion. The motion passed 8-0.

2. Consideration to approve the request for qualifications to design and plan a tennis facility to be located in Laurel Park for the Parks & Recreation Department.

Mayor Castleberry presented item C2 to the Council. Mr. Ibbotson of the Parks & Recreation Department state that bids were received and reviewed for professional services for the tennis facility proposed at Laurel Park. The Committee selected Rik Sowell Architects to design and plan the tennis facility. Alderwoman Smith moved to approve the RFQ and Alderman Jones seconded the motion. The motion passed 8-0.

3. Consideration to accept the interest rate for five year financing for the completion of the Conway Expo & Event Center.

Mayor Castleberry presented item C3 to the Council. Mr. Ibbotson of the Parks & Recreation Department state to the Council that First Security Bank offered the lowest interest rate at 3.07% in a recent request for bids. Alderwoman Smith moved to accept the interest rate from First Security Bank for the financing, and Alderwoman Isby seconded. Alderman Hawkins inquired as to the repayment of the loan. Mr. Ibbotson stated that the repayment will be supplied through A&P funds. The motion passed 8-0.

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4. Ordinance to provide short term financing for the construction improvements to the Conway Expo & Event Center.

O-17-22

Mayor Castleberry presented item C4 to the Council, stating that the approved interest rate by First Security Bank would be added to the ordinance to provide financing. Alderwoman Smith motioned to waive the three readings of the ordinance, and Alderwoman Isby seconded the motion. The motion passed 8-0. Alderwoman Smith made a motion to adopt the ordinance with emergency clause. Alderwoman Mehl seconded the motion. Alderman Hawkins confirmed that Salter was to be the contractor for the project. Mayor Castleberry moved to strike the Emergency Clause from the Ordinance due to the fact that the ordinance will not affect current rates and that the Parks & Recreation Department does not require the funds immediately. There was no further discussion. The Clerk called roll with the following voting "Aye": Alderwoman Mehl, Alderwoman Smith, Alderman Grimes, Alderman Hawkins, Alderman Ledbetter, Alderman Pruitt, Alderwoman Isby and Alderman Jones. The motion to adopt the ordinance passed 8-0.

D. Public Safety Committee (Police, AWU, CEOC, Fire, District Court, Information Technology, and City Attorney)

1. Consideration to approve the bid for an identiFINDER for the Conway Fire Department Bomb Squad.

Mayor Castleberry presented item D1 to the Council. Chief Mike Winter was present to address the Council. Chief Winter stated that only one bid was received for \$34,849.25 for the identiFINDER; a radiological detection device for the Conway Fire Department Bomb Squad. Alderwoman Smith moved to approve the bid and Alderwoman Mehl seconded the motion. The motion passed 8-0.

2. Consideration to retire a K-9 dog (Dax) and remove from inventory for the Conway Police Department.

Mayor Castleberry presented item D2 to the Council. Chief Jody Spradlin was present to address the Council. Chief Spradlin stated that Canine Dax turned 10 years old and has had medical issues preventing him from working any longer. Dax would be retired to his handler Officer Shumate. Alderwoman Smith moved to accept the retirement of K-9 Dax and the motion was seconded by Alderwoman Mehl. There was no further discussion. The motion was passed 8-0.

There was no further discussion. The meeting was adjourned.

Adjournment

PASSED this 28th day of February 2017

APPROVED:

Mayor Bart Castleberry

City Clerk Michael O. Garrett