



City of Conway, Arkansas
CITY COUNCIL

Agenda • September 10, 2024

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Elected Officials

Mayor Bart Castleberry
City Clerk Michael O. Garrett
City Attorney Charles Finkenbinder

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Woodrow Cummins
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Cindy Webb
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

5:30pm: No Committee Meeting
6:00pm: City Council Meeting • Conway Municipal Building • 1111 Main Street
Call to Order: Bart Castleberry, Mayor
Roll Call: Michael O. Garrett, Clerk/Treasurer
Minutes Approval: August 27th, 2024

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development).

1. Consideration to approve waiving all three readings for the ordinances on the September 10th, 2024, City Council agenda.
2. Ordinance appropriating insurance funds for City Hall.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney).

1. Ordinance appropriating funds for software for the Conway Emergency Operations Center (CEOC).
2. Ordinance creating an additional personnel position for the Conway Emergency Operations Center (CEOC).

Adjournment

City of Conway, Arkansas
Office of the Mayor

Memo:

To: Mayor Bart Castleberry
CC: City Council Members
From: Felicia Rogers
Date: September 6th, 2024
Re: September 10th, 2024 City Council Agenda

The following ordinances are included on the September 10th City Council Agenda, for consideration of waiving the three readings of each ordinance:

1. A-2 - Ordinance appropriating insurance funds for City Hall.
2. B-1 - Ordinance appropriating funds for software for the Conway Emergency Operations Center (CEOC).
3. B-2 - Ordinance creating an additional personnel position for the Conway Emergency Operations Center (CEOC).



**City of Conway, Arkansas
Ordinance No. O-24-____**

AN ORDINANCE APPROPRIATING INSURANCE PROCEEDS FOR CITY HALL REPAIR; AND FOR OTHER PURPOSES:

Whereas, the Conway Administration Department received \$326,475.55 from the Municipal Property Program for damages incurred from a water leak; and

Whereas, all repairs are complete and the City of Conway requests Council appropriate said funds to reimburse the City for expenses related to this project; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway accept insurance proceeds in the amount of \$326,475.55 from 001-119-4360 and appropriate funds into 001-119-5904 General Fund Building Improvement Account.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of September 2024.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-24__**

AN ORDINANCE APPROPRIATING FUNDS FOR THE PURCHASE OF ADDITIONAL SOFTWARE LICENSING; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the City of Conway Emergency Operations Center (CEOC) needs to purchase additional CAD/MDS/MDIS licenses from Southern Software; and

Whereas, the additional software licenses are required to cover the additional dispatch personnel needed as part of the pending Public Safety Answering Point (PSAP) consolidation; and

Whereas, the CEOC budget does not include funds for this purchase, and

Whereas, the funds for this purchase will initially come from the General Fund, and will be eligible for complete reimbursement from the State of Arkansas 911 Board upon consolidation,

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$122,126.25 from the General Fund Balance Appropriation account (001-119-4900) into the Computer Equipment/Software account (001-125-5930) for the purchase of the software.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of public peace, health, and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 10th day of September, 2024.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-24-_____**

AN ORDINANCE CREATING AND AUTHORIZING FUNDING FOR A NEW ADMINISTRATIVE ASSISTANT II AT THE CONWAY EMERGENCY OPERATIONS CENTER; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES;

Whereas, the Arkansas 92nd General Assembly approved HB1564 establishing Act 660, the Public Safety Act of 2019 that would consolidate public safety answering points (PSAP) to operate within the state; and

Whereas, the City of Conway Emergency Operations Center has been selected to serve as Faulkner County’s single PSAP and has determined that there is a need for this new position; and

Whereas, the salary of this position will be \$44,975, and a budget adjustment in the amount of \$18,000 is required for the remainder of FY2024 to fund this position.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The authorized staffing level in the City of Conway Emergency Operations Center (CEOC) will be increased by one (1) full-time position.

Section 2. The City of Conway shall appropriate an amount not to exceed \$18,000 from the General Fund Balance Appropriation Line Item into the CEOC Personnel Accounts to cover the cost of the newly created position – Administrative Assistant II.

Section 3. All ordinances in conflict herewith are repealed to that extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health, and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 10th day of September, 2024.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer