



City of Conway Council Agenda

<u>Council Meeting Date:</u>	May 10th, 2016
<u>5:30pm Committee Meeting:</u>	Discussion of Parks & Recreation Strategic Financing Plan
<u>6:30pm:</u>	Council Meeting
<u>Call to Order:</u>	Mayor Tab Townsell
<u>Roll Call:</u>	City Clerk/Treasurer Michael O. Garrett
<u>Minutes Approval:</u>	April 26 th , 2016

Mayor Tab Townsell
City Clerk Michael O. Garrett
City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

1. Report of Standing Committees:

A. Economic Development Committee (Airport, Conway Corporation, Conway Development Corporation, Conway Downtown Partnership & the Conway Area Chamber of Commerce)

1. Resolution setting a public hearing for a proposed water rate change for Conway Corporation.
2. Ordinance fixing the rates to be charged for the services of the municipal waterworks system. (**First reading**)

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 2108 Independence Street as a result of incurred expenses by the City.
2. Consideration to approved asphalt paving work for the FY2016 for the Street & Engineering Department.
3. Ordinance accepting and appropriating funding for the demolition of property located at 2901 College Avenue.
4. Ordinance appropriating funds for the Street & Engineering Department that was received for the installation of two speed humps in Marlise Manor Subdivision.
5. Ordinance appropriating funds for the Street & Engineering Department that was received for the marking of seven speed humps in Chapel Creek Subdivision.
6. Discussion regarding potential changes with several position within the Street & Engineering Department.

7. Ordinance establishing standards and specifications for the restoration of excavations and cuts in 6th Street from Ingram to I-40 for the Street and Engineering Department.

C. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)

1. Ordinance authorizing the reclassification of a position within Physical Plant.
2. Consideration of a request from Rush Soccer to renovate the soccer fields (Fields 1, 5, & 9) located at Centennial Soccer Park.

D. Public Safety Committee (Police, Fire, District Court, CEOC, Information Technology, City Attorney, & Animal Welfare)

1. Ordinance authorizing the transfer of positions within Animal Welfare Unit and the Conway Police Department.
2. Ordinance accepting & appropriating donation funds to construct a 9/11 memorial at the Conway Fire Department.
3. Ordinance specifying the purposes of the fire hydrants, restricting their use and establishing fines for the unlawful use for the Conway Fire Department.

E. Personnel

1. Discussion regarding additional code enforcement personnel for the Permits/Inspections & Code Enforcement Department.

Adjournment

Committee Meeting

A&P Net Revenues to the City (Net of Debt Service)										
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
A&P Annual Revenue	1,830,000	2,106,600	2,148,732	2,191,707	2,235,541	2,280,252	2,325,857	2,372,374	2,419,821	3,518,218
A&P Annual Growth Rate	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
A&P Beginning Balance 3/1/16	1,612,743									
Park Impact Fee Annual Rev	140,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Park Imp Fee Beg Bal 3/1/16	297,000									
Five Year Financing	5,000,000									
Annual Revenue	8,879,743	2,256,600	2,298,732	2,341,707	2,385,541	2,430,252	2,475,857	2,522,374	2,569,821	3,668,218
Beginning Balance		771,412	1,968,012	3,206,744	4,488,451	5,813,991	7,184,243	9,660,100	12,182,473	14,752,295
Cummulative Revenue	8,879,743	3,028,012	4,266,744	5,548,451	6,873,991	8,244,243	9,660,100	12,182,473	14,752,295	18,420,512
Project Expenses										
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Projects/ Purchases Finish-Up	168,331									
Event Center	2,500,000									
Don Owen Infields	650,000									
Dave Ward Drive Ped Cross	1,250,000									
South German Land	1,200,000									
Tennis Complex	2,000,000									
Springfield Bridge Relocation	340,000									
CSP Phase II (\$1 M)										
Financing Cost		1,060,000	1,060,000	1,060,000	1,060,000	1,060,000				
Extra Payment		0	0	0	0	0				
Annual Expenses	8,108,331	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000				
Annual Net	771,412	1,196,600	1,238,732	1,281,707	1,325,541	1,370,252	2,475,857	2,522,374	2,569,821	3,668,218
Cummulative Net Available	771,412	1,968,012	3,206,744	4,488,451	5,813,991	7,184,243	9,660,100	12,182,473	14,752,295	18,420,512
Late 2021 Possible Bond Issue Rededication										
Financing Notes:			Projected Financing Costs:							
Five Year Financing Options			5,000,000	Principle						
@ 3% Interest			5,300,000	Total Payments						
			1,060,000	Annual Payment						



**City of Conway, Arkansas
Resolution No. R-16-_____**

A RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC MEETING FOR THE PURPOSE OF RECEIVING COMMENTS AND QUESTIONS ON A PROPOSED WATER RATE CHANGE

Whereas, Conway Corporation operates the Water system for the City of Conway; and

Whereas, The Board of Directors of Conway Corporation has adopted a rate schedule for water rates which must be ratified by the City Council, a public hearing required by Resolution R-03-27 will be held by the City Council to receive comments and questions concerning the rate change.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Conway, Arkansas that a public hearing will be held on May 24 at 6:30 p.m. in the City Council Chambers (District Court – 810 Parkway Street).

ADOPTED AND APPROVED THIS 10th day of May, 2016

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-16-_____**

AN ORDINANCE FIXING THE RATES TO BE CHARGED FOR THE SERVICES OF THE MUNICIPAL WATERWORKS SYSTEM; SUPERCEDING ORDINANCE NO. 0-08-71; REPEALING ALL ORDINANCES IN CONFLICT; AND FOR OTHER PURPOSES.

Whereas, the City of Conway, Arkansas (the “City”) owns a water storage treatment and distribution system (the “System”) serving residents within and near the City, which System is operated and maintained by Conway Corporation, a nonprofit corporation organized and existing under the laws of the State of Arkansas (the “Corporation”), pursuant to an exclusive franchise granted to the Corporation by the City pursuant to Ordinance No. O-86-11, as amended by Ordinance 0-14-100; and

Whereas, the Board of Directors of the Corporation has determined the need to provide sufficient revenues and has proposed a rate increase for System services;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section One. All ordinances, resolutions and parts thereof in conflict herewith, including particularly Ordinance No. O-08-71, are hereby repealed and superceded as of July 1, 2016 and the terms of System water rate schedules listed below are hereby adopted

Section Two. The minimum monthly fee for System service is the Customer User Charge which is based upon meter size and consumption rate.

a) Residential customers

Effective July 1, 2016, Customer User Charges payable monthly for Residential customers are:

5/8-3/4 inch meter	\$5.13
1 inch meter	\$11.57
1 ½ inch meter	\$22.05
2 inch meter	\$34.04

Effective January 1, 2017, Customer User Charges payable monthly for Residential Customers are:

5/8-3/4 inch meter	\$5.64
1 inch meter	\$12.73
1 ½ inch meter	\$24.26
2 inch meter	\$37.44

Effective January 1, 2018, Customer User Charges payable monthly for Residential Customers are:

5/8-3/4 inch meter	\$6.20
1 inch meter	\$14.00
1 ½ inch meter	\$26.69
2 inch meter	\$41.18

b) Commercial and Industrial Customers

Effective July 1, 2016, Customer User Charges payable monthly for Commercial and Industrial customers are:

5/8-3/4 inch meter	\$5.13
1 inch meter	\$11.57
1 ½ inch meter	\$22.05
2 inch meter	\$34.04
3 inch meter	\$67.93
4 inch meter	\$110.23
6 inch meter	\$220.32
8 inch meter	\$275.47

Effective January 1, 2017, Customer User Charges payable monthly for Commercial and Industrial customers are:

5/8-3/4 inch meter	\$5.64
1 inch meter	\$12.73
1 ½ inch meter	\$24.26
2 inch meter	\$37.44
3 inch meter	\$74.72
4 inch meter	\$121.25
6 inch meter	\$242.35
8 inch meter	\$303.02

Effective January 1, 2018, Customer User Charges payable monthly for Commercial and Industrial customers are:

5/8-3/4 inch meter	\$6.20
1 inch meter	\$14.00
1 ½ inch meter	\$26.69
2 inch meter	\$41.18
3 inch meter	\$82.19
4 inch meter	\$133.38
6 inch meter	\$266.59
8 inch meter	\$333.32

c) Institutional Customers

Effective July 1, 2016, Customer User Charges payable monthly for Institutional customers are:

8 inch meter	\$275.47
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Effective January 1, 2017, Customer User Charges payable monthly for Institutional customers are:

8 inch meter	\$303.02
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Effective January 1, 2018, Customer User Charges payable monthly for Institutional customers are:

8 inch meter	\$333.32
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d) Other Customers

The monthly Customer User Charge for users described in Section Six of this Ordinance shall be based upon meter size and billed in addition to the consumption rate. The monthly charge, effective July 1, 2016 shall be:

5/8-3/4 inch meter	\$11.57
1 inch meter	\$17.33
1 1/2 inch meter	\$31.79
2 inch meter	\$50.59
3 inch meter	\$67.93
4 inch meter	\$110.23
6 inch meter	\$220.32
8 inch meter	\$275.47

The monthly Customer User Charge for users described in Section Six of this Ordinance shall be based upon meter size and billed in addition to the consumption rate. The monthly charge, effective January 1, 2017 shall be:

5/8-3/4 inch meter	\$12.73
1 inch meter	\$19.06
1 1/2 inch meter	\$34.97
2 inch meter	\$55.65
3 inch meter	\$74.72
4 inch meter	\$121.25
6 inch meter	\$242.35
8 inch meter	\$303.02

The monthly Customer User Charge for users described in Section Six of this Ordinance shall be based upon meter size and billed in addition to the consumption rate. The monthly charge, effective January 1, 2018 shall be:

5/8-3/4 inch meter	\$14.00
1 inch meter	\$20.97
1 1/2 inch meter	\$38.47
2 inch meter	\$61.22
3 inch meter	\$82.19
4 inch meter	\$133.38
6 inch meter	\$266.59
8 inch meter	\$333.32

Section Three. Effective July 1, 2016, the monthly Residential consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$2.96
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Next 19,000 gallons	\$2.96	per thousand gallons
All over 20,000 gallons	\$2.76	per thousand gallons

Effective January 1, 2017, the monthly Residential consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$3.26	
Next 19,000 gallons	\$3.26	per thousand gallons
All over 20,000 gallons	\$3.04	per thousand gallons

Effective January 1, 2018, the monthly Residential consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$3.59	
Next 19,000 gallons	\$3.59	per thousand gallons
All over 20,000 gallons	\$3.34	per thousand gallons

Section Four. Effective July 1, 2016, the monthly Commercial and Industrial consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$2.96	
Next 19,000 gallons	\$2.96	per thousand gallons
Next 30,000 gallons	\$2.76	per thousand gallons
Next 50,000 gallons	\$2.38	per thousand gallons
All over 100,000 gallons	\$2.20	per thousand gallons

Effective January 1, 2017, the monthly Commercial and Industrial consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$3.26	
Next 19,000 gallons	\$3.26	per thousand gallons
Next 30,000 gallons	\$3.04	per thousand gallons
Next 50,000 gallons	\$2.62	per thousand gallons
All over 100,000 gallons	\$2.42	per thousand gallons

Effective January 1, 2018, the monthly Commercial and Industrial consumption rate shall be:

First 1,000 gallons or any part thereof, minimum	\$3.59	
Next 19,000 gallons	\$3.59	per thousand gallons
Next 30,000 gallons	\$3.34	per thousand gallons
Next 50,000 gallons	\$2.88	per thousand gallons
All over 100,000 gallons	\$2.66	per thousand gallons

Section Five. The monthly Institutional consumption rate for service to college campuses, the Conway Human Development Center and any other institutions shall be as follows. The Customer User Charge for Institutional customers shall be one eight-inch meter in Section Two above.

Effective July, 1, 2016

All consumption	\$2.20	per thousand gallons with a 1,000 gallon minimum
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Effective January, 1, 2017

All consumption	\$2.42	per thousand gallons with a 1,000 gallon minimum
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Effective January, 1, 2018

All consumption \$2.66 per thousand gallons with a 1,000 gallon minimum

Section Six. Notwithstanding any other section of this Ordinance, the monthly consumption rate for multi-family (single building) dwellings, mobile home parks (RT zones) and dwellings that are partially used for business, such as beauty shops or auto repair shops shall be as listed below. This rate is not applicable to separate buildings on one meter or separate mobile homes in a mobile home park (RT Zone).

Effective July, 1, 2016

All water consumed minimum \$2.96 per thousand gallons with a 1,000 gallon minimum

Effective January, 1, 2017

All water consumed minimum \$3.26 per thousand gallons with a 1,000 gallon minimum

Effective January, 1, 2018

All water consumed minimum \$3.59 per thousand gallons with a 1,000 gallon minimum

Section Seven. Effective July 1, 2016, the monthly use fee for automatic fire protection systems shall be as follows. Water used for any other purpose must be metered.

First 1,000 sprinkler heads \$12.65 monthly minimum
Each additional sprinkler head \$.01 monthly

Effective January 1, 2017, the monthly use fee for automatic fire protection systems shall be as follows. Water used for any other purpose must be metered.

First 1,000 sprinkler heads \$13.92 monthly minimum
Each additional sprinkler head \$.01 monthly

Effective January 1, 2018, the monthly use fee for automatic fire protection systems shall be as follows. Water used for any other purpose must be metered.

First 1,000 sprinkler heads \$15.31 monthly minimum
Each additional sprinkler head \$.01 monthly

Section Eight. The minimum monthly consumption charge for all classes of customers is 1,000 gallons.

Section Nine. For water taken from fire hydrants, effective July 1, 2016, the monthly consumption rate shall be \$2.96 per thousand gallons with a 1,000 gallon minimum and the monthly Customer User Charge shall be \$72.28

For water taken from fire hydrants, effective January 1, 2017, the monthly consumption rate shall be \$3.26 per thousand gallons with a 1,000 gallon minimum and the monthly Customer User Charge shall be \$79.51

For water taken from fire hydrants, effective January 1, 2018, the monthly consumption rate shall be \$3.59 per thousand gallons with a 1,000 gallon minimum and the monthly Customer User Charge shall be \$87.46

Section Ten. Out of City customers shall pay 150% of the applicable Customer User Charge and water consumption fee of in-city customers indicated above.

Section Eleven. The schedule of charges as described above in sections 2,3,4,5,6, 7 and 9 shall be indexed on February 1 each year by the amount of increase in the Consumer Price Index (or 3 % whichever is less) for the preceding year. A copy of the revised rates shall be posted on the Conway Corporation web site. This provision is effective on February 1, 2019

Section Twelve. The above rates are subject to all local, state and federal taxes which are currently in effect or any taxes or fees which are imposed after the effective date of this Ordinance. Rates in this Ordinance are effective for all water use billed on or after July 1, 2016.

Section Thirteen. The net bill for System services, computed in accordance with the monthly rates set forth above, shall be due and payable upon presentation. If payment is not received within 30 days after presentation of a bill, System service may be discontinued. The amount of the delinquent bill plus a reconnect charge of \$50.00 must be paid before System service will be restored.

PASSED: _____

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-16-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **2108 Independence** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$419.20** (\$353.82 + Penalty-\$35.38 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **May 10th, 2016** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 10th day of May, 2016.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Missy Lovelady
Date: April 28, 2016

Re: 2108 Independence St

- February 25, 2016– A complaint by the post office came in and a warning regarding grass, rubbish & trash in the yard by Kim Beard.
- Property was rechecked 3/3/2016 to find no progress, therefore a violation was given.
- Property Owner is listed as Rebecca Evridge.
- Property was rechecked on 3/17/16 with no progress made.
- Certified and regular letters were mailed 3/18/2016 to address on file and a notice was left by post office.
- Property was rechecked on 3/28/16 with no action taken.
- Final Cleanup completed on 4/8/16.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: MAY 5, 2016

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Rebecca Evridge
2108 Independence
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2108 Independence, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-00576-000		May 10, 2016

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	1 Employee -Mowing/Cleanup	16.03	48.09
6	2 Employee -Mowing/Cleanup	16.62	99.72
6	2 PT Employees - Mowing/Cleanup	10.94	65.64
1	Maintenance fee (mower)	15.00	15.00
	Landfill Fee (ticket # 552187; 552226)	32.63	65.26
1	Administrative Fee (Missy Lovelady)	20.49	20.49
1	Administrative Fee (Kim Beard)	17.46	17.46
1	Administrative Fee (Michelle Collins)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 5/10/16 \$353.82

- Total amount due after May 10, 2016 includes collection penalty & filing fees

TOTAL AFTER 5/10/16 \$419.20

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

April 13, 2016

Parcel # 710-00576-000

Rebecca Evridge
2108 Independence
Conway AR 72034

RE: Nuisance Abatement at 2108 Independence, Conway AR
Cost of Clean-Up, Amount Due: \$353.82

Dear Ms. Evridge,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **May 10, 2016 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 03/03/15

Violator Name: Rebecca Evridge

Address of Violation: 2108 Independence St

Violation Type: Grass, Rubbish & Trash in yard & carport

Warning #: CE8891

Description of Violation and Actions Taken: On 03/03/16 Code Enforcement Officer Kim Beard wrote a notice to correct grass, rubbish & trash in yard and carport. Property was rechecked on 03/17/16 with no progress made. Certified and regular letters were mailed 03/18/16 to address on file. Property was rechecked on 03/28/16 with no action taken. Final cleanup was completed on 04/08/16.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:

5.4.2016

Memo

To
Mayor Tab Townsell

From
B. Finley Vinson, P.E.

CC
Felicia Rogers

Re
2016 Asphalt Quotes

Comments:

Act 756 of the 2009 Arkansas General Assembly allows the purchase of asphalt (as well as motor fuels) without soliciting bids. However, in order to secure a competitive price for asphalt paving work in the 2016 year, quotes were solicited from three local asphalt contractors. A summary of the results of these quotes are as follows:

	Rogers Group, Inc.	Redstone Construction Group, Inc.	Cranford Construction
ACHM Surface, PG 70-22	\$65.00	\$82.43	No Quote
ACHM Surface, PG 64-22	\$63.50	\$86.86	No Quote
ACHM Binder, PG 64-22	\$52.00	\$70.98	No Quote

The lowest quote for all three types of asphalt is Rogers Group, Inc. As a result, I am requesting approval to proceed with utilizing Rogers Group, Inc. as the City of Conway's supplier for in-place asphaltic concrete hot mix per the attached quote form(s).

City of Conway Street & Engineering Department

(501) 450-6165
100 E Robins St, Conway, AR 72032

www.cityofconway.org/pages/street-department/
firstname.lastname@cityofconway.org





City of Conway
Street & Engineering Department
100 East Robins Street
Conway, AR 72032

Invitation for Quotes

**INVITATION
TO ASPHALT CONTRACTORS:**

Contractors are invited to furnish the items listed herein in accordance with the terms and conditions attached. Quotes must be in the hands of the City Engineer not later than **2:00 pm, Wednesday, May 4, 2016** at which time the Quotes will be opened and read at the Street & Engineering Department, 100 East Robins, Conway, Arkansas, 72032. The successful contractor will receive notice within **7 days after the City Council approval.**

SPECIFICATIONS FOR ASPHALT & RELATED WORK
Asphalt to be used April thru December 2016.

DESCRIPTION OF WORK:

1. The work includes placing asphalt surface course and asphalt binder course on the following streets in the City of Conway along with other city asphalt paving work as designated by the engineer that the Contractor is willing to include in the paving work:

<u>LOCATION</u>		<u>Est. Date Available</u>	<u>Approx. Quantity</u>
a. Adamsbrooke Drive	(2" overlay)	June 1	360 Tons (70-22 PG)
b. College Avenue	(2" overlay)	June 15	860 Tons (70-22 PG)
c. Clifton Street	(2" overlay)	July 1	550 Tons (70-22 PG)
d. Bob Courtway Drive	(2" overlay)	July 15	440 Tons (70-22 PG)
e. Eve Lane	(Reconstruction)	August 1	120 Tons (64-22 PG)
f. Springwood Drive	(2" overlay)	August 15	420 Tons (64-22 PG)
g. Enderlin Drive	(2" overlay)	August 15	140 Tons (64-22 PG)
h. Evening Drive	(2" overlay)	September 1	340 Tons (64-22 PG)
i. Plane Drive	(New construction)	September 15	375 Tons (70-22 PG)
j. Central Landing Blvd.	(New construction)	October 1	850 Tons (70-22 PG)
	(New construction)	October 1	1600 Tons (64-22 PG)

TOTAL ESTIMATED ASPHALT REQUIRED IN 2016

6,055 Tons

MINIMUM SPECIFICATIONS ARE AS FOLLOWS:

- Tack Coat (0.03 gal per square yard for paving on existing asphalt or concrete) conforming to SECTION 401 - Standard Specifications for Highway Construction, current edition, as published by the Arkansas State Highway and Transportation Department will be considered subsidiary to the amount bid for in-place asphalt and not paid for separately.

- Asphalt Binder and Mineral Aggregate used in the Asphalt Concrete Hot Mix Surface (3/8") and Binder Course shall be in accordance with Section 409 Standard Specifications for Highway Construction, current edition, as published by the Arkansas State Highway and Transportation Department. The asphalt binder shall be Performance Grade 64-22 unless otherwise shown.
- Asphalt Hot Mix Surface Course shall conform to the 3/8" max aggregate as specified in Section 407 of the Standard Specifications for Highway Construction, current edition, as published by the Arkansas State Highway and Transportation Department. The asphalt binder shall be Performance Grade 64-22 or 70-22 as shown above.
- Asphalt Hot Mix Binder Course shall conform to the Type 2 mix as specified in Section 406 of the Standard Specifications for Highway Construction, current edition, as published by the Arkansas State Highway and Transportation Department.
- The placement of the Asphalt Concrete Hot Mix Surface and Binder Course shall be in accordance with Section 410 Standard Specifications for Highway Construction, current edition, as published by the Arkansas State Highway and Transportation Department.
- Asphalt overlays will generally be 1.5" to 2" in thickness. New construction will be 1.5" surface course and 2" binder course or 2" of surface course where no binder course is placed unless otherwise directed by the engineer.
- All tax and fees will be considered to be included in the bid price submitted.
- Measurement of Asphalt Hot Mix Surface and Binder Courses acceptably placed and completed will be measured and paid for by the ton (Truck ticket).
- On streets with curb & gutter, the city will mill the outer 3 feet of asphalt to allow the new paving to match the existing gutter edge.
- Failure to provide prompt delivery (delivery within 15 days of notification of need for in-place asphalt) may result in the city's securing asphalt from other suppliers. It is anticipated that if the firm submitting the low Quote is not available the city will go down the list of firms in order of \$ amount to find the next selected contractor.
- Must be for delivery and placement at destination as requested by Finley Vinson, City Engineer
- Bid Bond not required.
- Performance Bond not required.



City of Conway – Mayor’s Office
Terms & Conditions
www.cityofconway.org
Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All charges including taxes, shipping, freight, and any miscellaneous taxes shall be included in prices quoted, if applicable.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – *unless otherwise specifically stated*. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder’s record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as “equal.” In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, “splitting” will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor’s actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for “GSA” pricing schedules, *if available and applicable*.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **Arkansas Prevailing Wage Law A.C.A. §22-9-301 through 3-15:** The City of Conway, general contractors or any subcontractors is subject to the Arkansas Prevailing Wage Law, A.C.A. **§22-9-301 through 3-15.** The Labor Standards Division enforces laws related to [prevailing wage](#) (PDF). Arkansas’s prevailing wage law is commonly referred to as the "little Davis-Bacon Act." The law requires the division to issue a wage determination for each public works project where the cost of all labor and materials exceeds \$75,000. *Exemptions are public school construction; work done for or by any drainage, improvement, or levee district; highway, road, street or bridge construction and maintenance, or related work contracted for or performed by incorporated towns, cities, counties, or the Arkansas Highway Department.* If you need a copy of the Prevailing wage Regulation and Laws that are required; this information is available at http://www.arkansas.gov/labor/pdf/prevailing_wage_regs.pdf.
18. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.
19. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.

ACCEPTANCE (City of Conway Use Only):

Date _____ By _____
City of Conway

Additional Information

In submitting this price, it is understood by the undersigned contractor that the right is reserved by the City of Conway to reject any and all quotes and award the quotes as deemed in the best interest of the City of Conway:

Contact Information:

Finley Vinson, City Engineer
finley.vinson@cityofconway.org
501-450-6165

City of Conway – 2016 Asphalt Quote

Quote Opening Date: 2:00PM – Wednesday, May 4, 2016

	Approx. Quantity	Unit	Price	Amount
1. Asphalt Concrete Hot Mix Surface Course (70-22PG)	3,435	Ton	\$ <u>65⁰⁰</u>	\$ <u>232,275⁰⁰</u>
2. Asphalt Concrete Hot Mix Surface Course (64-22PG)	1,020	Ton	\$ <u>63⁵⁰</u>	\$ <u>64,770⁰⁰</u>
3. Asphalt Concrete Hot Mix Binder Course (64-22 PG)	1,600	Ton	\$ <u>52⁰⁰</u>	\$ <u>83,260⁰⁰</u>
TOTAL AMOUNT				\$ <u>371,245⁰⁰</u>

ROGERS GROUP INC.
Company Name

TIM GORMAN
Company Representative Name

Tim S. Gorman
Representative's Signature

Address 1223 FRONT ST Email Address JAY.McCONNELL@ROGERSGROUPINC.COM

City CONWAY State AR Zip 72032

Telephone Number 501-329-8360 Fax Number 501-336-8140

5/3/16
Date

The quote may be submitted by hand delivery, fax, e-mail or mail to one of the following:

Fax 501-513-3566

e-mail to finley.vinson@cityofconway.org

Mail or deliver to:

Finley Vinson
100 East Robins
Conway, Arkansas 72032

Additional Information

In submitting this price, it is understood by the undersigned contractor that the right is reserved by the City of Conway to reject any and all quotes and award the quotes as deemed in the best interest of the City of Conway:

Contact Information:

Finley Vinson, City Engineer

finley.vinson@cityofconway.org

501-450-6165

City of Conway – 2016 Asphalt Quote

Quote Opening Date: 2:00PM – Wednesday, May 4, 2016

	Approx. Quantity	Unit	Price	Amount
1. Asphalt Concrete Hot Mix Surface Course (70-22PG)	3,435	Ton	\$ <u>82.43</u>	\$ <u>283,147.05</u>
2. Asphalt Concrete Hot Mix Surface Course (64-22PG)	1,020	Ton	\$ <u>86.86</u>	\$ <u>88,597.20</u>
3. Asphalt Concrete Hot Mix Binder Course (64-22 PG)	1,600	Ton	\$ <u>70.98</u>	\$ <u>113,568.00</u>
TOTAL AMOUNT				\$ <u>485,312.25</u>

Redstone construction group, inc.
Company Name

Nader Abou-Diab
Company Representative Name


Representative's Signature

Address 505 West Dixon Rd. Email Address _____
City Little Rock State AR Zip 72206
Telephone Number 501.374.1557 Fax Number 501.374.8314

May 4, 2016
Date

The quote may be submitted by hand delivery, fax, e-mail or mail to one of the following:

Fax 501-513-3566

e-mail to finley.vinson@cityofconway.org

Mail or deliver to:

Finley Vinson

100 East Robins

Conway, Arkansas 72032



**City of Conway, Arkansas
Ordinance No. O-16-_____**

AN ORDINANCE ACCEPTING THE LOW QUOTE AND APPROPRIATING FUNDS FOR THE CITY OF CONWAY STREET & ENGINEERING DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Street & Engineering Department purchased the property at 2901 College Avenue for the potential construction of a roundabout; and

Whereas, three quotes were obtain for the demolition of the structure located on the property and the lowest quote was for \$5700; and

Whereas, the funding for this project has not previously been approved by Council action.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall accept the low quote provided by A&B Dirt Movers and appropriate funds in the amount of \$5,700 from the Street Fund Balance Account (002-201-4900) to the City of Conway Street & Engineering Department Street Land Improvements (002-201-5902).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of May, 2016.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



*City of Conway
Mayor's Office
City Hall
1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org*

Date: May 4th, 2016
To: Conway City Council
Cc: Mayor Tab Townsell
From: Jack Bell, Chief of Staff
Subject: Demolition of 2901 College Avenue

The City of Conway has received three quotes for the demolition of recently purchased property at 2901 College Avenue. This will include demolition and removal of the house and foundation, and leveling the lot. Quotes are as follows:

A & B Dirt Movers	\$5,700.00
Robert M. Stone Const.	\$11,500.00
Capps Backhoe & Dozer Service	\$12,000.00

We would recommend the contract be awarded to A & B Dirt Movers.

Proposal



P.O. Box 122 * Conway, AR 72033
Phone: 501-329-5182 * Fax: 501-329-9388

SUBMITTED TO:

DATE: 5/2/2016

City of Conway

JOB NAME: House demo at 2901 College Ave.

LOCATION: Conway, AR

WE PROPOSE to furnish all labor and materials to complete the following according to plans dated

Demolition and removal of house at 2901 College Avenue

DOES NOT INCLUDE ASBESTOS SURVEY AND ABATEMENT

All of the above work to be completed in a substantial and workmanlike manner for the sum of:

Five thousand seven hundred dollars

\$5,700.00

Any work deviating from above specifications will become an extra charge over and above the estimate agreement.

Jerry Nabholz
President

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____

Date of Acceptance _____

Proposal

Robert M. Stone Const
1805 Mockingbird Ln. M. 908-0517
Conway, AR 72032

PROPOSAL SUBMITTED TO: City of Conway	JOB NAME	JOB #
ADDRESS	JOB LOCATION	
	DATE	DATE OF PLANS 4-4-16
PHONE #	FAX #	ARCHITECT

We hereby submit specifications and estimates for:

TEARING down House on corner
of College and Salem, Southwest corner
HAUL off Debris, Labor, Equipment.

\$ 11,500

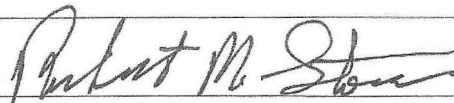
We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

\$ _____ Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted



Note — this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____

Capps Backhoe & Dozer Service, Inc.

Estimate

P. O. Box 511
 Mayflower, Ar 72106
 (501) 470-1751

Date	Estimate #
4/27/2016	201

Name / Address
City Of Conway

Project

Description	Qty	Cost	Total
Furnish all labor & equipment to demo & haul away house, including privacy fence at 2901 College St., Conway, Ar.		12,000.00	12,000.00
We appreciate your business		Total	\$12,000.00



**City of Conway, Arkansas
Ordinance No. O-16-___**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CITY OF CONWAY STREET & ENGINEERING DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Street & Engineering Department received a check in the amount of \$1,600 for the installation of 2 speed humps in the Marlise Manor Subdivision.

Whereas, the City of Conway Street & Engineering Department seeks to reimburse the Traffic Calming account with the appropriated funds.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$1,600 from the Street Revenue account (002-201-4799) to the City of Conway Street & Engineering Department Traffic Calming Account (002-201-5465).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of May, 2016

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No.**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CITY OF CONWAY STREET & ENGINEERING DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway Street & Engineering Department received two checks, one in the amount of \$2,400.00 for thermoplastic tape used for the marking of 16 speed humps in the Centennial Valley subdivision and one in the amount of \$1,050.00 also used for the marking of 7 speed humps in the Chapel Creek subdivision.

WHEREAS, the City of Conway Street & Engineering Department seeks to reimburse the Traffic Paint account with the appropriated funds.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$3,450.00 from the Street Revenue account (002-201-4799) to the City of Conway Street & Engineering Department Traffic Paint Account (002-201-5464).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of May, 2016

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

04.15.2016

Memo

To
Mayor Tab Townsell

From
B. Finley Vinson, P.E.

CC
Felicia Rogers

Re
Technician Certificate
Pay

Comments:

Two positions within the Street & Engineering department that were vacated in 2015 need to be filled: Electronics Technician and Engineering Technician. Our desire has been to hire candidates with at least Level II certificates from the International Municipal Signal Association, IMSA, believing this to be a minimum requirement for competency. Unsurprisingly, due to the rarity of this type of work, we have been unable to find such candidates. In the interim, two existing employees have been performing these job duties and either have already received or are about to receive Level I certificates. At this point, we believe the best path forward is to promote these employees and continue their training, which will last approximately five years.

There are three certificates available for each of these two positions, and we believe it is prudent to create certificate pay scales for each of these levels as well as one "Entry Level" position. In addition, we propose changing the job title for Engineering Technician to Sign and Pavement Marking Technician to match the certificate title the salary is based on. As you requested, the human resources department requested a salary study from the Johanson Group for both of these pay scales. The full results of this study are attached, and a summary is listed below:

Sign and Pavement Marking Technician:	Traffic Signal Technician
Entry Level: \$28,056	Entry Level: \$34,485
Level I: \$30,862	Level I: \$38,302
Level II: \$33,948	Level II: \$42,900
Level III: \$40,738	Level III: \$51,056

Our candidate for Sign and Pavement Marking Technician will receive his Level I certification on May 4, 2016. Our candidate for Traffic Signal Technician received his Level I certification on September 18, 2015. If the new certificate pay scales are approved, I suggest back payment be paid to the Traffic Signal Technician for his difference in pay from the date he achieved his Level I certificate.

If the proposed pay scales are not approved, I will proceed with promoting these two employees to the following existing titles and associated rates of pay:

Engineering Technician:	Traffic Signal Technician:
\$29,757	\$41,000

City of Conway Street & Engineering Department

(501) 450-6165
100 E Robins St, Conway, AR 72032

www.cityofconway.org/pages/street-department/
firstname.lastname@cityofconway.org



City of Conway, AR
 Focused Market Pay Study
 November, 2015

Job Title	Little Rock	Fort Smith	Fayetteville	Springdale	Jonesboro	Conway	Siloam Springs	North Little Rock	Rogers	Bentonville	Russellville	Cabot	Market Average
Sign and Pavement Marking Technician - Entry Level	\$27,170	\$27,094	\$26,610	\$27,162	\$27,899	\$28,120	\$27,770	\$29,878	\$30,220	\$28,115	\$28,962	\$27,674	\$28,056
Sign and Pavement Marking Technician - Level - I	\$29,887	\$29,803	\$29,271	\$29,878	\$30,689	\$30,932	\$30,547	\$32,866	\$33,242	\$30,927	\$31,858	\$30,441	\$30,862
Sign and Pavement Marking Technician - Level - II	\$32,876	\$32,784	\$32,198	\$32,866	\$33,758	\$34,025	\$33,602	\$36,152	\$36,566	\$34,019	\$35,044	\$33,486	\$33,948
Sign and Pavement Marking Technician - Level - III	\$39,451	\$39,340	\$38,638	\$39,439	\$40,509	\$40,830	\$40,322	\$43,383	\$43,879	\$40,823	\$42,053	\$40,183	\$40,738

Job Title	Little Rock	Fort Smith	Fayetteville	Springdale	Jonesboro	Conway	Siloam Springs	North Little Rock	Rogers	Bentonville	Russellville	Cabot	Market Average
Traffic Signal Technician - Entry Level	\$33,963	\$33,868	\$33,262	\$33,592	\$34,191	\$33,029	\$30,856	\$37,348	\$37,775	\$35,144	\$36,203	\$34,592	\$34,485
Traffic Signal Technician - Level I	\$37,359	\$37,632	\$36,958	\$37,324	\$37,990	\$36,900	\$34,284	\$41,498	\$41,972	\$39,049	\$40,226	\$38,436	\$38,302
Traffic Signal Technician - Level II	\$40,755	\$43,150	\$44,581	\$41,471	\$42,211	\$41,000	\$38,093	\$46,109	\$46,635	\$43,388	\$44,696	\$42,707	\$42,900
Traffic Signal Technician - Level III	\$48,906	\$51,780	\$52,367	\$49,765	\$46,432	\$49,020	\$47,616	\$57,636	\$58,294	\$54,236	\$49,166	\$47,452	\$51,056



City of Conway, Arkansas
Ordinance No. O-16-_____

**AN ORDINANCE ESTABLISHING STANDARDS AND SPECIFICATIONS FOR THE RESTORATION OF
EXCAVATIONS AND CUTS IN 6TH STREET FROM INGRAM TO I-40; AND FOR OTHER PURPOSES**

Whereas, utility companies, other agencies or individuals or their agents, must at times, excavate in the street or alley right of way to install, repair or service their respective utility lines or other facilities; and

Whereas, it is necessary to provide for enforcement of these standards in order to protect the taxpayer's investment in the street and drainage system and prevent injury to person or property due to collapse of the street.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS,
THAT:**

Section 1: That the requirements of this Ordinance shall apply to all utility companies, contractors, firms, corporation, partnership, association or individuals seeking to excavate, cut, bore or otherwise disturb the existing improvements within the 6th Street right of way from Ingram Ave to I-40 in Conway, Arkansas. Only emergency excavations as required to protect the public safety and welfare are exempt to the extent that a permit may be secured the following business day after an emergency action is required.

Section 2: That it shall be unlawful to make or cause any excavation or cut in the 6th Street right of way from Ingram Ave to I-40 in Conway, Arkansas without first having obtained a written permit to perform the work from the City Department designated by the Mayor.

The only exception to this requirement is that an excavation, cut or bore may be made to restore basic utility service in as a result of an emergency situation. If this situation occurs the permit shall be applied for the first business day after the emergency excavation is made.

Section 3: That the excavation within the street pavement and repair of the street pavement shall conform to the following requirements:

1. The edges of the pavement cut shall be neatly cut or sawn to provide a uniform appearance.
2. The minimum trench width shall be 24" in addition to the outside diameter of the pipe.
3. Backfill of the excavation shall be as follows:
 1. All materials, specifications, and placement shall be in accordance with the Arkansas State Highway Commission's "Standard Specifications for Highway Construction Edition 2014".
 2. The backfill material may be crushed stone (Class 7 aggregate base course as specified in the Arkansas State Highway Commission's "Standard Specifications for Highway Construction Edition 2014"), a lean "digable" concrete as approved by the City Engineer, other select material as approved by the City Engineer.
 3. The crushed stone or select material shall be placed in lifts not exceeding 8" in thickness with each lift being brought to an optimum moisture content and compacted to not less than 95% modified proctor density.
 4. The lean "digable" concrete may be placed in a single pour to the required elevation of the pavement repair section.

5. The backfill shall be brought to an elevation that will accommodate the finished pavement repair as required in the following paragraph 5.
4. Temporary pavement restoration shall be placed immediately upon backfill of the trench. The temporary repair shall consist of the following:
 1. The temporary surface material shall consist of a minimum 3" Thickness of Cold Mix Asphalt or Asphaltic Concrete Hot Mix. A temporary surface of crushed stone base course is not suitable.
 2. A temporary application of additional compacted crushed stone base course may be used to fill the area between the final subgrade elevation as required to accommodate the finished repair as described in paragraph 5 below and the temporary asphalt surface material.
 3. The maximum length of time a temporary surface may remain before permanent repairs are made is 45 days, unless written approval is received for an extension due to adverse weather conditions.
 4. The temporary surface shall be maintained, repaired and reconstructed by the permittee as required to maintain a smooth riding surface as determined by the City.
5. Permanent pavement restoration shall be constructed as follows:
 - a. The existing pavement, base course, subgrade material and trench backfill shall be removed to a elevation 8" below the bottom elevation of existing asphalt pavement on the street and to a width that will provide a 1 foot width of undisturbed subgrade beyond the edge of the excavated trench. The existing pavement shall be smooth cut or saw cut to provide a neat line.
 - b. An 8" thickness of 3,000 psi concrete shall be placed across the trench and exposed one foot subgrade on each side of the trench. The surface of the concrete shall not extend above the elevation of the bottom of the existing street asphalt pavement. The street repair will not be deemed acceptable if a city inspection and approval of the trench backfill and area prepared to receive concrete is not received prior to pouring the concrete. The repairer shall notify the city of a needed inspection of the repair area 24 hours in advance of pouring the concrete.
 - c. Asphaltic Concrete Hot Mix Surface Course shall be placed on the concrete in 2" maximum compacted lifts to the surface of the existing pavement.
 - d. The repair for concrete streets shall be as described in paragraph a and b above, except the existing pavement, base, and trench backfill shall be removed to 8" below the existing concrete street surface and an 8" thickness of 3,000 psi concrete poured to match the existing street surface.
 - e. The finished street surface shall provide a smooth ride over the repair area without humps or depressions that would create a jolt in a passing vehicle. Rough repairs will not be accepted.
1. Sidewalks, storm drainage pipe or structures, driveways and curb and gutter removed or damaged by the work shall be reconstructed by the permit holder.
2. For trenches running along the length of the street for distances in excess of 100 feet, the city may require that the entire lane along the restored trench be paved with a 2" thickness of asphalt.
3. Grasses and vegetation removed or damaged by the work shall be restored by the permit holder. All non paved areas shall be restored to a smooth surface free of depressions or humps and mowable with usual lawn care equipment. The lawn areas shall be restored to match that of the adjacent undisturbed lawn.
4. Excess excavated material, debris, mud or other foreign materials shall be removed from the street, right of way area and adjacent properties by the permit holder.
5. The permit holder shall notify the city that the pavement restoration has been completed and request a final inspection for review of the work closure of the permit.
6. Nothing in this ordinance shall prohibit the city from entering into a written agreement with the permit holder for the city to perform all or portions of the pavement restoration work in accordance with this ordinance with the permit holder being charged a fee for the work performed.

Section 4: That any violation of this ordinance shall be considered an offense punishable by a fine of *not less than \$1,000 nor more than \$5,000, plus any cost of repairs incurred by the city to complete the repair work or cost of repairs by a utility company.* A violation will be considered to have occurred if the repairs are not made and completed in accordance with the provisions of this ordinance in the time frame allowed for the final street repairs.

Section 5: That all ordinances in conflict herewith are hereby repealed to the extent of that conflict.

Section 6: That this ordinance is necessary for the protection of the public peace, health and safety, and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 10th day of May, 2016

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-16-_____

AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) ASSISTANT PHYSICAL PLANT DIRECTOR POSITION IN THE PHYSICAL PLANT DEPARTMENT TO A CREW LEADER PHYSICAL PLANT POSITION; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

Whereas, the Physical Plant Department requests the reclassification of one (1) Assistant Physical Plant Director position to a Crew Leader Physical Plant position; and add one (1) additional part time Grounds Keeper position.

Whereas, the annual salary with benefits for an Assistant Physical Plant Director position is \$51,624.80 and the annual salary with benefits for a Crew Leader Physical Plant position is \$42,703.10; the additional annual salary with benefits for one part time Grounds Keeper position is \$14,127.18.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall reclassify one (1) Assistant Physical Plant Director position to a Crew Leader Physical Plant position; and add one (1) additional part time Grounds Keeper position.

Section 2. No additional salary funds are required for this staffing adjustment.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 10th day of May, 2016.

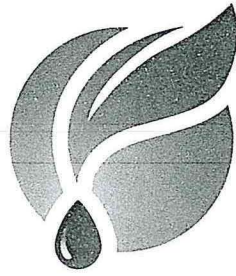
Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

Employee Salary	Social Security 6.20%	Medicare 1.45%	Non-Uniformed Pension 6%	Life Insurance (monthly) \$1.80	Medical Insurance (monthly) \$569.50	Dental Insurance (Monthly) \$51.91	Unemployment Insurance (annual) \$135.00	Workman's Compensation Insurance 4.27%	Total Compensation Base Pay plus Benefits
Vacant Position - employee retired 1/8/2016									
Asst. Physical Plant Director									
Grade 41									
20.9928 X 2000									
41985.60	\$2,603.11	\$608.79	\$2,519.14	\$0.00	\$0.00	\$0.00	\$135.00	\$1,792.79	\$49,644.42
Current position									
Ground Supervisor II									
Grade 809									
14.3063 X 2080									
29757.10	\$1,844.94	\$431.48	\$1,785.43	\$21.60	\$6,834.00	\$622.92	\$135.00	\$1,270.63	\$42,703.10
Proposed New Position									
Crew Leader Physical Plant (new position)									
Crew Leader Street Dept.									
Special Project Coordinator Parks & Rec									
Grades 832 & 819									
16.6663 X 2080									
34665.90	\$2,149.29	\$502.66	\$2,079.95	\$21.60	\$6,834.00	\$622.92	\$135.00	\$2,606.88	\$49,618.20
									\$6,915.10
New Position									
Part Time Grounds Keeper									
Grade PT02									
9.7349									
9.7349 X 1248*									
12149.16	\$753.25	\$176.16	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00	\$913.62	\$14,127.18
*24 hours/week X 52 weeks									
								69.68% base pay	
Total Compensation Package = 70% base pay; 30% benefits									
Reclassification									



ADVANCED

SPRINKLER & LANDSCAPE

Centennial Soccer Park Fields 1, 5, and 9

Scope of Work:

Construction area will consist of Fields 1, 5, and 9 at Centennial Soccer Park. We will begin by stripping the top 3-4" of existing turf. This will give us more stable dirt for less settling in the future. We will be using the cut/fill method to "balance" the field to less than 1% grade from center line to side lines. We will use the 3-4" of previously stripped dirt to fill the spectator areas on the sidelines. Once the field is at grade, we will "harley-rake" to break up the dirt to achieve a layer of soil that is conducive to growing turf. Next, the field will be "sprigged" with T-10 Sport Bermuda grass and the Grow-In plan of fertilizers and growth stimulator will begin. This will also be accompanied with a tailored irrigation watering schedule. Finally, we will hydroseed the outlying areas, pour a concrete flume to relieve standing water, as well as gravel the buffer area around the parking lot to minimize the tripping hazard.



(501) 472-2123

**PO Box 1407
Conway, AR 72033**

Estimate

Customer Name / Address

Rush Soccer
PO Box 2283
Conway, AR 72033

Date	Quote #
3/31/2016	04042414

Project

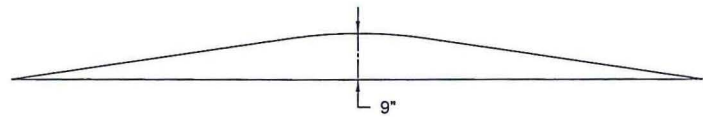
Centennial Soccer Park Fields 1, 5 and 9

Description	Qty	Rate	Total
Cut/Fill Laser Grading	1	20,000.00	20,000.00
Irrigation Preparation and Repair	1	7,500.00	7,500.00
Sprig Sport Bermuda T-10Grass	1	15,000.00	15,000.00
"Grow-In Plan" To Include Fertilizer, Growth Stimulator, etc.	1	12,000.00	12,000.00
450' Linear Concrete Drainage	1	4,800.00	4,800.00
Hydroseed	1	3,000.00	3,000.00
Install Gravel to Buffer Parking Lot Approximately 200 tons at \$20.00 a ton.	200	20.00	4,000.00
		Total	\$66,300.00

Thank you for the opportunity!

Todd McWilliams, Owner (501) 472-2123
advanced@conwaycorp.net

Project Manager:
Chris Olson (479)970-4394
advanced@conwaycorp.net



Sheet No.
 Job No.
 Scale: NTS
 Date: 04/29/16

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**CENTENNIAL SOCCER PARK
 CONWAY, ARKANSAS**



Revisions



**City of Conway, Arkansas
Ordinance No. O-16-_____**

AN ORDINANCE AUTHORIZING THE TRANSFER OF ONE FULL-TIME POLICE DEPARTMENT CSR POSITION TO A FULL-TIME ANIMAL WELFARE CSR POSITION AND THE TRANSFER OF THE PART-TIME ANIMAL WELFARE CSR POSITION TO A PART-TIME POLICE DEPARTMENT CSR POSITION; AND THE RECLASSIFICATION OF THE PART-TIME POLICE DEPARTMENT CSR POSITION TO A PART-TIME POLICE DEPARTMENT MECHANIC; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the Conway Police Department is requesting the transfer of the Full-Time Police Department CSR Position to a Full-Time Animal Welfare CSR Position and the transfer of the Part-Time Animal Welfare CSR Position to a Part-Time Police Department CSR Position; And the reclassification of the Part-Time Police Department CSR to a Part-Time Police Department Mechanic.

Whereas, the annual salary for the Part-Time CSR is currently \$16,656.9489 and will not change. The annual salary and benefits for the Full-Time CSR is currently \$35,626.298 and will not change.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall transfer one Full-Time Police Department CSR Position to a Full-Time Animal Welfare CSR Position and one Part-Time Animal Welfare CSR Position to a Part-Time Police Department CSR Position; and reclassify the title of the Part-Time Police Department CSR Position to a Part-Time Police Department Mechanic.

This will not change the number of authorized non-sworn positions.

Section 2. No additional salary funds are required for this staffing adjustment.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 10th day of May, 2016.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-16-_____**

**AN ORDINANCE ACCEPTING DONATIONS AND APPROPRIATING THOSE FUNDS FOR THE
CONSTRUCTION OF A SEPTEMBER 11, 2001 MEMORIAL; AND FOR OTHER PURPOSES**

Whereas, the City of Conway wishes to construct a 9/11 Memorial utilizing a piece of a beam salvaged from the World Trade Center following the attacks on September 11, 2001; and

Whereas, Mr. Kevin Bass has solicited donations from the community for this memorial;
and

Whereas, these donations are expected to be able to fully complete the construction of the Memorial.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall accept donations in the aggregate amount of \$9,960 and appropriate those funds from the Donations Account (001-119-4705) to the Fire Dept CIP – Miscellaneous Account (001-131-5990).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of May, 2016.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-16-_____**

AN ORDINANCE SPECIFYING THE PURPOSE OF FIRE HYDRANTS, RESTRICTING THEIR USE AND ESTABLISHING FINES FOR THEIR UNLAWFUL USE; AMENDING CHAPTER 7.32 OF THE CONWAY MUNICIPAL CODE AND REPEALING ORDINANCE NUMBER O-76-04; TO DECLARE AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the City of Conway owns a water supply system providing a domestic water supply to the City of Conway, Arkansas, and certain areas of its environs; and

Whereas, said water system is designed to provide a fire flow capability; and

Whereas, said water system has attached to it appurtenances known as fire hydrants for the purpose of supplying fire flows for the use of the Conway Fire Department in extinguishing fires; and

Whereas, the use of fire hydrants to remove water from said water system for purposes other than extinguishing fires could hinder the ability of Conway Fire Department to extinguish fires; and

Whereas, certain expertise in the operation of fire hydrants is necessary to safeguard the water system from damage by improper operation of fire hydrants; and

Whereas, there must be a reasonable accounting for all water taken from said water system:

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. Chapter 7.32 of the Conway Municipal Code is hereby amended to read in its entirety as follows:

Chapter 7.32 FIRE HYDRANTS

7.32.01 Illegal Use Prohibited

It shall be unlawful for any person other than an employee of the City of Conway or the Conway Corporation then acting in the course and scope of their employment to remove water from the City of Conway's water system through any appurtenance designed for the purpose of firefighting, including, but not limited to, fire hydrants and sprinkler system blow off valves, without written authorization from Conway Corporation. All water so taken through fire hydrants and blow-off valves shall be measured through a meter assembly provided by Conway Corporation. Other methods of measuring water so taken may be used, provided that any such measuring system shall first be approved and

accepted by the Conway Corporation for water usage accounting purposes. When Conway Corporation authorizes any party to remove water through any appurtenance designed for the purpose of firefighting, Conway Corporation shall immediately send written notice of that authorization to the Conway Fire Department. If, at any time, the Conway Fire Department or Conway Corporation deem the removal of water through any appurtenance designed for the purpose of firefighting to be detrimental to public peace, health and safety, said removal shall be discontinued immediately.

7.32.02 Penalty

Any person or persons found to be in violation of this chapter shall be guilty of a misdemeanor and shall be subject to a fine of not less than one hundred dollars (\$100.00) or more than five hundred dollars (\$500). Persons so convicted shall also be ordered to pay restitution for the cost of any repairs to the water system, or any part thereof, necessitated by their unlawful act.

7.32.03 Separate violation

Each and every violation of this chapter shall be considered a separate offense, even if perpetrated by the same person more than one time in the same day.

Section 2. Conway City Ordinance Number O-76-04 is hereby repealed in its entirety.

Section 3. All ordinances and/or provisions of the Conway Municipal Code in conflict herewith are hereby repealed to the extent of that conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

Approved this 10th day of May, 2016.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

