



# City of Conway Council Agenda

**Council Meeting Date:**

**January 27<sup>th</sup>, 2015**

**5:30pm – Committee Meeting:**

**FY2015 Street Improvement Projects**

**6:30pm - Council Meeting**

**Call to Order: Mayor Tab Townsell**

**Roll Call: City Clerk/Treasurer Michael O. Garrett**

**Minutes Approval: January 13<sup>th</sup>, 2015**

**Employee Service Awards**

**Mayor Tab Townsell**

City Clerk Michael O. Garrett

City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Whitmore

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## 1. Report of Standing Committees:

### A. Public Hearings:

1. Public Hearing & Ordinance to discuss the closing of a portion of Donnell Ridge Road in the Sherwood Estate Subdivision.
2. Public hearing & Ordinance to discuss the closing of a portion of the 10' easements of Lots 20, 21, & 22 of Sherwood Estates Subdivision located at Donnell Ridge Road.
3. Public hearing & Ordinance to discuss the closing of the 13 feet of the 55 foot utility easement along the northern right of way of Bronnie Lane in the Conway Community Services replat.

### B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolution setting a public hearing to discuss the closing of the southerly 15 feet of the 25 foot utility easement located at the northwest corner of Lot 5, Tucker Creek Professional Park Subdivision.
2. Consideration to approve the nomination of certain Bicycle and Pedestrian Advisory Board members.
3. Consideration to accept bids for the hangar building and fuel tanks at the old Cantrell Field Airport.
4. Consideration to remove fixed asset (airport property) from the inventory listing for the City.
5. Ordinance appropriating funds for transportation services provided by Independent Living Services, Boys & Girls Club of Faulkner County and Faulkner County of Aging for transportation services.
6. Consideration to enter into agreements with Independent Living Services, Boys & Girls Club of Faulkner County and Faulkner County Council of Aging for transportation services.

7. Consideration to enter into an agreement with Cooperative Extension Service for the horticulture program.

**C. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)**

1. Consideration to obtain authorization to file suit for delinquent invoices from the Conway Parks & Recreation Department.
2. Ordinance authorizing a change in staffing levels for the Parks & Recreation Department.
3. Ordinance authorizing the reclassification of one part time collector position within the Sanitation Department.
4. Ordinance waiving bids for the purchase of an upgrade to the fiber screen on the recycling unit at the Conway Sanitation Department.

**D. Finance**

1. Ordinance appropriating surplus funds for the FY2015 City budget.
2. Consideration to approve the monthly financial report ending December 31<sup>st</sup>, 2014.

**E. New Business**

1. Consideration to move the February 10<sup>th</sup>, 2015 City Council Agenda.

**Adjournment**

CITY OF CONWAY  
STREET DEPARTMENT  
2015 STREET FUND SUMMARY

Committee Meeting

A. ESTIMATED STREET FUND BALANCE @ END 2014

\$ 3,136,000

APPROVED & FUNDED PROJECTS FROM PRIOR YEARS:

		Remaining Cost
1 Main & Front Street - Rehab Parking Lot and Street Scape		\$ 100,000
2 Artis Lane	Lee Andrew to Dave Ward	\$ 85,000
3 Westport Circle		\$ 35,000
5 Wescon Lane	Parkplace to College	\$ 85,000
<b>TOTAL CARRIED OVER STREET CONSTRUCTION PROJECTS</b>		<b>\$ 305,000</b>

B. ESTIMATED STREET FUND BALANCE PRIOR TO 2015 REVENUE OR EXPENSES

\$ 2,831,000

4 Washington Ave. - Winfield to Front. (Impact Fee Project)	Reconstruct to 36' Curbed	\$ 200,000
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C. ESTIMATED STREET FUND REVENUE FOR 2014

1 State Fuel Tax Turn Back	\$ 2,374,911	
2 Property Tax ( 50% 3 mil Co.. road tax)	\$ 1,464,520	
3 Sales Tax (St. Fund Share of Salary Tax)	\$ 245,000	
4 In Lieu of Tax	\$ 15,000	
5 City Share of 1/2 cent AHTD Sales Tax	\$ 1,100,000	
6 Conway Corp Franchise Fee (Traffic Signal System)	\$ -	
7 Severence Tax	\$ 360,000	
8 Engineering Fees	\$ 10,000	
9 Sign Permits	\$ 500	
10 Interest	\$ 18,000	
<b>TOTAL ESTIMATED REVENUE FOR 2015</b>		<b>\$ 5,587,931</b>

D. ESTIMATED STREET FUND EXPENSES FOR 2015

1 Personal Services Cost	\$ 2,356,509	
2 Operating Cost (Patching & Construction Material, Fuel, Equip. maint., Etc)	\$ 982,300	
3 Professional Services	\$ 25,000	
4 Traffic Signal Maintenance	\$ 200,000	
5 Vehicles & Equipment	\$ 309,000	
Street Sweeper	200000 \$ -	
Pickup	25000 \$ -	
Service Truck	45000 \$ -	
Surplus Dumptruck	15000 \$ -	
Motograder Lease	24000 \$ -	
6 Accountable Equipment	\$ 20,000	
7 Sr. Citizens & Others	2014 = 140000 \$ -	
8 Contingency for Central Landing Projects ( Rev. from AHTD 1/2 cent Sales Tax)	\$ 900,000	
9 ALLOWANCE FOR ALLOCATION TO STREET PROJECTS	\$ 795,122	
<b>TOTAL ESTIMATED EXPENSES FOR 2015</b>		<b>\$ 5,587,931</b>

E. POSSIBLE 2014 STREET PROJECTS

CITY Private  
FORCES Contractor

STATE MATCHING PROJCTETS

1 Dave Ward Drive Signal Optimization (PROGRAMMED)	20% MATCH, METROPLAN	\$ 100,000
2 Hogan Lane - Tyler to Chalice Creek (PROGRAMMED)	\$250,000 CITY AID	\$ 50,000
4 Hogan Lane - Chalice Creek to Reedy	CITY AID	\$ 65,000
3 Oak Street Signal Optimization	METROPLAN	\$ 100,000
5 Tyler - Salem to Hogan	CITY AID	\$ 340,000
<b>TOTAL STATE MATCHING PROJECTS</b>		<b>\$ - \$ 655,000</b>

STREET RECONSTRUCTIONS

6 Western Ave - Caldwell to Robinson	Construct 27' Street	\$ 100,000	\$ 220,000
7 Mitchell St - Bruce to Robins	Reconstruct to 27' Curbed Street	\$ 180,000	\$ 360,000
8 Davis St - Robins to South	Reconstruct to 27' Curbed Street	\$ 90,000	\$ 180,000
9 Davis Street - Robins to Dave Ward	Reconstruct to 27' Curbed Street	\$ -	\$ -
10 Middle Road - Southerland to E. German	Reconstr to 36' Curbed	\$ 300,000	\$ 610,000
11 Blaney Hill Road - Hwy 25 to Stone	3600'	\$ 610,000	\$ 1,100,000
12 Stanley Russ Rd - Donaghey to Wasson	3000' 36' curbed	\$ 600,000	\$ 1,000,000
13 Stanley Russ Rd - Wasson to Daniel	2000' 36' curbed	\$ 400,000	\$ 650,000
14 Stanley Russ Rd - Daniel to Bill Bell	1200' 36' curbed	\$ 250,000	\$ 400,000
15 Nutter Chapel Rd - Catherine Place to Salem	36' Curbed - 1,800'	\$ 300,000	\$ 610,000
16 Ryan Road & Shock Loop Off Reedy South of College	Reconstruct to 24' Open Ditch Roadway	\$ 100,000	\$ 200,000
17 Shock Loop	Reconstruct to 24' Open Ditch Roadway	\$ 100,000	\$ 200,000
18 Nutter Chapel Rd - Mattison to Pebble Beach (IMPACT FEE ????)	Reconstruct to 24' Open Ditch Roadway - 4000'	\$ 300,000	\$ 400,000
19 Nutter Chapel Rd - Mattison to Pebble Beach	Reconstruct to 36' C&G Roadway - 4000'	\$ 800,000	\$ 1,300,000
20 Tyler Street - Eve Lane to Sena Drive	3600' 50% Base Stab+Edge Milling + Overlay + Restripe	\$ 280,000	\$ 330,000
21 Favre Lane - Salem to Ellen Smith	4000' 25% Base Stab+Edge Milling + Overlay + Restripe	\$ 220,000	\$ 300,000
22 Prarie Street	Reconstruct 500'	\$ 100,000	\$ 190,000
23 Clifton Street - Tyler to Fleming	Reconstruct to 27' Curbed Street	\$ 200,000	\$ 400,000
24 Smoking Oaks	Reconstruct to 27' Curbed Street	\$ -	\$ -
25 Shady Lane - North of Red Oak	Reconstruct to 27' Curbed Street	\$ -	\$ -
26 Van Ronkle - Court To Markham		\$ -	\$ -
27 Van Ronkle - Box Culvert		\$ 15,000	\$ 50,000
28 Morningside Dr		\$ -	\$ -
29 Timberlane		\$ -	\$ -
30 Water Oak		\$ -	\$ -
31 College and Salem Roundabout		\$ -	\$ -
32 College Ave - Donaghey to Salem		\$ -	\$ -
33 Salem Road - College to Dave Ward		\$ -	\$ -
34 Center Street - Hardy to Dave Ward		\$ -	\$ -
<b>TOTAL STREET RECONSTRUCTION</b>		<b>\$ 4,945,000</b>	<b>\$ 8,500,000</b>

STREET OVERALYS

35 TJ	Gertrude to Oak Meadows	Overlay 2000'	\$ 50,000	\$ 60,000
36 Raleigh - Sante Fe to Montana		Edge Milling + Overlay	\$ 50,000	\$ 70,000
37 Eve Lane	Pavement not too Bad	Asphalt Overlay	\$ 100,000	\$ 100,000
38 Mallard Lane - North_South	Needs undrdrains to reduce groundwater	Edge Milling + Overlay + Underdrain	\$ 40,000	\$ 70,000
39 Malard Ln - East West		Edge Milling + Overlay	\$ 20,000	\$ 40,000
40 McNutt Road - Dave Ward to Old Military		3000' Edge Milling + Overlay + Restripe	\$ 90,000	\$ 100,000
41 Tyler Street - 300' East Hogan to Eve Lane		3300' Edge Milling + Overlay + Restripe	\$ 130,000	\$ 190,000
42 Salem Road - Pheasant to Nutter Chapel		1300' Edge Milling + Overlay + Restripe	\$ 60,000	\$ 70,000
43 South German Ln - Dave Ward to Robins		3300' Edge Milling + Overlay + Restripe	\$ 130,000	\$ 180,000
44 Robins Street - Harkrider to Davis		4000' Edge Milling + Overlay + Restripe	\$ 150,000	\$ 220,000
45 Clifton Street - Tyler to Fleming		1300' Edge Milling + Overlay + Restripe	\$ 40,000	\$ 50,000
46 Castlegate			\$ 25,000	\$ 30,000
47 Marleigh Drive			\$ 35,000	\$ 42,000
48 Mill Pond			\$ -	\$ -
<b>TOTAL OVERLAYS</b>			<b>\$ 920,000</b>	<b>\$ 1,222,000</b>

SIDEWALKS

49 S. German - Robins to Nabholz Ave - Sidewalk (East Side)	\$ -	\$ 20,000
50 Farris Road - Next to Centennial Bank	\$ -	\$ 3,000
<b>TOTAL SIDEWALKS</b>		<b>\$ - \$ 23,000</b>



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE CLOSING A PORTION OF DONNELL RIDGE ROAD IN THE SHERWOOD ESTATES SUBDIVISION; AND FOR OTHER PURPOSES;**

**Whereas**, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 29<sup>th</sup> day of December, 2014 asking the City Council to vacate and abandon a portion Donnell Ridge Road.

**Whereas**, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of Donnell Ridge Road to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of this portion of Donnell Ridge Road).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:**

**Section 1.** The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to Donnell Ridge Road designated as follows:

**Right of Way Release #1:**

A part of Lots 20 and 21 of Sherwood Estates Subdivision as shown in Plat Book C, on Page 87, Records of Faulkner County, Arkansas, being more particularly described as beginning at the southwest corner of said Lot 20 and running thence N28°33'01"W along the west right of way of McNutt Road as currently located; thence run S47°07'43"E, 98.79 feet to the south line of said Lot 20; thence run S51°37'25"W, 31.94 feet to the point of beginning containing 1,559.45 square feet more or less.

**Right of Way Release #2:**

A part of the NE ¼ NE ¼ of Section 21, Township 5 North, Range 14 West, Faulkner County, Arkansas more particularly described as commencing at the southwest corner of Lot 21 of Sherwood Estates Subdivision as shown in Plat Book C, on Page 87, Records of Faulkner County, Arkansas and running thence N53°17'20"E along the south line of said Lot 33.00 feet to the point of beginning; thence run N53°17'20"E, 368.37 feet to the southeast corner of said Lot; thence run N51°37'25"E along the south line of Lot 20 of said Subdivision, 31.94 feet; thence run S47°07'43"E, 15.28 feet to the south right of way of Donnell Ridge Road; thence run along said Right of Way along an arc to the left having a chord bearing a distance of S47°46'25"W, 63.46 feet, arc length of 63.46 feet and radius of 2200.00 feet; thence run S46°56'48"W, 115.05 feet; thence run along an arc to the right having a chord bearing a distance of S49°16'44"W, 81.53 feet, arc length of 81.55 feet and radius of 1000.00 feet; thence run S68°16'37"W, 149.31 feet to the point of beginning containing 0.23 acres more or less.

**Section 2.** A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

**Section 3.** This ordinance shall take effect and be in force from and after its passage.

Passed this 27<sup>th</sup> day of January, 2015.

**Approved:**

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**Mayor Tab Townsell**

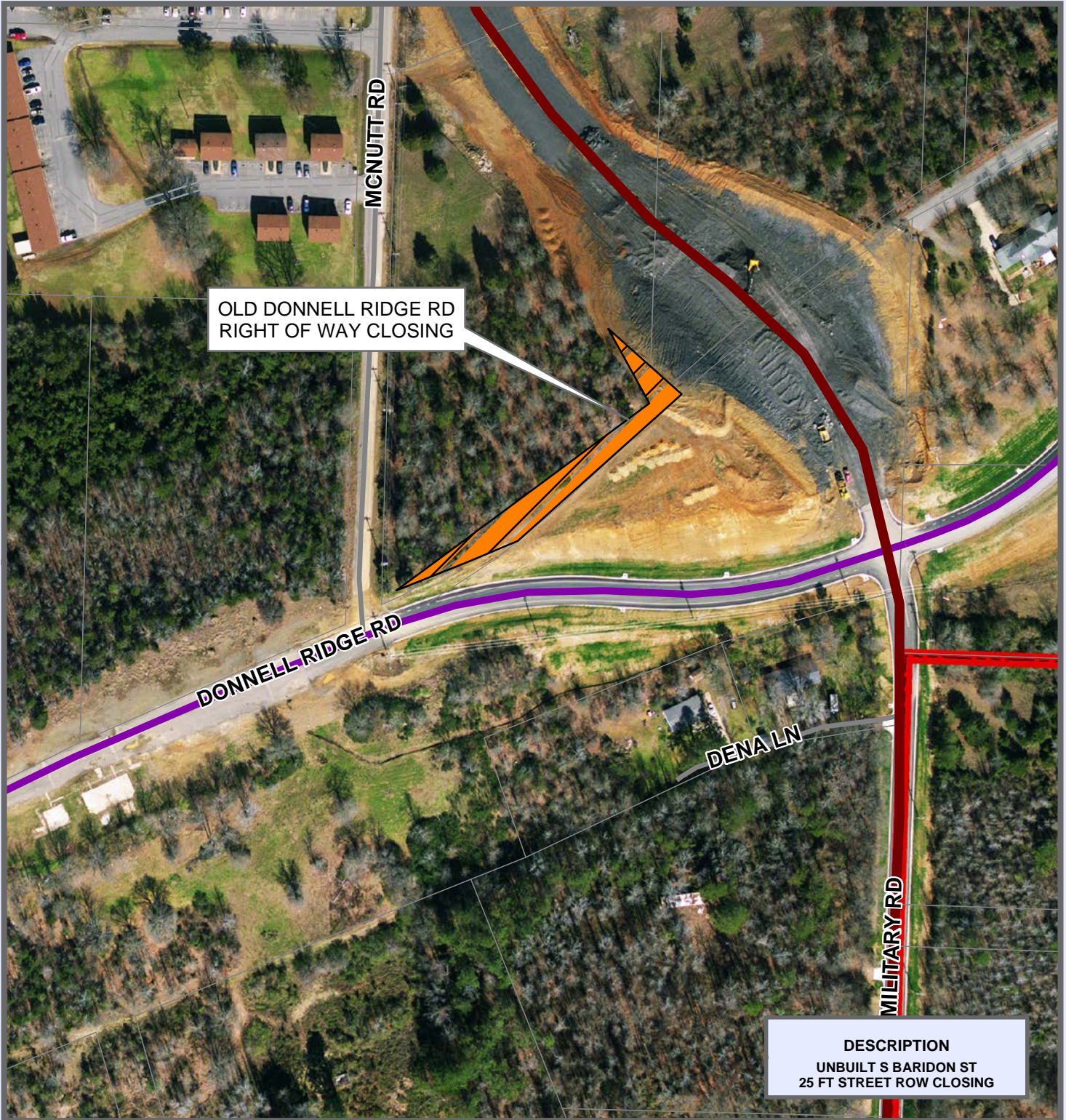
**Attest:**

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**Michael O. Garrett**  
**City Clerk/Treasurer**

# CITY OF CONWAY

## OLD DONNELL RIDGE/OLD MILITARY RD -- ROW CLOSING



Tab Yarnsath - Mayor  
Wesley Pratt & Shelly Mott - Aldermen Ward 1  
Mark Leubner & Mark Smith - Aldermen Ward 2  
Theodore Jones, Jr. & Sheila Williams - Aldermen Ward 3  
Michael Garrett - City Clerk

Bryan Patrick - Director  
Wes Criglow - Deputy Director  
Christy Sutherland - Planner  
Beth Skelton - Planning Tech  
Jason Lyon - GIS Coordinator

CONWAY PLANNING COMMISSION  
Lee Washington - Chair  
Mark Lewis - Vice-Chair

INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial</b>	<b>Office</b>
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	<b>Special</b>
			SP
			S-1
			A-1
			PUB

0 15 30 60 90 Feet  
1 in = 167 ft  
JANUARY 2015

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
LANDMARK GIS WEBSITE:  
gis.cityofconway.org (UNDER DEVELOPMENT)  
E-MAIL: Jason.Lyon@CityOfConway.org



817 N Creek Dr  
Conway, AR 72032  
Fax: 501 336 8372

January 7, 2015

Hartland Development Company  
Mitchell L. Hart, President  
375 Harkrider Street  
Conway, AR 72032

RE: Utility Easement Vacation Sherwood Estates

Dear Mr. Hart:

Centerpoint Energy has reviewed the Utility easement vacation request for Sherwood Estates Lots 20 & 21 Donnell Ridge Row. We do not have any conflicts with the vacating of these easements. I have attached the descriptions for these vacated easements.

Thank You,

A handwritten signature in blue ink, appearing to read "Dennis Fisher".

Dennis Fisher  
Tanya Malcolm

cc: City of Conway



January 9, 2015

The Honorable Tab Townsell  
Mayor of Conway  
City Hall  
1201 Oak Street  
Conway, AR 72032

Re: Right of Way release Sherwood Estates Subdivision Part of Lots 20 and 21,  
Faulkner County, Arkansas.

Dear Mayor Townsell:

Conway Corporation has no objections to the request to release parts of the Right of Way on final plat of Sherwood Estates Subdivision a part of Lots 20, and 21.

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

Leslie Guffey  
Engineering and Planning





City of Conway  
Street and Engineering Department  
100 East Robins Street  
Conway, AR 72032

B. Finley Vinson, P.E.  
City Engineer  
[finley.vinson@cityofconway.org](mailto:finley.vinson@cityofconway.org)  
501-450-6165

January 13, 2015

Mitchell L. Hart, President  
HartLand Development Company  
575 Harkrider Street  
Conway, AR 72032

Re: Sherwood Estates Lots 20 & 21

Mr. Hart,

In regards to your petition to vacate street Right-of-Way as well as the utility easements with the City of Conway at Sherwood Estates Lots 20 and 21 on Donnell Ridge Road, approval has been granted.

Please feel free to contact me with any questions or concerns.

Sincerely,

B. Finley Vinson III, P.E.



**Lynda Palmer**

AT&T Arkansas  
Mgr.-OSP PIng & Engr Design  
Right-of-Way  
Joint Use of Poles

1111 West Capitol, Rm 941  
Little Rock, AR 72201  
Phone: (501) 373.5255  
Fax: (501) 373.0229 Fax  
lynda.palmer@att.com

January 14, 2015

Hartland Development Company  
Century 21 Dunaway & Hart, Inc.  
Attn: Matt Bell  
575 Harkrider Street  
Conway, AR 72032

Dear Mr. Bell:

The purpose of this letter is to confirm AT&T's concurrence in the release of its interest in the following property dedications:

AT&T's interest in a dedicated utility easement, described as follows:

A PART OF LOTS 20, 21 AND 22 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS THE NORTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 20, THE NORTH 10 FEET OF EVEN WIDTH OF LOT 21, THE SOUTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 22.

AT&T's interest in dedicated right-of-way, described as follows:

**RIGHT OF WAY RELEASE #1 DESCRIPTION:**

A PART OF LOTS 20 AND 21 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 20 AND RUNNING THENCE N28°33'01"W ALONG THE WEST RIGHT OF WAY OF MCNUTT ROAD AS CURRENTLY LOCATED; THENCE RUN S47°07'43"E, 98.79 FEET TO THE SOUTH LINE OF SAID LOT 20; THENCE RUN S51°37'25"W, 31.94 FEET TO THE POINT OF BEGINNING CONTAINING 1,559.45 SQUARE FEET MORE OR LESS.

**RIGHT OF WAY RELEASE #2 DESCRIPTION:**

A PART OF THE NE ¼ NE ¼ OF SECTION 21, TOWNSHIP 5 NORTH, RANGE 14 WEST, FAULKNER COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF LOT 21 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, AND RUNNING THENCE N53°17'20"E, ALONG THE SOUTH LINE OF SAID LOT 33.00 FEET TO THE POINT OF BEGINNING; THENCE RUN N53°17'20"E,

368.37 FEET TO THE SOUTHEAST CORNER OF SAID LOT; THENCE RUN N51°37'25"E ALONG THE SOUTH LINE OF LOT 20 OF SAID SUBDIVISION, 31.94 FEET; THENCE RUN S47°07'43E, 15.28 FEET TO THE SOUTH RIGHT OF WAY OF DONNELL RIDGE ROAD; THENCE RUN ALONG SAID RIGHT OF WAY ALONG AN ARC TO THE LEFT HAVING A CHORD BEARING AND DISTANCE OF S47°46'25"W, 63.46 FEET, ARC LENGTH OF 63.46 FEET AND RADIUS OF 2200.00 FEET; THENCE RUN S46°56'48"W, 115.05 FEET; THENCE RUN ALONG AN ARC TO THE RIGHT HAVING A CHORD BEARING AND DISTANCE OF S49°16'44"W, 81.53 FEET, ARC LENGTH OF 81.55 FEET AND RADIUS OF 1000.00 FEET; THENCE RUN S68°16'37"W, 149.31 FEET TO THE POINT OF BEGINNING CONTAINING 0.23 ACRES MORE OR LESS.

AT&T does not have any facilities within these dedications and has no plans to use them in the future.

Questions concerning facilities in and around the Conway area should be directed to Lannie Page at [lp1318@att.com](mailto:lp1318@att.com). Questions concerning easements should be directed to me.

Sincerely,

A handwritten signature in blue ink that reads "Lynda Palmer". The signature is written in a cursive style.

CC: Lannie Page, Engineer



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE CLOSING PART OF THE 10 FOOT EASEMENTS OF LOTS 20, 21 AND 22 OF SHERWOOD ESTATES SUBDIVISION LOCATED AT DONNELL RIDGE ROAD; AND FOR OTHER PURPOSES;**

**Whereas**, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 29<sup>th</sup> day of December, 2014 asking the City Council to vacate and abandon the North 10 feet and the East 10 feet of Lot 20; the North 10 feet of Lot 21; and the South 10 feet and the East 10 feet of Lot 22 of Sherwood Estates Subdivision.

**Whereas**, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as an easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the North 10 feet and the East 10 feet of Lot 20; the North 10 feet of Lot 21; and the South 10 feet and the East 10 feet of Lot 22 of Sherwood Estates Subdivision to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of the North 10 feet and the East 10 feet of Lot 20; the North 10 feet of Lot 21; and the South 10 feet and the East 10 feet of Lot 22 of Sherwood Estates Subdivision.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:**

**Section 1.** The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the North 10 feet and the East 10 feet of Lot 20; the North 10 feet of Lot 21; and the South 10 feet and the East 10 feet of Lot 22 of Sherwood Estates Subdivision designated as follows:

**A PART OF LOTS 20, 21 AND 22 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS THE NORTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 20, THE NORTH 10 FEET OF EVEN WIDTH OF LOT 21, THE SOUTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 22.**

**Section 2.** A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

**Section 3.** This ordinance shall take effect and be in force from and after its passage.

Passed this 27<sup>th</sup> day of January, 2015.

**Approved:**

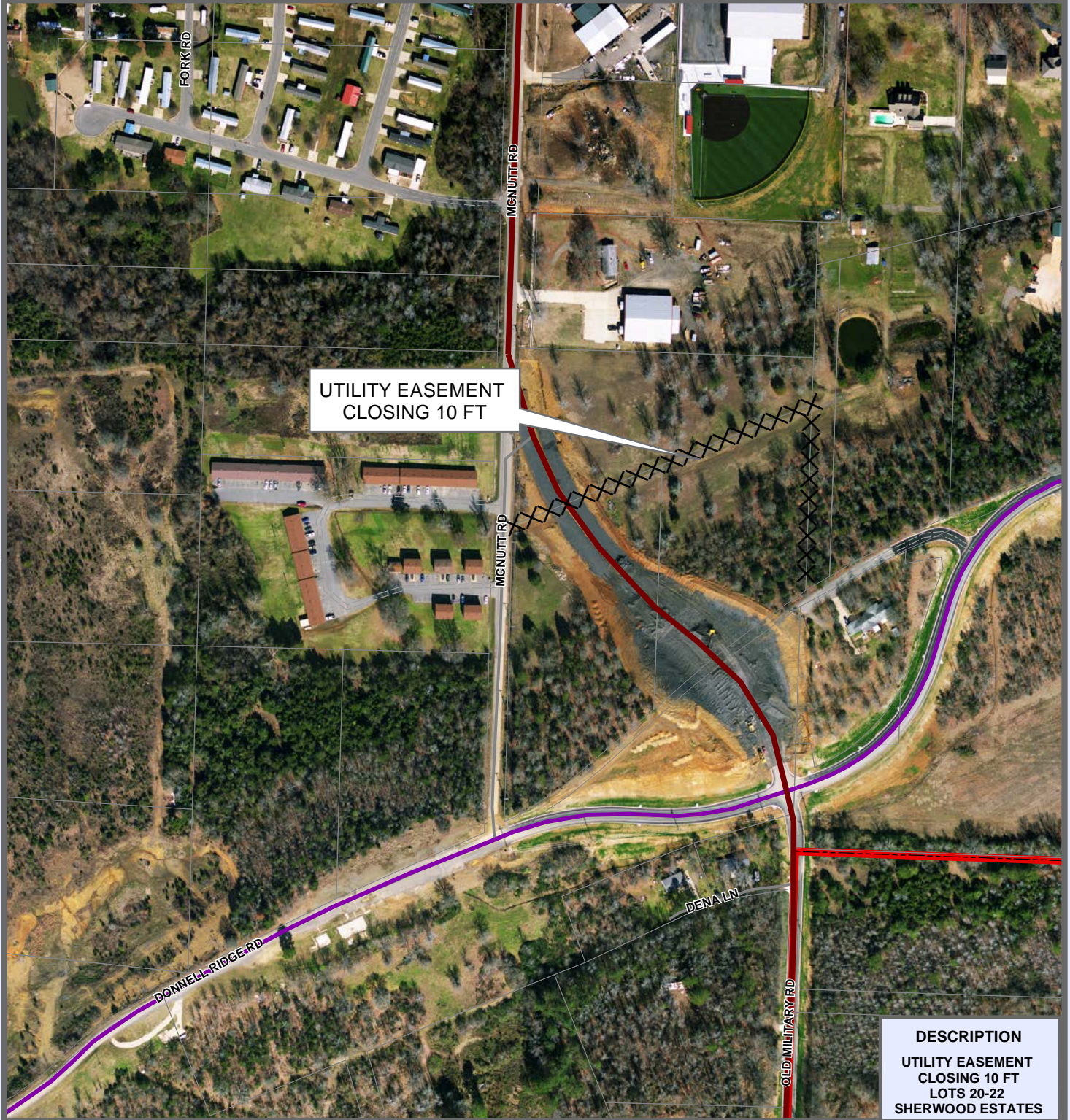
**Attest:**

\_\_\_\_\_  
**Mayor Tab Townsell**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

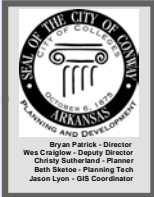
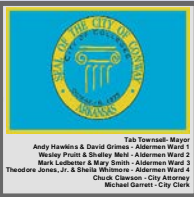
# CITY OF CONWAY

## LOTS 20-22 SHERWOOD ESTATES EASEMENT CLOSING

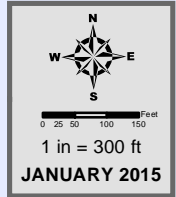


UTILITY EASEMENT  
CLOSING 10 FT

**DESCRIPTION**  
UTILITY EASEMENT  
CLOSING 10 FT  
LOTS 20-22  
SHERWOOD ESTATES



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
LANDMARK: IHS WEBSITE  
gis.cityofconway.org (UNDER DEVELOPMENT)  
E-MAIL: Jason.Lyon@CityofConway.org





**Conway**  
Corporation

*Operators of the City-owned Electric, Electronic & Water Systems*

January 8, 2015

The Honorable Tab Townsell  
Mayor of Conway  
City Hall  
1201 Oak Street  
Conway, AR 72032

Re: Easement abandonment of existing utility easement on the final plat of Sherwood Estates Subdivision a part of Lots 20, 21 and 22, Conway, Faulkner County, Arkansas.

Dear Mayor Townsell:

Conway Corporation has no objections to the request to abandon the utility easements on the final plat of Sherwood Estates Subdivision a part of Lots 20, 21 and 22 described as follows:

1. The South 10 foot of Lot 22.
2. The North 10 foot of Lot 20 and 21
3. The East 10 foot of Lot 20 and 22

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

Leslie Guffey  
Engineering and Planning



817 N Creek Dr  
Conway, AR 72032  
Fax: 501 336 8372

January 7, 2015

Hartland Development Company  
Mitchell L. Hart, President  
375 Harkrider Street  
Conway, AR 72032

RE: Utility Easement Vacation Sherwood Estates

Dear Mr. Hart:

Centerpoint Energy has reviewed the Utility easement vacation request for Sherwood Estates Lots 20 & 21 Donnell Ridge Row. We do not have any conflicts with the vacating of these easements. I have attached the descriptions for these vacated easements.

Thank You,

A handwritten signature in blue ink, appearing to read "Dennis Fisher".

Dennis Fisher  
Tanya Malcolm

cc: City of Conway





**Lynda Palmer**

AT&T Arkansas  
Mgr.-OSP PIng & Engr Design  
Right-of-Way  
Joint Use of Poles

1111 West Capitol, Rm 941  
Little Rock, AR 72201  
Phone: (501) 373.5255  
Fax: (501) 373.0229 Fax  
lynda.palmer@att.com

January 14, 2015

Hartland Development Company  
Century 21 Dunaway & Hart, Inc.  
Attn: Matt Bell  
575 Harkrider Street  
Conway, AR 72032

Dear Mr. Bell:

The purpose of this letter is to confirm AT&T's concurrence in the release of its interest in the following property dedications:

AT&T's interest in a dedicated utility easement, described as follows:

A PART OF LOTS 20, 21 AND 22 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS THE NORTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 20, THE NORTH 10 FEET OF EVEN WIDTH OF LOT 21, THE SOUTH 10 FEET OF EVEN WIDTH AND THE EAST 10 FEET OF EVEN WIDTH OF LOT 22.

AT&T's interest in dedicated right-of-way, described as follows:

**RIGHT OF WAY RELEASE #1 DESCRIPTION:**

A PART OF LOTS 20 AND 21 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 20 AND RUNNING THENCE N28°33'01"W ALONG THE WEST RIGHT OF WAY OF MCNUTT ROAD AS CURRENTLY LOCATED; THENCE RUN S47°07'43"E, 98.79 FEET TO THE SOUTH LINE OF SAID LOT 20; THENCE RUN S51°37'25"W, 31.94 FEET TO THE POINT OF BEGINNING CONTAINING 1,559.45 SQUARE FEET MORE OR LESS.

**RIGHT OF WAY RELEASE #2 DESCRIPTION:**

A PART OF THE NE ¼ NE ¼ OF SECTION 21, TOWNSHIP 5 NORTH, RANGE 14 WEST, FAULKNER COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF LOT 21 OF SHERWOOD ESTATES SUBDIVISION AS SHOWN IN PLAT BOOK C, ON PAGE 87, RECORDS OF FAULKNER COUNTY, ARKANSAS, AND RUNNING THENCE N53°17'20"E, ALONG THE SOUTH LINE OF SAID LOT 33.00 FEET TO THE POINT OF BEGINNING; THENCE RUN N53°17'20"E,

368.37 FEET TO THE SOUTHEAST CORNER OF SAID LOT; THENCE RUN N51°37'25"E ALONG THE SOUTH LINE OF LOT 20 OF SAID SUBDIVISION, 31.94 FEET; THENCE RUN S47°07'43E, 15.28 FEET TO THE SOUTH RIGHT OF WAY OF DONNELL RIDGE ROAD; THENCE RUN ALONG SAID RIGHT OF WAY ALONG AN ARC TO THE LEFT HAVING A CHORD BEARING AND DISTANCE OF S47°46'25"W, 63.46 FEET, ARC LENGTH OF 63.46 FEET AND RADIUS OF 2200.00 FEET; THENCE RUN S46°56'48"W, 115.05 FEET; THENCE RUN ALONG AN ARC TO THE RIGHT HAVING A CHORD BEARING AND DISTANCE OF S49°16'44"W, 81.53 FEET, ARC LENGTH OF 81.55 FEET AND RADIUS OF 1000.00 FEET; THENCE RUN S68°16'37"W, 149.31 FEET TO THE POINT OF BEGINNING CONTAINING 0.23 ACRES MORE OR LESS.

AT&T does not have any facilities within these dedications and has no plans to use them in the future.

Questions concerning facilities in and around the Conway area should be directed to Lannie Page at [lp1318@att.com](mailto:lp1318@att.com). Questions concerning easements should be directed to me.

Sincerely,

A handwritten signature in blue ink that reads "Lynda Palmer". The signature is written in a cursive style.

CC: Lannie Page, Engineer



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE CLOSING THE NORTHERN 13 FEET OF THE 55 FOOT UTILITY EASEMENT ALONG THE NORTHERN RIGHT OF WAY OF BRONNIE LANE LOCATED IN THE CONWAY COMMUNITY SERVICES REPLAT; AND FOR OTHER PURPOSES;**

**Whereas**, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 13<sup>th</sup> day of January, 2015 asking the City Council to vacate and abandon a portion Donnell Ridge Road.

**Whereas**, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the northern 13 feet of the 55 foot utility easement to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of this portion of the northern 13 feet of the 55 foot utility easement).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:**

**Section 1.** The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to Donnell Ridge Road designated as follows:

The northern 13 feet of the 55 foot utility easement along the northern Right of Way of Bronnie Lane located in the Conway Community Services Replat within the corporate limits of the City of Conway.

**Section 2.** A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

**Section 3.** This ordinance shall take effect and be in force from and after its passage.

Passed this 27<sup>th</sup> day of January, 2015.

**Approved:**

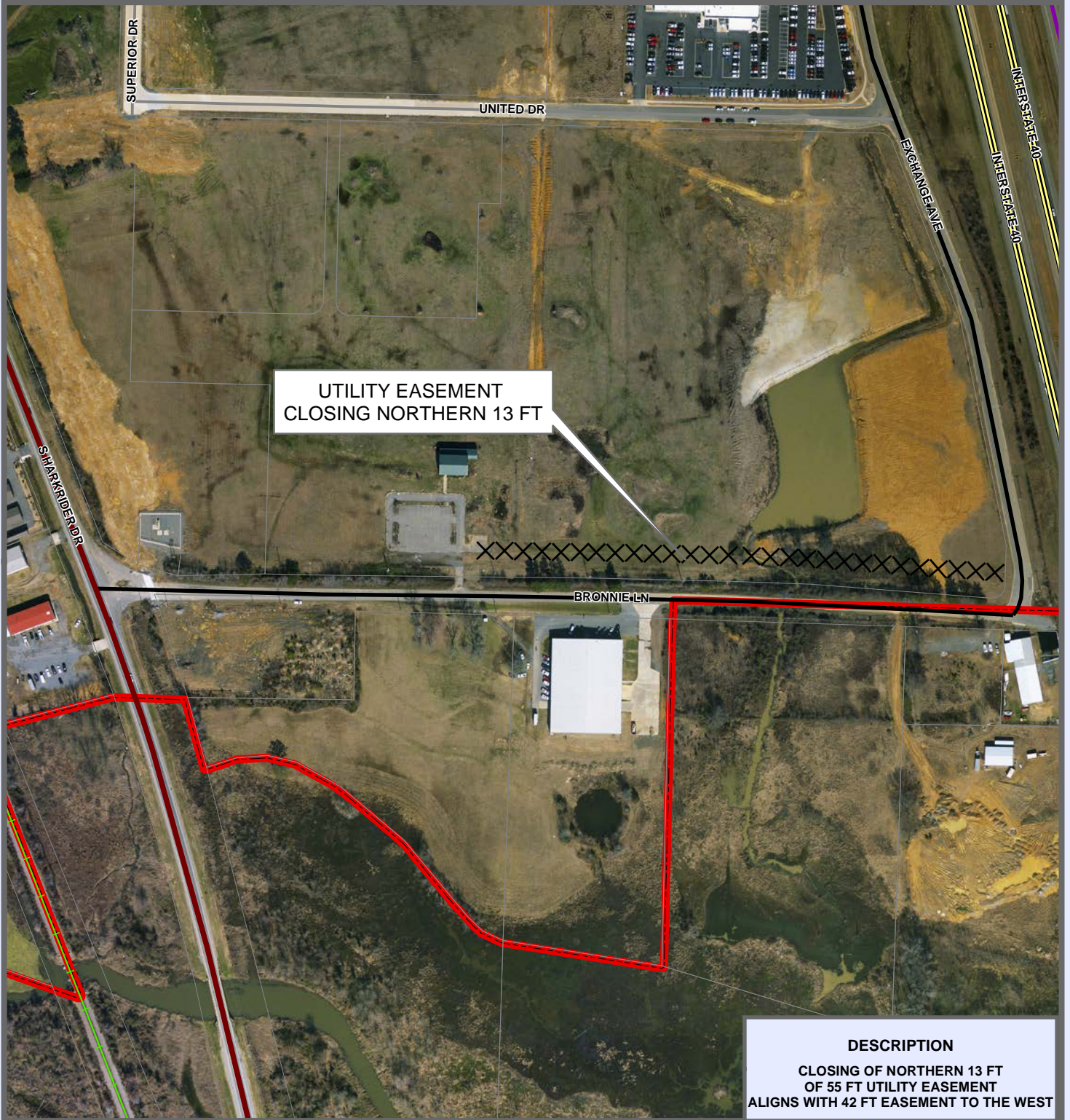
\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

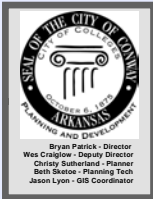
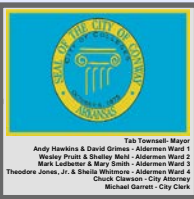
\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

# CITY OF CONWAY

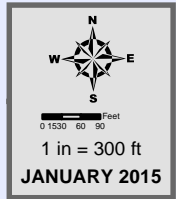
## CONWAY COMMUNITY SERVICES CAMPUS EASEMENT CLOSING



**DESCRIPTION**  
**CLOSING OF NORTHERN 13 FT**  
**OF 55 FT UTILITY EASEMENT**  
**ALIGNS WITH 42 FT EASEMENT TO THE WEST**



INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial</b>	<b>Office</b>
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	<b>Special</b>
			SP
			S-1
			A-1
			PUB



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
 LANDMARK: GIS WEBSITE:  
 gis.cityofconway.org (UNDER DEVELOPMENT)  
 E-MAIL: Jason.Lyon@CityofConway.org





**Lynda Palmer**  
AT&T Arkansas  
Mgr.-OSP PIng & Engr Design  
Right-of-Way  
Joint Use of Poles

1111 West Capitol, Rm 941  
Little Rock, AR 72201  
Phone: (501) 373.5255  
Fax: (501) 373.0229 Fax  
lynda.palmer@att.com

December 23, 2014

Avere Real Estate  
Attn: Alex Bennett  
2800 E. State Highway 114, Ste 300  
Trophy Club, TX 76262

RE: Partial abandonment of Utility Easements – Baptist Health Med Center – Conway, AR

Dear Mr. Bennett

The purpose of this letter is to confirm AT&T's concurrence in the release of its interest in the northern thirteen feet of the existing fifty-five foot utility easement along the northern right-of-way of Bronnie Lane located on the Conway Community Services Campus Replat.

AT&T does not have any facilities within this portion of the easement and has no plans to use it in the future.

Questions concerning facilities in and around this area should be directed to Lannie Page at [lp1318@att.com](mailto:lp1318@att.com). Questions concerning easements should be directed to me.

Sincerely,

A handwritten signature in blue ink that reads "Lynda Palmer".

CC: Lannie Page, Engineer

December 23, 2014

Alex Bennett  
EVP Development  
Avere Real Estate  
2800 E State Highway 114, Suite 300  
Trophy Club, TX 76262

Dear Mr. Bennett,

I have received information from you regarding the proposed partial abandonment of an existing 55 foot easement paralleling the north side of Bronnie Lane in Conway Arkansas. As you know, Community Water System maintains an 18 inch water transmission main that serves the City of Mayflower within the limits of the current easement. After reviewing your proposal, Community Water System does not feel the partial abandonment will adversely impact our facilities and therefore has no objection to your request.

If you have any questions please call me at 501-825-7294.

Kindest regards,



Timothy A. Shaw  
General Manager

TS:RL



817 N Creek Dr  
Conway, AR 72032  
Fax: 501 336 8372

January 5, 2015

Alex Bennett  
EVP Development  
**Avere Real Estate**  
2800 E State Highway 114, Suite 300  
Trophy Club, TX 76262

RE: Conway Hospital Easement Abandonment

Dear Mr. Bennett:

Centerpoint Energy has reviewed the Conway Hospital Easement Request and we do not have any conflicts with the vacating of these easements.

Thank You,

A handwritten signature in blue ink that reads "Tanya Malcolm". The signature is written in a cursive style and is positioned above a horizontal blue line.

Dennis Fisher  
Tanya Malcolm





**City of Conway, Arkansas  
Resolution No. R-15- \_\_\_\_**

**A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF THE SOUTHERLY 15 FEET OF THE 25 FOOT UTILITY EASEMENT LOCATED AT THE NORTHWEST CORNER OF LOT 5, TUCKER CREEK PROFESSIONAL PARK SUBDIVISION.**

**Whereas**, a petition has been filed with the City Council of the City of Conway, Arkansas by Kids Play Properties to abandon a portion of the existing utility easement along the northwestern corner of Lot 5, Tucker Creek Professional Park Subdivision within the corporate limits of the City of Conway; and

**Whereas**, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS;**

1. That the City Council shall hear said petition at its regular meeting to be held at the Russell L. "Jack" Roberts District Court Building, 810 Parkway Street, Conway, Arkansas, on \_\_\_\_\_ at 6:30 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the manner prescribed by law.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

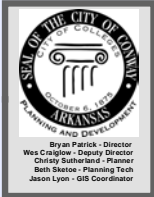
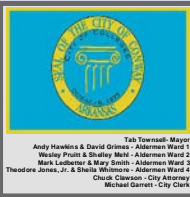
\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**

# CITY OF CONWAY

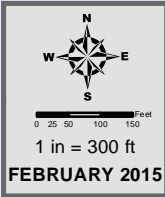
## LOT 5 TUCKER CREEK PROFESSIONAL PARK EASEMENT CLOSING



**DESCRIPTION**  
**UTILITY EASEMENT**  
**CLOSING 15 FT**  
**NW CORNER LOT 5**  
**TUCKER CREEK**  
**PROFESSIONAL PARK**



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB



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CONTACT INFORMATION  
 LANDMARK GIS WEBSITE  
 gis.cityofconway.org (UNDER DEVELOPMENT)  
 E-MAIL: Jason.Lyon@CityofConway.org



BICYCLE & PEDESTRIAN  
ADVISORY BOARD  
CITY OF CONWAY, ARKANSAS

January 20, 2015

**Memorandum for Action: To approve the nomination of certain Bicycle and Pedestrian Advisory Board members.**

Dear Mayor and City Councilmembers,

On behalf of the board, as approved by a vote of its members, I hereby recommend Jimmy Warren, Scott Lucas, and Emily Walter to fill the vacant positions on the Conway Bicycle and Pedestrian Advisory Board. I also recommend Greg Reddin to be reappointed to the board in his current position of Secretary. Each of these will be three-year terms expiring on December 31, 2017.

