



City of Conway Council Agenda

Council Meeting Date:

February 13th, 2018

5:30pm - Committee Meeting:

Discussion of NonUniform Pension

6:30pm:

Council Meeting

Call to Order:

Mayor Bart Castleberry

Roll Call:

Michael O. Garrett, City Clerk/Treasurer

Minutes Approval:

January 23rd, 2018

Mayor Bart Castleberry

City Clerk Michael O. Garrett

City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Isby

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Airport, & Conway Housing Authority)

1. Resolution setting a public hearing to discuss the closing of the unbuilt right of way running through property identified as 2902 Pheasant Road.
2. Resolution setting a public hearing to discuss the closing of a portion of the utility easement on Lot 2 in Lewis Crossing.
3. Resolution requesting the Faulkner County Tax Collector place a certified lien on property located at 1716 Simms Street as a result of incurred expenses by the City.
4. Consideration to accept the nomination of Patricia Dlencowe for a vacancy on the Conway Housing Authority Board.
5. Ordinance appropriating funds to reimburse the Faulkner County Levee District #1 for the herbicide spraying program for the Lollie levee.
6. Ordinance accepting bids and appropriating funds for the purchase of a ceilometer for the existing Automated Weather Observation System (AWOS) for the Conway Airport Department.
7. Consideration to approve the proposal for fleet maintenance services for the City of Conway.
8. Consideration to remove fixed assets inventory from the Permits & Inspections Department.
9. Consideration to remove fixed assets inventory from the Street & Engineering Department.
10. Ordinance/Resolution to approve the traffic calming procedures for the Street & Engineering Department.

11. Ordinance authorizing the reclassification of positions within the Street & Engineering Department.
12. Ordinance appropriating grant funds for the Spencer Street Brownfield Cleanup project administered through the Planning & Development Department.
13. Ordinance accepting the annexation of certain lands comprised of +/- 51.72 acres east of Highway 25 North, immediately north of Northwood Estates.
14. Consideration of a request to de-annex land south of Highway 319 leading to Cadron Settlement Park from the city limits.
15. Consideration of an appeal of the Planning Commission denial to approve a conditional use permit request for property located at 1830 East Oak Street to allow up to 24 dwelling units per acre in a C-3 zone (Highway Service & Open Display Commercial) .

B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration to approve the proposal for youth sport uniforms for the Parks & Recreation Department.
2. Ordinance authorizing a personnel change and appropriating funds for a tennis manager within the Parks & Recreation Department.

C. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, Communication Emergency Operations Center, Information Technology, & City Attorney)

1. Consideration to remove fixed asset inventory from the Department of Information Systems & Technology.
2. Consideration to remove fixed asset inventory from the Animal Welfare Unit.
3. Ordinance appropriating funds for the purchase of four compartment slide-in animal control box for the Animal Welfare Unit.
4. Ordinance appropriating funds for the 911 upgrade for the Conway Emergency Operation Center.



City of Conway

Finance Department

1201 Oak Street

Conway, AR 72032

MEMO:

Date: February 6, 2018

To: City Council

From: Tyler Winningham, CFO

Re: Feb 13 Committee meeting on non-uniform pension plan

The committee meeting scheduled for next Tuesday, February 13 will be utilized to discuss the future of our non-uniformed employee pension plan. This plan is available to any full time employee of the City, except for sworn police officers, firemen, and district court chief deputy clerks. The plan, while not in immediate need of change, must be revised in the near future or else it will exhaust its financial resources and become insolvent by the year 2034.

The pension board (of which I am not a member, only a financial consultant), with the help of actuarial consulting firm GRS, has come up with a proposed new plan structure which will ensure that the plan gains much stronger financial footing over the course of the next 20 years, with an ultimate goal of being financially stable in perpetuity. At the committee meeting we will present you with the details of the new plan structure, and we hope to have a positive council vote to fund the new plan prior to mid-year.

Representatives from GRS will be present to provide details of their analyses and to answer questions.



**City of Conway, Arkansas
Resolution No. R-18-___**

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF THE UNBUILT RIGHT OF WAY RUNNING THROUGH PROPERTY IDENTIFIED AS 2902 PHEASANT ROAD, IN THE CITY OF CONWAY, ARKANSAS:

Whereas, a petition has been filed with the City Council of the City of Conway, Arkansas by Salter Acquisitions, LLC, to abandon the 50 foot, unbuilt, east-west right of way extending through property identified as 2902 Pheasant Rd, within the corporate limits of the City of Conway, Arkansas; and

Whereas, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at the Russell L. "Jack" Roberts District Court Building, 810 Parkway Street, Conway, Arkansas, on the 27th day of February, 2018 at 6:30 pm.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the matter prescribed by law.

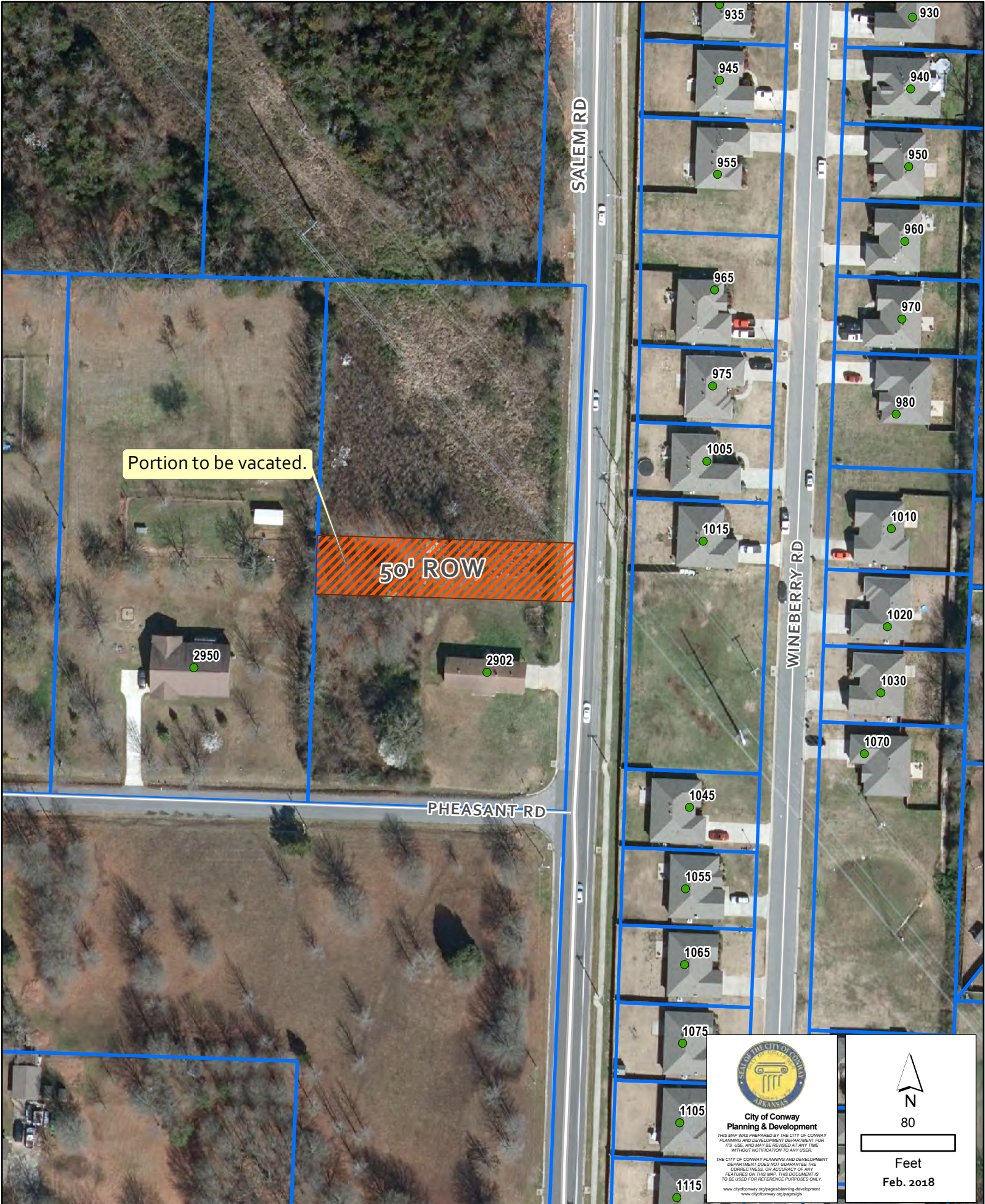
PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



Portion to be vacated.

50' ROW

2950

2902

PHEASANT RD

SALEM RD

WINEBERRY RD

935

930

945

940

955

950

965

960

975

970

1005

980

1015

1010

1045

1020

1055

1030

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1070

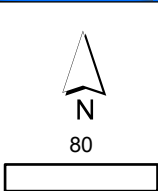
1075

1105

1115



City of Conway
Planning & Development
THIS MAP WAS PREPARED BY THE CITY OF CONWAY
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Feet
Feb. 2018



**City of Conway, Arkansas
Resolution No. R-18-__**

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A PORTION OF THE UTILITY EASEMENT ON LOT 2, LEWIS CROSSING, IN THE CITY OF CONWAY, ARKANSAS:

Whereas, a petition has been filed with the City Council of the City of Conway, Arkansas by Car-Son Construction, to abandon a portion of the utility easement on Lot 2, Lewis Crossing, within the corporate limits of the City of Conway, Arkansas; and

Whereas, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at the Russell L. "Jack" Roberts District Court Building, 810 Parkway Street, Conway, Arkansas, on the 27th day of February, 2018 at 6:30 pm.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the matter prescribed by law.

PASSED this 13th day of February, 2018.

APPROVED:

Mayor Bart Castleberry

ATTEST:

Michael O. Garrett
City Clerk/Treasurer



1040:Suite C

1040:Suite D

1040:Suite E

1040:Suite G

1040

Portion to be vacated.

