

Mayor Bart Castleberry
Clerk/Treasurer Denise Hurd
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Drew Spurgers
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Spencer Hawks
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, May 27th, 2025 City Council Agenda
Conway Municipal Building, City Council Chambers

<u>5:30 pm Committee:</u>	Update from Salary Committee
<u>6:00 pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Denise Hurd, Clerk/Treasurer
<u>Minutes Approval:</u>	May 13 th , 2025
<u>Monthly Financial Report:</u>	Month Ending April 30, 2025

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Consideration to approve waiving all three readings for the ordinances on the May 27th, City Council agenda.
2. Ordinance to approve the private club permit location for Promoting Progress, Inc. dba: Lost Pizza Co. Conway located at 2600 College Ave. Ste 100, Conway, AR 72034.
3. Resolution accepting and approving the grant agreement for the Climate Pollution Reduction Grant (CPRG) Project in partnership with Conway Corporation for the City of Conway.
4. Resolution approving the submittal of the Program Year 2025 Annual Action Plan & budget for the Community Development Department.
5. Ordinance to appropriate donation funds for the Conway Tree Board.
6. Ordinance to rezone property located at 1 Laura Ln. from R-1 to R-2.

B. Public Service Committee (Physical Plant, Parks & Recreation, Conway Community Center & Sanitation)

1. Ordinance approving rates and the fee structure for the Conway Community Center.

C. Public Safety Committee (Police, Fire, District Court, IT, CEOC, City Attorney)

1. Resolution to support the recognition of public safety telecommunicators as first responders at the state and federal level.
2. Ordinance appropriating funds for the purchase of an Ammo Burner for the Conway Fire Department.
3. Ordinance appropriating reimbursement funds for the Conway Fire Department.
4. Ordinance approving a trailer donation for the Conway Fire Department.

D. New Business:

1. Consideration to change the upcoming City Council schedule.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
April 30, 2025

City of Conway
Monthly Financial Report - General Fund
For the month ended April 30, 2025



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Property Tax	5,000,000	308,662	783,687		4,216,313	16%
Payments in Lieu of Tax	30,000	-	(200,478)		230,478	-668%
State Tax Turnback	2,400,000	65,685	326,731		2,073,269	14%
Sales Tax	30,500,000	2,225,284	9,847,765		20,652,235	32%
Beverage Tax	650,000	71,578	223,087		426,913	34%
Franchise Fees	3,898,400	394,542	1,828,212		2,070,188	47%
Licenses and Permits	654,000	32,368	199,686		454,314	31%
Public Safety	4,335,603	104,793	911,123		3,424,479	21%
Community Center	1,514,213	-	-		1,514,213	0%
Parks & Recreation	881,300	82,918	418,583		462,717	47%
Interest Income	450,000	-	263,782		186,218	59%
Grant Revenue	39,342	-	39,342		-	100%
Lease Revenue	68,950	-	16,850		52,100	24%
Proceeds from Sale of Assets	1,033	1,139	4,734		(3,701)	458%
Transfers In	770,000	-	-		770,000	0%
Insurance Proceeds	19,026	17,454	56,093		(37,067)	295%
Miscellaneous Revenues	25,000	5,277	23,482		1,518	94%
Total Revenues	51,236,866	3,309,701	14,742,678		36,494,188	29%
Expenditures						
Admin (Mayor, HR)	1,335,814	92,951	349,693	1,391	984,730	26%
Finance	553,151	28,390	110,514	-	442,637	20%
City Clerk/Treasurer	180,997	13,045	58,417	163	122,416	32%
City Council	90,737	7,023	20,706	-	70,031	23%
Planning	729,842	173,711	314,260	16,382	399,199	43%
Physical Plant	966,891	78,703	279,998	5,227	681,667	29%
Information Technology	1,744,617	91,222	389,077	102,096	1,253,444	22%
Permits and Inspections	645,491	48,066	174,492	1,372	469,627	27%
Community Center	9,071,346	34,430	1,587,238	2,998	7,481,110	17%
Nondepartmental	1,226,988	56,329	630,334	6,711	589,943	51%
Police	18,382,686	1,351,543	5,877,849	162,985	12,341,851	32%
CEOC	3,230,037	204,478	861,188	54,204	2,314,645	27%
Animal Welfare	574,644	40,940	156,240	671	417,733	27%
Municipal District Court	1,065,884	77,726	352,132	1,001	712,751	33%
City Attorney	672,833	45,133	181,910	170	490,753	27%
Fire	14,261,221	1,114,578	4,894,982	143,174	9,223,065	34%
Parks	4,505,598	421,850	1,366,901	23,146	3,115,552	30%
Total Expenditures	59,238,777	3,880,119	17,605,931	521,693	41,111,154	30%
Net Revenue/(Expense)	(8,001,911)		(2,863,253)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	7,600,000
O-25-13	1/28/25	Fire department beanie caps	250
O-25-25	2/25/25	Bulletproof vest funds received in 2024 to be spent in 2025	18,530
O-25-28	3/11/25	Lease office space for Police Dept	25,000
			<u>\$ 7,643,780</u>

City of Conway
Balance Sheet - General Fund
As of April 30, 2025



Cash - Operating	15,125,781
Cash - Reserve	2,007,596
Petty Cash	715
Taxes Receivable	5,379,139
Accounts Receivable	5,556,244
Lease Receivable	532,199
Due from Other Funds	6,502
Due from Street	44,220
Due from Component Unit	521,601
Due from Municipal Court	78,686
Fuel Inventory	7,970
General Inventory	585
<i>Assets</i>	<u>29,261,239</u>
Insurance and Benefits Payable	(57,140)
Event Deposits	6,300
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	174,168
Deferred Revenue	4,905,859
Unearned Revenue	1,469,873
<i>Liabilities</i>	<u>6,509,247</u>
<i>Fund Balance</i>	22,751,993
<i>Total Liabilities & Fund Balance</i>	<u>29,261,239</u>

*All figures are unaudited

City of Conway
Monthly Financial Report - Street Fund
For the month ended April 30, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Property Tax	1,800,000	119,022	293,941		1,506,059	16%
Payments in Lieu of Tax	10,000	-	-		10,000	0%
State Tax Turnback	4,800,000	406,880	1,592,381		3,207,619	33%
State Tax Turnback - Other	80,000	-	-		80,000	0%
Severance Tax	100,000	11,753	33,600		66,400	34%
State Tax Turnback - Wholesale	400,000	30,292	135,956		264,044	34%
Sales Tax	420,000	31,180	137,980		282,020	33%
Engineering Fees	10,000	550	3,575		6,425	36%
Fees for Street Cuts	-	9,180	27,750		(27,750)	-
Interest Income	200,000	-	70,339		129,661	35%
Miscellaneous Revenues	-	33	33		(33)	-
Total Revenues	7,820,000	608,890	2,295,555	-	5,524,445	29%
Expenditures						
Personnel Costs	3,432,381	223,237	934,713	-	2,497,668	27%
Other Operating Costs	4,567,698	214,397	789,829	213,908	3,563,961	17%
Total Operating Costs	8,000,079	437,634	1,724,542	213,908	6,061,629	22%
Capital Outlay	1,501,969	182,977	455,313	339,823	706,833	30%
Total Expenditures	9,502,049	620,611	2,179,856	553,731	6,768,462	23%
Net Revenue/(Expense)	(1,682,049)		115,700			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-04	1/14/25	Condemnation settlement - Linn	267,875
O-25-17	2/11/25	Install fiber optic lines on Dave Ward Dr.	130,000
O-25-18	2/11/25	Technology upgrades for Harkrider facility	125,000
			<u>\$ 522,875</u>

City of Conway
Balance Sheet - Street Fund
As of April 30, 2025



Cash - Operating	5,929,153
Taxes Receivable	75,371
Accounts Receivable	2,415,724
Due from Other Funds	120,265
<i>Assets</i>	<u>8,540,513</u>
Insurance and Benefits Payable	1,428
Due to General Fund	44,220
Deferred Revenue	1,804,867
<i>Liabilities</i>	<u>1,850,515</u>
<i>Fund Balance</i>	<u>6,689,998</u>
<i>Total Liabilities & Fund Balance</i>	<u>8,540,513</u>

*All figures are unaudited

City of Conway
Monthly Financial Report - Sanitation
For the month ended April 30, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sanitation Fee Rev-Residential	10,000,000	890,427	4,357,645		5,642,355	44%
Proceeds - Recycled Materials	500,000	31,212	146,207		353,793	29%
Landfill Fees - General	350,000	20,591	121,216		228,784	35%
Interest Income	600,000	-	251,447		348,553	42%
Proceeds from Sale of Assets	-	-	37,311		(37,311)	-
Miscellaneous Revenues	-	160	1,310		(1,310)	-
Total Revenues	11,450,000	942,390	4,915,136	-	6,534,864	43%
Expenditures						
Personnel Costs	6,216,500	466,393	2,117,934	-	4,098,566	34%
Other Operating Costs	<u>5,615,258</u>	<u>200,968</u>	<u>748,397</u>	<u>221,117</u>	<u>4,645,743</u>	<u>13%</u>
Total Operating Costs	11,831,758	667,361	2,866,332	221,117	8,744,309	24%
Capital Outlay	<u>4,380,012</u>	<u>168,415</u>	<u>763,557</u>	<u>55,098</u>	<u>3,561,358</u>	<u>17%</u>
Total Expenditures	16,211,770	835,776	3,629,888	276,215	12,305,667	22%
Net Revenue/(Expense)	(4,761,770)		1,285,247			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	2,000,000

City of Conway
Balance Sheet - Sanitation
As of April 30, 2025



Cash - Operating	16,016,909
Petty Cash	200
Post Closure Cash Account	7,107,375
Due from Other Funds	44,866
Due from Component Unit	1,857,833
General Inventory	2,122
Land & Buildings	2,165,364
Infrastructure	949,835
Machinery, Equipment & Vehicles	3,495,611
Deferred Outflows of Resources	445,823
Deferred Outflows of Resources-OPEB	193,091
Assets	<u>32,279,029</u>
Accounts Payable	(75)
Insurance and Benefits Payable	(6,147)
Compensated Absences	272,889
Net Pension Obligation	11,963,551
Deferred Inflows of Resources	2,805,804
Deferred Inflows of Resources-OPEB	280,270
Net OPEB Liability	882,704
Due to Other Funds	5,542
Landfill Close/Post Close	9,283,034
Liabilities	<u>25,487,572</u>
Net Position	6,791,456
Total Liabilities and Net Position	<u>32,279,029</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Airport
For the month ended April 30, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	40,000	2,676	10,586		29,414	26%
Airport Fuel Sales	1,720,000	179,010	597,776		1,122,224	35%
T-Hangar Rent	185,400	17,855	129,416		55,985	70%
Community Hangar Rent	43,200	2,000	5,000		38,200	12%
Ground Leases	20,665	-	-		20,665	0%
Misc Revenue - Non air	10,000	290	7,885		2,115	79%
Miscellaneous Revenues	22,000	2,536	9,492		12,508	43%
Total Revenues	2,041,265	204,368	760,155	-	1,281,110	37%
Expenditures						
Personnel Costs	421,023	32,556	145,254	-	275,769	35%
Fuel for Resale	1,450,000	163,420	448,349	-	1,001,651	31%
Other Operating Costs	170,242	13,183	37,701	1,539	131,003	22%
Total Operating Costs	2,041,265	209,159	631,303	1,539	1,408,423	31%
Capital Outlay	36,000	-	-	-	36,000	0%
Total Expenditures	2,077,265	209,159	631,303	1,539	1,444,423	30%
Net Revenue/(Expense)	(36,000)		128,852			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-02	1/14/25	FAA grant match	36,000

City of Conway
Balance Sheet - Airport
As of April 30, 2025



Cash - Operating	442,999
Taxes Receivable	5,550
Accounts Receivable - Fuel Vendor	39,983
Fuel Inventory	45,626
Land	1,254,473
Buildings	4,522,530
Machinery & Equipment	84,682
Infrastructure	20,102,639
Deferred Outflows of Resources-OPEB	2,647
<i>Assets</i>	<u>26,501,128</u>
Compensated Absences	12,153
Deferred Inflows of Resources	12,099
Deferred Inflows of Resources-OPEB	3,842
Due to General Fund	960
Unearned Revenue	256,944
Note Payable	600,000
<i>Liabilities</i>	<u>885,998</u>
<i>Net Position</i>	<u>25,615,131</u>
<i>Total Liabilities & Net Position</i>	<u>26,501,128</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway

Monthly Financial Report - Major Project Funds

As of April 30, 2025



Parks and Rec A&P Tax

Balance, 3/31/25	1,528,038
Receipts	413,003
Payments	(418,071)
Balance, 4/30/25	\$ 1,522,970

Pay as you go Sales Tax

Balance, 3/31/25	13,729,353
Receipts	460,151
Payments	(194,139)
Balance, 4/30/25	\$ 13,995,365

Street Impact Fees

Balance, 3/31/25	2,498,954
Receipts	15,419
Payments	-
Balance, 4/30/25	\$ 2,514,373

Parks Impact Fees

Balance, 3/31/25	415,758
Receipts	6,493
Payments	(21,595)
Balance, 4/30/25	\$ 400,656

Street Sales Tax

Balance, 3/31/25	19,487,005
Receipts	186,451
Payments	(194,543)
Balance, 4/30/25	\$ 19,478,913

American Rescue Plan Act

Balance, 3/31/25	1,002,310
Receipts	3,678
Payments	-
Balance, 4/30/25	\$ 1,005,988

City of Conway, Arkansas
Office of the Mayor

Memo:

To: Mayor Bart Castleberry
CC: City Council Members

From: Felicia Rogers
Date: May 9th, 2025
Re: May 13th, 2025 City Council Agenda

The following ordinances are included on the May 13th, 2025 City Council Agenda for consideration of waiving the three readings of each ordinance:

1. A-2 – Ordinance to approve the private club permit location for Promoting Progress, Inc. dba: Lost Pizza Co. Conway located at 2600 College Ave. Ste 100, Conway, AR 72034.
2. A-5 – Ordinance to appropriate donation funds for the Conway Tree Board.
3. A-6 – Ordinance to rezone property located at 1 Laura Ln. from R-1 to R-2.
4. B-1 – Ordinance approving rates and the fee structure for the Conway Community Center.
5. C-2 – Ordinance appropriating funds for the purchase of an Ammo Burner for the Conway Fire Department.
6. C-3 – Ordinance appropriating reimbursement funds for the Conway Fire Department.
7. C-4 – Ordinance approving a trailer donation for the Conway Fire Department.



City of Conway, Arkansas
Ordinance No. O-25-_____

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR PROMOTING PROGRESS, INC. DBA: LOST PIZZA CO. CONWAY AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED

Whereas, Promoting Progress, Inc. dba: Lost Pizza Co. Conway, has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222; and

Whereas, the application is limited and specific to Promoting Progress, Inc. dba: Lost Pizza Co. Conway located at 2600 College Ave. Ste 100, Conway, AR 72034; and

Whereas, the applicant has provided all the information required in the permit application process and met all the standards set forth by the Conway City Council; and

Whereas, the City Council for the City of Conway hereby approves the application for a permit for the proposed location to operate a private club within the City limits of Conway; and

Whereas, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the application for private club permit location is hereby approved Promoting Progress, Inc. dba: Lost Pizza Co. Conway located at 2600 College Ave. Ste 100, Conway, AR 72034.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates the Conway City Code or State law.

Passed this 27th, day of May, 2025.

Approved:

 Mayor Bart Castleberry

Attest:

 Denise Hurd
 City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-25-_____**

A RESOLUTION AUTHORIZING THE CITY OF CONWAY (CITY) TO ACCEPT AND ENTER INTO A SUBAWARD GRANT AGREEMENT WITH THE ARKANSAS TRI-REGION ENERGY AND ENVIRONMENT INNOVATION COALITION TO UTILIZE SUBAWARD FUNDS FOR EPA CLIMATE POLLUTION REDUCTION GRANT (CPRG) PROJECT IMPLEMENTATION; AND FOR OTHER PURPOSES

Whereas, the Arkansas Tri-Region Energy and Environment Innovation Coalition ("the Coalition") has received an implementation grant from the Environmental Protection Agency through the federal Climate Pollution Reduction Grant ("CPRG") Program for projects related to the conversion of high-pressure sodium streetlights to LED;

Whereas, the Coalition desires to subaward a total of \$1,530,456.00 over two (2) years to the City in partnership with Conway Corp to perform CPRG implementation activities that include streetlight conversion;

Whereas, the City recognizes the importance of converting existing streetlights to LED for the health and wellbeing of its residents and is committed to enhancing residents' quality of life through sustainable environmental practices; and

Whereas, Conway Corp will manage the conversion of existing streetlights to LED and will provide detailed accounting and reporting that the CPRG grant requires; and

Whereas, City Council supports the City's partnership with the Coalition and EPA's goal to assist states, local governments, tribes, and territories to develop and implement plans for reducing greenhouse gas emissions and other harmful air pollution.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City hereby agrees to receive and account for all sub-awarded funding and project expenses. The Mayor is hereby authorized to execute all appropriate agreements and contracts necessary to implement the above stated project.

Section 2. The Mayor is hereby authorized to direct all funding and staff time necessary to meet project deliverables as agreed upon with the Coalition.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of May 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-25-___**

A RESOLUTION APPROVING THE YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND BUDGET, AUTHORIZING THE SUBMISSION OF THE PROGRAM YEAR 2025 ACTION PLAN, AND FOR OTHER PURPOSES

Whereas, the City of Conway, Arkansas expects to receive a total of \$510,478 in Community Development Block Grant funding from the United States Department of Housing and Urban Development for the fiscal year 2025 (July 1st, 2025 – June 30th, 2026).

Whereas, as a condition of this funding, the City has developed the 2025 Annual Action Plan that has been published and made available for public comment for 30 days from May 17th, 2025 to June 19th, 2025 with a public hearing being held on Tuesday, May 27th, 2025 @ 6:00 pm.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway is hereby authorized to adopt the Program Year 2025 Annual Action Plan and budget by reference in the amount of \$510,478.

Section 2: The Mayor is hereby authorized to sign and execute the HUD grant agreement and subrecipients agreements for the Program Year 2025.

Section 3: The Community Development Director is authorized to prepare and submit the 2025 Annual Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval.

Passed this 27th, day of May 2025.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



CITY OF CONWAY, ARKANSAS
Community Development Department

**Program Year 2025 Annual Action Plan Budget
July 1st, 2025 – June 30th, 2025**

Administration: \$97,800

*Administration covers costs associated with the overall CDBG program including but not limited to staff, training, professional services, training, etc.

Services \$60,000

*Services will be determined after the approval of the PY2025 Annual Action Plan by HUD.

Projects & Facilities Improvement \$352,678.00

*Central Conway Revitalization Improvement Project

This will consist of an improvement project in a loan to moderate income area and a new program geared toward small businesses.

****Funding Amount is subject to change after final allocation notice from HUD***



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD; AND FOR OTHER PURPOSES

Whereas, donations in the amount of \$422.73 from Arkansas Interfaith Power & Light have been received in support of the Conway Tree Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept donation funds in the amount of \$422.73 and appropriate said funds from the Donation Account (260-000-4705) to the Tree Board Expense Account (260-000-5430).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of May 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer

City of Conway
1111 Main Street
Conway, AR 72032

REG# CWY-CC6740 OP# dhurd
05/14/2025 09:18 AM
Receipt# 00153800
22409 05 2025

AR INTERFAITH POWER & LIGHT

LITTLE ROCK AR

260-000-4705

Tree Board Donations	422.73
Total	422.73
Check 600439	422.73
Change	0.00

-- Thank You --



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 1 LAURA LANE FROM R-1 TO R-2:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on **May 19, 2025**, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

LOT 1, COUNTRYWOOD ADDITION TO THE CITY OF CONWAY, ARKANSAS AS
 SHOWN ON PLAT OF RECORD IN PLAT BOOK E, PAGE 61, RECORDS OF FAULKNER
 COUNTY, ARKANSAS

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th date of May, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Lori Quinn, 2025 Planning Commission Chairwoman
Date: May 27, 2025

Re: Request to rezone the property located at 1 Laura Ln from R-1 to R-2

Lance Massey, of Massey Development Group, LLC, has requested to rezone property located at 1 Laura Ln from R-1 to R-2, with the following legal description:

LOT 1, COUNTRYWOOD ADDITION TO THE CITY OF CONWAY, ARKANSAS AS SHOWN ON
PLAT OF RECORD IN PLAT BOOK E, PAGE 61, RECORDS OF FAULKNER COUNTY, ARKANSAS

It is the intent of the applicant to rezone this parcel of land from R-1 to R-2 for higher density development. The Comprehensive Plan indicates this property and all properties in the vicinity as Single-Family, but duplex development is prevalent in the area. The site itself, as well as Laura Dr (Countrywood Addn Subdivision), was historically zoned and platted as R-2, but rezoned to R-1 in 1984.

The R-2 district encourages the same basic restrictions as the R-2A (Two-Family Residential District) and permits a slightly higher population density area for family living protected from all commercial and industrial activity. Abutting land uses are Single-Family residential to the west and immediate south. Further south hosts a duplex subdivision along Floyd Dr. There are also 2 duplex developments to the southeast across Hubbard Dr, and north of the site along Hubbard Dr. There is a MF-2 apartment development directly across Hubbard Dr from this property.

The Planning Commission reviewed the request at its regular meeting on May 19, 2025, and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

MF-2

R-2

Hubbard Rd

R-2

Laura Ln

R-2

R-1

R-1

RU-1

Zoning



City Limits

Zoning Codes



MF-2



R-1



R-2



RU-1



City of Conway, Arkansas
Ordinance No. O-25-___

AN ORDINANCE ESTABLISHING FEE STRUCTURE FOR THE CONWAY COMMUNITY CENTER; AND FOR OTHER PURPOSES.

Whereas, the Conway Community Center presented membership rates to Council on January 28, 2025, and would like Council to adopt the remaining rates and rental fees to be charged at the Community Center; and

Whereas, the 2025 budget includes projected revenue based on the following rates; and

NOW THEREFORE BE IT ORDAINED that the City Council of the City of Conway, Arkansas that:

Section 1: The Conway City Council approves the following rates and rental fees for the Conway Community Center:

Membership	Daily	Monthly	Summer	Annual
Adult Resident	\$7	\$35	\$105	\$385
Youth Resident	\$5	\$25	\$75	\$275
Senior Resident	\$5	\$10	\$30	\$110
Family Resident	NA	\$60	\$180	\$660
Adult Non-Resident	\$10	\$50	\$150	\$550
Youth Non-Resident	\$7	\$36	\$107	\$393
Senior Non-Resident	\$5	\$10	\$30	\$110
Family Non-Resident	NA	\$86	\$257	\$943

Space	Member Rate	Non Member Rate	Time
Party Room 1	\$250	\$350	2 Hours
Party Room 2	\$250	\$350	2 Hours
Party Room 3	\$200	\$300	2 Hours
Party Room 4	\$200	\$300	2 Hours
Indoor Leisure Pool	\$250	\$300	2 Hours
Competition Pool	\$10	\$15	per lane per hour
Outdoor Aquatic	\$2,500	\$3,500	2 Hours
Volleyball Court	\$25	\$25	per court per hour
Pickleball Court	\$10	\$10	per court per hour
Swim Lessons	\$40	\$50	per session
Cabana Rental	\$40	\$50	per hour

Section 2. The Mayor shall have the authority to adjust rates by no more than 20% annually, by providing written notice to the council outlining the without requiring prior approval from the City Council, provided that a written notice outlining the basis for the adjustment is submitted to the Council and made available to the public at least 30 days prior to the effective date of the change.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of May, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk / Treasurer



City of Conway, Arkansas

Resolution No. R-25-____

A RESOLUTION RECOGNIZING PUBLIC SAFETY TELECOMMUNICATORS AS FIRST RESPONDERS WHO SERVE ALL OF FAULKNER COUNTY, ARKANSAS; AND TO SUPPORT THEIR DESIGNATION AS FIRST RESPONDERS AT THE STATE AND FEDERAL LEVELS.

Whereas, Public Safety Telecommunicators are the first point of contact for citizens in crisis, playing a vital role in the emergency response system by gathering critical information, coordinating the dispatch of emergency services, and providing essential guidance to ensure the safety of both the public and emergency responders; and

Whereas, these professionals serve all of Faulkner County, Arkansas—including city, county, and rural communities—providing comprehensive 911 services and dispatch support for law enforcement, fire departments, and other public safety agencies; and

Whereas, they are highly trained to handle complex and high-pressure calls involving law enforcement and fire-related emergencies, often making split-second decisions with limited information under intense stress; and

Whereas, Public Safety Telecommunicators must handle the emotional and mental burden of answering thousands of calls annually, being the steady voice on the line as citizens experience the worst days of their lives, all while ensuring the safety and coordination of emergency responders in the field; and

Whereas, despite the vital nature of their duties, Public Safety Telecommunicators have historically been classified in federal labor systems as administrative or clerical personnel, a designation that fails to reflect their professional status and essential role in emergency services; and

Whereas, the City of Conway recognizes the growing national movement to classify Public Safety Telecommunicators as First Responders and seeks to affirm and support that recognition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the City of Conway hereby recognizes Public Safety Telecommunicators serving Faulkner County as First Responders, in acknowledgment of their essential, life-saving role in public safety operations.

Section 2. That the City of Conway formally supports efforts at the state and federal levels to reclassify and designate Public Safety Telecommunicators as First Responders.

Section 3. That a copy of this resolution shall be sent to the Governor of Arkansas, the Arkansas General Assembly, and members of Arkansas's Congressional Delegation as a formal expression of the City's support.

PASSED AND APPROVED this ___ day of _____, 2025.



City of Conway, Arkansas

Ordinance No. O-25-__

**AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR
OTHER PURPOSES**

Whereas, the Conway Fire Department requests \$109.00 be placed in a special Ammo Burner account to purchase propane and any maintenance required, and;

Whereas, funds in the amount of \$109.00 were received from JSI Metal Recycling to be used for such purpose; and

Whereas a special account was set up to track these funds as part of an HSGP grant requirement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$109.00 from the Fire Department Ammo Burner Account (001.131.4354) to the Fire Department Miscellaneous Supplies Account (001.131.5699);

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this the 27th day of May, 2025

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



City of Conway, Arkansas

Ordinance No. O-25- ____

**AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR
OTHER PURPOSES**

Whereas, the Conway Fire Department requests \$3,745 for the use of reimbursing the Conway Fire Department Overtime Account, and;

Whereas, funds in the amount of \$3,745 were received from Pulaski County, State of Arkansas after a USAR deployment to Florida during Hurricane Milton in 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$3,745 from the Fire Reimbursement Account (001.131.4186) to the Fire Department Overtime Account (001.131.5114);

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this the 27th day of May, 2025

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



City of Conway, Arkansas

Ordinance No. O-25-____

AN ORDINANCE ACCEPTING AND APPROPRIATING A DONATED CARGO TRAILER FOR THE CONWAY FIRE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, a 2016 Lark cargo trailer has been donated to the Conway Fire Department from the Arkansas Department of Emergency Management to be used by the Haz Mat Team.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The Conway City Council shall accept the donated 2016 Lark Cargo Trailer with a value of \$8,500 to the Conway Fire Department.

Section 2. The Vehicle Identification Number (VIN) is: 571BE2834GM017912. The City of Conway will register the vehicle in the name of the City and also take over as the insuring party.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of May 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer

MEMO

To: Mayor Castleberry
CC: City Council Members

From: Felicia Rogers
Date: May 23rd, 2025
Re: City Council Summer Schedule

Each year, the City Council adopts a special summer meeting schedule for the months of June, July, and August. This year, the City Council will meet on the following dates:

- **June 24th, 2025**
- **July 22nd, 2025**
- **August 26th, 2025**

Please note these dates for your reference.

Meetings will be held at the usual time (6 pm) and location.

Please advise if you have any questions.