



City of Conway Council Agenda

Council Meeting Date:

February 10th, 2015

5:30pm – Committee Meeting:

No Committee Meeting

6:30pm - Council Meeting

Call to Order: Mayor Tab Townsell

Roll Call: City Clerk/Treasurer Michael O. Garrett

Minutes Approval: January 27th, 2015

Mayor Tab Townsell

City Clerk Michael O. Garrett

City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Whitmore

1. Report of Standing Committees:

A. Public Hearings:

1. Public Hearing – Utility Easement Closing (Tucker Creek Park Subdivision)
 - a. Ordinance discuss the closing of the southerly 15 feet of the 25 foot utility easement located at the northwest corner of Lot 5, Tucker Creek Professional Park Subdivision.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolution setting a public hearing to discuss closing the north 90 feet of the utility easement between Lots 1, 2, 17, and 18, Block 5, N.F. Ward Subdivision.
2. Resolution requesting a certified lien be placed against property located at 1418 Davis Street for incurred expenses by the City.
3. Ordinance to discuss the closing of the 13 feet of the 55 foot utility easement along the northern right of way of Bronnie Lane in the Conway Community Services replat.
4. Ordinance accepting and appropriating donation funds for the Conway Tree Board.
5. Ordinance accepting and appropriating grant funds for the Conway Bicycle and Pedestrian Advisory Board.
6. Consideration to accept bids for the hangar building and fuel tanks at the old Cantrell Field Airport.
7. Consideration to remove fixed asset (airport property) from the inventory listing for the City.
8. Consideration to approve the 2015 Street Improvement Projects.

C. Public Safety Committee (Police, Fire, District Court, CEOC, Information Technology, City Attorney, & Animal Welfare)

1. Consideration to approve the bid for a backup generator and automatic transfer switch for the VFW RF Site.
2. Ordinance waiving competitive bid requirements to utilize a sole source vendor to purchase a haz-mat command system for the Conway Fire Department.
3. Ordinance accepting and appropriating donation funds for the Animal Welfare Unit.
4. Ordinance appropriating reimbursement funds from various entities for Conway Police Department.
5. Ordinance authorizing the elimination of a position and to reclassify a Police Fleet Manager position within the Conway Police Department.

Adjournment



City of Conway, Arkansas
Ordinance No. O-15- _____

AN ORDINANCE CLOSING THE SOUTHERLY FIFTEEN FEET OF THE 25 FOOT UTILITY EASEMENT LOCATED AT THE NORTHWESTERN CORNER OF LOT 5, TUCKER CREEK PROFESSIONAL PARK SUBDIVISION; AND FOR OTHER PURPOSES;

Whereas, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 27th day of January, 2015 asking the City Council to vacate and abandon the southerly 15 feet of a 25 foot utility easement located at the northwestern corner of Lot 5, Tucker Creek Professional Park Subdivision.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as an easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the utility easement at the northwestern corner of Lot 5, Tucker Creek Professional Park Subdivision to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of this portion of the said utility easement).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the portion of the utility easement designated as follows:

Being the southerly 15.0 feet of a 25 foot utility easement lying parallel to the northwesterly line of Lot 5 Tucker Creek Professional Park Subdivision as shown on Plat of Records in Plat Book J, Page 384 to the Records of Faulkner County, Arkansas that has a bearing and distance of S58°19'44"W 136.23 feet.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Section 3. This ordinance shall take effect and be in force from and after its passage.