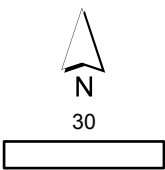
UTILITY
EASEMENT

1060

THOMAS G WILSON DR



City of Conway
Planning & Development
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PLANNING AND DEVELOPMENT DEPARTMENT FOR
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Feet
Feb. 2018



City of Conway, Arkansas
Resolution No. R-18-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. §14-54-901, the City of Conway has corrected conditions existing on 1716 Simms St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$213.90 (\$167.18 + Penalty \$16.72 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **February 13, 2018** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: February 2, 2018

Re: 1716 Simms St. CE17-9798

- Dec. 4, 2017– Warning Violation was written regarding rubbish/trash by Kim Beard.
- Property Owner is listed as Melody Smit.
- Property was rechecked on 12/13/17 with no progress made.
- Certified and regular letters were mailed 12/18/17 to address on file and a notice was left by post office.
- Property was rechecked on 12/27/17 with no action taken.
- Final Cleanup completed on 1/8/18.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: FEBRUARY 8, 2018

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO Melody Smit
1716 Simms St
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1716 Simms St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-00777-000		February 13, 2018

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	1 Employee -Mowing/Cleanup	18.40	36.80
2	1 Employee -Mowing/Cleanup	18.82	37.64
	Sanitation ticket #620299	32.63	32.63
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
		TOTAL	\$167.18
		TOTAL WITH PENALTY & FILING FEES	\$213.90

- Total amount due after February 13, 2018 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

January 11, 2018

Parcel # 710-00777-000

SMIT, MELODY
1716 SIMMS ST
CONWAY AR 72034-6416

RE: Nuisance Abatement at 1716 Simms St., Conway AR
Cost of Clean-Up, Amount Due: \$167.18

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **February 13, 2018 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 12/04/17

Violator Name: Melody Smit

Address of Violation: 1716 Simms St

Violation Type: Rubbish/trash

Warning #: CE9798

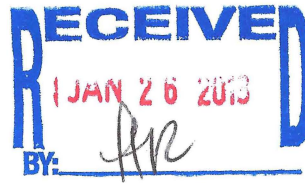
Description of Violation and Actions Taken: On 12/04/17 Code Enforcement Officer Kim Beard wrote a warning violation for rubbish/trash. Property was rechecked on 12/13/17 with no progress made. Certified & regular letters were mailed 12/18/17. Property was rechecked on 12/27/17 with no action taken. Final cleanup was completed on 01/08/18.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



A-4



Housing Authority of the City of Conway

MARYANN BOYD

Executive Director

January 23, 2018

Honorable Mayor Bart Castleberry & City Council
City of Conway
1201 Oak Street
Conway, AR 72032

Dear Mayor & City Council Members:

The Board of Commissioners met on January 22, 2018 and recommended Ms. Patricia Blencowe, an Oakwood Resident be appointed to fill the vacancy on the Board, left by Dwayne Young, a resident who has moved.

A resident on the board is a wonderful resource and encouraged by the Department of Housing and Urban Development.

Conway Housing Authority Board requests this confirmation by the City Council on this appointment.

Sincerely,

A handwritten signature in blue ink that reads "Mary A. Boyd".

Mary A. Boyd
Executive Director

Cc: Ms. Patricia Blencowe



**City of Conway, Arkansas
Ordinance No. O-18-____**

AN ORDINANCE APPROPRIATING FUNDS TO REIMBURSE FAULKNER COUNTY LEVEE DISTRICT NUMER ONE FOR THE CITY'S PORTION OF A HERBICIDE SPRAYING PROGRAM FOR THE LOLLIE LEVEE; AND FOR OTHER PURPOSES.

Whereas, The City of Conway has determined that the need exists to reimburse Faulkner County Levee District Number One for the City's portion of the cost of a herbicide spraying program for the Lollie Levee, and

Whereas, the total cost of the herbicide program will be \$21,000, and paid for equally by the City, Faulkner County, and Conway Corporation, with the City's portion being \$7,000; and

Whereas, The Airport Department needs these funds to replenish their expenditure accounts.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway shall appropriate \$7,000 from the Airport's Unallocated Fund Balance line item (550.109.4900) to expenditure accounts in the Airport Department as follows: Other Professional Services (550.109.5299).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-18-__**

AN ORDINANCE APPROPRIATING FUNDS AND ACCEPTING BIDS FOR THE CITY OF CONWAY AIRPORT DEPARTMENT TO PURCHASE AND INSTALL CEILOMETER UPGRADE FOR THE EXISTING AUTOMATED WEATHER OBSERVATION SYSTEM; AND FOR OTHER PURPOSES:

Whereas, The Conway Airport Department request approving bids, in order to purchase a Ceilometer for the existing Automated Weather Observation System (AWOS); and

Whereas, The Conway Airport Department has verified that it is necessary to upgrade the existing system to improve safety for the flying public; and

Whereas, total cost for the requested Equipment is \$35,405.48.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the low bid from J & R Engineering LLC in the amount of \$35,405.48.

Section 2. The City of Conway Shall appropriate \$35,405.48 from the Airport's Unallocated Fund Balance line item (550.109.4900) to Machinery and Equipment expenditure account (550.109.5910).

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of February 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

MEMO

City of Conway, Arkansas
Jamie Brice, Purchasing Manager
1201 Oak Street
Conway, AR 72032
www.cityofconway.org

To: Mayor Bart Castleberry and City of Conway Council
CC: Felicia Rogers Jack Bell
From: Jamie Brice
Date: February 6, 2017
Re: Fleet Maintenance Service RFP

Proposals for Fleet Maintenance Services for the City of Conway were received on January 16th, 2018. A Committee of five employees from Sanitation, Police, and Purchasing was created to review all proposals.

A total of three Proposals were received from Hines Service Center, Green Toad Tire and Auto and Luyet Automotive. Site visits were made to each Proposer for interviews and shop inspections.

Evaluations were submitted based on Experience, Security, Certifications, Location, Cost, Facilities and Equipment, Hazmat, and Record Keeping.

Based on total scores from the evaluations, The Fleet Committee would like to recommend the City of Conway accept the proposal from Green Toad Tire & Auto.

Sincerely,



Jamie Brice
Purchasing Manager
City of Conway

MEMO

City of Conway, Arkansas
 Jamie Brice, Purchasing Manager
 1201 Oak Street
 Conway, AR 72032
www.cityofconway.org

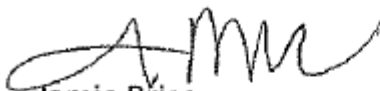
To: Mayor Bart Castleberry and City of Conway Council
CC: Kenny McCollum Felicia Rogers Jack Bell
From: Jamie Brice
Date: January 29, 2018
Re: Request to remove and dispose of assets from inventory

The City of Conway Permits Department has the following assets that are no longer being used:

Asset	Description	Purchase Date	Book Value
0094	2007 GMC Sierra Regular Cab	10/27/2006	0.00
0095	2007 GMC Sierra Regular Cab	10/27/2006	0.00

The Permits Department request the removal of these items from the Department's Inventory. If approved, these items will be auctioned via an online auction, such as GovDeals.com or PublicSurplus.com, properly disposed of, or sold as scrap metal, depending on the condition of the items.

Sincerely,



Jamie Brice
 Purchasing Manager
 City of Conway

Department Head Acknowledgement

Name: Kenny McCollum

Signature: [Handwritten Signature]

Date: 1-29-18

MEMO

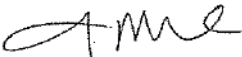


To: Mayor Bart Castleberry and City of Conway Council
CC: Finley Vinson Jacob Reynolds Felicia Rogers Jack Bell
From: Jamie Brice
Date: January 18, 2018
Re: Request to remove and dispose of asset(s) from inventory

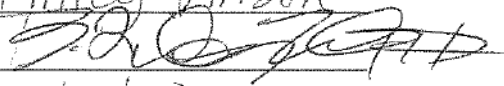
The City of Conway Street Department has the following assets that are no longer being used:

Asset	Description	Purchase Date	Book Value
6603	GMC Dump Truck	01/26/99	0.00

The Street Department request the removal of these items from the Department’s Inventory. If approved, these items will be auctioned via an online auction, such as GovDeals.com or PublicSurplus.com, properly disposed of, or sold as scrap metal, depending on the condition of the items.

Sincerely,

 Jamie Brice
 Purchasing Manager
 City of Conway

Department Head Acknowledgement

Name: Finley Vinson
 Signature: 
 Date: 1/18/18

01.18.2018

Memo

To
Bart Castleberry

From
B. Finley Vinson, P.E.

CC
Felicia Rogers

Re
Traffic Calming

Comments:

As requested by the council, enclosed are an ordinance, which includes a \$250 application fee and a resolution, which does not include an application fee for traffic calming.

There are a few other minor differences between the ordinance and the resolution including the fact that the resolution requires a larger traffic calming committee and that if the application is denied the committee cannot reapply for at least 5 years.

City of Conway Street & Engineering Department

(501) 450-6165
100 E Robins St, Conway, AR 72032

www.cityofconway.org/pages/street-department/
finley.vinson@cityofconway.org





City of Conway, Arkansas
Ordinance No. O-18-_____

AN ORDINANCE ESTABLISHING A NEIGHBORHOOD TRAFFIC CALMING PROGRAM TO MINIMIZE THE IMPACT OF TRAFFIC IN RESIDENTIAL NEIGHBORHOODS:

Whereas, the City of Conway wishes to improve neighborhood livability by minimizing the negative impact of traffic in residential neighborhoods, and

Whereas, it is desirable to create a safe street system which will adequately accommodate neighborhood traffic, allow adequate access for emergency services, and promote safe and pleasant conditions for residents, and

WHEREAS, the improvement of driver concentration and awareness, reduction of speeds to posted limits, and reduction of the negative effects of motor vehicles on the environment are considered necessary to achieve these desirable conditions in our residential neighborhoods;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS;

The following Neighborhood Traffic Calming Program is hereby established as follows;

1. Concerned citizens will begin the process by forming a Traffic Calming Committee (TCC) as follows:
 - a. The TCC shall have at least 3 but not more than 6 representatives from a different address within the neighborhood.
 - b. One representative shall be selected as the committee chairperson, who shall serve as the TCCs primary point of contact with the City representatives.
 - c. An established property owner's association (or similar) may serve as the TCC
2. The TCC chairperson shall submit the following information to the Traffic Engineer in writing:
 - a. TCC membership details,
 - b. Location(s) of the specific traffic issue(s)/concern(s),
 - c. Description of the issue(s)/concern(s),
 - d. \$250 application fee.
3. The issue(s)/concern(s) will be evaluated to determine if the location meets the minimum requirements for implementation of traffic calming measures as determined by the Traffic Engineer. If minimum requirements are not met, the TCC Chair will be notified that traffic calming is not warranted.
4. If the minimum requirements are met, the Traffic Engineer will provide the TCC with the following information.
 - a. A Traffic Calming Plan that may include, but not be limited to, one or more of the following traffic calming measures:

-- Speed humps	-- Mini roundabouts
-- Chicanes	-- Neighborhood traffic circles
-- Chokers	-- Neckdowns,

- b. The area of influence, established by the traffic engineer/planning director, which shall include all residences impacted by the traffic calming plan,
 - c. A determination regarding whether or not the plan is eligible to be constructed via city funds and if funds are available.
- 5. In order to proceed, the TCC must obtain approval of the plan in writing from the following people and provide the signatures to the traffic engineer:
 - a. At least 60% of residents in the Area of Influence, via a signed petition with no more than one signature per household,
 - b. The Chief of police or their designated representatives,
 - c. The Fire Chief or their designated representative.
- 6. If the requirements for City funding are met, construction will be scheduled as funding becomes available. If multiple traffic calming projects meet the requirements for City funding, priority will be determined by the traffic engineer based on the project's impact to public safety and the order applications were received.
- 7. If the Plan does not meet the requirement for City funding or if funds are not available, the neighborhood may elect to provide the funding for permanent installation of the traffic calming measures. If an outside contractor is hired to install traffic calming measures, the Traffic Engineer shall be notified in writing at least 2 weeks prior to commencing installation.

The City of Conway reserves the right to install or remove any traffic calming device in the interest of public safety at the discretion of the Traffic Engineer or City Engineer.

PASSED this 13th day of February, 2018.

Approved

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. O-18-_____**

RESOLUTION ESTABLISHING A NEIGHBORHOOD TRAFFIC CALMING PROGRAM TO MINIMIZE THE IMPACT OF TRAFFIC IN RESIDENTIAL NEIGHBORHOODS; AND FOR OTHER PURPOSES

Whereas, the City of Conway wishes to improve neighborhood livability by minimizing the negative impact of traffic in residential neighborhoods, and

Whereas it is desirable to create a safe street system which will adequately accommodate neighborhood traffic, allow adequate access for emergency services, and promote safe and pleasant conditions for residents, and

Whereas, the improvement of driver concentration and awareness, reduction of speeds to posted limits, and reduction of the negative effects of motor vehicles on the environment are considered necessary to achieve these desirable conditions in our residential neighborhoods.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

The following Neighborhood Traffic Calming Program is hereby established as follows;

1. Concerned citizens will begin the process by forming a Traffic Calming Committee (TCC) as follows:
 - a. The TCC shall have at least 5 representatives from different addresses within the neighborhood.
 - b. One representative shall be selected as the committee chairperson, who shall serve as the TCC's primary point of contact with the City representatives.
 - c. An established property owner's association (or similar) may serve as the TCC.
2. The TCC chairperson shall submit the following information to the Traffic Engineer in writing:
 - a. TCC membership details,
 - b. Location(s) of the specific traffic issue(s)/concern(s),
 - c. Description of the issue(s)/concern(s),
3. The issue(s)/concern(s) will be evaluated to determine if the location meets the minimum requirements for implementation of traffic calming measures as determined by the Traffic Engineer. If minimum requirements are not met, the TCC Chair will be notified that traffic calming is not warranted. The TCC may not reapply for a period of at least five (5) years.
4. If the minimum requirements are met, the Traffic Engineer will provide the TCC with the following information.
 - a. A Traffic Calming Plan that may include, but not be limited to, one or more of the following traffic calming measures:

-- Speed humps	-- Mini roundabouts
-- Chicanes	-- Neighborhood traffic circles
-- Chokers	-- Radar Speed Signs

- b. The area of influence, established by the traffic engineer/planning director, which shall include all residences impacted by the traffic calming plan,
 - c. A determination regarding whether or not the plan is eligible to be constructed via city funds and if funds are available.
5. In order to proceed, the TCC must obtain approval of the plan in writing from the following people and provide the signatures to the traffic engineer:
 - a. At least two-thirds of residents in the Area of Influence, via a signed petition with no more than one signature per household,
 - b. The Chief of police or their designated representatives,
 - c. The Fire Chief or their designated representative.
6. If the requirements for City funding are met, construction will be scheduled as funding becomes available. If multiple traffic calming projects meet the requirements for City funding, priority will be determined by the traffic engineer based on the project's impact to public safety and the order applications were received.
7. If the Plan does not meet the requirement for City funding or if funds are not available, the neighborhood may elect to provide the funding for permanent installation of the traffic calming measures. If an outside contractor is hired to install traffic calming measures, the Traffic Engineer shall be notified in writing at least 2 weeks prior to commencing installation.

The City of Conway reserves the right to install or remove any traffic calming device in the interest of public safety at the discretion of the Traffic Engineer or City Engineer.

PASSED this 13th day of February, 2018

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



NEIGHBORHOOD TRAFFIC CALMING MINIMUM REQUIREMENTS

GOALS:

- To improve neighborhood livability by minimizing the impact of traffic in residential neighborhoods.
- To create a safe neighborhood street system which will adequately accommodate neighborhood traffic, allow adequate access for emergency services and promote safe and pleasant conditions for residents.

OBJECTIVES:

- Improve driver behavior, concentration and awareness.
- Reduce speeds to posted speed limits.
- Enhance the neighborhood environment.
- Reduce the negative effects of motor vehicles on the environment.

MINIMUM REQUIREMENTS:

Traffic calming measures will only be considered on streets meeting the following criteria:

1. Classification as a local residential street,
2. An 85th percentile speed at least 5 mph above the posted speed limit and statutory speed limit.

NOTE: The use of vertical speed control measures, such as speed humps, will only be considered on streets traveled by fewer than 700 vehicles per day as well as meeting the above criteria.

FUNDING REQUIREMENTS:

A traffic control device may be eligible to be constructed using city funds if the street meets the following additional requirements:

1. The above minimum requirements are met.
2. An 85th percentile speed at least 10 mph above the posted speed limit and statutory speed limit.
3. Funding is available in the Street Fund Traffic Calming account.



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) PROJECT ENGINEER POSITION TO ONE (1) CIVIL ENGINEER INTERMEDIATE POSITION IN THE STREET & ENGINEERING DEPARTMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the Street & Engineering Department requests the reclassification of one (1) Project Engineer position to one (1) Civil Engineer Intermediate position in the Street & Engineering Department;

Whereas, the annual salary for a Project Engineer position is \$ 74,004 and the annual salary for a Civil Engineer Intermediate position is \$83,278; and

Whereas, a budget adjustment is not required for this reclassification.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall reclassify one (1) Project Engineer position in the Street & Engineering Department to one (1) Civil Engineer Intermediate position in the Street & Engineering Department;

Section 2. No additional salary funds are required for this staffing adjustment.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE APPROPRIATING GRANT FUNDS FOR THE SPENCER STREET BROWNFIELD CLEANUP PROJECT, AND FOR OTHER PURPOSES;

Whereas, grant funds in the amount of \$3,250.31 were received from the U.S. Environmental Protection Agency in support of the Spencer Street Brownfield Cleanup Project and for other expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept and appropriate grant funds in the amount of \$282.07 from Federal Miscellaneous Grant Account (399-000-4200) to the Planning & Development Grant Miscellaneous Account (399-105-5799) and \$2,968.24 from Federal Miscellaneous Grant Account (399-000-4200) to the Planning & Development Grant CIP-Land Improvements Account (399-105-5902). The City of Conway Project Management number is 399-105F.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-18-_____

A ORDINANCE ACCEPTING THE ANNEXATION OF CERTAIN LANDS COMPRISED OF 51.72 ACRES LOCATED EAST OF HIGHWAY 25 IMMEDIATELY NORTH OF NORTH WOODS ESTATES PUD, TO THE CITY OF CONWAY, FOR OTHER PURPOSES:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: That the City of Conway, Arkansas, hereby accepts the hereinafter described territory, annexed to said City by order of the County Court of Faulkner County, Arkansas heretofore entered on **January 31, 2018** and said territory being situated in Faulkner County, Arkansas, shall be a part of the City of Conway and shall be rezoned **A-1** and described as follows:

Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows:

Commencing at the SW corner of said NE1/4 Section 25, T-06-N, R-14-W; thence S89°45'35"W, 1034.85 feet to the Easterly right of way of Arkansas State Highway 25; thence continuing along said right of way N08°02'00"W, 9.30 feet; thence N18°01'30"W 126.07 feet; thence N23°43'13"W, 341.40 feet to the center line of Southshore Lane; thence leaving said right of way of Arkansas State Highway 25 and continuing along said center line of Southshore Lane to a point N58°24'06"E, 50.61 feet; thence N41°13'00"E, 45.98 feet; thence N30°37'54"E, 94.09 feet; thence N23°06'30"E, 139.70 feet; thence N37°57'20"E, 48.95 feet; thence N61°31'00"E, 299.55 feet; thence N73°42'00"E, 462.84 feet; thence S74°00'00"E, 573.32 feet; thence leaving said center line North, 514.42 feet to the south boundary of Lake Beaverfork; thence along said boundary line S52°46'55"E, 82.24 feet; thence S14°22'30"E, 87.13 feet; thence S71°02'40"E, 212.65 feet; thence N61°15'00"E, 56.52 feet; thence N73°17'00"E, 32.90 feet; thence leaving said boundary of Lake Beaverfork South, 453.73 feet; to said center line of Southshore Lane; thence N74°00'00"W, 133.40 feet; thence leaving said center line South, 796.06 feet; thence along the South line of said NE1/4 S89°32'04"E, 481.36 feet; thence leaving said South line N45°00'00"E 71.94 feet; thence North 419.04 feet; thence S89°28'12"E, 220.08 feet; thence South 234.50 feet; S89°28'12"E, 115.70 feet; thence North 234.50 feet; S89°28'12"E, 116.40 feet; thence N00°04'37"W, 44.68 feet; thence S89°19'00"E, 213.40 feet; thence N83°08'09"E, 220.42 feet; thence South, 537.00 feet to the South line of said NE1/4; thence continuing along said South line West, 591.10 feet to the SW corner of the E1/2 NE1/4 Section 25; thence N89°32'04"W along the South line of the W1/2 NE1/4, 260.00 feet; thence leaving said South line S00°06'45"E, 311.72 feet; thence N89°47'40"W, 800.00 feet; thence N00°12'34"E, 315.33 feet to the South line of said NE1/4; thence continuing along said South line N89°32'04"W, 260.00 feet to the point of beginning, having an area of 51.72 acres more or less.

And that the above described lands and territory be, and the same hereby are, declared to be a part of the City of Conway, Faulkner County, Arkansas.

Section 2: That the City of Conway hereby accepts the following section of street for the purpose of providing street frontage for the issuance of building permits, but NOT as public street for maintenance.

The portion of Southshore Drive that fronts upon the above described property

Section 3: From and after this date, all inhabitants residing within and upon the hereinabove described lands and territory shall have and enjoy all the rights and privileges of, and be subject to all the laws, rules, ordinances, limitations and regulations imposed upon the inhabitants within the original limits of said City of Conway, Arkansas, and for voting purposes, said lands are hereby assigned to and designated as part of **Ward 2** of the City of Conway, Arkansas.

Section 4: It is hereby ascertained and declared that it is necessary for the protection and preservation of the public health and safety that the foregoing ordinance shall take effect and be in force from and after its passage and publication.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Jerry Rye, 2018 Planning Commission Chairman
Date: February 1, 2018

Re: Request for Annexation of +/-51.72 acres, with A-1 zoning

Jim Hawks has requested to annex to the City of Conway +/- 51.72 acres east of Hwy 25 N, immediately north of Northwoods Estates, with the legal description:

Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows:

Commencing at the SW corner of said NE1/4 Section 25, T-06-N, R-14-W; thence S89°45'35"W, 1034.85 feet to the Easterly right of way of Arkansas State Highway 25; thence continuing along said right of way N08°02'00"W, 9.30 feet; thence N18°01'30"W 126.07 feet; thence N23°43'13"W, 341.40 feet to the center line of Southshore Lane; thence leaving said right of way of Arkansas State Highway 25 and continuing along said center line of Southshore Lane to a point N58°24'06"E, 50.61 feet; thence N41°13'00"E, 45.98 feet; thence N30°37'54"E, 94.09 feet; thence N23°06'30"E, 139.70 feet; thence N37°57'20"E, 48.95 feet; thence N61°31'00"E, 299.55 feet; thence N73°42'00"E, 462.84 feet; thence S74°00'00"E, 573.32 feet; thence leaving said center line North, 514.42 feet to the south boundary of Lake Beaverfork; thence along said boundary line S52°46'55"E, 82.24 feet; thence S14°22'30"E, 87.13 feet; thence S71°02'40"E, 212.65 feet; thence N61°15'00"E, 56.52 feet; thence N73°17'00"E, 32.90 feet; thence leaving said boundary of Lake Beaverfork South, 453.73 feet; to said center line of Southshore Lane; thence N74°00'00"W, 133.40 feet; thence leaving said center line South, 796.06 feet; thence along the South line of said NE1/4 S89°32'04"E, 481.36 feet; thence leaving said South line N45°00'00"E 71.94 feet; thence North 419.04 feet; thence S89°28'12"E, 220.08 feet; thence South 234.50 feet; S89°28'12"E, 115.70 feet; thence North 234.50 feet; S89°28'12"E, 116.40 feet; thence N00°04'37"W, 44.68 feet; thence S89°19'00"E, 213.40 feet; thence N83°08'09"E, 220.42 feet; thence South, 537.00 feet to the South line of said NE1/4; thence continuing along said South line West, 591.10 feet to the SW corner of the E1/2 NE1/4 Section 25; thence N89°32'04"W along the South line of the W1/2 NE1/4, 260.00 feet; thence leaving said South line S00°06'45"E, 311.72 feet; thence N89°47'40"W, 800.00 feet; thence N00°12'34"E, 315.33 feet to the South line of said NE1/4; thence continuing along said South line N89°32'04"W, 260.00 feet to the point of beginning, having an area of 51.72 acres more or less.

Subject to all roadways, easements and reservations that are of record or physically in place.

The Planning Commission reviewed this request at its regular meeting on September 18, 2017. The Planning Commission voted 9-1, with Justin Brown voting opposition, that this request be forwarded to the City Council with a recommendation for approval.

The applicant has been waiting to receive the Order of Release from the County Judge's office since the time the Planning Commission reviewed the request

Please advise if you have any questions.

FILED

IAN 31 2018

IN THE COUNTY COURT OF FAULKNER COUNTY, ARKANSAS

Jim Hawks, Petitioner

MARGARET DARTER
FAULKNER COUNTY CLERK
BY C. Walters DC

No. 2017-01

AMENDED ORDER

Comes now before the Court is the above-styled case and after having been presented all the facts and circumstances and having considered the relevant laws, this Court finds and orders the following:

1. A petition for annexation was filed on or about August 24, 2017 and was thereafter amended.
2. All appropriate signatures were affixed to the Petition, as required by A.C.A. 14-40-609.
3. The petition and associated information was advertised in the newspaper of general circulation one time per week for three consecutive weeks.
4. The proposed site to be annexed was adequately described in the Petition and Amended Petition and further displayed a map of the proposed site to be annexed.
5. The appropriate documentation was provided under A.C.A. 14-40-609.
6. Based on the above premises, the Petitioner's prayer is right and proper.

WHEREFORE, this Court finds that an area of 51.72 acres, more particularly described by Tim Tyler in the attached document should be, and hereby is, released for annexation into the City of Conway.

IT IS SO ORDERED.



HON. JIM B. BAKER
Faulkner County Judge

Dated 1/31/18




240 Skyline Drive, Suite 3000 · Conway, Arkansas 72032
(501) 329-1400 office · (501) 327-3972 Fax

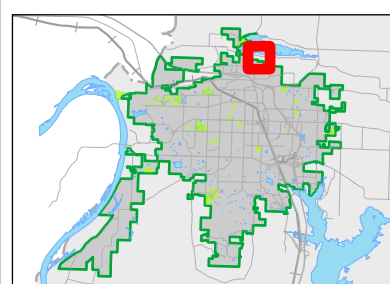
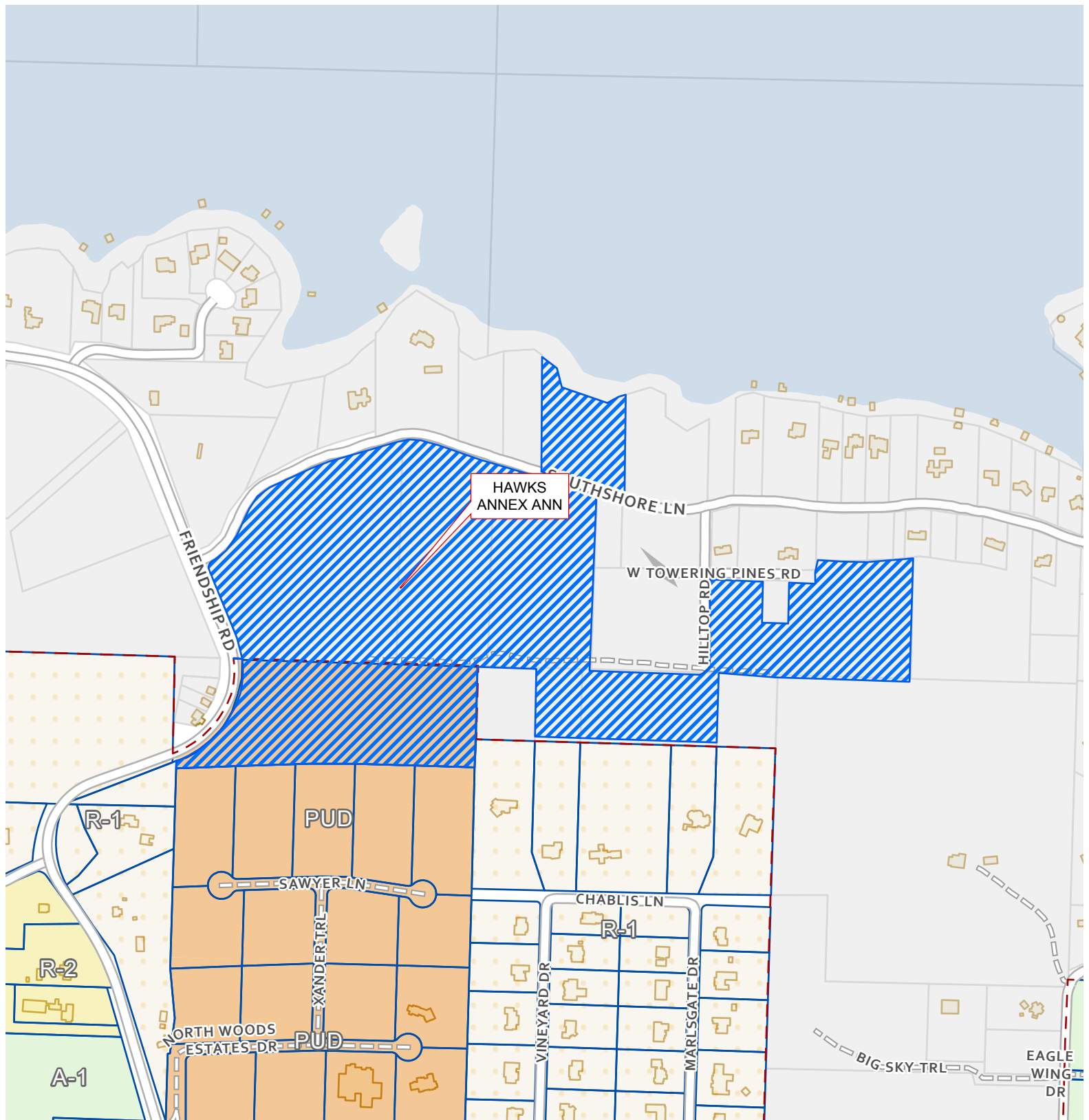
December 15, 2017

To whom it may concern,

I hereby certify that the attached legal description to the property being considered for annexation into the City of Conway does not create an enclave and is contiguous to the City boundary.


Commencing at the SW corner of said NE1/4 Section 25, T-06-N, R-14-W; thence S89°45'35"W, 1034.85 feet to the Easterly right of way of Arkansas State Highway 25; thence continuing along said right of way N08°02'00"W, 9.30 feet; thence N18°01'30"W 126.07 feet; thence N23°43'13"W, 341.40 feet to the center line of Southshore Lane; thence leaving said right of way of Arkansas State Highway 25 and continuing along said center line of Southshore Lane to a point N58°24'06"E, 50.61 feet; thence N41°13'00"E, 45.98 feet; thence N30°37'54"E, 94.09 feet; thence N23°06'30"E, 139.70 feet; thence N37°57'20"E, 48.95 feet; thence N61°31'00"E, 299.55 feet; thence N73°42'00"E, 462.84 feet; thence S74°00'00"E, 573.32 feet; thence leaving said center line North, 514.42 feet to the south boundary of Lake Beaverfork; thence along said boundary line S52°46'55"E, 82.24 feet; thence S14°22'30"E, 87.13 feet; thence S71°02'40"E, 212.65 feet; thence N61°15'00"E, 56.52 feet; thence N73°17'00"E, 32.90 feet; thence leaving said boundary of Lake Beaverfork South, 453.73 feet; to said center line of Southshore Lane; thence N74°00'00"W, 133.40 feet; thence leaving said center line South, 796.06 feet; thence along the South line of said NE1/4 S89°32'04"E, 481.36 feet; thence leaving said South line N45°00'00"E 71.94 feet; thence North 419.04 feet; thence S89°28'12"E, 220.08 feet; thence South 234.50 feet; thence S89°28'12"E, 115.70 feet; thence North 234.50 feet; thence S89°28'12"E, 116.40 feet; thence N00°04'37"W, 44.68 feet; thence S89°19'00"E, 213.40 feet; thence N83°08'09"E, 220.42 feet; thence South, 537.00 feet to the South line of said NE1/4; thence continuing along said South line West, 591.10 feet to the SW corner of the E1/2 NE1/4 Section 25; thence N89°32'04"W along the South line of the W1/2 NE1/4, 260.00 feet; thence leaving said South line S00°06'45"E, 311.72 feet; thence N89°47'40"W, 800.00 feet; thence N00°12'34"E, 315.33 feet to the South line of said NE1/4; thence continuing along said South line N89°32'04"W, 260.00 feet to the point of beginning, having an area of 51.72 acres more or less.


Tim P. Tyler
APLS #1243



DESCRIPTION	
Planning Commission Review	--
59.35 ac.	--

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Office	
C-1	O-1		
C-2	O-2		
C-3	O-3		
C-4			
Special			
	SP		
	S-1		
	A-1		
	PUD		
	TJ		




City of Conway
Planning & Development

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www.cityofconway.org/pages/planning-development
www.cityofconway.org/pages/



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Feet
FEB 2018

ADKISSON & WILCOX, LLP

ATTORNEYS AT LAW
FAULKNER COUNTY TITLE BUILDING
711 LOCUST AVENUE
P.O. Box 996

CONWAY, ARKANSAS 72033
TELEPHONE (501) 327-0220
FACSIMILE (501) 327-0509

WILLIAM C. ADKISSON
BEAU WILCOX

bill@billadkisson.com
beau@beauwilcoxlaw.com

February 6, 2018

Mrs. Felicia Rogers
Office of the Mayor
1201 Oak Street
Conway, Arkansas 72032

Re: Detachment of Land South of Highway 319

Dear Mrs. Rogers:

In line with our conversation this morning, I am by this letter asking you to put on the agenda for the February 6th city council meeting my request that the land lying on the south side of Highway 319 leading to the Cadron Settlement Park, which I own through Faulkner Properties, Inc., be detached (de-annexed) from the city limits. No city services are provided to the property. I have always planned to develop this property into a large lot subdivision. City water is not available to the property at an affordable cost, and as a result a building permit cannot be obtained to allow construction. I currently have a pending sale of a portion of this property contingent upon the property being removed from the city limits so that the buyers can commence construction of their proposed residence.

Attached as Exhibit A is the legal description of the property in question, consisting of 58.88 acres.

Please let me know if you need any additional information from me. Thanks.

Sincerely,



William C. Adkisson

Exhibit A

Tract 1:

Part of the N1/2 NW1/4 of Section 6, T5N, R14W, beginning at the SE corner of the N1/2 NW1/4, and run thence north 89 degrees 54 minutes 48 seconds west along the south line of the NW1/4 NW1/4 1166 feet to the point of beginning; thence continue north 89 degrees 54 minutes 49 seconds west 255.69 feet to a stone; thence south 89 degrees 30 minutes, 12 seconds west 1512.60 feet to a two 2" pipe at the southwest corner of the NW1/4 NW1/4; thence north 0 degrees 56 minutes 43 seconds west along the west line of the NW1/4 NW 1/4 254.5 feet to the south right of way of State Highway 319, thence continue along the south right of way of State Highway 319 as follows: north 34 degrees 16 minutes 04 seconds east 297.13 feet to the P. C. of a curve; thence along a curve to the right to a point north 55 degrees 23 minutes 17 second east 300.27 feet to the P. T. of said curve; thence north 77 degrees 26 minutes 00 seconds east 77.16 feet to the P. C. of a curve to the left; thence along said curve to a point north 70 degrees 00 minutes 54 seconds east 174.82 feet to the P. T. of said curve; thence north 62 degrees 36 minutes 00 seconds east 404.58.00 feet to the P. C. of a curve to the right; thence along said curve to a point north 75 degrees 50 minutes 45 seconds east 221.58 feet to the P. T. of said curve; thence north 89 degrees 25 minutes 12 seconds east 95.96 feet to the P. C. of a curve to the left; thence along said curve to a point north 77 degrees 37 minutes 00 seconds east 198.42 feet to the P. T. of said curve; thence north 62 degrees 14 minutes 00 seconds east 88.31 feet to the P. C. of a curve to the right; thence along said curve to a point north 73 degrees 33 minutes 10 seconds east 126.27 feet; thence leaving the Highway 319 right-of-way south 2 degrees 53 minutes 40 seconds east 1096.57 feet to the point of beginning. Containing 32.40 acres, more or less.

Tract 2:

Part of the N1/2 NW1/4 of Section 6, Township 5 North, Range 14 Wsst, in Faulkner County, Arkansas, described as beginning at the SE corner of the N1/2 NW1/4; thence north 89 degrees, 54 minutes 49 seconds west along the south line of the N1/2 NW1/4 877.3 feet; thence north 1129.97 feet to the south right of way of State Highway 319; thence north 83 degrees 56 degrees 35 seconds east along the right of way 106.52 feet; thence north 86 degrees 01 minutes 07 seconds east along the right of way 570.49 feet; thence north 83 degrees 52 minutes 19 seconds east along said right 203.46 feet to east line of the N1/2 NW1/4; thence leaving the right of way south 1203.86 feet to the point of beginning, containing 23.48 acres, more or less.



1201 OAK STREET • CONWAY, AR 72032
 (501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Jerry Rye, 2018 Planning Commission Chairman
Date: January 25, 2018

Re: APPEAL of Planning Commission denial for a Conditional Use Permit for property located at 1830 E Oak St

Mark Paladino is appealing the denial by the Conway Planning Commission for a Conditional Use Permit to allow up to 24 dwelling units per acre in a C-3 (Highway Service & Open Display Commercial) zoning district for property located at 1830 E Oak Street, with the legal description:

Lot 1 Rumker Sub W pt 80 x 235 feet ex S 5 feet of W79.49

The Planning Commission reviewed this request at its regular meeting on January 16, 2018. The Planning Commission voted 0-7 against the motion that this request be forwarded to the City Council with a recommendation for approval with the conditions noted below. Failing to garner 6 votes in the positive, the motion was defeated.

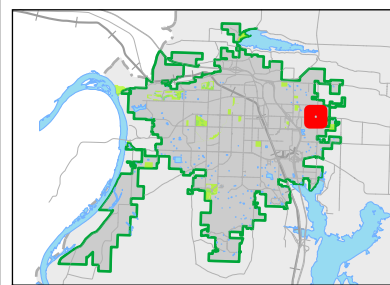
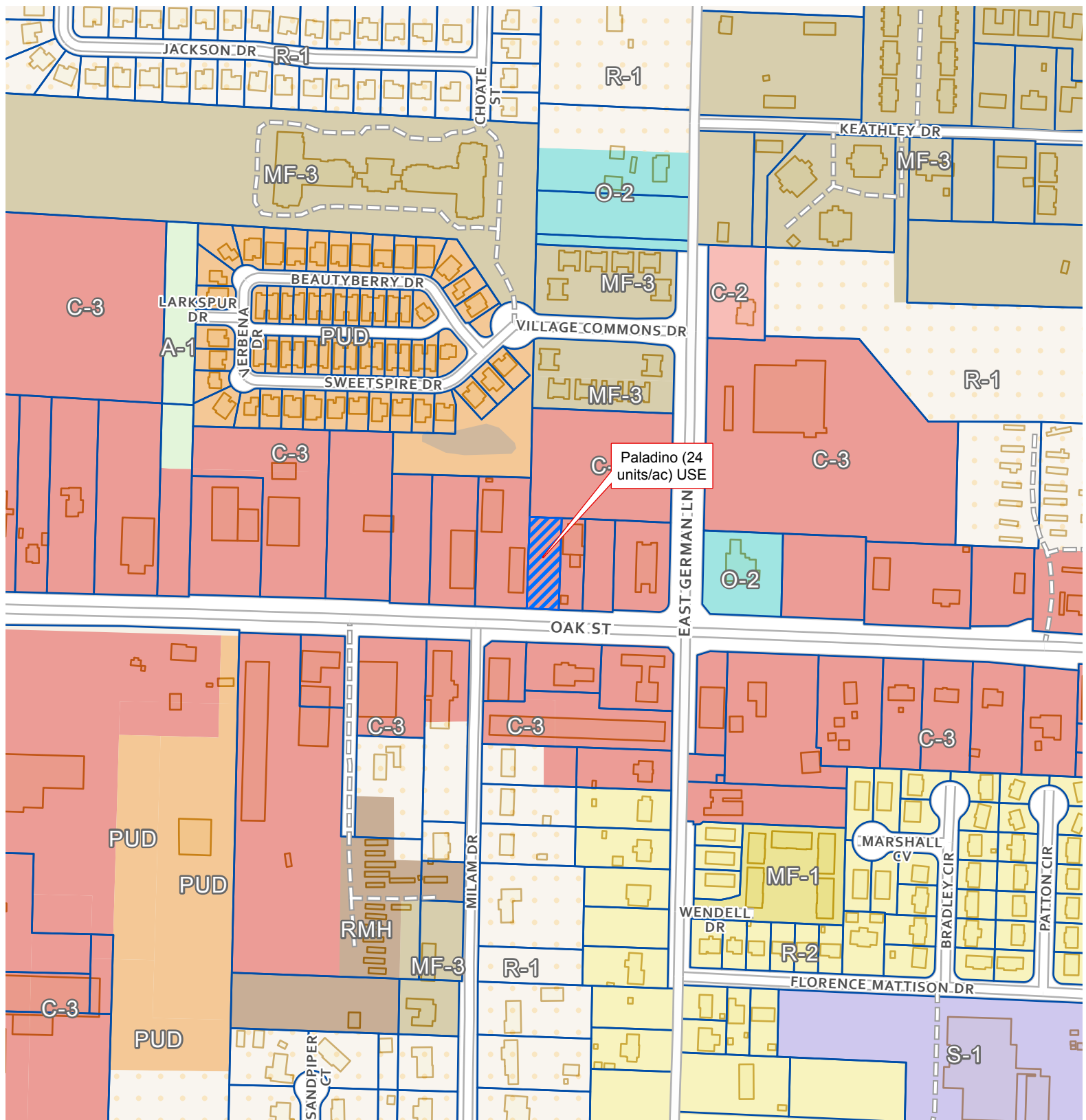
Conditions attached to the motion:

1. The development is limited to 10 residential units maximum.
2. Duplexes and triplexes shall not be allowed.
3. Platting shall be required. Additional right of way, easements, etc. as required by Subdivision Ordinance shall be dedicated and constructed.
4. A double-slatted privacy fence shall be required around the perimeter of the property.
5. Trees along the north property line shall be removed.

The applicant notified the Planning & Development Department on January 22, 2018 of his intent to appeal the Planning Commission's denial of his request to the City Council at the regularly scheduled February 13, 2018 City Council meeting.

Since the denial by the Planning Commission the applicant has not provided any additional information regarding his request.

Please advise if you have any questions.



DESCRIPTION	
Planning Commission Review	--
	--
	0.43 ac.

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Office	
C-1	O-1	SP	
C-2	O-2	S-1	
C-3	O-3	A-1	
C-4		PUD	
		TJ	

City of Conway
Planning & Development

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www.cityofconway.org/pages/gis

N
280

Feet
JAN 2018

MARK PALADINO REQUEST FOR CONDITIONAL USE PERMIT TO ALLOW UP TO 24 UNITS/ACRE IN C-3 FOR PROPERTY LOCATED AT 1830 EAST OAK STREET

APPLICANT

Tyler Group, on behalf of Mark Paladino
240 Skyline Drive
Conway, AR 72032

OWNER

Nelda Ussery, et al
10 Della Carter Drive
Conway, AR 72032

STAFF REVIEW BY

Bryan Patrick, Director of Planning and Development
1201 Oak St
Conway, AR 72032

SITE DATA

Location. 1830 East Oak Street

Site Area. ±0.42 acre +/- (prior to Oak Street right of way dedication), 0.40 acre after ROW dedication.

Current Zoning. C-3 (Highway Shopping District/Intensive Commercial)

Requested Conditional Use. Allow up to 24 units per acre in a C-3 zoning district.

Existing Structures. None - vacant lot

Overlay. None

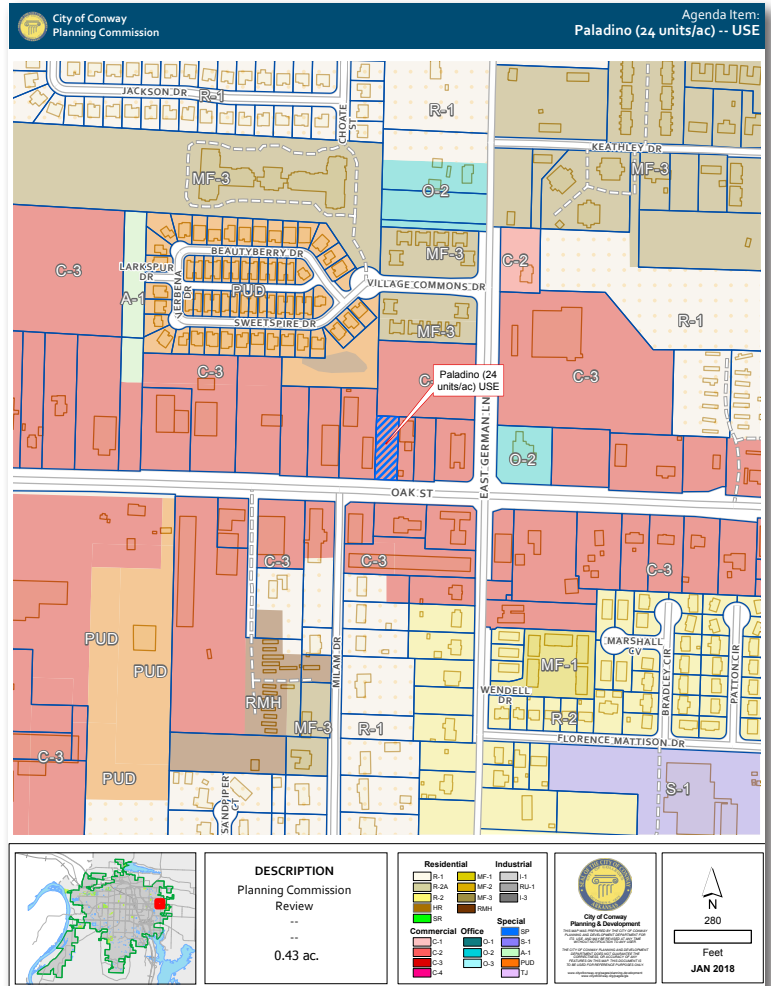
Comprehensive Plan. The Comprehensive Plan shows this area as appropriate for commercial development.

Projected Traffic Impact. The Comprehensive Plan shows this area as appropriate for commercial development. Projected Traffic Impact. With the existing C-3 commercial zone, and developed with a 3000 s.f. convenience store, 2000 vehicle trips per day could be expected. This example is a "worst case" traffic generation scenario. An 8000 s.f. general retail center would generate around 350 vehicle trips per day. With a conditional use permit to allow up to 24 units per acre and developed with the maximum allowed 10 residential units, 67 vehicle trips per day could be expected. If a mixed use of commercial and residential were developed the vehicle trip generation would vary depending on uses.

Flood\Drainage. The Planning Department is not aware of any flooding problems on this property.

Utilities. The applicant will need to coordinate utilities with Conway Corporation to accommodate development.

Street Improvement. No area street upgrades are planned in the near future.



Conway 2025. Not applicable.

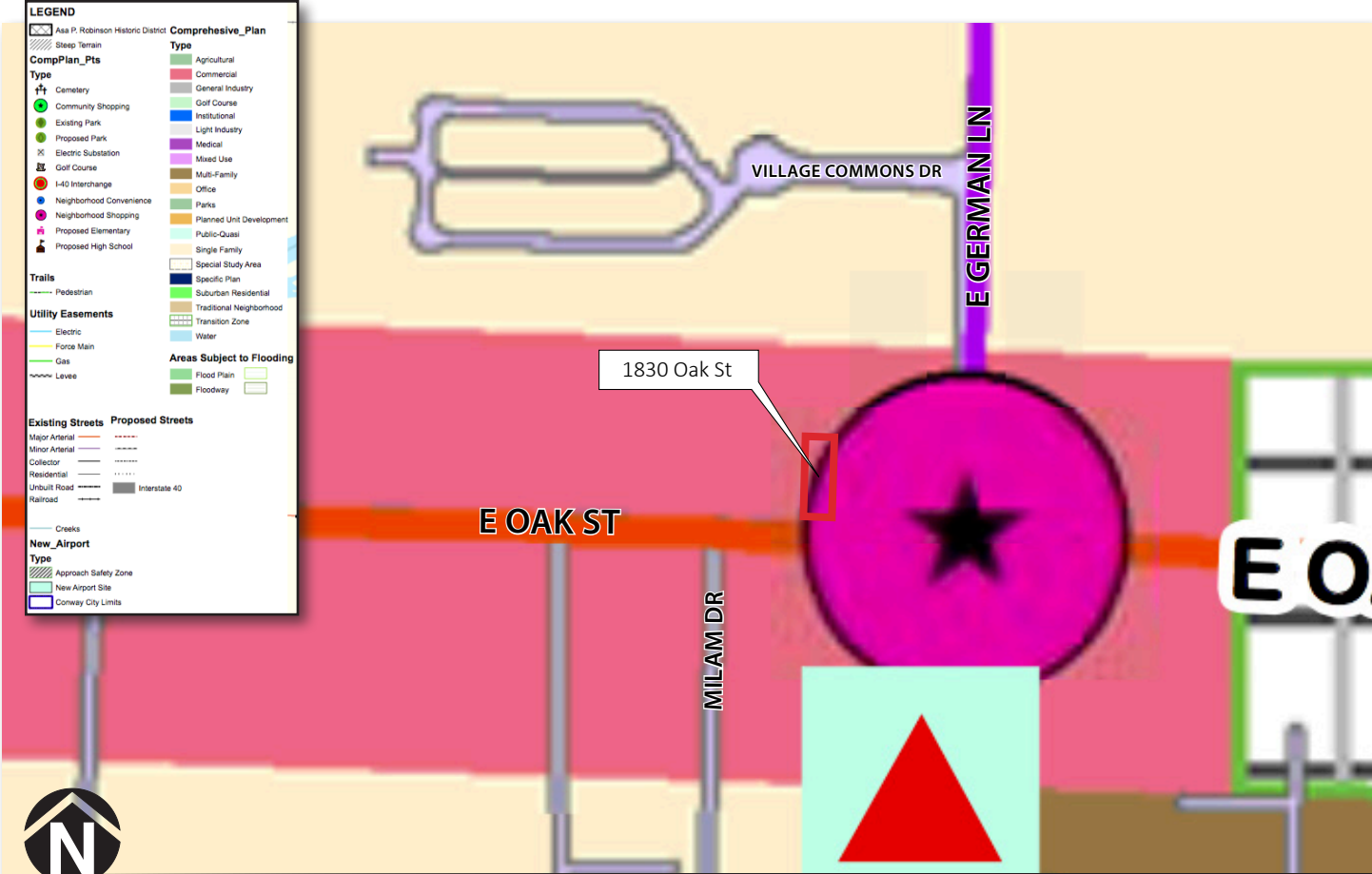
STAFF COMMENTS

The property is currently zoned C-3 intensive commercial. This commercial zoning dates back to the 1970s. This undeveloped vacant property was occupied by a single family residence until sometime between 2000 and 2005. All surrounding property is zoned C-3 with commercial uses. To the west, is an office structure and auto parts store. To the east, is a car sales lot and Sonic Drive In.

The existing C-3 development allows intensive commercial development by right including; child care, hotel, office, high impact retail, and vehicle sales/service. Multifamily may be added to the allowed underlying commercial use by conditional use permit. The property is somewhat narrow and long (80 feet x 230 feet). Oak Street’s right of way is about 85 feet at this location. Any development will require the dedication of an additional 7.5 feet of right of way along Oak Street. Oak Street is a major arterial requiring 100 feet of right of way.



Aerial View of 1830 E Oak St



1830 E Oak St in the Comprehensive Plan

An approved conditional use permit would allow up to 10 residential units. The applicant had discussed constructing duplexes at this location. Duplexes would not fit into the character of the surrounding commercial uses. A site plan showing a 3 story, 10 unit, multifamily structure at the north end of the property has been submitted. With a conditional use permit for residential and the underlying C-3 zoning, a mixed use residential/commercial structure could be developed.

Any development must meet fire code requirements. The submitted site plan would need Fire Department approval as to adequate fire truck turn around area and maximum building access lengths. The development of multifamily structures (structures denser than a duplex) will require Planning Staff development review.

STAFF RECOMMENDATIONS

The property is currently zoned for intensive commercial use and is surrounded by intensive commercial zoning. A residential use at this location would seem out of character with the surrounding land uses. A residential development at this location will be subject to noisy commercial activity with access only from Oak Street.

The requested property is small for larger scale commercial development. The surrounding properties are under developed and likely approaching the end of their commercial "lifespan". If the requested property and abutting properties were developed as a whole, a larger and more cohesive project could be constructed. A larger development would allow the consolidation of driveways, better controlled access, creation of green space, storm water management, etc.

Recommended Conditions (If approved)

- The development is limited to 10 residential units maximum.
- Duplexes and triplexes shall not be allowed.
- Platting shall be required. Additional right of way, easements, etc. as required by the Subdivision Ordinance shall be dedicated and constructed.

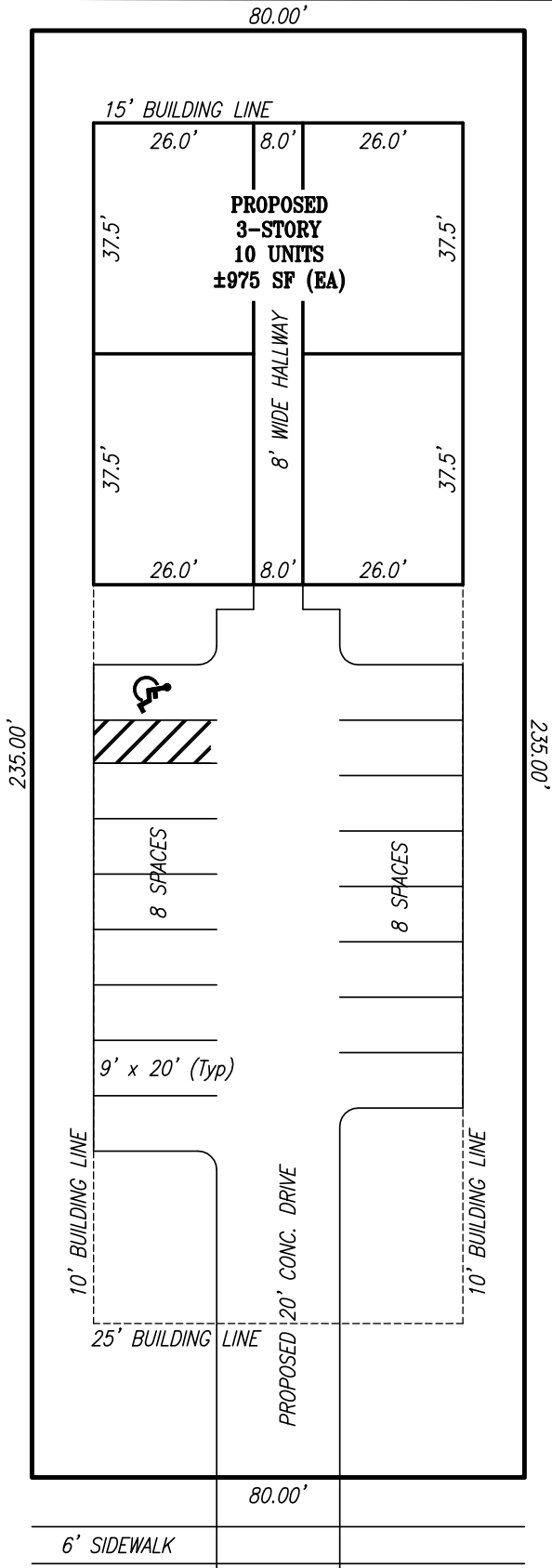
E. OAK STREET CONCEPTUAL

Lot Total = 18,800 sf

Bldg. (Ground Floor Only) = 4,500 sf
(24% coverage)

Conc. Drive & Parking - 5,872 sf
(32% coverage)

Green Space = 8,428 sf
(44% coverage)



E. OAK STREET (90' R/W)

MEMO

City of Conway, Arkansas
 Jamie Brice, Purchasing Manager
 1201 Oak Street
 Conway, AR 72032
www.cityofconway.org

To: Mayor Bart Castleberry and City of Conway Council
CC: Steve Ibbotson Felicia Rogers Jack Bell
From: Jamie Brice
Date: February 6, 2018
Re: City of Conway Parks and Recreation RFP – Youth Sports Uniforms

Proposals were received at 10:00 a.m. on Wednesday January 31, 2018 at Conway City Hall for Conway Parks and Recreation Youth Sports Uniforms. A total of three (3) proposals were received.

Proposals were reviewed by employees from the Parks and Recreation Department and Purchasing Office.

Vendors and Evaluation totals are listed below.

	Southern Tees	Randy's	Imprint Arkansas
Price	35	29	27
Location	34	35	33
Quality	33	33	25
Expereince	28	38	20
Total Evaluation Points	130	135	105

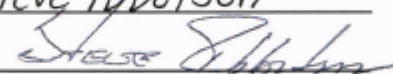
The review committee would like to recommend accepting Randy's Athletic Shop, Inc. Proposal.

Sincerely,



Jamie Brice
 Purchasing Manager
 City of Conway

Department Head Acknowledgement

Name: Steve Ibbotson
 Signature: 
 Date: 2-6-18



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE AUTHORIZING A PERSONNEL CHANGE AND APPROPRIATING FUNDS FOR A TENNIS MANAGER POSITION WITHIN THE CONWAY PARKS AND RECREATION DEPARTMENT; AND FOR OTHER PURPOSES:

Whereas the Parks & Recreation Department is in need of one (1) Full Time Tennis Manager Position; and

Whereas, a budget adjustment in the amount of \$25,000 is required for the 2018 budget year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The authorized staffing level in the City of Conway Parks and Recreation Department is increased by one (1) Full Time Tennis Manager position.

Section 2. The City of Conway shall appropriate an amount not to exceed \$25,000 from General Fund – Fund Balance Appropriation Account (001.119.4900) to Conway Parks & Recreation Full Time Salaries (001.140.5111).

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



MEMORANDUM

TO: Mayor Bart Castleberry

FROM: Aaron Knight

DATE: February 7, 2018

SUBJECT: Removal of Items from Inventory

Attached to this memo is a list of items the Information Technology Department wishes to remove from inventory. The items will be placed for auction or disposed of as e-waste. Please let me know if you have any questions.

City of Conway Information Technology E-Waste

CLASS	MAKE	MODEL	SERIAL NUMBER	IT Tag
Chair	Lesro	Guest Chair	R1301G3CSAVBL	1248
Chair	Lesro	Guest Chair	R1301G3CSAVBL	1306
Set of Cubicles		4 Seat Cubicles		
Monitor	LG	E2242TC-BNA	205NDAY1J336	3280
Monitor	HP	Elite Display E231	6CM3414CP0	3637
Monitor	HP	Elite Display E221	CNK3270F88	3601
Monitor	Dell	P2210F		2795
Monitor	HP	LA2405x	CN433312LB	3624
Monitor	Dell	P2211Ht	CN0C730C716230A40153	2731
Monitor	HP	E231	3CQ3471NSN	3683
Monitor	Dell	P2314Ht	CN07R1K374445591BZKS	4038
Monitor	Dell	2208WFPT	CN0CU889716187BL832U	2350
Monitor	Dell	E1713Sb	CN0HX1KW742612BQ0DWU	3578
Monitor	HP	E231	3CQ4040T22	3737
Monitor	HP	E2242TC-BNA	CNC34502JN	4002
Monitor	HP	HSTND-3701-Q	CNK3270F9T	3603
Monitor	Dell	U2212HMc	CN0PF48H6418031E0XML	3346
Monitor	Dell	P2212Hb	CN0NDMRP7426131B1U1U	3449
Monitor	Dell	P2314Ht	CN07R1K374445536989B	4015
Monitor	Dell	U2212HMc	CN0PF48H6418031E0VBL	3345
Monitor	HP	E231	3CQ34705DP	3693
Monitor	HP	E231	3CQ3471NSF	3685
Monitor	Dell	E156Pf	CN0Y9998728725AM0VUL	2609
Monitor	Dell	P2211Ht	CN0TYXD97444506F319L	2648
Monitor	Dell	P2210f		2653
POS Scanner	HHP	36598	X-45-11422	
Dock	HP	732517	CNU432Z2K0	
Dock	HP	690453	5CG548XRPC	
Dock	Dell	PR03X	2193801002123	
Dock	Dell	PR03X	2232193500859	
Dock	Dell	PR03X	2607642102882	
Dock	Dell	PR03X	QAD0169201892	
Power Adapters	Misc	1 Box Full		
Access Point	HP	J9590A	CN41D3222F	3809
Access Point	HP	J9590A	CN41D3220D	3810
Access Point	HP	J9590A	CN41D3222M	3812
Firewall	WatchGuard	XTM22	70A204825BD3E	
Printer	Kyocera	Ecosys FS-3920 DN	KD41Z87274	
Printer	HP	C8192A	MY7585317T	
Printer	HP	G3Q60A	VNB3803422	
Tablet w/Dock-Keyboard	Dell	Venue 7130 Pro	65LVT22	3961
Tablet w/Dock-Keyboard	HP	HSTNN-C78C	CND4259QYM	3882
Tablet w/Dock-Keyboard	HP	B6A71AV	CND3510ZCN	3700/3675
Dock-Keyboard for Tablet	HP	D6S54UT#ABA	CND34916MX	
Dock	Dell	K10A001		
Tablet	HP	B6A71AV	CND41236Z6	3740
Tablet	HP	HSTNN-C75C	CND4090YSN	3780
Tablet	HP	B6AA71AV	CND3510ZCG	2673
Tablet	HP	HSTNN-C75C	CND3111SFM	3584
Tablet	HP	JSN69UA#ABA	CND4288DPD	3877
Tablet	HP	B6A71AV	CND3510ZC0	3671
Tablet	HP	B6A71AV	CND3510YY9	3674
Tablet	HP	B6A71AV	CND3510Z60	3672

Tablet	HP	J5N69UA#ABA	CND4288DQ7	3875
Dock	HP	700693-001	CND3130CZ5	
Dock	HP	700693-001	CND311047D	
Dock	HP	700693-001	CND5310SBN	4028
Dock	HP	700693-001	cnd3130d4b	
Dock	HP	700693-001	cnd3120sww	
Dock	HP	c0m83av	cnd3050hq3	
Dock	HP	700693-001	CND5310SBM	4029
Laptop	Dell	Latitude 5510	8HH83N1	2683
Thin Client	Tangent	Vita-LT	C4S0117488	3241
Thin Client	Tangent	Vita-LT	C4S0117489	3242
Thin Client	WYSE	902174-01L	2E60L198827	
Projector	InFocus	X1A	ANDC43400404	113-1139

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief Jody Spradlin
DATE: February 6, 2018
SUBJECT: Request for dispose of assets

The Conway Animal Welfare Unit has 26 portable wire animal crates that are no longer being used. I would like to request approval to remove these items from our inventory and sell them "as is" on publicsurplus.com

Thank you for your consideration.



City of Conway, Arkansas
Ordinance No. O-18-_____

AN ORDINANCE APPROPRIATING FUNDS FOR THE PURCHASE OF FOUR COMPARTMENT SLIDE-IN ANIMAL CONTROL BOX FOR THE ANIMAL WELFARE UNIT; AND FOR OTHER PURPOSES:

Whereas, The Conway Animal Welfare Unit would like to purchase a new Four (4) Compartment Slide in Animal Control Box in the amount of \$7,000; and

Whereas, the Conway Animal Welfare Unit needs this control box to outfit a new truck purchased this year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall appropriate \$7,000 from the Spay/Neuter Fund Balance Appropriation account 223.000.4900 into the Spay/Neuter Accountable Equipment account 223.127.5650 for the purchase of this box.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry

FROM: Chief Jody Spradlin

DATE: February 6, 2018

SUBJECT: Request to use Spay/Neuter funds

The Conway Animal Welfare Unit would like to use Spay/Neuter funds to purchase a Four Compartment Slide in Animal Control box for the new 2018 Dodge Ram. This control box installs on the back of the truck and is used to protect animals during transport.

We would like to use spay/neuter funds for this purchase as this purchase was not included in the Animal Welfare's 2018 approved budget.

Thank you for your consideration in this matter.



City of Conway, Arkansas
Ordinance No. O-18-_____

AN ORDINANCE APPROPRIATING FUNDS FOR THE 911 UPGRADE FOR THE CONWAY EMERGENCY OPERATION CENTER; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

Whereas, The City of Conway has an immediate need to upgrade the 911 operating system at the Conway Emergency Operation Center: and

Whereas, the total cost of this upgrade will be \$709,360 (excluding taxes) with an upfront cost of \$280,000 (excluding taxes) and the remaining balance due in monthly payments over a five year span; and

Whereas, the upfront cost portion has been billed by ATT for \$304,500 (taxes included) with the City's portion of the upfront cost totaling \$190,312.50 for eight console and the county portion of the upfront cost totaling \$114,187.50 for 3 consoles; and

Whereas, the monthly cost to pay out the remaining balance of the upgrade for the City of Conway will be \$4,328 (excluding taxes) for the 5 consoles and ½ of the ASE monthly network fee; and

Whereas, the funding for the 911 upgrade has not previously been appropriated by Council action.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway shall appropriate \$190,312.50 for the upfront cost of the 911 upgrade for the Conway Emergency Operation Center from the General Fund Balance Appropriation Account (001.119.4900) to CPD Computer Equipment (001.125.5930).

Section 2: The City of Conway shall appropriate an amount not to exceed \$57,600 (City's portion) for the FY2018 cost of the 911 upgrade remaining balance from the General Fund Balance Appropriation Account (001.119.4900) to CPD Computer Equipment Maintenance (001.125.5420).

Section 3: All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4: This ordinance is necessary for the protection of the public peace, health, and safety, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of February, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**Faulkner County
Hosted 9-1-1 Call Handling**



2 Positions				Hosted Monthly	Upfront	
Call Handling Equipment				\$ 1,500.00	\$ 70,000.00	
Reporting Software				Incl.	Incl.	
Integrated Mapping				Incl.	Incl.	
Training/Installation				Incl.	Incl.	
Software Updates				Incl.	Incl.	
			ASE Network	\$ 650.00		
Monthly Maintenance				Incl.		
				5 Year Total	\$ 199,000.00	

UCA Portion

8 Positions				Hosted Monthly	Upfront	
Call Handling Equipment				\$ 6,000.00	\$ 280,000.00	
Reporting Software				Incl.	Incl.	
Integrated Mapping				Incl.	Incl.	
Training/Installation				Incl.	Incl.	
Software Updates				Incl.	Incl.	
			ASE Network	\$ 1156.00		
Monthly Maintenance				Incl.		
				5 Year Total	\$ 709,360.00	

City & County Portion