

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, July 27th, 2021, City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

<u>5:30pm Committee:</u>	No Committee Meeting
<u>6:00pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	July 13 th , 2021
<u>Monthly Financial Report Approval:</u>	Month ending June 30 th , 2021

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Consideration to approve nominations for the Health Facilities Board.
2. Ordinance to approve the private club permit for Jack's Dig-In, Inc., DBA: Jack's Ultra Sports, to be located at 665 Equity Avenue, Conway, Arkansas 72032
3. Resolution to apply for a Federal Assistance Grant for the Conway Regional Airport.
4. Resolutions requesting the Faulkner County Tax Collector place certified liens against various locations for expenses incurred by the City.
5. Resolution to enter into a real estate contract to acquire property located at 2036 Prince Street for the Donaghey Phase 2 Project for the Transportation Department.
6. Ordinance to repair the subdivision brick wall adjacent to the future Salem and Tyler roundabout for the Transportation Department.
7. Ordinance to waive the competitive bid process to upgrade school flashers for the Transportation Department.
8. Ordinance to waive the competitive bid process for the adaptive system on the 65 corridor for the Transportation Department.
9. Ordinance to rezone property located at 3601 Dave Ward Drive from A-1 to I-1 for the Planning and Development Department.
10. Request to appeal the Planning Commission action for the rezoning of property at Bill Bell Lane and South of Acuff Lane for the low to medium density residential development for the Planning Department.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)

1. Consideration to enter into an agreement with Conway High School for the Police Department.
2. Resolution to approve professional services to remodel Station #3 for the Fire Department.
3. Ordinance amending existing restrictions on the burning of materials within the city limits.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
June 30, 2021

City of Conway
 Monthly Financial Report - General Fund
 For the month ended June 30, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	222,236	1,853,249		2,146,751	46%
Payments in Lieu of Tax	15,000	-	3,263		11,737	22%
State Tax Turnback	930,000	98,177	423,374		506,626	46%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	2,143,806	11,925,141		8,574,859	58%
Beverage Tax	325,000	-	77,090		247,910	24%
Franchise Fees	3,427,200	263,046	1,772,437		1,654,763	52%
Office Space Leases	59,400	5,617	33,700		25,700	57%
Permits	453,500	67,026	343,187		110,313	76%
Public Safety	2,300,535	295,894	1,162,954		1,137,580	51%
Parks	633,250	54,130	241,783		391,467	38%
Insurance Proceeds	164,482	46,811	243,998		(79,515)	148%
Interest Income	123,000	134	72,765		50,235	59%
Proceeds from Sale of Assets	-	227	15,786		(15,786)	-
Donations	4,500	-	5,241		(741)	116%
Miscellaneous Revenues	101,000	6,094	64,151		36,849	64%
Transfers from Other Funds	770,000	-	86,500		683,500	11%
Total Revenues	35,106,867	3,203,197	18,324,618	-	16,782,249	52%
Expenditures						
Admin (Mayor, HR)	1,271,795	67,917	406,871	2,623	862,301	32%
Finance	448,445	86,277	244,036	14,280	190,129	54%
City Clerk/Treasurer	149,813	12,196	71,863	-	77,950	48%
City Council	82,148	7,016	33,434	-	48,714	41%
Planning	1,085,961	79,643	506,895	4,235	574,831	47%
Physical Plant	761,534	64,546	347,357	15,104	399,074	46%
Information Technology	1,279,978	73,055	488,242	118,912	672,824	38%
Nondepartmental	1,179,013	197,041	641,604	1,618	535,791	54%
Police	13,174,515	973,848	5,818,286	96,792	7,259,437	44%
CEOC	1,424,261	95,510	614,508	8,690	801,063	43%
Animal Welfare	489,698	36,378	216,682	1,389	271,627	44%
Municipal District Court	915,987	67,877	464,545	-	451,441	51%
City Attorney	508,995	35,577	217,260	7	291,728	43%
Fire	11,184,657	834,971	5,394,939	157,276	5,632,441	48%
Parks	2,968,522	228,626	1,330,695	32,538	1,605,289	45%
Total Expenditures	36,925,321	2,860,477	16,797,217	453,463	19,674,641	45%
Net Revenue/(Expense)	(1,818,454)		1,527,401			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-12	1/12/21	Purchase property adjacent to Fire Station 7	150,000
O-21-13	1/21/21	Employee bonuses	583,000
O-21-31	3/9/21	Restructure job titles and salaries at CEOC	125,000
O-21-36	3/23/21	Add Safety and Training Manager to Admin dept	54,000
O-21-37	3/23/21	Purchase various capital items not included in original budget	81,000
O-21-38	3/23/21	Partnership with Conway Public School - Bus cameras	23,250
			<u>\$ 1,016,250</u>

City of Conway
 Balance Sheet - General Fund
 As of June 30, 2021



Cash - Operating	8,961,341
Cash - Reserve	1,251,511
Petty Cash	715
Taxes Receivable	4,046,802
Accounts Receivable	4,258,619
Due from Other Funds	57,942
Due from Street	72,003
Due from Component Unit	197,243
Due from Municipal Court	58,583
Fuel Inventory	(2,792)
General Inventory	585
<i>Assets</i>	<u>18,902,555</u>
Accounts Payable	(44,104)
Salaries Payable	4,323
Insurance and Benefits Payable	(83,928)
Event Deposits	2,750
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	123,271
Deferred Revenue	4,175,501
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,208,008</u>
<i>Fund Balance</i>	<u>13,694,547</u>
<i>Total Liabilities & Fund Balance</i>	<u>18,902,555</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended June 30, 2021



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under		%
		Activity	Date		Budget	Expend/Collect	
Ad Valorem Tax	1,400,000	81,692	681,910		718,090		49%
Payments in Lieu of Tax	6,000	-	-		6,000		0%
State Tax Turnback	2,700,000	217,836	1,344,895		1,355,105		50%
AHTD 1/2 Cent Sales Tax Turnback	1,440,000	147,572	801,994		638,006		56%
Severance Tax	-	12,145	57,185		(57,185)		-
State Tax Turnback - Wholesale	360,000	34,590	188,201		171,799		52%
Sales Tax	280,000	30,039	167,093		112,907		60%
Sign Permits	-	-	420		(420)		-
Engineering Fees	15,000	-	9,200		5,800		61%
Interest Income	72,000	-	33,604		38,396		47%
Miscellaneous Revenues	-	1,039	2,539		(2,539)		-
Total Revenues	6,273,000	524,914	3,287,041	-	2,985,959		52%
Expenditures							
Personnel Costs	3,161,073	205,226	1,257,214	-	1,903,859		40%
Other Operating Costs	3,704,913	140,624	1,062,401	43,594	2,598,918		29%
Total Operating Costs	6,865,986	345,850	2,319,615	43,594	4,502,777		34%
Capital Outlay	804,431	-	225,995	222,174	356,262		28%
Total Expenditures	7,670,417	345,850	2,545,610	265,768	4,859,039		33%
Net Revenue/(Expense)	(1,397,417)		741,431				

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	51,000

City of Conway
Balance Sheet - Street Fund
As of June 30, 2021



Cash - Operating	6,581,557
Taxes Receivable	56,703
Accounts Receivable	1,961,873
<i>Assets</i>	<u>8,600,133</u>
Accounts Payable	313
Insurance and Benefits Payable	148
Due to Other Funds	3,863
Due to General	72,003
Deferred Revenue	1,474,929
<i>Liabilities</i>	<u>1,551,256</u>
<i>Fund Balance</i>	7,048,878
<i>Total Liabilities & Fund Balance</i>	<u>8,600,133</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended June 30, 2021



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,000,000	822,828	4,747,426		4,252,574	53%
Proceeds - Recycled Materials	350,000	33,559	290,709		59,291	83%
Landfill Fees - General	200,000	36,778	129,150		70,850	65%
Insurance Proceeds		-	13,802		(13,802)	-
Interest Income	200,000	-	89,293		110,707	45%
Proceeds from Sale of Assets	33,858	-	47,013		(13,155)	139%
Miscellaneous Revenues	-	-	525		(525)	-
Total Revenues	9,783,858	893,164	5,317,917	-	4,465,941	54%
Expenditures						
Personnel Costs	5,487,301	434,144	2,579,476	150	2,907,675	47%
Other Operating Costs	<u>3,253,927</u>	<u>161,127</u>	<u>963,597</u>	<u>226,647</u>	<u>2,063,682</u>	<u>30%</u>
Total Operating Costs	8,741,228	595,271	3,543,073	226,797	4,971,357	41%
Capital Outlay	<u>1,242,562</u>	<u>-</u>	<u>9,504</u>	<u>810,041</u>	<u>423,016</u>	<u>1%</u>
Total Expenditures	9,983,789	595,271	3,552,577	1,036,839	5,394,374	36%
Net Revenue/(Expense)	(199,932)		<u><u>1,765,340</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	104,000

City of Conway
 Balance Sheet - Sanitation
 As of June 30, 2021



Cash - Operating	12,191,439
Petty Cash	200
Post Closure Cash Account	6,087,053
Accounts Receivable	13,968
Due from Other Funds	10,577
Due from Component Unit	878,787
General Inventory	2,122
Land & Buildings	2,201,732
Infrastructure	831,994
Machinery and Equipment	3,378,044
Vehicles	(75,892)
Deferred Outflows of Resources	1,903,527
Deferred Outflows of Resources-OPEB	18,248
<i>Assets</i>	<u>27,441,798</u>
Accounts Payable	6,141
Insurance and Benefits Payable	(9,771)
Compensated Absences	189,878
Net Pension Obligation	12,544,384
Deferred Inflows of Resources	1,612,058
Deferred Inflows of Resources-OPEB	126,149
Net OPEB Liability	606,008
Due to Other Funds	64,467
Landfill Close/Post Close	8,362,165
<i>Liabilities</i>	<u>23,501,479</u>
<i>Net Position</i>	<u>3,940,320</u>
<i>Total Liabilities and Net Position</i>	<u>27,441,798</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended June 30, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Sales Tax	15,000	1,684	7,826		7,174	52%
Airport Fuel Sales	700,000	92,079	354,382		345,618	51%
T-Hangar Rent	162,000	5,169	66,476		95,524	41%
Community Hangar Rent	33,600	2,800	16,100		17,500	48%
Ground Leases	125,000	8,712	52,272		72,728	42%
Misc Revenue - Non air	3,700	1,943	2,143		1,557	58%
Loan Proceeds	600,000	-	-		600,000	0%
Miscellaneous Revenues	15,000	2,127	10,315		4,685	69%
Total Revenues	1,654,300	114,514	509,514	-	1,144,786	31%
Expenditures						
Personnel Costs	318,656	26,204	159,879	-	158,777	50%
Fuel for Resale	600,000	66,559	293,110	-	306,890	49%
Other Operating Costs	141,900	6,022	56,347	6,333	79,220	40%
Total Operating Costs	1,060,556	98,784	509,336	6,333	544,887	48%
Capital Outlay	750,000	-	-	-	750,000	0%
Total Expenditures	1,810,556	98,784	509,336	6,333	1,294,887	28%
Net Revenue/(Expense)	(156,256)		178			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2021

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	7,000
O-21-58	5/25/21	Funds to supplement grant for new T-hangar	150,000
			<u>\$ 157,000</u>

City of Conway
 Balance Sheet - Airport
 As of June 30, 2021



Cash - Operating	485,004
Taxes Receivable	2,389
Accounts Receivable - Fuel Vendor	(100,438)
Land	1,254,473
Buildings	3,688,493
Machinery & Equipment	399,379
Vehicles	1,828
Infrastructure	23,601,813
Deferred Outflows of Resources-OPEB	1,029
<i>Assets</i>	<u>29,333,970</u>
Compensated Absences	5,127
Deferred Inflows of Resources	34,168
Deferred Inflows of Resources-OPEB	7,112
Due to General	4,892
<i>Liabilities</i>	<u>51,299</u>
<i>Net Position</i>	<u>29,282,671</u>
<i>Total Liabilities & Net Position</i>	<u>29,333,970</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of June 30, 2021



Parks and Rec A&P Tax

Balance, 5/31/21	2,111,748
Receipts	352,048
Payments	(546,182)
Balance, 6/30/21	\$ 1,917,614

Pay as you go Sales Tax

Balance, 5/31/21	3,944,302
Receipts	753,970
Payments	(309,538)
Balance, 6/30/21	\$ 4,388,733

Street Impact Fees

Balance, 5/31/21	1,301,877
Receipts	120,375
Payments	(5,450)
Balance, 6/30/21	\$ 1,416,803

Parks Impact Fees

Balance, 5/31/21	842,604
Receipts	63,821
Payments	-
Balance, 6/30/21	\$ 906,425

Street Sales Tax

Balance, 5/31/21	8,750,414
Receipts	1,133,941
Payments	(362,961)
Balance, 6/30/21	\$ 9,521,393

City of Conway, Arkansas
Office of the Mayor
1111 Main Street
Suite 102
Conway, AR 72032
www.conwayarkansas.gov

MEMO

To: City Council Members
CC: Mayor Bart Castleberry
Michael O. Garrett, Board President
From: Felicia Rogers
Date: July 21st, 2021
Re: Health Facilities Board

The Health Facilities Board would like to reappoint Robin Scott for a second term on the board and would like to nominate

- 2. _____
- 3. _____

All new board members terms will be as follows:

Robin Scott	August 15 th , 2024
_____	August 15 th , 2025
_____	August 15 th , 2025

The Conway Health Facilities board meet, when necessary, in Townhall Square in Conway City Hall.

Please advise if you have any questions.



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR JACK’S DIG-IN, INC. AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED

WHEREAS, Jack’s Dig-In, Inc. has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222; and

WHEREAS, the application is limited and specific to Jack’s Dig-In, Inc. located at 665 Equity Avenue, Conway, AR 72032; and

WHEREAS, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council; and

WHEREAS, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway; and

WHEREAS, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the application for private club permit is hereby approved for and specific to Jack’s Dig-In, Inc. located at 665 Equity Avenue, Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION APPLYING FOR FEDERAL ASSISTANCE GRANT FOR CONWAY REGIONAL AIRPORT; AND FOR OTHER PURPOSES

WHEREAS, The Federal Aviation Administration has made available Federal Assistance Grants available to Conway Regional Airport through American Rescue Plan Act, and

WHEREAS, the grant will be distributed through the Airport Rescue Grant Program (ARGP), and

WHEREAS, as a general aviation airport Conway Regional Airport is eligible for a grant in the amount of \$59,000, and

WHEREAS, these grant funds are to be used for operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1. The City of Conway will apply for an ARGP grant in the amount of \$59,000 from the Federal Aviation Administration for use at Conway Regional Airport.

Section 2. All ordinances and resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: July 19, 2021
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|--------------------|----------|
| 1. 255 Garland St. | \$145.04 |
| 2. 602 Fifth St. | \$165.04 |
| 3. 1450 Rachel | \$165.04 |
| 4. 517 Watkins | \$165.04 |
| 5. 409 Durham | \$224.32 |
| 6. 1499 Manor | \$259.92 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 255 Garland St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$145.04 (\$104.58 + Penalty \$10.46 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1508
Address of Violation: 255 Garland St.

- May 10, 2021 – a Violation was written for grass and left on the premises by Mike Cullum.
- Property Owner is listed as Jamie V Bolanos.
- Property was re-inspected on 5/17/2021 with no progress made.
- Certified and regular letters were mailed 5/19/2021 to address on file and a notice was left by post office.
- Property was rechecked on 5/26/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 6/3/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Mike Cullum

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

BOLANOS JAIME V
47 DAM RD
MAYFLOWER, AR 72106

Parcel # 710-02796-000

RE: Nuisance Abatement at 255 Garland St. Conway AR
Cost of Clean-Up, Amount Due: \$104.58

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: JULY 21, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO BOLANOS JAIME V
47 DAM RD
MAYFLOWER, AR 72106

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
255 GARLAND ST., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Mike Cullum	710-02796-000		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	39.33	39.33
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$104.58
TOTAL WITH PENALTY & FILING FEES			\$145.04

- Total amount due after July 27,2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 602 Fifth St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$165.04 (\$122.76 + Penalty \$12.28 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1502
Address of Violation: 602 Fifth St

- April 30, 2021 – a Violation was written for grass and left on the premises by Mike Cullum.
- Property Owner is listed as Tommy & Yvonne Morgan.
- Property was re-inspected on 5/7/2021 with no progress made.
- Certified and regular letters were mailed 5/11/2021 to address on file and a notice was left by post office.
- Property was rechecked on 5/18/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/24/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Mike Cullum

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

MORGAN YVONNE
1495 STONY POINT RD
HOUSTON, AR 72070-8104

Parcel # 710-03597-000

RE: Nuisance Abatement at 602 Fifth St. Conway AR
Cost of Clean-Up, Amount Due: \$122.76

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: JUNE 7, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO MORGAN YVONNE
1495 STONY POINT RD
HOUSTON, AR 72070-8104

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
602 Fifth Sr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Mike Cullum	710-03597-000		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	57.51	57.51
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$122.76
TOTAL WITH PENALTY & FILING FEES			\$165.04

- Total amount due after July 27,2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1450 Rachel within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$165.04 (\$122.76 + Penalty \$12.28 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1577
Address of Violation: 1450 Rachel

- May 25, 2021 – a Violation was written for grass and left on the premises by Kim Beard.
- Property Owner is listed as Shelia A Wright.
- Property was re-inspected on 6/1/2021 with no progress made.
- Certified and regular letters were mailed 6/2/2021 to address on file and a notice was left by post office.
- Property was rechecked on 6/9/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 6/11/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

WRIGHT, SHEILA A
1450 RACHEL DR
CONWAY, AR 72032

Parcel # 711-07132-205

RE: Nuisance Abatement at 1450 Rachel Dr. Conway AR
Cost of Clean-Up, Amount Due: \$122.76

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention to Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway
Code Enforcement

DATE: JULY 21, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO WRIGHT, SHEILA A
1450 RACHEL DR
CONWAY, AR 72032

Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 1450 Rachel Dr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	711-07132-205		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	57.51	57.51
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20

- Total amount due after July 27,2021 includes collection penalty & filing fees

TOTAL	\$122.76
TOTAL WITH PENALTY & FILING FEES	\$165.04

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 517 Watkins within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$165.04 (\$122.76 + Penalty \$12.28 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COULCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1543
Address of Violation: 517 Watkins

- May 18, 2021 – a Violation was written by Kim Beard for grass and mailed to the property owner.
- Property Owner is listed as David Velek.
- Property was re-inspected on 5/26/2021 with no progress made.
- Certified and regular letters were mailed 5/28/2021 to address on file and a notice was left by post office.
- Property was rechecked on 6/4/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 6/14/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

VELEK DAVID
1809 MEADOWLAKE RD
CONWAY, AR 72032

Parcel # 710-06167-000

RE: Nuisance Abatement at 517 Watkins, Conway AR
Cost of Clean-Up, Amount Due: \$122.76

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: JULY 21, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO VELEK DAVID
1809 MEADOWLAKE RD
CONWAY, AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
517 Watkins, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-06167-000		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	57.51	57.51
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$122.76
TOTAL WITH PENALTY & FILING FEES			\$165.04

- Total amount due after July 27,2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 409 Durham within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$224.32 (\$176.65 + Penalty \$17.67 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

Passed this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1556
Address of Violation: 409 Durham

-
- May 12, 2021 – a Violation was written for grass and inoperable vehicle left on the premises by Austin Sullivan.
 - Property Owner is listed as Robert & Tamara Perry.
 - Property was re-inspected on 5/20/2021 with little progress made, extension was granted.
 - Certified and regular letters were mailed 5/25/2021 to address on file and a notice was left by post office.
 - Property was re-inspected on 6/1/2021 with no progress made.
 - Warning was advised of city cleanup upon additional inspection 6/9/2021.
 - Property was rechecked on 6/15/2021 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 6/22/2021.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Austin Sullivan

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.

Conway, Arkansas 72032

www.conwayarkansas.gov



Missy Schrag

Conway Permits & Code Enforcement

Phone 501-450-6191

Fax 501-450-6144

PERRY ROBERT W & TAMARA T
2911 NORTH PIERCE ST
LITTLE ROCK, AR 72207

Parcel # 710-01527-000

RE: Nuisance Abatement at 409 Durham, Conway AR
Cost of Clean-Up, Amount Due: \$176.65

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: JULY 21, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO PERRY ROBERT W & TAMARA T
2911 NORTH PIERCE ST
LITTLE ROCK, AR 72207

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
409 Durham, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Austin Sullivan	710-01527-000		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	MOWING & DEBRIS REMOVAL by C.E.P.P.	57.51	57.51
	Maintenance Fee	15.00	15.00
	Sanitation ticket # 764276	32.74	22.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$176.65
TOTAL WITH PENALTY & FILING FEES			\$224.32

- Total amount due after July 27,2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1499 Manor St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$259.92 (\$209.02 + Penalty \$20.90 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1566
Address of Violation: 1499 Manor St

- May 25, 2021 – a Violation was written for grass and stagnant water and left on the premises by Austin Sullivan.
- Property Owner is listed as Bill Ellis or John Burford.
- Property was re-inspected on 6/9/2021 with no progress made.
- Certified and regular letters were mailed 6/10/2021 to address on file and a notice was left by post office.
- Property was rechecked on 6/17/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 6/21/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Austin Sullivan

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

ELLIS BILL OR JOHN BURFORD
1499 MANOR ST
CONWAY, AR 72034-3126

Parcel # 710-04692-000

RE: Nuisance Abatement at 1499 Manor Conway AR
Cost of Clean-Up, Amount Due: \$209.02

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: JULY 21, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO ELLIS BILL OR JOHN BURFORD
1499 MANOR ST
CONWAY, AR 72034-3126

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1499 Manor, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Austin Sullivan	710-04692-000		July 27, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
6.5	MOWING & DEBRIS REMOVAL by C.E.P.P.	143.77	143.77
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$209.02
TOTAL WITH PENALTY & FILING FEES			\$259.92

- Total amount due after July 27,2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 2036 PRINCE STREET, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DONAGHEY PHASE 2 ROADWAY PROJECT.

WHEREAS, it has been determined that acquisition of a portion of the property located at 2036 Prince Street, Conway, AR 72034, owned by Savannah and Amy Colson, is necessary in order for the Conway Department of Transportation to begin and complete the Donaghey Phase 2 Roadway Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project, said project being illustrated in the attached diagram.

WHEREAS, the property is further described as:

RIGHT OF WAY DESCRIPTION

A part of Lots 13 and 13A, Block 2 of Ledbetter Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 13A; thence North 02°23'21" East along the West line of said Lot 13A a distance of 66.53 feet to a point of curve; thence on a curve to the left a distance of 87.83 feet, having a radius of 60 feet and a chord bearing South 39°32'50" East a distance of 80.20 feet to a point; thence South 81°29'02" East a distance of 49.66 feet to the South line of said Lot 13; thence North 88°29'02" West along the South line of said Lots 13 and 13A a distance of 103.00 feet to the POINT OF BEGINNING and containing 0.03 acres (1,249 sq. ft.) more or less.

WHEREAS, the property owner has agreed to sell the property/right of way for the sum of \$15,000 which represents a per square foot price of \$7.98, totaling \$10,000, which is within the range of values within the City's appraisal report. The additional \$5,000 is for replacement and loss of trees that will be removed for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway shall hereby authorize the Mayor to enter into a real estate contract with Savannah and Amy Colson, for the portion of the property at 2036 Prince Street, Conway, AR 72034 being necessary for completion of the Donaghey Phase 2 Roadway Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

CONTRACT FOR RIGHT OF WAY AND EASEMENT

THIS AGREEMENT made between Savannah and Amy Colson, who shall hereinafter be referred to as "Grantors," and the City of Conway, hereinafter referred to as "Grantee."

Grantors acknowledges and affirm that they are the sole owner of the property described herein. Grantors affirm and state that no other person or entity has any interest in the property which is the subject of this Contract.

Grantors hereby agree to sell and Grantee agrees to purchase, for the purpose of expansion, construction, and maintenance of road improvements and widening at the intersection of Prince Street and Donaghey Avenue in Conway, Arkansas, a right of way and easement on the following described real property in Faulkner County, Arkansas, for the price, on the terms, and subject to the conditions hereinafter set forth:

RIGHT OF WAY DESCRIPTION

A part of Lots 13 and 13A of Ledbetter Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast corner of said Lot 13A; thence North 02°23'21" East along the West line of said Lot 13A a distance of 66.53 feet to a point of curve; thence on a curve to the left a distance of 87.83 feet, having a radius of 60 feet and a chord bearing South 39°32'50" East a distance of 80.20 feet to a point; thence South 81°29'02" East a distance of 49.66 feet to the South line of said Lot 13; thence North 88°29'02" West along the South line of said Lots 13 and 13A a distance of 103.00 feet to the POINT OF BEGINNING and containing 0.03 acres (1,249 sq. ft.) more or less.

Together with the rights, easements and privileges in or to said lands that may be required for the full enjoyment of the right herein granted. Said right of way and easement shall be located upon and over such portion of the above-described lands as has been agreed on by Grantors and Grantee.

Grantee shall pay to Grantors, and Grantors agrees to accept as full consideration for this Contract, the sum of \$15,000, broken down as follows:

\$10,000, based on a value of \$7.98 per square foot; and
\$5,000 for replacement and loss of trees that will be removed for the project.