Passed this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

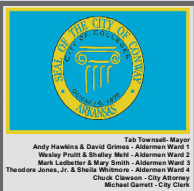
CITY OF CONWAY

LOT 5 TUCKER CREEK PROFESSIONAL PARK EASEMENT CLOSING

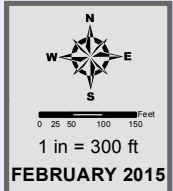


UTILITY EASEMENT
CLOSING 15 FT

DESCRIPTION
UTILITY EASEMENT
CLOSING 15 FT
NW CORNER LOT 5
TUCKER CREEK
PROFESSIONAL PARK



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUD



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CONTACT INFORMATION
LANDMARK GIS WEBSITE:
gis.cityofconway.org (UNDER DEVELOPMENT)
E-MAIL: Jason.Lyon@CityofConway.org



817 N Creek Dr
Conway, AR 72032
Fax: 501 336 8372

January 22, 2015

Tyler Group
Randy Garrett
240 Skyline Dr, Ste 3000
Conway, AR 72032

RE: Abandonment of Easement

Dear Mr. Garrett:

Centerpoint Energy has reviewed the request to abandon the following easement and we do not have any conflicts with the closing of these easement.

South 15.0 feet of a 25 foot platted utility easement located in the NW Corner of Lot 5, Tucker Creek Professional Park Subdivision located at the Westerly end of Allyson Lane (culdesack) and extending S58°19'44W (see attached map).

Thank You,

A handwritten signature in blue ink that reads "Dennis Fisher".

Dennis Fisher
Tanya Malcolm

cc: Christy Sutherland



January 5, 2015

The Honorable Tab Townsell
Mayor of Conway
City Hall
1201 Oak Street
Conway, AR 72032

Re: Reduction of existing utility easement on the final plat of Conway Community Services Campus Replat, Conway, Faulkner County, Arkansas.

Dear Mayor Townsell:

Conway Corporation has no objections to the request to reduce the utility easements on the final plat of Conway Community Services Campus Replat from 55 feet to 42 feet along the south property line of said plat.

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

Leslie Guffey
Engineering and Planning



Lynda Palmer
AT&T Arkansas
Mgr.-OSP PIng & Engr Design
Right-of-Way
Joint Use of Poles

1111 West Capitol, Rm 941
Little Rock, AR 72201
Phone: (501) 373.5255
Fax: (501) 373.0229 Fax
lynda.palmer@att.com

January 21, 2015

Tyler Group
Attn: Randy Garrett
240 Skyline Drive, Suite 3000
Conway, AR 72032

Dear Mr. Garrett:

The purpose of this letter is to confirm AT&T's concurrence in the release of its interest in a dedicated utility easement in the Tucker Creek Professional Park Subdivision, to-wit:

The south fifteen feet of a twenty-five foot platted utility easement located in the northwest corner of Lot 5, Tucker Creek Professional Park Subdivision located at the westerly end of Allyson Lane (cul de sac) and extending S58 °19'44"W, City of Conway, County of Faulkner, Arkansas.

AT&T has no facilities within these dedications and has no plans to use them in the future.

Questions concerning facilities in and around the Conway area should be directed to Lannie Page at lp1318@att.com. Questions concerning easements should be directed to me.

Sincerely,

Lynda Palmer

CC: Lannie Page, Engineer



City of Conway, Arkansas
Resolution No. R-15- ____

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF THE NORTH 90 FEET OF THE UTILITY EASEMENT BETWEEN LOTS 1, 2, 17 AND 18, BLOCK 5, N. F. WARD SUBDIVISION.

Whereas, a petition has been filed with the City Council of the City of Conway, Arkansas by Kenneth W. New to abandon the North 90 feet of the utility easement located between Lots 1, 2, 17 and 18, Block 5, N.F. Ward Subdivision within the corporate limits of the City of Conway; and

Whereas, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS;

1. That the City Council shall hear said petition at its regular meeting to be held at the Russell L. "Jack" Roberts District Court Building, 810 Parkway Street, Conway, Arkansas, on **February 24th, 2015 at 6:30 p.m.**
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the manner prescribed by law.

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

89 TORREYSON ST -- EASEMENT CLOSING

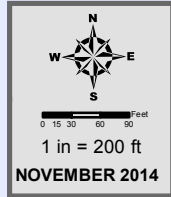


DESCRIPTION

**89 TORREYSON ST
LOT 1 & 2 BLK 5 NF WARD
NORTH 20 FT
UTILITY EASEMENT CLOSING**



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB



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CONTACT INFORMATION
LANDMARK GIS WEBSITE:
gis.cityofconway.org (UNDER DEVELOPMENT)
E-MAIL: Jason.Lyon@CityofConway.org



City of Conway, Arkansas
Resolution No. R-14-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **1418 Davis Street** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$167.43** (\$124.94 + Penalty-\$12.49 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **February 10, 2015** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Missy Lovelady
Date: February 3, 2015

Re: 1418 Davis

- November 25, 2014- Warning Violation written regarding Appliance/Furniture & Trash Can in the yard by Kim Beard.
- Property Owner is listed as Katherine J Smith.
- Property was rechecked on 12/3 & 12/14 with no progress made.
- Certified and regular letters were mailed 12/12/14 to address on file and a notice was left by post office.
- Property was rechecked on 12/22 & 29/14 with no action taken.
- Final Cleanup completed on 1/6/2015.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: FEBRUARY 5, 2015

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Katherine J Smith
507 Dean
White Hall, AR 71602

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1418 Davis, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-03083-000		February 10, 2015

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	16.22	16.22
1	1 Employee -Mowing/Cleanup	10.48	10.48
	Sanitation Invoice(ticket # 503085)	32.63	32.63
1	Administrative Fee (Missy Schrag)	18.03	18.03
1	Administrative Fee (Kim Beard)	15.36	15.36
1	Administrative Fee (Glenn Berry)	21.00	21.00
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 2/10/15 \$124.94

- Total amount due after February 10, 2015 includes collection penalty & filing fees

TOTAL AFTER 2/10/15 \$167.43

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

January 7, 2015

Parcel # 710-03083-000

Katherine J Smith
507 Dean
White Hall, AR 71602

RE: Nuisance Abatement at 1418 Davis, Conway AR
Cost of Clean-Up, Amount Due: \$124.94

Dear Ms. Smith,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **February 10th, 2015 Meeting** at 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 11/25/14

Violator Name: Katherine J Smith

Address of Violation: 1418 Davis

Violation Type: Appliance/Furniture & trash can in yard

Warning #: CE8654

Description of Violation and Actions Taken: On 11/25/14 Code Enforcement Officer Kim Beard wrote a warning to correct violation at 1418 Davis for appliance/furniture & trash can in yard. Property was rechecked on 12/3/14 and 12/14/14 with no progress made. Certified and regular letters were mailed 12/12/14 to address on file. Property was rechecked on 12/22/14 and 12/29/14 with no action taken. Final cleanup by city was completed on 01/06/15.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Ordinance No. O-15- _____

AN ORDINANCE CLOSING THE NORTHERN 13 FEET OF THE 55 FOOT UTILITY EASEMENT ALONG THE NORTHERN RIGHT OF WAY OF BRONNIE LANE LOCATED IN THE CONWAY COMMUNITY SERVICES REPLAT; AND FOR OTHER PURPOSES;

Whereas, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 13th day of January, 2015 asking the City Council to vacate and abandon a portion Donnell Ridge Road.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the northern 13 feet of the 55 foot utility easement to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of this portion of the northern 13 feet of the 55 foot utility easement).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to Donnell Ridge Road designated as follows:

The northern 13 feet of the 55 foot utility easement along the northern Right of Way of Bronnie Lane located in the Conway Community Services Replat within the corporate limits of the City of Conway.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Section 3. This ordinance shall take effect and be in force from and after its passage.

Passed this 27th day of January, 2015.

Approved:

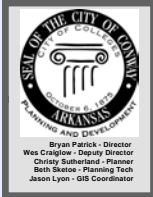
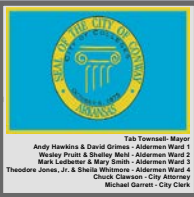
Mayor Tab Townsell

Attest:

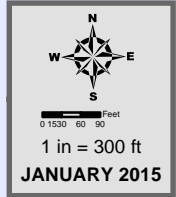
Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

CONWAY COMMUNITY SERVICES CAMPUS EASEMENT CLOSING



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB



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CONTACT INFORMATION
 LANDMARK GIS WEBSITE:
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityofConway.org



Lynda Palmer
AT&T Arkansas
Mgr.-OSP PIng & Engr Design
Right-of-Way
Joint Use of Poles

1111 West Capitol, Rm 941
Little Rock, AR 72201
Phone: (501) 373.5255
Fax: (501) 373.0229 Fax
lynda.palmer@att.com

December 23, 2014

Avere Real Estate
Attn: Alex Bennett
2800 E. State Highway 114, Ste 300
Trophy Club, TX 76262

RE: Partial abandonment of Utility Easements – Baptist Health Med Center – Conway, AR

Dear Mr. Bennett

The purpose of this letter is to confirm AT&T's concurrence in the release of its interest in the northern thirteen feet of the existing fifty-five foot utility easement along the northern right-of-way of Bronnie Lane located on the Conway Community Services Campus Replat.

AT&T does not have any facilities within this portion of the easement and has no plans to use it in the future.

Questions concerning facilities in and around this area should be directed to Lannie Page at lp1318@att.com. Questions concerning easements should be directed to me.

Sincerely,

A handwritten signature in blue ink that reads "Lynda Palmer".

CC: Lannie Page, Engineer

December 23, 2014

Alex Bennett
EVP Development
Avere Real Estate
2800 E State Highway 114, Suite 300
Trophy Club, TX 76262

Dear Mr. Bennett,

I have received information from you regarding the proposed partial abandonment of an existing 55 foot easement paralleling the north side of Bronnie Lane in Conway Arkansas. As you know, Community Water System maintains an 18 inch water transmission main that serves the City of Mayflower within the limits of the current easement. After reviewing your proposal, Community Water System does not feel the partial abandonment will adversely impact our facilities and therefore has no objection to your request.

If you have any questions please call me at 501-825-7294.

Kindest regards,



Timothy A. Shaw
General Manager

TS:RL



817 N Creek Dr
Conway, AR 72032
Fax: 501 336 8372

January 5, 2015

Alex Bennett
EVP Development
Avere Real Estate
2800 E State Highway 114, Suite 300
Trophy Club, TX 76262

RE: Conway Hospital Easement Abandonment

Dear Mr. Bennett:

Centerpoint Energy has reviewed the Conway Hospital Easement Request and we do not have any conflicts with the vacating of these easements.

Thank You,

A handwritten signature in blue ink that reads "Tanya Malcolm". The signature is written in a cursive style and is positioned above a horizontal blue line.

Dennis Fisher
Tanya Malcolm



City of Conway, Arkansas
Ordinance No. O-15- _____

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD TO PURCHASE TREES FOR TREES IN CELEBRATION; AND FOR OTHER PURPOSES;

Whereas, donations in the amount of \$350 were received from private donors in support of the first annual Trees in Celebration.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept donation funds in the amount of \$350 and appropriate said funds from the Donations Account (260-000-4705) to the Tree Board Account (260-000-5430).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-15- _____

AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS FOR THE CONWAY BICYCLE AND PEDESTRIAN ADVISORY BOARD TO BE USED FOR OPERATING EXPENSES; AND FOR OTHER PURPOSES;

Whereas, donations in the amount of \$500 were received from the Kimberly Clark Foundation in support of the Conway Bicycle and Pedestrian Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept donation funds in the amount of \$500 and appropriate said funds from the Donations Non Department account (001-119-4705) to the Planning and Development "Other Miscellaneous Expenses" account (001-105-5799).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

To: Mayor Tab Townsell
CC: Conway City Council
From: Josh Zylks, Airport Manager
Date: 21 January 2015
Subject: Approval of Bids for Hangars and Fuel Tanks

Sealed bids were opened on January 22, 2015 at City Hall for the hangar buildings and fuel tanks at the old Dennis F. Cantrell Field Airport. I recommend approval of the bids for each individual building to the following:

1. Building 3: Don Adamson- \$15,000
2. Building 4: Don Adamson- \$6,000
3. Building 5: Don Adamson- \$6,000
4. Building 6: No Bid
5. Building 7: No Bid
6. 12,000 Gallon Jet A Tank: Don Adamson- \$2,500
7. 12,000 Gallon Aviation Gasoline Tank: Don Adamson- \$2,500

A complete list of returned bids are attached
Please advise if you have any questions.

Thank you,
Josh Zylks

Bid Tabs for Airport Hangar and Fuel Tanks on January 22nd, 2015

Building 3: Don Adamson - \$15,000

Building 4: Don Adamson- \$6,000

Joe Wisenhunt- \$3,275

Building 5: Don Adamson- \$6,000

Joe Wisenhunt- \$3,275

Building 6: No Bid

Building 7: No Bid

Fuel Tank 1: Don Adamson- \$2,500

Joe Wisenhunt- \$1,500

Fuel Tank 2: Don Adamson- \$2,500

Joe Wisenhunt- \$1,500

Shane Henry- \$2,003



MEMO

To: Mayor Tab Townsell
CC: Conway City Council
From: Josh Zylks, Airport Manager
Date: 21 January 2015
Subject: Disposal/Removal from Inventory

The attached listing details items to be removed from the fixed assets (inventory). I would like to request approval to remove these items from our inventory listing and to dispose of them:

1. All hangar buildings except Building 1 & 2 at the old Dennis F. Cantrell Field (To be disposed of by approval of sealed bids opened January 22, 2015)
2. All fuel tanks and associated equipment (To be disposed of by approval of sealed bids opened January 22, 2015)
3. All airfield lighting to be offered to other airports in Arkansas as needed through the Arkansas Airport Operators Association (Interested parties must come remove what they want)
4. Terminal buildings and fixtures

Please advise if you have any questions.

Thank you,

Josh Zylks

CITY OF CONWAY
STREET DEPARTMENT
2015 STREET FUND SUMMARY

1B-8

A. ESTIMATED STREET FUND BALANCE @ END 2014

Remaining Cost \$ 3,136,000

APPROVED & FUNDED PROJECTS FROM PRIOR YEARS:

1 Main & Front Street - Rehab Parking Lot and Street Scape		\$	100,000
2 Artis Lane	Lee Andrew to Dave Ward		Reconstruct to 27' with Open Ditch \$ 85,000
3 Westport Circle			Reconstruct \$ 35,000
5 Wescon Lane	Parkplace to College		Reconstruct to 24' with Open Ditch \$ 85,000
TOTAL CARRIED OVER STREET CONSTRUCTION PROJECTS		\$	305,000

B. ESTIMATED STREET FUND BALANCE PRIOR TO 2015 REVENUE OR EXPENSES

\$ 2,831,000

4 Washington Ave. - Winfield to Front. (Impact Fee Project)	Reconstruct to 36' Curbed	\$	200,000
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C. ESTIMATED STREET FUND REVENUE FOR 2014

1 State Fuel Tax Turn Back	\$	2,374,911
2 Property Tax (50% 3 mil Co. road tax)	\$	1,464,520
3 Sales Tax (St. Fund Share of Salary Tax)	\$	245,000
4 In Lieu of Tax	\$	15,000
5 City Share of 1/2 cent AHTD Sales Tax	\$	1,100,000
6 Conway Corp Franchise Fee (Traffic Signal System)	\$	-
7 Severance Tax	\$	360,000
8 Engineering Fees	\$	10,000
9 Sign Permits	\$	500
10 Interest	\$	18,000
TOTAL ESTIMATED REVENUE FOR 2014	\$	5,587,931

D. ESTIMATED STREET FUND EXPENSES FOR 2015

1 Personal Services Cost	\$	2,356,509
2 Operating Cost (Patching & Construction Material, Fuel, Equip. maint., Etc)	\$	982,300
3 Professional Services	\$	25,000
4 Traffic Signal Maintenance	\$	200,000
5 Vehicles & Equipment	\$	309,000
Street Sweeper	200000	\$ -
Pickup	25000	\$ -
Service Truck	45000	\$ -
Surplus Dumptruck	15000	\$ -
Motograder Lease	24000	\$ -
6 Accountable Equipment	\$	20,000
7 Sr. Citizens & Others	2014 = 140000	\$ -
8 Contingency for Central Landing Projects (Rev. from AHTD 1/2 cent Sales Tax)	\$	900,000
9 ALLOWANCE FOR ALLOCATION TO STREET PROJECTS	\$	795,122
TOTAL ESTIMATED EXPENSES FOR 2015	\$	5,587,931

E. POSSIBLE 2014 STREET PROJECTS

STATE MATCHING PROJCECTS

1 Dave Ward Drive Signal Optimization (PROGRAMMED)	20% MATCH, METROPLAN	\$	100,000
2 Hogan Lane - Tyler to Chalice Creek (PROGRAMMED)	\$250,000 CITY AID	\$	50,000
4 Hogan Lane - Chalice Creek to Reedy	CITY AID	\$	65,000
3 Oak Street Signal Optimization	METROPLAN	\$	100,000
5 Tyler - Salem to Hogan	CITY AID	\$	340,000
TOTAL STATE MATCHING PROJECTS	\$	-	\$ 655,000

STREET RECONSTRUCTIONS

6 Western Ave - Caldwell to Robinson	Construct 27' Street	\$	100,000	\$	220,000
7 Mitchell St - Bruce to Robins	Reconstruct to 27' Curbed Street	\$	180,000	\$	360,000
8 Davis St - Robins to South	Reconstruct to 27' Curbed Street	\$	90,000	\$	180,000
9 Davis Street - Robins to Dave Ward	Reconstruct to 27' Curbed Street	\$	-	\$	-
10 Middle Road - Southerland to E. German	Reconstr to 36' Curbed	\$	300,000	\$	610,000
11 Blaney Hill Road - Hwy 25 to Stone	3600'	\$	610,000	\$	1,100,000
12 Stanley Russ Rd - Donaghey to Wasson	3000' 36' curbed	\$	600,000	\$	1,000,000
13 Stanley Russ Rd - Wasson to Daniel	2000' 36' curbed	\$	400,000	\$	650,000
14 Stanley Russ Rd - Daniel to Bill Bell	1200' 36' curbed	\$	250,000	\$	400,000
15 Nutter Chapel Rd - Catherine Place to Salem	36' Curbed - 1,800'	\$	300,000	\$	610,000
16 Ryan Road	Reconstruct to 24' Open Ditch Roadway	\$	100,000	\$	200,000
17 Shock Loop	Reconstruct to 24' Open Ditch Roadway	\$	100,000	\$	200,000
18 Nutter Chapel Rd - Mattison to Pebble Beach (IMPACT FEE ????)	Reconstruct to 24' Open Ditch Roadway - 4000'	\$	300,000	\$	400,000
19 Nutter Chapel Rd - Mattison to Pebble Beach	Reconstruct to 36' C&G Roadway - 4000'	\$	800,000	\$	1,300,000
20 Tyler Street - Eve Lane to Sena Drive	3600' 50% Base Stab+Edge Milling + Overlay + Restripe	\$	280,000	\$	330,000
21 Favre Lane - Salem to Ellen Smith	4000' 25% Base Stab+Edge Milling + Overlay + Restripe	\$	220,000	\$	300,000
22 Prairie Street	Reconstruct 500'	\$	100,000	\$	190,000
23 Clifton Street - Tyler to Fleming	Reconstruct to 27' Curbed Street - No Sidewalks	\$	200,000	\$	400,000
24 Smoking Oaks	Reconstruct to 27' Curbed Street - No Sidewalks	\$	-	\$	-
25 Shady Lane - North of Red Oak	600' Reconstruct to 27' Curbed Street - No Sidewalks	\$	80,000	\$	160,000
26 Van Ronkle - Court To Markham		\$	-	\$	-
27 Van Ronkle - Box Culvert		\$	30,000	\$	70,000
28 Morningside Dr		\$	-	\$	-
29 Timberlane		\$	-	\$	-
30 Water Oak - Shady Lane to Pin Oak	850 Reconstruct to 27' Curbed Street - No Sidewalks	\$	110,000	\$	230,000
101 Water Oak - Pin Oak to Red Oak	650 Reconstruct to 27' Curbed Street - No Sidewalks	\$	90,000	\$	180,000
102 Water Oak - Red Oak to end	650 Reconstruct to 27' Curbed Street - No Sidewalks	\$	90,000	\$	180,000
31 College and Salem Roundabout		\$	-	\$	-
32 College Ave - Donaghey to Salem		\$	-	\$	-
33 Salem Road - College to Dave Ward		\$	-	\$	-
34 Center Street - Hardy to Dave Ward		\$	-	\$	-
102 Meadowlake Road - Donaghey to Market	900' Construct 36' Curbed Street & Sidewalk	\$	180,000	\$	360,000
103 Meadowlake Road - Market to West	700' Construct 36' Curbed Street & Sidewalk	\$	130,000	\$	270,000
104 Meadowlake Road - West to Washington + ROW	600' Construct 36' Curbed Street & Sidewalk	\$	160,000	\$	280,000
104 Augusta Street - Robinson to Louvenia	500' Construct 27' Curbed Street & Sidewalk	\$	100,000	\$	200,000
106 Riviera Drive - West of Country Club	1100' Construct 27' Curbed Street & Sidewalk	\$	250,000	\$	500,000
107 South Donaghey - Woodland Springs to Favre		\$	1,000,000	\$	2,000,000
TOTAL STREET RECONSTRUCTION	\$	7,150,000	\$	12,880,000	

STREET OVERALYS

35 TJ - Gertrude to Oak Meadows	Overlay 2000'	\$	50,000	\$	60,000
36 Raleigh - Sante Fe to Montana	Edge Milling + Overlay	\$	50,000	\$	70,000
37 Eve Lane	Asphalt Overlay	\$	100,000	\$	100,000
38 Mallard Lane - North_South	Needs undrains to reduce groundwater	\$	40,000	\$	70,000
39 Malard Ln - East West	Edge Milling + Overlay	\$	20,000	\$	40,000
40 McNutt Road - Dave Ward to Old Military	3000' Edge Milling + Overlay + Restripe	\$	90,000	\$	100,000
41 Tyler Street - 300' East Hogan to Eve Lane	3300' Edge Milling + Overlay + Restripe	\$	130,000	\$	190,000
42 Salem Road - Pheasant to Nutter Chapel	1300' Edge Milling + Overlay + Restripe	\$	60,000	\$	70,000
43 South German Ln - Dave Ward to Robins	3300' Edge Milling + Overlay + Restripe	\$	130,000	\$	180,000
44 Robins Street - Harkrider to Davis	4000' Edge Milling + Overlay + Restripe	\$	150,000	\$	220,000
45 Clifton Street - Tyler to Fleming	1300' Edge Milling + Overlay + Restripe	\$	40,000	\$	50,000
46 Castlegate		\$	25,000	\$	30,000
47 Marleigh Drive		\$	35,000	\$	42,000
48 Mill Pond		\$	-	\$	-
TOTAL OVERLAYS	\$	920,000	\$	1,222,000	

SIDEWALKS

49 S. German - Robins to Nabholz Ave - Sidewalk (East Side)		\$	-	\$	20,000
50 Farris Road - Next to Centennial Bank		\$	-	\$	3,000
108 Tyler St - Meadowbrook to Washington		\$	-	\$	70,000
109 N. Donaghey - Meadowlake to Washington - North Side		\$	-	\$	70,000
110 Country Club - Prince to Tyler - Both Sides		\$	-	\$	100,000
TOTAL SIDEWALKS	\$	-	\$	263,000	



City of Conway
Information Technology Department

MEMORANDUM

TO: Mayor, City Council
FROM: Lloyd Hartzell
DATE: February 4, 2015
SUBJECT: Bid acceptance

Bids were opened at 10:00 AM Tuesday January 27, 2015, for a Backup Generator and Automatic Transfer Switch for the VFW RF site.

Vendors bidding on the project were:

Robert Baily Electric, Inc.	(\$34,400)
Lockwood Electric, Inc.	(\$34,800)
Fleming Electric, Inc.	(\$52,000)
Nabco Mechanical & Electrical, Inc.	(\$57,799)

I would recommend that the Council accept the low bid received from Robert Baily Electric, Inc. \$34,400.00 for the Backup Generator and Automatic Transfer Switch

Funding for this project was allocated in the 2015 budget, no further funding is required.

Thank you for your consideration.

Sincerely,

Lloyd Hartzell
Director of Information Technology, CTO



City of Conway, Arkansas
Ordinance No. O-15-_____

AN ORDINANCE WAIVING BID REQUIREMENTS FOR THE CITY OF CONWAY FIRE DEPARTMENT TO UTILIZE A SOLE SOURCE VENDOR TO PURCHASE A HAZ MAT COMMAND SYSTEM, AND FOR OTHER PURPOSES,

Whereas, the City of Conway Fire Department's Bomb Squad has received grant funds and desires to utilize a particular vendor as the sole source available and knowledgeable of this equipment; and

Whereas, the City of Conway Fire Department will use the funds from the Fire Grant Machinery and Equipment expense account (399.131.5910) as previously approved by Council.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall waive the competitive bid requirement in order for the Fire Department Bomb Squad to utilize Smith's Detection to purchase a Hazardous Materials 360 Command System up to the amount of \$69,000.

Section 2. All ordinances in conflict herewith are repealed to the extent to the conflict.

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-15-____**

**AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FROM PETSMA
RESCUE WAGON FOR THE ANIMAL WELFARE UNIT; AND FOR OTHER PURPOSES**

Whereas the City of Conway has received reimbursement funds from Petsmart Rescue Wagon in the amount of \$1,027.90; and

Whereas the Animal Welfare Unit needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept and appropriate the donation funds received from Petsmart Rescue Wagon in the amount of \$1,027.90 from 001.227.4705 to the Animal Welfare Department miscellaneous expense account, 223.127.5699.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-15-_____**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$ 12,627.13	Extra Duty Services
DEA	\$ 2,751.84	Reimbursement for OT
Insurance Companies	\$ 2,572.54	Insurance Proceeds
Various Companies	\$ 853.73	Donations

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from various Companies in the amount of \$12,627.13 from 001.121.4185 to the CPD overtime expense account, 001.121.511.

Section 2. The City of Conway shall appropriate reimbursement funds from DEA in the amount of \$2,751.84 from 001.121.4186 to the CPD overtime expense account, 001.121.5114.

Section 3. The City of Conway shall appropriate insurance proceed funds in the amount of \$2,572.54 from 001.119.4360 to the CPD Fleet Maintenance expense account, 001.121.5450.

Section 4. The City of Conway shall appropriate donation funds from various companies in the amount of \$853.73 from 001.119.4705 to the CPD miscellaneous supplies expense account, 001.121.5699.

Section 5. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 10th day of February, 2015.

Approved:

Attest:

Mayor Tab Townsell

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-15-___

AN ORDINANCE AUTHORIZING THE ELIMINATION OF ONE POLICE DEPARTMENT SECRETARY POSITION AND RECLASSIFICATION OF THE POLICE FLEET MANAGER; AND FOR OTHER PURPOSES:

Whereas, the Conway Police Department is requesting the elimination of one Secretary Position and the reclassification of the Police Fleet Manager; and

Whereas, the annual salary for the Police Fleet Manager is currently \$34,666 and will be set at \$53,483 with this change.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall eliminate one Secretary Position in the Police Department and shall reclassify the Police Fleet Manager Position from a grade 821 to a grade 69.

This will decrease the number of authorized non-sworn positions by one.

Section 2. No additional salary funds are required for this staffing adjustment.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of February, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer