

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Chuck Clawson



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, June 25th, 2019 City Council Agenda

Judge Russell L. “Jack” Roberts District Court Building – 810 Parkway St., Conway, AR 72032

<u>5:30pm:</u>	Discussion: Annexation Study
<u>6:30pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	May 25 th , 2019
<u>Monthly Financial Report:</u>	Month ending May 31 st , 2019

Report of Standing Committees:

A. Public Hearings:

1. Public Hearing / Ordinance to close a portion of Factory Street right of way between Mill & Garland Street.
2. Public Hearing/ Ordinance to close a portion in the Audubon Place Subdivision.

B. Community Development Committee (Airport, Community Development, Planning & Development, Permits & Inspection (Code Enforcement), Historic District, Transportation)

1. Consideration to dispose of inventory (vehicle) for the Finance Department.
2. Ordinance to approve entering into a professional services agreement for improvements at the Conway Municipal Airport.
3. Ordinance to approve the ABC permit submittal of Whole Hog Café located 150 East Oak Street, Conway, AR 72032.
4. Ordinance to approve the ABC permit submittal of Verona Italian Restaurant located 190 Skyline Drive, Conway, AR 72032.
5. Ordinance to approve the ABC permit submittal of Local Patio & Grill located at 910 Front Street, Conway, AR 72032.
6. Resolution requesting Faulkner County Tax Collector place a lien against property located at various locations for expenses incurred by the City.
7. Resolution to support the City of Conway to utilize Federal aid Surface Transportation funding for the traffic signal upgrade at the intersection of Highway 65B and Robins Street.
8. Resolution to support the City of Conway to utilize Federal aid Transportation Alternative Program funds for the Harkrider Street Sidewalk Improvement Project.

9. Consideration to approve the submittal of a Hazard Mitigation Grant Notice of Intent for the box culvert project under Tyler Street for the Transportation Department.
10. Ordinance appropriating funding and approving the purchase of an easement located on Van Ronkle in Downtown Conway.
11. Ordinance approving the bid & appropriating funds for the Tyler Street Improvements for the Transportation Department.
12. Ordinance to amend Ordinance O-85-11, allowing water services to be extended outside of the Conway city limits (if in the filed water plan).
13. Ordinance to rezone property located at 3725 College Avenue from O-1 to PUD.

C. New Business

1. Ordinance approving medical marijuana violations for the City of Conway.
(Ordinance will be provided prior to meeting)

Adjournment



CITY OF CONWAY
Planning and Development

1201 Oak Street
Conway, AR 72032

T 501.450.6105
F 501.450.6144

www.conwayarkansas.gov

June 18, 2019

Mayor Bart Castleberry
Conway City Council

Re: Annexation Analysis

Mayor and Council,

At the March 26, 2019, City Council meeting the Council raised numerous questions about analysis applied to vetting annexations. Councilmember Mehl requested further discussion by the Council with a report prepared by the Planning Department. Concurrently, we have been working with Conway Corporation to review utility policies which may affect annexation requirements and the enforcement of the city's land use regulations within its territorial jurisdiction. Below are key findings from the Planning Department's analysis and work with Conway Corporation.

1) *The city should amend its policies regarding the provision and availability of utility service outside city limits.*

Currently, Conway Corporation is limited to providing utility service inside city limits except for extraordinary reasons. This policy has served the city well. However, Conway's outward growth continually places it at the boundary of surrounding rural water districts. If Conway Corporation were allowed to provide water service outside city limits, it could help provide a buffer for the city from encroachment by rural water districts. This is beneficial for the following reasons:

- a. Conway Corporation has agreed to provide Conway Planning the opportunity for planning review prior to water hookups outside city limits. This planning review will help ensure any subdivisions constructed outside city limits are not built with substandard streets. Having to upgrade substandard streets for annexed areas can be incredibly costly and negate any financial benefits of annexation for the city.
- b. Allowing service extension to future growth areas outside city limits will ensure developments outside the city meet Conway Corporation standards helping safeguard Conway's ISO fire rating when annexing those areas in the future.

Please see the enclosed ordinance change to amend ordinance O-85-11.

2) *The city should begin requiring additional analysis of annexation requests prior to approval by the City Council.*

Not all annexation requests are advantageous for the city of Conway. Annexation can have short and long term financial impacts on the city and its municipally owned utility provider. Outward expansion can lead to sprawl that makes the provision of city utilities and services less cost efficient, necessitating high

tax rates and rates for residents and utility customers. However, annexations can also strategically position the city for future growth or control important infrastructure such as interstate interchanges. The Planning Department recommends that thorough analysis be conducted for all future annexation requests.

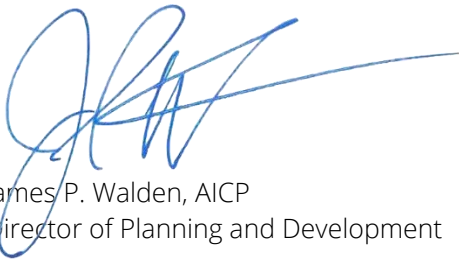
See the enclosed diagram detailing recommended analyses.

3) *The city should review the 2016 South Interchange/Western Loop Annexation Analysis.*

Annexation of the area surrounding the Baker-Wills Parkway Interchange is critically important to the future of Conway both in defining the city's southern gateway and as an important future development area. However, it was clear from the study an ambitious annexation of the area was not in the best financial interest to the city or Conway Corporation. The city should examine possible smaller scale voluntary annexations in the area to allow Conway to become contiguous to the area surrounding the interchange and existing portions of Baker-Wills Parkway. Doing so would likely spur additional properties to annex and allow a more incremental and cost feasible approach to exercising control of the area.

Please contact me at (501) 697-8109 or james.walden@cityofconway.org if you have any questions or concerns.

Respectfully,



James P. Walden, AICP
Director of Planning and Development

Enclosure

ORDINANCE 0-19-___

AN ORDINANCE AMENDING Ordinance 0-85-11 allowing water services to be extended outside of the Conway city limits if in the filed water plan and for other purposes;

WHEREAS, the Water Distribution and Wastewater Collection Systems constructed within the City of Conway or in the Filed Water Plan and operated by the Conway Corporation are owned by the City of Conway, Arkansas; and

WHEREAS, there is a need to allow water to be furnished outside the city limits if the territory is within the filed water plan of the City; and

WHEREAS, there is a need to provide wastewater services in certain situations,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS

Section 1.

A. The Water Distribution mains of Conway Corporation may be extended no further than the Conway Corporation filed water plan that is filed and may be amended with the Arkansas Natural Resources Commission. The wastewater collection mains may not be extended beyond the corporate limits of the City of Conway unless approved by the Mayor and City Council upon recommendation by the CEO of Conway Corporation and then only for extraordinary reasons. However, temporary water and wastewater service may be provided in an emergency when, in the judgment of Conway Corporation, a state of dire emergency exists. The City of Conway and Conway Corporation reserve the authority to require a Use Agreement prior to the provision of wastewater collection service to users' outside the city limits of the city of Conway.

B. All extensions of the Water Distribution and/or Wastewater Collection mains must be constructed in accordance with the plans and specifications of Conway Corporation and paid for by the people who benefit directly therefrom.

Section 2.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

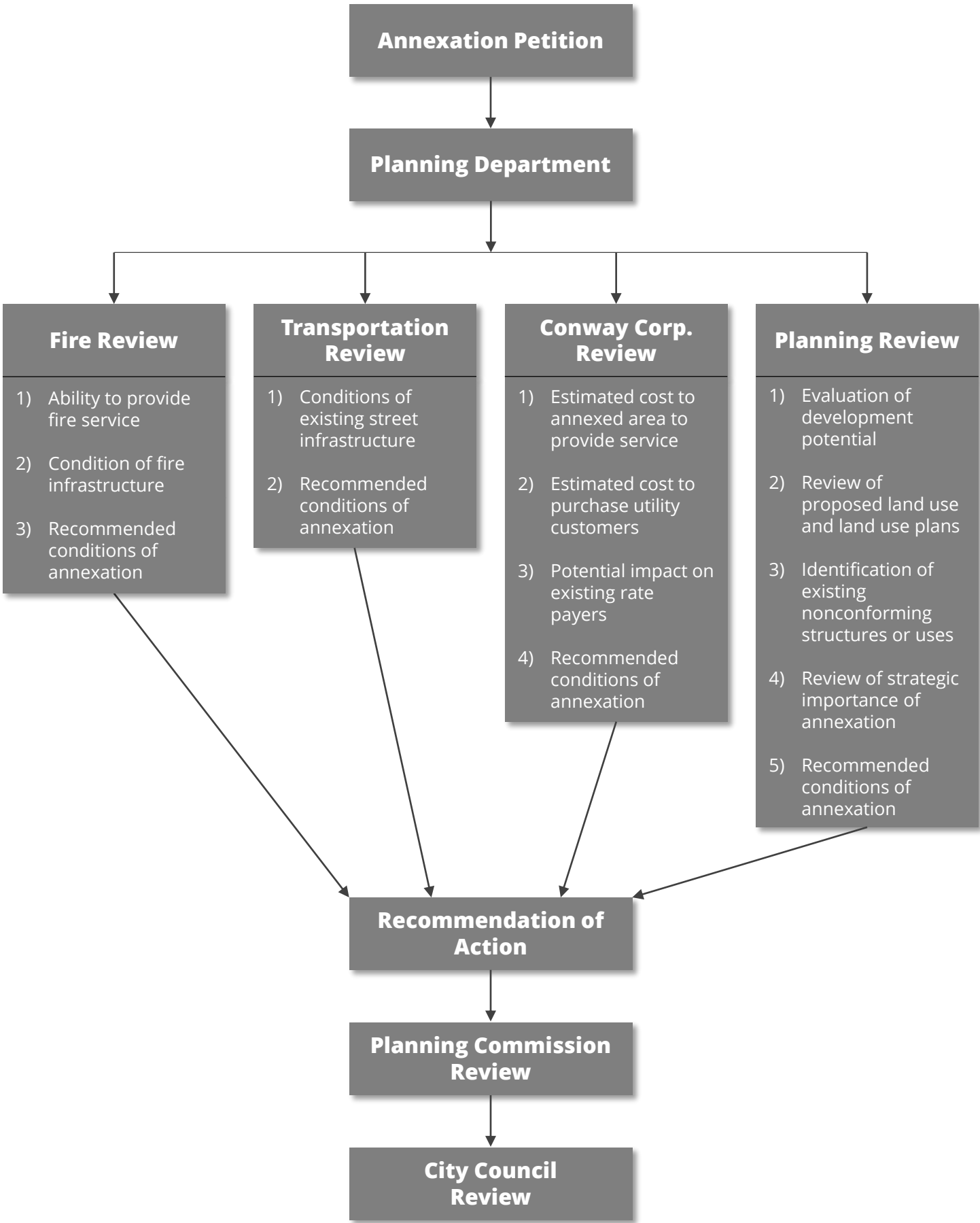
Passed this ____ day of _____, 2019

Approved: _____

Mayor Bart Castelberry

Attest: _____

City Clerk Mike Garrett





City of Conway, Arkansas
Monthly Financial Reports
May 31, 2019

City of Conway
 Monthly Financial Report - General Fund
 For the month ended May 31, 2019



Revenues	<u>Budget</u>	<u>Month</u>	<u>Year to</u>	<u>Encumbered</u>	<u>(Over)/Under</u>	<u>%</u>
		<u>Activity</u>	<u>Date</u>		<u>Budget</u>	<u>Expend/Collect</u>
Ad Valorem Tax	4,000,000	1,006,179	1,829,523		2,170,477	46%
Payments in Lieu of Tax	20,000	-	-		20,000	0%
State Tax Turnback	930,000	64,029	318,451		611,549	34%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	19,750,000	1,690,114	8,233,688		11,516,312	42%
Beverage Tax	450,000	-	160,422		289,578	36%
Franchise Fees	3,409,000	255,357	1,469,243		1,939,757	43%
Permits	441,500	58,012	287,409		154,091	65%
ACIEA Revenues	2,500	3,775	9,372		(6,872)	375%
Dog Tags & Fees	30,000	2,825	10,075		19,925	34%
Municipal Court Fines and Fees	959,000	73,582	287,394		671,606	30%
Law Enforcement	759,599	27,287	157,753		601,846	21%
Parks	600,500	54,156	335,238		265,262	56%
Interest Income	102,500	17,925	96,485		6,015	94%
Proceeds from Sale of Assets	1,997	1,545	17,784		(15,787)	890.5%
Insurance Proceeds	4,825	24,062	31,154		(26,329)	646%
Donations	-	1,350	3,400		(3,400)	-
Act 833 Revenue	90,000	-	-		90,000	0%
Miscellaneous Revenues	147,500	13,430	67,148		80,352	46%
Transfers from Other Funds	723,000	-	149,061		573,939	21%
Total Revenues	33,721,921	3,293,629	13,463,601	-	20,258,320	40%
Expenditures						
Admin (Mayor, HR)	3,548,286	81,062	438,521	259	3,109,507	12%
Finance	435,941	84,768	179,848	5,000	251,093	41%
City Clerk/Treasurer	145,569	15,482	60,644	-	84,925	42%
City Council	103,031	6,097	32,639	-	70,392	32%
Planning	521,122	38,546	217,771	450	302,901	42%
Physical Plant	548,775	54,954	199,877	2,218	346,680	36%
Information Technology	1,051,439	91,184	452,984	7,750	590,705	43%
Permits and Inspections	620,759	66,034	241,420	164	379,175	39%
Nondepartmental	659,721	22,495	423,399	-	236,322	64%
Police	12,257,536	1,354,099	5,291,240	60,923	6,905,373	43%
CEOC	1,261,613	119,803	456,665	7,365	797,583	36%
Animal Welfare	481,225	48,266	197,972	1,853	281,399	41%
Municipal District Court	951,567	110,158	421,137	7,649	522,781	44%
City Attorney	478,065	50,647	206,506	-	271,559	43%
Fire	10,330,146	1,083,335	4,131,942	166,644	6,031,560	40%
Parks	3,118,156	368,248	1,234,207	23,421	1,860,528	40%
Total Expenditures	36,512,952	3,595,179	14,186,771	283,697	22,042,483	39%
Net Revenue/(Expense)	(2,791,031)		(723,171)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2019



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-19-25	2/26/19	Upgrade Finance software	6,500
R-19-05	2/20/19	Settlement of the Raines case	30,000
O-19-39	3/26/19	Remodel new City Hall	2,658,627
			<u>\$ 2,695,127</u>

City of Conway
 Balance Sheet - General Fund
 For the month ended May 31, 2019



Cash - Operating	4,845,407
Cash - Reserve	2,098,810
Petty Cash	715
Taxes Receivable	3,689,445
Accounts Receivable	5,121,633
Due from Other Funds	40,368
Due from Street	53,592
Due from Component Unit	216,783
Fleet Inventory	15,539
Fuel Inventory	9,861
General Inventory	585
<i>Assets</i>	<u>16,092,740</u>
Accounts Payable	(50,841)
Salaries Payable	290,344
Insurance and Benefits Payable	67,686
Held for Others - Performance Bonds	(20)
Held for Others - Crimestopper Reward	5,000
Event Deposits	1,900
Due to Other Funds	11,196
Deferred Revenue	4,644,686
<i>Liabilities</i>	<u>4,969,951</u>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	2,000,000
Fund Balance - Unassigned	7,122,789
<i>Fund Balance</i>	<u>11,122,789</u>
<i>Total Liabilities & Fund Balance</i>	<u>16,092,740</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended May 31, 2019



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,500,000	370,702	464,826		1,035,174	31%
Payments in Lieu of Tax	8,000	-	-		8,000	0%
State Tax Turnback	2,683,474	227,117	1,085,739		1,597,735	40%
AHTD 1/2 Cent Sales Tax Turnback	1,320,000	115,083	574,195		745,805	43%
Severance Tax	120,000	13,339	64,662		55,338	54%
Sales Tax	270,000	23,682	115,369		154,631	43%
Sign Permits	-	120	600		(600)	-
Engineering Fees	10,000	4,325	7,925		2,075	79%
Insurance Proceeds		-	85			
Interest Income	96,000	12,429	58,453		37,547	61%
Miscellaneous Revenues	842	-	842		0	100%
Total Revenues	6,008,316	766,796	2,372,695	-	3,635,706	39%
Expenditures						
Personnel Costs	2,902,800	254,018	958,776	-	1,944,024	33%
Other Operating Costs	<u>3,231,347</u>	<u>186,005</u>	<u>777,333</u>	<u>120,357</u>	<u>2,333,657</u>	<u>24%</u>
Total Operating Costs	6,134,147	440,024	1,736,109	120,357	4,277,680	28%
Capital Outlay	<u>418,087</u>	<u>1,814</u>	<u>68,765</u>	<u>208,090</u>	<u>141,231</u>	<u>16%</u>
Total Expenditures	6,552,233	441,838	1,804,874	328,448	4,418,911	28%
Net Revenue/(Expense)	(543,917)		<u>567,821</u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2019

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
Balance Sheet - Street Fund
For the month ended May 31, 2019



Cash - Operating	5,167,217
Taxes Receivable	50,824
Accounts Receivable	1,715,828
Due from Other Funds	26,323
<i>Assets</i>	<u>6,960,192</u>
Salaries Payable	19,899
Insurance and Benefits Payable	6,710
Due to Other Funds	2,189
Due to General	53,091
Deferred Revenue	1,363,995
<i>Liabilities</i>	<u>1,445,883</u>
<i>Fund Balance</i>	<u>5,514,309</u>
<i>Total Liabilities & Fund Balance</i>	<u>6,960,192</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended May 31, 2019



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,000,000	858,204	3,887,154		5,112,846	43%
Proceeds - Recycled Materials	400,000	32,125	193,961		206,039	48%
Landfill Fees - General	200,000	16,542	78,213		121,787	39%
Interest Income	100,000	32,557	159,452		(59,452)	159%
Proceeds from Sale of Assets	-	-	150		(150)	-
Miscellaneous Revenues	-	-	56		(56)	-
Total Revenues	9,700,000	939,428	4,318,986	-	5,381,014	45%
Expenditures						
Personnel Costs	4,630,294	492,548	1,844,618	-	2,785,676	40%
Other Operating Costs	<u>3,027,500</u>	<u>143,914</u>	<u>859,372</u>	<u>122,269</u>	<u>2,045,859</u>	<u>28%</u>
Total Operating Costs	7,657,794	636,462	2,703,990	122,269	4,831,535	35%
Capital Outlay	<u>3,482,193</u>	<u>9,680</u>	<u>302,992</u>	<u>1,442,036</u>	<u>1,737,165</u>	<u>9%</u>
Total Expenditures	11,139,987	646,142	3,006,982	1,564,305	6,568,700	27%
Net Revenue/(Expense)	(1,439,987)		<u>1,312,004</u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2019

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Sanitation
 For the month ended May 31, 2019



Cash - Operating	8,070,958
Petty Cash	200
Post Closure Cash Account	5,875,835
Accounts Receivable	(6,215)
Due from Other Funds	(537)
Due from Component Unit	789,483
General Inventory	2,122
Land & Buildings	2,267,481
Infrastructure	950,578
Machinery and Equipment	3,672,442
Vehicles	331,509
Deferred Outflows of Resources	2,025,687
Assets	<u>23,979,542</u>
Accounts Payable	3,926
Salaries Payable	45,433
Insurance and Benefits Payable	22,608
Compensated Absences	168,607
Net Pension Obligation	10,673,533
Deferred Inflows of Resources	1,644,081
Due to Other Funds	59,095
Landfill Close/Post Close	8,621,822
Liabilities	<u>21,239,105</u>
Net Assets	2,740,437
Total Liabilities and Net Assets	<u>23,979,542</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended May 31, 2019



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	13,000	1,556	7,061		5,939	54%
Airport Fuel Sales	900,000	74,115	294,965		605,035	33%
T-Hangar Rent	118,000	7,040	36,955		81,045	31%
Community Hangar Rent	25,000	3,500	11,900		13,100	48%
Ground Leases	125,000	-	34,848		90,152	28%
Miscellaneous Revenues	13,000	1,080	4,935		8,065	38%
Total Revenues	1,194,000	87,292	390,664	-	803,336	33%
Expenditures						
Personnel Costs	309,701	28,502	120,756	-	188,945	39%
Fuel for Resale	701,000	54,779	240,016	-	460,984	34%
Other Operating Costs	182,450	10,227	50,459	11,206	120,785	28%
Total Operating Costs	1,193,151	93,508	411,231	11,206	770,714	34%
Capital Outlay	32,000	-	-	19,746	12,254	0%
Total Expenditures	1,225,151	93,508	411,231	30,952	782,968	34%
Net Revenue/(Expense)	(31,151)		(20,568)			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2019



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-19-36	3/26/19	Add an Airport Line Tech II position	35,670

City of Conway
 Balance Sheet - Airport
 For the month ended May 31, 2019



Cash - Operating	279,617
Taxes Receivable	2,102
Accounts Receivable - Fuel Vendor	49,859
Land	1,254,473
Buildings	4,204,034
Machinery & Equipment	736,087
Vehicles	9,141
Infrastructure	23,962,938
<i>Assets</i>	<u>30,498,252</u>
Salaries Payable	3,230
Insurance and Benefits Payable	2,667
Compensated Absences	5,127
Due to General	1,289
<i>Liabilities</i>	<u>12,313</u>
<i>Fund Balance</i>	<u>30,485,939</u>
<i>Total Liabilities & Fund Balance</i>	<u>30,498,252</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
For the month ended May 31, 2019



Parks and Rec A&P Tax

Balance, 4/30/19	844,586
Receipts	321,386
Payments	(442,166)
Balance, 5/31/19	\$ 723,806

Pay as you go Sales Tax

Balance, 4/30/19	2,211,187
Receipts	8,683
Payments	(867,270)
Balance, 5/31/19	\$ 1,352,601

Street Impact Fees

Balance, 4/30/19	1,099,839
Receipts	125,905
Payments	(151,630)
Balance, 5/31/19	\$ 1,074,115

Parks Impact Fees

Balance, 4/30/19	686,360
Receipts	24,299
Payments	(52,324)
Balance, 5/31/19	\$ 658,335

Street Sales Tax

Balance, 4/30/19	4,813,983
Receipts	8,932
Payments	(39,695)
Balance, 5/31/19	\$ 4,783,220



**City of Conway, Arkansas
Ordinance No. O-19- ____**

AN ORDINANCE CLOSING A PORTION OF THE AUDUBON PLACE PUBLIC RIGHT OF WAY, AND FOR OTHER PURPOSES:

Whereas, a petition was duly filed with the City of Conway, Arkansas on the 21st of May, 2019 by the Audubon Place Homeowners' Association, asking the City Council to vacate and abandon all of the street right-of-way adjacent to and abutting Lots 1 through 3, 4A, 5A, 6 and 7, Audubon Place Subdivision.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a Right-of-Way herein described; that all the owners of the property abutting upon the portion of the Right-of-Way to be vacated have petitioned the council for the abandonment; and the public interest and welfare will not be adversely affected by the abandonment of this portion of the Right-of-Way.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights, together with the rights of the public generally, in and to all of the Right-of-Way designated as follows:

Street right-of-way adjacent to and abutting Lots 1 through 3, 4A, 5A, 6 and 7, Audubon Place Subdivision,

Section 2. The City of Conway requires all existing access and drainage easements to be maintained and the entire vacated right of way to be dedicated as a permanent utility easement for use by Conway Corporation, AT&T, CenterPoint Energy, and others.

Section 3. The City of Conway requires the Audubon Place Homeowners' Association to establish a mechanism to fund future street and drainage infrastructure maintenance.

Section 4. The City of Conway requires the Audubon Place Homeowners' Association to enter into a monthly agreement with Conway Corporation for the maintenance of existing street lights.

Section 5. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

PETITION OF WRITTEN CONSENT FOR THE VACATING OF STREETS/ALLEYS
FOR THE INTENT OF PUBLIC USE

Name of party requesting street/alley closure: AUDUBON PLACE PROPERTY
OWNER'S ASSOCIATION

Legal description of street/alley, or portion thereof, to be vacated: ATTACHED

Signatures of all abutting property owners:

Name	Address
<u>Bill & Megan Neuber</u>	<u>546 Audubon Place Conway, AR 72039</u>
<u>Frank M. Stewart</u>	<u>515 AUDUBON PLACE Conway, AR 72039</u>
<u>Bill/Vicki McPurson</u>	<u>525 Audubon Place</u>
<u>Scott/Chonda Rohrer</u>	<u>530 Audubon Place Conway, AR</u>
<u>Bundy Milligan</u>	<u>520 Audubon Place Conway, AR 72039</u>
<u>Patricia Quick</u>	<u>545 Audubon Place Conway, AR 72039</u>
<u>Linda Anderson</u>	<u>535 Audubon Place Conway, AR</u>
	<u>72034</u>



CITY OF CONWAY

TRANSPORTATION DEPARTMENT

June 17, 2019

Planning Director
Conway Planning Department
1201 Oak St.
Conway, AR 72032

Re: Audubon Place

Dear James;

The Transportation Department has considered and concurs with the request from residents on Audubon Place for installation of a gate at the entrance to this subdivision. This action will require changing Audubon Place from a public street to a private street and the City of Conway will no longer have responsibility for maintenance of the roadway and drainage infrastructure. However, the City is required to maintain access and drainage easements within the existing right-of-way. The City recommends a Property Owner's Association (POA) be established to provide for maintenance of street and drainage infrastructure.

Sincerely,

Finley Vinson
Director and City Engineer



CenterPoint Energy
401 W. Capitol Avenue, Suite 600
Little Rock, AR 72201
CenterPointEnergy.com

June 19, 2019

Dear Mr. Newton,

CenterPoint Energy (CNP) will approve of the Audubon Place ROW closure contingent upon the utility easement containing the CNP existing gas main will remain in place. CNP will require to have twenty-four (24) hour access to the road to operate and maintain the existing gas facilities.

If you have any questions or concerns, please reach out to John Martinez (501) 336-9118.

Sincerely,

A handwritten signature in blue ink that reads "Ben Thomson".

Ben Thomson
Engineer

Subject: Audubon Place Subdivision - Vacate ROW

Date: Tuesday, June 18, 2019 at 10:55:24 AM Central Daylight Time

From: Leslie Guffey

To: Beth Sketoe

CC: Dale Gottsponer, Jeffery Crownover, Mark Ferguson

Beth,

Conway Corp is in agreement to the closure of the Street Right of Way.

Require easements to include ingress / egress OR upon initial development reflect such on the plat, whole private street shall become permanent utility easement / right of way

Street lighting will remain in place and be charged a monthly fee of \$11.95 per pole to Audubon Place Property Assoc. Inc. if the Association wants the light to remain.

Let me know if you have any questions.

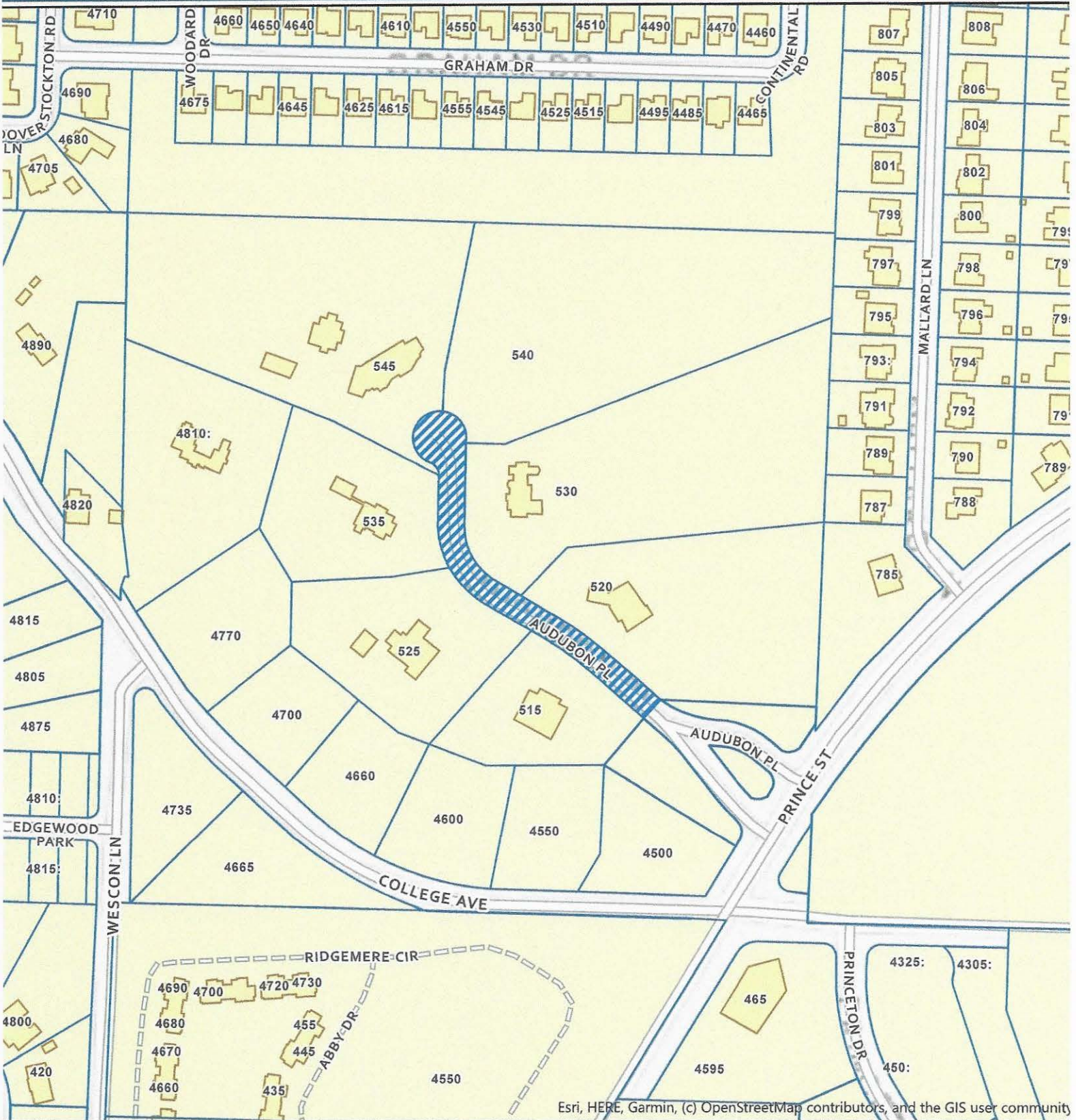
Thanks,

Leslie Guffey | Engineering Service Development Technician

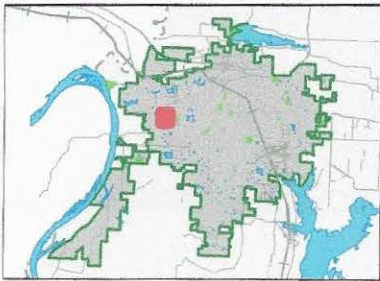
Conway Corporation
800 S. Harkrider
Conway, AR 72032
p. 501.450.6053
c. 501.590.0113
f. 501.328.3070

www.conwaycorp.com

www.facebook.com/ConwayCorp
www.twitter.com/ConwayCorp



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DESCRIPTION

City Council
Review

VAC2019MAY02

ac.

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial Office		Special	
C-1	O-1	SP	
C-2	O-2	S-1	
C-3	O-3	A-1	
C-4		PUD	
		TJ	

**City of Conway
Planning & Development**

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www.cityofconway.org/planninganddevelopment

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Feet
JUN* 2019



City of Conway, Arkansas
Ordinance No. O-19- _____

AN ORDINANCE CLOSING A PORTION OF THE FACTORY STREET PUBLIC RIGHT OF WAY, AND FOR OTHER PURPOSES:

Whereas, a petition was duly filed with the City of Conway, Arkansas on the 17th of May, 2019 by Nabholz Construction, asking the City Council to vacate and abandon all of the public Factory Street right-of-way between Mill Street and Garland Street.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a Right-of-Way herein described; that all the owners of the property abutting upon the portion of the Right-of-Way to be vacated have petitioned the council for the abandonment; and the public interest and welfare will not be adversely affected by the abandonment of this portion of the Right-of-Way.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights, together with the rights of the public generally, in and to all of the Right-of-Way designated as follows:

Factory Street right-of-way adjacent to and abutting Lots 1 and 10, Block 3; Lots 1 and 10, Block 6; Lots 6-7, Block 2; Lots 6-7, Block 7, Srygley Addition; and all associated vacated Willow Street right of way and associated vacated alleys.

Section 2. The City of Conway requires all existing utility and drainage easements to be maintained for use by Conway Corporation, AT&T, CenterPoint Energy, and others.

Section 3. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

PETITION OF WRITTEN CONSENT FOR THE VACATING OF STREETS/ALLEYS FOR THE INTENT OF PUBLIC USE

Name of party requesting street/alley closure: Nabholz Construction

Legal description of street/alley, or portion thereof, to be vacated: The portion of the 66 foot Factory Street right-of-way between blocks 2, 3, 6 and 7 of the Srygley Addition to the City of Conway; further described as the 66 foot right-of-way between the South right-of-way line of Mill Street and the North right-of-way line of Garland Street

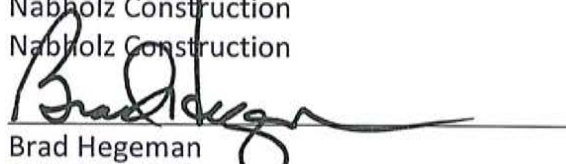
Signatures of all abutting property owners:

Name

Address

Nabholz Construction
Nabholz Construction
Nabholz Construction

1060 Factory Street
612 Garland Street
National Home Center Property
Mill, Garland, Factory


Brad Hegeman
Chief Operating Officer



CenterPoint Energy
817 N. Creek Drive
Conway, AR 72032
CenterPointEnergy.com

December 11, 2018

Re: Factory Street Easement

Mr. Brad Hegeman,

CenterPoint has no objections to the closing of Factory Street between Mill and Garland. However, we do request that the current utility easement is maintained as we are operating a 2" gas line in that corridor. The specific piece of property we are referring to is a portion of the 66-foot Factory Street right of way between Blocks 2, 3, 6, and 7 of the Srygley Addition to the City of Conway; further described as the 66 foot right of way between the south right of way line of Mill Street and the north right of way line of Garland Street.

Please let me know if you need additional information.

Thank You

A handwritten signature in blue ink that reads "Greg Strickland".

Greg Strickland
Centerpoint Energy



December 4, 2018

The Honorable Bart Castleberry
Mayor of Conway
City Hall
1201 Oak Street
Conway, AR 72032

Dear Mayor Castleberry:

Conway Corporation requests to reserve the Right-of-way as a utility and drainage easement, and doesn't have any issues with the street closing of the following described property:

A portion of the 66 foot Factory Street right of way between Blocks 2, 3, 6, and 7 of the Srygley Addition to the City of Conway; further described as the 66 foot right of way between the south right of way line of Mill Street and the north right of way line of Garland Street.

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

A handwritten signature in blue ink that reads 'Leslie Guffey'.

Leslie Guffey
Engineering & Planning

cc: Brad Hegeman

CONSENT OF UTILITY

The undersigned, the authorized representative of the public utility identified Below, which provides certain utility services in the City of Conway, Arkansas, Consents to the abandonment and vacation of the following in the City of Conway:

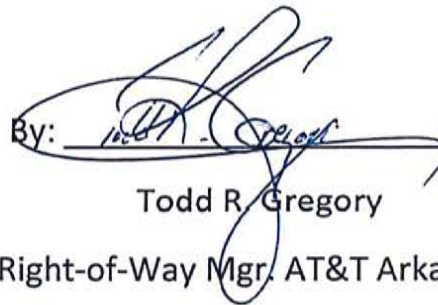
: The portion of the 66 foot Factory Street right of way between Blocks 2, 3, 6, and 7 of the Srygley Addition to the City of Conway; further described as the 66 foot right of way between the south right of way line of Mill Street and the north right of way line of Garland Street.

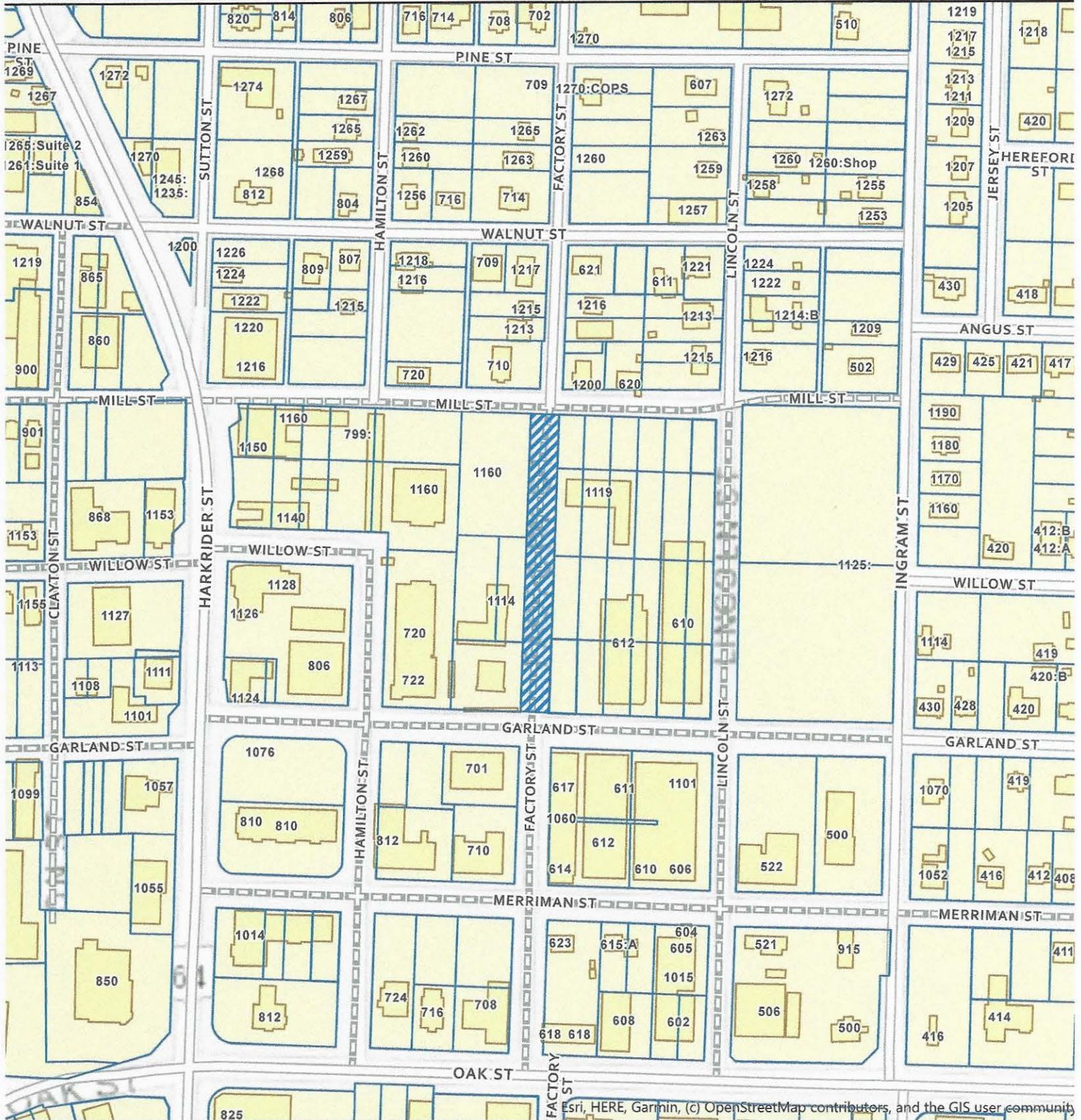
as specified above and in the Petition filed with the City of Conway, Arkansas, by Nabholz Construction. This consent is to the City of Conway's vacation of the street, **not to any right-of-way or easement AT&T Arkansas may have.**

Dated December 7, 2018

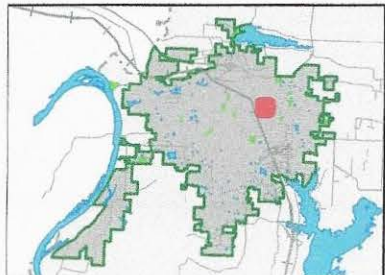
Southwestern Bell Telephone Company

d/b/a/ AT&T Arkansas

By:  : 12-7-2018
Todd R. Gregory
Title: Right-of-Way Mgr. AT&T Arkansas



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DESCRIPTION

City Council
Review

VAC2019MAY01

ac.

Residential		Industrial		Special	
R-1	MF-1	I-1	SP	O-1	S-1
R-2A	MF-2	RU-1	O-2	A-1	
R-2	MF-3	I-3	O-3	PUD	
HR	RMH			TJ	
SR					
C-1					
C-2					
C-3					
C-4					

**City of Conway
Planning & Development**

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Feet

JUN* 2019



City of Conway
Finance Department
1201 Oak Street
Conway, AR 72032

Date: June 25, 2019

To: City Council

From: Tyler Winningham, CFO

Re: Disposal of obsolete printer

I would like to request approval to dispose of a printer that has been stored at city hall long past its useful life.

Asset #0049

IBM 6400 Line Matrix Printer

Purchased 4/12/2004

If disposal is approved, we will send it to e-waste.



**City of Conway, Arkansas
Ordinance No. O-19-_____**

AN ORDINANCE APPROVING PROFESSIONAL SERVICES FOR AIRPORT IMPROVEMENTS FOR THE CONWAY MUNICIPAL AIRPORT; AND FOR OTHER PURPOSES:

Whereas, Council previously approved a Master Agreement for Professional Services from Garver related to the FAA and Arkansas Department of Aeronautics Grants; and

Whereas, the City of Conway plans to use part of the grant funding for T-Hangar Apron Expansion (T-Hangar #1 only) and Taxiway Construction and would like to enter into an agreement with Garver by approving a Work Order for these specified projects; and

Whereas, an independent fee evaluation has been completed as required by the FAA.

Whereas, Professional Services will include Surveys, DBE Goal and Reporting, Project Administration, Final Design Services, Bidding Services and Construction Phase Services for a total fee of \$199,450.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall approve the Work Order from Garver in the amount of \$199,450.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**WORK ORDER NO. 2019-1
City of Conway, Arkansas
T-Hangar Apron Expansion and Taxilane Construction
Project No. 19A10500**

This WORK ORDER is made by and between the **City of Conway, Arkansas** hereinafter referred to as "Client," and **GARVER, LLC**, hereinafter referred to as "GARVER", in accordance with the provisions of the MASTER AGREEMENT FOR PROFESSIONAL SERVICES executed on _____.

Under this Work Order, the Client intends to make the following improvements for the Conway Airport:

**T-Hangar Apron Expansion (T-Hangar # 1 only)
Taxilane Construction**

GARVER will provide professional services related to these improvements as described herein.

SECTION 1 - SCOPE OF SERVICES

See Attached Appendix "A" – Scope of Services

SECTION 2 – PAYMENT

For the work described under SECTION 1 - SCOPE OF SERVICES, the Client will pay GARVER on a lump sum or hourly basis as shown in the table below. The Client represents that funding sources are in place with the available funds necessary to pay GARVER.

The table below presents a summary of the fee amounts and fee types for this contract.

WORK DESCRIPTION	FEE AMOUNT	FEE TYPE
Surveys	\$7,000	LUMP SUM
DBE Goal and Reporting	\$2,900	LUMP SUM
Project Administration	\$11,400	HOURLY
Final Design Services	\$69,750	LUMP SUM
Bidding Services	\$6,600	LUMP SUM
Construction Phase Services	\$101,800	HOURLY
TOTAL FEE	\$199,450	

The lump sum amount to be paid under this agreement for Surveys, DBE Goal and Reporting, Final Design Services, and Bidding Services is **\$86,250**. For informational purposes, a breakdown of GARVER's estimated costs is included in Appendix B with approximate current hourly rates for each employee classification.

For Project Administration and Construction Phase Services the Owner will pay GARVER, for time spent on the project, at the rates shown in Appendix B for each classification of GARVER's personnel (may include contract staff classified at GARVER's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The total amount paid to GARVER for Project Administration and Construction Phase Services is estimated to be **\$113,200**. The actual



total fee may exceed this estimate. For informational purposes, a breakdown of GARVER's estimated costs is included in Appendix B with approximate current hourly rates for each employee classification. The rates shown in Appendix B will be increased annually with the first increase effective on or about June 1, 2020.

Expenses other than salary costs that are directly attributable to performance of our professional services will be billed as follows:

1. Direct cost for travel, long distance and wireless communications, outside reproduction and presentation material preparation, and mail/courier expenses.
2. Direct cost plus 10 percent for subcontract/subconsultant fees.
3. Charges similar to commercial rates for reports, plan sheets, presentation materials, etc.
4. The amount allowed by the federal government for mileage with an additional \$0.05 for survey trucks/vans.

The Client will pay GARVER on a monthly basis, based upon statements submitted by GARVER to the Client indicating the estimated proportion of the work accomplished. Payments not received within 60 days of invoice date will be subject to a one percent monthly simple interest charge. Any unused portion of the fee, due to delays beyond GARVER's control, will be increased 6% annually with the first increase effective on or about June 1, 2020.

As directed by the Client, some billable work may have been performed by GARVER prior to execution of this agreement. Payment for this work will be made in accordance with the fee arrangement established herein, as approved by the Client.

Additional Services (Extra Work). For work not described or included in Section 2 – Scope of Services but requested by the Client in writing, the Client will pay GARVER, for time spent on the project, at the rates shown in Appendix B for each classification of GARVER's personnel (may include contract staff classified at GARVER's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The rates shown in Appendix B will be increased annually with the first increase effective on or about June 1, 2020.

SECTION 3 – APPENDICES AND EXHIBITS

- 3.1 The following Appendices and/or Exhibits are attached to and made a part of this Agreement:
- 3.1.1 Appendix A - Scope of Services
 - 3.1.2 Appendix B (*fee spreadsheets*)

This Agreement may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.



Approval and acceptance of this Work Order, including attachments listed in SECTION 3 – APPENDICES AND EXHIBITS, shall incorporate this document as part of the Agreement. Garver is authorized to begin performance upon receipt of a copy of this Work Order signed by the Client. The effective date of this Work Order shall be the last date written below.

CITY OF CONWAY, ARKANSAS

GARVER, LLC

By: _____
Signature

By: _____
Signature

Name: Bart Castleberry
Printed Name

Name: Michael J. Griffin
Printed Name

Title: Mayor

Title: Sr. Vice President

Date: _____

Date: 5/14/2019

Attest: _____

Attest: _____



APPENDIX A

SCOPE OF SERVICES CITY OF CONWAY, ARKANSAS T-HANGAR APRON EXPANSION AND TAXILANE CONSTRUCTION

2.1 General

Generally, the scope of services includes surveying, DBE goal and reporting, project administration, final design, bidding, and construction phase services for improvements to the **Conway Airport at Cantrell Field**. Improvements will consist primarily of the construction of a new taxilane to serve the existing t-hangar apron and provide access to a new t-hangar apron. The project will also consist of the construction of first phase of a new t-hangar apron (Area shown in green on the attached exhibit). The items of work will consist of earthwork, soil cement base course, concrete pavement, and taxiway lighting. An exhibit of the project area can be found at end of this document.

2.2 Surveys

2.2.1 Design Surveys

Garver will provide field survey data from field work for designing the project, and this survey will be tied to the Owner's control network.

Garver will conduct field surveys, utilizing radial topography methods, at intervals and for distances at and/or along the project site as appropriate for modeling the existing ground, including locations of pertinent features or improvements. Buildings and other structures, streets, drainage features, trees over eight inches in diameter, visible utilities as well as those underground utilities marked by their owners and/or representatives, and any other pertinent topographic features that may be present at and/or along the project site, will be located. Control points will be established for use during construction.

2.3 Geotechnical Services

Geotechnical services shall not be a part of this agreement.

2.4 DBE Goal and Reporting

Garver will prepare updates to the airport's Disadvantaged Business Enterprise (DBE) goals for the three year period of 2019-2021. Garver will report all DBE accomplishments through the FAA's office of Civil Rights annually.

2.5 Project Administration

Garver will serve as the Owner's representative throughout the project and furnish consultation and advice to the Owner during the performance of this service. Garver will attend preliminary conferences alone or with Owner's representatives, local officials, state and federal agencies, utility companies and others regarding the proposed project, its general design, functions, and impact.



Garver will attend conferences for review and conduct coordination conference of interested agencies and utilities, if required.

Coordination will be conducted as needed and may include meeting attendance, exhibit preparation, and review of funding source options. Garver will provide support in preparing and executing funding plans for the project, and will prepare FAA and Arkansas Department of Aeronautics applications for funding. Support will include preparation of preliminary cost estimates, funding source options, spreadsheet development, preparation and revisions, exhibit development, preparation and presentation, and in-person support at funding agency meetings. Services will be provided through the completion of the items of work in this Engineering Services Description. Garver will coordinate and prepare updates to the Airport's Capital Improvement Plan.

Garver will prepare and submit an FAA 7460-1 form, via the FAA's online Obstruction Evaluation/Airport Airspace Analysis portal, for the Construction Safety and Phasing Plan to fulfill airspace requirements. Garver will perform environmental coordination with the FAA, as well as with the US Army Corps of Engineers, US Fish and Wildlife Service, State Historical Preservation Office, and other agencies applicable in order to receive the Categorical Exclusion for the project's environmental determination.

Garver will prepare and submit all FAA Construction submittals including construction contracts and quarterly performance reports. Garver will prepare and submit all required project close out documents to the FAA and Arkansas Department of Aeronautics.

2.6 Final Design

Garver will prepare detailed construction drawings, design engineering report, specifications, instructions to bidders, general provisions and special provisions, all based on guides furnished to Garver by the Owner and FAA. Contract Documents (Plans, Specifications, and Estimates) will be prepared for award of one (1) construction contract. These designs shall conform to the standards of practice ordinarily used by members of GARVER's profession practicing under similar conditions and shall be submitted to the FAA office from which approval must be obtained. Detailed specifications shall be developed using FAA "Standards for Specifying Construction for Airports" AC 150/5370-10 (latest edition) or other appropriate standards approved for use by the FAA. A specimen copy of the General Provisions and applicable prevailing wage rates will be obtained by Garver from the FAA or Department of Labor as appropriate for incorporation into the specifications for the proposed project.

Garver will submit to the FAA Airport's Regional Office advance copies of the plans and specifications and cost estimates for review. Garver will make any additions to respond to comments by the FAA, and when the documents have been approved, Garver will furnish plans to the FAA and to the Owner for bidding and coordination purposes.

2.7 Bidding Services

Garver will assist the Owner in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents. The Owner will pay advertising costs outside of this contract. Garver will issue addenda as appropriate to interpret, clarify



or expand the Bidding Documents. Garver will consult with and advise the Owner as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents. Garver will consult with the Owner concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents. Garver will attend the bid opening, prepare bid tabulation sheets and assist the Owner in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services. Garver will assist the Owner in the execution of all contract documents and furnish a sufficient number of executed documents for the Owner, Contractor and FAA.

2.8 Construction Phase Services

During the construction phase of work, Garver will accomplish the following:

1. Support the Owner's improvement plan by accomplishing preliminary planning, and/or engineering work as directed by the Owner. The work shall include the preparation of opinions of costs, preliminary plans, applications for local, state, and federal funds, and services required to support the Owner's applications for funds.
2. Prior to issuing the Notice to Proceed letter, Garver will prepare a "Construction Management Plan" to be submitted to the Federal Aviation Administration (FAA) for approval. At a minimum, the plan shall list key construction personnel, qualifications of construction management personnel, and materials quality assurance information. The plan will be reviewed by the FAA project manager and must be approved along with the final plans and specifications for construction.
3. Issue a Notice to Proceed letter to the Contractor and attend preconstruction meeting.
4. Prepare for and attend utilities coordination meeting.
5. Attend progress/coordination meetings with the Owner /Contractor.
6. Evaluate and respond to construction material submittals and shop drawings. Corrections or comments made by Garver on the shop drawings during this review will not relieve Contractor from compliance with requirements of the drawings and specifications. The check will only be for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The Contractor will be responsible for confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating his work with that of all other trades, and performing his work in a safe and satisfactory manner. Garver's review shall not constitute approval of safety precautions or constitute approval of construction means, methods, techniques, sequences, procedures, or assembly of various components. When certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, either directly or implied for a complete and workable system, Garver shall be entitled to rely upon such submittal or implied certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
7. Consult with and advise the Owner during the construction period. Garver will submit, when requested by the Owner, written reports to the Owner on the progress of the construction including any problem areas that have developed or are anticipated to develop. In addition, Garver shall supply to Owner such periodic reports and information as may be required by the FAA.
8. Issue instructions to the Contractor on behalf of the Owner and issue necessary clarifications



- (respond to RFIs) regarding the construction contract documents.
9. Review the Contractor's progress payment requests based on the actual quantities of contract items completed and accepted, and will make a recommendation to the Owner regarding payment. Garver's recommendation for payment shall not be a representation that Garver has made exhaustive or continuous inspections to (1) check the quality or exact quantities of the Work; (2) to review billings from Subcontractors and material suppliers to substantiate the Contractor's right to payment; or (3) to ascertain how the Contractor has used money previously paid to the Contractor.
 10. Maintain a set of working drawings and prepare and furnish record drawings.
 11. Provide part time resident construction observation services for the 120-calendar-day construction contract performance time. The proposed fee is based on approximately 30 hours per week, plus an additional 2 weeks for weather and other delays beyond the Contractor's control during the construction contract performance time. If the construction time extends beyond the time established in this agreement or if the Owner wishes to increase the time or frequency of the observation, the Owner will pay Garver an additional fee agreed to by the Owner and Garver.
 12. When authorized by the Owner, prepare change orders or supplemental agreements, as appropriate, for ordering changes in the work from that originally shown on the Plans and Specifications. If re-design or substantial engineering is required in the preparation of these documents, payment for extra services involved will be made in addition to the payment provided in basic engineering services.
 13. Participate in final project inspection, prepare punch list, review final project closeout documents, and submit final pay request.

Construction observation services will be provided by Garver's Resident Project Representative, who will provide or accomplish the following:

- Consult with and advise the Owner during the construction period.
- Coordinate with the firm providing construction materials quality assurance testing under separate contract with the Owner. Coordinate with this firm to insure that all material tests required for construction are scheduled and accomplished in a manner that will not delay the Contractor unnecessarily and will meet specification requirements as to location and frequency.
- Maintain a file of quantities incorporated into the work, test reports, certifications, shop drawings and submittals, and other appropriate information.
- Maintain a project diary which will contain information pertinent to each site visit.
- Prepare requests for monthly and final payments to the Contractor.
- Provide information for preparation of record drawings of the completed project.
- Submit FAA Form 5370-1, Construction Progress and Inspection Report, or equivalent form to the appropriate FAA field office. The frequency of submittal shall be established at the preconstruction conference.
- Administer the "Construction Management Plan" prepared by Garver.
- Prepare a Construction Materials Quality Control Summary to be submitted weekly/monthly to the FAA. At a minimum, the summary shall include a list of all tests performed showing the date, location, pass or fail, results of retests, and whether or not the test is eligible or ineligible under the A.I.P. program. The Summary will include a certification that all testing was completed in accordance with the "Construction Management Plan."
- Assist the Owner in the observation of Contractor's operations for proper classification of workers, and review of Contractor's payrolls as necessary to determine compliance with the



prevailing wage rates.

In performing construction observation services, Garver will endeavor to protect the Owner against defects and deficiencies in the work of the Contractor(s); but Garver does not guarantee the performance of the Contractor(s), nor is Garver responsible for the actual supervision of construction operations. Garver does not guarantee the performance of the contracts by the Contractors nor assume any duty to supervise safety procedures followed by any Contractor or subcontractor or their respective employees or by any other person at the job site. However, if at any time during construction Garver observes that the Contractor's work does not comply with the construction contract documents, Garver will notify the Contractor of such non-compliance and instruct him to correct the deficiency and/or stop work, as appropriate for the situation. Garver will also record the observance, the discussion, and the actions taken. If the Contractor continues without satisfactory corrective action, Garver will notify the Owner immediately, so that appropriate action under the Owner's contract with the Contractor can be taken.

As a minimum, Garver's project engineer or his qualified representative will visit the site of the work on the average of once during each fifteen (15) working days of the construction period. These visits should be scheduled to coincide with each new phase of construction, scheduled FAA inspections, and other times when his presence is desirable. Garver's project engineer or his qualified representative will be available at all times work is in progress for telephone contact by the construction observer. Garver's project engineer shall direct, supervise, advise, and counsel the construction observer in the accomplishment of his duties.

2.9 Construction Materials Testing

To be added by amendment

2.10 Project Deliverables

The following will be submitted to the Owner, or others as indicated, by Garver:

1. One copy of the Design Engineering Report with opinion of probable construction cost.
2. Three copies of the Final Design with opinion of probable construction cost.
3. Three copies of the Final Plans and Specifications to the Contractor.
4. Two copies of the Construction Management Plan.
5. Two copies of approved shop drawings/submittals from the Contractor.
6. One hard copy set of Record Drawings.
7. Electronic files as requested.

2.11 Extra Work

The following items are not included under this agreement but will be considered as extra work:

1. Redesign for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
2. Submittals or deliverables in addition to those listed herein.
3. Design of any utilities relocation other than water and sewer.
4. Street lighting or other electrical design.

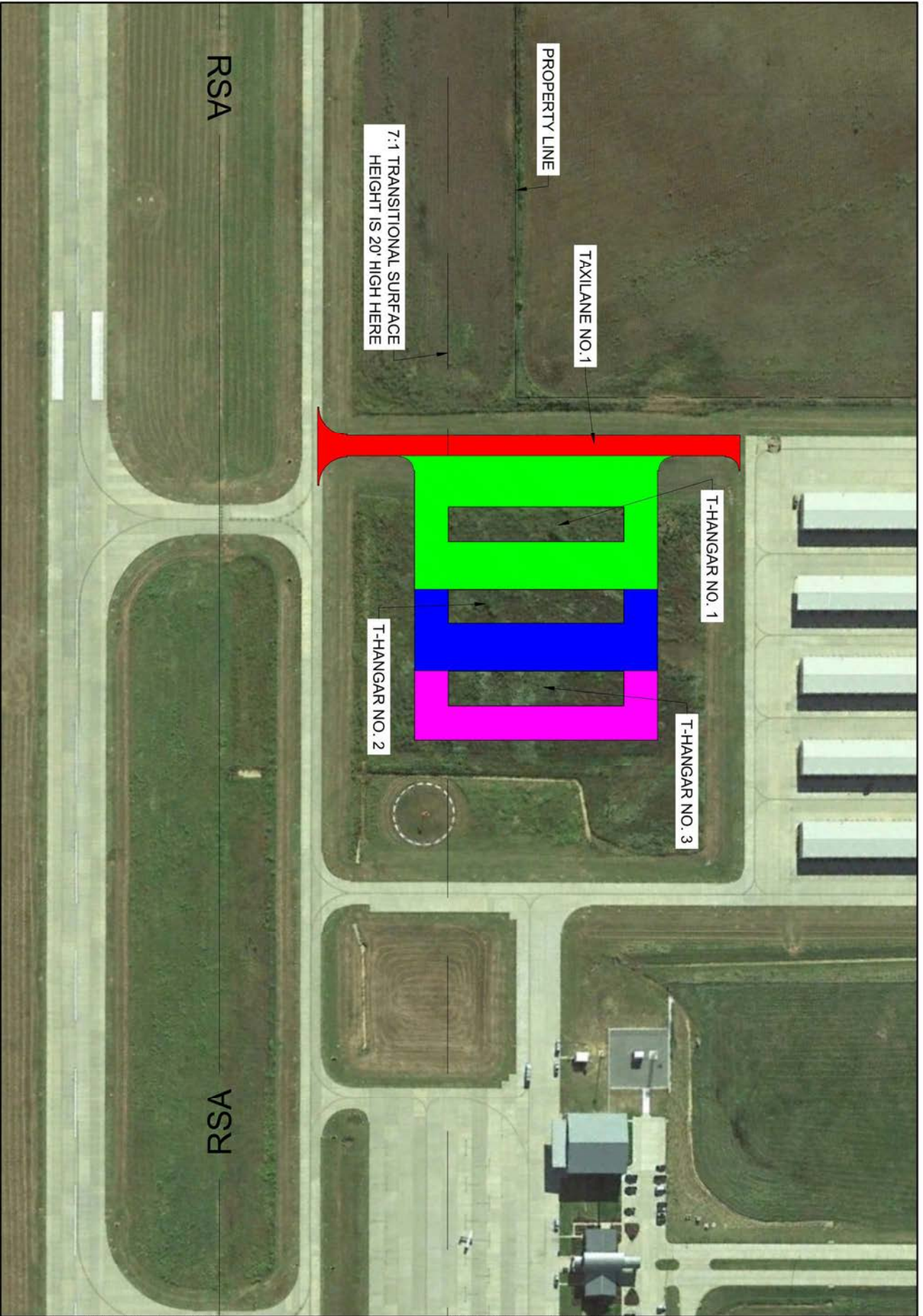


5. Preparation of a Storm Water Pollution Prevention Plan (SWPPP). The construction contract documents will require the Contractor to prepare, maintain, and submit a SWPPP to ADEQ.
6. Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items.
7. Coordination with FEMA and preparation/submittal of a CLOMR and/or LOMR.
8. Services after construction, such as warranty follow-up, operations support, etc.

Extra Work will be as directed by the Owner in writing for an additional fee as agreed upon by the Owner and Garver.

2.12 Schedule

Garver shall begin work under this Agreement within ten (10) days of a Notice to Proceed and shall complete the work in a mutually agreeable timeframe.



REV.	DATE	DESCRIPTION	BY

GARVER

CITY OF CONWAY
 CONWAY MUNICIPAL AIRPORT
 CONWAY, AR
 CAPITAL IMPROVEMENT PLAN

CON NO. -
 DATE: FEB. 2019
 DESIGNED BY: MWF
 DRAWN BY: MWF
 CHECKED BY: MWF
 APPROVED BY: MWF
 PROJECT NO. 2020-2024
 CIP SKETCH
 T-HANGAR
 APRON
 EXPANSION
 SHEET NUMBER
 EXH



APPENDIX B

**T-Hangar Apron Expansion and Taxilane Construction
Garver Hourly Rate Schedule: July 2019 - June 2020**

Classification	Rates
Engineers / Architects	
E-1.....	\$ 110.00
E-2.....	\$ 128.00
E-3.....	\$ 155.00
E-4.....	\$ 181.00
E-5.....	\$ 220.00
E-6.....	\$ 277.00
Planners / Environmental Specialist	
P-1.....	\$ 133.00
P-2.....	\$ 166.00
P-3.....	\$ 207.00
P-4.....	\$ 236.00
P-5.....	\$ 274.00
P-6.....	\$ 311.00
Designers	
D-1.....	\$ 103.00
D-2.....	\$ 120.00
D-3.....	\$ 143.00
Technicians	
T-1.....	\$ 80.00
T-2.....	\$ 101.00
T-3.....	\$ 124.00
Surveyors	
S-1.....	\$ 49.00
S-2.....	\$ 65.00
S-3.....	\$ 88.00
S-4.....	\$ 126.00
S-5.....	\$ 166.00
S-6.....	\$ 190.00
2-Man Crew (Survey).....	\$ 201.00
3-Man Crew (Survey).....	\$ 250.00
2-Man Crew (GPS Survey).....	\$ 222.00
3-Man Crew (GPS Survey).....	\$ 271.00
Construction Observation	
C-1.....	\$ 97.00
C-2.....	\$ 124.00
C-3.....	\$ 153.00
C-4.....	\$ 187.00
Management/Administration	
X-1.....	\$ 63.00
X-2.....	\$ 86.00
X-3.....	\$ 119.00
X-4.....	\$ 152.00
X-5.....	\$ 186.00
X-6.....	\$ 238.00

APPENDIX B

CITY OF CONWAY T-HANGAR APRON EXPANSION AND TAXILANE CONSTRUCTION

FEE SUMMARY

Title I Services	Estimated Fees
Surveys	\$7,000.00
DBE Goal and Reporting	\$2,900.00
Project Administration	\$11,400.00
Final Design Services	\$69,750.00
Bidding Services	\$6,600.00
Subtotal for Title I Services	\$97,650.00

Title II Services	
Construction Phase Services	\$101,800.00
Subtotal for Title II Services	\$101,800.00

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
SURVEYS**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-2	S-5	3-Man Crew (Survey)	C-2
	\$220.00	\$128.00	\$110.00	\$101.00	\$166.00	\$250.00	\$124.00
	hr	hr	hr	hr	hr	hr	hr
1. Surveys - Topographic							
Topographic Surveys						20	
Data Processing/DTM Preparation					4		
Engineering Coordination	2	4					
Subtotal - Surveying	2	4	0	0	4	20	0

Hours	2	4	0	0	4	20	0
Salary Costs	\$440.00	\$512.00	\$0.00	\$0.00	\$664.00	\$5,000.00	\$0.00

SUBTOTAL - SALARIES: \$6,616.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$84.00
Transportation Costs (3 trips @ \$100 each)	\$300.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$384.00

SUBTOTAL: \$7,000.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$7,000.00

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
DBE GOAL AND REPORTING**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-2	C-2	X-2
	\$220.00	\$128.00	\$110.00	\$101.00	\$124.00	\$86.00
	hr	hr	hr	hr	hr	hr
1. Civil Engineering						
FY2019-2021 DBE Goal Methodology		10				2
DBE Accomplishment Reporting		8				2
Subtotal - Civil Engineering	0	18	0	0	0	4

Hours	0	18	0	0	0	4
Salary Costs	\$0.00	\$2,304.00	\$0.00	\$0.00	\$0.00	\$344.00

SUBTOTAL - SALARIES: \$2,648.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly \$252.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$252.00

SUBTOTAL: \$2,900.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$2,900.00

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
PROJECT ADMINISTRATION**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-2	C-2	X-1
	\$220.00	\$128.00	\$110.00	\$101.00	\$124.00	\$63.00
	hr	hr	hr	hr	hr	hr
1. Civil Engineering						
Coordinate Engineering Services						
Scope of Work		4				
Preliminary Project Budget		2				
Preliminary Funding Support						
Prepare Capital Improvement Plan	2	4				
Environmental Coordination		2				
Submit Project Schedule to FAA		1				
Meeting with FAA/City to discuss project	4	8				
FAA Grant Application Support						
Correspondence with FAA		2				
Application Cover Letter		0.5		1		
FAA Standard Form 424		2				
FAA Form 5100-100		1				
Project Narrative		2				
Sponsor Certifications		1		2		
FAA Grant Support						
Request for Reimbursement (SF-271)		2		2		
Quarterly Performance Reports		2		1		
Project and Grant Closeout						
Correspondence with FAA		2				
Letter requesting grant closeout		0.5		1		
Final Federal Financial Report (SF-425)		2				
Final Request for Reimbursement (SF-271)		2		2		
Final Financial Report		1		2		
Summary of Change Orders		2				
Sponsor Certification of Construction Final Acceptance		1		1		
FAA Construction Progress and Inspection Reports (5370-1)		2		2		
FAA Final Inspection Report (5110-17)		1				
Summary of Testing Results		1				
AGIS Upload		2				
ADA Grant Application Support						
Correspondence with ADA		1.5				
Application Cover Letter		0.5		1		
Match Grant Application		1		1		
ADA Commission Meeting		2				
Request for Reimbursement		0.5		1		
Subtotal - Civil Engineering	6	55.5	0	17	0	0

Hours	6	55.5	0	17	0	0
Salary Costs	\$1,320.00	\$7,104.00	\$0.00	\$1,717.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: \$10,141.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$139.00
Postage/Freight/Courier	\$120.00
Travel Costs	\$1,000.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$1,259.00

SUBTOTAL: \$11,400.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$11,400.00

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
FINAL DESIGN SERVICES**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-1	C-2	X-1
	\$220.00	\$128.00	\$110.00	\$80.00	\$124.00	\$63.00
	hr	hr	hr	hr	hr	hr
1. Civil Engineering						
Coordination with Owner	4	8				
Preliminary Site Investigation		12	12			
30% Design						
Cover Sheet			1	1		
Survey Control Plan			2	1		
Project Layout Plan			2	2		
Construction Safety and Phasing Plan		1	8	8		
Existing Conditions		0.5	2	2		
Profiles		2	8	8		
Pavement Layout Plan		2	6	8		
Specifications/Contract Documents		4				
QC Review	2	3	1			
60% Design						
Cover Sheet			0.5	0.5		
Survey Control Plan			1	1		
Project Layout Plan			1	1		
Construction Safety and Phasing Plan		1	2	3		
Existing Conditions			1	1		
Typical Sections		2	4	2		
Profile		2	10	8		
Pavement Layout Plan		1	8	4		
Grading Plans		4	20	8		
Drainage Plans		2	12	8		
Erosion Control Plans		2	2	4		
Joint Layout Plans		2	4	8		
Pavement Joint Details		1	2	2		
Pavement Marking Plans			4	8		
Pavement Marking Details			2	2		
Design Engineering Report		4	8			
Specifications/Contract Documents		8				
QC Review	4	4	1			
90% Design Submittal						
Cover Sheet				0.25		
Survey Control Plan				0.5		
Project Layout Plan				1		
Construction Safety and Phasing Plan		0.5	1	1		
Existing Conditions			0.5	0.5		
Typical Sections			2	2		
Profile		1	2	2		
Pavement Layout Plan		1	2	4		
Grading Plans		4	10	6		
Drainage Plans		1	6	4		
Erosion Control Plans			1	1		
Joint Layout Plans		1	2	4		
Pavement Joint Details		1	1	2		
Pavement Marking Plans			2	4		
Pavement Marking Details			1	2		
Cross Sections			16	8		
Design Engineering Report		4	2			
Specifications/Contract Documents	2	4	8			4
Quantities		1	4	2		
Opinion of Probable Construction Cost	0.5	1	4			
QC Review	4	4				2
Final Design Submittal						
Cover Sheet				0.5		
Survey Control Plan				0.5		
Project Layout Plan			1	1		
Construction Safety and Phasing Plan		0.5	1	1		
Typical Sections			1	1		
Profile		1	2	2		
Grading Plans			8	4		
Pavement Marking Plans			1	2		
Pavement Marking Details			1	1		
Cross Sections			4	2		
Design Engineering Report		2	2			
Specifications/Contract Documents			8			4
Quantities			4	2		
Opinion of Probable Construction Cost	0.5	1	2			
QC Review	4	4		4	4	
Project Airspacing			2	6		
Coordination for Final Submittal	1	2	2	2		2
Publication of Plans		1	2	2		2
Subtotal - Civil Engineering	22	98.5	228	165.75	4	14
2. Electrical Engineering						
90% Design Submittal						
Lighting Layout Plans			24			
Lighting Details			16			
Technical Specifications		2	8			
QC Review	4	4	1			
Final Design Submittal						
Lighting Layout Plans			12			
Lighting Details			8			
Technical Specifications		1	4			
QC Review	4	4	1			
Subtotal - Electrical Engineering	8	11	74	0	0	0

Hours	30	109.5	302	165.75	4	14
Salary Costs	\$6,600.00	\$14,016.00	\$33,220.00	\$13,260.00	\$496.00	\$882.00
SUBTOTAL - SALARIES:		\$68,474.00				
DIRECT NON-LABOR EXPENSES						
Document Printing/Reproduction/Assembly	\$121.00					
Postage/Freight/Courier	\$155.00					
Travel Costs	\$1,000.00					
SUBTOTAL - DIRECT NON-LABOR EXPENSES:		\$1,276.00				
SUBTOTAL:		\$69,750.00				
SUBCONSULTANTS FEE:		\$0.00				
TOTAL FEE:		\$69,750.00				

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
BIDDING SERVICES**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-2	C-2	X-2
	\$220.00	\$128.00	\$110.00	\$101.00	\$124.00	\$86.00
	hr	hr	hr	hr	hr	hr
1. Civil Engineering						
Dispense plans and specs to prospective bidders						1
Pre-Bid Conference	6	6				2
Addendums/Inquiries		4	2	2		2
Bid Opening	4	4				
Prepare bid tabulation			1			3
Evaluate bids and recommend award		1	2			
Prepare construction contracts		1				4
Notice to Proceed		1				
Subtotal - Civil Engineering	10	17	5	2	0	12

Hours	10	17	5	2	0	12
Salary Costs	\$2,200.00	\$2,176.00	\$550.00	\$202.00	\$0.00	\$1,032.00

SUBTOTAL - SALARIES: \$6,160.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$133.00
Postage/Freight/Courier	\$107.00
Travel Costs (2 trips @ \$100 each)	\$200.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$440.00

SUBTOTAL: \$6,600.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$6,600.00

APPENDIX B

**CITY OF CONWAY
T-HANGAR APRON EXPANSION AND TAXILANE
CONSTRUCTION
CONSTRUCTION PHASE SERVICES**

WORK TASK DESCRIPTION	E-5	E-2	E-1	T-2	C-2	X-2
	\$220.00	\$128.00	\$110.00	\$101.00	\$124.00	\$86.00
	hr	hr	hr	hr	hr	hr
1. Civil Engineering						
Preconstruction Meeting	6	8				1
Prepare Construction Management Plan	1	8				
Progress Meetings with Contractor/City	12	24				
Monthly Pay Requests	2	4				8
Shop Drawings/Material Submittals	2	16				
Record Drawings		1		6		
On-Site Meetings	12	40				
Resident Construction Observation					575	
Prepare Change Orders		2				4
Final Project Inspection and Punchlist	8	8				
Subtotal - Civil Engineering	43	111	0	6	575	13

Hours	43	111	0	6	575	13
Salary Costs	\$9,460.00	\$14,208.00	\$0.00	\$606.00	\$71,300.00	\$1,118.00

SUBTOTAL - SALARIES: \$96,692.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$196.00
Travel Costs	\$4,912.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$5,108.00

SUBTOTAL: \$101,800.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$101,800.00



**City of Conway, Arkansas
Ordinance No. O-19-_____**

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR WHOLE HOG CAFÉ AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED; AND FOR OTHER PURPOSES

Whereas, Whole Hog Café has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222, and

Whereas, the application is limited and specific to Whole Hog Cafe located at 150 East Oak Street, Conway, AR 72032, and

Whereas, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council, and

Whereas, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway, and

Whereas, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the application for private club permit is hereby approved for and specific to Whole Hog Cafe located at 150 East Oak Street, Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-19-_____**

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR VERONA ITALIAN RESTAURANT AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED; AND FOR OTHER PURPOSES

Whereas, Verona Italian Restaurant has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222, and

Whereas, the application is limited and specific to Verona Italian Restaurant located at 190 Skyline Drive, Conway, AR 72032, and

Whereas, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council, and

Whereas, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway, and

Whereas, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the application for private club permit is hereby approved for and specific to Verona Italian Restaurant located at 190 Skyline Drive, Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-19-_____**

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR LOCAL PATIO AND GRILL AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED; AND FOR OTHER PURPOSES

Whereas, Local Patio & Grill has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222, and

Whereas, the application is limited and specific to Local Patio and Grill located at 910 Front Street, Conway, AR 72032, and

Whereas, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council, and

Whereas, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway, and

Whereas, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the application for private club permit is hereby approved for and specific to Local Patio and Grill located at 910 Front Street, Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



MEMO

To: Mayor Bart Castleberry
CC: City Council Members
From: Missy Schrag
Date: June 6, 2019
Subject: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|-------------------------|----------|
| 1. 66 Briarwood Circle | \$172.11 |
| 2. 1363 Mitchell Street | \$195.61 |
| 3. 1364 Bruce Street | \$195.61 |
| 4. 1 Morningside Drive | \$196.33 |
| 5. 429 Angus Street | \$450.46 |

Please advise if you have any questions.

Thank you for your consideration.



**City of Conway, Arkansas
Resolution No. R-19-_____**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **66 Briarwood Circle** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$172.11** (\$129.19 + Penalty \$12.92 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **June 25th, 2019** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

INVOICE

City of Conway Code Enforcement

DATE: JUNE 21, 2019

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Arhtur Buras
66 Brierwood Cir
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
66 Brierwood Cir. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-09029-000		June 25, 2019

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	21.15	21.15
1	1 Employee -Mowing/Cleanup	22.21	22.21
1	1 PT Employee - Mowing/Cleanup	10.72	10.72
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
		TOTAL	\$129.19
		TOTAL WITH PENALTY & FILING FEES	\$172.11

- Total amount due after June 25, 2019 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

May 10, 2019

Parcel # 710-09029-000

Arhtur Buras
66 Brierwood Cir
Conway AR 72034

RE: Nuisance Abatement at 66 Brierwood Cir., Conway AR
Cost of Clean-Up, Amount Due: \$129.19

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 25, 2019 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE19-0413
Address of Violation: 66 Briarwood Cir

- April 10, 2019 – a Violation was written for grass; appliance/furniture; rubbish/trash; tires and left on the premises by Kim Beard.
- Property Owner is listed as Arthur Buras.
- Property was re-inspected on 4/18/2019 with some progress made.
- Certified and regular letters were mailed 4/19/2019 to address on file and a notice was left by post office.
- Property was rechecked on 4/29/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/7/2019.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____



**City of Conway, Arkansas
Resolution No. R-19-___**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **1363 Mitchell St.** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$195.61** (\$150.55 + Penalty \$15.06 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **June 25, 2019** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

INVOICE

City of Conway Code Enforcement

DATE: JUNE 21, 2019

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Carley S Boling
1363 Mitchell St.
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1363 Mitchell St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Spencer Clawson	710-00087-000		June 25, 2019

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	21.15	21.15
1	1 Employee -Mowing/Cleanup	22.21	22.21
2	2 Employee - Mowing/Cleanup	18.18	36.36
1	1 PT Employee - Mowing/Cleanup	10.72	10.72
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$150.55
<ul style="list-style-type: none">Total amount due after June 25, 2019 includes collection penalty & filing fees			TOTAL WITH PENALTY & FILING FEES
			\$195.61

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

May 10, 2019

Parcel # 710-00087-000

Carley S Boling
1363 Mitchell St.
Conway AR 72034

RE: Nuisance Abatement at 1363 Mitchell St., Conway AR
Cost of Clean-Up, Amount Due: \$150.55

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 25, 2019 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE19-0484
Address of Violation: 1363 Mitchell St.

- March 21, 2019 – a Violation was written for rubbish/trash; appliance/furniture; trash cans and left on the premises by Spencer Clawson
- Property Owner is listed as Carley Boling.
- Property was re-inspected on 3/28/2019 with some progress made.
- Certified and regular letters were mailed 4/1/2019 to address on file and a notice was left by post office.
- Property was rechecked on 4/9/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 4/26/2019.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Spencer Clawson

Officer Signature: _____ Date: _____



City of Conway, Arkansas
Resolution No. R-19-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1364 Bruce St within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$227.53 (\$179.57 + Penalty \$17.96 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **June 25, 2019** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

INVOICE

City of Conway
Code Enforcement

DATE: JUNE 21, 2019

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 missy.schrag@cityofconway.org

TO Benjamin Cory Sellers
 1364 Bruce St.
 Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
 associated with the nuisance abatement at
 1364 Bruce St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Spencer Clawson	710-02435-000		June 25, 2019

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	1 Employee -Mowing/Cleanup	21.15	42.30
2	1 Employee -Mowing/Cleanup	22.21	44.42
	Sanitation Ticket #675426	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

- Total amount due after June 25, 2019 includes collection penalty & filing fees

TOTAL	\$179.57
TOTAL WITH PENALTY & FILING FEES	\$227.53

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

May 29, 2019

Parcel # 710-02435-000

Benjamin Cory Sellers
1364 Bruce St.
Conway AR 72034

RE: Nuisance Abatement at 1364 Bruce St., Conway AR
Cost of Clean-Up, Amount Due: \$179.57

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 25, 2019 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE19-0494
Address of Violation: 1364 Bruce St.

- March 28, 2019 – a Violation was written for rubbish/trash; and left on the premises by Spencer Clawson.
- Property Owner is listed as Benjamin Cory Sellers.
- Property was re-inspected on 4/4/2019 with some progress made.
- Certified and regular letters were mailed 4/11/2019 to address on file and a notice was left by post office.
- Property was rechecked on 4/23/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/20/2019.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Spencer Clawson

Officer Signature: _____ Date: _____



City of Conway, Arkansas
Resolution No. R-19-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1 Morningside Dr. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$196.33 (\$151.21 + Penalty \$15.12 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **June 25th, 2019** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

INVOICE

City of Conway Code Enforcement

DATE: JUNE 21, 2019

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Jeff Turnage
2813 Bruce St.
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1 Morningside Dr. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-07116-000		June 25, 2019

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	21.15	21.15
1	1 Employee -Mowing/Cleanup	22.21	22.21
	Maintenance Fee	15.00	15.00
	Sanitation ticket#674255	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$151.21
TOTAL WITH PENALTY & FILING FEES			\$196.33
<ul style="list-style-type: none"> • Total amount due after June 25, 2019 includes collection penalty & filing fees 			

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

May 10, 2019

Parcel # 710-07116-000

Jeff Turnage
2813 Bruce St.
Conway AR 72034

RE: Nuisance Abatement at 1 Morningside Dr., Conway AR
Cost of Clean-Up, Amount Due: \$151.21

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 25, 2019 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE19-0323
Address of Violation: 1 Morningside Dr.

- April 8, 2019 – a Violation was written for grass; appliance/furniture; rubbish/trash and left on the premises by Kim Beard.
- Property Owner is listed as Jeff Turnage.
- Property was re-inspected on 4/18/2019 with some progress made.
- Certified and regular letters were mailed 4/18/2019 to address on file and a notice was left by post office.
- Property was rechecked on 4/26/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/10/2019.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____



**City of Conway, Arkansas
Resolution No. R-19-___**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **429 Angus Street** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$450.46** (\$382.24 + Penalty \$38.22 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **June 25th, 2019** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

INVOICE

City of Conway
Code Enforcement

DATE: JUNE 21, 2019

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO LONGING FAMILY REVOC LVG TRUST
PO BOX 758
CONWAY, AR 72033

Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 429 ANGUS ST. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Spencer Clawson	710-01455-000		June 25, 2019

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	1 Employee -Mowing/Cleanup	21.15	63.45
3	1 Employee -Mowing/Cleanup	22.21	66.63
9	3 Employee - Mowing/Cleanup	10.73	96.57
1	Maintenance Fee	15.00	15.00
	Sanitation Ticket #675659; 675941; 675940		80.48
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL \$382.24

- Total amount due after June 25, 2019 includes collection penalty & filing fees

TOTAL WITH PENALTY & FILING FEES \$450.46

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

May 30, 2019

Parcel # 710-01455-000

LONGING FAMILY REVOC LVG TRUST
PO BOX 758
CONWAY, AR 72033

RE: Nuisance Abatement at 429 Angus St. Conway AR
Cost of Clean-Up, Amount Due: \$382.24

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 25, 2019 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE19-0481
Address of Violation: 429 Angus St.

- March 19, 2019 – a Violation was written for grass; rubbish/trash; appliance/furniture; trailers and left on the premises by Spencer Clawson
- Property Owner is listed as Melissa Longing.
- Property was re-inspected on 3/26/2019 with some progress made. Extension was granted.
- Certified and regular letters were mailed 4/11/2019 to address on file and a notice was left by post office.
- Property was rechecked on 4/23/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/24/2019.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Spencer Clawson

Officer Signature: _____ Date: _____



**City of Conway, Arkansas
Resolution No. R-19-__**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID MONIES FOR THE TRAFFIC SIGNAL UPGRADE AT THE INTERSECTION OF HIGHWAY 65B AND ROBINS STREET

Whereas, the City of Conway understands Federal-aid Surface Transportation Block Grant Program funds are available for certain local projects at the following Federal, State, and City participating ratios up to a maximum of \$350,000 Federal-aid available per project:

Type Work	WorkPhase	Federal Share	State Share	City Share
Traffic Signals/Intersection Improvements	Construction & Engineering	80%	10%	*10%
	Right-of-Way & Utilities	0%	0%	100%
Projects designed but never progressed to construction	All Phases	0%	0%	100%

*The City share for this work phase will be 10% unless the overall cost of this phase exceeds \$437,500. If this occurs, 100% of the amount above this value will be the responsibility of the City; and

Whereas, the Arkansas Department of Transportation has agreed to this arrangement and will provide funding for 10% of the project costs up to \$43,750 and will handle all phases of the project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS, THAT:

Section 1: The City will participate in accordance with its designated responsibility in this project, which includes providing electrical service, maintenance of the traffic signal and associated control equipment, and 100% of any costs over the maximum available funds (\$350,000 Federal-aid and \$43,750 State).

Section 2: The Mayor, or their designated representative, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this project.

Section 3: The City pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

ADOPTED this 25th day of June 2019.

Attest:

Approved:

Michael O. Garrett
City Clerk/Treasurer

Mayor Bart Castleberry



**City of Conway, Arkansas
Resolution No. R-19-__**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS FOR THE HARKRIDER STREET SIDEWALK IMPROVEMENT PROJECT.

Whereas, the City of Conway understands Federal aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve the sidewalk along Harkrider Street, and

Whereas, the City of Conway understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

Whereas, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CONWAY CITY COUNCIL THAT:

Section I: The City of Conway will participate in accordance with its designated responsibility, including maintenance of this project.

Section II: Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate applications, agreements and contracts necessary to expedite the construction of the above stated project.

Section III: the Conway City Council pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this 25th day of June, 2019.

Approved:

Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



ASA HUTCHINSON
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



A.J. GARY
DIRECTOR

**State 50/50 Hazard Mitigation Grant
Notice of Intent (NOI)**

Date: June 19, 2019 **Applicant Name:** City of Conway, AR **County:** Faulkner
Address: 1201 Oak Street Conway, AR 72032 **Point of Contact:** Finley Vinson
Phone: (501) 450-6165 **Email Address:** finley.vinson@cityofconway.org

Has an NOI for this project previously been submitted to ADEM that went unfunded? Y X N **Date:** n/a

Please check all community commitments to mitigation:

- National Flood Insurance Program**
- Community Rating System (CRS)**
- Fire Wise Community**
- Storm Ready Community**
- Additional Mitigation training:** _____

Provide a description of the project: (Attach additional sheets if necessary)

The purpose of this project is to replace the existing Tucker Creek 15' x 4.5' x 40' block wall box culvert under Tyler Street in Conway, Arkansas. The existing structure is hydraulically insufficient for current Tucker Creek flow rates and is showing signs of structural deterioration. Therefore, it is proposed to replace the existing single barrel culvert with a larger triple barrel 12' x 6' x 60' R.C. box culvert or a comparable precast bridge structure. The additional barrels and added barrel height will provide the proper flow capacity for higher volumes of water, while the longer barrel lengths will allow sufficient space adjacent to the roadway for sidewalks and proper roadway fore slopes, including the safety for both motorists and pedestrians.

Estimated cost of the project is approximately \$250,000 (see attached spreadsheet), which includes:

- Maintenance of traffic with detour signage,
- Removal and disposal of existing box culvert
- 1 triple barrel 12'x 6'x 60' R.C. Box Culvert (or comparable pre-cast bridge structure)
- Channel modification
- ASHM Surface
- ACHM binder,
- Class 7 Aggregate base
- Thermoplastic pavement markings

List the specific area affected by the proposed project (County/City/Subdivision/Street): Tyler Street over Tucker Creek, Conway, AR (Faulkner County) 35°06'10.95" N 92°27'42.48" W in the vicinity of Tucker Creek and Briarwood subdivisions.

Number of individuals this project will protect: Avg Daily Traffic on Tyler over Tucker Creek is 7700 vehicles per 2018 ArDOT counts

Total estimated cost of project: \$250,000

Is local match available? Yes **Local match amount:** \$125,000



ASA HUTCHINSON
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



A.J. GARY
DIRECTOR

**State 50/50 Hazard Mitigation Grant
Notice of Intent (NOI)**

All information in this Notice of Intent is true and correct and the document has been duly approved by the governing body of the applicant. Application will be considered at June 25, 2019 meeting of the Conway City Council.

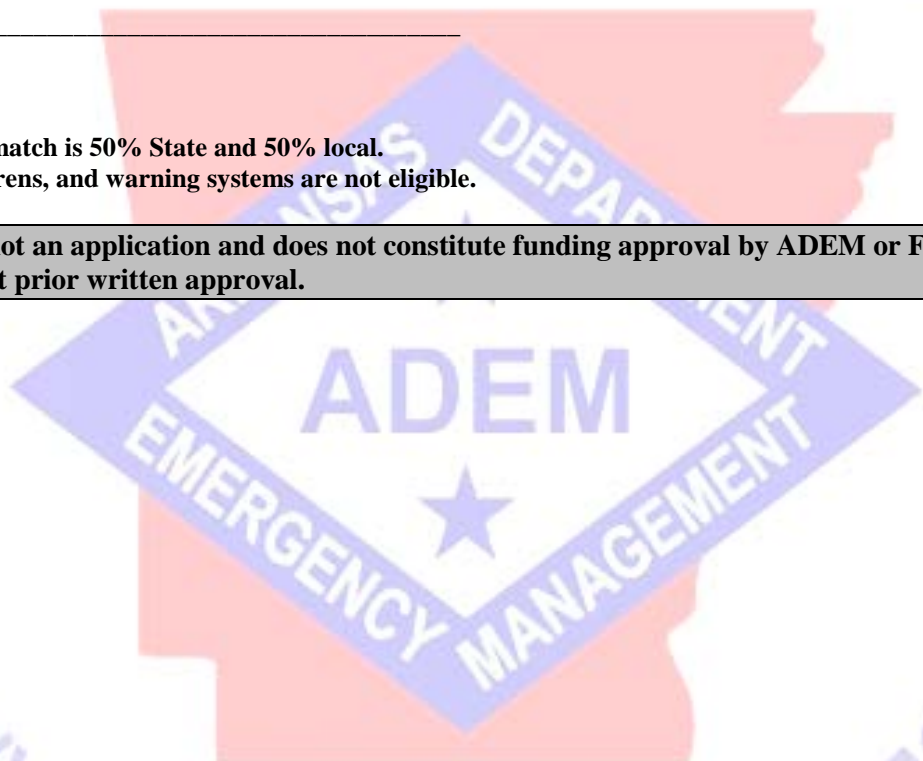
Bart Castleberry, Mayor
Name/Title (print) *Must have authority to commit funds.*

Signature

June 20, 2019
Date

- Notes:
1. Current cost-match is 50% State and 50% local.
 2. Generators, sirens, and warning systems are not eligible.

Disclaimer: This is not an application and does not constitute funding approval by ADEM or FEMA. DO NOT begin project without prior written approval.





City of Conway, Arkansas
Ordinance No. O-19-_____

AN ORDINANCE APPROVING AN EASEMENT AND APPROPRIATING FUNDS FOR AN EASEMENT PURCHASE; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the Van Ronkle Street Project revealed a need to replace an existing box culvert at 1010 and 1012 VanRonkle to improve downtown drainage; and

Whereas, the City of Conway currently does not own a drainage easement on stated property; and

Whereas, the Transportation budget does not include funding to purchase an easement for stated property, in the amount of \$40,000.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall purchase a twenty (20) foot Drainage Easement for property located at 1010 and 1012 VanRonkle from the owner Chad Wilson.

Section 2. The City of Conway shall appropriate \$40,000 from the Pay as You Go Sales and Use Fund Appropriation Account (613-201-4900) to the Capital expense account (613-201-5990) to cover the cost of the easement.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas

Ordinance No. O-19-___

**AN ORDINANCE APPROVING THE BID AND APPROPRIATING FUNDS FOR TYLER STREET IMPROVEMENTS;
DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES**

Whereas, the Conway City Council previously solicited bids for Tyler Street and Sidewalk Improvements Phase 1 Tyler Street (Sena Drive to Gatlin Park) and Phase 2 – Tyler Street (Gatlin Park to Washington Avenue) approximately 4.25 total miles; and

Whereas, The Engineers estimate for this project was \$1,600,000 and one Bid was received in the amount of \$1,395,577.75;

Whereas, \$1,139,325 was previously approved in the In Lieu of Sidewalk and Street Funds, the remaining \$256,253 of this project will need to be appropriated from the Conway Street Fund balance; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funding in the amount of \$256,253 from the Street Fund Balance Appropriation account (002-201-4900) into the Transportation Department CIP Account (002-201-5905) for the remainder of budgeted funds needed for the Tyler Street Improvements.

Section 2. The City of Conway shall approve the low bid on this project from Rogers Group for \$1,395,577.75.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-19- ____**

AN ORDINANCE AMENDING O-85-11, ALLOWING WATER SERVICES TO BE EXTENDED OUTSIDE OF THE CONWAY CITY LIMITS, IF IN THE FILED WATER PLAN, AND FOR OTHER PURPOSES:

Whereas, the Water Distribution and Wastewater Collection Systems constructed within the City of Conway or in the Filed Water Plan and operated by the Conway Corporation are owned by the City of Conway, Arkansas; and

Whereas, there is a need to allow water to be furnished outside the city limits if the territory is within the filed water plan of the City; and

Whereas, there is a need to allow water to be furnished outside the city limits if the territory is within the filed water plan of the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1.

- A. The Water Distribution mains of Conway Corporation may be extended no further than the Conway Corporation filed water plan that is filed and may be amended with the Arkansas Natural Resources Commission. The wastewater collection mains may not be extended beyond the corporate limits of the City of Conway unless approved by the Mayor and City Council upon recommendation by the CEO of Conway Corporation and then only for extraordinary reasons. However, temporary water and wastewater service may be provided in an emergency when, in the judgment of Conway Corporation, a state of dire emergency exists. The City of Conway and Conway Corporation reserve the authority to require a Use Agreement prior to the provision of wastewater collection service to users' outside the city limits of the city of Conway.
- B. All extensions of the Water Distribution and/or Wastewater Collection mains must be constructed in accordance with the plans and specifications of Conway Corporation and paid for by the people who benefit directly therefrom.

Section 2. All ordinances in conflict herewith are hereby repealed.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-19- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 3725 COLLEGE AVENUE FROM O-1 TO PUD:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **O-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

[3725 College Avenue]

Commencing at the NW corner of the NE ¼ SE ¼ of Section 9, T-5-N, R-14-W, Faulkner County, Arkansas, at a found PK nail on the centerline of College Avenue being the point of beginning; thence along the north line of said NE ¼ SE ¼ S88°23'05"E 372.60 feet to a found PK nail; thence leaving said north line S02°11'10"W 400.00 feet to a found ¼" rebar; thence N88°23'20"W 624.80 feet to a found ½" rebar; thence N11°00'17"E 404.29 feet to a found PK nail on the north line of said N ½ SE ¼; thence along said north line S88°40'48"E 190.20 feet to the point of beginning, containing 5.45 acres more or less.

to those of **PUD**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: A final development plan regulating the use of the property is established [Exhibit A].

SECTION 3: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of June, 2019.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Justin Brown, 2019 Planning Commission Chairman
Date: June 18, 2019

Re: Request to rezone from O-1 to PUD property located at 3725 College Avenue

Landon Sanders/The Sanders Firm, on behalf of Fifty Cent, LLC, has requested to rezone from O-1 (General Office) to PUD (Planned Unit Development) property located at 3725 College Avenue with the legal description:

Commencing at the NW corner of the NE ¼ SE ¼ of Section 9, T-5-N, R-14-W, Faulkner County, Arkansas, at a found PK nail on the centerline of College Avenue being the point of beginning; thence along the north line of said NE ¼ SE ¼ S88°23'05"E 372.60 feet to a found PK nail; thence leaving said north line S02°11'10"W 400.00 feet to a found ¼" rebar; thence N88°23'20"W 624.80 feet to a found ½" rebar; thence N11°00'17"E 404.29 feet to a found PK nail on the north line of said N ½ SE ¼; thence along said north line S88°40'48"E 190.20 feet to the point of beginning, containing 5.45 acres more or less.

The applicant is requesting the zoning change at the recommendation of the Planning Department to align current uses with the appropriate zoning district. Previously, non-conforming uses were permitted by conditional use permits, which have lapsed due to ownership changes.

PUD Conditions:

1. Permit uses shall be limited to Animal Clinic, Arena, Stable, Veterinarian Clinic (including large animals), [24 hour] Animal Hospital, Kennel (Boarding of Animals/Indoor Boarding/Animal Day), Hippotherapy, Equine Assisted Therapy, Equine Rehabilitation/Fitness/Therapy, Live Events (including equestrian/horseback events, rodeo, and birthday parties), and Restaurant.
2. Live Events must conclude by 11:00 pm.
3. Outdoor Sound System usage [extending beyond covered roof] must cease by 8:00 pm.
4. Restaurant operation may cease by 11:00 pm; no drive-thru is allowed.
5. Excluding permitted uses, the rules of O-1 (General Office) zoning district shall govern the site.
6. Ryan Road and Shock Loop shall not be used for event traffic or the moving of animals or materials onto or off of the site.
7. The City Council shall have the authority to review and alter the PUD zoning if significant and verifiable complaints concerning the external impacts of the use (specifically noise) are made and left uncorrected.

The Planning Commission reviewed the request at its regular meeting on June 17, 2019 and voted 6-1 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.



CITY OF CONWAY | 1201 Oak Street
Planning and Development | Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

Exhibit A

June 18, 2019

FIFTY CENT, LLC PLANNED UNIT DEVELOPMENT - FINAL DEVELOPMENT PLAN +/- 5.45 ACRES LOCATED AT 3725 COLLEGE AVENUE

Applicant:

Fifty Cent, LLC
PO Box 10382
Conway, AR 72034

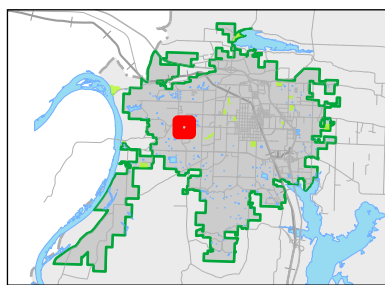
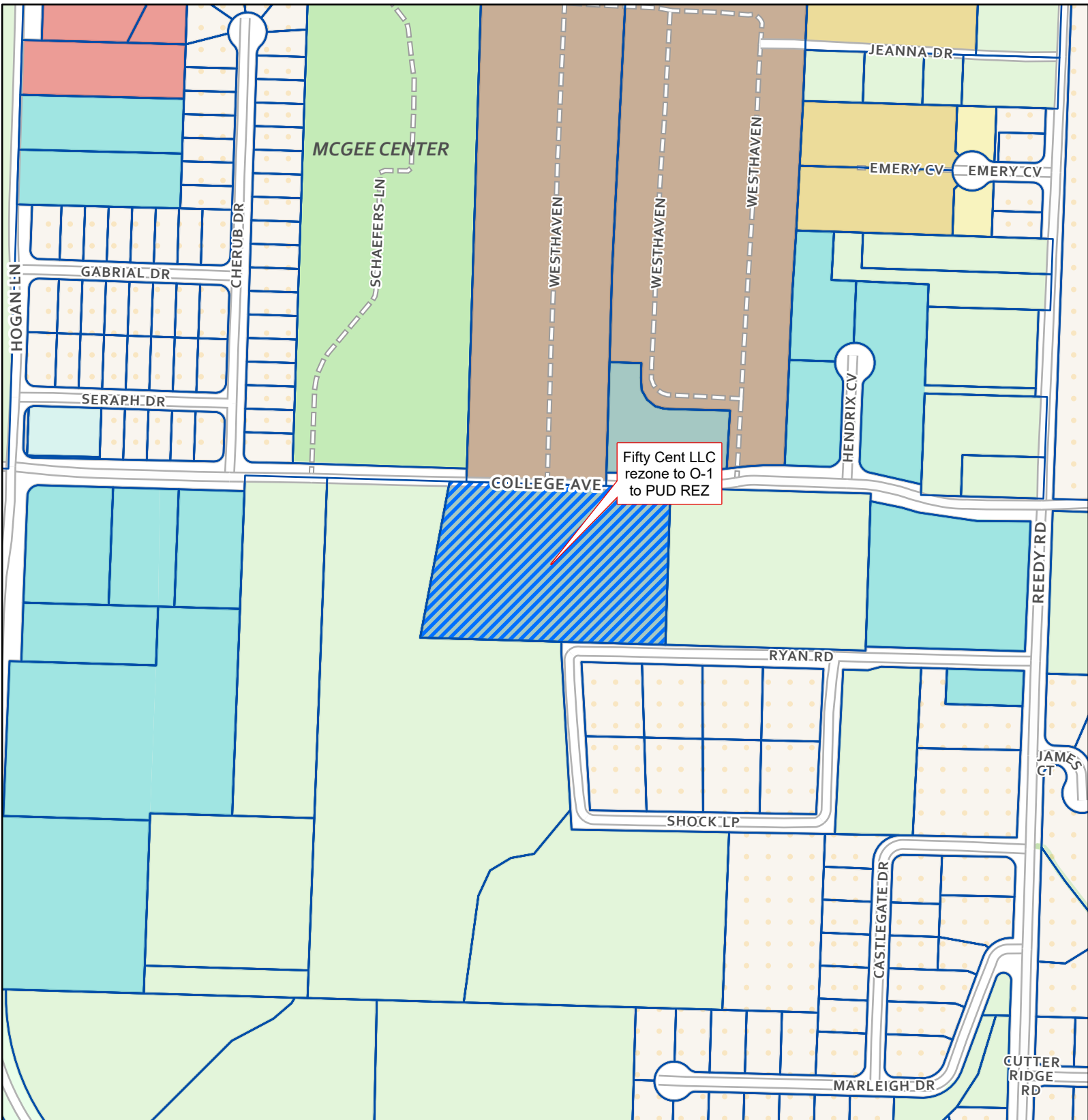
Legal Description:

Commencing at the NW corner of the NE ¼ SE ¼ of Section 9, T-5-N, R-14-W, Faulkner County, Arkansas, at a found PK nail on the centerline of College Avenue being the point of beginning; thence along the north line of said NE ¼ SE ¼ S88°23'05"E 372.60 feet to a found PK nail; thence leaving said north line S02°11'10"W 400.00 feet to a found ¼" rebar; thence N88°23'20"W 624.80 feet to a found ½" rebar; thence N11°00'17"E 404.29 feet to a found PK nail on the north line of said N ½ SE ¼; thence along said north line S88°40'48"E 190.20 feet to the point of beginning, containing 5.45 acres more or less.

Fifty Cent, LLC PUD Final Development Plan Conditions:

1. Permit uses shall be limited to Animal Clinic, Arena, Stable, Veterinarian Clinic (including large animals), [24 hour] Animal Hospital, Kennel (Boarding of Animals/Indoor Boarding/Animal Day), Hippotherapy, Equine Assisted Therapy, Equine Rehabilitation/Fitness/Therapy, Live Events (including equestrian/horseback events, rodeo, and birthday parties), and Restaurant.
2. Live Events must conclude by 11:00 pm.
3. Outdoor Sound System usage [extending beyond covered roof] must cease by 8:00 pm.
4. Restaurant operation may cease by 11:00 pm; no drive-thru is allowed.
5. Excluding permitted uses, the rules of O-1 (General Office) zoning district shall govern the site.
6. Ryan Road and Shock Loop shall not be used for event traffic or the moving of animals or materials onto or off of the site.
7. The City Council shall have the authority to review and alter the PUD zoning if significant and verifiable complaints concerning the external impacts of the use (specifically noise) are made and left uncorrected.

James Walden, AICP
Director of Planning & Development



DESCRIPTION

Planning Commission Review

REZ2019JUN01

5.4527 ac.

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Special	
C-1	O-1	SP	S-1
C-2	O-2	O-2	A-1
C-3	O-3	PUD	
C-4		TJ	

**City of Conway
 Planning & Development**

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.
 THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.
 www.conwaykansas.gov/planning
 www.conwaykansas.gov/gis

N
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Feet
JUN 2019