Please contact me with any additional questions.

Regards,

Todd Ake  
BPAB Chairman



City of Conway, Arkansas  
[www.cityofconway.org](http://www.cityofconway.org)  
Board/Commission Nomination Form:

Date: 8.29.14

Board applying for: (One board per form)

Bicycle & Pedestrian Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jimmy Watson

Address: 2930 Langlow Ln City, State, Zip Conway, AR 72034

Phone/Home: 479 264 3303 Work: \_\_\_\_\_

Person making nomination: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Home: \_\_\_\_\_ Work: \_\_\_\_\_

Please send to: Michael O. Garrett  
City Clerk/Treasurer  
1201 Oak Street  
Conway, AR 72032  
(501) 450-6100  
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Member of Conway Chamber, Union Auxiliary, Arkansas Tech University Young Alumni Board Member

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

By focusing on better trails and better walking areas you increase the quality of life for Conway citizens. As a parent I would love to aid in laying the foundation for better communities

What contributions do you hope to make?

I hope to learn about all areas of this board. After that I want to contribute perspectives as a parent and person who walks frequently

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 29 Sex: Male Race: Black

Occupation: Analyst Ward: 1

Email Address: jdumrey2@gmail.com

  
Signature of Applicant or Nominator

8.29.14  
Date



City of Conway, Arkansas  
[www.cityofconway.org](http://www.cityofconway.org)  
Board/Commission Nomination Form:

Date: 8-28-14

Board applying for: (One board per form)

Bicycle and Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Scott Lucas

Address: 155 Katherine dr City, State, Zip Conway Ar. 72032

Phone/Home: 501-499-5885 Work: Same

Person making nomination: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Home: \_\_\_\_\_ Work: \_\_\_\_\_

Please send to: Michael O. Garrett  
City Clerk/Treasurer  
1201 Oak Street  
Conway, AR 72032  
(501) 450-6100  
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

- General Contractor and owner of local & regional Construction company based in Conway - Lucas Brown Properties
- Volunteer at Todd Suck Daze as well as sponsorships
- Former Co-Chairmen for leads group at Chamber, also member
- Volunteer and sponsorship for many charities and fundraisers

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Health and fitness is a passion of mine. Being in a community that supports the same values is a great asset to our city. Being a long time resident and a local builder, which has given me a front row seat to the city infrastructure, combined with 20 years of fitness, makes for an eager contribution that I hope would be of assistance to the Advisory Board.

What contributions do you hope to make?

Conway has done such a wonderful job with the direction of cycling and pedestrian access and safety. I would like to contribute my time and energy to focus on the continued growth and success of wonderful and safe attraction for our city.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 39 Sex: Male Race: Caucasian

Occupation: General Contractor Ward 2

Email Address: ScottLucas@Conwaycorp.net

Scott Lucas  
Signature of Applicant or Nominator

8-28-14  
Date



City of Conway, Arkansas  
[www.cityofconway.org](http://www.cityofconway.org)  
Board/Commission Nomination Form:

Date: 11/10/14

Board applying for: (One board per form)

Conway Bicycle + Pedestrian Advisory

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: EMILY WALTER

Address: 18 White Oak City, State, Zip Conway AR 72034

Phone/Home: 501.269.8688 Work: same

Person making nomination: EMILY WALTER

Address: 18 White Oak Conway, AR 72034

Phone/Home: 501.269.8688 Work: same

Please send to: Michael O. Garrett  
City Clerk/Treasurer  
1201 Oak Street  
Conway, AR 72032  
(501) 450-6100  
(501) 450-6145 (f)



Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Faulkner County Board of Realtors - member  
Safety committee on FCBOR  
Faulkner County Home Builders Association member  
Staff Parish Committee @ First United Methodist Church  
PTO member @ Julia Lee Moore Elementary

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am an active cyclist as well as a runner. I am always interested in making more safer routes around our town. I am comfortable with public speaking & would like to reach out to other PTO organizations & others around our community to increase awareness & support

What contributions do you hope to make?

I hope to improve the # of sidewalks/bike lanes in our community. I would also like to increase awareness to the community about bike & pedestrian safety

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 33 Sex: F Race: W

Occupation: Realtor Ward: 3

Email Address: emilywalter@conwaycorp.net

  
Signature of Applicant or Nominator

11/10/14  
Date



# MEMO

**To:** Mayor Tab Townsell  
**CC:** Conway City Council  
**From:** Josh Zylks, Airport Manager  
**Date:** 21 January 2015  
**Subject:** Approval of Bids for Hangars and Fuel Tanks

---

Sealed bids were opened on January 22, 2015 at City Hall for the hangar buildings and fuel tanks at the old Dennis F. Cantrell Field Airport. I recommend approval of the bids for each individual building to the following:

1. Building 1: Don Adamson- \$10,000
2. Building 2: Don Adamson- \$25,000
3. Building 3: Don Adamson- \$15,000
4. Building 4: Don Adamson- \$6,000
5. Building 5: Don Adamson- \$6,000
6. Building 6: No Bid
7. Building 7: No Bid
8. 12,000 Gallon Jet A Tank: Don Adamson- \$2,500
9. 12,000 Gallon Aviation Gasoline Tank: Don Adamson- \$2,500

A complete list of returned bids are attached  
Please advise if you have any questions.

Thank you,  
Josh Zylks

Bid Tabs for Airport Hangar and Fuel Tanks on January 22<sup>nd</sup>, 2015

Building 1: Don Adamson- \$10,000

Building 2: Don Adamson- \$25,000  
Joe Wisenhunt-\$16,100

Building 3: Don Adamson - \$15,000

Building 4: Don Adamson- \$6,000  
Joe Wisenhunt- \$3,275

Building 5: Don Adamson- \$6,000  
Joe Wisenhunt- \$3,275

Building 6: No Bid

Building 7: No Bid

Fuel Tank 1: Don Adamson- \$2,500  
Joe Wisenhunt- \$1,500

Fuel Tank 2: Don Adamson- \$2,500  
Joe Wisenhunt- \$1,500  
Shane Henry- \$2,003



# MEMO

**To:** Mayor Tab Townsell  
**CC:** Conway City Council  
**From:** Josh Zylks, Airport Manager  
**Date:** 21 January 2015  
**Subject:** Disposal/Removal from Inventory

---

The attached listing details items to be removed from the fixed assets (inventory). I would like to request approval to remove these items from our inventory listing and to dispose of them:

1. All hangar buildings at the old Dennis F. Cantrell Field (To be disposed of by approval of sealed bids opened January 22, 2015)
2. All fuel tanks and associated equipment (To be disposed of by approval of sealed bids opened January 22, 2015)
3. All airfield lighting to be offered to other airports in Arkansas as needed through the Arkansas Airport Operators Association (Interested parties must come remove what they want)
4. Terminal buildings and fixtures

Please advise if you have any questions.

Thank you,

Josh Zylks



**City of Conway, Arkansas**  
**Ordinance No. O-15-\_\_\_\_\_**

**AN ORDINANCE APPROPRIATING FUNDS FOR INDEPENDENT LIVING SERVICES, BOYS & GIRLS CLUB OF FAULKNER COUNTY & FAULKNER COUNTY COUNCIL OF AGING TO PROVIDE TRANSPORTATION SERVICES; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES**

**Whereas**, there is a need to support with funding different agencies that provide transportation throughout the City of Conway; and

**Whereas**, Independent Living Services, Boys & Girls Club of Faulkner County, & Faulkner County Council on Aging all provide a valuable service for the City.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City shall enter into an agreement with the agencies listed above and appropriate the following from Street Fund – Fund Balance Appropriation Account to the following Street Fund Transportation Services Account (002.201.5499) in the following amounts:

\$ _____	Independent Living Services
\$ _____	Boys & Girls Club of Faulkner County
\$ _____	Faulkner County Council on Aging

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 3.** This ordinance is necessary for the protection of the public peace, health and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**BOYS & GIRLS CLUB  
OF FAULKNER COUNTY**

October 20, 2014

Mayor Tab Townsell  
City of Conway  
1201 Oak Street  
Conway, AR 72032

Over the last few years, we have enjoyed a successful collaboration, working together to ensure that the youth in our community have access to safe and positive after-school and summer care. On behalf of the Boys & Girls Club, I want to express our gratitude for your support.

Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

Our Club provides:

- A safe place to learn and grow for youth ages 5-18
- Ongoing relationships with caring, adult professionals
- Life-enhancing programs and character development experiences

Transportation services are a vital part of our youth development program. We transport 180 youth daily during the school-year, totaling over 30,000 annually. Our fleet consists of 5 buses and 4 vans, ranging in age from 8-21 years old. Over the last couple of months, all 4 vans and 1 bus have needed maintenance outside the scope of our budget. At this point, it is necessary for us to begin to plan for cycling out the oldest vehicles and replacing them with something newer. The safety of our youth is of the utmost importance. Estimated costs associated with transportation in 2015 are \$55,000 (driver salaries, fuel, maintenance & insurance). The cost of one new shuttle van or bus would be about \$40,000.

Many revenue streams are restricted in use, disqualifying indirect program expenses. Transportation falls into this category. We strive to keep fees for Club members as low as possible. Support from the City of Conway allows us to offer programming to more youth than would otherwise be possible and for that we are thankful! We respectfully request \$65,000 in 2015 to help our organization meet this need.

Again, thank you for your investment in the future of our community! If you have any questions, please contact me at (501) 329-8849.

Sincerely,

Clint Brock  
Chief Professional Officer

**GREAT FUTURES START HERE.**

# Independent Living Services

January 12, 2015

Honorable Mayor Tab Townsell  
City of Conway  
Conway, Arkansas 72034

RE: Transportation Funding

Dear Mayor Townsell:

On behalf of Independent Living Services, I am requesting assistance from the City of Conway in the amount of \$30,000 to help offset a portion of the transportation costs associated with providing supported employment services to our citizens with developmental and intellectual disabilities.

Founded in 1970, Independent Living Services (ILS) is a non-for-profit agency whose mission is to assist in making a better life possible for people with developmental and intellectual disabilities living in central Arkansas (Faulkner and surrounding counties). Specifically, ILS offers services that help disabled individuals, ages 18 and older, lead an independent lifestyle. ILS is guided by several core principles, including the belief that each person has value and each person is capable of growth and development.

ILS recently expanded its services to include job development, job placement, job training, and transportation for disabled persons to fill the void created by the dissolution of the agency that previously provided supported work services. ILS recognizes that securing and maintaining employment is a vital component to increase the ability of persons with disabilities lead independent lives. ILS' supported employment services will include contacting and maintaining a pool of private employers who are willing to hire persons with disabilities, matching consumers with potential employers, participating in the interview process, providing job training (both in the classroom and on-site), providing job maintenance and extended services, and providing transportation assistance to and from work. If awarded, the \$30,000 will be used to help cover the cover the cost of gas, maintenance, and salaries of the drivers.

Thank you for consideration.

If you have any questions, please contact me at 501.327.5234, extension 314.

Robert D. Wright, Development Director and Community Liaison

Cc: City Council Members

# Faulkner County Council on Aging, Inc.

705 E. Siebenmorgen Rd. / P.O. Box 1429  
Conway, Arkansas 72033

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Telephone (501) 327-2895  
Fax (501) 329-0196

October 1, 2014

Mayor Tab Townsell  
Mr. Jack Bell  
Conway City Council  
1201 Oak St.  
Conway, AR 72032

**RE: 2015 Funding Request**

Dear Mayor Townsell, Mr. Bell, and Members of the Conway City Council:

We would like to take this opportunity to thank you for funding our Transportation program in 2014, allowing us to continue providing transportation services to senior adults in Conway. We project providing 7,045 trips with the funding the City of Conway provided this year. These trips are exclusively within the City of Conway. This figure does not include trips to the Senior Wellness & Activity Center. All of these trips were provided on an individual basis to "life necessary" destinations within the Conway community such as dialysis, cancer treatment centers, medical/dental appointments, grocery stores, pharmacies, human service agencies, etc.

We are asking that the City of Conway consider our request for \$69,000 in transportation funding in 2015. Our costs associated with this service continue to rise more rapidly than with any of our other services. This is partially because of the increasing demand on staff time. There is a heavy concentration of senior adults living on the east end of town who require medical transportation primarily to the west end of town. On an average day we receive over 60 phone calls related to individual transportation in Conway. The insurance costs, gas costs, and vehicle maintenance costs all continue to increase. Our workers compensation premiums more than doubled in 2013 which affects our service cost as drivers are assessed at a far higher rate than other employees. The only two funding sources we have for this service are the City of Conway and the donations from the individuals being served which this past year was \$2,370. Our average cost is \$10.13 per trip.

We continue to utilize our other limited transportation funding (federal, state, United Way, and fundraising) to transport senior adults to and from senior centers. We use City of Conway funding specifically to support the transportation we provide elderly citizens on an individual basis within the City of Conway to dialysis, chemotherapy, medical and dental appointments, physical rehabilitation, human service agencies, grocery stores, etc. which is by far the most costly yet critical service we provide. Approximately 20% of this transportation involves senior citizens in wheel chairs requiring vehicles equipped with a lift. Although we accept donations, no fees are charged for this service, so the services we provide are not cost prohibitive to anyone.

In the absence of providing public transportation itself, the City of Conway has historically provided support to our organization for making this service available to all of its citizens age 60 and older. This is just one of many examples of what separates Conway from so many other communities, large and small, with regard to being a community that cares about, and cares for, its dependent citizens. It takes so little and means so much. We deeply appreciate your commitment to those who depend upon these services and we thank you for your consideration and support.

Sincerely,



Debra Robinson  
Executive Director





CONTRACT FOR  
TRANSPORTATION SERVICES WITH  
INDEPENDENT LIVING SERVICES

For the fee of \$30,000 Independent Living Services shall provide transportation services to persons with developmental and intellectual disabilities. Length of contract shall be January 1<sup>st</sup>, 2015 through December 31<sup>st</sup>, 2015.

Transportation services shall include but not limited to:

- Employment transportation
- Transportation needs as permitted by program

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Council on Developmental Disabilities shall maintain accurate records of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Council on Developmental Disabilities will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

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Mayor Tab Townsell  
City of Conway

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Rennia Johnston, Executive Director  
FCC/DD

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Michael O. Garrett  
City Clerk/Treasurer  
City of Conway

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Board President  
FCC/DD



CONTRACT FOR  
TRANSPORTATION SERVICES WITH  
BOYS & GIRLS CLUB OF FAULKNER COUNTY

For the fee of \$65,000 Boys & Girls Club of Faulkner County shall provide transportation services. Length of contract shall be January 1<sup>st</sup>, 2015 through December 31<sup>st</sup>, 2015.

Transportation services shall include but not limited to:

- After school transportation
- Summer transportation
- Transportation expenses
- Transportation needs as permitted by program

All services shall be provided on request and as vehicle scheduling permits

The Boys & Girls Club of Faulkner County shall maintain accurate records of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

The Boys & Girls Club of Faulkner County will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

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Mayor Tab Townsell  
City of Conway

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Clint Brock, Chief Professional Officer  
Boys & Girls Club/Faulkner County

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Michael O. Garrett  
City Clerk/Treasurer  
City of Conway

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Board President  
Boys & Girls Club/Faulkner County



CONTRACT FOR  
TRANSPORTATION SERVICES WITH  
FAULKNER COUNTY COUNCIL ON AGING

For the fee of \$69,000 Faulkner County Senior Citizens Program shall provide transportation services to the senior citizens of Conway, Arkansas. Length of contract shall be January 1<sup>st</sup>, 2015 through December 31<sup>st</sup>, 2015.

Transportation services shall include but not limited to:

- Employment transportation
- Medical transportation
- Educational transportation
- Recreational transportation
- Transportation for personal needs (shopping, bill paying, prescriptions, etc.)

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Senior Citizens Program shall maintain daily trip sheets of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Senior Citizens Program will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

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Mayor Tab Townsell  
City of Conway

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Debra Robinson  
Faulkner County Senior Citizens Program

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Michael O. Garrett  
City Clerk/Treasurer  
City of Conway

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Faulkner County Senior Citizens Program  
Board President

MEMORANDUM OF AGREEMENT  
BETWEEN  
BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS, ACTING FOR AND ON BEHALF  
OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE  
AND  
City of Conway

Relative to: Horticulture Program Funding

This agreement is entered into this first day of January 2015, by and between the Board of Trustees of the University of Arkansas, acting for and on behalf of the University of Arkansas Cooperative Extension Service (hereinafter referred to as UACES) and City of Conway (hereinafter referred to as City).

**PURPOSE:** The purpose of this agreement is to establish the terms of UACES to provide educational programming in the City of Conway. Educational priorities and activities are planned with the input of the County Extension Council and are offered at locations and times appropriate to meet the needs of the citizens who receive them. In return, the City agrees to pay an annual appropriation for the programs delivered.

UACES agrees to:

Provide educational programming in the area of Urban Horticulture; related community and leadership development and related 4-H youth development.  
Maintain a staff necessary to fulfill the programming efforts in the City of Conway, as requested by the City in agreement with Uniform Funding.

City of Conway Government agrees to:

Pay an assessment of \$ 25,000.00 for educational programming.

Payment in four equal installments, as invoiced, due on or before the last working day of March, June, September and December.

In the event a vacancy occurs in a funded position, UACES will attempt to fill the vacancy in a timely manner. However, any carryover funds as a result of a vacancy will be retained in a UACES account for use in support of this City program.

This agreement shall remain in effect through December 31, 2015

This agreement may be terminated by either party at any time by providing written notice to the other party within 30-days advance notice. Amounts due or paid by the City will be pro-rated, thus allowing for payment only for the time period in which the contract was in place.

Signatures

**City of Conway**

\_\_\_\_\_  
**Tab Townsell**  
City of Conway Mayor

\_\_\_\_\_  
**Date**

**BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS**  
acting for and on behalf of **THE UNIVERSITY OF ARKANSAS**  
**COOPERATIVE EXTENSION SERVICE.**

\_\_\_\_\_  
Dr. Tony Windham  
Associate Vice President for  
Agriculture - Extension

\_\_\_\_\_  
Date

Reviewed by:

\_\_\_\_\_  
Sharon Reynolds  
Ozark District Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Henry M. Chaney  
Faulkner County Staff Chair

\_\_\_\_\_  
Date



## Parks and Recreation

10 Lower Ridge Road • Conway AR 72032  
[www.conwayparks.com](http://www.conwayparks.com)

Steve Ibbotson  
Director

January 15, 2015

Mayor Tab Townsell and City Council  
1201 Oak Street  
Conway AR 72032

Re: Authorization to File Suit through the City Attorney's Office on Delinquent Invoice

Dear Mayor:

The Conway Parks and Recreation Department would like to get approval from the city council to file suit through the city attorney's office for one (1) unpaid invoice.

By request from the Conway Parks Department, the Conway City Attorney's office mailed out a letter requesting payment for a past due bill on January 9<sup>th</sup> 2015. In this letter it was stated that if no payment was received by the Parks and Recreation Department by the close of business on Friday, January 23<sup>rd</sup>, 2015 the Conway City Council would be asked to authorize the city attorney's office to file suit against them for the amount due and payable.

Sincerely,

Steve Ibbotson  
Parks Director

SDI: rfs



**CITY OF CONWAY**  
**OFFICE OF THE CITY ATTORNEY**  
GUY W. MURPHY BUILDING  
1234 MAIN STREET  
CONWAY, ARKANSAS 72034  
501.450.6193  
501.513.3569 (fax)

**Charles E. Clawson III**  
City Attorney  
chuck.clawson@cityofconway.org

**Graham Jones**  
Deputy City Attorney  
graham.jones@cityofconway.org

January 9, 2015

**Certified Mail/Return Receipt Requested  
And Regular Mail**

Misty Jenkins  
BW Event Productions  
4177 Lonesome Oak Loop  
Hensley, Arkansas 72065

RE: Account with the City of Conway Parks & Recreation Department

Dear Ms. Jenkins:

The Conway Parks & Recreation Department has provided our office with documentation reflecting that you owe the amount of \$3,210.00 from an event held October 3-5, 2014.

Despite billing and contact from the Parks & Recreation Department, payment of the invoice has not been forthcoming.

Please be advised that if payment is not received by the Parks & Recreation Department by the close of business on Friday, January 23, 2015, the Conway City Council will be asked to authorize this office to file suit against you for the amounts due and payable.

Sincerely,

Charles E. Clawson III  
City Attorney

CEC:als

cc: Mayor Tab Townsell  
Rhonda Sutton, Parks & Recreation



Please Remit Payment To:  
**Conway Parks and Recreation**  
10 Lower Ridge Road  
Conway AR 72032  
Attn: Rhonda Sutton

DATE: October 7, 2014  
INVOICE # 141007-001

**BILL TO:**

BW Event Productions  
4177 Lonesome Oak Loop  
Hensley AR 72065  
Attn: Misty Jenkins

Re: **OUTDOOR ADDICTION HUNTER'S EXPO**  
Conway Expo Center and Fairgrounds  
October 3<sup>rd</sup> – 5<sup>th</sup> 2014

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<b>Building Rental</b>		\$	2,500.00
Set-Up Day \$500 /per day	10/03		
Event Day \$1,000/per day	10/04, 10/05		
<b>Table / Chair Rental</b>		\$	560.00
\$6 / per table	Tables Used- 60		
\$2 / per chair	Chairs Used- 100		
<b>Facility Use Fee</b>		\$	150.00
\$30 per hour			
10/03	n/c		
10/04	5 hrs		
10/05	n/c		

**INVOICE TOTAL** \$ **3,210.00**

Make all checks payable to Conway Parks and Recreation  
Payment due upon receipt of invoice

*Thank you for booking your event at the Conway Expo Center and Fairgrounds  
We Appreciate Your Business*





**City of Conway, Arkansas  
Ordinance No. O-15-\_\_\_\_**

**AN ORDINANCE AUTHORIZING A CHANGE IN STAFFING LEVELS FOR THE PARKS & RECREATION DEPARTMENT; AND FOR OTHER PURPOSES:**

**Whereas** the Parks & Recreation Department is in need of two (2) Full Time Grounds Maintenance Positions and two (2) Full Time Facility Monitor Positions:

**Whereas**, the financial impact of this change will not affect the 2015 Parks Budget.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**Section 1.** The authorized staffing level in the City of Conway Parks and Recreation Department is increased by two (2) Grounds Maintenance positions and two (2) Facility Monitor positions.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



Steve Ibbotson  
Director

## Parks and Recreation

10 Lower Ridge Road • Conway AR 72032  
[www.conwayparks.com](http://www.conwayparks.com)

January 27, 2015

Mayor Tab Townsell and Conway City Council  
1201 Oak Street  
Conway AR 72032

Re: Consideration to approve the proposed addition of (4) four full-time employees

Mayor:

The new 30 hour a week health care mandate has brought some challenges to our department for 2015 and coming years. Our department relies heavily on part-time employees to staff our night and weekend activities along with bolstering our grounds maintenance crews through the busy seasonal months of the spring and summer.

Over half of our part-time employees normally work over 35 hours a week. Moving their maximum of hours per week down to 24 to 29 hours a week will mean the need to hire additional part-time employees to compensate for the lower threshold that can be worked by each individual. This in turn will not only add a few scheduling challenges to us as employers, but also will be very difficult on some of our employees who rely on those 39 hours weekly to support their families.

This is why we are proposing the addition of (4) four full-time employees to our department without requesting any additional funding to the budget. These positions would be entry level positions as Groundskeepers or Facility Monitors. By bringing on these (4) four employees it will lessen some of the scheduling demands and also allow us to keep some of our valued / experienced part-time employees who would potentially have to seek other employment due to the city no longer being able to provide them with more than 29 hours a week.

The maximum cost of adding (4) four new full-time employees with full benefits would be \$141,844 and we propose that this total be deducted from our part-time salary budget of \$596,243 bringing it to \$454,399. While reducing our part-time salaries by 24% will provide its own challenges, we are confident that the benefits for both our department and our employees outweigh those hurdles and will put our department in the best position to continue to provide the highest level of service to our community and its citizens.

Sincerely,

Steve Ibbotson  
City of Conway Parks Director

SDI: rfs



**City of Conway, Arkansas**  
**Ordinance No. O-15-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE PART TIME COLLECTOR POSITION IN THE SANITATION DEPARTMENT TO A FULL TIME COLLECTOR POSITION; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:**

**Whereas** the Sanitation Department requests the reclassification of one (1) part time collector position to a full time collector position.

**Whereas**, the annual salary for a full time collector position is \$23,211: the annual salary cost with fringe benefits is \$35,126.73.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall reclassify one (1) part time collector position to a full time collector position.

**Section 2.** No additional funding is required for this staffing adjustment.

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

2015 City of Conway - Total Compensation with benefits

Employee Salary	Social Security	Medicare	Non-Uniformed Pension	Life Insurance (monthly)	Medical Insurance (monthly)	Dental Insurance (Monthly)	Unemployment Insurance (annual)	Workman's Compensation Insurance	Total Compensation Base Pay plus Benefits	
	6.20%	1.45%	6%	\$1.80	\$511.00	\$51.91	\$135.00	7.91%		
Sanitation CDL Driver 11.1591 X 2080										
23210.93	\$1,439.08	\$336.56	\$1,392.66	\$21.60	\$6,132.00	\$622.92	\$135.00	\$1,835.98	\$35,126.72	
23210.928										
Total Compensation Package = 69% base pay; 31% benefit										
<b>Workers' Compensation Rates for 2015</b>										
		<b>Classification Code</b>								
<b>Street/Physical Plant</b>	<b>4.73%</b>	5506								
<b>Airport</b>	<b>2.63%</b>									
<b>IT</b>	<b>0.13%</b>	7600								
<b>Firefighters</b>	<b>3.80%</b>	7710								
<b>Police Officers</b>	<b>1.72%</b>	7720								
<b>Dept. Directors/Managers</b>	<b>0.23%</b>	8742		(department directors who actually work on job sites)						
<b>Administration</b>	<b>0.13%</b>	8810		(clerical and non-uniformed positions at fire, police, CEOC, elected officials, staff)						
<b>Animal Welfare</b>	<b>0.88%</b>	8831								
<b>Custodians</b>	<b>1.97%</b>	9015								
<b>Parks &amp; Recreation</b>	<b>2.09%</b>	9102								
<b>Sanitation</b>	<b>7.91%</b>	9403								
<b>Permits &amp; Inspectors</b>	<b>1.59%</b>	9410								
<b>2015 Pension Contributions</b>										
		City	Employee					City	Employee	
	Police LOPFI	31.47%	2.50%					District Court Clerk*	14.75%	5%
	Fire LOPFI	31.79%	8.50%						14.50%	
	Non-Uniform	6.00%	6.00%					APPRS decrease effective 07/01/2015		



**City of Conway, Arkansas**  
**Ordinance No. O-15-\_\_\_\_\_**

**AN ORDINANCE WAIVING BIDS FOR THE PURCHASE OF AN UPGRADE TO THE FIBER SCREEN ON THE RECYCLING LINE FOR THE CONWAY SANITATION; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES; DECLARING AN EMERGENCY**

**Whereas**, Conway Sanitation Department has a need for an upgrade to the fiber screen, which is part of the Recycling Line that was purchase in 2009; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**Section 1.** The City of Conway shall waive the requirement for obtaining competitive bids for the upgrade to the fiber screen and a service agreement in an amount not to exceed \$54,000 and will utilized BHS Bulk Handling Systems.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 3.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency if hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

		2014	2014	2014			2015	2015	2015	
		Budgeted	Budgeted	Budgeted			Proposed	Budgeted	Budgeted	
Job Title	Positions	Salary	Benefits	Total Employee Costs		Job Title	Positions	Salary	Benefits	
Parks Director	1	\$ 76,392				Parks Director	1	\$ 76,392		
Assistant Parks Director	1	\$ 59,025				Assistant Parks Director	1	\$ 59,025		
Recreation Supervisor	1	\$ 25,434				Recreation Supervisor	1	\$ 25,434		
Parks Development Manager	1	\$ 53,483				Parks Development Manager	1	\$ 53,483		
Program / Mktg. Manager	1	\$ 35,908				Program / Mktg. Manager	1	\$ 35,908		
Administrative Assistant II	1	\$ 39,382				Administrative Assistant II	1	\$ 39,382		
Beaverfork / Programs Manager	1	\$ 41,211				Beaverfork / Programs Manager	1	\$ 41,211		
Facility Manager	1	\$ 39,575				Facility Manager	1	\$ 39,575		
Grounds Foreman	1	\$ 39,575				Grounds Foreman	1	\$ 39,575		
Special Services Supervisor	1	\$ 34,666				Special Services Supervisor	1	\$ 34,666		
Secretary	1	\$ 28,120				Secretary	1	\$ 28,120		
Complex Manager II	1	\$ 40,547				Complex Manager II	1	\$ 40,547		
Grounds Supervisor II	2	\$ 59,514				Grounds Supervisor II	2	\$ 59,514		
Monitor Supervisor	3	\$ 89,271				Monitor Supervisor	3	\$ 89,271		
Grounds Supervisor I	5	\$ 148,785				Grounds Supervisor I	5	\$ 148,785		
Grounds Maintenance	7	\$ 162,478				Grounds Maintenance	9	\$ 208,900		
						Facility Monitor	2	\$ 46,422		
	29	\$ 973,366					33	\$ 1,066,210		
Part-Time Employees		\$ 596,243				Part-Time Employees		\$ 454,399		
<b>Parks Total Salary Budget</b>		<b>\$ 1,569,609</b>	<b>\$ 378,231</b>	<b>\$ 1,947,840</b>		<b>Parks Total Salary Budget</b>		<b>\$ 1,520,609</b>	<b>\$ 427,231</b>	<b>\$ 1,947,840</b>
Increase in Full Time Positions	4									
Increase in Full Time Salaries	\$ 92,844									
Increase in Benefits	\$ 49,000									
Decrease in Part Time Salary	\$ 141,844									
<b>Adjustment to Overall Budget</b>	<b>\$ -</b>									

Note- 2015 Annual Benefits were calculated with maximum benefits being used on new employees



**City of Conway, Arkansas  
Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING SURPLUS FUNDS FOR THE 2015 BUDGET; AND FOR OTHER PURPOSES:**

**Whereas**, the General Fund budget for the fiscal year 2015 was adopted with a surplus of \$250,308; and

**Whereas**, these surplus funds are needed in various departments for travel, education, training, computers, and other small equipment in 2015.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway 2015 General Fund Budget is hereby amended and \$250,217 is appropriated to the line items listed in Appendix A.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 27<sup>th</sup> day of January, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**

<b>Appendix A; Ordinance O-15-__</b>				
	<u>Dept</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>
	Admin	001-101-5720	Travel	2,500
	Admin	001-101-5750	Conf/Educ	500
	Finance	001-102-5720	Travel	1,200
	Finance	001-102-5750	Conf/Educ	750
	Planning	001-105-5650	Acc Equip	12,000
	Planning	001-105-5720	Travel	3,800
	Planning	001-105-5750	Conf/Educ	3,800
	Permits	001-111-5720	Travel	1,000
	Permits	001-111-5750	Conf/Educ	1,000
	Police	001-121-5650	Acc Equip	80,817
	Police	001-121-5650	Small Tools	37,650
	Police	001-121-5720	Travel	15,000
	Police	001-121-5750	Conf/Educ	35,000
	Animal Wel	001-127-5720	Travel	4,800
	Animal Wel	001-127-5750	Conf/Educ	2,400
	Dist Court	001-128-5720	Travel	1,200
	Dist Court	001-128-5750	Conf/Educ	1,300
	City Atty	001-129-5720	Travel	500
	City Atty	001-129-5750	Conf/Educ	1,500
	Fire	001-131-5720	Travel	20,000
	Fire	001-131-5750	Conf/Educ	16,500
	Parks	001-140-5650	Acc Equip	4,000
	Parks	001-140-5680	Small Tools	1,000
	Parks	001-140-5750	Conf/Educ	2,000
				<b>\$ 250,217</b>





City of Conway, Arkansas  
Monthly Financial Reports  
December 31, 2014

City of Conway  
 Monthly Financial Report - General Fund  
 For the month ended December 31, 2014



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	2,960,000	408,779	2,412,312		547,688	81%
Payments in Lieu of Tax	25,000	-	20,654		4,346	83%
State Tax Turnback	1,995,402	64,388	2,096,601		(101,199)	105%
Sales Tax	17,350,000	1,454,420	17,486,417		(136,417)	101%
Beverage Tax	420,000	-	354,776		65,224	84%
Franchise Fees	2,655,000	207,245	2,497,473		157,527	94%
Airport Revenue	75,000	1,500	64,236		10,765	86%
Airport Fuel Sales .05 / GAL	10,000	-	5,834		4,166	58%
Permits	514,000	24,487	416,646		97,354	81%
ACIEA Revenues	-	(2,132)	2,603		(2,603)	-
Dog Tags & Fees	25,000	2,760	27,590		(2,590)	110%
Municipal Court Fines and Fees	990,000	50,298	1,060,592		(70,592)	109%
Law Enforcement	878,197	112,252	822,807		55,390	94%
Federal Grant Revenues	40,000	-	20,294		19,706	51%
State Grant Revenues	-	-	199,830		(199,830)	-
Parks	493,500	40,542	559,810		(66,310)	113%
Interest Income	5,200	14,289	30,912		(25,712)	594%
Insurance Proceeds	47,616	4,099	48,081		(465)	101%
Donations	10,426	1,028	20,853		(10,426)	200%
Act 833 Revenue	80,000	-	91,321		(11,321)	114%
Miscellaneous Revenues	185,772	10,101	166,913		18,858	90%
Transfers from Other Funds	423,000	35,250	423,000		-	100%
Loan Proceeds	5,000,000	1,000,000	5,000,000		-	100%
Fund Balance Appropriation	75,000	-	-		75,000	0%
<b>Total Revenues</b>	<b>34,259,614</b>	<b>3,429,399</b>	<b>33,831,358</b>	<b>-</b>	<b>428,255</b>	<b>99%</b>
<b>Expenditures</b>						
Admin (Mayor, HR)	553,276	55,223	545,824	1,535	5,916	99%
Finance	497,649	41,019	398,184	-	99,465	80%
City Clerk/Treasurer	182,284	20,388	141,685	13	40,586	78%
City Council	81,915	13,988	83,846	-	(1,931)	102%
Planning	363,408	40,370	368,258	-	(4,850)	101%
Physical Plant	502,128	28,889	440,963	1,077	60,088	88%
Fleet Maintenance	151,346	15,563	143,205	3,391	4,751	95%
Information Technology	856,322	86,469	834,140	1,956	20,226	97%
Airport	5,032,500	804,453	4,607,318	54,930	370,252	92%
Permits and Inspections	533,122	58,949	538,313	190	(5,381)	101%
Nondepartmental	630,489	36,971	603,305	1,702	25,482	96%
Police	11,210,057	1,265,819	11,047,383	3,195	159,479	99%
Animal Welfare	435,561	45,742	405,215	391	29,955	93%
Municipal District Court	863,247	95,490	840,771	199	22,277	97%
City Attorney	358,237	41,735	358,953	67	(783)	100%
Fire	9,211,376	1,046,400	9,097,542	35,236	78,598	99%
Parks	2,838,588	244,065	2,536,041	1,276	301,271	89%
	34,301,504	3,941,533	32,990,946	105,156	1,205,402	96%
Transfer to Reserve	500,000	500,000	500,000	-	-	0%
<b>Total Expenditures</b>	<b>34,801,504</b>	<b>4,441,533</b>	<b>33,490,946</b>	<b>105,156</b>	<b>1,205,402</b>	<b>96%</b>
<b>Net Revenue/(Expense)</b>	<b>(541,891)</b>		<b>340,412</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
General Fund  
2014



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-14-02	1/14/14	Employee fitness center membership	16,238
O-14-13	1/28/14	Fire dept purchase of air compressor for breathing apparatuses	19,839
O-14-14	1/28/14	Additional MEMS subsidy	27,500
O-14-23	2/25/14	Purchase computers	25,548
O-14-25	3/18/14	Repair Planning Dept car	4,503
O-14-28	3/18/14	Purchase computers	107,359
O-14-41	5/13/14	Civil Service Commission expenses	8,751
O-14-67	8/12/14	Civil Service Commission expenses	16,500
O-14-104	11/25/14	Operation Shop Secure for Police Dept	50,000
O-14-105	11/25/14	Employee Appreciation Bonuses	131,500
			<u>\$ 407,738</u>

City of Conway  
 Balance Sheet - General Fund  
 For the month ended December 31, 2014



Cash - Operating	4,798,694
Cash - Reserve	1,500,000
Petty Cash	715
Taxes Receivable	3,150,000
Accounts Receivable	3,034,385
Due from Other Funds	263,239
Due from Street	13,467
Fleet Inventory	15,539
Fuel Inventory	(34,983)
<b>Assets</b>	<b><u>12,741,058</u></b>
Accounts Payable	725,336
Salaries Payable	903,242
Insurance and Benefits Payable	141,528
Event Deposits	600
Due to Other Funds	21,551
Deferred Revenue	3,002,536
<b>Liabilities</b>	<b><u>4,794,793</u></b>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	1,000,000
Fund Balance - Unassigned	4,924,327
<b>Fund Balance</b>	<b><u>7,924,327</u></b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u>12,719,120</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Street Fund  
 For the month ended December 31, 2014



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Ad Valorem Tax	1,450,000	211,921	1,184,799		265,201	82%
Payments in Lieu of Tax	15,000	-	11,641		3,359	78%
State Tax Turnback	3,402,296	283,405	3,523,435		(121,139)	104%
Severance Tax	250,000	23,639	345,203		(95,203)	138%
Sales Tax	245,000	20,379	236,300		8,700	96%
Sign Permits	500	-	240		260	48%
Engineering Fees	10,000	2,650	10,600		(600)	106%
Insurance Proceeds	-	143	10,259		-	-
Interest Income	3,500	1,984	19,207		(15,707)	549%
Miscellaneous Revenues	-	-	2,957		(2,957)	-
<b>Total Revenues</b>	<b>5,376,296</b>	<b>544,120</b>	<b>5,344,639</b>	<b>-</b>	<b>41,915</b>	<b>99%</b>
<b>Expenditures</b>						
Personnel Costs	2,150,213	228,005	2,040,263	-	109,950	95%
Other Operating Costs	<u>3,305,012</u>	<u>176,286</u>	<u>2,031,623</u>	<u>43,274</u>	<u>1,230,115</u>	<u>61%</u>
Total Operating Costs	5,455,225	404,292	4,071,886	43,274	1,340,065	75%
Capital Outlay	<u>289,000</u>	<u>126,313</u>	<u>381,451</u>	<u>-</u>	<u>(92,451)</u>	<u>132%</u>
<b>Total Expenditures</b>	<b>5,744,225</b>	<b>530,605</b>	<b>4,453,338</b>	<b>43,274</b>	<b>1,247,613</b>	<b>78%</b>
<b>Net Revenue/(Expense)</b>	<b>(367,929)</b>		<b>891,302</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
Street Fund  
2014



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-14-24	3/18/14	New part-time traffic data collector position	3,604
O-14-73	9/9/14	Match to Metroplan for adaptive traffic signals	27,000
O-14-105	11/25/14	Employee Appreciation Bonuses	12,325
			<u>\$ 42,929</u>

City of Conway  
Balance Sheet - Street Fund  
For the month ended December 31, 2014



Cash - Operating	3,150,594
Taxes Receivable	35,000
Accounts Receivable	1,599,094
Due from Other Funds	6,451
<b><i>Assets</i></b>	<b><u>4,791,169</u></b>
Accounts Payable	101,084
Salaries Payable	75,399
Due to General	13,467
Deferred Revenue	1,294,270
<b><i>Liabilities</i></b>	<b><u>1,484,221</u></b>
<b><i>Fund Balance</i></b>	<b>3,306,948</b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>4,791,169</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Sanitation  
 For the month ended December 31, 2014



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Sanitation Fees	9,120,000	601,270	7,780,729		1,339,271	85%
Proceeds - Recycled Materials	300,000	51,937	473,759		(173,759)	158%
Landfill Fees - General	240,000	9,939	223,957		16,043	93%
Insurance Proceeds	-	-	21,882		(21,882)	-
Interest Income	55,000	5,057	52,762		2,238	96%
Proceeds from Sale of Assets	-	-	495		(495)	-
Gain/Loss Disposal of Asset	-	-	(1,082)		1,082	-
Miscellaneous Revenues	-	96	3,052		(3,052)	-
<b>Total Revenues</b>	<b>9,715,000</b>	<b>668,299</b>	<b>8,555,554</b>	<b>-</b>	<b>1,159,446</b>	<b>88%</b>
<b>Expenditures</b>						
Personnel Costs	3,927,958	431,194	3,748,961	-	178,997	95%
Other Operating Costs	3,507,087	247,116	2,547,117	67,021	892,948	73%
Total Operating Costs	7,435,045	678,310	6,296,078	67,021	1,071,945	85%
Capital Outlay	2,674,843	130,011	1,028,410	727,432	919,001	38.4%
<b>Total Expenditures</b>	<b>10,109,888</b>	<b>808,320</b>	<b>7,324,488</b>	<b>794,453</b>	<b>1,990,946</b>	<b>72%</b>
<b>Net Revenue/(Expense)</b>	<b>(394,888)</b>		<b>1,231,065</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.



City of Conway  
Sanitation Fund  
2014



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-14-88	9/23/14	Engineering for landfill gas exploration	101,545
O-14-105	11/25/14	Employee Appreciation Bonuses	30,500
			<u>\$ 132,045</u>

City of Conway  
 Balance Sheet - Sanitation  
 For the month ended December 31, 2014



Cash - Operating	3,075,922
Petty Cash	200
Post Closure Cash Account	5,006,798
Due from Other Funds	14,365
General Inventory	2,122
Land & Buildings	2,914,029
Infrastructure	1,236,034
Machinery and Equipment	6,059,343
Vehicles	36,514
Computer Equip & Software	4,792
<b><i>Assets</i></b>	<b><u>18,350,121</u></b>
Accounts Payable	140,904
Salaries Payable	290,940
Net Pension Obligation	1,286,026
Due to Other Funds	2,172
Accrued Interest Payable	24,525
2010 Recycling Note - US Bank	410,587
Landfill Close/Post Close	7,926,380
<b><i>Liabilities</i></b>	<b><u>10,081,534</u></b>
<b><i>Net Assets</i></b>	<b>8,268,587</b>
<b><i>Total Liabilities and Net Assets</i></b>	<b><u>18,350,121</u></b>

**\*All figures are unaudited**

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
 Monthly Financial Report - Airport  
 For the month ended December 31, 2014



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
<b>Revenues</b>						
Airport Fuel Sales	286,000	5,533	229,018		56,982	80%
T-Hangar Rent	32,560	3,205	31,596		964	97%
Community Hangar Rent	6,000	-	-		6,000	0%
Ground Leases	20,250	7,260	7,260		12,990	36%
Miscellaneous Revenues	1,000	150	4,405		(3,405)	441%
<b>Total Revenues</b>	<b>345,810</b>	<b>16,148</b>	<b>272,278</b>	<b>-</b>	<b>73,532</b>	<b>79%</b>
<b>Expenditures</b>						
Personnel Costs	90,121	19,661	71,711	-	18,410	80%
Fuel for Resale	230,400	-	183,594	-	46,806	80%
Other Operating Costs	39,150	13,619	21,373	952	16,825	55%
Total Operating Costs	359,671	33,280	276,678	952	82,041	77%
Capital Outlay	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>359,671</b>	<b>33,280</b>	<b>276,678</b>	<b>952</b>	<b>82,041</b>	<b>77%</b>
<b>Net Revenue/(Expense)</b>	<b>(13,861)</b>		<b>(4,399)</b>			

\*All figures are unaudited

Notes:

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- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Airport Fund  
2014



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-14-105	11/25/14	Employee Appreciation Bonuses	1,200

City of Conway  
Balance Sheet - Airport  
For the month ended December 31, 2014



Cash - Operating	(11,545)
Accounts Receivable - Fuel Vendor	14,270
<b><i>Assets</i></b>	<b><u>2,725</u></b>
Accounts Payable	1,686
Salaries Payable	5,439
<b><i>Liabilities</i></b>	<b><u>7,125</u></b>
<b><i>Fund Balance</i></b>	<b><u>(4,399)</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>2,725</u></b>

\*All figures are unaudited

City of Conway  
Monthly Financial Report - Major Project Funds  
For the month ended December 31, 2014



Parks and Rec A&P Tax

Balance, 11/30/14	350,030
Receipts	240,604
Payments	(169,075)
Balance, 12/31/14	\$ 421,559

Pay as you go Sales Tax

Balance, 11/30/14	1,523,659
Receipts	269,011
Payments	(405,250)
Balance, 12/31/14	\$ 1,387,420

Street Impact Fees

Balance, 11/30/14	257,428
Receipts	67,104
Payments	(273,223)
Balance, 12/31/14	\$ 51,308

Parks Impact Fees

Balance, 11/30/14	133,184
Receipts	7,753
Payments	-
Balance, 12/31/14	\$ 140,938