

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, April 27th, 2021 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

6:00pm:

Call to Order:

Roll Call:

Minutes Approval:

Monthly Financial Report Approval:

No Committee Meeting

City Council Meeting

Bart Castleberry, Mayor

Michael O. Garrett, Clerk/Treasurer

April 13th, 2021

Month ending March 31st, 2021.

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Resolution requesting Faulkner County Tax Collector place a lien against property located at 2103 West St for expenses incurred by the City.
2. Resolution approving the Recreational Trails Program Funds Grant for the Kinley Trail Extension for the Transportation Department.
3. Resolution approving the TAP Grant for the College Side Path project for the Transportation Department.
4. Resolution authorizing the Mayor to enter into an agreement to acquire property located at 2035 Prince St for the Donaghey Phase 2 Roadway Project for the Transportation Department.
5. Ordinance to purchase a sign printer for the Transportation Department.
6. Ordinance to purchase tractor equipment for the Transportation Department.
7. Ordinance to replace the sprinklers for the Donaghey Avenue Improvements for the Transportation Department.
8. Ordinance authorizing the reclassification of one Grounds Keeper position for the Transportation Department.
9. Ordinance accepting and appropriating donation funds to the Conway Tree Board.
10. Ordinance accepting the 2021 AHPP to resurvey the Conway Commercial National Register of Historic Places Historic District.

11. Ordinance requesting to rezone property located at 1406 Scott St from R-2A to C-1 for the Planning and Development Department.
12. Request for a conditional use permit to allow multi-family residential in the S-1 zoning district for property located at 405 S Donaghey Avenue for the Planning and Development Department.
13. Ordinance requesting the rezone property located at 1116 Gum St from C-3 to PUD for the Planning and Development Department.

B. Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)

1. Ordinance appropriating funds for the for improvements to be made at Gatlin Park for the Parks and Recreation Department.
2. Ordinance appropriating funds for the for improvements to be made at Laurel Park for the Parks and Recreation Department.

C. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center,) Police, Fire, & Office of the City Attorney)

1. Ordinance authorizing personnel changes for an additional position for the Conway Police Department.

D. New Business

1. Consideration to approve the nominations for the Public Facilities Board.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
March 31, 2021

City of Conway
 Monthly Financial Report - General Fund
 For the month ended March 31, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	92,188	334,968		3,665,032	8%
Payments in Lieu of Tax	15,000	3,263	3,263		11,737	22%
State Tax Turnback	930,000	52,592	220,106		709,894	24%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	1,821,772	5,868,574		14,631,426	29%
Beverage Tax	325,000	-	-		325,000	0%
Franchise Fees	3,427,200	259,212	860,084		2,567,116	25%
Office Space Leases	59,400	-	5,617		53,783	9%
Permits	453,500	78,034	144,213		309,287	32%
Public Safety	2,191,147	63,948	304,485		1,886,662	14%
Parks	633,250	22,958	67,367		565,883	11%
Insurance Proceeds	59,869	32,816	137,695		(77,826)	230%
Interest Income	123,000	13,055	28,296		94,704	23%
Proceeds from Sale of Assets	-	-	1,759		(1,759)	-
Donations	3,350	2,500	3,391		(41)	101%
Miscellaneous Revenues	101,000	15,530	41,245		59,755	41%
Transfers from Other Funds	770,000	-	86,500		683,500	11%
Total Revenues	34,891,715	2,457,868	8,107,564	-	26,784,152	23%
Expenditures						
Admin (Mayor, HR)	1,269,140	73,110	180,409	3,150	1,085,581	14%
Finance	447,241	24,553	70,433	-	376,808	16%
City Clerk/Treasurer	149,813	12,431	33,028	-	116,785	22%
City Council	82,148	7,366	14,539	-	67,609	18%
Planning	1,078,945	102,451	253,061	1,781	824,103	23%
Physical Plant	761,534	52,568	136,845	23,722	600,967	18%
Information Technology	1,271,954	96,597	204,964	94,485	972,504	16%
Nondepartmental	1,179,013	24,871	380,212	14,111	784,690	32%
Police	12,829,240	947,091	2,609,874	54,165	10,165,202	20%
CEOC	1,424,261	98,186	264,252	6,650	1,153,360	19%
Animal Welfare	489,698	37,022	97,545	659	391,494	20%
Municipal District Court	913,803	70,736	228,672	1,408	683,723	25%
City Attorney	508,995	34,550	96,874	-	412,121	19%
Fire	11,092,451	977,353	2,544,632	151,478	8,396,341	23%
Parks	2,927,997	222,685	535,436	72,778	2,319,783	18%
Total Expenditures	36,426,233	2,781,572	7,650,775	424,386	28,351,071	21%
Net Revenue/(Expense)	(1,534,518)		456,788			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-12	1/12/21	Purchase property adjacent to Fire Station 7	150,000
O-21-13	1/21/21	Employee bonuses	583,000
O-21-31	3/9/21	Restructure job titles and salaries at CEOC	125,000
			<u>\$ 858,000</u>

City of Conway
 Balance Sheet - General Fund
 As of March 31, 2021



Cash - Operating	7,778,242
Cash - Reserve	1,420,333
Petty Cash	715
Taxes Receivable	4,046,802
Accounts Receivable	4,243,840
Due from Other Funds	57,942
Due from Street	58,706
Due from Component Unit	197,243
Due from Municipal Court	58,583
Fuel Inventory	(799)
General Inventory	585
<i>Assets</i>	<u>17,862,194</u>
Accounts Payable	(44,104)
Salaries Payable	4,323
Insurance and Benefits Payable	(101,839)
Event Deposits	2,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	172,033
Deferred Revenue	4,175,501
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,238,260</u>
<i>Fund Balance</i>	<u>12,623,934</u>
<i>Total Liabilities & Fund Balance</i>	<u>17,862,194</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended March 31, 2021



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,400,000	33,831	123,182		1,276,818	9%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	189,579	658,012		2,041,988	24%
AHTD 1/2 Cent Sales Tax Turnback	1,440,000	117,744	369,477		1,070,523	26%
Severance Tax	-	6,469	20,262		(20,262)	-
State Tax Turnback - Wholesale	360,000	29,166	92,794		267,206	26%
Sales Tax	280,000	25,526	82,229		197,771	29%
Sign Permits	-	-	420		(420)	-
Engineering Fees	15,000	1,125	5,800		9,200	39%
Interest Income	72,000	13,001	20,043		51,957	28%
Total Revenues	6,273,000	416,442	1,372,219	-	4,900,781	22%
Expenditures						
Personnel Costs	3,161,073	223,465	583,050	-	2,578,023	18%
Other Operating Costs	3,704,913	202,430	529,026	90,394	3,085,493	14%
Total Operating Costs	6,865,986	425,896	1,112,076	90,394	5,663,517	16%
Capital Outlay	804,431	46,855	47,231	37,264	719,936	6%
Total Expenditures	7,670,417	472,751	1,159,307	127,658	6,383,452	15%
Net Revenue/(Expense)	(1,397,417)		212,912			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	51,000

City of Conway
Balance Sheet - Street Fund
As of March 31, 2021



Cash - Operating	6,025,045
Taxes Receivable	56,703
Accounts Receivable	1,961,873
<i>Assets</i>	<u>8,043,622</u>
Accounts Payable	313
Insurance and Benefits Payable	(14,548)
Due to Other Funds	3,863
Due to General	58,706
Deferred Revenue	1,474,929
<i>Liabilities</i>	<u>1,523,263</u>
<i>Fund Balance</i>	6,520,359
<i>Total Liabilities & Fund Balance</i>	<u>8,043,622</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended March 31, 2021



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,000,000	1,549,474	2,428,261		6,571,739	27%
Proceeds - Recycled Materials	350,000	79,285	151,074		198,926	43%
Landfill Fees - General	200,000	25,906	63,627		136,373	32%
Interest Income	200,000	34,613	52,363		147,637	26%
Proceeds from Sale of Assets	33,858	-	47,013		(13,155)	139%
Miscellaneous Revenues	-	131	532		(532)	-
Total Revenues	9,783,858	1,689,410	2,742,869	-	7,040,988	28%
Expenditures						
Personnel Costs	5,487,301	435,291	1,157,766	550	4,328,985	21%
Other Operating Costs	<u>3,253,927</u>	<u>225,415</u>	<u>357,300</u>	<u>177,517</u>	<u>2,719,110</u>	<u>11%</u>
Total Operating Costs	8,741,228	660,706	1,515,066	178,067	7,048,095	17%
Capital Outlay	<u>1,242,562</u>	<u>9,504</u>	<u>9,504</u>	<u>755,901</u>	<u>477,157</u>	<u>1%</u>
Total Expenditures	9,983,789	670,210	1,524,570	933,968	7,525,251	15%
Net Revenue/(Expense)	(199,932)		<u><u>1,218,300</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	104,000

City of Conway
 Balance Sheet - Sanitation
 As of March 31, 2021



Cash - Operating	11,580,363
Petty Cash	200
Post Closure Cash Account	6,074,357
Accounts Receivable	14,474
Due from Other Funds	59,339
Due from Component Unit	878,787
General Inventory	2,122
Land & Buildings	2,201,732
Infrastructure	831,994
Machinery and Equipment	3,378,044
Vehicles	(75,892)
Deferred Outflows of Resources	1,903,527
Deferred Outflows of Resources-OPEB	18,248
<i>Assets</i>	<u>26,867,295</u>
Accounts Payable	5,583
Insurance and Benefits Payable	(36,676)
Compensated Absences	189,878
Net Pension Obligation	12,544,384
Deferred Inflows of Resources	1,612,058
Deferred Inflows of Resources-OPEB	126,149
Net OPEB Liability	606,008
Due to Other Funds	64,467
Landfill Close/Post Close	8,362,165
<i>Liabilities</i>	<u>23,474,016</u>
<i>Net Position</i>	<u>3,393,279</u>
<i>Total Liabilities and Net Position</i>	<u>26,867,295</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended March 31, 2021



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	15,000	938	3,327		11,673	22%
Airport Fuel Sales	700,000	77,265	145,619		554,381	21%
T-Hangar Rent	162,000	3,345	53,037		108,963	33%
Community Hangar Rent	33,600	2,800	8,400		25,200	25%
Ground Leases	125,000	8,712	26,136		98,864	21%
Misc Revenue - Non air	3,700	-	-		3,700	0%
Miscellaneous Revenues	15,000	1,511	3,094		11,906	21%
Total Revenues	1,054,300	94,571	239,614	-	814,686	23%
Expenditures						
Personnel Costs	318,656	25,932	71,370	-	247,286	22%
Fuel for Resale	600,000	65,493	111,027	-	488,973	19%
Other Operating Costs	141,900	20,630	27,706	5,044	109,150	20%
Total Operating Costs	1,060,556	112,055	210,103	5,044	845,409	20%
Capital Outlay	-	-	-	-	-	0%
Total Expenditures	1,060,556	112,055	210,103	5,044	845,409	20%
Net Revenue/(Expense)	(6,256)		29,511			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2021

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	7,000

City of Conway
 Balance Sheet - Airport
 As of March 31, 2021



Cash - Operating	492,062
Taxes Receivable	2,389
Accounts Receivable - Fuel Vendor	(80,485)
Land	1,254,473
Buildings	3,688,493
Machinery & Equipment	399,379
Vehicles	1,828
Infrastructure	23,601,813
Deferred Outflows of Resources-OPEB	1,029
<i>Assets</i>	<u>29,360,981</u>
Insurance and Benefits Payable	(2,322)
Compensated Absences	5,127
Deferred Inflows of Resources	34,168
Deferred Inflows of Resources-OPEB	7,112
Due to General	4,892
<i>Liabilities</i>	<u>48,977</u>
<i>Net Position</i>	<u>29,312,004</u>
<i>Total Liabilities & Net Position</i>	<u>29,360,981</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of March 31, 2021



Parks and Rec A&P Tax

Balance, 2/28/21	2,678,401
Receipts	241,165
Payments	(623,274)
Balance, 3/31/21	\$ 2,296,291

Pay as you go Sales Tax

Balance, 2/28/21	4,355,274
Receipts	398,453
Payments	(179,678)
Balance, 3/31/21	\$ 4,574,050

Street Impact Fees

Balance, 2/28/21	1,194,746
Receipts	42,484
Payments	(3,158)
Balance, 3/31/21	\$ 1,234,071

Parks Impact Fees

Balance, 2/28/21	797,067
Receipts	21,921
Payments	(2,008)
Balance, 3/31/21	\$ 816,980

Street Sales Tax

Balance, 2/28/21	9,349,425
Receipts	823,900
Payments	(624,845)
Balance, 3/31/21	\$ 9,548,479



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: April 20, 2021
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|------------------|----------|
| 1. 2103 West St. | \$129.42 |
|------------------|----------|

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2103 West St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$129.42 (\$90.38 + Penalty \$9.04 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **April 27, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1443
Address of Violation: 2103 West St.

-
- February 3, 2021 – a Violation was written for rubbish/trash and left on the premises by Kim Beard.
 - Property Owner is listed as Jeffery & Tammy Sanford.
 - Property was re-inspected on 2/12/2021 with no progress made.
 - Certified and regular letters were mailed 2/22/2021 to address on file and a notice was left by post office.
 - 3/1/2021- CE Officer met with resident, extension was given due to weather and possible resolution.
 - Property was rechecked on 3/8/2021 with little progress made.
 - 3/12/2021 – notice was left for city cleanup.
 - Property reinspected 3/18/2021 with no progress and cleanup was requested.
 - Final Cleanup completed on 3/19/2021.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

SANFORD, JEFFERY L & TAMMY L
2103 WEST STREET
CONWAY AR 72032

Parcel # 710-04880-000

RE: Nuisance Abatement at 2103 West St. Conway AR
Cost of Clean-Up, Amount Due: \$90.38

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 27, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 22, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO SANFORD, JEFFERY L & TAMMY L
2103 WEST STREET
CONWAY AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2103 West St., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-04880-000		April 20, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	40.13	40.13
	Sanitation Ticket	0	0
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$90.38
TOTAL WITH PENALTY & FILING FEES			\$129.42

- Total amount due after April 27, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway understands Federal-aid Recreational Trails Program Funds are available at 80% federal participation and 20% local match/in kind labor to develop or improve Kinley Trail; and

WHEREAS, the City of Conway understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement. The conceptual cost estimate is \$1,750,000 for the Kinley Trail Extension; and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION 2. Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state project.

SECTION 3. The City of Conway pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

SECTION 4. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve College Side Path; and

WHEREAS, the City of Conway understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION 2. Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state project.

SECTION 3. The City of Conway pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

SECTION 4. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 2035 PRINCE STREET, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DONAGHEY PHASE 2 ROADWAY PROJECT.

Whereas, it has been determined that acquisition of a portion of the property located at 2035 Prince Street, Conway, AR 72034, owned by Jessica and Joshua Rutherford, is necessary in order for the Conway Department of Transportation to begin and complete the Donaghey Phase 2 Roadway Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project, said project being illustrated in the attached diagram; and

Whereas, the property is further described as:

RIGHT OF WAY DESCRIPTION

A part of Lot 2, Block 44 of Robinson's Plan, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Northwest corner of said Lot 2; thence South 88°20'51" East along the North line of said Lot 2 a distance of 150.10 feet; thence South 86°39'09" West a distance of 77.69 feet to a point of curve; thence on a curve to the left 123.06 feet, having radius of 80 feet and a chord bearing South 45°56'92" West a distance 111.28 feet to the West line of said Lot 2; thence North 01°52'04" East along the West line of said Lot 2 a distance of 86.17 feet to the **POINT OF BEGINNING** and containing 0.05 acres (2,093 sq. ft.) more or less; and

Whereas, the property owner has agreed to sell the property/right of way for the sum of \$26,539.01 which represents a per square foot price of \$7.98 per square foot; such price also including payment of \$4,568.01 for replacement of trees, and \$5,271 for replacement and installation of fencing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City Council for the City of Conway shall hereby authorize the Mayor to enter into a real estate contract with Jessica and Joshua Rutherford, for the portion of the property at 2035 Prince Street, Conway, AR 72034 being necessary for completion of the Donaghey Phase 2 Roadway Project.

SECTION 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

“EXHIBIT A”

Tract: 15

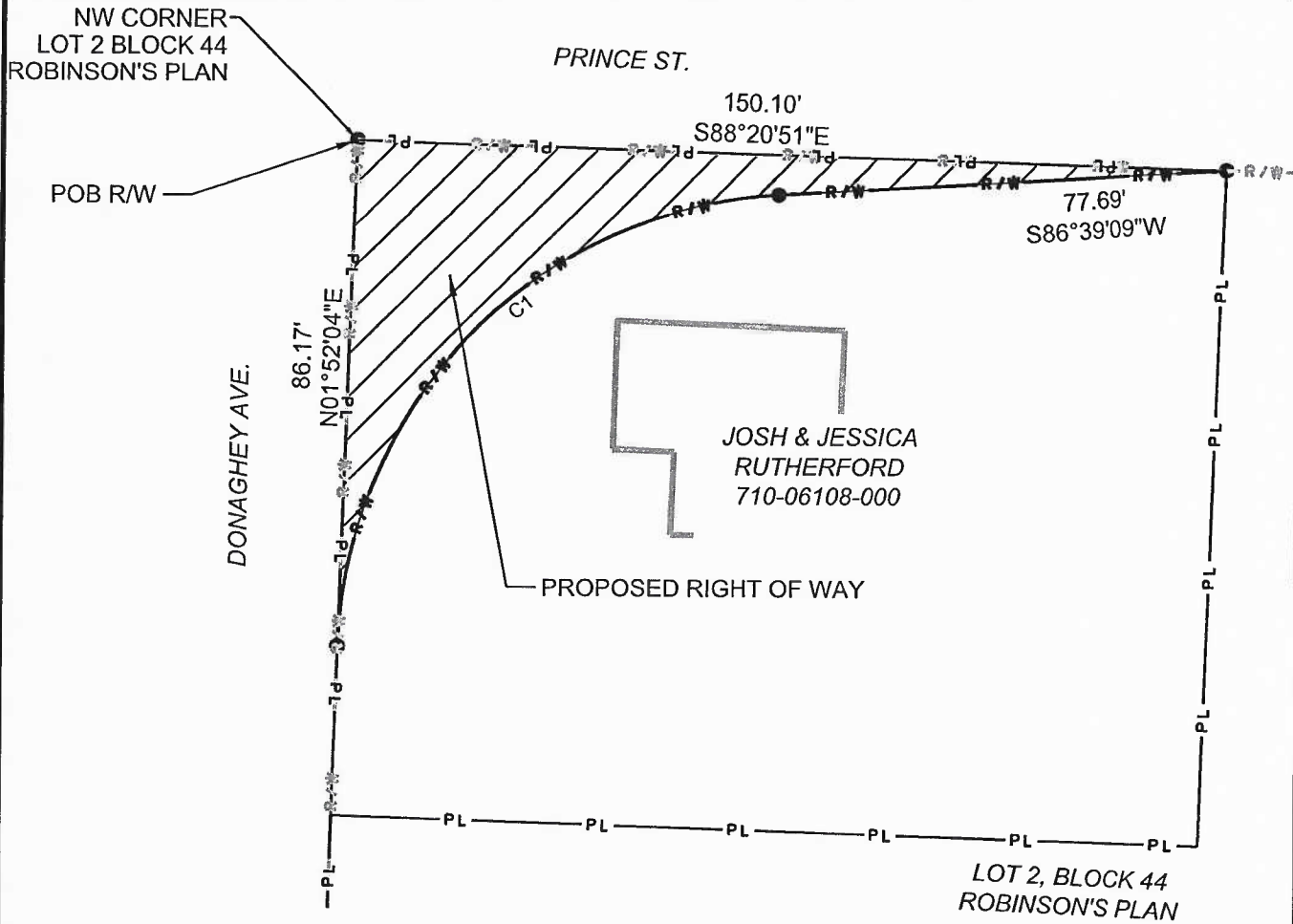
Parcel: 710-06108-000

Owner: Josh & Jessica Rutherford

RIGHT OF WAY DESCRIPTION

A part of Lot 2, Block 44 of Robinson's Plan, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Northwest corner of said Lot 2; thence South $88^{\circ}20'51''$ East along the North line of said Lot 2 a distance of 150.10 feet; thence South $86^{\circ}39'09''$ West a distance of 77.69 feet to a point of curve; thence on a curve to the left 123.06 feet, having radius of 80 feet and a chord bearing South $45^{\circ}56'92''$ West a distance 111.28 feet to the West line of said Lot 2; thence North $01^{\circ}52'04''$ East along the West line of said Lot 2 a distance of 86.17 feet to the **POINT OF BEGINNING** and containing 0.05 acres (2,093 sq. ft.) more or less.

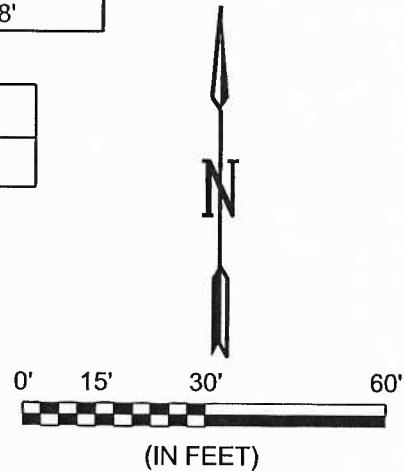


CURVE	RADIUS	DISTANCE	CHORD ANGLE	CHORD DISTANCE
C1	80'	123.06'	S 45°56'92" W	111.28'

AREA CALCULATIONS	SQ. FT.	ACRES
PROPOSED RIGHT OF WAY	2,093	0.048

LEGEND

- PL — EXISTING PROPERTY LINE
- R/W — EXISTING RIGHT-OF-WAY LINE
- R/W — PROPOSED RIGHT-OF-WAY LINE
- - - SECTION QUARTER LINES
- - - LOT LINES



11/13/2020 8:39:12 AM
 WORKSPACE: Garver_2012
 L:\00181817010 - Conway - Donaghey Avenue\Drawings\DESIGN\RW ACQUISITION\Phase 2\DAVA15.dgn



831 Parkway
Suite C
Conway, AR 72034
(501) 537-3293

CITY OF CONWAY
CONWAY, AR
DONAGHEY AVE. IMPROVEMENTS
(PRINCE TO DAVE WARD)
CONWAY (S)



JOB NO.
18147010
TRACT
15

JOB ESTIMATE



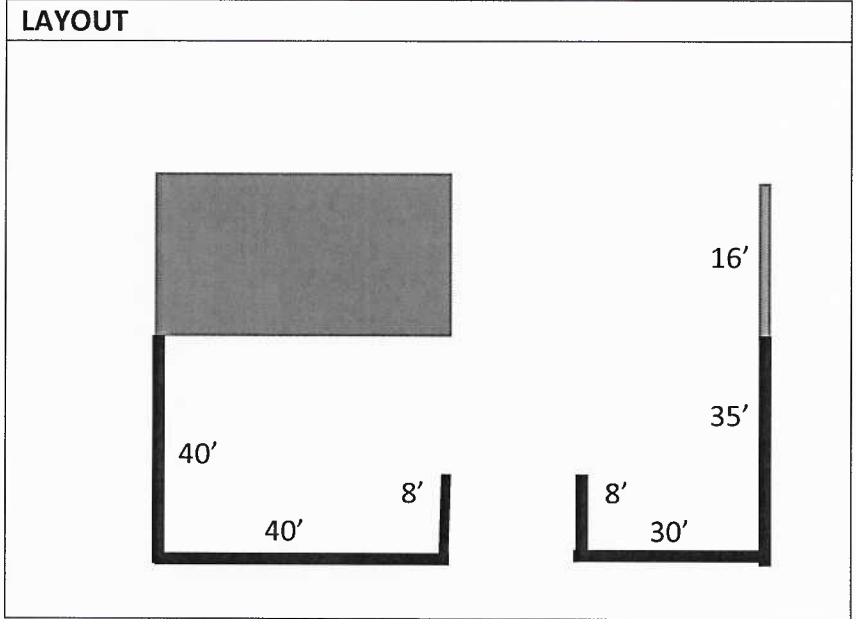
DATE: 03/28/21

PO Box 18
 Bigelow, Ar. 72016
 501-428-0294
 501-908-6365
 g.o.fencingbigelow@gmail.com

TO:

Jessica Rutherford
 2035 Prince St
 Conway AR
 501-908-0037

LAYOUT



DESCRIPTION OF WORK

16' of 6' regular privacy
 161' of 6' tall decorative fence using 2x4 cut in half 4" squares 4x4 posts

ITEMIZED COSTS	QTY	UNIT PRICE	AMOUNT
Regular privacy	16'	\$17.50 per	\$280.00
Decorative fence	161'	foot \$31 per foot	\$4,991.00

TOTAL AMOUNT:

\$5,271.00

***IMPORTANT:** G.O. FENCING, LLC is not responsible for any private underground utilities.
 Estimate is good for 30 days. *

Note: This estimate is not a contract or a bill. It is our best guess at the total price to complete the work that is stated above based upon our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

THANK YOU FOR YOUR BUSINESS!



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS TO PURCHASE A SIGN PRINTER FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES.

Whereas, the City of Conway has an immediate need to purchase a sign printer; and

Whereas, the City of Conway Transportation Department has quoted out two specialized printers from Reece Supply Company of Dallas for \$33,037.61 and Avery Dennison for \$45,445; and

Whereas, funds for this project are included in the 2021 Transportation Fund budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the competitive bid process and approve the above purchase from Reece Supply Company of Dallas for \$33,037.61.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS TO PURCHASE A JOHN DEERE TRACTOR AND MACHETE BUSHHOG FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has an immediate need to purchase a 6110M C4 tractor and a 22' Machete bush hog; and

WHEREAS, the City of Conway Transportation Department will add this equipment to the current fleet to be used for roadside maintenance and beautification; and

WHEREAS, the City of Conway Transportation Department would like to purchase this equipment through the Sourcewell Procurement Contract #052417-AGI from Greenway Equipment Inc. for a total of \$141,500; and

WHEREAS, funds for this equipment are included in the 2021 Transportation Fund budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall waive the competitive bid process and approve the above purchase from Greenway Equipment Inc. for \$141,500.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS TO REPLACE SPRINKLERS AS PART OF THE DONAGHEY CONSTRUCTION PROJECT FROM AETN TO WINGO FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway is obligated to repair and reconnect the UCA sprinkler systems that are outside the right-of-way and were removed from service as part of the Donaghey Avenue Improvements construction process; and

WHEREAS, it will be most efficient and time-saving to utilize the same vendor that designed, installed, and maintains the systems for UCA; and

WHEREAS, the City of Conway Transportation Department would like to utilize Total Landscape Solutions, LLC, to repair and reconnect the sprinkler systems, from AETN to L.A. Niven St., for an estimated cost of \$26,000; and

WHEREAS, funds for this are included in the Donaghey project budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall waive the competitive bid process and approve the above purchase of services from Total Landscape Solutions, LLC for \$26,000.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) GROUNDS KEEPER POSITION IN THE TRANSPORTATION DEPARTMENT TO ONE (1) CONSTRUCTION SPECIALIST CDL POSITION IN THE TRANSPORTATION DEPARTMENT, DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, the Transportation Department has determined that it can more effectively and efficiently manage City property and resources through the reclassification of one (1) Grounds Maintenance position to a Construction Specialist position; and

WHEREAS, the annual salary for the Grounds Keeper position is \$26,497.00 and the annual salary for the Construction Specialist - General position is \$35,537.00; and

WHEREAS, no budget adjustment is required for the remainder of the 2021 budget year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall reclassify one (1) Grounds Keeper position to one (1) Construction Specialist - General position in the Transportation department.

SECTION 2. No additional salary funds are required for this staffing adjustment in 2021.

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
 City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD.

Whereas, donations in the amount of \$5,000 have been received in support of the Conway Tree Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1. The City of Conway, Arkansas, shall accept donation funds in the amount of \$5,000 and appropriate said funds from Donation Account (260-000-4705) to the Tree Board Expense Account (260-000-5430).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE ACCEPTING A GRANT FROM THE ARKANSAS HISTORIC PRESERVATION PROGRAM FOR THE CONWAY HISTORIC DISTRICT COMMISSION TO BE ADMINISTERED BY THE PLANNING AND DEVELOPMENT DEPARTMENT, AND FOR OTHER PURPOSES.

Whereas, the Arkansas Historic Preservation Program (AHPP) has awarded a Certified Local Government grant, in the amount of \$20,643.75, to support the City of Conway’s Historic District Commission’s effort in a resurvey of the Conway Commercial National Register of Historic Places Historic District and expenses related to training opportunities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1. The City of Conway, Arkansas, shall accept the AHPP grant in the amount of \$20,643.75 and appropriate said funds from State Grant Revenue (399-000-4751) to Other Misc Expenses (399-105-5799). The City of Conway Project Management number is 399-105C.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 1406 SCOTT STREET FROM R-2A TO C-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Being Block 48 1/2, Robinsons Plan to the City of Conway, Faulkner County, Arkansas and also that part of the vacated Right of Way of Oliver Street, described as follows: Beginning at the Southwest corner of said Block 48 1/2; thence along the Northerly right of way line of Scott Street, also being the South line of said Block 48 1/2 and its Eastwardly prolongation to the Centerline of said Oliver Street; thence leaving said Northerly right of way and said South line, along the centerline of said Oliver Street, to the Easterly right of way of Grove Street; thence leaving said centerline, along said Easterly right of way, also being the West line of said Block 48 1/2 and its Northerly prolongation, to the point of beginning.

to those of **C-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
Date: April 27, 2021

Re: Request to rezone from R-2A to C-1 ± 0.30 acres located at 1406 Scott Street

Rik Sowell, has requested to rezone from R-2A to C-1 ± 0.30 acres located at 1406 Scott Street, with the legal description:

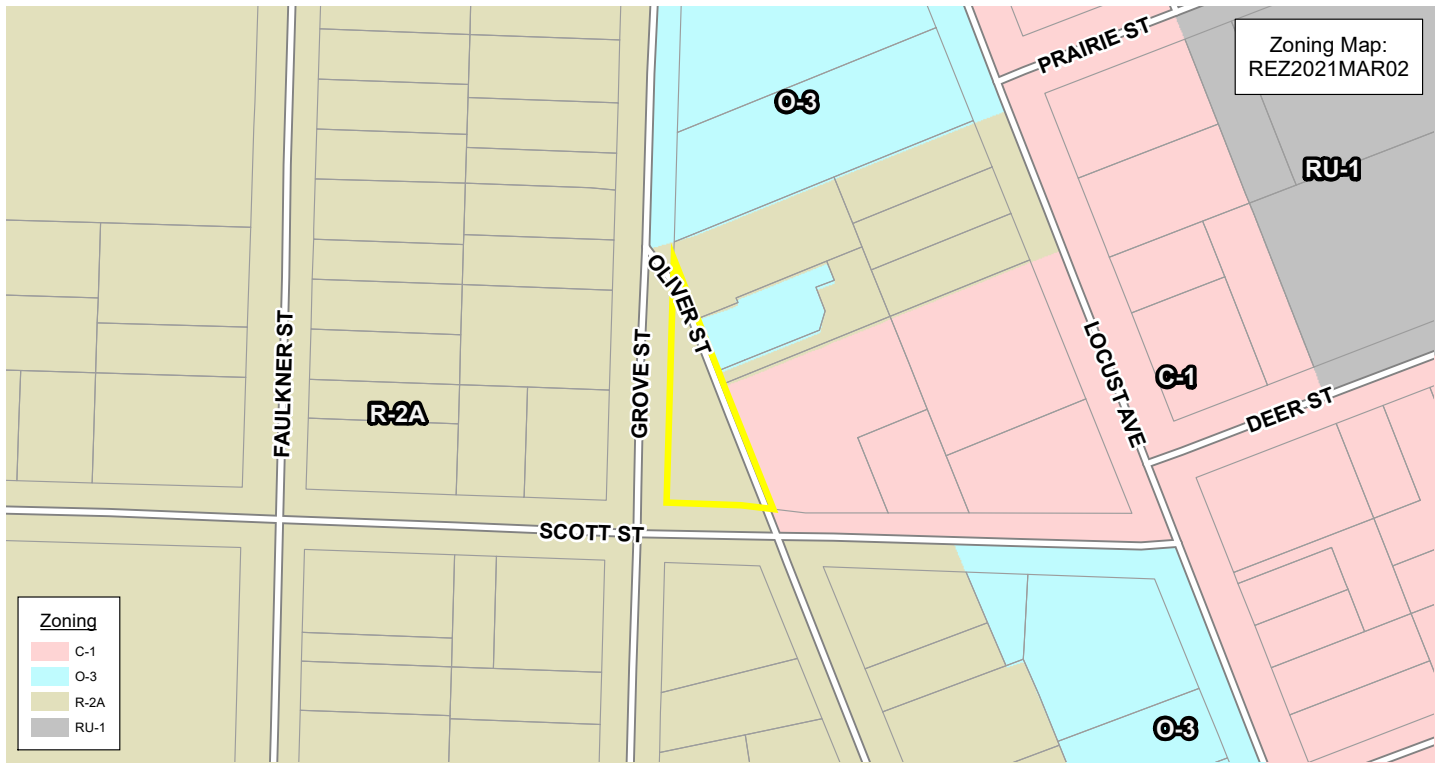
Being Block 48 1/2, Robinsons Plan to the City of Conway, Faulkner County, Arkansas and also that part of the vacated Right of Way of Oliver Street, described as follows: Beginning at the Southwest corner of said Block 48 1/2; thence along the Northerly right of way line of Scott Street, also being the South line of said Block 48 1/2 and its Eastwardly prolongation to the Centerline of said Oliver Street; thence leaving said Northerly right of way and said South line, along the centerline of said Oliver Street, to the Easterly right of way of Grove Street; thence leaving said centerline, along said Easterly right of way, also being the West line of said Block 48 1/2 and its Northerly prolongation, to the point of beginning.

The applicant is seeking to rezone the property from R-2A to C-1 for the purpose of constructing of a 2,300sf office and storage building as an expansion of the current BMA offices located to the immediate east. This is an appropriate request, as use of the site for one or two family residential, as allowed by right in the current zoning, is not practical given its configuration and constraint on all sides by roadways.

The Planning Commission reviewed the request at its regular meeting on April 19, 2021 and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

Zoning Map:
REZ2021MAR02



FAULKNER ST

R-2A

GROVE ST

OLIVER ST

O-3

PRAIRIE ST

RU-1

LOCUST AVE

C-1

DEER ST

SCOTT ST

O-3

Zoning	
	C-1
	O-3
	R-2A
	RU-1



MEMO

To: Mayor Bart Castleberry
 cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
 Date: April 27, 2021

Re: Request for conditional use permit to allow multi-family residential in S-1 zoning district at 405 S Donaghey Avenue

Dwayne Wilson, has requested a conditional use permit to allow multi-family residential in S-1 zoning district at 405 S Donaghey Avenue, with the legal description:

S 200FT NE NE; SECTION 14, TOWNSHIP 05N, RANGE 14W

The applicant is requesting a conditional use permit to develop the site for multi-family residential use. The development proposes approximately 200 units contained within 4 individual buildings and 1 clubhouse/recreation building. Each residential structure has a proposed height of 4 stories with access to the site provided by Donaghey Avenue and all parking is to be on site. The project site is adjacent to the UCA campus which continues to place pressure on the housing need within the immediate area. The development of residential units would provide additional housing options for students.

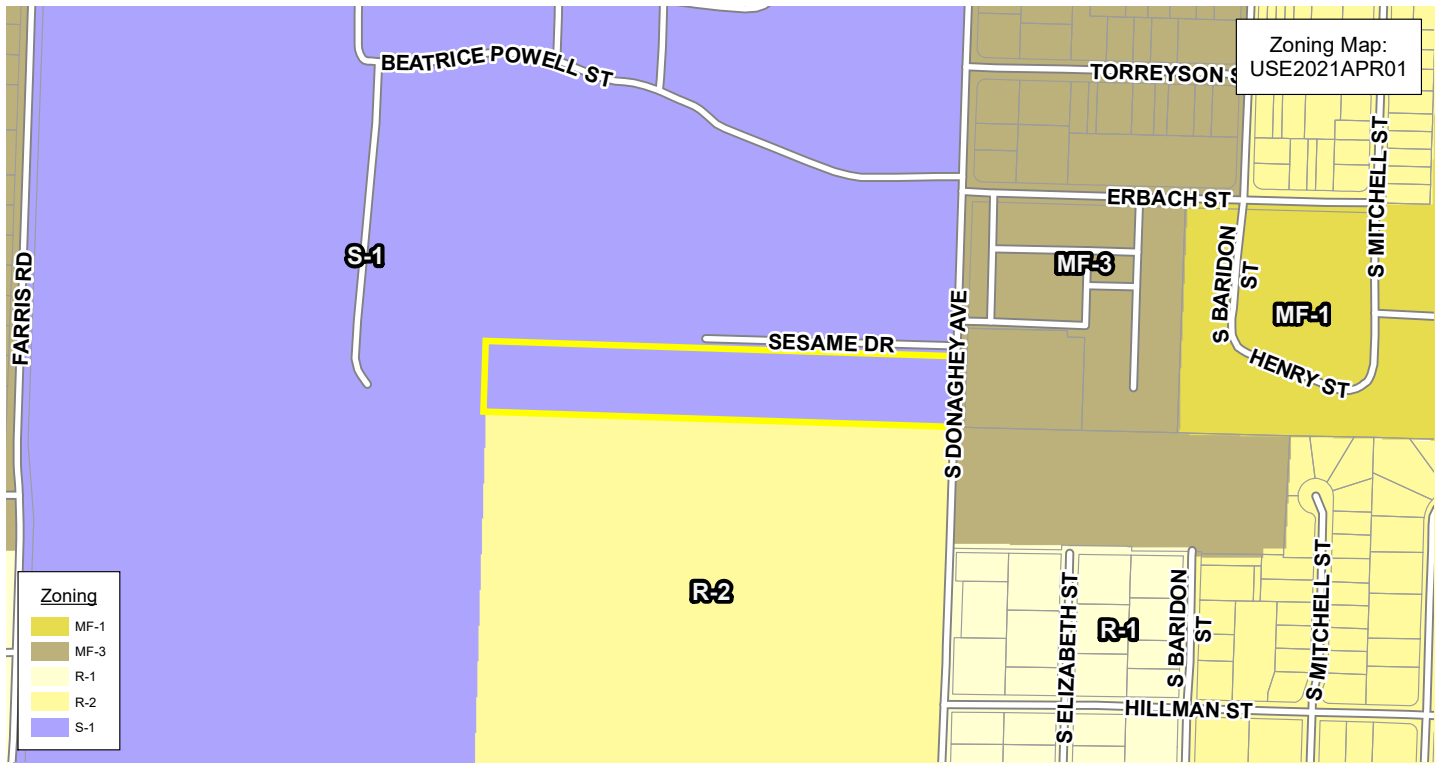
The Planning Commission reviewed the request at its regular meeting on April 19, 2021 and voted 9-0 that the request be forwarded to the City Council with a recommendation for approval with the following 10 conditions:

CONDITIONS ATTACHED TO THE PERMIT:

1. All surface parking shall be located to the rear of buildings fronting Donaghey Avenue and adequately screened from public view.
2. The development shall meet all City materials standards, specifically any applicable masonry requirements.
3. All mechanical equipment, including roof top mounted equipment shall be screened from public view.
4. Any new fencing shall comply with Article 1101, Development Review Standards, of the Zoning Code. Fencing type and placement shall be approved by Planning Staff prior to installation.
5. Any new lighting shall be inward, downcast, and shrouded to prevent light trespass onto adjacent property and shall comply with Article 1101, Development Review Standards, of the Zoning Code.
6. The subject property shall be platted in accordance with the Subdivision Regulation.
7. The development shall be subject the City's development Review process as outlined in Section 1101 of the Zoning Code.
8. All signage shall be permitted by the Planning & Development Department prior to installation.
9. A trail connection shall be provided at the west side of the property.
10. Any expansions or additions to the structure or outdoor play area as well as any changes to the use shall require an amended or new conditional use permit.

Please advise if you have any questions.

Zoning Map:
USE2021APR01



BEATRICE POWELL ST

TORREYSON ST

S-1

ERBACH ST

MF-3

SESAME DR

S BARIDON ST

MF-1

S MITCHELL ST

S DONAGHEY AVE

HENRY ST

R-2






R-1

S ELIZABETH ST

S BARIDON ST

S MITCHELL ST

HILLMAN ST

Zoning	
	MF-1
	MF-3
	R-1
	R-2
	S-1



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 1116 GUM STREET FROM C-3 TO PUD.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **C-3** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

LOTS 13, 14, 15, 16, AND THE SOUTH ½ LOT 17. BLOCK 3, ERBACHER ADDITION TO THE CITY OF CONWAY, FAULKNER COUNTY. AS SHOWN ON PLAT OF RECORD IN PLAT BOOK A PAGE 180-181, RECORDS OF FAULKNER COUNTY, ARKANSAS.

to those of **PUD**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2021 Planning Commission Chairman
Date: April 27, 2021

Re: Request to rezone from C-3 to PUD ± 0.77 acres located at 1116 Gum Street

The City of Conway, has requested to rezone from C-3 to PUD ± 0.77 acres located at 1116 Gum, with the legal description:

LOTS 13, 14, 15, 16, AND THE SOUTH ½ LOT 17. BLOCK 3, ERBACHER ADDITION TO THE CITY OF CONWAY, FAULKNER COUNTY. AS SHOWN ON PLAT OF RECORD IN PLAT BOOK A PAGE 180-181, RECORDS OF FAULKNER COUNTY, ARKANSAS.

The applicant is seeking to rezone the property from C-3 to PUD for the purpose of constructing an overnight emergency shelter facility. Such services provided include case management services, homeless day services, food pantry, and a day resources center as defined in the Operational Plan.

The Planning Commission reviewed the request at its regular meeting on April 19, 2021 and voted 6-2-1 that the request be forwarded to the City Council with a recommendation for approval along with the following 6 conditions:

1. Permitted uses are limited to overnight shelter, to accommodate a maximum of 50 individuals, including related services such as a case management services, homeless day services, food pantry, and a day resources center as defined in Exhibit A.
2. All standards and uses other than those defined shall be governed by restrictions of the C-3 zoning district.
3. Building setbacks shall be: Front – 10 feet; Rear – 6 feet; Interior – 12 feet if abutting residential, 0 feet if abutting non-residential.
4. Applicant shall plat the property in accordance with the Subdivision Regulations.
5. Applicant shall return a signed copy of the final development plan agreement prior to the issuance of building permits.
6. All other conditions governing the development and programming are defined per the *City of Conway's Overnight Emergency Shelter Operational Plan* as provided by the applicant. Included as Exhibit A.

Please advise if you have any questions.



CITY OF CONWAY
Planning and Development

1111 Main Street
Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

April 27, 2021

**CONWAY OVERNIGHT EMERGENCY SHELTER PLANNED UNIT DEVELOPMENT
FINAL DEVELOPMENT PLAN
1116 GUM STREET
CONWAY, AR 72032**

Applicant:

City of Conway, Arkansas
1111 Main Street
Conway, AR 72032

Legal Description:

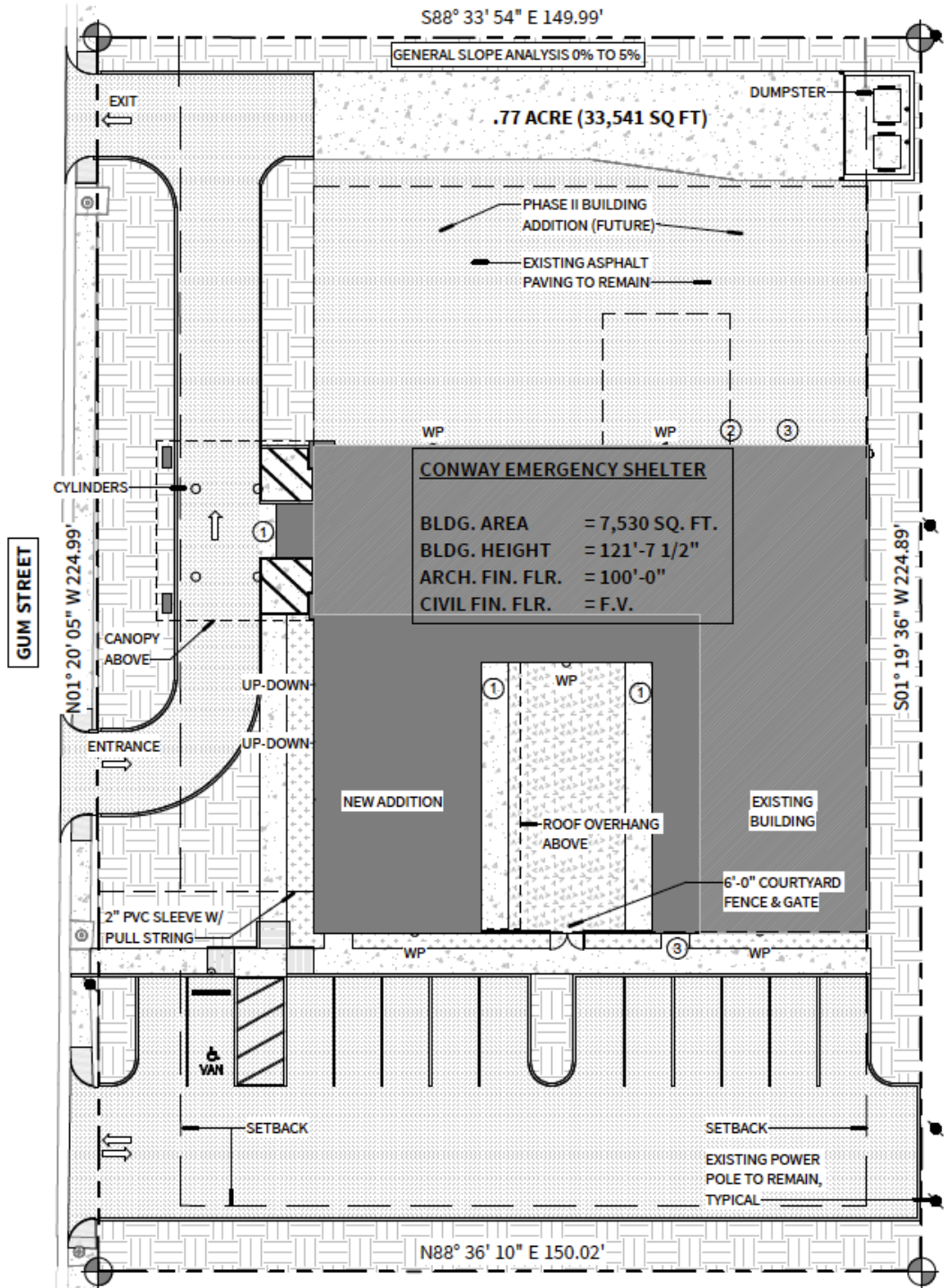
Lots 13, 14, 15, 16, and the south half of Lot 17, Block 3, Erbacher Addition to the City of Conway, Faulkner County. As shown on Plat of Record in Book A, Page 180-181, Records of Faulkner County, Arkansas.

Conway Overnight Emergency Shelter PUD Final Development Plan Conditions:

1. Permitted uses are limited to overnight shelter, to accommodate a maximum of 50 individuals, including related services such as a case management services, homeless day services, food pantry, and a day resources center as defined in Exhibit A.
2. All standards and uses other than those defined shall be governed by restrictions of the C-3 zoning district.
3. Building setbacks shall be: Front – 10 feet; Rear – 6 feet; Interior – 12 feet if abutting residential, 0 feet if abutting non-residential.
4. Applicant shall plat the property in accordance with the Subdivision Regulations.
5. Applicant shall return a signed copy of the final development plan agreement prior to the issuance of building permits.
6. All other conditions governing the development and programming are defined per the *City of Conway's Overnight Emergency Shelter Operational Plan* as provided by the applicant. Included as Exhibit A.

Applicant/Owner

Date



TRUE **1** **ARCHITECTURAL SITE PLAN**
 SCALE: 1" = 20'-0"

Refer to conditions for deviations from above proposed plan, including setbacks.

James Walden, AICP
 Director of Planning & Development

WILLOW ST

GARLAND ST

GUM ST





T3

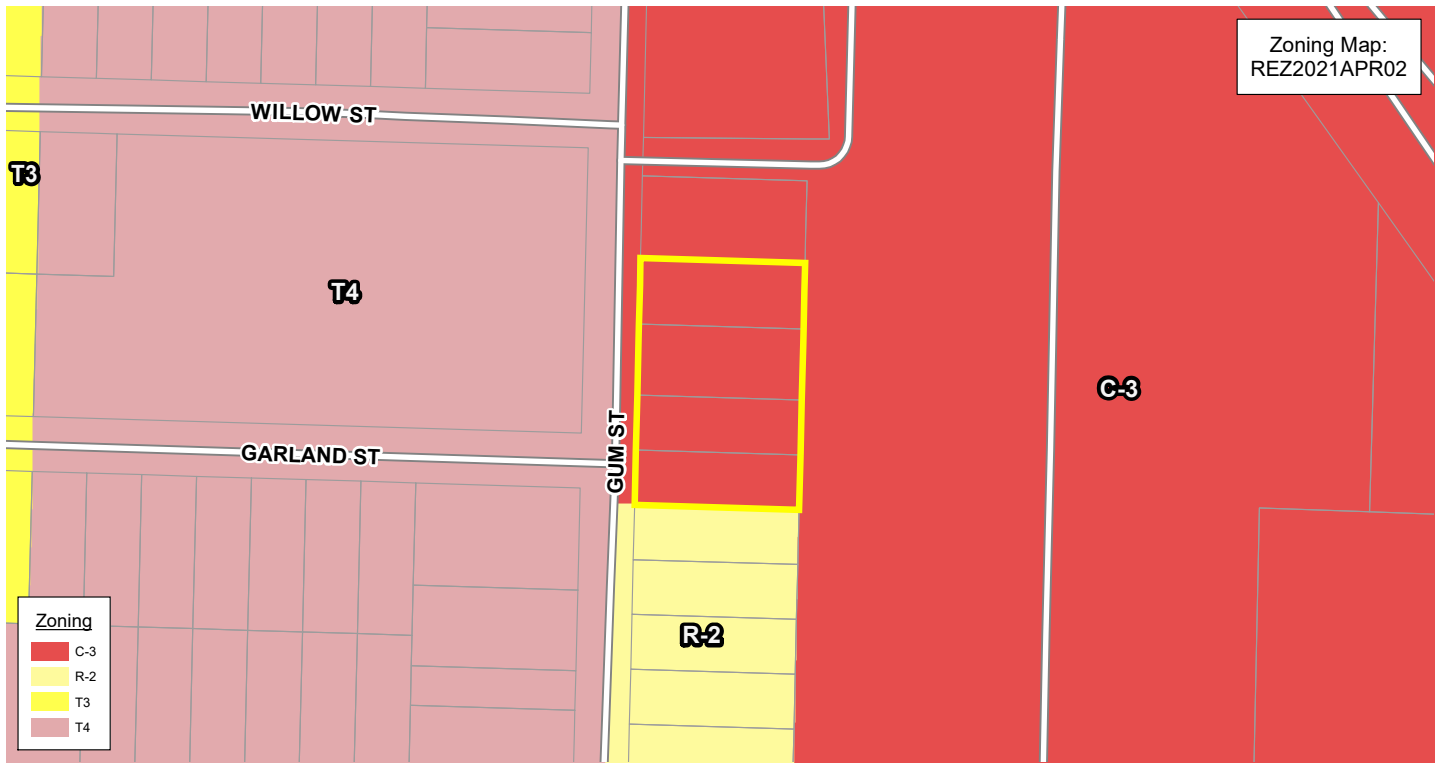
T4

R-2

C-3

Zoning

	C-3
	R-2
	T3
	T4





**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY PARKS AND RECREATION DEPARTMENT; AND FOR OTHER PURPOSES.

Whereas, The City of Conway Parks and Recreation Department has identified major park improvements to be made at Gatlin Park at a cost of \$235,189.00; and

Whereas, budgetary authority for such expenditure has not previously been provided.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$ 235,189.00 from the Conway Parks Department A&P Fund Balance Appropriation Account (252-000-4900) to the Conway Parks Department A&P CIP-Misc Account (252.162.5990) for the cost of the labor and materials for the renovation at Gatlin Park.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY PARKS AND RECREATION DEPARTMENT; AND FOR OTHER PURPOSES.

Whereas, The City of Conway Parks and Recreation Department has identified major park improvements to be made at Laurel Park at a cost of \$318,229.51; and

Whereas, funds were budgeted for this project in 2021 but were not sufficient to cover the entire cost of the project; and

Whereas, the Parks Department requests additional budgetary funds to renovate Laurel Park.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$153,229.51 from the Conway Parks Department A&P Fund Balance Appropriation Account (252.000.4900) to the Conway Parks Department A&P CIP-Misc Account (252.162.5990) for the cost of the labor and materials for the renovation at Laurel Park.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE AUTHORIZING PERSONNEL CHANGES WITHIN THE POLICE DEPARTMENT AND APPROPRIATING FUNDS FOR AN ADDITIONAL SECRETARY POSITION AND RELATED COST, DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, the Police Department has determined that it can more effectively and efficiently manage City property and resources while responding to FOIA requests through an increase in an additional position of support staff personnel, a Secretary position, and

WHEREAS, the City Council has determined that there is a need for one (1) additional full time Secretary position in the Police Department; and

WHEREAS, a budget adjustment in the amount of \$31,043.00 is required for the remainder of the 2021 budget year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The authorized staffing level of the Police Department is increased by one (1) full time Secretary Position with an annual salary of \$29,986.

SECTION 2. The City of Conway shall appropriate \$31,043.00 from the Fund Balance Appropriation Account (001.119.4900) to the appropriate Administration salary and benefit expense accounts.

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway, Arkansas
Office of the Mayor
www.conwayarkansas.gov

Memo:

To: City Council Members

CC: Mayor Bart Castleberry

From: Felicia Rogers

Date: April 27th, 2021

Re: City of Conway Public Facilities Board

The Public Facilities Board members have all expired due to the infrequency of it being used. However, we now have an entity that requires this board. In the future, we will have this board meet yearly to keep it current.

The Mayor has made the following recommendations to serve on the Public Facilities Board

1. .
2. .
3. .
4. .
5. .
6. .
7. .