

City Council Members

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jim Rhodes
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.
Ward 4 Position 2 – Shelia Whitmore

City Council Meeting - Tuesday, November 8th, 2011@ 6:30pm
Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032
5:30pm - Committee Meeting:
2012 Street Projects

Call to Order

Roll Call

Minutes: November 1st, 2011

Announcements / Proclamations / Recognition:

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolution requesting the Faulkner County Tax Collector to place a certified lien on certain properties as a result of incurred expenses by the City.
2. Ordinance to rezone property located on the North side of Carl Stuart Street from R-1 to MF-2.
3. Ordinance to rezone property located at the northeast corner of Meadowlake and Salem Roads from A-1 to C-2.
4. Ordinance appropriating funds from Conway Corporation for the New Conway Municipal Airport.
5. Consideration to accept bids for a Mini Track Mounted Hydraulic Excavator; a Crawler Dozer; a Track Mounted Hydraulic Excavator; and a Tractor w/ 5th Wheel for the Street Department.

(Information will be provided prior to the meeting)

B. Public Safety Committee (Police, CEOC, Information Technology, Fire, District Court, City Attorney & Animal Welfare)

1. Ordinance accepting donated funds and appropriating funds to the Conway Fire Department.

C. Personnel

1. Consideration to accept the RFP for 2012 Medical/Dental/Life Benefits.

(Information will be provided prior to meeting)

Old Business

New Business

Adjournment



City of Conway - Mayor's Office
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: Mayor Tab Townsell
CC: City Council Members
Barbara McElroy, Code Enforcement

From: Felicia Rogers
Date: November 1, 2011
Re: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|-------------------------|----------|
| 1. 3035 Franklin Circle | \$118.61 |
| 2. 3910 Rupert Drive | \$132.36 |

Please advise if you have any questions.



City of Conway, Arkansas
Resolution No. R-11- ____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 3035 Franklin Circle within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$118.61 (plus a ten percent collection penalty and filing fees, to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 8th, 2011** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of November, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 31, 2011

Re: 3035 Franklin Circle

- September 7, 2011 – Warning Violation written by Grant Tomlin regarding grass.
- Property Owners are listed as Jeffrey & Karin Smith.
- Certified and regular letters were mailed to property owner at address listed on file.
- Certified and regular letters were mailed to Bank of America as well at address listed on file.
- Property was rechecked on 9-21-2011 by Grant Tomlin and no progress had been made.
- Property cleanup was sent over to Physical Plant for clean up.
- Final Cleanup finished on 9-21-2011
- Invoice for clean up and copy of final bill was sent to the property owners address on file; included amount due, date and time of the City Council meeting.
- Invoice attach

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: SEPTEMBER 29, 2011

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Jeffrey & Karin Smith
2733 Meadowcrest Drive
Newburgh, IN 47630-846

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
3035 Franklin

CODE ENFORCEMENT OFFICER	JOB	PAYMENT TERMS	DUE DATE
Grant Tomlin	3035 Franklin	Due upon receipt	October 29th, 2011

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	13.21	13.21
1	Mowing	17.99	17.99
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
SUBTOTAL			\$118.61
SALES TAX			
TOTAL			\$118.61

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter

**Conway Code Enforcement
Incident Report**

Date of Violation: 9-7-11

Violator Name: Jeffrey and Karin Smith, Bank of America

Address of Violation: 3035 Franklin Circle

Violation Type: Tall grass

Warning #: CE3972

Description of Violation and Actions Taken:

On 9-7-11, I received a complaint regarding tall grass at 3035 Franklin Circle. I was familiar with this address, as it had been in violation in the past and was an abandoned house. Upon arrival, I found that the residence was in violation of the Conway Nuisance Abatement Code, section 3.2.4 for tall grass. A warning was issued to the property owner as found in Arkansas County Data and sent to them through both regular and certified mail. A certified letter was also sent to Bank of America due to the property being in the foreclosure process. A recheck was done on 9-21-11 with no progress made. The property was scheduled to be mowed at this time. The property was mowed on 9-21-11 with pictures taken both before and after the mowing was completed and are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature:  _____

Date: 11-1-11

Time: 0936



City of Conway, Arkansas
Resolution No. R-11- ____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **3910 Rupert Drive** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$132.36** (plus a ten percent collection penalty and filing fees, to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 8th, 2011** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of November, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 31, 2011

Re: 3910 Rupert Drive

- August 24th, 2011 – Warning Violation written by Grant Tomlin regarding grass.
- Property Owner is listed as Mauel Sosa.
- Certified and regulars letters were mailed to property owner at address listed on file.
- Property was rechecked on 9-1, 9-8, 9-19, and 9-30-2011 by Grant Tomlin and no progress had been made.
- Property cleanup was sent over to Physical Plant for clean up.
- Final Cleanup finished on 10-7-2011
- Invoice for clean up and copy of final bill was sent to the property owner at address on file; included amount due, date and time of the City Council meeting.
- Invoice attach

If you have any questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: OCTOBER 10, 2011

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Manuel Sosa
3910 Rupert Drive
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
3910 Rupert

CODE ENFORCEMENT OFFICER	JOB	PAYMENT TERMS	DUE DATE
Grant Tomlin	3910 Rupert	Due upon receipt	November 10th, 2011

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	13.21	13.21
1	Mowing	17.99	17.99
1	Mowing	13.75	13.75
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
SUBTOTAL			\$132.36
SALES TAX			
TOTAL			\$132.36

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter

**Conway Code Enforcement
Incident Report**

Date of Violation: 8-24-11

Violator Name: Manuel Sosa

Address of Violation: 3910 Rupert

Violation Type: Tall grass

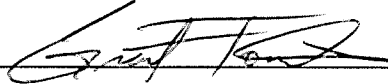
Warning #: CE3797

Description of Violation and Actions Taken:

On 8-24-11, I received a complaint regarding tall grass at 3910 Rupert. When I arrived at the residence, I found that it was in violation of the Conway Nuisance Abatement Code, section 3.2.4, for tall grass. I issued a written warning to the listed owner of the property as found in Arkansas County Data. The house was vacant and the warning was sent to the owner through mail. Rechecks were conducted on 9-1-11, 9-8-11 and 9-19-11 with no progress made. A certified letter was sent to the owner on 9-20-11. The certified letter was returned as unclaimed. A recheck was done again on 10-3-11 with no progress made. The property was scheduled for mowing at this time. Conway Physical Plant mowed the property on 10-7-11. Pictures were taken both before and after the mowing was done and are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature: _____



Date: 11-1-11

Time: 0925



City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED ON THE NORTH SIDE OF CARL STUART STREET FROM R-1 TO MF-2:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

The East 1/2 of the South 1/5 of the SW 1/4 of the SW 1/4 of Section 11, Township 5 North, Range 14 West, containing 4 acres, more or less, reserving unto the Grantor, George W. Grimes, a life estate in and to said lands.

to those of **MF-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

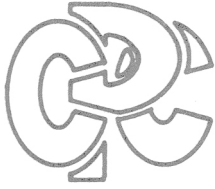
PASSED this 8th day of November, 2011

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

October 18, 2011

Council Members
Conway, AR 72032

Dear Council Members:

Mike and Margaret Grimes request for rezoning from R-1 to MF-2 for property located at 101 Hubbard Road with the legal description

The East 1/2 of the South 1/5 of the SW 1/4 of the SW 1/4 of Section 11, Township 5 North, Range 14 West, containing 4 acres, more or less, reserving unto the Grantor, George W. Grimes, a life estate in and to said lands.

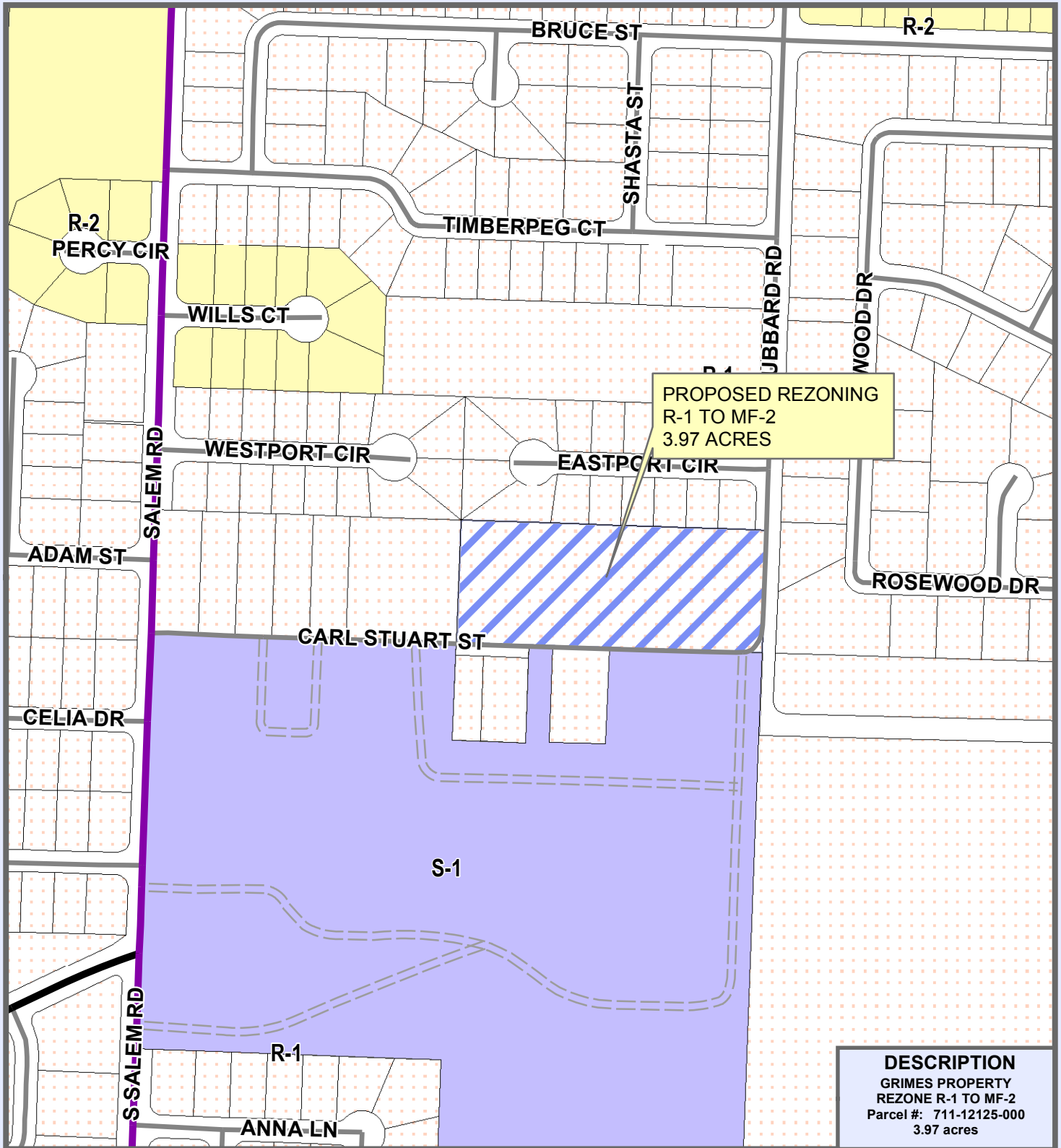
was reviewed by the Planning Commission at its regular meeting on October 19, 2011. The Planning Commission voted 6 – 0 that the request be sent to the City Council with a recommendation for denial. Applicant is now appealing that denial at this November 8 City Council meeting.

Submitted by,

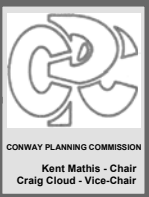
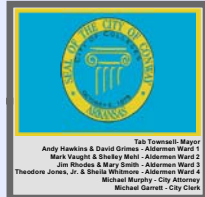
Kent Mathis, Chairman
Planning Commission

CITY OF CONWAY

MARGARET GRIMES REZONE R-1 TO MF-2

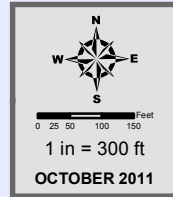


DESCRIPTION
GRIMES PROPERTY
REZONE R-1 TO MF-2
Parcel #: 711-12125-000
3.97 acres



— INTERSTATE	— LOT LINE	— R-1	— MF-1	— I-1
— MAJOR ARTERIAL	— STREAMS	— R-2A	— MF-2	— RU-1
— MINOR ARTERIAL	— LAKES & PONDS	— R-2	— MF-3	— I-3
— COLLECTOR	— CITY LIMITS	— HR	— RMH	
— RESIDENTIAL		— SR		
— PRIVATE ROAD				
— INTERSTATE RAMP				
— RAILROADS				

Commercial Office	Special
— C-1	— SP
— C-2	— S-1
— C-3	— A-1
— C-4	— PUD
	— TJ



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK GIS WEBSITE
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org



City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT THE NORTHEAST CORNER OF MEADOWLAKE AND SALEM ROADS FROM A-1 TO C-2:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Part of the NW¼-SW¼, Section 35, T-6-N R-14-W, Faulkner County, Arkansas, described as commencing at the NE Corner of said NW¼-SW¼ and run S-1°38'10"W along the East line of said NW¼-SW¼, 748.33' to the point of beginning; thence continue S-1°38'10"-W, 568.70' to the SE Corner of said NW¼-SW¼; thence N-88°21'20"-W along the South line of said NW¼-SW¼, 358.59'; thence N-1°38'10"-E, 29.22'; thence N-43°50'14"-W, 109.25' to the East right of way of Salem Road; thence 647.54' along the arc of a Curve to the left having a radius of 994.0' and a chord bearing of N-44°57'31"-E, a distance of 636.15' to the point of beginning. Containing 2.75 Acres more or less.

This Tract is subject to a 40' right of way along the South side for Meadowlake Road.

to those of **C-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of November, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

September 20, 2011

Council Members
Conway, AR 72032

Dear Council Members:

Robert Henry's request on behalf of John and Linda Irby for rezoning from A-1 to C-2 for property located at the northeast corner of Meadowlake and Salem Roads with the legal description

Part of the NW $\frac{1}{4}$ -SW $\frac{1}{4}$, Section 35, T-6-N R-14-W, Faulkner County, Arkansas, described as commencing at the NE Corner of said NW $\frac{1}{4}$ -SW $\frac{1}{4}$ and run S-1°38'10"W along the East line of said NW $\frac{1}{4}$ -SW $\frac{1}{4}$, 748.33' to the point of beginning; thence continue S-1°38'10"-W, 568.70' to the SE Corner of said NW $\frac{1}{4}$ -SW $\frac{1}{4}$; thence N-88°21'20"-W along the South line of said NW $\frac{1}{4}$ -SW $\frac{1}{4}$, 358.59'; thence N-1°38'10"-E, 29.22'; thence N-43°50'14"-W, 109.25' to the East right of way of Salem Road; thence 647.54' along the arc of a Curve to the left having a radius of 994.0' and a chord bearing of N-44°57'31"-E, a distance of 636.15' to the point of beginning. Containing 2.75 Acres more or less.

This Tract is subject to a 40' right of way along the South side for Meadowlake Road.

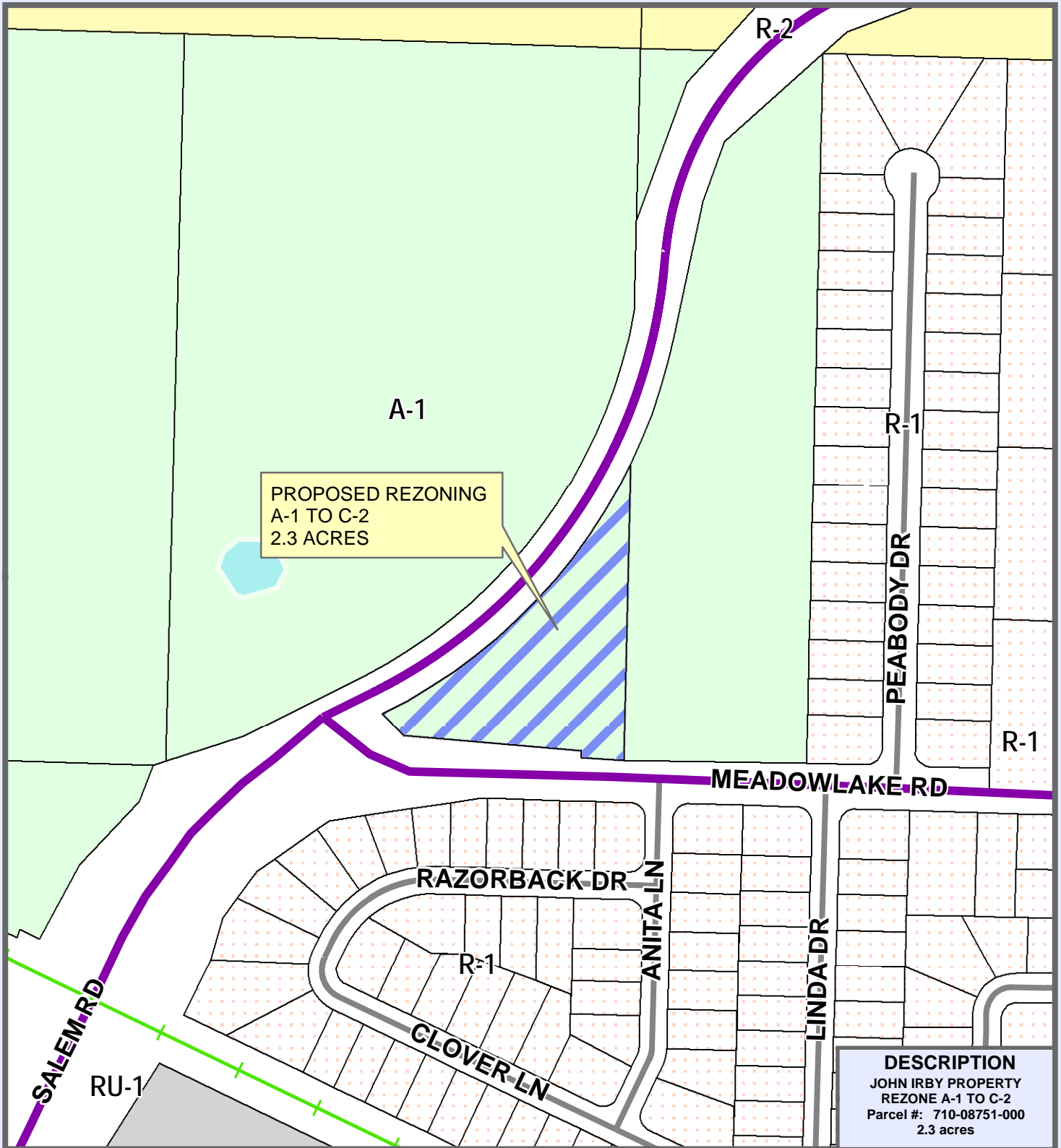
was reviewed by the Planning Commission at its regular meeting on July 18, 2011. Following the public hearing, the Planning Commission voted 6 – 0 to hold the item in committee until the August meeting. That meeting was not held for lack of a quorum. At the next regular meeting on September 19, the Planning Commission voted 6 – 1 that the request be sent to the City Council with a recommendation for denial. Applicant is now appealing that denial and thereby the denial of the conditional use before the City Council at this November 8 meeting.

Submitted by,

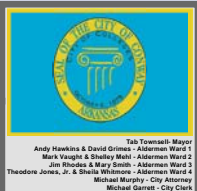
Kent Mathis, Chairman
Planning Commission

CITY OF CONWAY

IRBY REZONE A-1 TO C-2

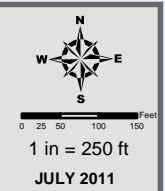


DESCRIPTION
 JOHN IRBY PROPERTY
 REZONE A-1 TO C-2
 Parcel #: 710-08751-000
 2.3 acres



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial Office	Special
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	PUD
			TJ

0	25	50	100	150
1 in = 250 ft				
JULY 2011				



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK HIS WEBSITE
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 7/10/11
 File Monthly Maps/201107/JUL2011IRBY REZ.mxd



City of Conway, Arkansas
Ordinance No. O-11-_____

AN ORDINANCE APPROPRIATING FUNDS FROM CONWAY CORPORATION FOR THE NEW CONWAY MUNICIPAL AIRPORT, DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES:

WHEREAS, the Federal Aviation Administration (“FAA”) has awarded grant funds (Grant 3-05-0089-004-2011) for the development of the new Conway municipal airport to the City of Conway, which will be met with a match of state funds from the Arkansas Aeronautics Department (“AAD”) in the total amount of \$3,915,900 for 2011; and

WHEREAS, the FAA funding will reimburse 95% of the related costs and the AAD funding will cover 5% of the related costs related to the development of the new airport; and

WHEREAS, Conway Corporation has agreed to a \$200,000 interest free loan to the City of Conway for cost associated with the matching requirements for the grant from the FAA to eliminate any possible stress on the City’s budget; and

WHEREAS, the City of Conway will repay this loan upon receiving the 5% match from the AAD; expected by the end of 2012.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept funds from Conway Corporation and appropriate said funds into the Airport Grant Fund Construction in Progress account (303.000.5990).

SECTION 2. This ordinance is necessary for the protection of the public peace, health, and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of November, 2011.

Approved:

Attest:

Mayor Tab Townsell

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-11-____**

**AN ORDINANCE ACCEPTING DONATED FUNDS & APPROPRIATING FUNDS TO THE CONWAY FIRE DEPARTMENT;
AND FOR OTHER PURPOSES.**

WHEREAS, the Conway Fire Department received donations in the amount of \$257.34 from Fred's and \$500.00 from Wal-Mart, and

WHEREAS, requests the donation be used for the purchase of a DVD Series which includes SCBA1: Introduction, SCBA 2: Use and Maintenance and Personal Protective Clothing to be used as a training tool for the entire department, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The City of Conway shall accept the donation and appropriate \$758.00 from the General Fund Donation Account (001-119-4705) to the Fire Department Training Misc. Supplies Account (001-134-5699);

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of November, 2011.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk / Treasurer**