

# MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas  
Tuesday, 6:30 pm  
February 25, 2020

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Councilman Hawkins, Councilman Grimes, Councilman Ledbetter, Councilwoman Mehl, Councilman Jones, Councilwoman Isby, Councilman Pruitt and Councilwoman Smith. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett and City Attorney Chuck Clawson.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Michael O. Garrett, City Clerk**

**Minutes: January 28, 2020**

Councilwoman Isby motioned to approve the **January 28, 2020** minutes as submitted. Councilwoman Smith seconded the motion. There was no discussion. The motion passed 7-0.

## **Financial Report Ending December 31, 2019**

Tyler Winningham, CFO addressed the Council reporting that sales tax was up almost 5% in January over the same month last year. He attributed this to the overall economy of the City and the new internet sales tax, requiring out of state vendors to remit. He called their attention to a new line item "Office Space Leases", which is the revenue received from the Post Office to rent the space at 1111 Main Street. He added that the expenses for remodeling at 1111 Main were heavy in January. Councilwoman Smith made a motion to approve the monthly financials and Councilwoman Isby seconded it. The monthly financial report was approved 8-0.

## **Report of Standing Committees:**

### **A. Community Development Committee (Airport, Community Development, Planning & Development, Permits & Inspection (Code Enforcement), Historic District, Transportation)**

#### **1. Resolution accepting funding received from Summerwood Inc. for the Spruce Street Cottage Development.**

##### **R-20-13**

Mayor Castleberry presented Item A1 to the Council. Kiera Oluokun addressed the Council reporting that the first buyer has been approved for the Spruce Street Cottage development and the funding approved by the Resolution is from the Down Payment Assistance Program. Councilwoman Smith moved to adopt the Resolution and Councilwoman Isby seconded it. The Resolution passed 8-0.

#### **2. Consideration to approve a change order for Garver and Weaver-Bailey for the Taxi and T-Hangar Apron No. 1 Construction for the Conway Regional Airport.**

Councilman Hawkins presented Item A2 to the Council. Michelle Anthony, Airport Director addressed the Council stating that the change order will decrease the contract with Weaver-Bailey and increase the Garver contract slightly which will be paid 100% through a grant from the FAA. She added that the project is under budget at this time and that this change order would not increase the budget at all. Councilwoman Smith made a motion to approve the consideration and Councilman Jones seconded it. The consideration to approve passed 8-0.

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**3. Ordinance to waive the competitive bid process for the repair of box culverts on Van Ronkle Street for the Transportation Department.**

**O-20-11**

Councilman Hawkins presented Item A3 to the Council. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. Councilwoman Smith moved to adopt the Ordinance with the emergency clause and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Jones, Councilwoman Smith, Councilman Hawkins, Councilman Grimes, Councilman Ledbetter, Councilman Pruitt and Councilwoman Isby. The Ordinance with the emergency clause passed 8-0.

Councilman Grimes left the meeting.

**4. Ordinance to rezone property located at 237 Locust Avenue from R-2A to R-2.**

**O-20-12**

Councilman Hawkins presented Item A4 to the Council. James Walden addressed the Council stating that the applicant is requesting rezoning to create a lot split that will result in the existing duplex remaining on the site, and the new lot to create a new single-family home. He added that the existing duplex is on Locust and the new lot will face Bruce street. He said that this step is one of multiple that will be required in the process, including the new construction being approved by the Historic District Commission. Councilwoman Smith motioned to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Smith made a motion to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilman Pruitt, Councilwoman Mehl, Councilwoman Smith, Councilman Ledbetter, Councilman Jones, Councilwoman Isby and Councilman Hawkins. The Ordinance passed 7-0.

**B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)**

**1. Ordinance accepting and appropriating funds received from Arkansas Department of Public Safety for the Parks & Recreation Department.**

**O-20-13**

Mayor Castleberry presented Item B1 to the Council. Steve Ibbotson was present to address the Council, stating that these funds will be used to re-roof some pavilions near the lock and dam on the river. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Isby moved to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilwoman Smith, Councilwoman Isby, Councilman Pruitt, Councilman Jones, Councilwoman Mehl and Councilman Hawkins. The Ordinance passed 7-0.

**2. Ordinance to appropriate funds and approve a vendor that will provide and install an artificial turf system for five City of Colleges softball fields.**

**O-20-14**

Mayor Castleberry presented Item B2 to the Council. Steve Ibbotson told the Council that his department has gone through the proposal process for this project and is requesting approval the vendor Field Turf. He added that they have also received a commitment from the A&P Commission for \$500,000 for the project. Councilwoman Smith made a motion to waive the three readings and Councilwoman Isby seconded it. The motion carried 7-0. Councilwoman Smith moved to adopt the Ordinance and Councilwoman Isby seconded it. Councilman Jones asked Mr. Ibbotson what the longevity was for this turf. Mr. Ibbotson said that it was expected to be 8-10 years. He added that metal cleats are not allowed on the turf and that replacement services for high traffic areas are included in the proposal. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilwoman

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Isby, Councilman Jones, Councilman Pruitt, Councilwoman Smith, Councilman Ledbetter, and Councilman Hawkins. The Ordinance passed 7-0.

There was no further discussion. The meeting was adjourned.

**Adjournment**-----

*PASSED this 25<sup>th</sup> day of February 2020*

**APPROVED:**

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*Mayor Bart Castleberry*

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*City Clerk Michael O. Garrett*