

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, March 23rd, 2021 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

6:00pm:

Call to Order:

Roll Call:

Minutes Approval:

Monthly Financial Report Approval:

No Committee Meeting

City Council Meeting

Bart Castleberry, Mayor

Michael O. Garrett, Clerk/Treasurer

March 9th, 2021

Month ending February 28th, 2021

A. Economic Development Committee (Conway Area Chamber of Commerce, Conway Development Corporation, Conway Downtown Partnership, & Conway Corporation)

1. Ordinance to approve the private club permit for Los Gallitos Mexican Restaurant of Conway, Inc. to be located at 1250 Old Morrilton Highway Conway, AR 72032.
2. Consideration to approve the Board of Directors nomination of Kelly L. Erstine for Conway Corporation.
3. Ordinance to enter into an agreement with Rock Region Metro to provide microtransit services for the City.

B. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Ordinance to establish penalties for various building code violations for the Permits and Inspections Department.
2. Resolution authorizing the purchase of real property from Conway Corporation for the Transportation Department.
3. Resolution to adopt a City-wide Historic Preservation Plan for the Planning Department.
4. Ordinance requesting to rezone property located at 2310 E Oak Street from C-3 and R-1 to S-1 for the Planning Department.

C. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)

1. Consideration to remove items from inventory for the Information Technology Department.

D. Finance

1. Ordinance authorizing personnel changes within the Administration Department.
2. Ordinance appropriating funds for the purchase of certain capital items for various departments.

E. New Business

1. Ordinance approving a partnership with Conway Public Schools and appropriating funds for a school bus camera system.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
February 28, 2021

City of Conway
 Monthly Financial Report - General Fund
 For the month ended February 28, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	46,104	242,781		3,757,219	6%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	930,000	52,606	167,514		762,486	18%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	2,254,827	4,046,802		16,453,198	20%
Beverage Tax	325,000	-	-		325,000	0%
Franchise Fees	3,427,200	511,577	598,090		2,829,110	17%
Office Space Leases	59,400	-	5,617		53,783	9%
Permits	453,500	50,454	66,179		387,321	15%
Public Safety	2,191,147	58,480	240,536		1,950,610	11%
Parks	633,250	17,872	44,409		588,841	7%
Insurance Proceeds	59,869	36,830	104,878		(45,010)	175%
Interest Income	123,000	13,109	28,211		94,789	23%
Proceeds from Sale of Assets	-	-	1,759		(1,759)	-
Donations	3,350	891	891		2,459	27%
Miscellaneous Revenues	101,000	7,753	25,716		75,284	25%
Transfers from Other Funds	770,000	86,500	86,500		683,500	11%
Total Revenues	34,891,715	3,137,004	5,659,883	-	29,231,832	16%
Expenditures						
Admin (Mayor, HR)	992,890	57,239	107,300	7,449	878,141	11%
Finance	447,241	24,188	45,879	-	401,361	10%
City Clerk/Treasurer	149,813	11,043	20,597	1,195	128,021	14%
City Council	82,148	6,263	7,173	-	74,975	9%
Planning	1,079,025	74,814	150,343	17,370	911,312	14%
Physical Plant	751,534	46,113	83,624	11,672	656,238	11%
Information Technology	1,250,954	54,841	108,367	41,656	1,100,931	9%
Nondepartmental	1,179,013	45,490	355,341	17,956	805,716	30%
Police	12,829,240	845,233	1,662,761	74,367	11,092,113	13%
CEOC	1,424,261	97,727	166,065	5,133	1,253,063	12%
Animal Welfare	489,698	34,031	60,523	1,591	427,584	12%
Municipal District Court	913,803	66,777	157,936	2,034	753,832	17%
City Attorney	508,915	33,023	62,324	266	446,325	12%
Fire	11,042,451	876,305	1,567,279	131,735	9,343,437	14%
Parks	2,927,997	180,783	312,750	52,270	2,562,976	11%
Total Expenditures	36,068,983	2,453,869	4,868,262	364,695	30,836,026	13%
Net Revenue/(Expense)	(1,177,268)		791,622			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-12	1/12/21	Purchase property adjacent to Fire Station 7	150,000
O-21-13	1/21/21	Employee bonuses	583,000
			<u>\$ 733,000</u>

City of Conway
 Balance Sheet - General Fund
 As of February 28, 2021



Cash - Operating	8,849,918
Cash - Reserve	1,417,467
Petty Cash	715
Taxes Receivable	3,838,290
Accounts Receivable	4,502,738
Due from Other Funds	175,459
Due from Street	95,929
Due from Component Unit	203,667
Due from Municipal Court	81,294
Fuel Inventory	45,394
General Inventory	585
<i>Assets</i>	<u>19,211,457</u>
Accounts Payable	(44,344)
Salaries Payable	6,556
Insurance and Benefits Payable	114,216
Event Deposits	2,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	900,219
Deferred Revenue	4,360,809
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>6,369,801</u>
<i>Fund Balance</i>	<u>12,841,656</u>
<i>Total Liabilities & Fund Balance</i>	<u>19,211,457</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended February 28, 2021



	<u>Budget</u>	<u>Month</u>	<u>Year to</u>	<u>Encumbered</u>	<u>(Over)/Under</u>		<u>%</u>
		<u>Activity</u>	<u>Date</u>		<u>Budget</u>	<u>Expend/Collect</u>	
Revenues							
Ad Valorem Tax	1,400,000	16,932	89,351		1,310,649		6%
Payments in Lieu of Tax	6,000	-	-		6,000		0%
State Tax Turnback	2,700,000	230,641	468,433		2,231,567		17%
AHTD 1/2 Cent Sales Tax Turnback	1,440,000	127,947	251,733		1,188,267		17%
Severance Tax	-	9,599	13,793		(13,793)		-
State Tax Turnback - Wholesale	360,000	31,808	63,628		296,372		18%
Sales Tax	280,000	31,594	56,703		223,297		20%
Sign Permits	-	420	420		(420)		-
Engineering Fees	15,000	3,450	4,675		10,325		31%
Interest Income	72,000	6,186	13,227		58,773		18%
Total Revenues	6,273,000	458,576	961,962	-	5,311,038		15%
Expenditures							
Personnel Costs	3,161,073	185,303	359,585	-	2,801,489		11%
Other Operating Costs	3,704,913	321,149	323,072	104,253	3,277,588		9%
Total Operating Costs	6,865,986	506,452	682,656	104,253	6,079,077		10%
Capital Outlay	804,431	376	376	84,115	719,940		0%
Total Expenditures	7,670,417	506,829	683,032	188,368	6,799,017		9%
Net Revenue/(Expense)	(1,397,417)		278,930				

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	51,000

City of Conway
Balance Sheet - Street Fund
As of February 28, 2021



Cash - Operating	6,250,664
Taxes Receivable	53,782
Accounts Receivable	1,570,158
Due from Other Funds	18,877
<i>Assets</i>	<u>7,893,481</u>
Accounts Payable	313
Salaries Payable	9,348
Insurance and Benefits Payable	(6,110)
Due to Other Funds	136,283
Due to General	95,428
Deferred Revenue	1,474,929
<i>Liabilities</i>	<u>1,710,191</u>
<i>Fund Balance</i>	<u>6,183,290</u>
<i>Total Liabilities & Fund Balance</i>	<u>7,893,481</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended February 28, 2021



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,000,000	878,787	878,787		8,121,213	10%
Proceeds - Recycled Materials	350,000	29,794	71,789		278,211	21%
Landfill Fees - General	200,000	11,290	37,721		162,279	19%
Interest Income	200,000	16,259	34,009		165,991	17%
Proceeds from Sale of Assets	33,858	4,755	47,013		(13,155)	139%
Miscellaneous Revenues	-	183	401		(401)	-
Total Revenues	9,783,858	941,068	1,069,719	-	8,714,139	11%
Expenditures						
Personnel Costs	5,487,301	364,142	722,475	1,355	4,763,471	13%
Other Operating Costs	<u>3,253,927</u>	<u>121,557</u>	<u>131,885</u>	<u>141,359</u>	<u>2,980,683</u>	<u>4%</u>
Total Operating Costs	8,741,228	485,699	854,360	142,714	7,744,155	10%
Capital Outlay	<u>1,242,562</u>	-	-	755,901	486,661	0%
Total Expenditures	9,983,789	485,699	854,360	898,615	8,230,815	9%
Net Revenue/(Expense)	(199,932)		<u><u>215,359</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	104,000

City of Conway
 Balance Sheet - Sanitation
 As of February 28, 2021



Cash - Operating	10,548,112
Petty Cash	200
Post Closure Cash Account	6,074,273
Accounts Receivable	14,474
Due from Other Funds	188,202
Due from Component Unit	931,603
General Inventory	2,122
Land & Buildings	2,261,966
Infrastructure	878,524
Machinery and Equipment	4,095,518
Vehicles	(146,213)
Deferred Outflows of Resources	1,903,527
Deferred Outflows of Resources-OPEB	18,248
<i>Assets</i>	<u>26,770,556</u>
Accounts Payable	5,505
Salaries Payable	19,420
Insurance and Benefits Payable	(83,372)
Compensated Absences	189,878
Net Pension Obligation	12,544,384
Deferred Inflows of Resources	1,612,058
Deferred Inflows of Resources-OPEB	126,149
Net OPEB Liability	606,008
Due to Other Funds	160,851
Landfill Close/Post Close	8,819,006
<i>Liabilities</i>	<u>23,999,887</u>
<i>Net Position</i>	2,770,668
<i>Total Liabilities and Net Position</i>	<u>26,770,556</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended February 28, 2021



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	15,000	1,190	2,389		12,611	16%
Airport Fuel Sales	700,000	31,331	68,354		631,646	10%
T-Hangar Rent	162,000	7,090	49,692		112,308	31%
Community Hangar Rent	33,600	2,800	5,600		28,000	17%
Ground Leases	125,000	8,712	17,424		107,576	14%
Misc Revenue - Non air	3,700	-	-		3,700	0%
Miscellaneous Revenues	15,000	781	1,584		13,417	11%
Total Revenues	1,054,300	51,904	145,043	-	909,257	14%
Expenditures						
Personnel Costs	318,656	24,109	45,438	-	273,218	14%
Fuel for Resale	600,000	29,150	45,534	-	554,466	8%
Other Operating Costs	141,900	6,270	7,075	7,064	127,761	5%
Total Operating Costs	1,060,556	59,530	98,048	7,064	955,445	9%
Capital Outlay	-	-	-	-	-	0%
Total Expenditures	1,060,556	59,530	98,048	7,064	955,445	9%
Net Revenue/(Expense)	(6,256)		46,995			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2021

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	7,000

City of Conway
 Balance Sheet - Airport
 As of February 28, 2021



Cash - Operating	523,967
Taxes Receivable	3,638
Accounts Receivable - Fuel Vendor	(92,322)
Land	1,254,473
Buildings	3,946,264
Machinery & Equipment	560,613
Vehicles	5,484
Infrastructure	23,059,528
Deferred Outflows of Resources-OPEB	1,029
Assets	<u>29,262,675</u>
Accounts Payable	-
Salaries Payable	-
Insurance and Benefits Payable	(57)
Compensated Absences	5,127
Deferred Inflows of Resources	34,168
Deferred Inflows of Resources-OPEB	7,112
Due to General	7,477
Liabilities	<u>53,826</u>
Net Position	29,208,848
Total Liabilities & Net Position	<u>29,262,675</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of February 28, 2021



Parks and Rec A&P Tax

Balance, 1/31/20	2,450,309
Receipts	314,729
Payments	(86,637)
Balance, 2/28/21	\$ 2,678,401

Pay as you go Sales Tax

Balance, 1/31/20	3,983,162
Receipts	394,751
Payments	(22,639)
Balance, 2/28/21	\$ 4,355,274

Street Impact Fees

Balance, 1/31/20	1,159,801
Receipts	34,945
Payments	-
Balance, 2/28/21	\$ 1,194,746

Parks Impact Fees

Balance, 1/31/20	791,395
Receipts	5,672
Payments	-
Balance, 2/28/21	\$ 797,067

Street Sales Tax

Balance, 1/31/20	8,845,171
Receipts	504,254
Payments	-
Balance, 2/28/21	\$ 9,349,425



City of Conway, Arkansas

Ordinance No. O-21-

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR LOS GALLITOS MEXICAN RESTAURANT OF CONWAY, INC. AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED

WHEREAS, Los Gallitos Mexican Restaurant of Conway, Inc. has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222; and

WHEREAS, the application is limited and specific to Los Gallitos Mexican Restaurant of Conway located at 1250 Old Morrilton Highway Conway, AR 72032; and

WHEREAS, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council; and

WHEREAS, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway; and

WHEREAS, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the application for private club permit is hereby approved for and specific Los Gallitos Mexican Restaurant of Conway located at 1250 Old Morrilton Highway Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



Bret Carroll
Chief Executive Officer

501.450.6020
501.450.6099 fax
bret.carroll@conwaycorp.com

March 16, 2021

The Honorable Bart Castleberry, Mayor
and Members of the City Council
City of Conway, Arkansas
1201 Oak Street
Conway, AR 72032

Dear Ladies and Gentlemen:

The Board of Directors of the Conway Corporation, in conformance with Resolution 88-11, published a legal notice in the Log Cabin Democrat on February 2, 2021, advertising for nominees to the Conway Corporation Board of Directors. (A copy of that legal notice is enclosed.)

As of March 8, 2021, the expiration of the nominating period, three nominations had been received.

The Conway Corporation Board of Directors met on March 16, 2021, and Kelly L. Erstine was elected to succeed Ray Kordsmeier, whose term expires May 8, 2021.

As mandated by the Articles of Incorporation of the Conway Corporation, it is my pleasure to submit to the Conway City Council for its ratification and approval the election of Kelly L. Erstine.

We respectfully request your favorable consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Bret A. C.' with a long horizontal flourish extending to the right.

Bret Carroll
Chief Executive Officer
Conway Corporation

BC:na

Enclosure (legal notice)

AFFP

Public Notice: Conway Corp acc

FILED & RECD

Affidavit of Publication

STATE OF ARKANSAS }
COUNTY OF FAULKNER } SS

Public Notice:
Conway Corp accepting board of director
nominations

Conway Corp is accepting nominations for board membership. The Conway Corp Board of Directors elects one director annually to serve a seven-year term. Nominees are being accepted for the term to begin May 8, 2021.

Frank Leto, being duly sworn, says:

That he is Publisher of the Log Cabin Democrat, a Daily newspaper of general circulation, printed and published in Conway, Faulkner County, Arkansas; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

February 02, 2021

Nominations will be accepted at the office of the Chief Executive Officer, 650 Locust St., Conway, Arkansas 72034, on or before March 8, 2021. Nominations should be submitted in writing and include the following information: (1) name and address of person making nomination; (2) name and address of nominee; (3) personal background information, qualifications, and the reason(s) the nominee wishes to be considered; and (4) signatures of nominator and nominee, if different.

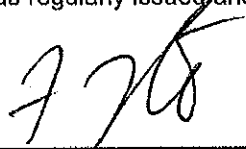
Nominees must be a Conway citizen willing to serve the community without compensation, philosophically in tune with municipal ownership of utility systems, free of conflicts of interest, and firmly established in Conway.

Information included in all applications will become public information.

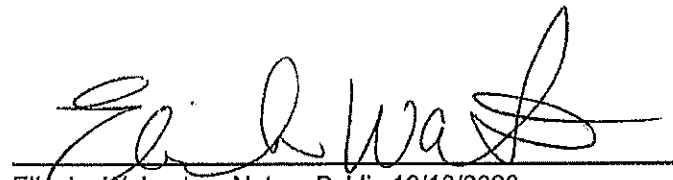
Publisher's Fee: \$ 74.60

That said newspaper was regularly issued and circulated on those dates.

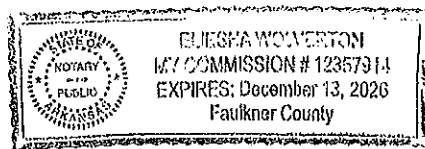
SIGNED:



Subscribed to and sworn to me this 2nd day of February 2021.



Eliesha Wolverton, Notary Public 12/13/2026



90116114 90905375

Conway Corporation
PO Box 99
Conway, AR 72033



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE TO ALLOW THE CITY OF CONWAY TO ENTER INTO AN AGREEMENT WITH CENTRAL ARKANSAS TRANSIT AUTHORITY D/B/A ROCK REGION METROPOLITAN TRANSIT AUTHORITY (METRO) TO PROVIDE SHARED RIDE MICROTRANSIT SERVICES FOR THE CITY.

WHEREAS, previously approved R-18-08 designated METRO to be the direct recipient of City of Conway FTA 5307 formula grant funding to manage the grant funding and provide limited transit services to the City; and

WHEREAS, the City would like to contract with METRO to provide micro-transit services. METRO will provide software, hardware, vehicles, fuel, maintenance, operators, and supervision for the project; and

WHEREAS, METRO is uniquely positioned as the state's largest public transit agency and closest public transit agency to Conway to provide micro-transit service to the city by entering into a partnership with the City of Conway and therefore allowing the City to tap transit funding for which it is eligible; and

WHEREAS, cost for this program will be funded by the Federal Transit Administration C.A.R.E.S. grant funding and 5307 funds; and

Whereas, the initial term of the agreement is three years and includes three one year renewal options.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY THAT:

Section 1. The City of Conway will waive the bid and solicitation process for micro transit services.

Section 2. The City of Conway will enter into an agreement with Rock Region Metropolitan Transit Authority to provide shared ride micro transit services once the agreement has been approved by the City Attorney.

Passed this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

**AN ORDINANCE PRESCRIBING UNIFORM PENALTIES FOR VIOLATIONS OF THE ELECTRIC CODE
 PLUMBING CODE, FIRE PREVENTION CODE, AND MECHANICAL CODE; DECLARING AN EMERGENCY; AND
 FOR OTHER PURPOSES.**

WHEREAS, the City of Conway would like to update the penalties that currently exist for violations of City Building and Fire Codes, said Codes having been previously adopted by Ordinance as follows:

National Electric Code	Ordinance O-12-03
Arkansas State Plumbing Code	Ordinance O-08-60
Arkansas Fire Prevention Code	Ordinance O-04-142
Arkansas State Mechanical Code	Ordinance O-94-47

WHEREAS, the penalties established for violations of the aforementioned are as follows:

Electric Code, 11.04.08, Any person violating any of the provisions of this ordinance shall, upon conviction thereof, be deemed guilty of a misdemeanor and shall be fined not less than fifty dollars (\$50.00), nor more than three hundred dollars (\$300.00) for each offense, and each day such violation shall continue and shall constitute a separate offense.

Plumbing Code, no penalties.

Fire Code, 11.12.08 (A), Any person who shall violate any of the provisions of the code hereby adopted or fail to comply therewith, or who shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the City Council of the City of Conway, Arkansas, or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every such violation and noncompliance respectively, be guilty of a misdemeanor, punishable by a fine of not less than ten dollars (\$10.00), nor more than fifty dollars (\$50.00) or by imprisonment for not less than one (1) day nor more than ten (10) days or by both such fine and imprisonment. The imposition of one (1) penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten (10) days that prohibited conditions are maintained shall constitute a separate offense.

Mechanical Code, 11.56.04, Violations of the mechanical code shall be considered a violation of this ordinance, and shall be punishable as a misdemeanor offense. Violation of any of the mechanical code adopted as a result of this ordinance or other provisions of this ordinance shall be punishable by a fine up to two hundred fifty dollars (\$250.00). Each day that said violation continues shall be a separate offense and each day subsequent to the first day of the violation shall be punishable by a fine of up to two hundred fifty dollars (\$250.00) per day; and

WHEREAS, the City of Conway would like to establish a fair and uniform system of penalties for violations of the Building and Fire Codes that have previously been adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. Any person violating any portion of the Codes designated in this Ordinance shall be deemed guilty of a misdemeanor and shall be punished, upon conviction, by assessment of a fine of no less than \$100.00 and no more than \$500.00, with the further provision that each day such person, corporation, or entity be in violation of this Ordinance shall be deemed a separate offense.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. That this ordinance is necessary for the protection of the public peace, health and safety, and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-21-___**

A RESOLUTION AUTHORIZING NEGOTIATIONS TO PURCHASE REAL PROPERTY FROM CONWAY CORPORATION; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway Transportation Department is interesting in purchasing property from Conway Corporation located at 800 South Harkrider Street; and

WHEREAS, the site consists of a 12.75 acres tract of land with 83,760 square feet in 10 buildings that has frontage on S. Harkrider Street and is zoned I-3 Intensive Industrial District with approximately 42,500 square feet of land that is a large parking lot located at the NW corner of the site; and

WHEREAS, the City of Conway request Council allow the City to negotiate the purchase of the property located at 800 South Harkrider Street for the appraisal value of \$4,550,000 and an estimated \$5,000 for closing cost.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall authorize negotiations with Conway Corporation to purchase property located at 800 South Harkrider for the appraised amount of \$4,550,000 from Conway Corporation.

Section 2. If negotiated, Funding from this purchase will come from the Street Fund Balance.

Section 3. All resolutions in conflict herewith are repealed to the extent of the conflict.

ADOPTED this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. O-21-

A RESOLUTION FOR CITY OF CONWAY TO ADOPT A CITYWIDE HISTORIC PRESERVATION PLAN AS AN APPENDIX TO THE CITY'S COMPREHENSIVE PLAN:

WHEREAS, cities of first and second class and incorporated towns have the power to adopt and enforce plans for the coordinated, adjusted, and harmonious development of the municipality and its environs; and

WHEREAS, the City Council and Planning Commission of the City of Conway, Arkansas have adopted such plans and supporting regulations; and

WHEREAS, the Historic District Commission has undertaken the development of citywide Historic Preservation Plan for the purposes of planning the city's historic preservation efforts for a 10–20-year period; and

WHEREAS, the Planning Commission held a duly advertised Public Hearing on March 15th, 2021 to allow discussion and citizen comments on the proposed amendments to the Comprehensive Plan; and

WHEREAS, the amendments to the Comprehensive Plan were approved and adopted by the Planning Commission and forwarded to the City Council for adoption.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The Conway Comprehensive Plan is amended to include the Conway Citywide Historic Preservation Plan as an appendix.

PASSED this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 2310 E OAK STREET FROM C-3/R-1 to S-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **C-3/R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

LOTS 2 AND 3 OF SOWELL SUBDIVISION AS SHOWN IN PLAT BOOK E, PAGE 24, RECORDS OF FAULKNER COUNTY, ARKANSAS.

AND, PER DOC. NO.2000-19758:

THE WEST ONE-HALF (1/2) OF PARCE OF LAND IN PART OF THE SE ¼ SW ¼, SECTION4, TOWNSHIP 5 NORTH, RANGE 13 WEST, FAULKNER COUNTY, ARKANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 564.8' N OF THE SE CORNER OF SAID SE ¼ SW ¼, RUN TO THE CENTER OF A CREEK, THENCE WESTWARDLY ALONG SAID CENTER OF CREEK 525' TO THE CENTER OF ANOTHER CREEK, THENCE SOUTHWESTARDLY ALONG SAID CENTER OF CREEKS 392'; THENCE E 790' TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED TRACT CONTAINING 5.95 ACRES IN THE AGGREGATE, MORE OR LESS.

to those of **S-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1111 MAIN STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
Date: March 23, 2021

Re: Request to rezone from C-3/R-1 to S-1 ± 5.96 acres located at 2310 E Oak Street

Wesley United Methodist Church, has requested to rezone from C-3/R-1 to S-1 ± 5.96 acres located at 2310 E Oak Street, with the legal description:

LOTS 2 AND 3 OF SOWELL SUBDIVISION AS SHOWN IN PLAT BOOK E, PAGE 24, RECORDS OF FAULKNER COUNTY, ARKANSAS.

AND, PER DOC. NO.2000-19758:

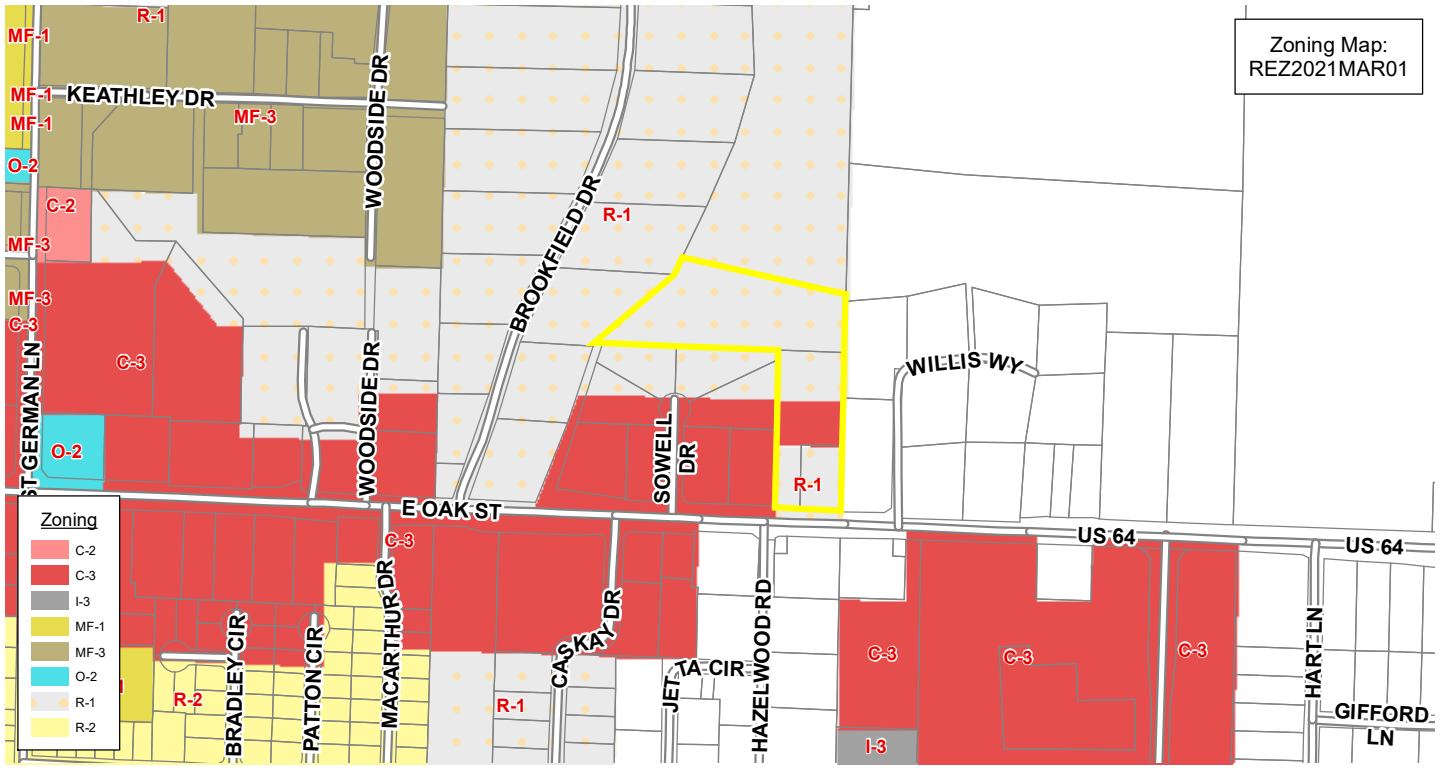
THE WEST ONE-HALF (1/2) OF PARCE OF LAND IN PART OF THE SE ¼ SW ¼, SECTION4, TOWNSHIP 5 NORTH, RANGE 13 WEST, FAULKNER COUNTY, ARKANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 564.8' N OF THE SE CORNER OF SAID SE ¼ SW ¼, RUN TO THE CENTER OF A CREEK, THENCE WESTWARDLY ALONG SAID CENTER OF CREEK 525' TO THE CENTER OF ANOTHER CREEK, THENCE SOUTHWESTARDLY ALONG SAID CENTER OF CREEKS 392'; THENCE E 790' TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED TRACT CONTAINING 5.95 ACRES IN THE AGGREGATE, MORE OR LESS.









The applicant is seeking to rezone the property from C-3/R-1 to S-1 for the purpose of making a cohesive zoning for the current split zoning of an existing religious facility. The rezoning will help permit construction of a storage building additionally to the existing religious facility.

The Planning Commission reviewed the request at its regular meeting on March 15, 2021 and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

Zoning Map:
REZ2021MAR01



Zoning	
	C-2
	C-3
	I-3
	MF-1
	MF-3
	O-2
	R-1
	R-2



MEMORANDUM

TO: Mayor Bart Castleberry
FROM: Aaron Knight *AK*
DATE: March 23, 2021
SUBJECT: Removal of Items from Inventory

Attached to this memo is a list of items the Information Technology Department wishes to remove from inventory. The items will be placed for auction or disposed of as e-waste. Please let me know if you have any questions.

City of Conway

Information Technology Asset Removal

CLASS	MAKE	MODEL	SERIAL NUMBER	IT Tag
All In One	HP	B2N28AV	MXL40508ZX	3689
All In One	Dell	Optiplex 7450	5JRMHH2	4228
AWOS	AllWeatherSystems	2210	0163	None
Desktop	Dell	Optiplex 9010	HJF5SW1	3347
Desktop	Dell	Optiplex 7040	B1K0HB2	4128
Desktop	HP	Z420	USH435JDJY	3912
Docking Station	BlacX	ST0019	ST0019UAEL000689	None
DVD Duplicator	CopyStars	PRF-35	0100028404	None
KVM	HP	TFT5600 RKM	9X41JTJ88243	1679
KVM	HP	TFT5600 RKM	9X41JTJ88243	1679
Laptop	Panasonic	CF-52GFNBXAM	9BTYA48905	2559
Laptop	HP	Elitebook 8530p	2CE933G58Z	2583
Laptop	HP	Elitebook Revolve 810 G2	8CG45102RD	3951
Laptop	HP	Elitebook 8570p	5CB34403NB	3619
Laptop	HP	Elitebook 8530p	2CE9419M34	2588
Laptop	Dell	Latitude E5530	H49W9W1	3363
Laptop	Dell	Latitude 7450	1RT5QC2	4181
Monitor	Dell	E228WFPc	CN0KU3116418084S1DPM	2592
Monitor	ASUS	V5228	CBLMTF315304	3486
Monitor	HP	C9V75A	3CQ34705DK	3694
Monitor	HP	C9V75A	3CQ4040SVJ	3851
Monitor	HP	C9V75A	3CQ4040SW2	3869
Monitor	Dell	P2314Hc		4131
Monitor	Dell	P2314Hc		4132
Monitor	Dell	P2417H	CN-0FMXNR-64180-6A40-0PEB-A00	4198
Monitor	Dell	P2417H	CN-0FMXNR-64180-6A4-0PDB-A00	4199
Monitor	Dell	P2717H		4201
Monitor	Dell	P2717H		4202
Monitor	Dell	P2417H	BPVD1J2	4363
Monitor	Dell	P2417H	9PVD1J2	4364
Monitor	Dell	P2417H	JPVD1J2	4365
Monitor	Dell	P2417H		4394
Monitor	Dell	P2417H		4417
Monitor	Dell	P2417H		4418
Monitor	Dell	2209Wb	CN0P262H7426192S2MNM	None
Monitor	Dell	S2209Wb	CN-OP26H-74261-925-2K6M	None
Music on hold Player	On Hold	Plus 8000	1405-801-00255	None
Plotter	HP	Designjet T2300	CN266BK029	N/A
Plotter	HP	Designjet 111	SG1612101205KX	None
Printer	Dell	1720dn	CN0DK795731907BC0140	2368
Printer	HP	LaserJet 1536dnf MFP	CNB9BC8BHN	2679
Printer	HP	CF147A	CNBFJ05972	3378
Printer	HP	OfficeJetPro X576dw MFP		3705
Printer	Brother	MFC-5890CN	U62053F9F154285	3898
Printer	HP	Q7785A	CNGXC44950	None
Printer	HP	Laserjet 1012	CNFB207115	None
Rocket Modem	Utility	U13-070-438	04F02103F4C4	3508
Rocket Modem	Utility	U13-070-338	04F0210400B4	3509
Server	HP	Proliant DL380	USE549N31G	1652
Server	Dell	PowerEdge R710	47H65M1	
Storage Array	S-BOY	F00-00000ARDG/US	3500143630	2681
Storage Server	HP	Proliant DL380G5	2UX83902KR	
Switch	HP	ProCurve RSVLC-0603	SG925SV2QV	None
Switch	NEC	SN1759 CYGMC	2B1095BJ900467	None
Switch	Generic	POE-SW801	20160100067	None

Switch	Ubiquiti Networks	US-8-150W	1637GF09FC 207B925-rgFHV L	None
UPS	APC	SUA1500RM2U	AS0217111328	1674
UPS	CyberPower	PR750RT2U	PX2JU2000092	None
UPS	CyberPower	PR750RT2U	PWGJN2000005	None
UPS		SUA1500RM2U	AS1032210420	
Vehicle Router	Utility	U13-070-438	04F02103F4C4	3508
Weather Observer	AllWeatherInc	2210	0163	None
Workstation	Dell	Precision Tower 5810	32KFSD2	4184
Workstation	Dell	Precision Tower 5810	9C4NMD2	4200
Workstation	Dell	Precision Tower 5810	8TWXWK2	4360
Workstation	Dell	Dell Precision 5810	1PW5MN2	4406



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE AUTHORIZING PERSONNEL CHANGES WITHIN THE ADMINISTRATION DEPARTMENT & APPROPRIATING FUNDS FOR THE SAFETY AND TRAINING MANAGER AND RELATED COST; AND FOR OTHER PURPOSES

WHEREAS, the Administration Department has determined that there is a need for Safety and Training Manager; and

WHEREAS, this change will enable the department to increase efficiency in order to provide a higher level of service to the citizens and businesses of Conway; and

WHEREAS, a budget adjustment in the amount of \$54,000 is required for the remainder of the 2021 budget year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The authorized staffing level in the City of Conway Administration Department is increased by one (1) Safety and Training Manager.

Section 2. The City of Conway shall appropriate \$54,000 from the Fund Balance Appropriation Account (001.119.4900) to the appropriate Administration salary and benefit expense accounts.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

**AN ORDINANCE APPROPRIATING FUNDS FOR THE PURCHASE OF CERTAIN CAPITAL ITEMS; AND FOR
 OTHER PURPOSES**

WHEREAS, there were urgent capital needs identified during the 2021 budget process; and

WHEREAS, there was not adequate funding available in the budget for any capital purchases; and

WHEREAS, the Mayor wishes to utilize reserves for these purchases at a total cost of \$81,000.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
 ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate \$50,000 from the General Fund Balance Appropriation Account (001.119.4900) to the Fire Department Machinery and Equipment Account (001.131.5910) for the purchase of a cardiac monitor and a firefighting mask testing machine.

Section 2. The City of Conway shall appropriate \$10,000 from the General Fund Balance Appropriation Account (001.119.4900) to the Physical Plant Machinery and Equipment Account (001.106.5910) for the purchase of a mower.

Section 3. The City of Conway shall appropriate \$21,000 from the General Fund Balance Appropriation Account (001.119.4900) to the Information Technology Vehicle Account (001.108.5920) for the purchase of a vehicle.

Section 4. All ordinances in conflict herewith are repealed to that extent of the conflict.

Section 5. That this ordinance is necessary for the protection of the public peace, health and safety, and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
 City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROVING A PARTNERSHIP WITH CONWAY PUBLIC SCHOOLS AND APPROPRIATING FUNDS FOR A SCHOOL BUS CAMERA SYSTEM; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway and Conway Public School would like to partner to provide camera coverage on school bus crossing arms to provide another safety method for our children; and

WHEREAS, the City of Conway and Conway Public School District would split the cost of the camera system, estimated to cost \$46,500.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall partner with Conway Public School District and provide school bus crossing cameras funding in the amount of \$23,250 and appropriate funding from General Fund – Fund Balance Appropriation Account (01.990) to the Administration 01.101.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of March, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer