

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Chuck Clawson



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, December 8th, 2020 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

Discussion of Stormwater Management Ordinance

6:30pm:

City Council Meeting

Call to Order:

Bart Castleberry, Mayor

Roll Call:

Michael O. Garrett, Clerk/Treasurer

Minutes Approval:

November 24, 2020

A. Community Development Committee (Airport, Community Development, Physical Plant/Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Ordinance granting a franchise to Kings Live Music to utilize specific street rights of way on the east side of Front Street.
2. Resolutions requesting Faulkner County Tax Collector place a lien against various property for expenses incurred by the City of Conway.
3. Ordinance creating a Diversity Advisory Council for the City of Conway.
4. Consideration to approve the nominations for boards and commissions for the City of Conway.
5. Consideration to authorize the City to sell a portion of vacant property (4.5 acres) located on Blaney Hill Road.
6. Resolution authorizing the city to convey property located along South German Lane.
7. Ordinance approving professional services for the Salem Road Bridge Project for the Transportation Department.
8. Ordinance establishing requirements for permitting of all grading, excavation and other land altering activities for the Transportation Department.

B. Finance

1. Ordinance adopting a budget for the City of Conway for the FY2021.

Adjournment

**City of Conway
Ordinance No. O-20- ____**

AN ORDINANCE ESTABLISHING REQUIREMENTS FOR PERMITTING OF ALL GRADING, EXCAVATION AND OTHER LAND ALTERING ACTIVITIES, STORM WATER MANAGEMENT PRACTICES, AND POLLUTION PREVENTION-EROSION CONTROL MEASURES; ESTABLISHING PENALTIES FOR VIOLATIONS AND OTHER PURPOSES.

Storm Water Management Ordinance

WHEREAS; The City of Conway operates and maintains a small municipal separate storm water system (MS4) and;

WHEREAS; The Arkansas Department of Energy and Environment, Division Environmental Quality (DEQ), under regulations administered by the Environmental Protection Agency (EPA), requires the City of Conway to meet certain requirements as established in the National Pollution Discharge Elimination System (NPDES) Phase II for MS4's including;

1. Permitting and monitoring of construction activities disturbing one acre or more of land to ensure effective storm water runoff control measures are implemented on construction sites.
2. Monitor post-construction storm water runoff control from developed sites to ensure both acceptable water quality is maintained, and quantity of runoff is adequately controlled.
3. Detect and eliminate illicit discharges into the city's storm drainage system.
4. Make annual reports to ADEQ regarding the Storm Water Management activities of the city.
5. Provide for public education of storm water pollution prevention practices; and

WHEREAS; ADEQ requirements provide for implementation of storm water best management practices and assessment of impacts from construction sites 1 acre and larger, it has become necessary for the City of Conway to establish a permitting process to enable review of all grading, excavation, and other land altering activities regardless of size, and;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. Findings

- A. Grading, excavation, and other land altering activities leave soil highly vulnerable to erosion by wind and water. Erosion carries sediments into waterways and streets, endangers water resources by negatively affecting water quality, and reduces capacity of storm drainage systems. Land altering activities can inhibit the ability of the City to install and maintain public infrastructure (drainage structures, sidewalks, etc.) within right-of-way and easements, affect the natural landscape, and change site drainage patterns.
- B. Within the City-limits, these impacts primarily result from residential and commercial development; however, they also result from individual home construction, multi-family dwelling construction, as well as from land grading and excavation activities that do not include construction of buildings or dwellings.
- C. Site development may result in increased impervious surfaces that reduce storm water infiltration into the soil and increase peak storm water discharges. The cumulative effect is an increase in downstream flooding conditions during rainfall events.
- D. Unregulated non-storm water discharges into the city's storm drainage system may contain contaminants that are harmful to aquatic environment of local streams and lakes.

Section 2. Purpose

This Ordinance sets forth requirements for;

- A. Implementing effective storm water management measures for **grading, excavation, and other land altering activities** that affect natural drainage patterns, including construction of single- and multi-family dwellings and commercial buildings, to prevent sediments and other contaminants from entering the storm drainage system and to prevent adverse impacts to adjacent property owners, the general public, and the environment.
- B. Planning, design, and construction of storm drainage systems to effectively convey storm water and help mitigate flood damage caused by excessive rainfall events.
- C. The City of Conway to detect and eliminate illicit non-storm water discharges from entering the city's storm drainage system.

Section 3. Permit Requirements and Exclusions

- A. **Applicability.** Any planned clearing, grading, excavation, or other land altering activity that may result in any of the following impacts shall have been issued one of the City-issued permits described in paragraph 'C' below **prior to the start of the activity.**
 - Disturbance of the ground surface layer exposing bare soil to the effects of erosion and allowing transport of sediments off-site to enter the storm drain system
 - Changing the contouring and/or any other slope characteristics of the land
 - Stopping, constricting, or rerouting the natural flow of water to, through or from any parcel of property
 - a. **Activities Requiring Permits.** These following activities require permitting.
 - Land altering activities not excluded in paragraph 'b' below
 - Residential construction (single-family dwelling or duplex)
 - Commercial construction
 - Subdivision development (residential or commercial)
 - b. **Excluded Activities.** The following activities are excluded from the requirements of this ordinance.
 - Farming, livestock operations and gardening activities
 - Timber harvesting (land not planned for development)
 - Permitted landfill operations
 - Street/drainage construction being performed by or for the City of Conway
 - Work by or for the Arkansas Department of Transportation (ArDOT)
 - Emergency street, storm drainage or utility repairs
- B. **Responsibility.** The OWNER of the property, or a designated representative, on which any of the land altering activities described herein are being planned shall be responsible for the following.
 - Obtaining the appropriate City-issued permit described below
 - Establishing erosion/sediment control measures specified in this Ordinance
 - Maintaining control measures throughout all phases of construction

Upon completion of the permitted construction activity, the PROPERTY OWNER will be responsible for continued compliance with the requirements of this ordinance during maintenance, reconstruction, or

other construction activity on the site.

For residential developments where individual lots or groups of lots are sold, the BUILDING CONTRACTOR shall assume responsibility for compliance with this Ordinance including ensuring the erosion and sediment control measures are implemented and maintained through final landscaping until the site is stabilized and a Certificate of Occupancy (CO) is issued.

- C. **City-Issued Permits.** The specific City-issued permit applicable to the type of land altering activity and/or project site location are as follows.
- a. **Grading Permit** - required for any site where land altering activities are planned, regardless of size, unless one of the other City-issued permits below applies.
 - b. **Site Development Permit** - required for all residential and commercial subdivision developments; will be issued in lieu of a Grading Permit.
 - c. **Commercial Building Permit** - required for construction or alteration of commercial buildings or other structures, as well as commercial developments; will be issued in lieu of a Grading Permit.
 - d. **Residential Building Permit** - required for construction of a single-family dwelling or duplex parcels; will be issued in lieu of a Grading Permit.
 - e. **Floodplain Development Permit** – required for land altering activity on sites located within a designated floodplain; will be issued in lieu of a Grading Permit but is required in addition to Site Development Permits and Residential or Commercial Building Permits. See **City of Conway ordinance O-09-15** for guidance on floodplain development and the required supporting documentation.

NOTE: A **Site Plan** shall be submitted as supporting documentation with all applications for Grading Permits (see Section 4.A.a. below). A **Site Plan** and a **Site Drainage Plan and Report** shall be submitted with all applications for Commercial Building Permits and Site Development Permits (see Section 4.C below).

- D. **ADEQ Permits.** In addition to City-issued permits above, ADEQ requires that all construction activities on sites **1 acre or larger** have the following General Storm Water Permit documentation.
- **Storm Water Pollution Prevention Plan (SWPPP)**, sites **1 acre or larger**
 - **Notice of Coverage (NOC)**, sites from **1 acre to 5 acres** (small site)
 - **Notice of Intent (NOI)**, sites **larger than 5 acres** (large site)

NOTE 1: For the small construction sites (1 to 5 acres), ADEQ does not require submittal of individual permit documents and there is no fee; however, the SWPPP and the automatic Notice of Coverage (NOC) **shall be posted at the site prior to commencing construction.**

NOTE 2: For large construction sites (5 acres or more), SWPPP documentation and a Notice of Intent (NOI) **must be submitted to ADEQ**, along with a fee, for review and approval. (See ADEQ website <http://www.adeg.state.ar.us>)

Section 4. Permit Application Process

See Building Permits & Inspection Department website for application forms for all City-issued permits. Applications and supporting documentation can be submitted to the Permits & Inspection Department between the hours of 8:00 am and 4:30 pm.

- A. **Grading Permit.** Application for a Grading Permit shall be accompanied by the following, as applicable.

- a. **Site Plan** containing applicable drainage and erosion control information, and slope excavation/fill design information if applicable, as specified below.

General Information:

- Owner/applicant name(s) and address(es)
- Applicant's Consulting firm (if retained) and principle contact

Existing Site Information:

- Vicinity map clearly identifying site location
- Ground contours and type of ground cover (20 ft beyond boundary)
- Precise location where storm water enters and exits the site
- Drainage area contributing to drainageway entering the site and water shed area of drainage leaving the site
- Surface drainage features (e.g., ponds, creeks, ditches, swales)
- Storm drainage structures (e.g., drain inlets, drainage pipe, culverts)

Proposed Site and Drainage Improvements:

- New ground contours including Slope Excavation/Fill Design where applicable (See paragraph 4.D. below)
- New surface drainage features (e.g., earthen/concrete swales, berms)
- Downstream drainage structures to receive site runoff

- b. **ADEQ Storm Water Pollution Prevention Plan (SWPPP)** and the General Storm Water Permit **Notice of Intent (NOI)** for sites 5 acres or larger, or a **Notice of Coverage (NOC)** for sites between 1 and 5 acres.

- B. **Commercial Building Permit and Site Development Permit.** Applications for either a Commercial Building Permit or a Site Development Permit will include submittal of design information for appropriate storm drainage infrastructure and storm water pollution prevention documentation as specified below.

- a. *Site Plan* and *ADEQ SWPPP* information listed in paragraph A above.
- b. *Site Drainage Plan and Report.* Guidance on the planning, design calculation methodology, and construction of storm water drainage infrastructure, and the acceptable format for the Site Drainage Plan and Report document, can be found in the City of Conway Drainage System Design Manual.
- c. *Other requirements* as listed in the Subdivision Ordinance, O-00-03.

- C. **Residential Building Permit.** Application for a Residential Building Permit shall be accompanied by an *Erosion Control Compliance Certification* and a signed *Insurance Agreement* requiring compliance with storm water pollution prevention provisions of this Ordinance.

- a. The BUILDING CONTRACTOR is responsible for taking measures, and/or maintaining existing measures taken by the developer (e.g., swales, berms, etc.), to prevent sediments and pollutants from leaving the construction site.
- b. Additionally, the BUILDING CONTRACTOR will be responsible for preventing adverse impacts from storm water flowing onto adjacent property by ensuring each single-family dwelling or duplex construction site is sloped at a minimum grade of 2% to direct storm water to either the

curb & gutter or other drainage infrastructure located within either street right of way or a drainage easement as shown on the development's *Final Plat*.

NOTE: See Section 5 below for Construction Site Erosion and Sediment Control Requirements. Guidance for implementation of storm water best management practices (BMP's) for compliance with these requirements is provided in the City of Conway *Standard Details for Roadway & Drainage Construction*.

- D. **Slope Excavation/Fill Design.** For permitted activities with proposed excavation and/or fill on slopes steeper than 3 feet horizontal to 1 foot vertical (3:1), the following requirements must be met.
- a. The excavation and/or fill be supported by an engineered soil retention system (i.e., retaining wall) with designs over 4 feet tall stamped and signed by a registered professional engineer licensed in the state of Arkansas.
 - b. Any engineered soil retention system or series of systems over 87 inches tall must be constructed of architectural stone or other suitable aesthetic material approved by the City Engineer.
 - c. Individual soil retention systems may not exceed 15 feet in height. Excavations or fills requiring additional height must use a series of systems with terraces, preserving portions of natural vegetation and/or providing areas for planting.
 - d. Terracing width shall be at a ratio of at least 1 foot of horizontal terrace for every 1 foot of vertical height up to a maximum of 10 feet. Terraces shall be landscaped with dense evergreen plantings sufficient to screen the wall. The terrace must be sloped to drain up to 1 foot in 10 feet of width.
 - e. The terrace plantings shall include understory trees a maximum of 15 feet apart on centers. Two shrubs shall be required for each tree planting. Trees and shrubs may be selected from a list maintained by the Planning Director.
 - f. Terrace landscaping shall be in addition to any landscaping as otherwise required by City ordinances.
 - g. Exposed earth shall be planted with grass or covered in a suitable ground cover approved by the City Engineer. Shrubs and groundcover shall be required at the discretion of the Planning Director.
- E. **Permit Application Review.** For all City-issued permits, the **City Planner** and/or the **City Engineer** will review the respective application and accompanying documentation for compliance with this Ordinance. Within 30 days of receipt of the documentation for review, the City Planner and/or the City Engineer shall approve, or approve conditionally, and a permit may be issued. If the application is disapproved, a written statement as to the reasons for disapproval shall be returned to the applicant. Failure of the **City** to act within 30 days on an original or revised application shall authorize the applicant to proceed in accordance with the plans as submitted.

Section 5. Construction Site Erosion and Sediment Control Requirements

- A. **Project Site Responsibility.** The PROPERTY OWNER of a residential or commercial development, or the Owner's designated PROJECT REPRESENTATIVE, and the BUILDING CONTRACTOR for single-family dwelling or duplex construction on lots that have sold, shall be responsible for ensuring the erosion and sediment control measures are implemented, monitored, and inspected.

B. **Erosion and Sediment Control Best Management Practices (BMP).** All construction sites within the City of Conway, including single-family dwelling and duplex construction, shall have measures in-place to address the following, as applicable. Design criteria is established in the *City of Conway Standard Details for Roadway & Drainage Construction* for compliance with the provisions of this Ordinance. These measures shall be shown explicitly in the site SWPPP.

- Perimeter Erosion and Sediment Control (and dewatering)
 - Curb and Inlet Protection
 - Construction Entrance/Exits
 - Concrete Truck Wash Areas
 - Dirt and Topsoil Storage
 - Dust Control
 - Good Housekeeping
- a. Sites where large areas are cleared of vegetation leaving soils exposed for more than 14 days shall have techniques employed for diversion of upland runoff, seeding of the site perimeter, or other measures to protect exposed soils.
- b. Stream crossings shall be designed and installed in a manner to minimize soil disturbance and potential erosion. For sites where regular traversing of streams must be made, the crossing location will require stabilization before, during, and after construction.
- c. Good housekeeping practices shall be implemented on the project site to eliminate trash and debris from entering storm drainage system. In addition any chemicals or compounds (including paint, fertilizer, solvents, petroleum products or other contaminants) shall be stored and handled in a manner that will prevent any potential for the materials being carried into the city storm drainage system.

NOTE: Control measures shall generally conform to the guidance provided in the publication Storm Water Management for Construction Activities - Developing Pollution Prevention Plans and Best Management Practices as published by the United States Environmental Protection Agency (EPA 832-R-92-005) dated September 1992.

C. **Monitoring / Inspection / Maintenance.** Project sites shall be monitored throughout construction and post-construction to evaluate the overall effectiveness of the control plan and the need for additional or revised control measures; *observation of any "muddy water" leaving a construction site will be considered a violation of the Ordinance.* Formal inspections shall be made at least weekly and immediately following rainfall events and, in addition, made at the following construction milestones.

- Start of construction
- Installation of sediment and erosion measures
- Completion of site clearing
- Completion of rough grading
- Completion of final grading
- Close of the construction season
- Completion of final landscaping
- Every two weeks following stabilization until CO or CoC is issued.

The inspections shall clearly state deficiencies in the implementation of the plan and provide a detailed description of the items of work needed to bring the plan into compliance. The work description shall include a method of confirming that deficiency reports are presented to the party responsible for correcting the problem.

NOTE: Failure to maintain proper erosion and sediment controls may result in enforcement action being taken (see Section 7 below). Failure to provide for adequate and appropriate site drainage may result in **withholding of the Certificate of Occupancy (CO) or Certificate of Completion (CoC).**

Section 6. Illicit Discharges into Storm Water System

- A. The City of Conway will implement a program to detect and eliminate illicit discharges and notify ADEQ of any discharges that appears to contain contaminants that exceed minimums in exceedance of applicable water quality standards.
- B. All non-storm water discharges into the City of Conway's storm drainage system, drainageways, creeks or stream are prohibited except those specifically permitted and authorized by ADEQ and those listed in paragraph D below.
- C. The following measures will be implemented by the City to detect, trace, and eliminate illicit discharges into the City's storm drainage system.
 1. Develop and maintain a comprehensive set of storm drainage system maps showing all the various storm drainage piping, ditches and drainageways. The map shall include the location of all permitted non-stormwater discharges in the City of Conway. The maps shall be readily used in tracing the origin of possible illicit discharges in a stream.
 2. A monitoring program shall be implemented to inspect the stormwater system on a routine basis such that the entire City storm drainage system is inspected at least every four years. The storm drainage systems receiving runoff from industrial or manufacturing shall be the initial area of monitoring.
 3. The monitoring program shall include visual inspection of the storm drainage system during dry weather along with tracing dry weather flows to determine the source of the dry weather flows are for acceptable sources.
 4. Water quality test shall be performed on water samples obtained from selected downstream monitoring locations to evaluate if any potential contaminants are entering the various major streams flowing out of the City. The test shall be conducted at intervals that will evaluate the major streams every two years. If contaminants are detected, additional tests shall be conducted upstream at various junctions in the drainageway to isolate the source of the pollutant
- D. The following non-storm water discharges may be discharged unless they are determined to be a significant contributor of pollutants to the City's storm drainage system.
 - Waterline Flushing
 - Landscape irrigation
 - Diverted stream flows
 - Rising ground water
 - Uncontaminated ground water infiltration
 - Uncontaminated pumped ground water
 - Incidental discharges from potable water sources
 - Foundation drains
 - Air conditioning condensate
 - Irrigation water
 - Springs
 - Water from crawl space or basement pumps

- Footing drains
 - Lawn watering
 - Individual residential car washing
 - Discharges from riparian habitats and wetlands
 - Dechlorinated swimming pool discharges
 - Street wash down water
 - Routing building wash water
 - Discharges or flows from emergency fire-fighting activities
 - Other similar occasional non-storm water discharges that are not reasonably expected to be a significant source of pollutants to the city's storm drainage system.
- E. When the appropriate source of an illicit discharge is identified, the City will issue a ***Cease and Desist Order*** to the operator and owner of the facility to require immediate stoppage of the discharge and activities causing the discharge. Before the ***Cease and Desist Order*** is satisfied, the operator will be required to provide an "action plan" to identify the measures taken to prevent the discharge from reoccurring. The City will also advise ADEQ of the violation and access penalties as described in the following section if the circumstances require.

Section 7. Enforcement

- A. **Authority.** The Code Enforcement Officer, the Chief Building Inspector, and the City Engineer shall have the authority to enforce this Ordinance. The Chief Building Inspector and his authorized representative(s) shall have the authority to refuse final inspection approval on any building on any parcel of land that is in violation of this Ordinance.
- B. **Cease and Desist Order, Revocation of Permit.** If any land altering activities undertaken that result in sediments and/or other pollutants being carried from the construction site onto adjacent property, adjacent drainage ways, or public rights of way, the contractor shall immediately remove the material and implement measures to prevent further occurrence. Observation of any "muddy water" leaving a construction site will be considered a violation of the ordinance. If necessary, the City of Conway may issue a "Cease and Desist" Order for all construction activities on the site until the appropriate clean up measures are completed and measures to prevent recurrence are implemented. Failure to meet the requirements of the Cease and Desist Order will result in revocation of Permits and the possibility of additional punitive measures, including monetary penalties, as described below.
- C. **Violation and Penalties.** Any person violating any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and each day during which any violation of any of the provisions of this ordinance is committed, continued, or permitted, shall constitute a separate offense. Upon conviction of any such violation, such person, partnership, or corporation shall be punished by a fine of not less than \$100 and not more than \$500 for each offense. In addition to any other penalty authorized by this section, any person, partnership, or corporation convicted of violating any of the provisions of this Ordinance shall be required to bear the expense of such restoration.

Violations that are subject to an immediate penalty without warning or issuance of a Cease and Desist Order include the following:

1. Commencing grading, excavation or other land altering activity prior to obtaining the appropriate City-issued Permit.
2. Tracking mud onto roadways or allowing sediments to be carried off-site.
3. Creating conditions that result in water ponding on adjacent properties or on public right-of-way or the diversion of storm water onto locations not previously receiving storm water runoff from the site.

4. Creating conditions that result in the blockage of water in the drainage ways or restricting of flows in drainage ways.

Section 8. Separability

The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

Section 10. Related Ordinances. The following Ordinances will be superseded upon adoption of this new Storm Water Management Ordinance.

- A-584 - Standards/Specifications for Construction of Storm Drainage Systems
- O-00-54 - Natural Drainage Ways
- O-06-67, O-07-43, O-20-47 - Excavation Plan Approval
- O-09-13 – Storm Water Management (previous version)
- O-18-91 - Storm Water Discharge

Section 11. Effective Date.

This Ordinance shall become effective 30 days after adoption. For projects which were issued building permits prior to the effective date of this ordinance, no additional permits or approvals are required, but said projects shall conform to the performance requirements contained in this ordinance.



City of Conway, Arkansas
Ordinance No. O-20-___

AN ORDINANCE GRANTING A FRANCHISE TO KINGS LIVE MUSIC TO UTILIZE SPECIFIC STREET RIGHTS OF WAY ON THE EAST SIDE OF FRONT STREET TO THE CITY OF CONWAY; AND FOR OTHER PUPORSES:

Whereas, Kings Live Music desire to be able to take utilize of a portion of the sidewalk adjacent to their outdoor patio area to allow food truck operations to provide additional dining options for their patrons;

Whereas, the City of Conway wishes to encourage and facilitate opportunities for local businessess to continue to be creative perserving and enhancing the general qualtiy of life of residents and vistors in this difficult business climate presented by the COVID pandemic while balancing the protection of the appearance and identity of the downtown business district.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That a franchise is hereby granted from the City of Conway, Arkansas, to the current owner of Kings Live Music located at 1020 Front St, more specifically known as, Lot 9 and Pt Lot 10 of Block 1 of Tyler Addition for the placement of a food truck of its choosing, as long as the food truck is in good standing with the Conway Advertising & Promotion Commission and the food truck does not operate in manner that obstructs vehicular or pedestrian traffic in the right-of-way.

Section 2. Said franchise shall expire upon the transfer of occupancy or onwership, at which time the new owner or occupant shall apply for a franchise with the City of Conway.

Section 3: The franchise shall be granted for the area specifically describd as right-of-way of Front Street directly abutting Lot 9 and Pt Lot 10 of Block 1 of Tyler Addition.

Section 4: That at all times the spaces and items authorized by this franchise shall be operated and managed in strict compliance with City Codes, ordinances and regulations. In addition, the owner is reponsible for sidewalk maintenance and repair as a result of the use of the area for the purpose of the franchise even if discovered after the franchise term has ended.

Section 5: There are to be no permanent or temporary structures of any kind built or attached to the area that is the subject of this franchise agreement without express written approval of the City of Conway. If any such structures or fixtures are allowed they will be immediately removed at the request of the City and all necessary repairs made to the area to the satisfaction of the City.

Section 6: The City of Conway shall not be reposable for damage to or loss of anything placed in the space covered by this franchise, including the City, utility crews or contractor while performing work in the right of way or easements. The City assumes no liability for personal injury or property damage occurring from the use of this space authorized by this franchise. This

franchise in no way is intended to abrogate or waive the the City's immunity. The owner and/or occupant shall indemnify and hold harmless the City of Conway, its employees, agents and officials from actions, claims, losses, costs, damages and expenses to which the City my be subjected to arising out of the grant of this franchise.

Section 7: That this franchise is subject and subservient to any improvements, alterations or maintenance to the right of way that includes the Front Street and the adjacent sidewalks and any easements. That upon notice, if the City of Conway or its agents desires or is required to repair, improve or alter the right of way or anything in the right of way which includes the area including the area described above and any utilities or drainage, the City may pause or cancel this franchise without recourse.

Section 8: That upon notice from the City, the owner/occupant shall remove any and all items, structures or fixtures from the area of the franchise at their own expense if the situation becomes a public nuisance as determined by the City.

Section 9: That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

PASSED on this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: December 1, 2020
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|-------------------|----------|
| 1. 1403 Bean St. | \$160.19 |
| 2. 2208 Stout St. | \$214.48 |
| 3. 2411 Parkwood | \$217.78 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-20-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1403 Bean St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$160.19 (\$118.35 + Penalty \$11.84 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **December 8, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-1431
Address of Violation: 1403 Bean

-
- October 13, 2020 – a Violation was written for rubbish/trash; appliance/furniture and left on the premises by Kim Beard.
 - Property Owner is listed as Strandlund Properties.
 - Property was re-inspected on 10/21/2020 with no progress made.
 - Certified and regular letters were mailed 10/26/2020 to address on file and a notice was left by post office.
 - Property was rechecked on 11/3/2020 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 11/3/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

INVOICE

City of Conway Code Enforcement

DATE: DECEMBER 3, 2020

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO STRANDLUND PROPERTIES, LLC
1401 1403 BEAN ST
CONWAY, AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1403 Bean St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-00477-000		December 1, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	DEBRIS REMOVAL by C.E.P.P.	18.18	36.36
	Sanitation Ticket #736498	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$118.35
TOTAL WITH PENALTY & FILING FEES			\$160.19

- Total amount due after December 1, 2020 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

November 3, 2020

STRANGLUND PROPERTIES, LLC
PO BOX 775
VILONIA AR 72173

Parcel # 710-00477-000

RE: Nuisance Abatement at 1403 Bean St. Conway AR
Cost of Clean-Up, Amount Due: \$118.35

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 8, 2020 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag



City of Conway, Arkansas
Resolution No. R-20-__

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2208 Stout St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904; and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$214.48 (\$167.71 + Penalty \$16.77 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **December 8, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-1432
Address of Violation: 2208 Stout St.

-
- October 15, 2020 – a Violation was written for rubbish/trash; appliance/furniture; tires and left on the premises by Kim Beard.
 - Property Owner is listed as Dale Wood c/o Wes Tyler.
 - Property was re-inspected on 10/22/2020 with no progress made.
 - Certified and regular letters were mailed 10/26/2020 to address on file and a notice was left by post office.
 - Property was rechecked on 11/3/2020 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 11/3/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

INVOICE

City of Conway Code Enforcement

DATE: DECEMBER 3, 2020

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO WOOD DALE TRUSTEE LIVING TRUST C/O WES TYLER
2214 STOUT STREET
CONWAY, AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2208 Stout St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-04206-000C		December 8, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	DEBRIS REMOVAL by C.E.P.P.	18.18	72.72
	Sanitation Ticket #736398; 736399	44.74	44.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$167.71
TOTAL WITH PENALTY & FILING FEES			\$214.48

- Total amount due after December 8, 2020 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

November 3, 2020

WOOD DALE TRUSTEE LIVING TRUST C/O WES TYLER
2214 STOUT STREET
CONWAY, AR 72032

Parcel # 710-04206-000

RE: Nuisance Abatement at 2208 Stout St. Conway AR
Cost of Clean-Up, Amount Due: \$167.71

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 8, 2020 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag



City of Conway, Arkansas
Resolution No. R-20-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2411 Parkwood within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$217.78 (\$170.71 + Penalty \$17.07 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **December 8, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-1428
Address of Violation: 2411 Parkwood

-
- October 7, 2020 – a Violation was written for rubbish/trash; grass and left on the premises by Kim Beard.
 - Property Owner is listed as Vera D. Doucette.
 - Property was re-inspected on 10/15/2020 with no progress made.
 - Annual notification for said property was sent certified mail 7/29/2020.
 - Property was rechecked on 10/16/2020 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 10/16/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

November 3, 2020

DOUCETTE, VERA D
2411 PARKWOOD
CONWAY AR 72034

Parcel # 710-07687-000

RE: Nuisance Abatement at 2411 Parkwood Conway AR
Cost of Clean-Up, Amount Due: \$170.71

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 8, 2020 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: DECEMBER 3, 2020

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO DOUCETTE, VERA D
PO BOX 852
CONWAY AR 72033-0852

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2411 Parkwood, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-07687-000		December 1, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	DEBRIS REMOVAL by C.E.P.P.	18.18	72.72
	Equipment Maintenance Fee	15.00	15.00
	Sanitation Ticket #734494	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
		TOTAL	\$170.71
		TOTAL WITH PENALTY & FILING FEES	\$217.78

- Total amount due after December 1, 2020 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas
Ordinance No. O-20-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CONWAY, CREATING A DIVERSITY ADVISORY COUNCIL FOR THE, CREATION, COMMUNICATION, OUTREACH, AND ONGOING PROGRAMMING AND COMMUNITY DIALOGUE OF CROSS CULTURAL AND RACIAL BACKGROUNDS.

Whereas, diversity is a partnership with the community to promote awareness, educational opportunities, and institute activities to advance the knowledge of diverse cultural backgrounds; and

Whereas, diversity is meant to foster a dialogue throughout a community that asks its citizens to evaluate and define their collective identity, and

Whereas, diversity is meant for public contemplation and should be actively engaged by the community; and

Whereas, diversity will help provide the citizens of Conway with a quality understanding of living in a diverse (community) and help to promote their cultural heritage.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: Diversity Advisory Council:

The Diversity Advisory Council brings together citizens of Conway from diverse backgrounds to foster dialogue and establish an action plan that nurtures relationships and encourages community engagement while promoting a positive sense of culture & community. The Diversity Advisory Council will follow the Blue Ribbon Commission guidelines as set forth by Ordinance O-05-50.

Section 2: The Diversity Advisory Council:

- A. The Diversity Advisory Council is established and shall be composed of seven citizens, who live within the City of Conway city limits.
- B. Members shall serve four (4) year terms with the initial terms of office staggered such that two terms end each of the first three years and the final term to end after the fourth year. All subsequent terms shall be four years and members are allowed to serve two consecutive terms.
- C. Members shall be approved by the Mayor and City Council.
- D. The Diversity Advisory Council shall be staffed by the Diversity & Economic Development Department who shall manage all administrative affairs for the council.

Section 4: The Responsibilities of the Diversity Advisory Council are as follows:

- A. Develop opportunities for citizens of Conway to build relationships across cultural boundaries through outreach and communication in the following areas of focus:
 - a. Education
 - b. Faith Based Community
 - c. Small Business
 - d. Minority Community
 - e. Community at Large
 - f. Local Government

- B. Directing the process of selecting, developing, and implementing community outreach activities and educational opportunities to promote diversity.
- C. Develop opportunities to improve community relationships with law enforcement to continue to build transparency and community trust.
- D. Incorporate opportunities to challenge student perspective and increase education opportunities across cultural backgrounds for teachers.
- E. Keeping the community informed of how to get involved in City Government & activities, programs, and educational opportunities presented by the council.
- F. Continue dialogue on current issues of racism and social injustice with community at large.
- G. Prepare an annual report of activities of the council and periodically review for necessary changes.
- H. Connecting with the Diversity Councils at the local Colleges in the City of Conway
 - a. University of Central Arkansas
 - b. Hendrix College
 - c. Central Baptist College

Passed this 8th day of December, 2020

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

Memo:

To: City Council Members
CC: Mayor Bart Castleberry
From: Felicia Rogers
Date: December 2nd, 2020
Re: City of Conway Boards/Commission

Annual boards & commissions nominations for several boards were advertised in October. Boards/Commissions have met and chosen the following to serve.

They are as follows:

- Airport Advisory Committee:
 - Brett Carroll Term Expires December 31st, 2024
 - Bill Adkisson Term Expires December 31st, 2024

- Bicycle & Pedestrian Advisory Board
 - Isaac Sims Term Expires December 31, 2023
 - Andrew Register Term Expires December 31, 2023
 - Marie Cason Term Expires December 31, 2023
 - Jeremy Waits Term Expires December 31, 2023
 - Jon Ross Henderson Term Expires December 31, 2021

- Diversity Advisory Council
 - Wayne Dickerson Term Expires TBD
 - Danielle Henry Term Expires TBD
 - Jalon Hughes Term Expires TBD
 - Rafeal Marlow Term Expires TBD
 - Corey Parks Term Expires TBD
 - Jema Quintana Term Expires TBD
 - Jordan Summers Term Expires TBD

- Historic District Commission
 - Marie Cason Term Expires December 31, 2023
 - Shane Lind Term Expires December 31, 2023

- Oak Grove Cemetery
 - o Claude Moore Term Expires December 31st, 2024

- Planning Commission
 - o Laura King Term Expires December 31, 2025
 - o Larry Webb Term Expires December 31, 2025

Please advise if you have any questions



MEMO

To: Mayor Bart Castleberry
CC: City Council Members
Jack Bell, Airport Director
From: Felicia Rogers
Date: December 2nd, 2020
Subject: Airport Advisory Board

The Airport Advisory Board voted at their meeting held on December 3rd, 2020 to approve the nomination of Bill Adkisson and Brett Carroll for a four year term. Both terms will expire on December 31st, 2024.

Please advise if you have any questions.

Thank you for your consideration.



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10/22/20

Board applying for: (One board per form)

City of Conway Airport Advisory Committee

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: William C. Adkisson

Address: 5750 Tyler City, State, Zip Conway, AR

Phone/Home: _____ Work: 501-327-0220

Email address: bill@billadkisson.com

Person making nomination: William C. Adkisson

Address: 5750 Tyler Conway, AR 72034

Phone/Home: _____ Work: 501-327-0220

Email address: bill@billadkisson.com

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Development Corporation Board
and
Currently chairman of Airport Advisory Committee. Past board member of Conway Corporation, Conway Symphony Orchestra, Boys and Girl Club, Conway Chamber of Commerce, First Presbyterian Church, My House, Inc., UCA Fine Arts Advisory Committee, and other organizations.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Through the CIDC I was involved in the acquisition of the airport property and the airport facility. I would hope to continue to serve on the AAC to work w/ the FAA for the extension of the runway to 6000+ feet, as set forth in the CAPITAL Improvement Plan (CIP), and other improvements.

What contributions do you hope to make?

With my service on the AAC and knowledge as a practicing attorney, pilot, and airplane owner, I understand the needs of the airport and can work with the state aeronautical Dept (ADA) and the Ft. Worth office of the FAA to fund + meet these needs. I have also had the opportunity to meet and work with the state's congressional delegation + FAA in D.C. for these purposes.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community.

To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 71 Sex: Male Race: Caucasian

Occupation: Attorney Ward 3

Email Address: bill @ billadkisson.com

William C. Adkisson
Signature of Applicant or Nominator

10/22/2020
Date



Form: Board applying for. (One board per

Date: form)

10/27/20

City of Conway

www.conwayarkansas.gov

Board/Commission Nomination

Conway Airport Advisory Committee

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Bret Carroll Address:

330 Conway Blvd, Conway City, State, Zip AR 72034 Phone/Home:

Work: 450-6030 Email address:

bret.carroll@conwaycorp.com

Person making nomination: Bill Addison Address:

5750 Tyler, Conway, AR 72034 Phone/Home:

Work: 501-327-0220 Email address:

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

CEO, Conway Corporation; CDC board member; Board member of American Public Power Assn, Ark. Municipal Power Assn, Mid-Arkansas Water Alliance, Arkansas Bill Board, Mid-America Cable and Telecommunications Assn; Arkansas Cable and Telecommunications Board, United Way and Coideans International.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Bret is community-minded, has knowledge of city and state government, has business and ~~accounts~~ financial background, and can contribute to any organization in which he is involved in a meaningful and leading manner.

What contributions do you hope to make?

Bret can bring sound business judgment to the committee and contribute to the growth of the airport.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 54 Sex: male Race: Caucasian

Occupation: CEO, Conway Corp Ward 4 Email

Address: bnet.carroll@conwaycorp.com

Bill Adkisson, October 27, 2020

Signature of Applicant or Nominator Date



CITY OF CONWAY | 1111 Main Street
Planning and Development | Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
Cc: City Council Members

From: Joyia Yorgey, 2020 Bicycle & Pedestrian Advisory Board Chairman
Date: December 8, 2020

Re: New member nomination

The Bicycle & Pedestrian Advisory Board will have 6 vacancies as of January 1, 2021 and so advertised for the 6 positions during the month of October. 3 (eligible) nominations were received by the deadline and all applicants were chosen to represent the board.

Current existing members Isaac Sims and Andrew Regester will be refilling their seats as both of their current terms expire on December 31, 2020. They will both be seeking new 3-year terms, ending December 31, 2023.

The Bicycle & Pedestrian Advisory Board voted unanimously, at their November 19, 2020, meeting to submit the names of Marie Cason and Jeremy Waits for approval to serve on the Conway Bicycle & Pedestrian Advisory Board for 3-year terms, ending December 31, 2023. Jon Ross Henderson will be filling the vacant seat left after Terry Coddington's resignation, with his term ending December 31, 2021.

Please advise if you have any questions.



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: _____

Board applying for: (One board per form)

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: _____

Address: _____ *City, State, Zip* _____

Phone/Home: _____ *Work:* _____

Email address: _____

Person making nomination: _____

Address: _____

Phone/Home: _____ *Work:* _____

Email address: dberanek@mce.us.com _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
[*felicia.rogers@conwayarkansas.gov*](mailto:felicia.rogers@conwayarkansas.gov)
[*denise.hurd@conwayarkansas.gov*](mailto:denise.hurd@conwayarkansas.gov)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

What contributions do you hope to make?

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: _____ *Sex:* _____ *Race:* _____

Occupation: _____ *Ward* _____

Email Address: _____

Signature of Applicant or Nominator

Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 11-3-20

Board applying for: (One board per form)

Bicycle Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jon Ross Henderson

Address: 5720 Spencer Lake Dr. Conway, AR 72034

Phone/Home: 501-472-6572 *Work:* 501-450-1870

Email address: _____

Person making nomination: Peter Mehl

Address: 3105 Willow Run Dr. Conway, AR 72032

Phone/Home: 501-269-8391 *Work:* 501-269-8391

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Current Member Arkansas Game & Fish Foundation Board of Directors, Previous member of the UCA
Foundation Board of Directors, Previous member of the United Way of Central Arkansas Board of Directors,
Graduate of Faulkner County Leadership Institute, Graduate of Leadership Arkansas, member of Conway
Kiwanis, Previous member of the Faulkner County Leadership Institute Board of Directors

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in serving on this board for a number of reasons. I believe Conway is a special place and is a great community to live and raise a family. The community has been good to my family and I feel it is our duty to give back in ways that we are able. As the community continues to grow, forward thinking about cycling and pedestrians will be vital for the type of growth that we would to see out of our city.

What contributions do you hope to make?

I have been active in running and cycling for several years. During these years I have had the opportunity travel to several other cities for events associated with these activities. I feel like the concepts adopted by other communities can be beneficial to Conway. Also, I use the roads and trails of Conway on an almost daily basis and would like to share the experiences that I have had while traveling our city.

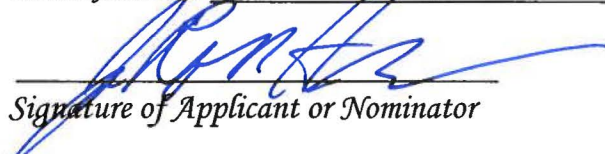
Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 37 Sex: male Race: white

Occupation: Banker Ward 3

Email Address: jonrosshenderson@yahoo.com


Signature of Applicant or Nominator

11-3-2020
Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: Nov. 01, 2020

Board applying for: (One board per form)

Bicycle & Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Marie Cason

Address: 1823 Scott St. *City, State, Zip* Conway, AR 72034

Phone/Home: 501.733.0911 *Work:* 501.733.0911

Email address: donna.marie.cason@gmail.com

Person making nomination: self

Address: 1823 Scott St. , Conway AR 72034

Phone/Home: 501.733.0911 *Work:* _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

I have been an active Realtor in Faulkner County since 2006. I have served on the Board of Realtors several times thru the years.

Over the years, I have been a part of the Special Olympics, Earth Day, Women's Shelter, Habitat for Humanity and others.

I am an avid cyclist who cycles 3-6 times a week.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I live in Old Town Conway, cycle and walk around town to run errands as much as possible.

Seeing Conway become even more pedestrian & cyclist user friendly is fun to watch, but would be an honor to be involved with.

What contributions do you hope to make?

Conway is my home. Downtown is where I live. Now more than ever, we need community. Walking encourages getting to know your neighbors.

Working toward a free flowing community that integrates walking and cycling into the everyday life

Educating and encouraging the public to not just jump in a car, but use our cities expanding infrastructure to get up and move!

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 57 Sex: F Race: W

Occupation: Real Estate Broker/Investor Ward:

Email Address: donnamariecason@gmail.com


Signature of Applicant or Nominator

11/01/2020
Date



CITY OF CONWAY, ARKANSAS
Office of the Diversity & Economic Development

1111 Main Street
Conway, AR 72032
T 501.450.6100
F 501.450.6145
www.conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Shawanna Rodgers, Diversity & Economic Development Coordinator
Date: December 3rd, 2020

Re: Diversity Advisory Council

The Diversity Council is a newly created board by the City of Conway, staffed by the Diversity & Economic Development Coordinator. The Diversity Council goal is to bring together citizens of Conway from diverse backgrounds to foster dialogue and establish steps & actions that nurture relationships and promote a positive sense of culture & community in the City of Conway.

Nominations were taken for the Council during the annual boards and commissions opening ending November 2nd, 2020. Eleven nominations were received and after an interview process with all applicants, the following nominees were chosen:

- Wayne Dickerson
- Danielle Henry
- Jalon Hughes
- Rafeal Marlow
- Corey Parks
- Jema Quintana
- Jordan Summers

The Council will meet monthly and all terms will start January, 2021. The new members terms will be determined at the first meeting.



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10/23/20

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Corey Parks

Address: 237A Locust Ave *City, State, Zip* Conway, AR 72034

Phone/Home: 479-769-5138 *Work:* 501-932-5402

Email address: corey@conwayarkansas.org

Person making nomination: _____

Address: _____

Phone/Home: _____ *Work:* _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
[*felicia.rogers@conwayarkansas.gov*](mailto:felicia.rogers@conwayarkansas.gov)
[*denise.hurd@conwayarkansas.gov*](mailto:denise.hurd@conwayarkansas.gov)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Public Schools Foundation Board, Children's Advocacy Alliance, UCA Alumni Board,
Metropolitan Economic Vitality Advisory Committee.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in serving on the Diversity Advisory Council because our economic growth and overall quality of life depend on Conway being an inclusive community. More importantly, ensuring we have a welcoming community for residents and visitors is the right thing to do.

What contributions do you hope to make?

Advocate for people of color to help ensure Conway remains an inclusive community.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 27 Sex: M Race: Black

Occupation: VP of Economic Development Ward 4

Email Address: corey@conwayarkansas.org


Signature of Applicant or Nominator

10/23/20
Date



City of Conway
www.conwayarkansas.org
Board/Commission Nomination Form:

Date: 10-31-2020

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Danielle Henry
Address: 2415 Remington Rd. Conway AR. 72032
Phone/Home: 501-908-5223 Work: 501-428-1093
Email address: Danielle.henny2@gmail.com

Person making nomination: Danielle Henry (self)
Address: 2415 Remington Rd. Conway AR. 72032
Phone/Home: 501-908-5223 Work: 501-428-1093
Email address: Danielle.henny2@gmail.com

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

- Conway Area Leadership Institute 2017
- Artism trainer for Conway PD & Fire Dept.
- member of Society for Human Resource Management
- member of United Missionary Baptist Church of Conway
- Title IV Coordinator and Cultural Diversity Coordinator for Independent Living Services. Member-Delta Sigma Theta Sorority, Inc.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in working with others to foster an inclusive and diverse culture for the community I live in. I hold a bachelors degree in Social Work and a Masters degree in Human Services. My degrees afford me the opportunity to better understand and work with people of all cultural and diverse backgrounds. I am the Title IV and Cultural Diversity Coordinator at my agency.

What contributions do you hope to make?

I hope to assist in building bridges of trust, respect and understanding of cultural diversity and sensitivity in the community. My hope is that this council is successful in bridging all gaps in our community.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 42 Sex: F Race: African American

Occupation: Human Resource Director Ward 2

Email Address: Danielle.henry2@gmail.com

Danielle Henry
Signature of Applicant or Nominator

10-31-2020
Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10/26/20

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jalon Hughes

Address: 2795 Razorback Drive *City, State, Zip* Conway, AR, 72032

Phone/Home: (501)428-7336 *Work:* n/a

Email address: _____

Person making nomination: _____

Address: _____

Phone/Home: _____ *Work:* _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
[*felicia.rogers@conwayarkansas.gov*](mailto:felicia.rogers@conwayarkansas.gov)
[*denise.hurd@conwayarkansas.gov*](mailto:denise.hurd@conwayarkansas.gov)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Minority Mentorship Program , Can Food Drive @ Pine Street

Volunteered with Shop with a Cop(NLR), Participated in many marches against social inequality

Volunteered at the local Goodwill & Salvation Army, Mentored youth at the local boys & girls club

Participated in NCAAP events(MLK Marches, etc)

Participated in many of my fraternities community service activities(Kappa Alpha Psi Fraternity, Inc.)

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Being apart of this board requies a level of both leadership and professionalism which I hold. I believe my past expereinces of being chapter president of my social fraternity, as well as my current role of being a young african american male in a leadership role the work place will help me serve to this best of my ability on this board. This opputunity will allow me to recieve and give insight into current social issues from my perspectives, as well as offer practical solutions. I will be someone who represents what the board intends to be at all times.

What contributions do you hope to make?

Contributions I hope to make as a memeber of the board will be contrubutions that are beneficial for all citizens of the city in particualry minorities. I hope my efforts will help level the playing field in regard to social inequality and systemic racism. I hope to influecne the idea of how society views young african american males as well as ways to bridge the gap between societal cultures in the city of Conway.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 25 Sex: M Race: Black

Occupation: Educator Ward

Email Address: jalonhughes@hotmail.com

Jalon Hughes 10/26/20
Signature of Applicant or Nominator *Date*



City of Conway
www.conwayarkansas.org
Board/Commission Nomination Form:

Date: 11/02/2020

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jema J. Quintana
Address: 630 A Fairview Street City, State, Zip Conway AR 72034
Phone/Home: 501.697.3093 Work: _____
Email address: jema-quintana@yahoo.com
Person making nomination: SEM
Address: _____
Phone/Home: _____ Work: _____
Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission.
List community/civic activities. Indicate activities in which you (or your nominee) are or have been
involved.

Sevier County Homeless Task Force
Project Homeless Connect
WPA (Women Run AR)
Arkansas Balance of State

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am a lifelong year member of the community and hope to provide my skills of record keeping, organization, and follow through, and life experiences to the position.

What contributions do you hope to make?

I hope to contribute a perspective from my life experiences and collaborate w/ the team and/or council to grow a stronger community and myself. Also, to be an example of being willing to be a part of something bigger than myself for my delight.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community.
To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 39 Sex: f Race: A

Occupation: Customer Care Ward: 4th

Email Address: jima-quintana@yahoo.com

Jenna Quintana
Signature of Applicant or Nominator

11/02/2002
Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 1/1/20

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jordan Summers

Address: 3720 Marleigh Dr. *City, State, Zip* Conway, AR 72034

Phone/Home: 501-339-3066 *Work:* _____

Email address: _____

Person making nomination: MO's Crew (Keria Oluokun)

Address: _____

Phone/Home: _____ *Work:* _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
[*felicia.rogers@conwayarkansas.gov*](mailto:felicia.rogers@conwayarkansas.gov)
[*denise.hurd@conwayarkansas.gov*](mailto:denise.hurd@conwayarkansas.gov)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

-Active member of Summit Church

-Foster/Adoptive Parent through local DHS

-Board Member of The Call in Faulkner County

-Community Connections

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I have a passion for our community to be aware and support diverse opportunities for all people.

I started a comunity for educators of color through my work at Arch Ford and am currently working on recruitment and retention of diverse educators. I also have diversity in my home with a daughter with a physical disability and a biracial son.

What contributions do you hope to make?

I hope to bring passion, ideas, and challenge us to think outside the box and look for ways to be supportive to diverse populations.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 32 Sex: F Race: W

Occupation: Educator Trainer Ward

Email Address: jordanmsummers@gmail.com

Jordan Summers

1/1/20

Signature of Applicant or Nominator

Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10/27/2020

Board applying for: (One board per form)

Diversity Advisory Council

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Rafeal Marlow

Address: 1680 Wysteria Lane City, State, Zip Conway, AR 72034

Phone/Home: 501-908-3958 Work: 501-242-2248

Email address: _____

Person making nomination: _____

Address: _____

Phone/Home: _____ Work: _____

Email address: _____

Please send to: *Office of the Mayor / Office of City Clerk/Treasurer*

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Board of Directors for Cradle Care

Board of Directors Big Brothers Big Sisters

Local Board for Big Brothers Big Sisters

Educator/Volunteer/Pastor/Minister

Conway Race Relations Committee Member

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Equality is important and should be something experienced by every person regardless. However, this is not our current reality. I desire to help offer solutions and be a part of a team that actively pursues making Conway a city that fully embraces all individuals who reside in our city. As an educator, it is something I have always done in my class as a teacher and in my building as an administrator. Diversity should be embraced and we should value each other's respective history without prejudice, bias or indifference.

What contributions do you hope to make?

My desire is to help identify areas in our city that need improvement and help offer solutions. This may be through my personal experience, researching what other cities have done, looking at best practices, etc. I want to effectively listen to the concerns our citizens and ensure we address those concerns and offer a effective pathway of communication.

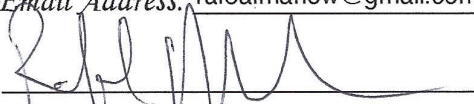
Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 37 Sex: M Race: B

Occupation: Operation of Director Ward 4

Email Address: rafealmarlow@gmail.com


Signature of Applicant or Nominator

10-27-20
Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10-28-20

Board applying for: (One board per form)

Diversity Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Wayne Dickerson

Address: 41 Langley Trail Park City, State, Zip Conway, Ar 72032

Phone/Home: 501-697-1691 Work: _____

Email address: red_football@yahoo.com

Person making nomination: _____

Address: _____

Phone/Home: _____ Work: _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

I protested in the city of Conway for 46 days straight. I help bridge the gap between our community and our police officers. I have done drive in movie nights for the city at free of charge. I coached little league here. I am a member of this community.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I want to serve on this board to help bring my city closer together. I'm from Conway born and raised. I went to school here and my kids do too. I also have my small business here.

What contributions do you hope to make?

For this board I hope to make things fair and equal for all the people of Conway.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 30 Sex: M Race: Black

Occupation: K&K Tree Service Ward: _____

Email Address: red_football33@yahoo.com

Wayl O
Signature of Applicant or Nominator

10-28-20
Date



CITY OF CONWAY
Planning and Development

1111 Main Street
Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
Cc: City Council Members

From: Steve Hurd, 2020 Historic District Commission Chairman
Date: December 8, 2020

Re: New member nomination

The Historic District Commission will have 2 vacancies as of January 1, 2021 and so advertised for the 2 positions during the month of October. 2 (eligible) nominations were received by the deadline. Interviews were forgone and both members were recommended to the Historic District Commission.

The Historic District Commission voted unanimously, at their November 23, 2020, meeting to submit the names of Marie Cason and Shane Lind for approval to serve on the Conway Historic District Commission for 3-year terms, ending December 31, 2023

Please advise if you have any questions.



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: Nov. 01, 2020

Board applying for: (One board per form)

Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Marie Cason

Address: 1823 Scott St. City, State, Zip Conway, AR 72034

Phone/Home: 501.733.0911 Work: 501.733.0911

Email address: donna.marie.cason@gmail.com

Person making nomination: self

Address: 1823 Scott St. , Conway AR 72034

Phone/Home: 501.733.0911 Work: _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

I have been an active Realtor in Faulkner County since 2006. I have served on the Board of Realtors several times thru the years.

Over the years, I have been a part of the Special Olympics, Earth Day, Women's Shelter, Habitat for Humanity and others.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I have extensive rehab experience. I've personally rehabbed 18 houses, doing most of the work myself.

As an investor, I have rehabbed two houses in the Historic District and numerous outside the District.

Keeping the integrity of our Historic District is of very personal interest, as this is where I live.

What contributions do you hope to make?

I know how Investors/contractors think and work. I know the market inside and out.

I know what is happening around the US markets as I traveled extensively for years holding Real Estate conferences.

Speaking & investing outside of our area give me another real estate perspective, as well.

#1 is keeping the integrity of our Historic District during changing times, one home at a time.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

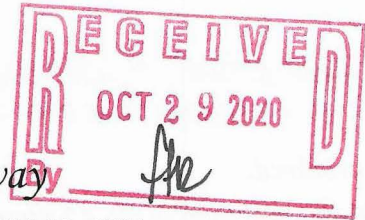
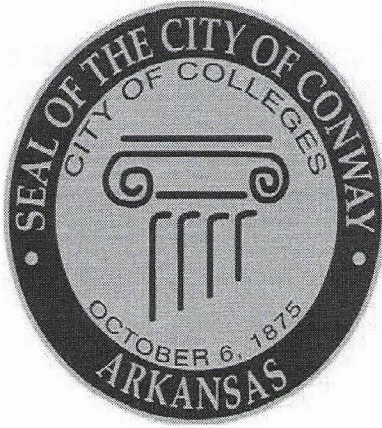
Age: 57 Sex: F Race: W

Occupation: Real Estate Broker/Investor Ward:

Email Address: donnamariecason@gmail.com


Signature of Applicant or Nominator

11/01/2020
Date



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10/27/20

Board applying for: (One board per form)

Historic District Commission At Large

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Shane Lind

Address: 320 Reedy Road City, State, Zip Conway, AR 72034

Phone/Home: 501-772-6636 Work: 501-376-4602

Email address: Arkranger@hotmail.com

Person making nomination: Shane Lind

Address: _____

Phone/Home: _____ Work: _____

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Board member for the Arkansas Museums Association, member American Association for State and
and Local History, University of Central Arkansas Alumni Association.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

See attached

What contributions do you hope to make?

See attached

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 47 Sex: male Race: white

Occupation: Museum Coordinator/Historian Ward 1

Email Address: Arkranger@hotmail.com

AS. Jint
Signature of Applicant or Nominator

10/27/20
Date

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I have always had a passion for history and historical preservation, so much so that I have made a career of it. It is my belief that the lifeblood of any community is its history, culture and historical architectural designs.

As a member of the Conway community, I want to help maintain, protect and preserve Conway's historic areas, homes and buildings. I want to be a representative for the citizens of Conway who understand the importance and the significance that a healthy historic district can provide to the community.

During my fourteen year career with the National Park Service, I have worked on various projects relating to historical structures and landscapes from assisting with writing reports to creating and presenting educational programs.

And in my current position at MacArthur Museum of Arkansas Military History located in MacArthur Park, I have the pleasure of working in one of the oldest buildings in Little Rock as the Arsenal was built in 1840. The 180 year old building has gone through a lot of renovations including just two years ago. I am very familiar with historic structure and landscape reports, historic building materials and the importance and challenges of maintaining the integrity of a historic building.

What contributions do you hope to make?

I want to assist the Historic District Commission by using my experience, knowledge and skills to protect, preserve and help promote the historic areas of Conway. To ensure that proper codes and policies are enforced so that not only the aesthetics are maintained but also the cultural and historic significance is preserved as well.

In addition, I would like to contribute by promoting to all Conway citizens that historic areas are not just important to residents that reside in them, but to all of the community as studies have shown that healthy and vibrant historic districts in a city help promote economic and citywide growth.

Shane Lind
320 Reedy Road
Conway, AR 72034
501-772-6636
arkranger@hotmail.com



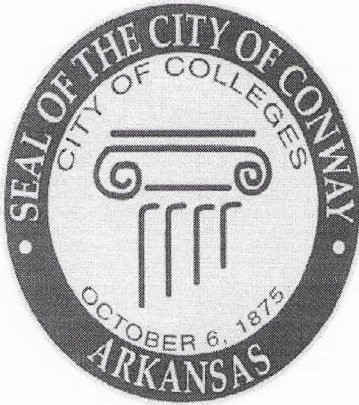
MEMO

To: Mayor Bart Castleberry
CC: City Council Members
John Courtway, President
From: Felicia Rogers
DATE: December 6th, 2019
SUBJECT: Oak Grove Cemetery Board

The Oak Grove Cemetery Board met in November and approved the nomination of Claude Moore for membership to the Board. His term will end on December 31st, 2024. This will be his second term on the board.

Please advise if you have any questions.

Thank you for your consideration.



RECEIVED OCT 01 2020

City of Conway
www.conwayarkansas.org
Board/Commission Nomination Form:

Date: 9/27/2020

Board applying for: (One board per form)

Oak Grove Cemetery

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Claude D. Moore III

Address: 355 Davis St City, State, Zip Conway, AR 72034

Phone/Home: 501-269-2221 Work: _____

Person making nomination: myself

Address: _____

Phone/Home: _____ Work: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Current board member & treasurer for Oak Grove Cemetery Board

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I've enjoyed my time serving on the board and desire to continue my service for Oak Grove Cemetery and the board.

What contributions do you hope to make?

I want to continue to make Oak Grove Cemetery beautiful and a place where the residents of Conway will want to be interred.


Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 38 Sex: M Race: W

Occupation: Accountant Ward

Email Address: moorecd3@gmail.com


Signature of Applicant or Nominator

9/27/2020
Date



CITY OF CONWAY | 1111 Main Street
Planning and Development | Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Nomination Committee Chairman
Date: December 8, 2020

Re: Nominations for Conway Planning Commission

The Conway Planning Commission will have 2 vacancies as of January 1, 2021 and so advertised for the 2 positions during the month of October. 6 [eligible] nominations were received and applicants were interviewed on November 12th and 16th, 2020.

The Planning Commission voted unanimously, at their November 16, 2020, meeting to submit the names of Laura King and Larry Webb for approval to serve on the Conway Planning Commission for 5-year terms, ending December 31, 2025.

Please advise if you have any questions.



City of Conway
www.conwayarkansas.org
Board/Commission Nomination
Form:



Date:
30 SEP 2020

Board applying for: (One board per form)

CITY PLANNING COMMISSION

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated:

LARRY W. WEBB

Address: 4435 EMERALD GARDEN RD *City, State,* CONWAY, AR.

Zip 72034

Phone/Home: 501-425-7041 *Work:*

Person making nomination: MAYOR BART CASTLEBERRY

4425 EMERALD GARDEN RD

Address:

CONWAY, AR. 72034

WORK CELL

Phone/Home: 501-472-5801

Work:

Please send to: Office of the Mayor / Office of City
Clerk/Treasurer

1111 Main Street Conway, AR 72032

(501) 450-6100 (501)

450-6145 (f)

felicia.rogers@conwayarkansas.gov

denise.hurd@conwayarkansas.gov

denise.hurd@conwayarkansas.gov

.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

SINCE MOVING TO CONWAY IN 2009, I BECAME INVOLVED WITH THE HISPANIC COMMUNITY THROUGH OUR CHURCH. I BECAME LICENSED THROUGH ESL (ENGLISH AS A SECOND LANGUAGE) IN ORDER TO HELP THEM THROUGH THEIR DAILY VERBAGE. I TAUGHT SEVERAL MEN & WOMEN & HELPED THEM PROGRESS THROUGH THEIR LANGUAGE SKILLS. THEY PROGRESSED SO MUCH & BECAME SO EXCITED THAT I FURTHER GOT CERTIFIED WITH CUSTOMS TO HELP THEM STUDY TO BECOME NATURALIZED CITIZENS. 4 OF THEM STUDIED, TOOK THE EXAM & TODAY ARE U.S. CITIZENS. STILL WORKING WITH THEM TODAY.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

YOU WILL SEE BY SOME OF MY ATTACHMENTS THAT I LOVE MY COUNTRY. HAVE ALWAYS SERVED. IT IS MY INTENT, TO SERVE, TO SERVE W/ INTEGRITY.

Presently serving as Vice-President For Two Property Owner Associations. I have become accustomed to various zoning laws, issues by being on the boards. I established one of the DON's. With the help & guidance of Keller Johnson. Through this, this has made me want to get involved in community affairs & the planning thereof.

What contributions do you hope to make?

- 1) IF SELECTED, I WILL ACT WITH TACT AND DIPLOMACY, I WILL REPRESENT CONWAY WITH INTEGRITY. I WILL SEEK SOURCES FOR LEARNING ABOUT THE INTRICACIES AND TECHNICAL DETAILS OF ZONING, PLANNING AND OTHER RELATED TOPICS.
- 2) TO NOT BE AFFECTED BY POLITICAL CONCERNS PERTAINING TO ZONING ISSUES, TO HELP WITH THE PROPER ZONING FOR FUTURE DEVELOPMENT OF CONWAY.
- 3) IF SELECTED, I WILL SIMPLY EXPRESS THE WILL OF THE PEOPLE AND TO NOT SUPPRESS THEIR OPINIONS WHETHER I AGREE WITH THEM OR NOT, TO PROVIDE GUIDANCE FOR LAND USE AND DEVELOPMENT IN THE COMMUNITY.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 66 Sex: MALE Race: cauc.

Occupation: RETIRED POSTMASTER Ward 3

Email Address:

lwwebb28@yahoo.com

Signature of Applicant or Nominator Date

Raymond Will 30 SEP 2024



City of Conway
www.conwayarkansas.gov
Board/Commission Nomination Form:

Date: 10-29-2020

Board applying for: (One board per form)

Conway Planning Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Laura King; kinggraphics@conwaycorp.net

Address: 19 Fair Oaks Dr. *City, State, Zip* Conway, AR 72034

Phone/Home: 501-472-4395 *Work:* 501-327-5087

Email address: _____

Person making nomination: Jennifer Boyett; jenniferboyett@gmail.com

Address: 95 Happy Valley Dr.

Phone/Home: 501-499-2480 *Work:* 501-327-5087

Email address: _____

Please send to: Office of the Mayor / Office of City Clerk/Treasurer

1111 Main Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
felicia.rogers@conwayarkansas.gov
denise.hurd@conwayarkansas.gov

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Laura is a passionate local advocate who works with nonprofits and the clients they serve to bring about the best this community has to offer. She also volunteers her time to serve the most vulnerable populations in our city with organizations such as Conway Ministry Center, CAPCA and the Bethlehem House.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Laura is a thoughtful leader who will bring a fresh perspective and a collaborative spirit to the planning commission. She is a long-time resident who seeks to serve.

What contributions do you hope to make?

Laura will be an advocate for the underserved populations in the community and will ensure the planning commission gives consideration to the needs of those individuals in their decisions.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 42 Sex: Female Race: Caucasian

Occupation: Nonprofit Leader Ward 2

Email Address: jenniferboyett@gmail.com



Signature of Applicant or Nominator

10-29-2020

Date



**City of Conway, Arkansas
Resolution No. R-20-__**

**A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY TO C & C COMMERCIAL SERVICES;
AND FOR OTHER PURPOSES**

Whereas, the City of Conway is currently in the design phase of building a Mountain Bike Park adjacent to Blainey Hill Road on property also known as the former City of Conway Landfill; and

Whereas, approximately 4.5 acres in the Northwest corner of the property will not be included in the design stated above. The landowner with property adjacent to this unused portion has offered to purchase the unused property as is and for the appraised amount of \$32,000 plus \$2,500 to assist with any redesign fees associated with the Mountain Bike Park; and

Whereas, the City of Conway request Council approval to sell **the SW ¼ NW ¼; NW ¼ SW ¼, less and except the South 330 feet of the NW ¼ SW ¼, all in Section 26, Township 6 North, Range 14 West 4.5 acres more or less.**

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into a contract to sell property located **The SW ¼ NW ¼; NW ¼ SW ¼, less and except the South 330 feet of the NW ¼ SW ¼, all in Section 26, Township 6 North, Range 14 West** to Steve Conley for \$34,500.

Section 2: The City Council for the City of Conway shall hereby authorize the Mayor to convey the parcel described herein to C & C Commercial Services and the Mayor and City Clerk are authorized to execute the necessary documents, including but not limited to a contract and all closing documents, in order to convey the property to buyer.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

Arkansas Appraisal Associates

Office (501) 223-2010

1309 South Broadway, Little Rock, Arkansas 72202

Fax (501) 228-9985

Dwight Pattison
Brett Sullivan
Mike Cantrell
Stephanie Barrick

John Duce
Braden Chadick
Luke Sanders

December 3, 2020

City of Conway
1111 Main Street
Conway, Arkansas
Attn: Bart Castleberry

Re: Vacant Land
Blainey Hill Road
Conway, Arkansas

Dear Mr. Castleberry,

In accordance with your request I have inspected and appraised the above referenced property for estimating its market value. The property was inspected and photographed on November 18, 2020. The following report contains data gathered during my investigation and shows the method of this appraisal in detail. Your attention is directed to the "Limiting and Contingent Conditions" and the "Certification of the Appraisers" sections, and to my remarks contained in the "Reconciliation" section of this report.

This appraisal report is designed to meet the requirements of the Uniform Standards of Professional Appraisal Practice and Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1987 for an Appraisal Report. If a more detailed report is desired, one may be prepared upon your authorization for an additional fee.

My opinion of the market value of the unencumbered fee simple estate of the subject property as of November 18, 2020 is:

THIRTY-TWO THOUSAND AND NO/100 DOLLARS

\$32,000

Respectfully submitted,



Dwight Pattison
State Certified General Appraiser
License #CG0200



Luke Sanders
State Registered Appraiser
License #SR3640

SUBJECT PROPERTY



CONTRACT FOR THE SALE OF REAL PROPERTY

THIS AGREEMENT made between C & C Commercial Services who shall hereinafter be referred to as "Grantee(s)," and the City of Conway, hereinafter referred to as "Grantor."

Grantors acknowledge and affirm that they are the sole owners of the property described herein. Grantors affirm and state that no other person or entity has any interest in the property which is the subject of this Contract.

Grantors hereby agree to sell and Grantee agrees to purchase the following described real property in Faulkner County, Arkansas, for the price, on the terms, and subject to the conditions hereinafter set forth:

Approximately 4.5 acres of the legal description below:

The SW ¼ NW ¼; NW ¼ SW ¼, less and except the South 330 feet of the NW ¼ SW ¼, all in Section 26, Township 6 North, Range 14 West.

Grantee shall pay to Grantors, and Grantors agree to accept as full consideration for this Contract, the sum of \$32,000.00 plus \$2,500 to assist with any redesign fees associated with the Mountain Bike Park.

Grantors and Grantee have had their own appraisers value the property, or have had ample opportunity to have an appraiser value the property, and the parties Agree that the purchase price represents the property's fair market value. In exchange for the monetary consideration stated herein, Grantors shall make, execute and deliver to the Grantee a Warranty Deed conveying the property free and clear of all liens and encumbrances, except taxes and with the exception of all prior liens and encumbrances of the Grantee.

It is understood and agreed that closing costs will not accrue to the Grantee as the Grantor's Attorney will prepare the necessary documents, or arrange for the preparation of the necessary documents, for closing and the Grantor will pay the cost of recording all instruments conveying title to Steve Conley. Grantors and Grantee agree that closing costs shall not include, and that Grantor shall not be responsible for payment of any realtor fees, agent fees, attorney's fees, or any other costs not specifically agreed to herein.

It is understood and agreed that the property previously served as part of a U.S. Environmental Protection Agency, pre-subtitle D landfill and is being sold "as is". Any future environmental remediation would be the responsibility of the buyer.

The parties acknowledge and agree that this Contract is subject to and must be approved by the City Council of Conway.

IN WITNESS WHEREOF, the parties have hereunto set their hands this ____ day of 20____.

City of Conway, Grantor

C & C Commercial Services, Grantee

ACKNOWLEDGMENT

STATE OF ARKANSAS)

)

COUNTY OF FAULKNER)

On this day, before me, the undersigned, a Notary Public, duly commissioned and acting,
came _____

to me well known (or satisfactorily proven) to be the persons whose name are subscribed to the
foregoing instrument, and stated that each had executed the same for the consideration, uses and
purposes therein mentioned and set forth.

WITNESS my hand and official Seal on this ____ day of _____, 20__.

Notary Public



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION AUTHORIZING THE MAYOR TO CONVEY PROPERTY LOCATED ALONG SOUTH GERMAN LANE, AS BEING NECESSARY FOR AND BENEFICIAL TO THE WELFARE OF THE RESIDENTS OF CONWAY.

Whereas, the City of Conway/Conway Corporation (hereinafter “City”) owns a parcel of property along South German Lane, further described as follows:

Part of the East half of the NE Quarter of Section 24, T5N, R14W, Faulkner County, Arkansas and described as follows:

Beginning at the SW Corner of the NE Quarter of the NE Quarter of Section 24; Thence running North 153.5 feet; Thence running East 165 feet; Thence running South 165 feet; Thence running West 165 feet; Thence running North 11.5 feet to the point of beginning. Containing .63 acres more or less. (Easement Contained within Parcel ID 710-08575-001, Per Faulkner County Tax Assessor Records)

Whereas, the previous owners, the Henze family, conveyed the parcel to the City in 1993 in return for physical connections to a proposed sewer main; and

Whereas, in 2019, the City secured the necessary right of way and additional easement so that the City could quit claim its interest in the parcel and release it back to the Henze Family; and

Whereas, in 2020, the Henze family requested the completion of the release and return of the parcel to their ownership.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The City Council for the City of Conway shall hereby authorize the Mayor to convey the parcel described herein to the Henze family, and the Mayor and City Clerk are authorized to execute the necessary documents, including but not limited to a contract and all closing documents, in order to convey the property to the Henze family.

Section 2. That this Resolution shall be in full force and effect from and after it’s passage and approval.

PASSED this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett

City Clerk/Treasurer

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS the City of Conway acquired the lands described below, Contained within Parcel ID 710-08575-001, Per Faulkner County Tax Assessor Records, and desires to relinquish said lands;

THAT the City of Conway, GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other consideration to it in hand paid by Frank A. Henze, Jr. (deceased) and wife Helen Ida Henze (deceased); Marian Hart, a single person; Louis Hart Jr. and wife, Elva Hart; Arthur Hart and wife, Jeannine Hart, GRANTEES, the receipt of which is hereby acknowledged by GRANTOR. The GRANTOR, hereby transfers and quitclaims unto the GRANTEES, and unto their heirs and assigns forever, all of its right, title, interest, equity and estate in and to the following described lands located in the County of Faulkner, State of Arkansas:

Part of the East half of the NE Quarter of Section 24, T5N, R14W, Faulkner County, Arkansas and described as follows:

Beginning at the SW Corner of the NE Quarter of the NE Quarter of Section 24; Thence running North 153.5 feet; Thence running East 165 feet; Thence running South 165 feet; Thence running West 165 feet; Thence running North 11.5 feet to the point of beginning. Containing .63 acres more or less. (Easement Contained within Parcel ID 710-08575-001, Per Faulkner County Tax Assessor Records)

This conveyance is made subject to all rights of way, covenants and restrictions, easements and all other reservations of record.

TO HAVE AND TO HOLD the same unto the GRANTEE and unto its successors and assigns forever, with all appurtenances thereunto belonging.

IN TESTIMONY WHEREOF, the name of the GRANTOR is hereunto affixed by its duly authorized officer on this ____ day of _____, 2020.

City of Conway, Arkansas

By: _____
Hon. Bart Castleberry, Mayor

ACKNOWLEDGMENT

STATE OF ARKANSAS
COUNTY OF FAULKNER

BE IT REMEMBERED, That on this day came before the undersigned, City Clerk / Treasurer and acting Bart Castleberry, to me well known as the Mayor of the City of Conway, Arkansas, and acknowledged that he had executed, signed and delivered the same in his capacity as such Mayor on behalf of the City of Conway, Arkansas, for the consideration, uses and purposes therein mentioned and set forth.

WITNESS my hand and seal as such City Clerk / Treasurer this _____ day of _____, 2020.

Michael Garrett, City Clerk / Treasurer

CERTIFICATE

The undersigned certifies under penalties of false swearing that this conveyance is exempt from documentary stamps.

City of Conway

By _____

Mayor, City of Conway, Arkansas

Mail Tax Statement To:

Address: 1111 Main Street
Conway, AR 72032



**City of Conway, Arkansas
Ordinance No. O-20-__**

AN ORDINANCE APPROVING PROFESSIONAL SERVICES FOR THE SALEM ROAD BRIDGE PROJECT; AND FOR OTHER PURPOSES

Whereas, the City of Conway was given authority to apply for Federal-aid Surface Transportation Program Funds to re-construct the Salem Road Bridge through R-20-11; and

Whereas, the City of Conway has been awarded \$3,000,000 CARTS 2021 Surface Transportation Program Block Grant Funds by the Metroplan Board for this project. Street Sales and Use tax will be used to meet or exceed the minimum match of \$750,000; and

Whereas, Garver has provided the preliminary design of this project through the current on-call contract and would like to move forward with project development in accordance with federal and state guidelines. Additional services and fees associated are as follows; Engineering: \$233,800.00 (Includes environmental documentation and plan development with ARDOT oversight required by federal funding), Property Acquisition: \$127,700.00 (Includes services for acquisition of properties following the Uniform Relocation Act required by federal funding) Construction Inspection: \$238,000.00 (Includes full-time construction inspection required by federal funding)

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway will participate in accordance with its designated responsibility, including maintenance of this project.

Section 2. The City of Conway Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state project.

Section 3. The City of Conway will amend the existing agreement with Garver Engineers for an additional \$599,500 to provide the remainder of professional services for this project .

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-20-_____

AN ORDINANCE ESTABLISHING REQUIREMENTS FOR PERMITTING OF ALL GRADING, EXCAVATION AND OTHER LAND ALTERING ACTIVITIES, STORM WATER MANAGEMENT PRACTICES, AND POLLUTION PREVENTION-EROSION CONTROL MEASURES; ESTABLISHING PENALTIES FOR VIOLATIONS AND OTHER PURPOSES.

Storm Water Management Ordinance

WHEREAS; The City of Conway operates and maintains a small municipal separate storm water system (MS4) and;

WHEREAS; The Arkansas Department of Energy and Environment, Division Environmental Quality (DEQ), under regulations administered by the Environmental Protection Agency (EPA), requires the City of Conway to meet certain requirements as established in the National Pollution Discharge Elimination System (NPDES) Phase II for MS4's including;

1. Permitting and monitoring of construction activities disturbing one acre or more of land to ensure effective storm water runoff control measures are implemented on construction sites.
2. Monitor post-construction storm water runoff control from developed sites to ensure both acceptable water quality is maintained, and quantity of runoff is adequately controlled.
3. Detect and eliminate illicit discharges into the city's storm drainage system.
4. Make annual reports to ADEQ regarding the Storm Water Management activities of the city.
5. Provide for public education of storm water pollution prevention practices; and

WHEREAS; ADEQ requirements provide for implementation of storm water best management practices and assessment of impacts from construction sites 1 acre and larger, it has become necessary for the City of Conway to establish a permitting process to enable review of all grading, excavation, and other land altering activities regardless of size, and;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. Findings

- A. Grading, excavation, and other land altering activities leave soil highly vulnerable to erosion by wind and water. Erosion carries sediments into waterways and streets, endangers water resources by negatively affecting water quality, and reduces capacity of storm drainage systems. Land altering activities can inhibit the ability of the City to install and maintain public infrastructure (drainage structures, sidewalks, etc.) within right-of-way and easements, affect the natural landscape, and change site drainage patterns.
- B. Within the City-limits, these impacts primarily result from residential and commercial development; however, they also result from individual home construction, multi-family dwelling construction, as well as from land grading and excavation activities that do not include construction of buildings or dwellings.
- C. Site development may result in increased impervious surfaces that reduce storm water infiltration into the soil and increase peak storm water discharges. The cumulative effect is an

increase in downstream flooding conditions during rainfall events.

- D. Unregulated non-storm water discharges into the city's storm drainage system may contain contaminants that are harmful to aquatic environment of local streams and lakes.

Section 2. Purpose

This Ordinance sets forth requirements for;

- A. Implementing effective storm water management measures for **grading, excavation, and other land altering activities** that affect natural drainage patterns, including construction of single- and multi-family dwellings and commercial buildings, to prevent sediments and other contaminants from entering the storm drainage system and to prevent adverse impacts to adjacent property owners, the general public, and the environment.
- B. Planning, design, and construction of storm drainage systems to effectively convey storm water and help mitigate flood damage caused by excessive rainfall events.
- C. The City of Conway to detect and eliminate illicit non-storm water discharges from entering the city's storm drainage system.

Section 3. Permit Requirements and Exclusions

- A. **Applicability.** Any planned clearing, grading, excavation, or other land altering activity that may result in any of the following impacts shall have been issued one of the City-issued permits described in paragraph 'C' below **prior to the start of the activity**.
- Disturbance of the ground surface layer exposing bare soil to the effects of erosion and allowing transport of sediments off-site to enter the storm drain system
 - Changing the contouring and/or any other slope characteristics of the land
 - Stopping, constricting, or rerouting the natural flow of water to, through or from any parcel of property
- a. **Activities Requiring Permits.** These following activities require permitting.
- Land altering activities not excluded in paragraph 'b' below
 - Residential construction (single-family dwelling or duplex)
 - Commercial construction
 - Subdivision development (residential or commercial)
- b. **Excluded Activities.** The following activities are excluded from the requirements of this ordinance.
- Farming, livestock operations and gardening activities
 - Timber harvesting (land not planned for development)
 - Permitted landfill operations
 - Street/drainage construction being performed by or for the City of Conway
 - Work by or for the Arkansas Department of Transportation (ArDOT)
 - Emergency street, storm drainage or utility repairs
- B. **Responsibility.** The OWNER of the property, or a designated representative, on which any of the land altering activities described herein are being planned shall be responsible for the following.
- Obtaining the appropriate City-issued permit described below

- Establishing erosion/sediment control measures specified in this Ordinance
- Maintaining control measures throughout all phases of construction

Upon completion of the permitted construction activity, the PROPERTY OWNER will be responsible for continued compliance with the requirements of this ordinance during maintenance, reconstruction, or other construction activity on the site.

For residential developments where individual lots or groups of lots are sold, the BUILDING CONTRACTOR shall assume responsibility for compliance with this Ordinance including ensuring the erosion and sediment control measures are implemented and maintained through final landscaping until the site is stabilized and a Certificate of Occupancy (CO) is issued.

- C. **City-Issued Permits.** The specific City-issued permit applicable to the type of land altering activity and/or project site location are as follows.
- a. **Grading Permit** - required for any site where land altering activities are planned, regardless of size, unless one of the other City-issued permits below applies.
 - b. **Site Development Permit** - required for all residential and commercial subdivision developments; will be issued in lieu of a Grading Permit.
 - c. **Commercial Building Permit** - required for construction or alteration of commercial buildings or other structures, as well as commercial developments; will be issued in lieu of a Grading Permit.
 - d. **Residential Building Permit** - required for construction of a single-family dwelling or duplex parcels; will be issued in lieu of a Grading Permit.
 - e. **Floodplain Development Permit** – required for land altering activity on sites located within a designated floodplain; will be issued in lieu of a Grading Permit but is required in addition to Site Development Permits and Residential or Commercial Building Permits. See *City of Conway ordinance O-09-15* for guidance on floodplain development and the required supporting documentation.

NOTE: A *Site Plan* shall be submitted as supporting documentation with all applications for Grading Permits (see Section 4.A.a. below). A *Site Plan* and a *Site Drainage Plan and Report* shall be submitted with all applications for Commercial Building Permits and Site Development Permits (see Section 4.C below).

- D. **ADEQ Permits.** In addition to City-issued permits above, ADEQ requires that all construction activities on sites **1 acre or larger** have the following General Storm Water Permit documentation.
- **Storm Water Pollution Prevention Plan (SWPPP)**, sites **1 acre or larger**
 - **Notice of Coverage (NOC)**, sites from **1 acre to 5 acres** (small site)
 - **Notice of Intent (NOI)**, sites **larger than 5 acres** (large site)

NOTE 1: For the small construction sites (1 to 5 acres), ADEQ does not require submittal of individual permit documents and there is no fee; however, the SWPPP and the automatic Notice of Coverage (NOC) **shall be posted at the site prior to commencing construction.**

NOTE 2: For large construction sites (5 acres or more), SWPPP documentation and a Notice of Intent (NOI) **must be submitted to ADEQ**, along with a fee, for review and approval. (See ADEQ website <http://www.adeq.state.ar.us>)

Section 4. Permit Application Process

See Building Permits & Inspection Department website for application forms for all City-issued permits. Applications and supporting documentation can be submitted to the Permits & Inspection Department between the hours of 8:00 am and 4:30 pm.

- A. **Grading Permit.** Application for a Grading Permit shall be accompanied by the following, as applicable.
- a. **Site Plan** containing applicable drainage and erosion control information, and slope excavation/fill design information if applicable, as specified below.
- General Information:
- Owner/applicant name(s) and address(es)
 - Applicant's Consulting firm (if retained) and principle contact
- Existing Site Information:
- Vicinity map clearly identifying site location
 - Ground contours and type of ground cover (20 ft beyond boundary)
 - Precise location where storm water enters and exits the site
 - Drainage area contributing to drainageway entering the site and water shed area of drainage leaving the site
 - Surface drainage features (e.g., ponds, creeks, ditches, swales)
 - Storm drainage structures (e.g., drain inlets, drainage pipe, culverts)
- Proposed Site and Drainage Improvements:
- New ground contours including Slope Excavation/Fill Design where applicable (See paragraph 4.D. below)
 - New surface drainage features (e.g., earthen/concrete swales, berms)
 - Downstream drainage structures to receive site runoff
- b. **ADEQ Storm Water Pollution Prevention Plan (SWPPP)** and the General Storm Water Permit **Notice of Intent (NOI)** for sites 5 acres or larger, or a **Notice of Coverage (NOC)** for sites between 1 and 5 acres.
- B. **Commercial Building Permit and Site Development Permit.** Applications for either a Commercial Building Permit or a Site Development Permit will include submittal of design information for appropriate storm drainage infrastructure and storm water pollution prevention documentation as specified below.
- a. *Site Plan* and *ADEQ SWPPP* information listed in paragraph A above.
- b. *Site Drainage Plan and Report.* Guidance on the planning, design calculation methodology, and construction of storm water drainage infrastructure, and the acceptable format for the Site Drainage Plan and Report document, can be found in the City of Conway Drainage System Design Manual.
- c. *Other requirements* as listed in the Subdivision Ordinance, O-00-03.
- C. **Residential Building Permit.** Application for a Residential Building Permit shall be accompanied by an *Erosion Control Compliance Certification* and a signed *Insurance Agreement* requiring compliance with storm water pollution prevention provisions of this Ordinance.
- a. The BUILDING CONTRACTOR is responsible for taking measures, and/or maintaining existing measures taken by the developer (e.g., swales, berms, etc.), to prevent sediments and pollutants from leaving the construction site.

- b. Additionally, the BUILDING CONTRACTOR will be responsible for preventing adverse impacts from storm water flowing onto adjacent property by ensuring each single-family dwelling or duplex construction site is sloped at a minimum grade of 2% to direct storm water to either the curb & gutter or other drainage infrastructure located within either street right of way or a drainage easement as shown on the development's *Final Plat*.

NOTE: See Section 5 below for Construction Site Erosion and Sediment Control Requirements. Guidance for implementation of storm water best management practices (BMP's) for compliance with these requirements is provided in the City of Conway *Standard Details for Roadway & Drainage Construction*.

- D. **Slope Excavation/Fill Design.** For permitted activities with proposed excavation and/or fill on slopes steeper than 3 feet horizontal to 1 foot vertical (3:1), the following requirements must be met.
 - a. The excavation and/or fill be supported by an engineered soil retention system (i.e., retaining wall) with designs over 4 feet tall stamped and signed by a registered professional engineer licensed in the state of Arkansas.
 - b. Any engineered soil retention system or series of systems over 87 inches tall must be constructed of architectural stone or other suitable aesthetic material approved by the City Engineer.
 - c. Individual soil retention systems may not exceed 15 feet in height. Excavations or fills requiring additional height must use a series of systems with terraces, preserving portions of natural vegetation and/or providing areas for planting.
 - d. Terracing width shall be at a ratio of at least 1 foot of horizontal terrace for every 1 foot of vertical height up to a maximum of 10 feet. Terraces shall be landscaped with dense evergreen plantings sufficient to screen the wall. The terrace must be sloped to drain up to 1 foot in 10 feet of width.
 - e. The terrace plantings shall include understory trees a maximum of 15 feet apart on centers. Two shrubs shall be required for each tree planting. Trees and shrubs may be selected from a list maintained by the Planning Director.
 - f. Terrace landscaping shall be in addition to any landscaping as otherwise required by City ordinances.
 - g. Exposed earth shall be planted with grass or covered in a suitable ground cover approved by the City Engineer. Shrubs and groundcover shall be required at the discretion of the Planning Director.
- E. **Permit Application Review.** For all City-issued permits, the **City Planner** and/or the **City Engineer** will review the respective application and accompanying documentation for compliance with this Ordinance. Within 30 days of receipt of the documentation for review, the City Planner and/or the City Engineer shall approve, or approve conditionally, and a permit may be issued. If the application is disapproved, a written statement as to the reasons for disapproval shall be returned to the applicant. Failure of the **City** to act within 30 days on an original or revised application shall authorize the applicant to proceed in accordance with the plans as submitted.

Section 5. Construction Site Erosion and Sediment Control Requirements

- A. **Project Site Responsibility.** The PROPERTY OWNER of a residential or commercial development, or the Owner's designated PROJECT REPRESENTATIVE, and the BUILDING CONTRACTOR for

single-family dwelling or duplex construction on lots that have sold, shall be responsible for ensuring the erosion and sediment control measures are implemented, monitored, and inspected.

B. Erosion and Sediment Control Best Management Practices (BMP). All construction sites within the City of Conway, including single-family dwelling and duplex construction, shall have measures in-place to address the following, as applicable. Design criteria is established in the *City of Conway Standard Details for Roadway & Drainage Construction* for compliance with the provisions of this Ordinance. These measures shall be shown explicitly in the site SWPPP.

- Perimeter Erosion and Sediment Control (and dewatering)
- Curb and Inlet Protection
- Construction Entrance/Exits
- Concrete Truck Wash Areas
- Dirt and Topsoil Storage
- Dust Control
- Good Housekeeping

- a. Sites where large areas are cleared of vegetation leaving soils exposed for more than 14 days shall have techniques employed for diversion of upland runoff, seeding of the site perimeter, or other measures to protect exposed soils.
- b. Stream crossings shall be designed and installed in a manner to minimize soil disturbance and potential erosion. For sites where regular traversing of streams must be made, the crossing location will require stabilization before, during, and after construction.
- c. Good housekeeping practices shall be implemented on the project site to eliminate trash and debris from entering storm drainage system. In addition any chemicals or compounds (including paint, fertilizer, solvents, petroleum products or other contaminants) shall be stored and handled in a manner that will prevent any potential for the materials being carried into the city storm drainage system.

NOTE: Control measures shall generally conform to the guidance provided in the publication Storm Water Management for Construction Activities - Developing Pollution Prevention Plans and Best Management Practices as published by the United States Environmental Protection Agency (EPA 832-R-92-00S) dated September 1992.

C. Monitoring / Inspection / Maintenance. Project sites shall be monitored throughout construction and post-construction to evaluate the overall effectiveness of the control plan and the need for additional or revised control measures; *observation of any "muddy water" leaving a construction site will be considered a violation of the Ordinance.* Formal inspections shall be made at least weekly and immediately following rainfall events and, in addition, made at the following construction milestones.

- Start of construction
- Installation of sediment and erosion measures
- Completion of site clearing
- Completion of rough grading
- Completion of final grading
- Close of the construction season
- Completion of final landscaping
- Every two weeks following stabilization until CO or CoC is issued.

The inspections shall clearly state deficiencies in the implementation of the plan and provide a

detailed description of the items of work needed to bring the plan into compliance. The work description shall include a method of confirming that deficiency reports are presented to the party responsible for correcting the problem.

NOTE: Failure to maintain proper erosion and sediment controls may result in enforcement action being taken (see Section 7 below). Failure to provide for adequate and appropriate site drainage may result in **withholding of the Certificate of Occupancy (CO) or Certificate of Completion (CoC).**

Section 6. Illicit Discharges into Storm Water System

- A. The City of Conway will implement a program to detect and eliminate illicit discharges and notify ADEQ of any discharges that appears to contain contaminants that exceed minimums in exceedance of applicable water quality standards.
- B. All non-storm water discharges into the City of Conway's storm drainage system, drainageways, creeks or stream are prohibited except those specifically permitted and authorized by ADEQ and those listed in paragraph D below.
- C. The following measures will be implemented by the City to detect, trace, and eliminate illicit discharges into the City's storm drainage system.
 1. Develop and maintain a comprehensive set of storm drainage system maps showing all the various storm drainage piping, ditches and drainageways. The map shall include the location of all permitted non-stormwater discharges in the City of Conway. The maps shall be readily used in tracing the origin of possible illicit discharges in a stream.
 2. A monitoring program shall be implemented to inspect the stormwater system on a routine basis such that the entire City storm drainage system is inspected at least every four years. The storm drainage systems receiving runoff from industrial or manufacturing shall be the initial area of monitoring.
 3. The monitoring program shall include visual inspection of the storm drainage system during dry weather along with tracing dry weather flows to determine the source of the dry weather flows are for acceptable sources.
 4. Water quality test shall be performed on water samples obtained from selected downstream monitoring locations to evaluate if any potential contaminants are entering the various major streams flowing out of the City. The test shall be conducted at intervals that will evaluate the major streams every two years. If contaminants are detected, additional tests shall be conducted upstream at various junctions in the drainageway to isolate the source of the pollutant
- D. The following non-storm water discharges may be discharged unless they are determined to be a significant contributor of pollutants to the City's storm drainage system.
 - Waterline Flushing
 - Landscape irrigation
 - Diverted stream flows
 - Rising ground water
 - Uncontaminated ground water infiltration
 - Uncontaminated pumped ground water
 - Incidental discharges from potable water sources
 - Foundation drains
 - Air conditioning condensate
 - Irrigation water

- Springs
 - Water from crawl space or basement pumps
 - Footing drains
 - Lawn watering
 - Individual residential car washing
 - Discharges from riparian habitats and wetlands
 - Dechlorinated swimming pool discharges
 - Street wash down water
 - Routing building wash water
 - Discharges or flows from emergency fire-fighting activities
 - Other similar occasional non-storm water discharges that are not reasonably expected to be a significant source of pollutants to the city's storm drainage system.
- E. When the appropriate source of an illicit discharge is identified, the City will issue a ***Cease and Desist Order*** to the operator and owner of the facility to require immediate stoppage of the discharge and activities causing the discharge. Before the ***Cease and Desist Order*** is satisfied, the operator will be required to provide an "action plan" to identify the measures taken to prevent the discharge from reoccurring. The City will also advise ADEQ of the violation and access penalties as described in the following section if the circumstances require.

Section 7. Enforcement

- A. **Authority.** The Code Enforcement Officer, the Chief Building Inspector, and the City Engineer shall have the authority to enforce this Ordinance. The Chief Building Inspector and his authorized representative(s) shall have the authority to refuse final inspection approval on any building on any parcel of land that is in violation of this Ordinance.
- B. **Cease and Desist Order, Revocation of Permit.** If any land altering activities undertaken that result in sediments and/or other pollutants being carried from the construction site onto adjacent property, adjacent drainage ways, or public rights of way, the contractor shall immediately remove the material and implement measures to prevent further occurrence. Observation of any "muddy water" leaving a construction site will be considered a violation of the ordinance. If necessary, the City of Conway may issue a "Cease and Desist" Order for all construction activities on the site until the appropriate clean up measures are completed and measures to prevent recurrence are implemented. Failure to meet the requirements of the Cease and Desist Order will result in revocation of Permits and the possibility of additional punitive measures, including monetary penalties, as described below.
- C. **Violation and Penalties.** Any person violating any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and each day during which any violation of any of the provisions of this ordinance is committed, continued, or permitted, shall constitute a separate offense. Upon conviction of any such violation, such person, partnership, or corporation shall be punished by a fine of not less than \$100 and not more than \$500 for each offense. In addition to any other penalty authorized by this section, any person, partnership, or corporation convicted of violating any of the provisions of this Ordinance shall be required to bear the expense of such restoration.

Violations that are subject to an immediate penalty without warning or issuance of a Cease and Desist Order include the following:

1. Commencing grading, excavation or other land altering activity prior to obtaining the appropriate City-issued Permit.
2. Tracking mud onto roadways or allowing sediments to be carried off-site.
3. Creating conditions that result in water ponding on adjacent properties or on public

right-of-way or the diversion of storm water onto locations not previously receiving storm water runoff from the site.

4. Creating conditions that result in the blockage of water in the drainage ways or restricting of flows in drainage ways.

Section 8. Separability

The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

Section 10. Related Ordinances. The following Ordinances will be superseded upon adoption of this new Storm Water Management Ordinance.

- A-584 - Standards/Specifications for Construction of Storm Drainage Systems
- O-00-54 - Natural Drainage Ways
- O-06-67, O-07-43, O-20-47 - Excavation Plan Approval
- O-09-13 – Storm Water Management (previous version)
- O-18-91 - Storm Water Discharge

Section 11. Effective Date.

This Ordinance shall become effective 30 days after adoption. For projects which were issued building permits prior to the effective date of this ordinance, no additional permits or approvals are required, but said projects shall conform to the performance requirements contained in this ordinance.

**GRADING PERMIT APPLICATION
CITY OF CONWAY**

Site Location:

Address	Subdivision Name / Lot No. (as applicable)	Site (acres)	Size
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Owner Information:

Name	Address
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Phone	Email
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Applicant Information (if different):

Name	Address
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Phone	Email
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Engineer or Contractor Information:

Name	Address
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Phone	Email
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Documentation Submitted:

Site Plan SWP NOI or NOC

Permit Determination:

Grading Permit Approved Grad Permit Denied

Conditions:

Authorized by _____ Date _____

Signature of City Engineer



City of Conway, Arkansas
ORDINANCE NO. O-20-

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF CONWAY, ARKANSAS, FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, AND PROVIDING THAT THE AMOUNTS STATED IN THE BUDGET DOCUMENT AS ADOPTED EXPENDITURES SHALL BECOME APPROPRIATED FOR THE VARIOUS FUNCTIONS AND ACTIVITIES SPECIFIED IN SAID BUDGET DOCUMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS, the Mayor of the City of Conway has submitted to the City Council a budget for the fiscal year 2021;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1. A Budget for the fiscal year 2021 for the City of Conway, Arkansas; providing a total appropriation for the following funds:

	<u>Revenue</u>	<u>Expenditures</u>
General	\$34,815,350	\$34,800,850
Street	6,273,000	6,273,000
Sanitation	9,750,000	9,750,000
Airport	1,054,300	1,053,790
Parks and Rec Ad Val	24,000	-0-
Animal Welfare Ad Val	13,800	-0-
Spay & Neuter Program	40,000	40,000
Court Automation	84,500	15,000
Franchise Fee Econ Dev	590,000	590,000
Parks and Rec A&P	3,020,000	3,020,000
Pay as You Go Sales Tax (Street & Police)	3,840,000	3,840,000
Street Sales & Use Tax 2018	5,700,000	5,700,000
Street Impact	420,000	-0-
Parks Impact	160,000	-0-
Non Uniform Pension	2,851,500	2,428,900
Bonded Debt Service	<u>3,347,158</u>	<u>3,347,158</u>
Total Budget	\$71,983,608	\$70,858,698

SECTION 2. From the effective date of the budget, to wit: January 1, 2021, the several amounts as stated therein as adopted expenditures shall be and are hereby appropriated for the

several purposes, functions and activities within the various departments, offices and agencies specified therein.

SECTION 3. The Mayor is directed to cause the proper accounting entries to be made in the books and records of the City so as to reflect the appropriations for the aforesaid fiscal year, and he is further directed to file a certified copy of the adopted budget for the fiscal year with the City Clerk of the City of Conway, Arkansas.

SECTION 4. For those funds in which budgeted expenditures exceed revenues, City Council authorizes that Fund Balance (unrestricted reserves) will be utilized to pay for actual expenditures during the year that are in excess of actual revenues.

SECTION 5. All ordinances in conflict herewith are repealed to the extent of that conflict.

SECTION 6. This ordinance is necessary for the protection of the public peace, health and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 8th day of December 2020.

APPROVED:

Mayor Bart Castleberry

ATTEST:

Michael O. Garrett
City Clerk