



City of Conway Council Agenda

<u>Council Meeting Date:</u>	December 12th, 2017
<u>5:30pm - Committee Meeting:</u>	No Committee Meeting
<u>6:30pm:</u>	Council Meeting
<u>Call to Order:</u>	Mayor Bart Castleberry
<u>Roll Call:</u>	Michael O. Garrett, City Clerk/Treasurer
<u>Minutes Approval:</u>	November 28th, 2017

Mayor Bart Castleberry
City Clerk Michael O. Garrett
City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

1. Report of Standing Committees:

A. Public Hearings:

1. Public Hearing: Discussion to close of a portion of the utility easement of Lot 18, Lachowsky Subdivision.
 - a. Ordinance to close a portion of the north 7 ½ foot utility easement along the south property line of Lot 18 in the Lachowsky Subdivision.
2. Public Hearing: Ordinance authorizing the issuance of taxable industrial bonds for DBG Arkansas.
 - a. Ordinance authorizing the issuance of taxable industrial development revenue bond for DBG Arkansas.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Airport, & Conway Housing Authority)

1. Resolution requesting the Faulkner County Title Collector place a certified lien on property located at 817 Teal Drive as a result of incurred expenses by the City.
2. Resolution approving acquisition and transfer of land in support of public/private partnership with Old Conway Village, LP for the construction of affordable dwellings in the Pine Street Neighborhood.
3. Consideration to approve the nominations for the annual boards and commissions.
4. Consideration to remove old financial files from inventory for the Finance Department
5. Resolution authorizing an agreement between the Arkansas Game & Fish Commission for the overlay the parking areas at Brewer Lake.
6. Consideration to approve the bid for a bucket truck for the Street & Engineering Department.

7. Ordinance waiving the competitive bid requirements for the purchase of trailer mounted traffic signals at the Street & Engineering Department.

C. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, Communication Emergency Operations Center, Information Technology, & City Attorney)

1. Consideration to dispose of inventory (computer equipment) for the Information Technology Department.
2. Ordinance accepting and appropriating funds from the AR State Police Highway Safety Program for the District Court DWI team.
3. Consideration to dispose of inventory (computers and vehicles) for the Conway Police Department.
4. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.

D. New Business

1. Ordinance adopting the fiscal year budget for 2018 (January 1 – December, 2018).

Adjournment



**City of Conway, Arkansas
Ordinance No. O-17- ____**

**AN ORDINANCE CLOSING OF A PORTION OF THE NORTH 7.5 FOOT UTILITY EASEMENT ON LOT 18,
LACHOSWKY SUBDIVISION, IN THE CITY OF CONWAY, ARKANSAS; AND FOR OTHER PURPOSES:**

Whereas, a petition was duly filed with the City of Conway, Arkansas on the 16th of November, 2017 by L & W Development, LLC asking the City Council to vacate and abandon a portion of the 7.5 foot utility easement along the south property line of Lot 18, Lachowsky Subdivision.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a utility easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the easement to be vacated have been afforded the opportunity to file with the council their written consent to the abandonment; and the public interest and welfare will not be adversely affected by the abandonment of this portion of the easement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights, together with the rights of the public generally, in and to the easement designated as follows:

The 7.5 foot utility easement along the south property line of Lot 18, Lachowsky Subdivision to the point of intersection with the north-south 22.5 foot utility easement along the west property line of Lot 18, Lachowsky Subdivision.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

PASSED this 12th day of December, 2017.

Approved:

Mayor Bart Castleberry



Attest:


**Michael O. Garrett
City Clerk/Treasurer**



Easements

Status

-  Open
-  Pending Closure




**City of Conway
Planning & Development**

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.


THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.

www.cityofconway.org/pages/planning-development
www.cityofconway.org/pages/gis



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Feet



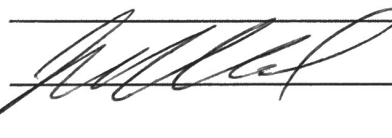
**Petition of written consent for the
Vacating of Easement
For the intent of Public Use**

Name of party requesting easement closure: L & W Development, LLC

Name of Utility Easement, (or portion thereof), to be vacated:

THE SOUTH 7.5 FEET OF LOT 18 LACHOWSKY SUBDIVISION (AS SHOWN ON PLAT F
PAGE 52 IN FAULKNER COUNTY RECORDS) LESS AND EXCEPT THE WEST 15'

Abutting property owners:

Name	Address
Mark S Group Corp.	675 Amity Rd. Conway, AR 72032
	



Lynda Palmer
AT&T Arkansas
Mgr.-OSP PIng & Engr Design
Right-of-Way
Joint Use of Poles

1111 West Capitol, Rm 941
Little Rock, AR 72201
Phone: (501) 373.5255
Fax: (501) 373.0229 Fax
lynda.palmer@att.com

October 27, 2017

City of Conway
Attn: Bryan Patrick,
Director of Planning and Development
1201 Oak Street
Conway, AR 72032

sent via email

Bryan.Patrick@cityofconway.org
Beth.Sketoe@cityofconway.org

Dear Mr. Patrick:

RE: Easement reduction – Lot 18 of the Lachowsky Subdivision

AT&T received a request to concur in a reduction of a platted utility easement in the above referenced property. We hereby grant that concurrence in the release of the northernmost seven and one-half feet (7.5') of the UE platted along the southern lot line of said property.

This in no way relieves property owner of calling for utility locates before building.

Questions concerning our facilities in Conway can be referred to our local engineer, Lanny Page, at 501-218-6842 (lp1318@att.com).

Sincerely,

CC: sdwood_caps@yahoo.com
Lanny Page, AT&T Engineer

attachments:

Subject: **Easement Closing Lot 18 Lachowsky Subd**

From: John.MartinezJr@centerpointenergy.com
To: sdwood_caps@yahoo.com
Cc: tanya.malcolm@centerpointenergy.com
Date: Wednesday, October 25, 2017, 8:54:05 AM CDT

Ms. Woods,

Centerpoint Energy has reviewed the proposed utility easement closing attached and has no conflicts at this time.

Thank you

John Martinez Jr.

Gas Operations Leader

Conway/Heber Springs

817 N. Creek Dr.

Conway, AR, 72032

Cell (501)514-1125

Office (501)336-9118





October 24, 2017

The Honorable Bart Castleberry
Mayor of Conway
City Hall
1201 Oak Street
Conway, AR 72032

Re: Easement vacate on Lot 18, Lachowsky Subdivision in Conway, Faulkner
County, Arkansas.

Dear Mayor Castleberry:

Conway Corporation has no objections to the request to vacate the south 7.5 feet
of Lot 18, Lachowsky Subdivision.

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

A handwritten signature in blue ink that reads 'Leslie Guffey'.

Leslie Guffey
Engineering and Planning

cc: CAPS

10.30.2017

Memo

To
Bryan Patrick

From
B. Finley Vinson, P.E.

CC
Felicia Rogers

Re
Lot 18 Lachowsky
Subdivision Utility
Easement

Comments:

I have no objections to the closing of the 7.5' utility easement on the south side of Lot 18, Lachowsky Subdivision.

City of Conway Street & Engineering Department

(501) 450-6165
100 E Robins St, Conway, AR 72032

www.cityofconway.org/pages/street-department/
firstname.lastname@cityofconway.org



ORDINANCE NO. O-17-____

AN ORDINANCE AUTHORIZING THE ISSUANCE OF TAXABLE INDUSTRIAL DEVELOPMENT REVENUE BONDS UNDER THE AUTHORITY OF ACT NO. 9 OF 1960, AS AMENDED, FOR THE PURPOSE OF SECURING AND DEVELOPING INDUSTRY WITHIN THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A TRUST INDENTURE SECURING THE BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT BETWEEN THE CITY, AS LESSOR, AND DBG ARKANSAS, LLC, AS LESSEE; AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT FOR PAYMENTS IN LIEU OF TAXES; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS RELATING TO THE ISSUANCE OF THE BONDS; AND PRESCRIBING OTHER MATTERS RELATING THERETO.

WHEREAS, the City of Conway, Arkansas (the “City”) is authorized under the provisions of the Municipalities and Counties Industrial Development Revenue Bond Law, Arkansas Code Annotated (1998 Repl. & 2017 Supp.) Sections 14-164-201 *et seq.* (the “Act”), to own, acquire, construct, reconstruct, improve, equip and lease facilities to secure and develop industry and to assist in the financing thereof by the issuance of bonds payable from the revenues derived from such facilities; and

WHEREAS, the City, pursuant to Resolution No. R-17-38 adopted on July 31, 2017, the City has previously expressed its intent to issue its industrial development revenue bonds under the Act for the purposes hereinafter described for the benefit of DBG Arkansas, LLC, a Delaware limited liability company (the “Company”), such bonds to be issued as described below; and

WHEREAS, the necessary arrangements have been made with the Company for the financing of an industrial project consisting of the (the “Project”) located at 600 Dave Ward Drive within the corporate boundaries of the City and to be utilized in the Company’s custom metal fabrication business; and

WHEREAS, permanent financing of the Project costs, necessary costs and expenditures incidental thereto and the cost of the issuance of bonds is being furnished by the City pursuant to the Act through the issuance of its Taxable Industrial Development Revenue Bonds (DBG Arkansas Project), in the principal amount of not to exceed Five Million Two Hundred Thousand Dollars (\$5,200,000) (the “Bonds”); and

WHEREAS, an open public hearing on the question of the issuance of the Bonds was held before the City Council on December 12, 2017, following publication of notice in *The Log Cabin Democrat* on December , 2017; and

WHEREAS, the Bonds will be issued pursuant to the terms and provisions of a Trust Indenture (the “Indenture”), by and between the City and a financial institution mutually acceptable to the City and the Company, as trustee (the “Trustee”); and

WHEREAS, the necessary arrangements have been made by the City to lease the Project to the Company pursuant to the terms of a Lease Agreement (the “Lease Agreement”);

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City Council makes the following findings and determinations:

(a) Based on information compiled and released by the Arkansas Department of Workforce Services, unemployment in Faulkner County during September of 2017 averaged 3.1%. Completion of the Project is expected to provide continued employment and other benefits to residents of the City.

(b) The Company currently intends to utilize the Project in its custom metal fabrication business.

(c) The Company’s presence within the City is expected to be an important factor in the economic well being and employment base for the City and its inhabitants.

(d) The Bonds shall not constitute general obligations of the City within the meaning of any constitutional or statutory limitation, but shall be special limited obligations of the City as provided in the Act, the principal and interest on which shall be payable solely from the revenues or other receipts, funds, monies and property pledged therefor under the Indenture.

Section 2. There is hereby authorized and directed the issuance from time to time of the Bonds and the sale thereof to an affiliate of the Company (the “Purchaser”) pursuant to the terms and provisions of a Bond Purchase Agreement to be dated as of the date of delivery of the Bonds (the “Bond Purchase Agreement”), which Bond Purchase Agreement is specifically approved in Section 3 hereof. The Bonds shall be sold at the purchase price of par plus accrued interest, if any, and shall be issued and delivered according to the terms and provisions of the Bond Purchase Agreement. The Bonds shall be issued in the original aggregate principal amount of not to exceed Five Million Two Hundred Thousand Dollars (\$5,200,000), shall be dated as of the date of their delivery, shall have a final maturity of December 31, 2037, shall bear interest at the rate of 4.00% per annum, shall be in the form, and shall be issued upon the terms and conditions recommended by the Company, all as more particularly set forth in the Trust Indenture approved in Section 4 hereof. The Mayor is hereby authorized and directed to execute and deliver the Bonds from time to time as requested by the Company, and the City Clerk is hereby authorized and directed to execute and deliver the Bonds and to affix the seal of the City thereto, and the Mayor and City Clerk are hereby authorized and directed to cause the Bonds to be authenticated by the Trustee.

Section 3. To prescribe the terms and conditions upon which the Bonds are to be sold to the Purchaser, the Mayor is hereby authorized and directed to execute at the request of the Company the Bond Purchase Agreement on behalf of the City, by and between the City and the Purchaser, and approved by the Company. The Bond Purchase Agreement is hereby approved in

substantially the form submitted to this meeting, and the Mayor, with the counsel of the City Attorney, is hereby authorized to confer with the Purchaser, the Company and Kutak Rock LLP, Little Rock, Arkansas (“Bond Counsel”), in order to complete the Bond Purchase Agreement in substantially the form submitted to this meeting, with such changes as shall be approved by such persons executing the document, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Bond Purchase Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 4. To prescribe the terms and conditions upon which the Bonds are to be secured, executed, authenticated, issued, accepted and held, the Mayor and the City Clerk are hereby authorized and directed to execute, acknowledge and deliver the Trust Indenture, by and between the City and the Trustee, and the Mayor and City Clerk are hereby authorized and directed to cause the Trust Indenture to be accepted, executed and acknowledged by the Trustee. The Trust Indenture is hereby approved in substantially the form submitted to this meeting, and the Mayor, with the counsel of the City Attorney, is hereby authorized to confer with the Trustee, the Company, the Purchaser and Bond Counsel in order to complete the Trust Indenture in substantially the form submitted to this meeting, with such changes as shall be approved by such persons executing the document, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Trust Indenture in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 5. There is hereby authorized and directed the execution and delivery of the Lease Agreement by and between the City, as lessor, and the Company, as lessee, and the Mayor and the City Clerk are hereby authorized to execute, acknowledge and deliver the Lease Agreement for and on behalf of the City. The Lease Agreement is hereby approved in substantially the form submitted to this meeting, and the Mayor, with the counsel of the City Attorney, is hereby authorized to confer with the Company, the Trustee, the Purchaser and Bond Counsel in order to complete the Lease Agreement in substantially the form submitted to this meeting, with such changes as shall be approved by such persons executing the document, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Lease Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 6. The City and the Company recognize that under Article 16, Section 5, of the Constitution of the State of Arkansas, as interpreted under past decisions of the Supreme Court of the State of Arkansas applicable to facilities financed pursuant to the Act, including particularly the case of Wayland v. Snapp, 232 Ark. 57, 334 S.W.2d 663 (1960), the Project will be exempt from *ad valorem* taxation. Although the City makes no representation as to the continued precedential value of such past decisions, the Company has agreed to enter into an

Agreement for Payments in Lieu of Taxes to be dated as of the date of its execution (the “PILOT Agreement”) requiring the Company to make certain payments in lieu of all *ad valorem* taxes which would otherwise be levied on the Project real and personal property by local public bodies with taxing power. In order to provide for such payments, there is hereby authorized and directed the execution and delivery of the PILOT Agreement, and the Mayor is hereby authorized to execute and deliver the PILOT Agreement for and on behalf of the City. The PILOT Agreement is hereby approved in substantially the form submitted to this meeting, and the Mayor, with the counsel of the City Attorney, is hereby authorized to confer with the Company and Bond Counsel in order to complete the PILOT Agreement in substantially the form submitted to this meeting, with such changes as shall be approved by such persons executing the document, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the PILOT Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 7. The Mayor and City Clerk, for and on behalf of the City, are hereby authorized and directed to do any and all things necessary to effect the execution and delivery of the Bonds, the Bond Purchase Agreement, the Trust Indenture, the Lease Agreement and the PILOT Agreement, and to perform all of the City’s obligations under and pursuant thereto. The Mayor and the City Clerk are hereby further authorized and directed, for and on behalf of the City, to execute all papers, documents, certificates and other instruments that may be required for the carrying out of such authority or to evidence the exercise thereof.

Section 8. Because the City is here involved with the acquisition and equipping of a complex industrial project requiring highly specialized work and specialized types of machinery and equipment, it has been and is hereby determined by the City Council that competitive bidding be, and the same is hereby, waived as to this particular industrial project. This action is taken by the City pursuant to applicable laws of the State of Arkansas, including particularly the Act.

Section 9. Kutak Rock LLP, Little Rock, Arkansas, is hereby appointed as Bond Counsel with respect to the issuance of the Bonds, the fees and expenses of which firm shall be costs of the Project and paid from the proceeds of the Bonds or by the Company.

Section 10. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions.

Section 11. All ordinances, resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED: December 12th, 2017.

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

(S E A L)



**City of Conway, Arkansas
Resolution No. R-17-__**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **817 Teal Drive** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$401.11** (\$337.37 + Penalty \$33.74 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **December 12th, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 12th day of December, 2017.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: December 5, 2017

Re: 817 Teal Dr. **CE17-9786**

- October 4, 2017– Warning Violation was written regarding rubbish/trash; appliance/furniture by Kim Beard.
- Property Owner is listed as Jon T Wiggs.
- Property was rechecked on 10-/13/17 with no progress made.
- Certified and regular letters were mailed 10/16/17 to address on file and a notice was left by post office.
- Property was rechecked on 10/25/17 with no action taken.
- Final Cleanup completed on 11/13/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: DECEMBER 7, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO Jon T Wiggs
PO Box 10400
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
817 Teal Dr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	712-12072-081		December 12, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.40	18.40
1	1 Employee -Mowing/Cleanup	18.82	18.82
4	2 PT Employee -Mowing/Cleanup	16.62	66.48
2	1 Employee - Mowing/Cleanup	22.02	44.04
	Sanitation ticket #614498	129.52	129.52
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$337.37
TOTAL WITH PENALTY & FILING FEES			\$401.11

- Total amount due after December 12, 2017 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

November 13, 2017

Parcel # 712-12072-081

Jon T Wiggs
PO Box 10400
Conway AR 72034

RE: Nuisance Abatement at 817 Teal Dr., Conway AR
Cost of Clean-Up, Amount Due: \$337.37

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 12, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 10/4/17

Violator Name: Jon T Wiggs

Address of Violation: 817 Teal Dr

Violation Type: Rubbish/trash; Appliance/furniture

Warning #: CE9786

Description of Violation and Actions Taken: On 10/4/17 Code Enforcement Officer Kim Beard wrote a warning violation for rubbish/trash and appliances/furniture. Property was rechecked on 10/13/17 with no progress made. Certified & regular letters were mailed 10/16/17. Property was rechecked on 10/25/17 with no action taken. Final cleanup was completed on 11/13/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



**City of Conway, Arkansas
Resolution No. R-17-_____**

A RESOLUTION APPROVING ACQUISITION AND TRANSFER OF LAND IN SUPPORT OF A PUBLIC/PRIVATE PARTNERSHIP WITH OLD CONWAY VILLAGE, LP (DEVELOPER) FOR THE CONSTRUCTION OF AFFORDABLE DWELLINGS LOCATED IN THE PINE STREET NEIGHBORHOOD OF CONWAY AS PART OF THE "OLD CONWAY VILLAGE" (DEVELOPMENT).

Whereas, the Conway City Council approved by resolution R-17-14 a public/private partnership with Old Conway Village, LP for the construction of up to 44 new, affordable family dwellings, with the City transferring infill lots to said developer upon successful allocation of housing tax credits; and

Whereas, the Old Conway Village, LP was successful in said application of housing tax credits to the Arkansas Development Finance Authority; and

Whereas, the City of Conway along with Old Conway Village, LP after engagement of the public and design vetting, have determined additional land is needed to meet the design intent of the project; and

Whereas, the City of Conway seeks to acquire land and demolish structures located at 1317 Factory St, better known as Lot 11, Block 11 of Burns Addition to the City of Conway, AR, and add to the approved list of land from R-17-14 attached hereto; and

Whereas, the acquisition and demolition of said land and structures meets the goals set out by the North East Old Conway Area Specific Plan and the Consolidated Plan set forth by the City of Conway for revitalization of the Pine Street Neighborhood; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway approves the acquisition of 1317 Factory St. for \$22,000 along with the demolition of structures on said land to be paid for with Community Development Block Grant funding.

Section 2: The City of Conway approves the transfer of 1317 Factory St. to Old Conway Village, LP as part of the approved public/private partnership set forth in R-17-14.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

Passed this 12th day of December, 2017.

Attest:

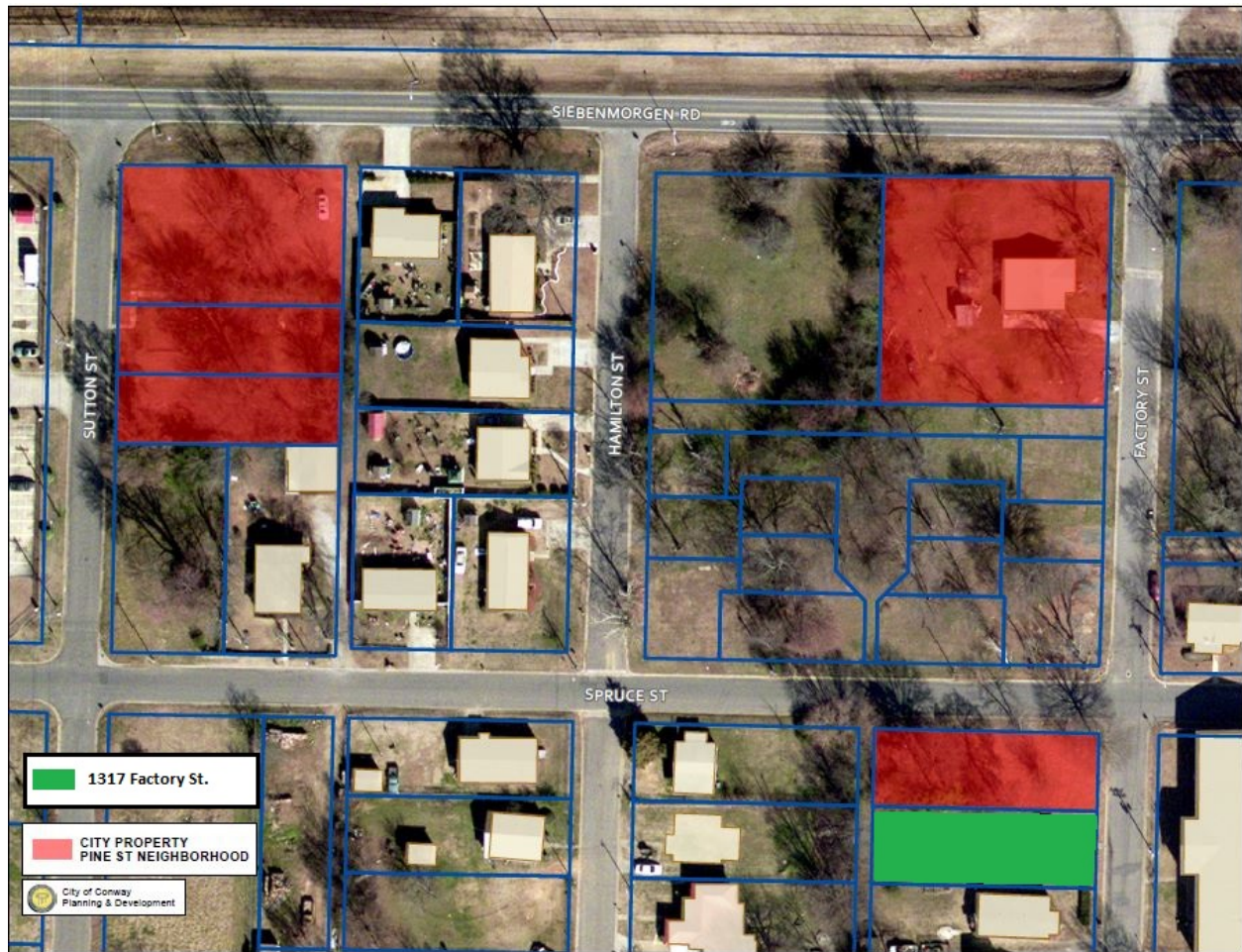
Approved:

Michael O. Garrett
City Clerk/Treasurer

Mayor Bart Castleberry

Exhibit "A"

Parcel	Legal	Acres	Address
710-01623-000	LOT 12 BLK 11 BURNS ADDN	0.166	1323 Factory
710-01555-000	LOT 1 & 2 BLK 6 BURNS ADDN	0.299	819 Siebenmorgen Rd.
710-01556-000	LOT 3 BLK 6 BURNS ADDN	0.149	1420 Sutton
710-01557-000	LOT 4 BLK 6 BURNS ADDN	0.149	1416 Sutton
710-01578-000	LOT 14 BLK 7 BURNS ADDN	0.15	1421 Factory
710-01576-000	LOT 12 BLK 7 BURNS ADDN	0.15	1421 Factory
710-01577-000	LOT 13 BLK 7 BURNS ADDN	0.15	1423 FACTORY ST
710-01622-000	LOT 11 BLK 11 BURNS ADDN	0.166	1317 FACTORY ST



OFFER AND ACCEPTANCE

1. **BUYERS AND SELLERS:** The City of Conway, a municipal corporation chartered under the laws of the State of Arkansas, ("Buyer"), offers to buy, and Mr. Melvin Williams, ("Seller"), agree to sell, subject to the terms and conditions set forth herein, the following described property in Faulkner County, Arkansas:

2. **LEGAL DESCRIPTION:**

Lots 11, Block 11
Section 6 Township 05N Range 13W
Burns Addition to the City of Conway, Faulkner County, Arkansas
Better known as 1317 Factory Street

3. **PURCHASE PRICE:** The Buyer shall pay for the property, the sum of \$22,000.

4. **OTHER CONDITIONS and CONTINGENCIES:** As stated in paragraph six (6. Financing), the parties agree that said offer is contingent upon approval of the Conway City Council and formal appropriation of purchase funds to be paid at closing.

Said contingency shall be deemed satisfied upon Buyer closing on the sale of the lots listed herein. Further, the parties agree that certain environmental matters will affect Buyer's intended use of the Property and that said offer is contingent upon the Buyer being duly satisfied and convinced, after inspection at its own expense, that the Property is free of the following conditions:

- (a) any flooding of the Property which has had a material adverse effect on the use of the Property;
- (b) any pending or threatened litigation, condemnation, or special assessment affecting the Property;
- (c) any toxic substances, including asbestos and wastes, or other environmental hazards or conditions which materially affect the Property;
- (d) any dumpsite, landfill, or underground tanks or containers now or previously located on the Property;
- (e) any wetlands, as defined by federal or state law or regulation, affecting the Property; or
- (f) any threatened or endangered species or their habitat affecting the Property.
- (g) any requirements from Section 106 of the National Historic Preservation Act of 1966 (NHPA)

5. **CONVEYANCE:** Unless otherwise specified, conveyance shall be made to Buyer, or as directed by Buyer, by general warranty deed, except it shall be subject to recorded instruments and easements, if any, which do not materially affect the value of the property.

6. **FINANCING:** Parties agree that said offer is contingent upon approval of the Conway City Council and formal appropriation of purchase funds for the proposed project.

7. **TITLE REQUIREMENTS:** Sale contingent upon merchantable title in Seller.

8. **PRORATIONS:** Taxes and special assessments due on or before closing shall be paid by Seller.

9. **CLOSING AND CLOSING COSTS:** The closing date shall be within 45 days of the date of execution of this Agreement, provided that all conditions and contingencies have been met. The parties agree that the time for closing may be extended by written agreement of the parties. The parties agree

that Buyer and Seller shall pay their prorated share of closing costs as indicated below:

Seller
 Title Examination or search fees
 Premium for owner's title insurance policy
 Preparation of conveyance documents
 One-half of escrow fees
 One-half of documentary stamps
 Other charges as customarily paid by Seller

Buyer
 Recording fees
 Premium for mortgagee's title insurance policy
 Preparation of loan documents
 One-half of escrow fees
 One-half of documentary stamps
 Other charges customarily paid by Buyer

10. GOVERNING LAW: This Agreement shall be governed by the laws of the State of Arkansas.

11. MERGER CLAUSE: This Agreement when executed by both Buyer and Seller, shall contain the entire understanding and agreement between the Buyer and Seller with respect to the matters referred to herein and shall supersede all prior or contemporaneous agreements, representations and understanding with respect to such matters and no oral representation or statement shall be considered a part hereof.

CITY OF CONWAY, BUYER

BY: _____
MAYOR BART CASTLEBERRY

ACCEPTANCE

The above offer is accepted on this _____ day of _____, 2014 at _____ a.m. or p.m.

SELLER

STATE OF ARKANSAS
COUNTY OF _____

SUBSCRIBED AND SWORN to before me on this _____ day of _____, 2014.

Notary Public

My commission expires: / /

City of Conway
Office of the Mayor

Memo:

To: City Council Members

CC: Mayor Bart Castleberry

From: Felicia Rogers

Date: December 4th, 2017

Re: Annual Boards & Commission Nominations

Annual Boards & Commission nominations were advertised for the month of October. The following nominees are being submitted for your approval:

They are as follows:

- Planning Commission: Anne Tucker – 5 year term
Rhea Williams – 5 year term

- Historic District Commission: Taylor Martin – 3 year term
Shelby Fiegel – 3 year term
David Carolina – 3 year term

- Oak Grove Cemetery: Kathy Cooper – 5 year term

- Conway Tree Board
Derek Cox – 3 year term (City Representative)
Dustin Botsford – 3 year term (Chamber Representative)
Phillip Duval – 3 year term (Conway Corp Representative)

- Public Art Board
 - Ruthann Curry Browne – 4 year term
 - Joanne Nabholz – 4 year term
 - Kelly Erstine – 4 year term

- Bicycle & Pedestrian Advisory Board
 - Sharon Bradley – 3 year term
 - Donny Jones – 3 year term
 - Joyia Yorgey – 3 year term
 - Matthew Murphy – 3 year term

- Robinson Cemetery Board
 - Ernestine Acklin - 5 year term
 - Donna Boxley – 5 year term

- Airport Advisory Committee
 - Kevin Wish - 3 year term
 - Harrell Clendenin – 3 year term

Please advise if you have any questions.



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Justin Brown, 20176 Planning Commission Nomination Committee Chairman
Date: December 5, 2017

Re: Nominations for Conway Planning Commission

The Conway Planning Commission voted unanimously to submit the names of Rhea T. Williams and Anne Tucker for approval to serve on the Conway Planning Commission for 5 year terms, ending December 31, 2022. The Planning Commission requests that these names be voted on at your next regularly scheduled meeting.

Please advise if you have any questions.



RECEIVED
OCT - 6 2017
BY: AR

City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/06/2017

Board applying for. (One board per form)

Conway Planning Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Rhea T. Williams

Address: 1912 Florence Mattison Dr City, State, Zip Conway, AR 72032

Phone/Home: 501.472.7779 Work: 501.328.2614

Person making nomination: Self

Address: _____

Phone/Home: _____ Work: _____

Please send to: *Michael O. Garrett*

*City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org*

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

2012 Graduate of Faulkner County Leadership Institute

Working with the Pine Street Back Pack Program

Teaching money and banking classes for local organizations (Habitat for Humanity and Conway Housing Authority)

Past member of the Faulkner County Single Parent Scholarship Fund

Speaking on the radio about credit and banking matters

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I want to see Conway continue to grow and offer a quality of life to all citizens. I believe that the planning commission sets the stage for continued growth that allows for the betterment of the city and its residents. I've lived in Conway for 29 years and believe that I can contribute to the board and represent the citizens.

What contributions do you hope to make?

I believe that my desire to see Conway become an even better place to live for residents of all ages allows me to bring compassion and a different outlook to the board. I see areas in which we can grow as a city and become even greater.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 54 Sex: Female Race: Black

Occupation: Banking - Vice President, Loan Compliance Officer Ward Four

Email Address: rhea.williams@fsbank.com

Rhea Williams
Signature of Applicant or Nominator

10/06/2017
Date



RECEIVED
10-23-17
9:58 am

City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10-23-17

Board applying for: (One board per form)

Conway Planning Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Anne Tucker

Address: 14 Walnut Drive City, State, Zip Conway, AR 72032

Phone/Home: 501-499-0160 Work: _____

Person making nomination: Myself

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Four years on the Conway Planning Commission having served out prior commissioner's terms. I have served one year as the Commission's Chairperson.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I've learned to carefully consider all sides in a matter of rezoning and have exhibited a willingness to put in the time needed to thoroughly explore what would be the best use of the land in Conway.

What contributions do you hope to make?

Conway is on track to exceed the population of North Little Rock by the year 2020 (if we haven't already). With the economic upswing, I feel that there will be a lot of activity over the next five years of which I would like to be a part. I feel that more land will be annexed and more subdivisions will be built, hopefully, more walking villages, and watching our city grow in healthy ways is something of which we can be proud. Having a hand in that is very fulfilling.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 56 *Sex:* Female *Race:* Caucasian

Occupation: Juvenile Court Officer *Ward:* _____

Email Address: anne.tucker61@yahoo.com

C. Anne Tucker

10-23-17

Signature of Applicant or Nominator

Date



1201 Oak Street
Conway, AR 72032

T 501.450.6105
F 501.450.6144

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Bryan Patrick, Staff Representative to HDC
Date: December 5, 2017

Three Historic District Commission member terms expire on December 31, 2017; Betty Pickett, Scott Zielstra, and Taylor Martin. Taylor Martin is eligible to serve another term and wishes to do so. Betty Pickett and Scott Zielstra will roll off. The Historic District Commission advertised for two new members throughout the month of October and two nominations were received; Shelby Fiegel and David Carolina. These two nominees were interviewed by the HDC at their November 27 meeting the HDC chose to send both nominees forward with a recommendation for approval.

The HDC 2018 member nominations are:

Taylor Martin, current term expires December 31, 2017. New term will expire on December 31, 2020.

Shelby Fiegel, term expiring December 31, 2020.

David Carolina, term expiring December 31, 2020 and will serve as the Pine Street Area representative to the Commission.

Please advise if you have any questions.



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/11/2017

Board applying for: (One board per form)

Conway Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Shelby Fiegel

Address: 4 Cedar Oaks Drive City, State, Zip Conway, AR, 72032

Phone/Home: 870-299-2906 Work: 501-450-5269

Person making nomination: Shelby Fiegel

Address: 4 Cedar Oaks Drive

Phone/Home: 870-299-2906 Work: 501-450-5269

Please send to: *Michael O. Garrett*

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Area Leadership Institute (CALI), Community Development Institute (pursuing PCED certification),

University of Central Arkansas Staff Senate, Public Relations Society of America - National and Arkansas Chapter,

Breakthrough Solutions Advisory Board, Arkansas Community Development Society (serves on board as Vice President of Technology),

Arkansas Economic Developers and Chamber Executives, TEDx University of Central Arkansas

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in serving on the Conway Historic District Commission because I believe that our historic district (as well as our downtown) is the heart and soul of our community. Through my work at UCA as Assistant Director of the Center for Community and Economic Development (CCED) and as a soon to be graduate of the Conway Area Leadership Institute, I have learned the importance of giving back to your community. With this opportunity to serve, I hope to make our community a better place and preserve, as well as enhance, one of Conway's greatest assets. I was also previously a resident of Clifton Street and love the historic district community.

What contributions do you hope to make?

I hope my experience at CCED working with communities across Arkansas in community and economic development training and technical assistance will allow me to provide the commission with helpful information that will lead to a healthy and thriving historic district. As a community developer and a millennial, I think I will be able to provide the commission with a unique perspective.

As a member of this commission, my goal would be to build upon the immense success our historic district has already seen.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 25 Sex: Female Race: White

Occupation: UCA/CCED Assistant Director Ward 2

Email Address: shelbyrfigel@gmail.com

Shelby Riegel
Signature of Applicant or Nominator

10/11/17
Date



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: October 15 2017

Board applying for: (One board per form)

Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: David Carolina Jr

Address: 1213 Lincoln St City, State, Zip Conway, AR 72032

Phone/Home: 501 329-2366 Work: 501-940-3929

Person making nomination: Pine Street Area Community Development Corp.

Address: P.O. Box 2530, Conway, AR 72033

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Pine Street Area Community Development Corporation

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Previously served in this capacity before.

What contributions do you hope to make?

Knowledge of Construction Guidelines and Building Requirements

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 76 Sex: M Race: Black

Occupation: Retired Ward _____

Email Address: V1carolina256c.global.net

David Curbish
Signature of Applicant or Nominator

10-16-17
Date



**BICYCLE & PEDESTRIAN
ADVISORY BOARD**
CITY OF CONWAY, ARKANSAS

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Beth Sketoe, Staff Representative to the Board
Date: December 5, 2017

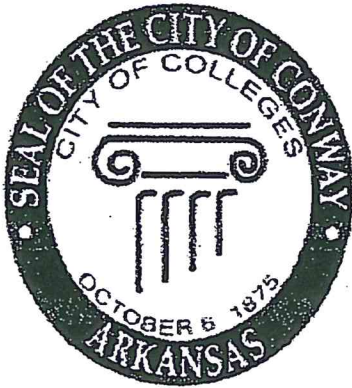
Re: Nominations for approval

The Bicycle & Pedestrian Advisory Board submits the following residents for approval as members of the board.

Sharon Bradley to a new three-year term ending December 31, 2020.
Donny Jones to a new three-year term ending December 31, 2020.
Joyia Yorgey to a new three-year term ending December 31, 2020.
Matthew Murphy to a second three-year term ending December 31, 2020.

The Bicycle & Pedestrian Advisory Board requests that these names be voted on at your next regularly scheduled meeting.

Please advise if you have any questions.



RECEIVED

10-2-17

3:25 pm

City of Conway
 www.cityofconway.org
 Board/Commission Nomination Form:

Date: 9/11/17

Board applying for: (One board per form)

Bicycle and Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Sharon Bradley

Address: 3115 Crawford Loop City, State, Zip Conway, AR 72034

Phone/Home: 501-336-5678 Work: Simon Middle School

Person making nomination: Peter Mehl

Address: Conway, AR

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
 1201 Oak Street
 Conway, AR 72032
 (501) 450-6100
 (501) 450-6109(f)
 michael.garrett@cityofconway.org
 felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Physical Education Teacher/Coach 7th Grade Girl's Athletics

Conway Junior's Volleyball Club Coach

Upward Basketball

Women Bike Arkansas

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in the importance of bike safety in Conway and the surrounding areas.

I would also like to help promote bike safety in Conway Public Schools.

I have a passion for bike riding and would like to see more accessibility for biking in Conway, such as more bike trails and bike lanes, as well as educating drivers on the importance of bike safety.

What contributions do you hope to make?

I would like to be a part of an organization that promotes biking and safety.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 55 Sex: female Race: White

Occupation: Teacher/Coach Ward: _____

Email Address: pbsbjpb@yahoo.net

Sharon Bradley 9/11/17
Signature of Applicant or Nominator *Date*



RECEIVED
10-3-17

10:30 am

City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10-1-17

Board applying for: (One board per form)

Bicycle and Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Donny Jones

Address: 3740 Lazy Creek Trail City, State, Zip Conway, AR 72032

Phone/Home: 501-697-7672 Work: 501-499-6221

Person making nomination: Peter Mehl

Address: 3105 Willow Run Drive Conway, AR

Phone/Home: 501-269-8391 Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Sponsor of 2017 Tour de Toad Biking event. Sponsor of Big Dam Bridge 100 Tour. Member of Conway Advocates for Bicycling. Leader for multiple group rides from Trek Bicycle store Conway. Sponsor and safety instructor for Conway Leadership Institute Keep Conway Active Biking Event.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Advise the city on matters pertaining to our Bicycle Friendly Community designation. Promote cycling and walking in Conway by advising city officials and participating and promoting events for those activities. 5+ years cycling experience. Bicycle group ride leader for Trek store Conway.

What contributions do you hope to make?

To keep our designation as bicycle and walking friendly community. To educate cyclists, walkers, and drivers on safety and obeying laws. To promote healthier lifestyles for residents of Conway by promoting the available areas we have for walking and biking. Help city planners incorporate cycling and walking infrastructure.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community.

To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 42 Sex: M Race: White

Occupation: Sales/Service Trek Bicycle Store Conway Ward 2

Email Address: donnyj@trekstoreconway.com


Signature of Applicant or Nominator

10-1-17
Date



RECEIVED
10-25-17

2:00 pm

(dh)

City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/24/2017

Board applying for: (One board per form)

Bicycle & Pedestrian Advisory Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Joyia Yorgey

Address: 2008 Millwood Dr City, State, Zip Conway, AR 72032

Phone/Home: 501-358-6711 Work: 501-503-2123

Person making nomination: Self

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Christ Church Conway - Benevolence Team (1.5 years)

Arkansas Asset Builders - Volunteer Income Tax Preparer (1 year), 6+ years in other cities

Hendrix College - Women's Volleyball Volunteer Assistant Coach (2.5 years)

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I found out about this board and its activities through David Barber, current bicycle representative. My family regularly walks and cycles throughout Conway for both exercise and transportation purposes (we only own one car). I have experienced first-hand the challenges of these modes of transport in our community and am very familiar with the existing infrastructure that supports both pedestrians and cyclists.

What contributions do you hope to make?

I have many ideas about ways that our city could help encourage and support non-motorized transportation,

through small improvements to the existing infrastructure and also public (motorist) education.

I am passionate about providing safe routes to schools (my son is a Kindergartener at Ida Burns)

and would love for every child to have the confidence and opportunity to walk or bike to their school.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community.

To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 33 Sex: F Race: White

Occupation: Nonprofit ED Ward:

Email Address: jyorgey@gmail.com

Joyce W. Georgey
Signature of Applicant or Nominator

10/24/2017
Date



City of Conway

Finance Department

1201 Oak Street
Conway, AR 72032

MEMORANDUM

TO: City Council

FROM: Finance Department

DATE: December 5, 2017

SUBJECT: Removal of Old Files

The Finance Department would like to ask City Council for permission to remove the following files in order to make room for files that are necessary to keep:

- Accounts Payable Checks (Copies) from the following years:
 - 2011
 - 2012
 - 2013
- Payroll Changes from the following years:
 - 2009
 - 2010
 - 2011
 - 2012
 - 2013
- Records from Payroll Processing from the following years:
 - 2005
 - 2006
 - 2007
 - 2008
 - 2009
 - 2010
 - 2011
 - 2012
 - 2013



**City of Conway, Arkansas
Resolution No. R-17-___**

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE ARKANSAS GAME AND FISH COMMISSION (AGFC) AND THE CITY OF CONWAY, WHICH GRANTS THE CITY OF CONWAY PERMISSION TO COOPERATE WITH AGFC TO OVERLAY THE ACCESS PARKING AREAS OF BREWER LAKE; AND FOR OTHER PURPOSES.

Whereas, The North and South boat ramp access parking areas of Brewer Lake are in need of asphalt repair and maintenance, and

Whereas, a reimbursing State grant from the Arkansas Department of Transportation (ARDOT) using Marine Fuel Tax Funds can be used for the above asphalt overlay, and

Whereas, the ARDOT will make the reimbursement directly to the City of Conway upon the AFGC's request and authorization.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:

Section 1. The City Council hereby authorizes the Mayor to enter into an agreement with the Arkansas Game and Fish Commission to collaborate the Brewer Lake Parking Area Overlay.

Section 2. The City of Conway will initially fund the project cost for Brewer Lake parking areas, with an understanding that the Arkansas Game and Fish Commission will request full reimbursement from the Arkansas Department of Transportation, upon completion of this project.

Section 3. Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

Section 4. Severability. In the event any portion of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of this resolution, which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of this resolution.

Section 5. Repealer. All ordinances and resolutions, and parts thereof, which are in conflict with any provision of this resolution, are hereby repealed to the extent of such conflict.

ADOPTED this 12th day of December, 2017.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Office of the Mayor
Mayor Bart Castleberry
www.cityofconway.org

December 13, 2017

Thomas R. Bly
Fisheries District Supervisor
Arkansas Game and Fish Commission
213A Hwy. 89 South
Mayflower, AR 72106

RE: Brewer Lake Access Area Resurfacing

Mr. Bly,

The City of Conway is requesting that Marine Fuel Tax funds, administered by the Arkansas Game and Fish Commission, be used to resurface the parking lots of the North and South Access Areas on Brewer Lake. The work will consist of patching holes and soft spots and a 3-inch overlay of asphalt.

Cost Estimate

Repair and overlay South Access - \$85,000

Repair and overlay North Access - \$75,000

Total Expenditure – Not to exceed \$160,000

We appreciate your consideration of our request. If you have any questions or need anything additionally, please contact my office at your convenience.

Bart Castleberry
Mayor, City of Conway

MEMO



To: Mayor Bart Castleberry and City of Conway Council

CC: Finley Vinson Alan Alvey Felicia Rogers Jack Bell

From: Jamie Brice

Date: November 29, 2017

Re: Street Department Bucket Truck Bid # 2017-25

Bids Were Received at 10:00 a.m. on Wednesday November 29, 2017 at Conway City Hall for a Bucket Truck to be used by the Street Department. A total of three (3) bids were received and totals are listed below.

<u>Bidder's Name</u>	<u>Total Bid Amount</u>
Mark McLarty Ford	\$109,652.00
Versalift Southwest, LLC	\$105,292.00
Stamm Manufacturing	\$120,456.00

I would like to recommend accepting the lowest bid with Versalift Southwest, LLC. Funds to cover this cost have been previously budgeted for in the Street Fund - Machinery and Equipment expense account.

Sincerely,

Jamie Brice
 Purchasing Manager
 City of Conway

Department Head Acknowledgement

Name: B. Finley Vinson III

Signature: B. Finley Vinson III

Date: 12/4/2017



**City of Conway, Arkansas
Ordinance No. O-17-_____**

AN ORDINANCE WAIVING BID REQUIREMENTS FOR THE CITY OF CONWAY STREET DEPARTMENT TO PURCHASE TRAFFIC SIGNALS; AND FOR OTHER PURPOSES:

Whereas, The Conway Street Department request waiving bids, in order to purchase two Trailer-Mounted Traffic Signal Systems.; and

Whereas, The Conway Street Department has verified that it is necessary to purchase the Systems from VER-MAC Inc., the same vendor used by Conway Corporation, to ensure all systems will collaborate.

Whereas, Total cost for the requested Traffic Signal Systems is \$54,600 and will be covered using funds from the previously approved 2017 City of Conway Street Fund Budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the competitive bid requirement in order for the Conway Street Department to use VER-MAC, Inc. for two Trailer-Mounted Traffic Signal Systems.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 12th day of December 2017.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



MEMORANDUM

TO: Mayor Bart Castleberry
FROM: Aaron Knight *YAK*
DATE: December 4, 2017
SUBJECT: Removal of Items from Inventory

Attached to this memo is a list of items the Information Technology Department wishes to remove from inventory. The items will be placed for auction or disposed of as e-waste. Please let me know if you have any questions.

City of Conway

Information Technology Asset Disposal

December 4, 2017

CLASS	MAKE	MODEL	SERIAL NUMBER
Switch Module	HP	J9536A	SG7057T0C0
Hard Drive Tray	HP	0974241-03	CAG97424101B60D
Access Point	HP	J9715A	TW46FFM0H0
Access Point	HP	J9715A	TW46FFM0GF
Access Point	HP	J9590A	CN41D3222N
Access Point	HP	J9590A	CN43D321X6
Access Point	HP	J9590A	CN41D3222J
Access Point	HP	J9590A	CN43D321X4
Access Point	HP	J9590A	CN41D324C1
Access Point	HP	J9590A	CN43D321X2
Access Point	HP	J9590A	CN43D321X5
Antenna	HP	J9719A	MY42FFR02F
Antenna	HP	J9719A	MY42FFR026
Antenna	HP	J9720A	MY42FFS09G
Antenna	HP	J9720A	MY42FFS07M
Firewall	WatchGuard	XP2E6	7074088a4bcce
Firewall	WatchGuard	FS2E5	70aa027293005
2-Way Radio	Motorola	XTS5000	721CEG3345
2-Way Radio	Motorola	XTS5000	721CEG3777
2-Way Radio	Motorola	XTS5000	721CEG4064
2-Way Radio	Motorola	XTS5000	721CEG4074
2-Way Radio	Motorola	XTS5000	721CEG3781
Monitor	HP	NM274A	3CQ9494ZQY
Monitor	ACER	AL2216W	81303902836
Monitor	ACER	AL2216W	81303903436
Monitor	ACER	V223W	04004541742
Monitor	HP	NM274A	3CQ9494ZQ7
Monitor	ACER	AL2216W	81303902936
Monitor	ACER	AL2216W	81303904236
Monitor	ACER	AL2216W	81500633940
Monitor	HP	NM274A	3CQ9494ZQZ
Monitor	ACER	AL2216W	81303903236
Monitor	ACER	AL2216W	81303904536
Monitor	ACER	AL2216W	81303904136
Thin Client	Atrust	T6200002-03	ST62AAD160043
Thin Client	Atrust	T6200002-03	ST62AAD160044
Thin Client	Atrust	T6200002-03	ST62AAD160035
Thin Client	Atrust	T6200002-03	ST62AAD160049
Thin Client	Atrust	T6200002-03	ST62AAD160037
Thin Client	Atrust	T6200002-03	ST62AAE150026
Thin Client	Atrust	T6200002-03	ST62AAD160048
Thin Client	Atrust	T6200002-03	ST62AAD160050
Thin Client	Atrust	T6200002-03	ST62AAD160047
Thin Client	Atrust	T6200002-03	ST62AAE150031

Thin Client	Atrust	T6200002-03	ST62AAD160046
Thin Client	Atrust	T6200002-03	ST62AAD160045
Thin Client	Atrust	T6200002-03	ST62AAD160040
iPad	Apple	A1460	DMPJG4KGF18P
iPad	Apple	A1396	DQTG95LADFJ1
iPad	Apple	A1395	DLXGWCT9DFHY
iPad Air	Apple	A1475	DLXN20BBFKYC
Tablet	Asus	TF300T	C50KCT066074
Tablet	HP	ElitePad	CND3341GFR
Switch	Linksys	SRW208P	RMW10K719693
Case for Tablet	HP	716713-001	CND3100LJ4
UPS	APC	BX800	QB0447144212
UPS	APC	BE650G1	4B1203P13886
UPS	APC	BE650G1	4B1205P50658
Laptop	HP	Elitebook 8570W	5CB3270SLS
Laptop	HP	Elitebook 8570W	5CB3440L9T
Camera Controller	Bosch	KBD-Digital	322190
Video Conference System	Tandberg	TTC7-08	30A73992
Camera Housing	Phillips	LTC9483/00	896094830001
Camera	Phillips	LTC0455/20	OP100345518515
Camera	Phillips	LTC0455/20	OP100345518510
Camera	Panasonic	WV-NW484S	HJV50816
Camera	Panasonic	WV-NP244	ILV68831
Camera	Bosch	LTC0455/20	OP120422021351
Camera	Bosch	LTC0455/20	OP120415510049
TV	Vizio	VU42L	LSPAPAH2110725



City of Conway, Arkansas
Ordinance No. O-17-_____

AN ORDINANCE APPROPRIATING FUNDS FOR THE TRAVEL OF CONWAY DISTRICT COURT DEPARTMENT DWI TEAM AND ACCEPTANCE OF REIMBURSEMENT FROM THE ARKANSAS STATE POLICE HIGHWAY SAFETY PROGRAM GRANT; AND FOR OTHER PURPOSES

Whereas, the City of Conway District Court has received a grant in the amount of up to \$15,000 from the Arkansas State Police Highway Safety Program Grant that will reimburse travel to DWI Court Training for the DWI Team Members; and

Whereas, the grant is 100% reimbursable to Conway District Court; which has a need to book travel in advance of the receipt of the grant.

Whereas, these funds must be expended with invoices and proof of payment submitted to the Arkansas State Police Safety Program for reimbursement.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$15,000 from the Grant Fund– State Grant Revenue Account (399-000-4201) to the Conway District Court Travel Expenses Account in the Grant Fund (399-128-5720) and accept reimbursement funds from the grant post travel from the HSO in the amount of up to \$15,000.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 12th day of December, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief Jody Spradlin
DATE: December 12, 2017
SUBJECT: Request for disposal of assets

The Police Department has the following vehicles that are not being used:

- 2004 Radar Trailer VIN 1B9BR10174H659060
- 2015 Coolster Mountopz VIN L6ZCJLA4G1017227
- 2004 Ford Explorer VIN 1FMZU73K04ZA223650
- 2004 Ford F250 Super Duty VIN 1FTNW22P37EC64964
- 2006 Dodge Stratus VIN 1B3EL46R36N250646

I would like to request approval to remove these items from our inventory listing and to dispose of them. These vehicles will be sold through auction, "as is", on www.publicsurplus.com.

Thank you for your consideration.

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry

FROM: Chief Jody Spradlin

DATE: December 12, 2017

SUBJECT: Request for disposal of assets

The attached listing details desktop and laptop computers to be removed from the fixed assets. All items on this list are obsolete or broken and are no longer in use within the department. I would like to request approval to remove these items from our inventory and to dispose of them. These items will be destroyed and thrown away.

Thank you for your consideration.

City of Conway Police Department E-Waste

CLASS	MAKE	MODEL	SERIAL NUMBER	Column1
Desktop	HP	HP Compaq 8000 Elite	2UA11519PS	Out of warranty - Obsolete
Desktop	HP	HP Compaq 8000 Elite	2UA0010XB7	City TAG 113-1444 Out of warranty - Obsolete
Desktop	HP	HP Compaq 8000 Elite	2UA0010XBB	City Tag 113-1452 Out of warranty - Obsolete
Desktop	Dell	Optiplex 780	9C12QN1	Out of warranty - Obsolete
Laptop	Dell	Latitude E6420ATG	8HKVGV1	Out of warranty - Obsolete (usable parts taken from system)
Laptop	Dell	Latitude E6420ATG	7JKVGV1	Out of warranty - Obsolete (usable parts taken from system)
Laptop	Dell	Latitude E6420ATG	4NLVGV1	Out of warranty - Obsolete (usable parts taken from system)
Laptop	Dell	Latitude E6420ATG	6JKVGV1	Out of warranty - Obsolete (usable parts taken from system)
Monitor	HP	L2245wg (FL472A)	CNK8470XV3	NO display- dead unit
Monitor	HP	L2245wg (FL472A)	CNK8470XTS	NO display- dead unit



City of Conway, Arkansas
Ordinance No. O-17-____

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$ 30,862.40	Extra Duty Services
AR State Police	\$4,290.17	DUI/Seatbelt Taskforce
Target Corporation	\$3,000.00	Donation

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from various companies in the amount of \$30,862.40 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

Section 2. The City of Conway shall appropriate funds from the AR State Police in the amount of \$4,290.17 from 304.000.4201 to the CPD overtime expense account 001.121.5114.

Section 3. The City of Conway shall appropriate funds from the Various Companies in the amount of \$3,000 from 001.121.4705 to the CPD grants and donations expense account 001.121.5760.

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 12th day of December, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-17- ____

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF CONWAY, ARKANSAS, FOR THE FISCAL YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018, AND PROVIDING THAT THE AMOUNTS STATED IN THE BUDGET DOCUMENT AS ADOPTED EXPENDITURES SHALL BECOME APPROPRIATED FOR THE VARIOUS FUNCTIONS AND ACTIVITIES SPECIFIED IN SAID BUDGET DOCUMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the Mayor of the City of Conway has submitted to the City Council a budget for the fiscal year 2018.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. A Budget for the fiscal year 2018 for the City of Conway, Arkansas; providing a total appropriation for the following funds:

	<u>Revenue</u>	<u>Expenditures</u>
General	\$32,577,517	\$32,109,791
Street	5,691,474	5,691,474
Sanitation	9,560,000	9,560,000
Airport	1,115,500	1,033,046
Parks and Rec Ad Val	26,000	-0-
Animal Welfare Ad Val	15,000	-0-
Spay & Neuter Program	40,000	30,000
Court Automation	83,000	50,000
Conway Corp Franchise Fee	600,000	550,000
A&P Parks and Recreation	3,107,500	2,784,500
Pay as You Go Sales Tax (Street & Police)	3,310,000	3,310,000
Street Sales & Use Tax 2018	3,750,000	3,750,000
Street Impact	303,000	-0-
Parks Impact	127,000	-0-
Non Uniform Pension	2,162,000	1,930,000
Bonded Debt Service	<u>2,484,420</u>	<u>2,484,420</u>
Total Budget	\$64,952,411	\$63,283,231

Section 2. From the effective date of the budget, to wit: January 1, 2018, the several amounts as stated therein as adopted expenditures shall be and are hereby appropriated for the several purposes, functions and activities within the various departments, offices and agencies specified therein.

Section 3. The Mayor is directed to cause the proper accounting entries to be made in the books and records of the City so as to reflect the appropriations for the aforesaid fiscal year, and he is further directed to file a certified copy of the adopted budget for the fiscal year with the City Clerk of the City of Conway, Arkansas.

Section 4. For those funds in which budgeted expenditures exceed revenues, City Council authorizes that Fund Balance (unrestricted reserves) will be utilized to pay for actual expenditures during the year that are in excess of actual revenues.

Section 5. All ordinances in conflict herewith are repealed to the extent of that conflict.

Section 6. This ordinance is necessary for the protection of the public peace, health and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 12th day of December 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer