

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Chuck Clawson



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, August 25th, 2020 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

6:30pm:

Call to Order:

Roll Call:

Minutes Approval:

Monthly Financial Report

No Committee Meeting

City Council Meeting

Bart Castleberry, Mayor

Michael O. Garrett, Clerk/Treasurer

August 11th, 2020

Month ending July 31st, 2020

A. Community Development Committee (Airport, Community Development, Planning & Development, Permits, Inspections, & Code Enforcement & Transportation)

1. Consideration to approve the nominations for the Conway Civil Service Commission.
2. Ordinance to approve a change of private license club permit within the City of Conway.
3. Ordinance appropriating reimbursement funds received from Auto Owner's Insurance for the Transportation Department.
4. Ordinance appropriating reimbursement funds received from Car-son Construction for the Transportation Department.
5. Ordinance amending the submittal requirements for excavation plan review and design standards for excavation.
6. Resolution to approve annual pavement marking bids for the Transportation Department.
7. Resolution to approve a proposal to provide adaptive signal control technology for Oak Street for the Transportation Department.
8. Ordinance to rezone property located at 2802 College Avenue from R-1 to O-1.
9. Consideration to approve a conditional use permit to allow a tattoo parlor in C-2 zone at 2585 North Donaghey Avenue.

B. New Business

1. Update from the City Attorney's Office.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
July 31, 2020

City of Conway
 Monthly Financial Report - General Fund
 For the month ended July 31, 2020



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	110,518	1,862,913		2,137,087	47%
Payments in Lieu of Tax	15,000	67,049	67,049		(52,049)	447%
State Tax Turnback	930,000	55,248	346,734		583,266	37%
Insurance Tax Turnback - LOPFI	1,300,000	315,695	315,695		984,305	24%
Sales Tax	20,500,000	1,863,727	12,273,954		8,226,046	60%
Beverage Tax	480,000	-	124,024		355,976	26%
Franchise Fees	3,540,000	33,347	1,730,829		1,809,171	49%
Office Space Leases	59,400	4,950	34,650		24,750	58%
Permits	506,000	33,648	272,777		233,223	54%
Public Safety	1,829,976	342,916	1,186,916		643,060	65%
Parks	689,500	31,109	182,495		507,005	26%
Interest Income	185,000	10,215	135,090		49,910	73%
Proceeds from Sale of Assets	-	55	3,233		(3,233)	-
Insurance Proceeds	7,883	654	33,185		(25,302)	421%
Donations	11,820	-	5,949		5,871	50%
Miscellaneous Revenues	113,000	8,226	73,697		39,303	65%
Transfers from Other Funds	723,000	105,750	246,750		476,250	34%
Total Revenues	34,890,579	2,983,106	18,895,941	-	15,994,639	54%
Expenditures						
Admin (Mayor, HR)	1,986,631	309,879	1,794,126	29,033	163,472	90%
Finance	450,441	19,290	292,383	-	158,058	65%
City Clerk/Treasurer	146,257	11,072	81,845	-	64,412	56%
City Council	103,031	5,617	40,070	-	62,961	39%
Planning	678,477	42,065	300,221	2,624	375,631	44%
Physical Plant	546,176	38,335	273,050	1,992	271,134	50%
Information Technology	1,088,577	109,979	548,699	97,817	442,061	50%
Permits and Inspections	633,713	47,019	314,821	150	318,742	50%
Nondepartmental	1,004,841	204,850	726,814	3,520	274,507	72%
Police	12,508,973	876,570	6,629,484	95,028	5,784,461	53%
CEOC	1,392,364	85,933	584,892	4,885	802,587	42%
Animal Welfare	496,164	34,851	249,923	1,985	244,256	50%
Municipal District Court	918,970	92,578	529,058	91	389,821	58%
City Attorney	490,688	36,084	254,907	-	235,781	52%
Fire	10,478,206	778,581	5,709,450	71,417	4,697,340	54%
Parks	3,218,524	223,954	1,470,762	6,925	1,740,836	46%
Total Expenditures	36,142,032	2,916,655	19,800,507	315,468	16,026,058	55%
Net Revenue/(Expense)	(1,251,452)		(904,566)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2020



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-20-07	1/28/20	Software purchase for Planning and Permitting depts	146,863
O-20-09	1/28/20	Replace battery backup system at Emergency Operations Center	115,597
O-20-28	6/9/20	Replace HVAC at District Court	17,458
O-20-29	6/9/20	Purchase firefighter turnout uniforms	29,364
			<u>\$ 309,282</u>

City of Conway
 Balance Sheet - General Fund
 As of July 31, 2020



Cash - Operating	3,832,693
Cash - Reserve	1,159,971
Petty Cash	715
Taxes Receivable	3,838,290
Accounts Receivable	4,404,090
Due from Other Funds	60,851
Due from Street	27,010
Due from Component Unit	203,667
Due from Municipal Court	81,294
Fuel Inventory	15,336
General Inventory	585
<i>Assets</i>	<u>13,624,503</u>
Accounts Payable	(41,516)
Insurance and Benefits Payable	(67,796)
Event Deposits	2,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	14,252
Deferred Revenue	4,129,037
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,066,323</u>
<i>Fund Balance</i>	<u>8,558,180</u>
<i>Total Liabilities & Fund Balance</i>	<u>13,624,503</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended July 31, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,400,000	40,551	677,575		722,425	48%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	210,819	1,267,079		1,432,921	47%
AHTD 1/2 Cent Sales Tax Turnback	1,400,000	122,007	693,379		706,621	50%
Severance Tax	140,000	1,300	21,735		118,265	16%
State Tax Turnback - Wholesale	-	27,639	175,192		(175,192)	-
Sales Tax	280,000	26,114	171,980		108,020	61%
Engineering Fees	17,000	100	6,300		10,700	37%
Interest Income	120,000	6,226	46,667		73,333	39%
Miscellaneous Revenues	-	-	15,250		(15,250)	-
Total Revenues	6,063,000	434,756	3,075,158	-	2,987,842	51%
Expenditures						
Personnel Costs	2,975,692	181,318	1,382,828	-	1,592,864	46%
Other Operating Costs	<u>3,235,513</u>	<u>246,951</u>	<u>1,096,139</u>	<u>65,629</u>	<u>2,073,745</u>	<u>34%</u>
Total Operating Costs	6,211,205	428,268	2,478,967	65,629	3,666,609	40%
Capital Outlay	<u>759,635</u>	<u>-</u>	<u>354,352</u>	<u>-</u>	<u>405,283</u>	<u>47%</u>
Total Expenditures	6,970,840	428,268	2,833,319	65,629	4,071,892	41%
Net Revenue/(Expense)	(907,840)		241,839			

*All figures are unaudited

Notes:

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City of Conway
Street Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
Balance Sheet - Street Fund
As of July 31, 2020



Cash - Operating	5,367,160
Taxes Receivable	53,782
Accounts Receivable	1,553,537
Due from Other Funds	(9,153)
<i>Assets</i>	<u>6,965,325</u>
Accounts Payable	797
Insurance and Benefits Payable	2,885
Due to Other Funds	2,189
Due to General	26,509
Deferred Revenue	1,458,308
<i>Liabilities</i>	<u>1,490,687</u>
<i>Fund Balance</i>	5,474,638
<i>Total Liabilities & Fund Balance</i>	<u>6,965,325</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended July 31, 2020



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sanitation Fees	9,150,000	-	4,835,084		4,314,916	53%
Proceeds - Recycled Materials	375,000	100,485	153,357		221,643	41%
Landfill Fees - General	200,000	28,257	145,286		54,714	73%
Interest Income	200,000	16,042	129,065		70,935	65%
Miscellaneous Revenues	-	164	47,180		(47,180)	-
Total Revenues	9,925,000	144,948	5,309,972	-	4,615,028	54%
Expenditures						
Personnel Costs	4,722,995	372,753	2,734,076	3,839	1,985,080	58%
Other Operating Costs	<u>2,974,653</u>	<u>276,016</u>	<u>1,121,079</u>	<u>150,162</u>	<u>1,703,412</u>	<u>38%</u>
Total Operating Costs	7,697,648	648,770	3,855,155	154,002	3,688,492	50%
Capital Outlay	<u>2,580,413</u>	<u>-</u>	<u>915,954</u>	<u>197,902</u>	<u>1,466,557</u>	<u>35%</u>
Total Expenditures	10,278,061	648,770	4,771,109	351,904	5,155,048	46%
Net Revenue/(Expense)	(353,061)		<u>538,863</u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Sanitation
 As of July 31, 2020



Cash - Operating	9,069,812
Petty Cash	200
Post Closure Cash Account	6,017,771
Accounts Receivable	14,474
Due from Other Funds	5,345
Due from Component Unit	931,603
General Inventory	2,122
Land & Buildings	2,160,794
Infrastructure	904,043
Machinery and Equipment	3,687,981
Vehicles	281,826
Deferred Outflows of Resources	1,801,284
<i>Assets</i>	<u>24,877,255</u>
Accounts Payable	6,669
Insurance and Benefits Payable	(34,629)
Compensated Absences	168,607
Net Pension Obligation	10,743,741
Deferred Inflows of Resources	2,128,495
Deferred Inflows of Resources OPEB	136,661
Net OPEB Liability	574,953
Due to Other Funds	62,565
Landfill Close/Post Close	8,709,685
<i>Liabilities</i>	<u>22,496,747</u>
<i>Net Position</i>	<u>2,380,508</u>
<i>Total Liabilities and Net Position</i>	<u>24,877,255</u>

***All figures are unaudited**

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended July 31, 2020



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sales Tax	15,000	730	10,005		4,995	67%
Airport Fuel Sales	780,000	39,849	346,349		433,651	44%
T-Hangar Rent	137,160	4,321	75,706		61,454	55%
Community Hangar Rent	33,600	2,800	19,600		14,000	58%
Ground Leases	125,000	-	34,848		90,152	28%
Miscellaneous Revenues	10,000	1,412	8,382		1,618	84%
Total Revenues	1,100,760	49,112	494,890	-	605,870	45%
Expenditures						
Personnel Costs	293,449	15,155	138,640	-	154,809	47%
Fuel for Resale	650,000	31,956	241,960	-	408,040	37%
Other Operating Costs	144,499	11,312	65,033	11,036	68,430	45%
Total Operating Costs	1,087,948	58,422	445,634	11,036	631,279	41%
Capital Outlay	-	10,393	10,393	-	(10,393)	0%
Total Expenditures	1,087,948	68,815	456,027	11,036	620,885	42%
Net Revenue/(Expense)	12,812		38,863			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Airport
 As of July 31, 2020



Cash - Operating	354,864
Taxes Receivable	3,638
Accounts Receivable - Fuel Vendor	(28,709)
Land	1,254,473
Buildings	3,946,264
Machinery & Equipment	560,613
Vehicles	5,484
Infrastructure	23,059,528
<i>Assets</i>	<u>29,156,155</u>
Accounts Payable	59
Insurance and Benefits Payable	(57)
Compensated Absences	5,127
Due to General	9,126
Deferred Inflows of Resources	32,417
Deferred Inflows of Resources OPEB	7,705
<i>Liabilities</i>	<u>54,376</u>
<i>Net Position</i>	<u>29,101,779</u>
<i>Total Liabilities & Net Position</i>	<u>29,156,155</u>

***All figures are unaudited**

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of July 31, 2020



Parks and Rec A&P Tax

Balance, 6/30/20	2,085,715
Receipts	255,456
Payments	(147,681)
Balance, 7/31/20	\$ 2,193,491

Pay as you go Sales Tax

Balance, 6/30/20	2,193,382
Receipts	13,169
Payments	(380,271)
Balance, 7/31/20	\$ 1,826,280

Street Impact Fees

Balance, 6/30/20	1,546,329
Receipts	88,216
Payments	(1,595)
Balance, 7/31/20	\$ 1,632,950

Parks Impact Fees

Balance, 6/30/20	658,344
Receipts	22,164
Payments	-
Balance, 7/31/20	\$ 680,508

Street Sales Tax

Balance, 6/30/20	8,278,211
Receipts	133,695
Payments	(195,980)
Balance, 7/31/20	\$ 8,215,926

City of Conway
Office of the Mayor
Mayor Bart Castleberry
1111 Main Street
Conway, AR 72032
www.conwayarkansas.gov

MEMO

To: City Council Members
CC: Mayor Bart Castleberry
Lisa Mabry Williams, Human Resource Director
From: Felicia Rogers
Date: August 20th, 2020
Re: Civil Service Commission

The Conway Civil Service advertised for multiple positions starting on Friday, July 10th, 2020 and closed the nomination period on August 10th, 2020. Twenty nominations were received for the openings and the following names are submitted for your approval:

1. Mike Mason
2. Laz Castillo
3. Matthew Jackson
4. Valerie Green
5. Lindsey Paxton

If you have any questions, please let me know.



City of Conway – Press Release

Office of the Mayor

Mayor Bart Castleberry

www.conwayarkansas.gov

FOR IMMEDIATE RELEASE:

CONTACT: Felicia Rogers, Executive Assistant @ felicia.rogers@conwayarkansas.gov

Conway Civil Service Commission

The City of Conway has the following positions available for:

[Conway Civil Service Commission / Multiple positions / Length of Terms: Multi-year](#)

The Conway Civil Service Commission is accepting nominations for multiple positions on the Conway Civil Service Commission. The Conway City Council established a civil service commission for the police and fire departments, pursuant and according to Arkansas Code A.C.A §14-51-102. The new commissioners will each serve multi-year term. All terms will start September 1, 2020 unless otherwise stated. The Civil Service Commission plays a role in hiring, discipline and termination of Conway's uniform employees (fire and police). Neither the Civil Service Commission nor any of the individual commissioners have any control over the normal and routine day-to-day operations of the police and fire departments, directly or indirectly (A.C.A §14-51-212). Commissioners will be required to complete the Conway Police Department's Citizen's Police Academy and Conway Fire Department's Fire Academy during the first 18 months of their term. The Commission typically meets at the Conway Municipal Building @ 1:30 pm on the first Monday of each month unless scheduled otherwise. When necessary, multiple meetings may be scheduled during a month.

Nominations for all boards must be in writing on the nomination form found which can be found at www.conwayarkansas.gov/boards/. Nominations will be accepted from the individual interested in serving or from another person wishing to nominate the individual.

All interested persons or persons to be nominated must meet and maintain the qualifications of civil service commissioners enumerated in A.C.A §14-51-202: (1) citizens of the State of Arkansas and residents of the City of Conway for more than three (3) years; (2)

Qualified electors of the city at all times during their appointments; (3) shall not hold or be a candidate for any political office or be connected in any official capacity with any political party or political organization.

Anyone who is interested in being a part of any of the Conway Civil Service Commission may submit the nomination form by email to felicia.rogers@conwayarkansas.gov or cityclerk@conwayarkansas.gov or at the drop box located at the Conway Municipal Building (1111 Main Street).

Deadline is August 10, 2020.

##



**City of Conway, Arkansas
Ordinance No. O-20-_____**

AN ORDINANCE APPROVING THE TRANSFER OF A PRIVATE CLUB PERMIT LICENSE FOR KATMANDU MOMO TO A DIFFERENT LOCATION; PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED

Whereas, Katmandu Momo has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222, and

Whereas, this application transfer of location is limited and specific to Katmandu Momo to be located at 911 Oak Street, Conway, AR 72032; and

Whereas, Katmandu Momo has provided all the information required in permit application process and met all the standards set forth by the Conway City Council, and

Whereas, the City Council for the City of Conway hereby approves the transfer of the private club location from 1018 Oak Street to the proposed location of 911 Oak Street Conway, AR 72034 to operate a private club within the City limits of Conway, and

Whereas, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the application to transfer the private club permit is hereby approved for Katmandu Momo to the proposed new location of 911 Oak Street, Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the above listed above violates Conway City Code or State law.

Passed this 25th day of August, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-20-__**

AN ORDINANCE APPROPRIATING REIMBURSEMENT FUNDS FROM AUTO OWNERS INSURANCE COMPANY FOR THE CITY OF CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursement funds from Auto Owners Insurance Company in the amount of \$1,440.00 for repairs to the traffic signal box at Hogan Lane and Tyler.

Whereas, the Transportation Department needs these to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate an amount of \$1,440.00 from the Insurance Proceeds account (002-201-4360) to the traffic signal maintenance account (002-201-5466).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of August, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-20-_____**

AN ORDINANCE APPROPRIATING REIMBURSEMENT FUNDS FROM CAR-SON CONSTRUCTION, LLC FOR THE CITY OF CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursement funds from Car-Son Construction LLC in the amount of \$8,280.50 for repairs to conduit at the traffic signal at Oak and Faulkner Plaza.

Whereas, the Transportation Department needs these to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate an amount of \$8,280.50 from the miscellaneous revenue account (002-201-4799) to the traffic signal maintenance account (002-201-5466).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of August, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-20-_____

AN ORDINANCE AMENDING ORDINANCE O-06-67 AMENDING SUBMITTAL REQUIREMENTS FOR EXCAVATION PLAN REVIEW AND DESIGN STANDARDS FOR EXCAVATION; REPEALING ALL OTHERS IN CONFLICT HEREWITH; DECLARING AN EMERGENCY; AND FOR ALL OTHER PURPOSES:

Whereas, The City wishes to amend Ordinance O-06-67 by amending the submittal requirements for excavation plan review and design standards for excavation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. Paragraph 9 shall be added to “SECTION 3: Design Standards For Excavation” as follows:

9. A structural soil retention system design stamped and signed by a registered professional engineer licensed in the state of Arkansas for any structural soil retention system or series of terraced systems totaling over 48” tall.

Section 2. “SECTION 3: Design Standards For Excavation” shall be amended to read as follows:

The Plans for the excavation and fill permit shall address the following items:

1. Excavation and/or fill slopes steeper than 3:1 (three horizontal to one vertical) must be supported by an engineered soil retention system (i.e. retaining wall).
2. Any engineered soil retention system or series of systems totaling over eighty-seven (87) inches tall must be constructed of architectural stone or other suitable aesthetic material approved by the City Engineer.
3. Individual soil retention systems may not exceed fifteen (15) feet in height. Excavations or fills requiring additional height may use a series of systems with terraces, preserving portions of natural vegetation and/or providing areas for planting.
4. Terracing width shall be at a ratio of at least one (1) foot of horizontal terrace for every one (1) foot of vertical height, up to a maximum of ten (10) feet. Terraces shall be landscaped with dense evergreen plantings sufficient to screen the wall. The terrace may be sloped to drain up to one (1) foot in ten (10) feet of width.
5. To prevent erosion, exposed earth shall be planted with grass or covered in a suitable ground cover approved by the City Engineer.
6. The terrace plantings shall include understory trees not more than fifteen (15) feet on centers. Two shrubs shall be required for each tree planting. Trees and shrubs may be selected from a list maintained by the planning director.
7. Shrubs and groundcover shall be required at the discretion of the Planning Director.
8. Terrace landscaping shall be in addition to any landscaping as otherwise required by City ordinances.

9. Slopes steeper than 3:1 may be allowed for street improvements in the right-of-way due to rock outcropping or extreme slope intercepts if approved by the City Engineer.
10. Provisions for the prevention of sediments from the site entering the storm water system, the tracking of material from the site onto the city streets and the loss of material from the site by blowing dust are critical elements in the review of the permit application. These items shall be specifically addressed in any plan submitted and properly implemented prior to commencement of work and maintained throughout the excavation activity. The measures shall be fully maintained until the site has been stabilized in accordance with the Storm Water Pollution Prevention Plan.

Section 3. That any ordinance which conflicts with this ordinance is hereby repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 25th of August, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-20-___**

**A RESOLUTION APPROVING ANNUAL PAVEMENT MARKING BIDS FOR THE CONWAY
TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES**

Whereas, the City of Conway Transportation Department solicited bids for annual pavement marking; and

Whereas, three bids were received from AF&G LLC, Contractors Specialty Service Company, and Time Striping, Inc.; and

Whereas, the Conway Transportation Department request Council approve the two lowest bids from AF&G LLC in the amount of \$105,981.90 and Contractors Specialty Service Company in the amount of \$137,821.40; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall accept bids as listed from AF&G LLC and Contractors Specialty Service Company and allow the Mayor to enter into an agreement with these vendors for these services.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of August 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

PAVEMENT MARKING UNIT PRICE SCHEDULE

Name of Bidder _____ Company Representative _____

Description	Quantity	Unit	AFG Unit	Cons Sp. Unit	Time Striping Unit	AFG Totals	Cont. Sp Totals	Time Striping Totals
Reflectorized Paint Pavement Marking Yellow (4")	102620	LIN. FT.	\$0.09	\$0.20	\$0.20	\$9,235.80	\$20,524.00	\$20,524.00
Reflectorized Paint Pavement Marking White (4")	3480	LIN. FT.	\$0.09	\$0.20	\$0.20	\$313.20	\$696.00	\$696.00
Reflectorized Paint Pavement Marking White (6")	88340	LIN. FT.	\$0.12	\$0.24	\$0.30	\$10,600.80	\$21,201.60	\$26,502.00
Reflectorized Paint Pavement Marking White (8")	400	LIN. FT.	\$0.14	\$0.32	\$0.50	\$56.00	\$128.00	\$200.00
Reflectorized Paint Pavement Marking White (12") (Crosswalks)	2730	LIN. FT.	\$3.50	\$2.50	\$8.00	\$9,555.00	\$6,825.00	\$21,840.00
Reflectorized Paint Pavement Marking White (24") (Stop Bars)	1570	LIN. FT.	\$4.00	\$3.50	\$16.00	\$6,280.00	\$5,495.00	\$25,120.00
Reflectorized Paint Pavement Marking (Bike Emblems)	44	EACH	\$50.00	\$75.00	\$150.00	\$2,200.00	\$3,300.00	\$6,600.00
Reflectorized Paint Pavement Marking (Arrows)	50	EACH	\$75.00	\$100.00	\$125.00	\$3,750.00	\$5,000.00	\$6,250.00
Reflectorized Paint Pavement Marking (Words)	10	EACH	\$75.00	\$100.00	\$150.00	\$750.00	\$1,000.00	\$1,500.00
Reflectorized Paint Pavement Marking (RR Emblems)	3	EACH	\$350.00	\$150.00	\$400.00	\$1,050.00	\$450.00	\$1,200.00
Reflectorized Paint Pavement Marking (Yield Lines)	50	LIN. FT.	\$5.00	\$15.00	\$15.00	\$250.00	\$750.00	\$750.00
Thermoplastic Pavement Marking Yellow (4")	25150	LIN. FT.	\$0.61	\$0.65	\$0.75	\$15,341.50	\$16,347.50	\$18,862.50
Thermoplastic Pavement Marking White (4")	2990	LIN. FT.	\$0.61	\$0.65	\$0.75	\$1,823.90	\$1,943.50	\$2,242.50
Thermoplastic Pavement Marking White (6")	44640	LIN. FT.	\$0.71	\$0.72	\$0.90	\$31,694.40	\$32,140.80	\$40,176.00
Thermoplastic Pavement Marking White (8")	140	LIN. FT.	\$0.92	\$1.50	\$2.00	\$128.80	\$210.00	\$280.00
Thermoplastic Pavement Marking White (12") (Crosswalks)	570	LIN. FT.	\$3.25	\$6.00	\$10.00	\$1,852.50	\$3,420.00	\$5,700.00
Thermoplastic Pavement Marking White (24") (Stop Bars)	670	LIN. FT.	\$5.50	\$15.00	\$20.00	\$3,685.00	\$10,050.00	\$13,400.00
Thermoplastic Pavement Marking (Arrows)	40	EACH	\$125.00	\$150.00	\$175.00	\$5,000.00	\$6,000.00	\$7,000.00
Thermoplastic Pavement Marking (Words)	10	EACH	\$175.00	\$150.00	\$200.00	\$1,750.00	\$1,500.00	\$2,000.00
Thermoplastic Pavement Marking (Yield Line)	20	EACH	\$8.25	\$17.00	\$25.00	\$165.00	\$340.00	\$500.00
Permanent Pavement Marking Removal	1000	LIN. FT.	\$0.50	\$0.50	\$1.00	\$500.00	\$500.00	\$1,000.00

\$105,981.90 \$137,821.40 \$202,343.00



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION APPROVING A PROPOSAL TO PROVIDE ADAPTIVE SIGNAL CONTROL TECHNOLOGY FOR OAK STREET FOR THE CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Transportation Department solicited proposals for the adaptive signal control technology on Oak Street; and

Whereas, two qualified proposals were received from Rhythm Traffic and Temple. Proposals were evaluated and Temple received the highest evaluation score; and

Whereas, the City would like to enter into an agreement with Temple to provide this stated technology for \$478,677; and

Whereas, \$600,000 was allocated to the City of Conway as a Federal-aid Surface Transportation Block Grant Program Attributable (STBGP GT 2000k) project grant for Oak Street adaptive signals, as approved by Council through R-17-39.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the proposal from and enter into an agreement with Temple in the amount of \$478,677.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of August 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

Oak Street A.S.T.C Rhythm Traffic Proposal Score sheet

<i>Qualifications Section</i>	<i>Scorer 1</i>	<i>Scorer 2</i>	<i>Scorer 3</i>	<i>Scorer 4</i>	<i>Total</i>
Section 1 - Title Page					
Rhythm	5	5	5	5	20
Temple	5	5	5	5	20
Section 2 - Adherence and Response to Technical Specification					
Rhythm	24	20	15	24	83
Temple	25	25	25	24	99
Section 3 - System Requirements Matrix Responses and Grading					
Rhythm	35	40	35	35	145
Temple	38	35	35	37	145
Section 4 - Project Deployment Plan					
Rhythm	15	20	10	15	60
Temple	19	20	10	18	67
Section 5 - References and Case Histories					
Rhythm	6	5	10	10	31
Temple	8	8	5	10	31
Total Rhythm	85	90	75	89	339
Total Temple	95	93	80	94	362



**City of Conway, Arkansas
Ordinance No. O-20- _____**

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 2802 COLLEGE AVENUE FROM R-1 TO O-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Lot 1 & W 2.5ft Lot 2 Spradlin Replat #2 Replat of Spradlin Replat which is replat of PT BLK7 West End.

to those of **O-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day August, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



1111 MAIN STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
Date: August 25, 2020

Re: Request to rezone from R-1 to O-1 ± 0.34 acres located at 2802 College Avenue

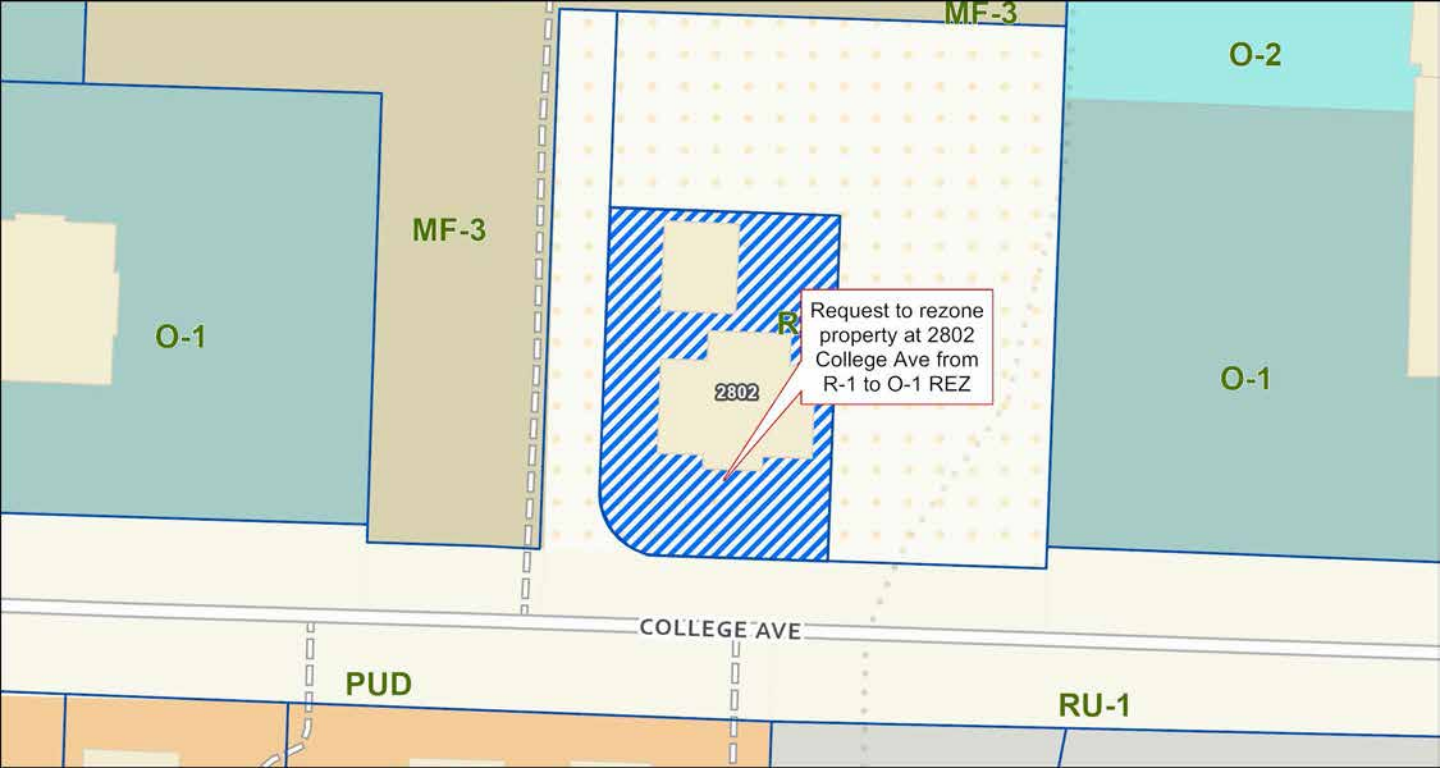
Proprietaire, LLC, has requested to rezone from R-1 to O-1 ± 0.34 acres located at 2802 College Avenue, with the legal description:

Lot 1 & W 2.5ft Lot 2 Spradlin Replat #2 Replat of Spradlin Replat which is replat of PT BLK7 West End.

The applicant is seeking to rezone the property from R-1 to O-1 for the purpose of renovating the property to use as lease space for one tenant. The proposed rezoning is appropriate for office use, rather than single-family, due to the amount of office and multi-family development along this portion of College in recent years. This rezone would not likely result in harm to surrounding properties or the adjacent property.

The Planning Commission reviewed the request at its regular meeting on August 17, 2020 and voted 7-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.



MF-3

O-2

MF-3

O-1

R

Request to rezone
property at 2802
College Ave from
R-1 to O-1 REZ

2802

O-1

COLLEGE AVE

PUD

RU-1



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 (501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
 cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
 Date: August 25, 2020

Re: Request for conditional use permit to allow tattoo parlor in C-2 zone at 2585 N Donaghey Avenue

Jim Rankin, has requested a conditional use permit to allow a tattoo parlor in the C-2 zoning district for property located at 2585 N Donaghey Avenue, with the legal description:

June Beene Replat II, Lot 2

The applicant intends to lease space for a tattoo parlor in Suite 106 at the site. The conditional use permit is only applicable to the building located furthest west on the property.

The Planning Commission reviewed the request at its regular meeting on August 17, 2020 and voted 7-0 that the request be forwarded to the City Council with a recommendation for approval with the following 5 conditions:

CONDITIONS ATTACHED TO THE PERMIT:

1. Business operation must cease daily no later than 10:00pm.
2. All new or replacement signage, including window signage, must comply with standards as set forth in Article 1301 of the Conway Zoning Code (Sign Ordinance).
3. The use of neon tube lighting is prohibited with the exception one static Open/Closed sign.
4. No outdoor speakers/sound system shall be allowed.
5. Services to be offered, now or in future, are limited to:
 - professional tattoo/body art
 - professional piercings
 - permanent cosmetics
 - laser tattoo removal

Any addition of services to be offered will require an amended Conditional Use Permit.

Please advise if you have any questions.

MF-3

MF-2

2525:2501

2585:Suite 104
2585:Suite 102

2585:Suite 106

2585:Suite 108

2585:Suite 110

2585:Suite 111

Request for a conditional use permit to allow a tattoo parlor business located at 2585 Donaghey Ave USE

C-2

O-1

DONAGHEY AVE

PUD

MARKET PLAZA DR