Grantee will also agree to provide the following:

- Extend the sidewalk along Prince St. to the eastern property line.
- Remove the tree on south side of driveway and the two trees nearest Prince St. and grind or excavate tree stumps.

- Construct a new driveway upon the completion of the project.
- Grantee will remove the two trees in the front yard nearest the house at Grantee's expense if the trees die within 3 years of project completion.

In exchange for the monetary consideration stated herein, Grantors shall make, execute and deliver to the Grantee a Right of Way and Easement Deed conveying the right of way and easement to the Grantee.

It is understood and agreed that the Grantee's Attorney will prepare the necessary documents for closing and the Grantee will pay the cost of recording all instruments conveying title and/or recording the right of way and easement to the City of Conway.

The parties, acknowledging that time is of the essence, agree that on the date of the execution of this Contract and from that date forward, the Grantee shall have the absolute right to enter onto and use the property which is the subject of this Contract, including such adjacent property as may be temporarily necessary for the construction purposes, and such use shall include, but not be limited to, constructing or improving or altering the property.

Grantors agree that Grantee shall have and hold the above described property and so shall Grantee's successors an assigns forever, with full right of ingress and egress at all times in, upon, over and under and to said lands for the purposes aforesaid. Grantor agrees that he shall forever warrant and defend the title to said lands and property against the lawful claims of any and all persons whomsoever.

The parties acknowledge and agree that this Contract is subject to and must be approved by the City Council of Conway.

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of 2021.

Savannah Colson, Grantor

City of Conway, Grantee

Amy Colson, Grantor

ACKNOWLEDGMENT

STATE OF _____)

)

COUNTY OF _____)

On this day, before me, the undersigned, a Notary Public, duly commissioned and acting,
 came _____

to me well known (or satisfactorily proven) to be the persons whose name are subscribed to the
 foregoing instrument, and stated that each had executed the same for the consideration, uses and
 purposes therein mentioned and set forth.

WITNESS my hand and official Seal on this _____ day of _____, 2021.

 Notary Public



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS FOR LABOR TO REPAIR THE SUBDIVISION BRICK WALLS ADJACENT TO THE FUTURE SALEM AND TYLER ROUNABOUT FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway has attempted to find bricklaying companies or individuals to provide the labor to repair the brick walls adjacent to the Salem and Tyler intersection; and

WHEREAS, the City of Conway Transportation Department has received quotes from two contractors for this project: Perry Cullum - \$39,200 and Orlando Block Layer - \$58,200; and

WHEREAS, funds for this project are included in the 2021 Transportation Fund budget. The Transportation Department would like to recommend Council approve the lowest quote for this project.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the competitive bid process and approve the above services be provided by Perry Cullum at \$39,200.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS TO UPGRADES REQUIRED FOR THE SCHOOL FLASHERS FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, phase out for 3G School Flashers is set to begin in September of 2020 and the City of Conway will be required to update these from 3G to 4G; and

WHEREAS, the City of Conway Transportation Department has previously contracted with the sole source vendor of RTC for this equipment; and

WHEREAS, funds for this project are included in the 2021 Transportation Fund budget. The Transportation Department would like to recommend Council allow the City to enter into an agreement with RTC for this upgrade. The total cost will be \$29,283.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the competitive bid process and enter into an agreement with RTC to upgrade School Flashers to 4G, in the amount of \$29,283.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS FOR AN EFFECTIVE ADAPTIVE SYSTEM FOR THE 65 CORRIDOR FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, to minimize delays on the 65 corridor, the City of Conway Transportation Department received two quotes for an effective adaptive system; and

WHEREAS, the quotes obtained are as follows: Rhythm - \$68,000 with a recurring fee after the first two years and Mid American Signal - \$65,000 and no recurring fees; and

WHEREAS, funds for this project are included in the 2021 Transportation Fund budget. The Transportation Department would like to recommend Council allow the City to enter into an agreement with Mid American Signal for this system.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the competitive bid process and enter into an agreement with Mid American Signal in the amount of \$65,000.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



1111 MAIN STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
Date: July 27, 2021

Re: Request to rezone from A-1 to I-1 ± 4.51 acres located at 3601 Dave Ward Drive

Interstate Group, has requested to rezone from A-1 to I-1 ± 4.51 acres located at 3601 Dave Ward Drive, with the legal description:

Lot 29 Sherwood Estates Subdivision as show on record in plat book C, page 85 comprised of 4.51 acres more or less.

The applicant is seeking to rezone the property from A-1 to I-1 to bring this portion of the property, which is an existing trailer manufacturing and warehousing operation, into conformance with the adjacent property's industrial use. Given that the larger site to the north is located at a prominent intersection, the request appears to be appropriate and would not likely negatively impact adjacent property.

The Planning Commission reviewed the request at its regular meeting on June 21, 2021 and voted 6-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 3601 DAVE WARD DRIVE FROM A-1 TO I-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Lot 29 Sherwood Estates Subdivision as show on record in plat book C, page 85, comprised of 4.51 acres more or less.

to those of **I-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day July 2021.

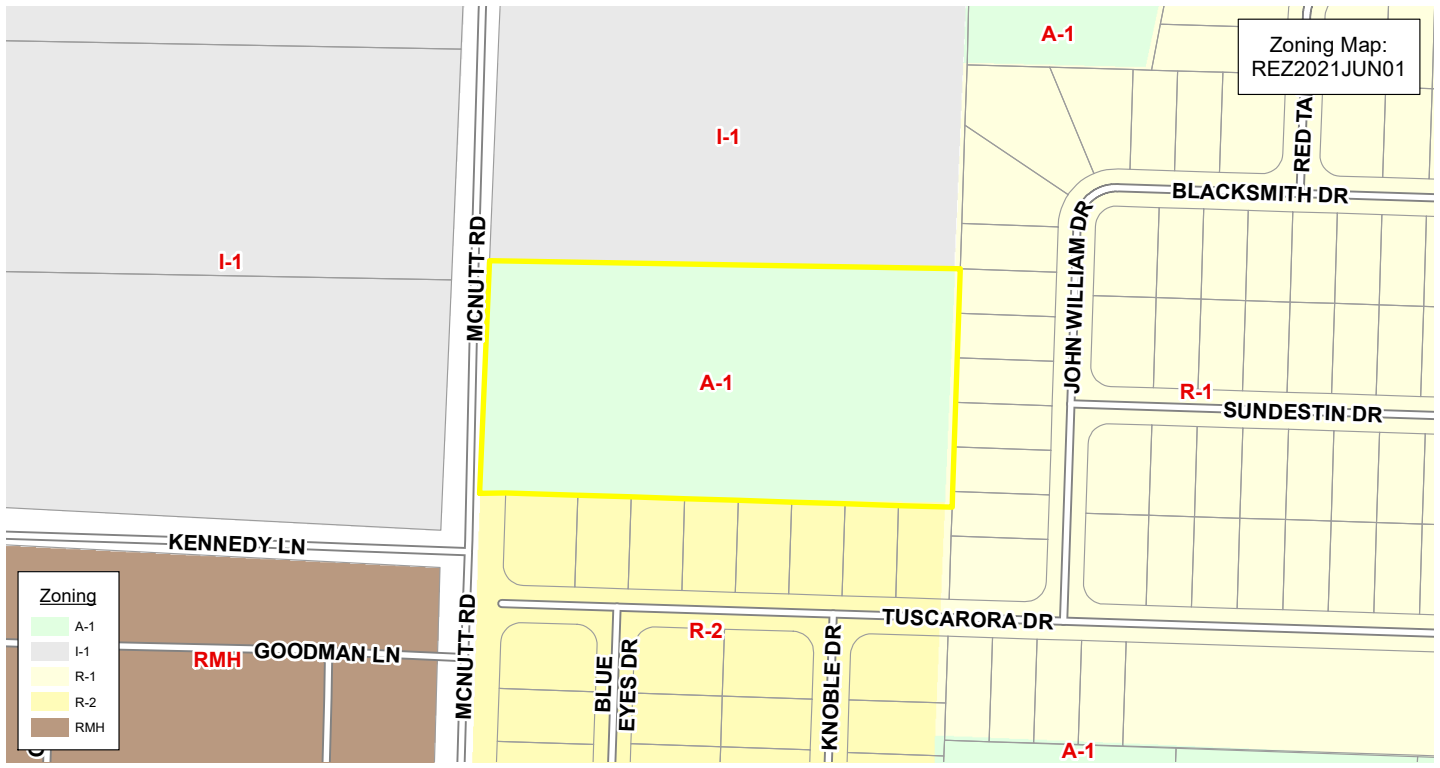
Approved:






Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

Zoning Map:
REZ2021JUN01



Zoning	
	A-1
	I-1
	R-1
	R-2
	RMH



1111 MAIN STREET • CONWAY, AR 72032
 (501) 450-6105 • planningcommission@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
 cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
 Date: July 27, 2021

Re: **(APPEAL)** Request to rezone from A-1 to MF-1 ± 14.18 acres located along Bill Bell Lane and South of Acuff Lane (Application has been verbally amended from the above request)

Frank Shaw, has requested to rezone from A-1 to MF-1 ± 14.18 acres located along Bill Bell Lane and South of Acuff Lane. The applicant is seeking the rezoning for the purpose of low to medium density residential development. The surrounding area is predominantly single-family residential and rural/undeveloped, with no multi-family zoning currently existing in the area. Planning staff felt a lower density residential district could be appropriate given the surrounding development and zoning districts in the area. Staff recommended approval of R-2 (Low-Density Residential) on the 5.49-acre portion of the property (area west of Bill Bell Lane) and approval of R-1 (Single-Family Residential) on the 8.69-acre portion (area east of Bill Bell Lane).

The Planning Commission reviewed the request at its regular meeting on July 19th, 2021. During the meeting the applicant asked to verbally amend his rezoning request to reflect the staff recommendation. The Planning Commission voted 4-2-1 on the amended application. While the application was reported to have passed at the meeting, further review of the Planning Commission Bylaws showed a minimum of 6 votes in the affirmative is required to pass any item instead of a simple majority of the quorum. As a result, the applicant was informed the item failed. Mr. Shaw has elected to request appeal of the Planning Commission denial. His letter of appeal is included within this packet.

The City Council has two options for action:

- City Council may uphold the decision of the Planning Commission, denying the application with reasons cited regarding the density of potential development too great for the area.
- City Council may overturn the decision of the Planning Commission, approving the application, as amended.

The legal description for the property under consideration is as follows:

Being a part of the SE1/4 SE1/4 of Section 24, T-5-N, R-14-W, Faulkner County, Arkansas more particularly described as: Commencing at the NW corner of said SE1/4 SE1/4; thence along the West line of said SE1/4 SE1/4 S01°53'01"W 238.89 feet to the South right of way of Acuff Lane; thence leaving said West line, along said right of way, S88°02'49"E 694.66 feet to the Point of Beginning, said point being the NE Corner of Lot 10R Acuff Replat as shown on Plat of Records in Plat Book L Page 161, Records of Faulkner County, Arkansas, thence continuing along said right of way S88°02'49"E 101.80 feet; thence along a curve

to the left with an arc length of 92.81 feet, a radius of 255.00 feet, a chord bearing of N81°31'36"E and a chord length of 92.29 feet; thence N71°06'02"E 39.97 feet; thence along a curve to the right with an arc length of 44.13 feet, a radius of 28.00 feet, a chord bearing of S63°44'53"E, and a chord length of 39.70 feet to the West right of way of Bill Bell Lane; thence leaving said South right of way, along said West right of way S18°35'47"E 294.70 feet; thence along a curve to the left with an arc length of 61.53 feet, a radius of 550.00 feet, a chord bearing of S21°48'04"E, and a chord length of 61.49 feet; thence leaving said West right of way S64°59'39"W 265.21 feet; thence N87°57'46"W 550.52 feet to the SE corner of Lot 2 Waverly's Subdivision as shown on Plat of Records in Plat Book J Page 89, Records of Faulkner County, Arkansas; thence along the East line of Waverly's Subdivision N02°02'45"E 250.00 feet to the South line of said Acuff Replat said point being the NE corner of Lot 1, of said Waverly's Subdivision; thence leaving said West line, along said South line of said Acuff Replat S88°02'32"E 391.54 feet to the SE corner of Lot 10R of said Acuff Replat; thence leaving said South line, along the East line of said Lot 10R N02°09'06"E 187.10 feet to the Point of Beginning, containing 5.49 acres, more or less.

and

Being a part of the E1/2 SE1/4 of Section 24, T-5-N, R-14-W, Faulkner County, Arkansas more particularly described as: Commencing at the NE corner of said E1/2 SE1/4; thence along the East line of said E1/2 SE1/4 S01°48'29"W 810.00 feet to the Point of Beginning; thence continue along said East line S01°48'29"W 734.56 feet; thence leaving said East line N88°55'15"W 271.62 feet to the East right of way of Bill Bell Lane; thence along said right of way N18°35'47"W 233.89 feet; thence along a curve to the left with an arc length of 409.96 feet, a radius of 580.00 feet, a chord bearing of N38°50'44"W and a chord length of 401.48 feet; thence N59°14'12"W 420.16 feet; thence N56°32'28"W 19.14 feet; thence leaving said right of way S88°14'08"E 998.63 feet to the Point of Beginning, containing 8.69 acres, more or less.

Please advise if you have any questions.

July 20, 2021

Mayor, City Council & Planning Commission
1111 Main St.
Conway, AR 72032

Re: Planning Commission meeting 7/19/21

Dear Members,

Please consider this as a notice of appeal for the decision for Frank Shaw Properties, LLC on 7/19/21 at the Planning Commission meeting.

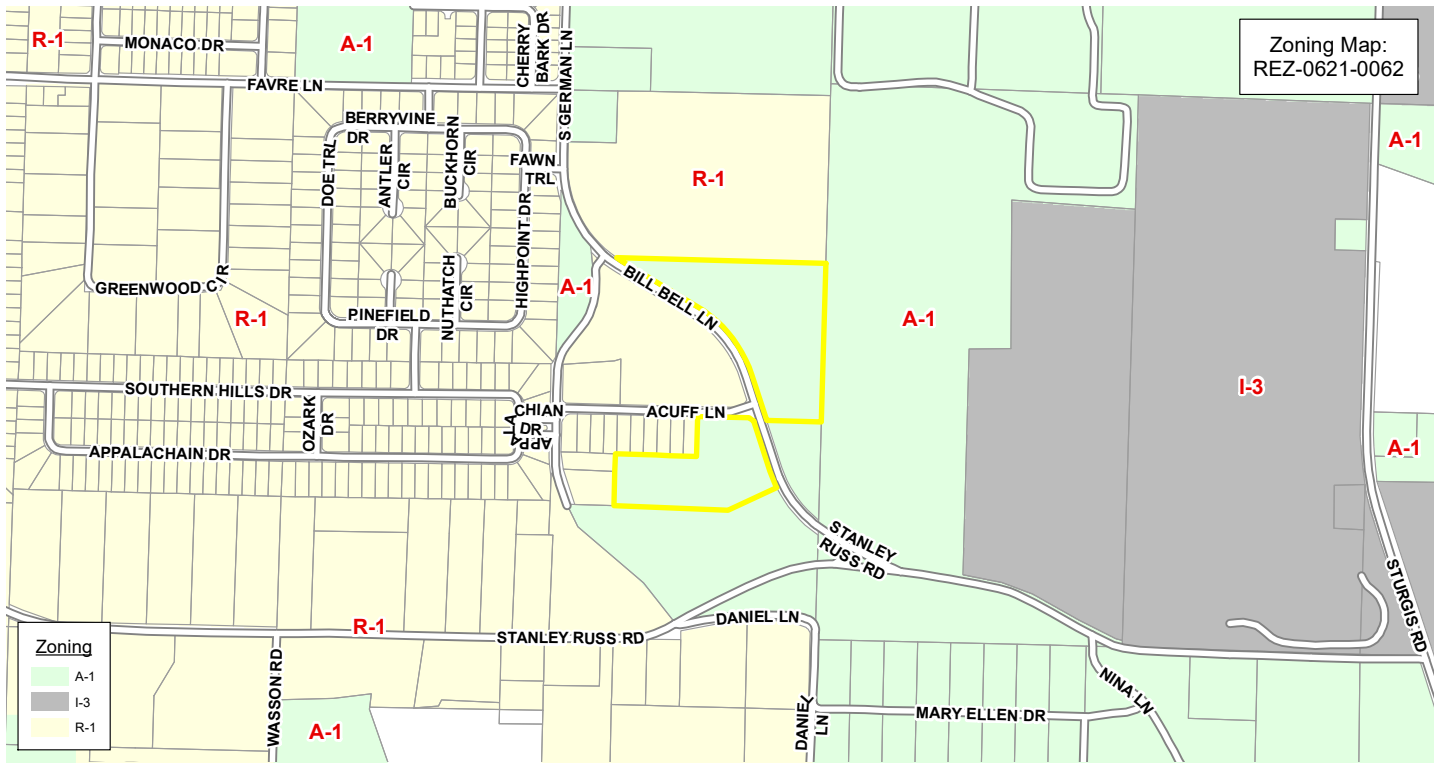
At this hearing my request for rezoning included a request to rezone from A1 to R1 for just more than 8 acres and a request to rezone from A1 to R2 for just more than 5 acres. Both of my requests received a majority (4-3) of those present and was announced as "passed" during the broadcast at the meeting. My request mirrors the planning departments recommendation, nevertheless 3 commission members voted against the planning departments recommendations and my petition.

Subsequently, I was informed that both requests failed due to the requirement that 6 votes are necessary. For these reasons and others I am appealing the decision of the Conway Planning Commission and asking the Conway City Council to hear my appeal on the 27th day of July, 2021 at the regularly scheduled time.

Thank you,



Frank E. Shaw
1315 Main St.
Conway, AR 72034



MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief William Tapley
DATE: July 27, 2021
SUBJECT: SRO Contract

The Conway Police Department respectfully request to enter into an agreement with the Conway High School for the 2021-2022 school year.

This Agreement is entered on July 1, 2021, through July 1, 2022, between the City of Conway, Arkansas, and the Conway School District.

I respectfully request that the City of Conway accepts to enter into this agreement. Thank you for your consideration.

SCHOOL DISTRICT

Exhibit A

SCHOOL RESOURCE OFFICER

QUALIFICATIONS:

1. A police officer with a minimum of three years of law enforcement experience.
2. Officer has effective oral communication skills.
3. Officer has effective written communication skills.
4. Officer has strong desire to work with children and young adults.

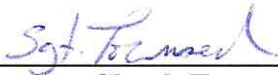
BASIC PERFORMANCE RESPONSIBILITIES:

- A. The school resource officer will report directly to the school resource officer supervisor. The school resource officer supervisor will coordinate all resource officer activities with the Assistant Superintendent of Schools. Each school resource officer shall:
 1. Provide a general security presence within the school district at each of the SRO's assigned schools.
 2. Provide informal counseling to students and/or faculty.
 3. Act as a guest lecturer in the classroom in law enforcement related areas.
 4. Act as a liaison between the department and the school district.
 5. Investigate crimes occurring on school property.
- B. The school resource officer will assist school officials in setting up procedures for juvenile delinquency prevention programs by:
 1. Providing assistance to students and school staff members.
 2. Presenting various crime prevention, drug, and alcohol seminars.
 3. Serving as a positive role model.
 4. Bridging the communication gap between students and police.
 5. Enforcing State, Federal, and local laws whenever necessary.
 6. Preventing the organization of youth based gangs.
- C. The school resource officer will assist school officials with maintaining order in and around the school by investigating criminal behavior and taking enforcement action as appropriate to help insure a safe environment for students and school district officials.
- D. The school resource officer shall project a professional appearance and attitude that has a positive influence on the community.
- E. The school resource officer will report to his or her assigned school at the time designated by the school resource officer supervisor and will:
 1. Report to the area of assignment and remain in this area unless duty demands otherwise.
 2. Be visible in or around schools before school, during assemblies, lunch hours, and after school to ensure smooth school operation.
 3. Keep supervisors informed of the progress of investigations and/or problems in his or her area of responsibility.
 4. Accurately record daily activities as assigned and submit reports to the unit supervisor for approval.
- F. The school resource officer will perform any other duties as assigned by his or her supervisor.

- G. School resource officers who are assigned to schools will be on their assignments throughout the normal calendar year.
- H. Vacations other than school holidays will be taken primarily during times when school is not in session.

Note: The school resource officers will work extra-curricular activities at their assigned schools that the school resource officer supervisor deems necessary for the program to succeed. Compensation for the extra-curricular activities worked by the positions will be paid by time off through school holidays and summer months, to include the use of the School Resource Officer's accrued compensation time. Due to the accrual of this time the school resource officers are exempted from the departments 100 hour cap on accrued compensatory time.

I have read and agree to the above stipulations concerning extra-curricular activities.



Sgt. Chuck Townsend



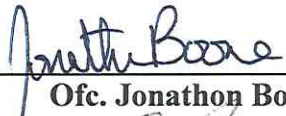
Ofc. Derrick Flowers



Ofc. Larry Lute




Ofc. Joey Slayton



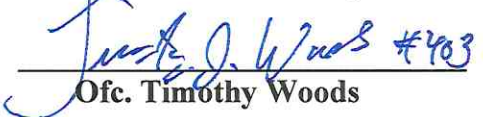
Ofc. Jonathon Boone



Ofc. Daniel Hogan



Ofc. Daniel Mullaney



Ofc. Timothy Woods



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION ALLOWING THE CITY OF CONWAY TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR CITY OF CONWAY FIRE STATION #3 REMODEL; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway Fire Station #3 currently has a large amount of water damage, due to failure of the roof; and

WHEREAS, the City of Conway solicited qualifications for professional architectural services to redesign the building, replace damage, and repair the structure; and

WHEREAS, the City of Conway received five submittals from; Crafton Tull, Level 5, Lockeby & Associates, JPB, and H+N. The evaluation committee recommends that Council approve Crafton Tull for this project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into a professional services agreement with Crafton Tull to design the remodel for Fire Station #3.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

RFQ 2021.2006 Evaluation Totals:

Criteria	Points	Crafton		Lockeby &		H + N
		Tull	Level 5	Associates	JPB	
Firm and key individual's qualifications and experience	30	120	109	103	102	102
Experience and references from similar projects	15	55	49	49	60	40
Demonstrated experience with local conditions and technique	15	54	40	46	55	60
Capacity of Firm to service the project	10	40	33	40	38	40
Completeness of the proposal	10	38	31	40	25	38
Budget and schedule compliance experience	15	57	49	60	54	57
Minority/ Woman business	5	0	0	0	0	20
Total Points	100	364	311	338	334	357



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE AMENDING EXISTING RESTRICTIONS ON THE BURNING OF TRASH, GARBAGE, AND OTHER TYPES OF WASTE MATERIAL WITHIN THE CITY LIMITS OF THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has established exceptions to the prohibition of burning trash, garbage, and other types of waste material within the City of Conway in Ordinance 0-99-78; and

WHEREAS, it has become necessary to amend the current exceptions in order to increase the safety of residents of the City of Conway and to ensure the City of Conway complies with all applicable restrictions regarding burning trash, garbage, and other types of waste material within the City of Conway.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The current exceptions, set forth in Chapter 5.08.10 – Exceptions, are amended as follows:

5.08.10 – Exceptions.

~~A. Burning will be allowed only between 7:00 a.m. to 4:30 p.m.~~

A. No burning is allowed on public grounds.

~~B. No fires are to be started after 12:00 p.m. noon.~~

B. Burn piles must be fifty (50) feet or more from any structure or potential fire hazard.

~~C. Only diesel fuel or kerosene can be used for starting fires.~~

C. Burning will be allowed only between 7:00 a.m. and 5:00 p.m. unless given prior approval by the Conway Fire Department Fire Marshall.

~~D. No old tires or tar papers can be used as starting fuel or burned in any manner whatsoever.~~

D. No burning of petroleum-based products, construction site remnants (including but not limited to: wood used in construction, insulation, Styrofoam products, paper, cardboard, or paint cans), leaves, grass, grass clippings, or pine needles.

~~E. All brush and scrap lumber is to be accumulated in small piles so that it can be burned completely between the hours set forth above.~~

E. Burn piles must be in manageable piles and no more than two piles during burning.

~~F. Small piles as aforesaid must be placed in the center of a clear area at least one hundred fifty (150) yards from any homes or any other type buildings.~~

F. A responsible adult must be present at all times during burning.

~~G. That the fires shall be attended at all times by at least one (1) person who must have with him equipment sufficient enough to extinguish the fire in the event it begins to spread, and such person shall remain with the fire until it is completely consumed and extinguished.~~

G. A hose or heavy equipment used to control the fire must be on site.

~~H. No fires will be started on windy days or during extremely dry weather.~~

H. Additional material from other residential/job sites are not allowed to be burned at this location.

~~I. All stumps and other materials that are not completely consumed by the fire must be hauled away at the expense of the builder.~~

I. Open burning that is offensive or objectionable because of smoke or odor emissions will be extinguished.

~~J. That persons desiring to build a recreational or ceremonial bonfire may do so in conformity with the rules elsewhere herein set out after approval of the site, the material to be burned, and all other matters considered important by the Fire Chief of the City of Conway. Said approval must be received prior to igniting the fire from the Fire Chief or his approval designee.~~

J. Burn applicant assumes all liability of any or all damage caused by the fire.

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 27th day of July 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer