

City Council Members

Ward 1 Position 1 – Andy Hawkins  
Ward 1 Position 2 – David Grimes  
Ward 2 Position 1 – Mark Vaught  
Ward 2 Position 2 – Shelley Mehl  
Ward 3 Position 1 – Jim Rhodes  
Ward 3 Position 2 – Mary Smith  
Ward 4 Position 1 – Theodore Jones, Jr.  
Ward 4 Position 2 – Shelia Whitmore



Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett

5:30pm -- Committee Meeting:  
***Discussion of Parks Bond Projects***

**&**

***COPS Grant***

6:30pm -- City Council Meeting  
Courtroom in District Court Building  
810 Parkway, Conway, AR 72032  
March 24<sup>th</sup>, 2009

1. **Call to Order**
2. **Roll Call**
3. **Minutes:** *March 10<sup>th</sup>, 2009*
4. **Recognition of Guests:** *Employee Service Awards*
5. **Public Hearings:**
6. **Report of Standing Committees:**
  - A. **Economic Development Committee (Airport, Conway Corporation, Conway Development Corporation, Chamber of Commerce)**
    1. Consideration to accept the nomination of Brad Hegeman for the Conway Corporation Board of Directors.
  - B. **Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)**
    1. Ordinance accepting additional federal funding and appropriating funds to the Conway Community Development Block Grant Program.
    2. Ordinance authorizing personnel changes within the Conway Community Development Block Grant
    3. Consideration of widening Lake Beverfork Park entrance Rd from 20' to 30' wide.
    4. Ordinance to rezone property located at 1220 and 1221 Ash St from R-2A to PUD.
    5. Ordinance to rezone property located at 919 Donaghey Ave from R-2A to O-3.
    6. Ordinance to rezone property located at 406 Sixth St. from R-2A to R-2.
  - C. **Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)**
    1. Consideration of entering into an agreement with UCA & Youth Softball Association of Conway for rental use of softball fields.
    2. Consideration of entering into an agreement with UCA for rental use of the softball fields.

**D. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)**

1. Ordinance appropriating funds for additional insurance coverage on the new Conway Police Central Police Department.
2. Ordinance accepting assets obtained through court order for the Conway Police Department.
3. Consideration to accept a different vendor for the Conway police annual uniform bid.

**7. Old Business**

**8. New Business**

- A. Discussion of an ordinance waiving bids in conjunction with actuarial services for the City of Conway pension plans.

**Adjournment**

MEMORANDUM

**TO:** Mayor Tab Townsell  
**FROM:** Chief A. J. Gary  
**DATE:** March 16, 2009  
**SUBJECT:** Available Grants

The Conway Police Department's five-year plan, updated in 2009, anticipates the requirement to hire twenty officers through 2013. Based on anticipated population growth of 2,000 per year the officers per thousand rates in 2013 will be at 1.97. This is still at or less than other cities our size.

The Office of Community Oriented Policing Services (COPS Office) has announced the availability of funding under the COPS Hiring Recovery Program (CHRP). These funds are from the American Recovery and Reinvestment Act of 2009 and are available to address the personnel needs of state, local, and tribal law enforcement.

CHRP grants will provide 100 percent funding for approved entry-level salaries and benefits for 3 years (36 months) for newly hired, full-time sworn officer positions. In addition there is no cap on the number of positions an agency may request. Grantees must retain all sworn officer positions awarded under the CHRP grant for a period of one year (12 months).

I respectfully request authorization to pursue COPS grant for six (6) officers. While this is considerably less than our anticipated need over five years this will go a long ways to filling our current needs. We know that we will be requesting six (6) officers in 2010 and an additional six (6) in 2011 budgets.

Two (2) officers in this request will be assigned to Narcotics/CID. Four (4) officers will be used to cover patrol functions in expansion of District 71 and/or District 60.

I am also requesting authorization to apply for the 2009 JAG grant with approximately \$100,000 dollars in available funds which may be used for technical assistance, training, or equipment and supplies. There is no match required for this grant.



**Conway**  
**Corporation**

*Operators of the City-owned Electric, Electronic & Water Systems*

March 18, 2009

The Honorable Tab Townsell, Mayor  
and Members of the City Council  
City of Conway, Arkansas  
1201 Oak Street  
Conway, AR 72032

Dear Ladies and Gentlemen:

The Board of Directors of the Conway Corporation, in conformance with Resolution 88-11, published a legal notice in the Log Cabin Democrat on January 28, 2009, advertising for nominees to the Conway Corporation Board of Directors. (A copy of that legal notice is enclosed.)

As of March 8, 2009, the expiration of the nominating period, three nominations had been received.

The Conway Corporation Board of Directors met on March 17, 2009, and Mr. Brad Hegeman was elected to succeed Mr. Troy Walls, whose term expires May 8, 2009.

As mandated by the Articles of Incorporation of the Conway Corporation, it is my pleasure to submit to the Conway City Council for its ratification and approval the election of Mr. Brad Hegeman.

We respectfully request your favorable consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Arnold', is written over the printed name.

Richard Arnold  
Chief Executive Officer  
Conway Corporation

RA:na

Enclosure

NOTICE

The Conway Corporation, operators of the Electric, Water, Wastewater and Cable Television Systems owned by the City of Conway, publishes the following notice:

The Conway Corporation is accepting nominations for a seven-year term on its board of directors. Nominations will be accepted at the office of the Chief Executive Officer of the Corporation, 1307 Prairie Street, Conway, Arkansas 72034, on or before March 8, 2009. The nomination shall be in writing and shall include the following information: (1) Name and address of person making nomination; (2) Name and address of nominee; (3) Personal background information, qualifications, and the reason(s) the nominee wishes to be considered; (4) Signatures of nominator and nominee, if different.

Information included in all applications will become public information.

Nominee must be a Conway citizen desiring to serve the community without compensation, philosophically in tune with municipal ownership of utility systems, free of conflicts of interest, and firmly established in Conway.

-1-28d1tc

# PROOF OF PUBLICATION

STATE OF ARKANSAS }  
County of Faulkner } ss

I, Scot Morrissey, do hereby certify that I am the publisher of the **Log Cabin Democrat**, a daily newspaper published in the City of Conway, Arkansas, and having a bonafide circulation in Faulkner County, Arkansas, that said newspaper has been published at regular intervals continuously during a period of at least twelve (12) months prior to the date of publication of the annexed

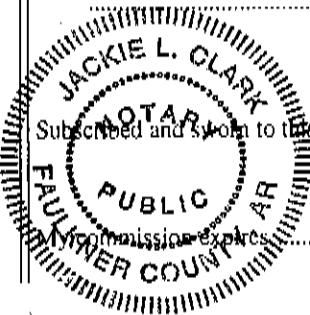
*Notice*

and is in all respects eligible and qualified to publish legal notices under the provisions of Act 152 of the 1937 Acts of the General Assembly of the State of Arkansas as amended by Act 263 of the 1937 Acts of the General Assembly of the State of Arkansas.

I further certify that said legal advertisement, a copy of which is hereby attached, was published in said newspaper for one insertions on the following days, to-wit:

January 28, 2009 ..... 20 .....  
..... 20 ..... 20 .....  
..... 20 ..... 20 .....

Fees for Printing, \$ .....  
Cost of Proof, \$ .....  
Total, \$ 46.60



28<sup>th</sup> day of January, 2009  
Subscribed and sworn to before me  
*Jackie L. Clark*  
Notary Public  
My commission expires April 1, 2010

*Scot Morrissey*  
Affiant



**City of Conway, Arkansas**  
**Ordinance No. O-09-\_\_\_\_\_**

**AN ORDINANCE ACCEPTING ADDITIONAL FEDERAL FUNDING AND APPROPRIATING FUNDS TO  
 THE CONWAY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AND FOR OTHER  
 PURPOSES:**

**WHEREAS**, the Department of Housing and Urban Development (“HUD”) has awarded additional grant funds to the Community Development Block Grant (“CDBG”) through the Recovery Act of 2009 Program in the amount of \$113,389 to supplement FY 2008 funding;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,  
 ARKANSAS THAT:**

**SECTION 1.** The City of Conway shall accept grant proceeds from HUD in the amount of \$113,389 for CDBG activities.

**SECTION 2.** The City of Conway shall appropriate \$113,389 as CDBG undesignated contingency with specific projects to be determined at a later date. Administrative expenses and service projects cannot exceed twenty (20) percent of the award total.

**SECTION 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24<sup>h</sup> day of March, 2009.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**  
**THE SECRETARY**  
 WASHINGTON, DC 20410-0001

March 6, 2009

The Honorable Tab Townsell  
 Mayor of Conway  
 1201 Oak Street  
 Conway, AR 72032

Dear Mayor Townsell:

I am pleased to inform you that the U.S. Department of Housing and Urban Development has allocated \$10.1 billion, made available through the American Recovery and Reinvestment Act of 2009 (Recovery Act) (Public Law 111-5) signed into law by President Obama on February 17, 2009.

This letter provides the allocations from the Recovery Act for the following programs administered by the Department: Community Development Block Grants; Public Housing Capital Fund; Lead Hazard Reduction; Section 8 Project-Based Rental Assistance; Homelessness Prevention Fund; and Tax Credit Assistance. These programs provide funding for housing, community and economic development, and assistance for low- and moderate-income persons and special populations across the country.

Table 1 reflects the level of funding directly available for those programs in your community. Table 2 identifies funding available through other partners in your community, and finally, Table 3 identifies the allocation provided to your state for which you may apply:

**Table 1 – Grants awarded directly to your community**

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>
Community Development Block Grant	\$113,389
Homelessness Prevention Fund	\$0
Lead Hazard Reduction	\$0

**Table 2 – Grants awarded to partners in your community**

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>	<i>Percent of Units in Your Community</i>
Public Housing Capital Fund*	\$273,823	100%
Section 8 Project-Based Rental Assistance**	\$199,014	
Lead Hazard Reduction Grant	\$0	

\*Some housing authorities serve areas larger than the city or county. The Grant Amount reflects the total grant to the housing authority(ies), and Percent of Units in Your Community reflects the percent of its (their) public housing units that are in your community.

\*\*The Project-Based Rental Assistance reflects the funding needed to meet the Federal Government’s contractual obligation with project-based owner(s).

**Table 3 – Grants awarded to the state. Partners in your community might be able to apply for these funds.**

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>
Tax Credit Assistance	\$20,463,053

Additional competitive funding will become available in the near future for the Neighborhood Stabilization Program, the Public Housing Capital Fund Program (renovation and energy conservation), and the Section 8 Project-Based Rental Assistance Program (energy conservation).

Investments made with Recovery Act funds must be efficient, effective, and without waste, fraud, or abuse. To this end, the Recovery Act requires unprecedented levels of transparency, oversight, and accountability – measures that HUD rigorously will enforce. Effective performance measurement and accountability are crucially important in all formula grant programs, and it is essential that HUD have complete performance data to report to President Obama, the Congress, and the American people. Your dedication to complete accurate reporting of performance measurement data will be necessary to demonstrate the effectiveness of your investments specifically, and of HUD formula grant programs and the Recovery Act at large. To ensure transparency and accountability for Recovery Act investments, public reports will be disclosed through a central website, [www.Recovery.gov](http://www.Recovery.gov), and through HUD’s Recovery website, [www.hud.gov/recovery](http://www.hud.gov/recovery).

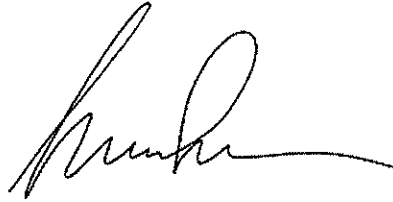
Local governments nationwide are grappling with effects of the current economic challenge. The timely expenditure of Recovery Act funds being announced in this allocation, in addition to the competitive funds that will be made available in the near future, are targeted to help communities and families recover from the economic situation. Furthermore, many of these Recovery Act funds make it possible for communities to reap the three benefits of energy retrofitting: the creation of local green jobs, utility cost savings, and a reduction in carbon emissions. HUD strongly encourages its grantees to focus on this opportunity.



As with all HUD Recovery Act programs, your community has HUD's commitment to be as flexible as possible to help communities such as yours address local needs in the most effective manner.

I look forward to establishing a partnership to help strengthen your community for years to come. HUD is always available to help you implement your programs effectively. If you or your staff have any questions, please contact your local HUD Field Office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shaun Donovan', with a long horizontal flourish extending to the right.

Shaun Donovan



**City of Conway, Arkansas**  
**Ordinance No. O-09- \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING PERSONNEL CHANGES WITHIN THE CONWAY COMMUNITY DEVELOPMENT  
 BLOCK GRANT, APPROPRIATING BUDGETARY AUTHORITY FOR THE NEW POSITION AND RELATED COSTS;  
 DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES:**

**WHEREAS**, the Conway Community Development Block Grant (“CDBG”) has determined that it can more effectively and efficiently manage its resources and promote community development through an increase in authorized personnel, which was approved by Conway City Council in a voice vote on December 23, 2008;

**And WHEREAS**, additional personnel will require budgetary authority for compensation cost and increased operating costs of the CDBG activity;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS  
 THAT:**

**SECTION 1.** The authorized staffing level in the City of Conway CDBG activities is increased by one (1) Project Coordinator position.

**SECTION 2.** Several accounts as stated in the attached itemization shall be appropriated. A transfer of \$47,638 will be funded by the Undesignated Contingency Account (25.125.999).

**SECTION 3.** This ordinance is necessary for the protection of the public peace, health, and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**SECTION 4.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED this 24th day of March, 2009**

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

<b>CDBG</b>		
<b>Expenses</b>	<b>Accounts</b>	<b>Account Number</b>
\$ 30,964.00	salary	25.125.111
\$ 135.00	unemployment	25.125.163
\$ 2,974.00	group insurance	25.125.161
\$ 2,369.00	FICA/medicare	25.125.162
\$ 1,858.00	Non Uniform Pension	25.125.165
\$ 1,678.00	office machines/capital	25.125.941
\$ 2,050.00	Office furniture/capital	25.125.942
\$ 610.00	Office supplies	25.125.331
\$ 500.00	conference fees and dues	25.125.291
\$ 750.00	airfare	25.125.253
\$ 1,700.00	meals and lodging	25.125.251
\$ 300.00	legal notices	25.125.222
\$ 650.00	private car mileage	25.125.252
\$ 500.00	telephone	25.125.211
\$ 600.00	building maintenance	25.125.231
\$ 47,638.00		
From 25.125.999		

## PRELIMINARY COST ESTIMATE

CITY OF CONWAY, ARKANSAS  
 LAKE BEAVERFORK PARK ENTRANCE ROAD  
 HIGHWAY 25 THRU TURNOUT TO PAVILLION  
 WIDENING FROM 20' TO 30' WIDE (approx 800 feet)

SITE PREPARATION	1 L.S. @	\$ 2,500.00	\$ 2,500.00
EARTHWORK	300 C.Y. @	\$ 10.00	\$ 3,000.00
UNDERCUT & SELECT BACKFILL	300 C.Y. @	\$ 18.00	\$ 5,400.00
CRUSHED STONE BASE COURSE (6")	300 TON @	\$ 18.00	\$ 5,400.00
ASPHALT SURFACE COURSE (2")	320 TON @	\$ 60.70	\$ 19,424.00
STORM DRAINAGE PIPE	20 L.F. @	\$ 20.00	\$ 400.00
SEEDING & EROSION CONTROL	0.4 AC @	\$ 2,000.00	\$ 800.00
CONSTRUCTION LAYOUT	1 L.S. @	\$ 1,500.00	\$ <u>1,500.00</u>
SUBTOTAL			<b>\$ 38,424.00</b>
Contingencies @ 10%			<b>\$ 3,842.40</b>
TOTAL ESTIMATED COST			<b>\$ 42,266.40</b>



**City of Conway, Arkansas**  
**Ordinance No. O-09- \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 1220 AND 1221 ASH STREET FROM R-2A TO PUD:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**SECTION 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Lots 7, 8, 9 and E½ of Lot 10, all in Block 1, and all of Lot 15, except the W 75 feet thereof, in Block 2; all in Greene's Subdivision of Lots 238, 172 and 203-A of Conway, Arkansas, as shown on B.G. Wilson's Map of said City, a plat of which subdivision is of record in Book "A", Page 72, Record of Town Plats in Faulkner County, Arkansas, And

A part of Lot 203-B, Fidlar's Survey to the City of Conway, Arkansas, described as beginning at the NW corner of said Lot 203-B, thence run South 89 degrees 07 minutes East along the North line of said Lot 203-B 234.0 feet; thence South 2 degrees 18 minutes West 104.7 feet to the South line of said 203-B; thence North 81 degrees 57 minutes West along said South line 72.34 feet; thence West along South line 159.3 feet to the SW corner of said Lot 203-B; thence North 0 degrees 40 minutes East 97.1 the Point of Beginning, And

The N½ of Lots 2, 3, and 4, and the N½ of the W½ of Lot 1 and a part of Lot 16, described as beginning at the southwest corner of said Lot 16; thence North 37.0 feet; thence East 100.0 feet; thence South 20.5 feet; thence East 50.0 feet to the northeast corner of Lot 16; thence South 16.5 feet to the southeast corner of Lot 16; thence West 150.0 feet to the Point of Beginning, all in Block 2, Green's Subdivision of Lots 238, 172 and 203A as shown on B.G. Wilson's Map of the City of Conway, Arkansas, Faulkner County, as shown on plat of record in Plat Book A, Page 72, records of Faulkner County, Arkansas.

to those of **PUD**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**SECTION 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24<sup>th</sup> day of March, 2009.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

March 17, 2009

Council Members  
Conway, AR 72032

Dear Council Members:

A request for rezoning from R-2A to PUD for the property located at 1220 and 1221 Ash Street at the north terminus of Ash Street north of Mill Street with the legal description:

Lots 7, 8, 9 and E½ of Lot 10, all in Block 1, and all of Lot 15, except the W 75 feet thereof, in Block 2; all in Greene's Subdivision of Lots 238, 172 and 203-A of Conway, Arkansas, as shown on B.G. Wilson's Map of said City, a plat of which subdivision is of record in Book "A", Page 72, Record of Town Plats in Faulkner County, Arkansas, And

A part of Lot 203-B, Fidler's Survey to the City of Conway, Arkansas, described as beginning at the NW corner of said Lot 203-B, thence run South 89 degrees 07 minutes East along the North line of said Lot 203-B 234.0 feet; thence South 2 degrees 18 minutes West 104.7 feet to the South line of said 203-B; thence North 81 degrees 57 minutes West along said South line 72.34 feet; thence West along South line 159.3 feet to the SW corner of said Lot 203-B; thence North 0 degrees 40 minutes East 97.1 the Point of Beginning, And

The N½ of Lots 2, 3, and 4, and the N½ of the W½ of Lot 1 and a part of Lot 16, described as beginning at the southwest corner of said Lot 16; thence North 37.0 feet; thence East 100.0 feet; thence South 20.5 feet; thence East 50.0 feet to the northeast corner of Lot 16; thence South 16.5 feet to the southeast corner of Lot 16; thence West 150.0 feet to the Point of Beginning, all in Block 2, Green's Subdivision of Lots 238, 172 and 203A as shown on B.G. Wilson's Map of the City of Conway, Arkansas, Faulkner County, as shown on plat of record in Plat Book A, Page 72, records of Faulkner County, Arkansas.

was reviewed by the Planning Commission at its regular meeting on March 16, 2009. The Planning Commission voted 7 – 1 to send the request to the City Council with a recommendation of approval with the conditions stated below. Richard Kirkman voted against the motion.

1. That no certificate of occupancy be granted until the street is completed.
2. That there be an eight-foot (8') fence constructed on the north side of the property as a boundary between the Group Homes, Independent Living Services, and the property; and that an eight-foot (8') fence be constructed on the southwest property line and the southeast property line.
3. That rolling curbs be established throughout the project.
4. Alley is to be closed.
5. Hours of work will be 7:00 a.m. to 7:00 p.m., Monday through Friday.

For further clarification, the Planning and Development Department suggests two additional conditions / requirements:

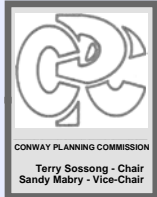
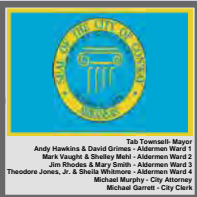
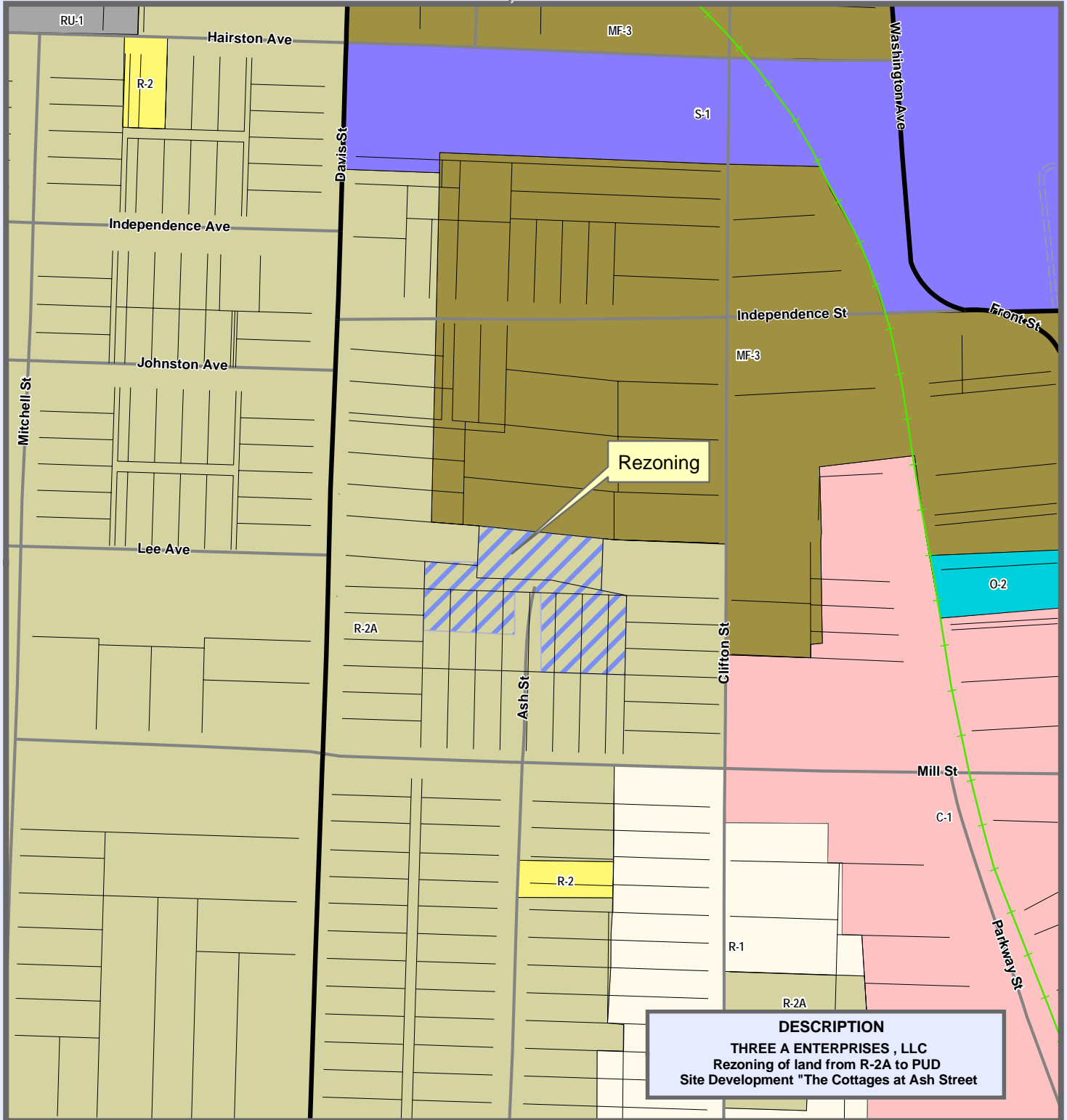
6. The development must be constructed according to plans and documents presented to the Planning Commission and City Council.
7. Offsite street, drainage and sidewalk improvements (curbs, drainage structures, sidewalks on both sides, etc.) to Ash Street are required as a part of the PUD development, subject to approval of City Engineer.

Submitted by,

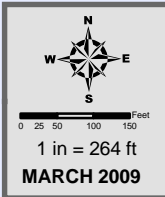
Terry Sossong, Chairman  
Planning Commission

# CITY OF CONWAY

## THREE A ENTERPRISES, LLC REZONE R-2A TO PUD



INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-1
COLLECTOR	CITY LIMITS	R-2	MF-2
RESIDENTIAL		HR	MF-3
PRIVATE ROAD		SR	RMH
INTERSTATE RAMP			
RAILROADS		<b>Commercial</b>	<b>Office</b>
		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	
			<b>Special</b>
			S-1
			A-1
			PUD



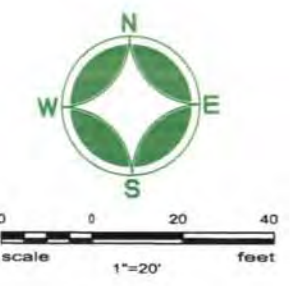
THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

**CONTACT INFORMATION**  
 LANDMARK GIS DESIGNS  
 gis.cityofconway.org (UNDER DEVELOPMENT)  
 E-MAIL: Jason.Lyon@CityOfConway.org

MILL STREET  
50' R/W

LOT 203 C  
FIDLAR'S SURVEY

45 PARKING SPACE  
31 BEDROOMS  
RECOMMENDED PARKING = 31 PLUS GUEST  
ONE GUEST SPACE PER UNIT = 14  
TOTAL PARKING PROVIDED = 45



**LEGEND**  
○ SET MONUMENT (1/2" REBAR & ID CAP #149)  
● FOUND MONUMENT (AS NOTED)  
△ CALCULATED POINT

17 Alley Dedication  
June 24, 1925  
Book 72, Page 65

9

10

11

12

4

3

2

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14

13

12

1

ASH STREET  
(PAVED STREET)  
50' R/W

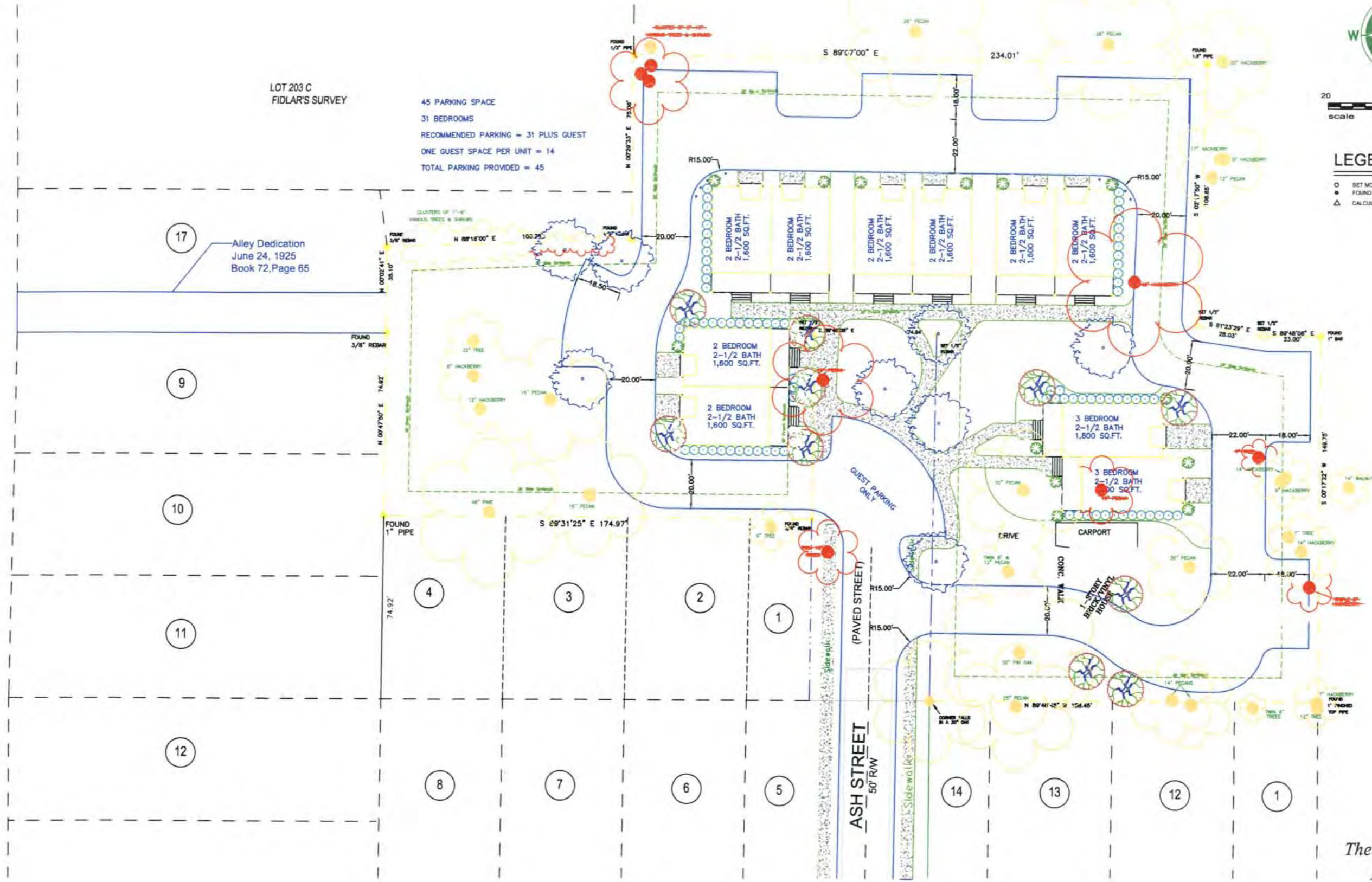
# Lot 1 - The Cottages On Ash Street Subdivision 1.53 Acres

Site Development Plan  
**The Cottages On Ash Street**  
An Addition to Conway, Arkansas

Drawn By: J. Draher  
Designed By: J. Draher  
Checked By: W.L. Dean  
Approved By: W.L. Dean

Date: January 26, 2009

**CIVIL DESIGN, INC.**  
1504 GAYLORD ROAD, LITTLE ROCK, ARKANSAS 72211 (501) 988-7711

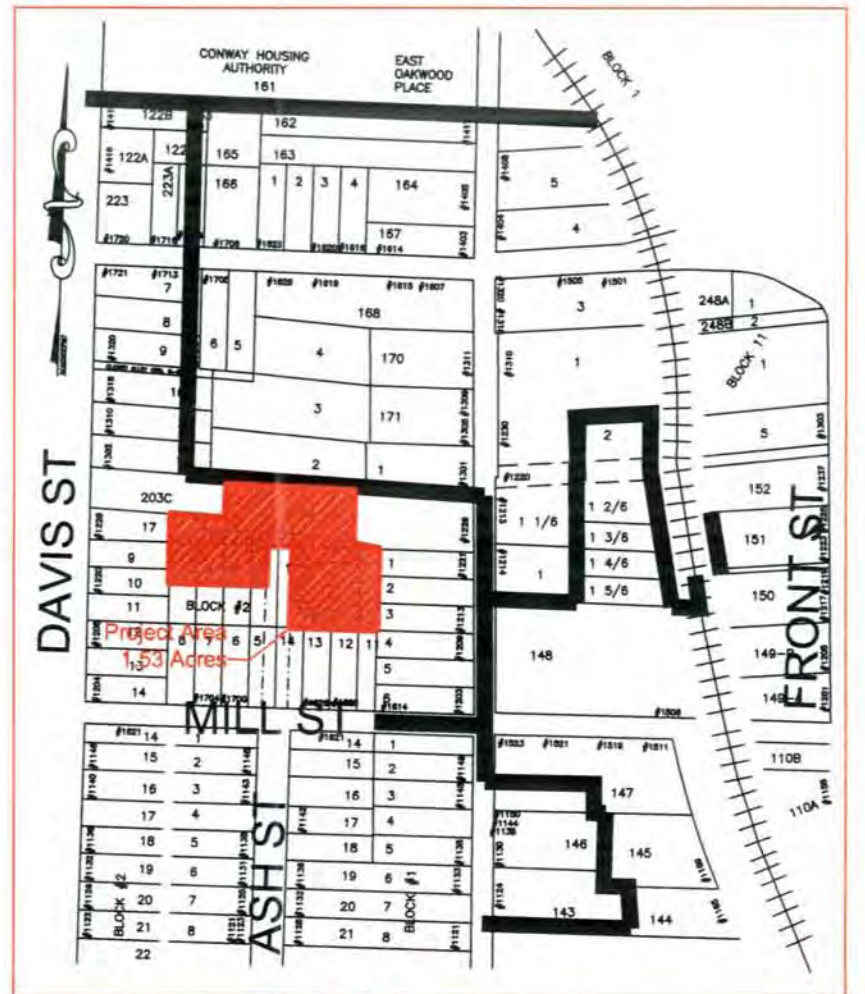
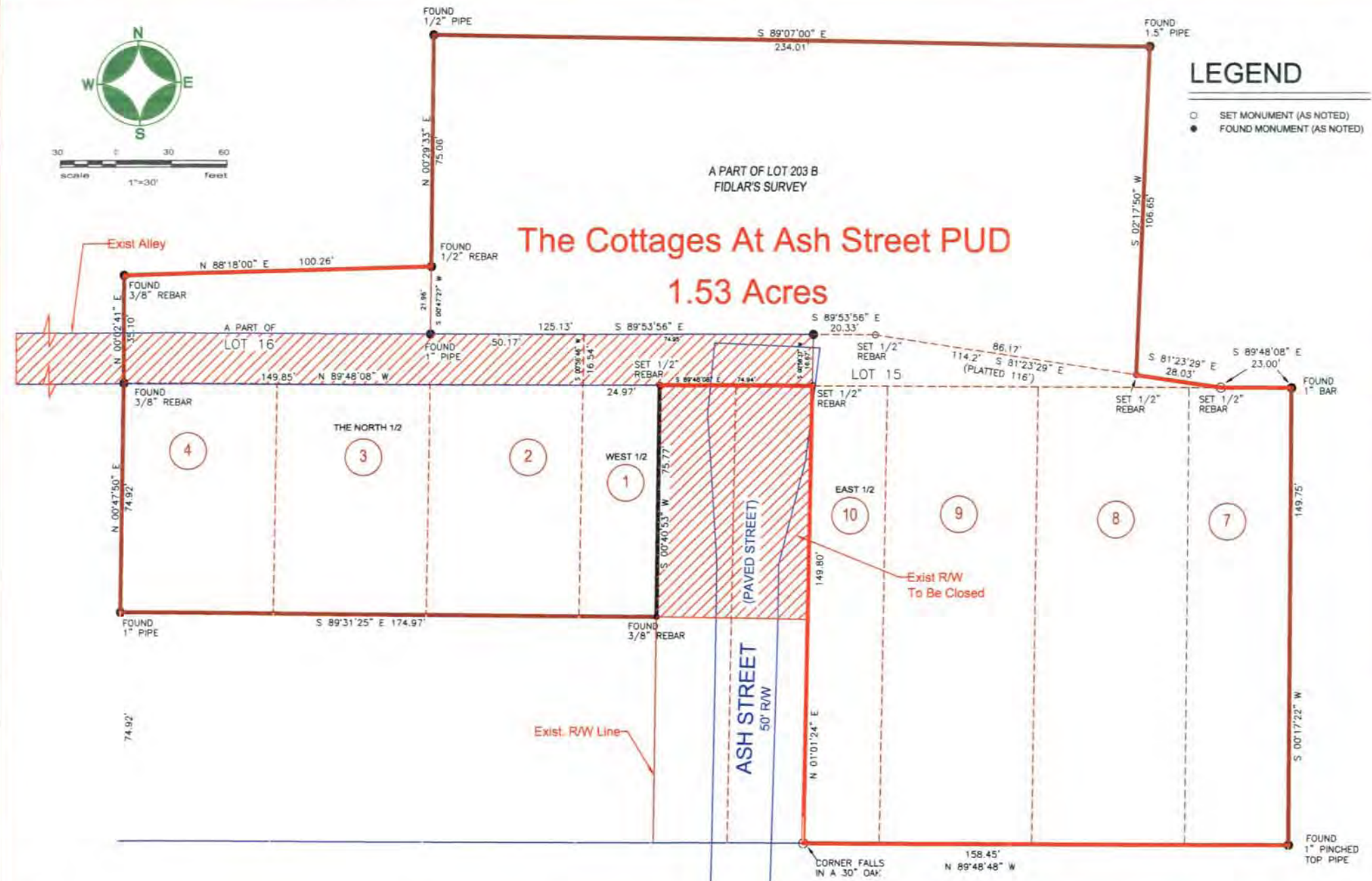






### LEGEND

- SET MONUMENT (AS NOTED)
- FOUND MONUMENT (AS NOTED)



Vicinity Map

I have consulted FEMA Flood Insurance Maps and find that the herein property is located in an unshaded (safe) area.

Jeffrey J. West  
Registered Land Surveyor  
No. 1488 Arkansas

#### CERTIFICATE OF PRELIMINARY SURVEYING ACCURACY

I, Jeffrey J. West, hereby certify that this plat correctly represents a boundary survey made by me and all monuments shown hereon actually exist and their location, size, type and material are correctly shown.

Date of Execution \_\_\_\_\_

Jeffrey J. West, RLS 1488  
West Land Surveying, Inc.  
420A Highway 287  
Vilonia, Arkansas  
501-733-2144

#### CERTIFICATE OF PRELIMINARY PLAT APPROVAL

This plat has been given preliminary plat approval only and has not been approved for recording purposes as a public record. This certificate shall expire on \_\_\_\_\_.

Date of Execution \_\_\_\_\_

Chairman, Conway Planning  
Commission

#### Legal Description

Lots 7, 8, 9 and E1/2 of Lot 10, all in Block 1, and all of Lot 15, except the W 75 feet thereof, in Block 2; all in Greene's Subdivision of Lots 238, 172 and 203-A of Conway, Arkansas, as shown on B.G. Wilson's Map of said City, a plat of which subdivision is of record in Book "A", Page 72, Record of Town Plats in Faulkner County, Arkansas.

And

A part of Lot 203-B, Fidler's Survey to the City of Conway, Arkansas, described as beginning at the NW corner of said Lot 203-B, thence run South 89 degrees 07 minutes East along the North line of said Lot 203-B 234.0 feet; thence South 2 degrees 18 minutes West 104.7 feet to the South line of said Lot 203-B; thence North 81 degrees 57 minutes West along said South line 72.34 feet; thence West along South line 159.3 feet to the SW corner of said Lot 203-B; thence North 0 degrees 40 minutes East 97.1 the Point of Beginning.

And

The N1/2 of Lots 2, 3, and 4, and the N1/2 of the W1/2 of Lot 1 and a part of Lot 16, described as beginning at the southwest corner of said Lot 16; thence North 37.0 feet; thence East 100.0 feet; thence South 20.5 feet; thence East 50.0 feet to the northeast corner of Lot 16; thence South 16.5 feet to the southeast corner of Lot 16; thence West 150.0 feet to the Point of Beginning, all in Block 2, Greens Subdivision of Lots 236, 172 and 203A as shown on B.G. Wilson's Map of the City of Conway, Arkansas, Faulkner County, as shown on plat of record in Plat Book A, Page 72, records of Faulkner County, Arkansas.

#### General Notes:

1. Building lines are as shown hereon.
2. All easements shown are to be used for drainage and/or utilities unless otherwise noted.
3. Lots with rounded corners are measured to a point of intersection of lot lines and are not points on a curve.
4. Distance shown along curves are chord distances.
5. Source of water supply: City of Conway
6. Source of wastewater disposal: City of Conway

**Owner of Record**  
Three A Enterprises, LLC  
P.O. Box 10475  
Conway, Arkansas 72034

**Developer**  
Three A Enterprises, LLC  
P.O. Box 10475  
Conway, Arkansas 72034

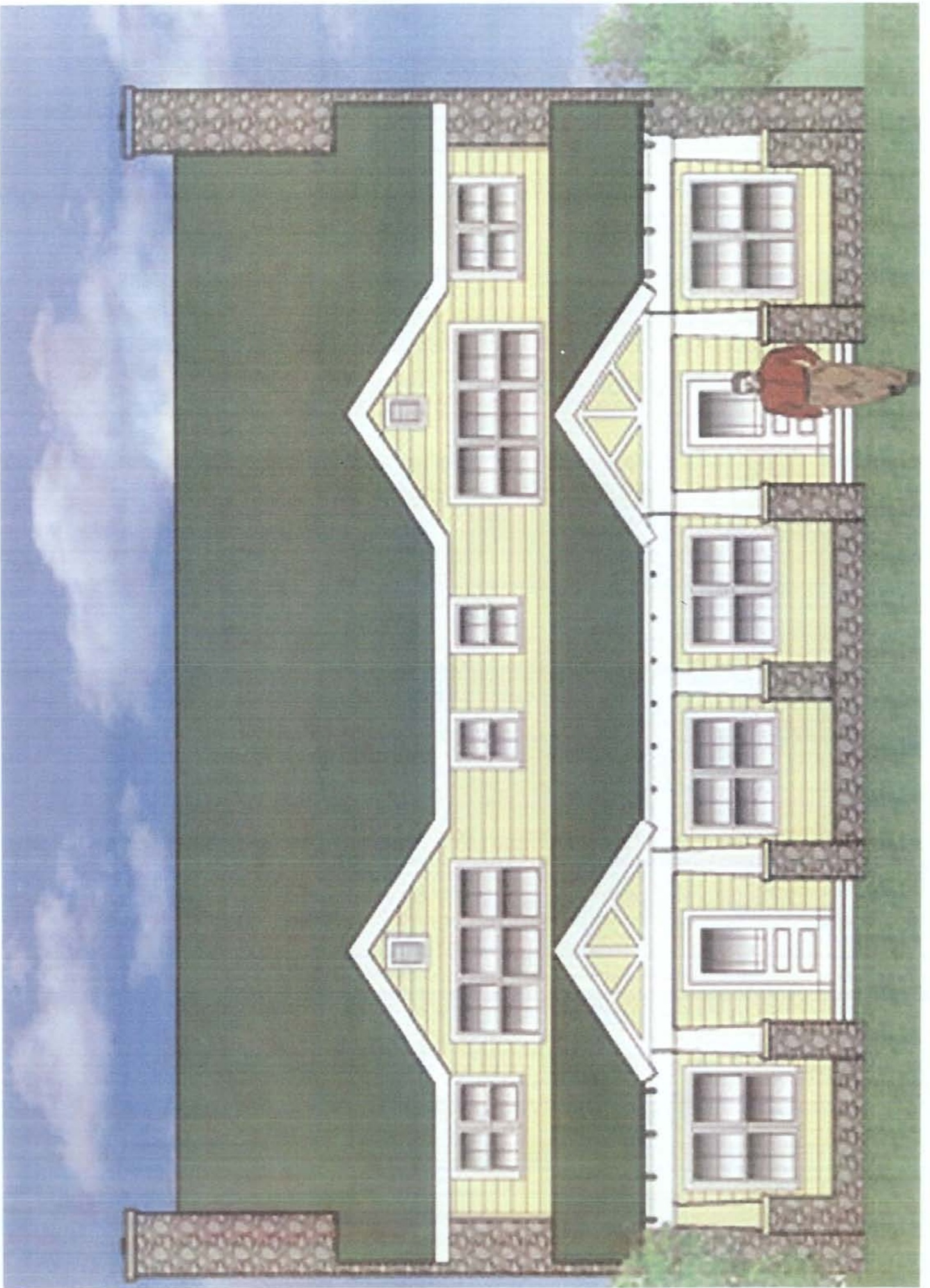
**Source of Title**  
Document No. 2006-2129 T

Date: January 26, 2008

### The Cottages On Ash Street

An Addition to Conway, Arkansas  
Drawn By: J. Dreher  
Designed By: J. Dreher  
Checked By: W.L. Dean  
Approved By: W.L. Dean

**CIVIL DESIGN, INC.**  
3004 CAPITAL ROAD, LITTLE ROCK, ARKANSAS 72212 (501) 989-7111





City of Conway, Arkansas  
Ordinance No. O-09- \_\_\_\_\_

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 919 DONAGHEY AVENUE FROM R-2A TO O-3:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**SECTION 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

E. A. Norris Subdivision of Moores Lot 2 E. A. Norris Subdivision, a replat of part Block 1, Moores.

to those of **O-3**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**SECTION 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24<sup>th</sup> day of March, 2009.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

---

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

March 17, 2009

Council Members  
Conway, AR 72032

Dear Council Members:

A request for rezoning from R-2A to O-3 for the property located at 919 Donaghey Avenue with the legal description:

E. A. Norris Subdivision of Moores Lot 2 E. A. Norris Subdivision, a replat of part Block 1, Moores

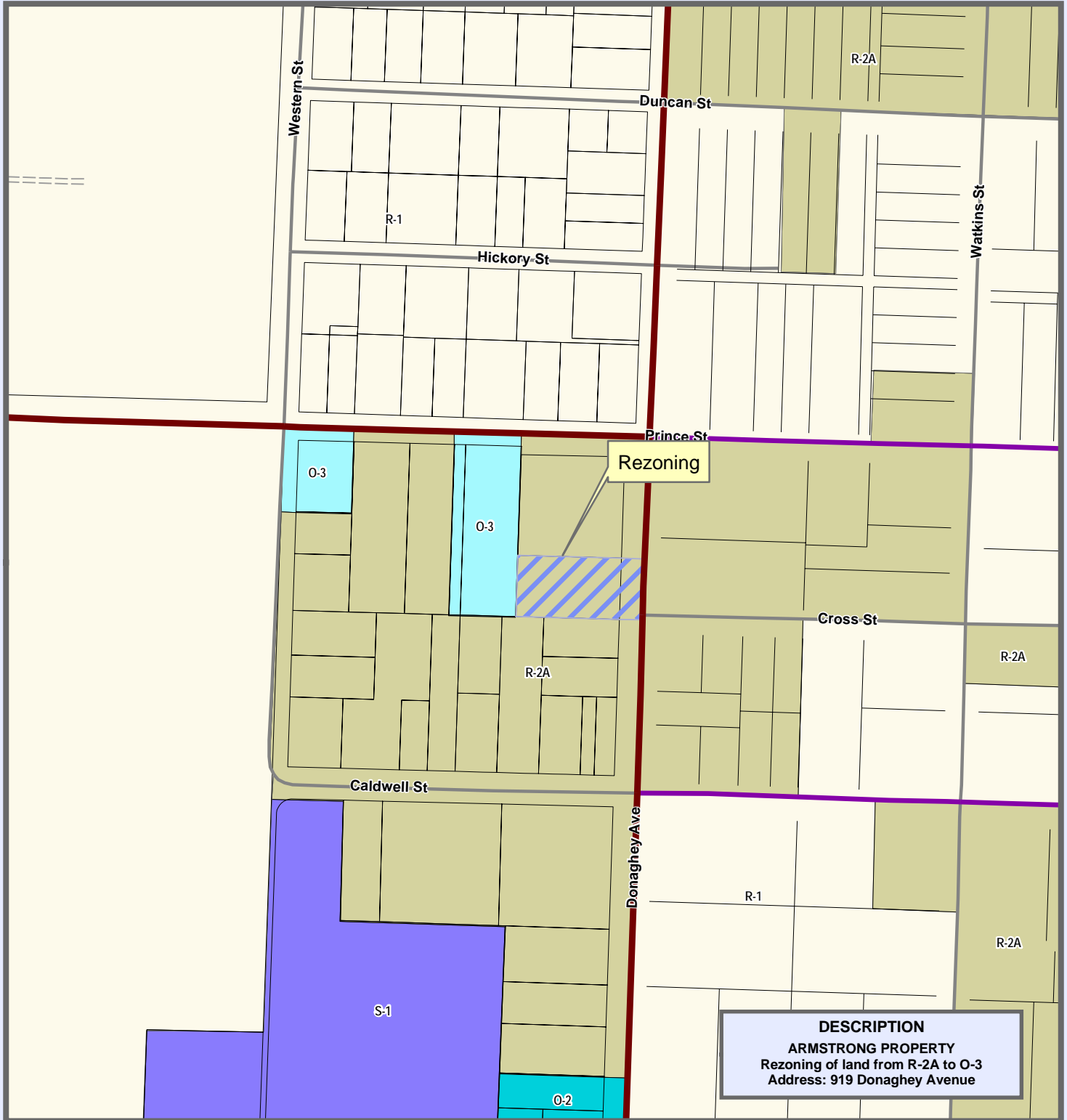
was reviewed by the Planning Commission at its regular meeting on March 16, 2009. After voting on two differing motions—five in favor of rezoning and three against, the Planning Commission could not achieve the required number of votes (six) to forward this item to the council with an approve or deny recommendation. They did unanimously agree to forward the request to the City Council without recommendation and to ask that the council investigate the feasibility of allowing residences in to be used for office by conditional use rather than having to rezone the property.

Submitted by,

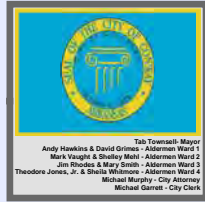
Terry Sossong, Chairman  
Planning Commission

# CITY OF CONWAY

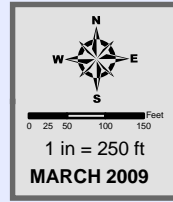
## ARMSTRONG REZONE R-2A TO O-3



**DESCRIPTION**  
**ARMSTRONG PROPERTY**  
 Rezoning of land from R-2A to O-3  
 Address: 919 Donaghey Avenue



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	I-1
INTERSTATE RAMP			RU-1
RAILROADS		Commercial	I-3
		C-1	
		C-2	Office
		C-3	O-1
		C-4	O-2
			O-3
			Special
			S-1
			A-1
			PUD



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
 LANDMARK GIS WEBSITE  
 gis.cityofconway.org (UNDER DEVELOPMENT)  
 E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 2/27/2009  
 File: Mapkey\_Maps\2009\03\MAR2009Armstrong\_REZ.mxd  
 Resolved By: Jason Lyon



**City of Conway, Arkansas**  
**Ordinance No. O-09- \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 406 SIXTH STREET FROM R-2A TO R-2:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**SECTION 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

The East 125' of the South 150' of Lot 262 B. G. Wilson Map of City of Conway, Arkansas, Book A of Town Plats, Page 46.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**SECTION 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24<sup>th</sup> day of March, 2009.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

---

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

March 17, 2009

Council Members  
Conway, AR 72032

Dear Council Members:

A request for a rezoning from R-2A to R-2 for property that is located at 406 Sixth Street with the legal description:

The East 125' of the South 150' of Lot 262 B. G. Wilson  
Map of City of Conway, Arkansas, Book A of Town Plats,  
Page 46.

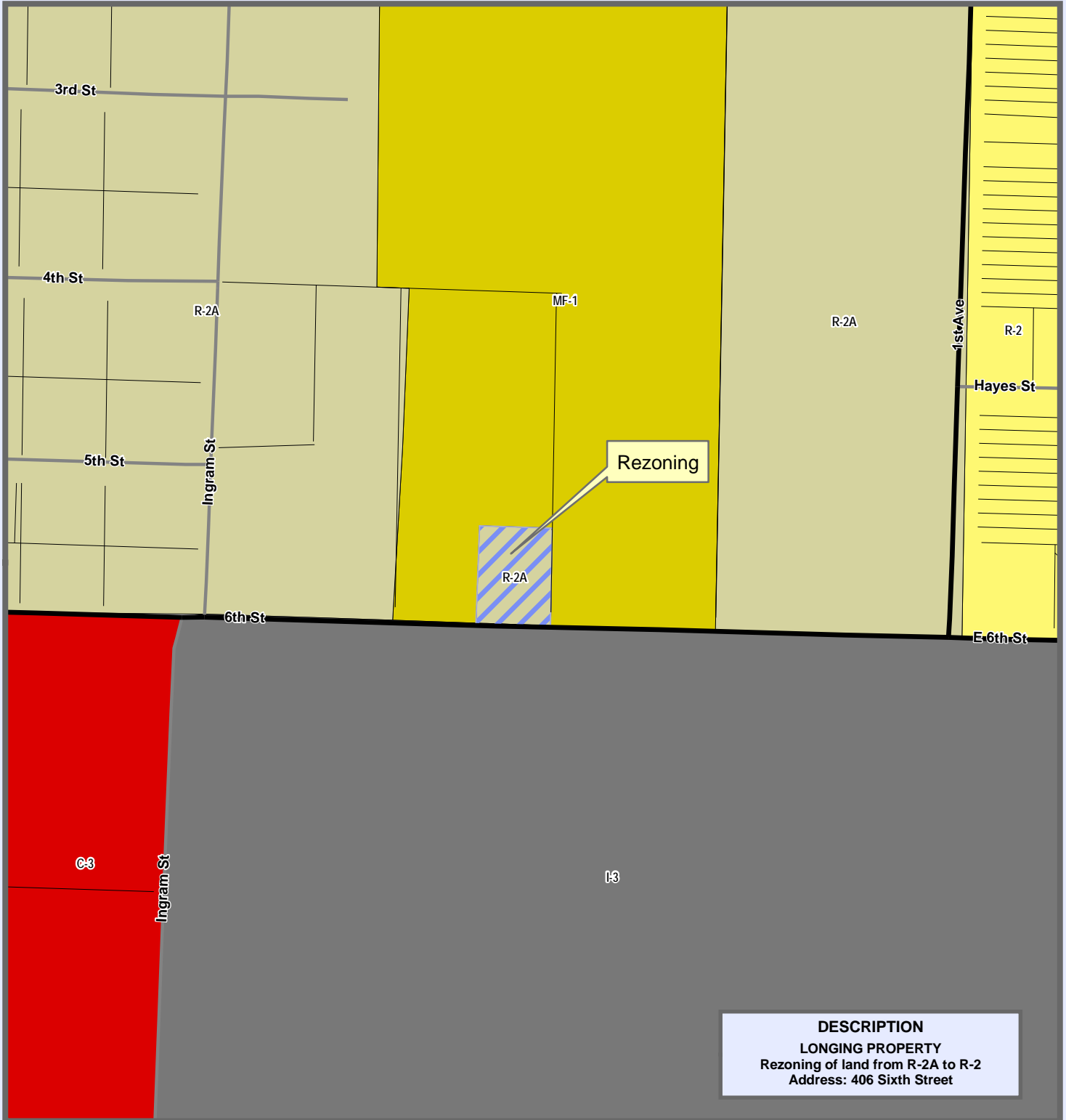
was reviewed by the Planning Commission at its regular meeting on March 16, 2009. The Planning Commission voted 7 – 0 that the request be sent to the City Council with a recommendation of approval. Commissioner Craig Cloud was out of the room and did not vote on this item.

Submitted by,

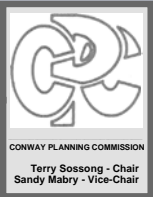
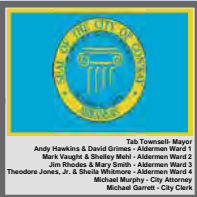
Terry Sossong, Chairman  
Planning Commission

# CITY OF CONWAY

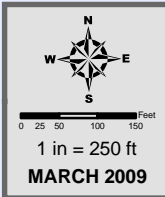
## LONGING REZONE R-2A TO R-2



**DESCRIPTION**  
**LONGING PROPERTY**  
 Rezoning of land from R-2A to R-2  
 Address: 406 Sixth Street



INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	RU-1
COLLECTOR	CITY LIMITS	R-2	I-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial</b>	<b>Office</b>
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	<b>Special</b>
			S-1
			A-1
			PUD



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

**CONTACT INFORMATION**  
 LANDMARK GIS WEBSITE  
 gis.cityofconway.org (UNDER DEVELOPMENT)  
 E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 2/26/2009  
 File: Mapkey\_Maps\2009\MAR\2009\Longing REZ.mxd  
 Prepared By: Jason Lyon



AGREEMENT  
between  
University of Central Arkansas  
and  
City of Conway, Arkansas  
and  
Youth Softball Association of Conway  
for  
Rental use of the Jefferson D. Farris Jr. Softball Fields  
at the University of Central Arkansas  
for  
2009

Period of Use:

1. The Jefferson D. Farris Jr. Softball Fields number 1,2, and 3 (hereafter "fields") may be used by the Youth Softball Association of Conway (hereafter "Y.S.A.C") beginning May 1 through July 10, 2009. Also included in this agreement are all Saturdays in April, 2009 (April 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup>).
2. On or about March 15 each year Y.S.A.C. will inform the City of Conway, Arkansas (hereafter "City") in writing regarding their intended period of usage of the fields for that year.
3. The fields will be available for Y.S.A.C. Monday, Tuesday, Thursday and Friday. Weekend days (Saturday and Sunday) may be reserved through the University Scheduling and Events Office.
4. Either party may cancel this agreement upon written notice to the other party; provided however, the City must notify Y.S.A.C. of its intent to cancel the agreement by November 1 of each year if the fields will not be available for the next year.

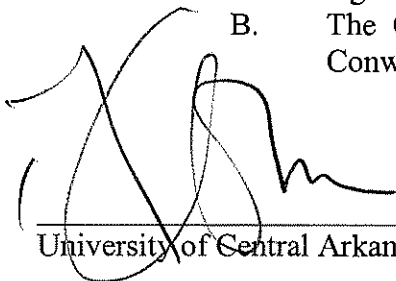
Terms of Agreement:

1. During the period of use Y.S.A.C. will maintain the fields within a standard set by the University and the City. The Y.S.A.C. will:
  - A. Mow the grass on and around the fields a minimum of once each week. The areas and height to be mowed will be determined by the University.
  - B. Trim (weed eat) in and around the fields, including but not limited to the area around fences and sidewalks and in areas not reachable by mowers.
  - C. Clean the area in and around the fields, including but not limited to parking lots, fields, areas surrounding the fields, bathrooms, concession area, bleachers, and dugouts.
  - D. Water fields and areas around fields in accordance with University standards. Maintain and repair irrigation system on and around fields.
  - E. Maintain dirt infields by 1) drag daily; 2) contain weed and grass growth; and 3) repair areas damaged by usage.
  - F. Any chemicals or fertilizers added to the grass (in addition to normal standards) on or around the fields must be approved by the University prior to application.

- G. Any field conditioner added to the infield must be approved by the University prior to application.
  - H. Repair any and all damage to the fields or areas surrounding the fields.
  - I. Replace any field lights that go out during usage.
  - J. Y.S.A.C. will not allow 'soft toss' hitting into the chain link fence around the fields.
2. The Y.S.A.C. will supply all field marking equipment and supplies.
  3. The Y.S.A.C. will contact and work with ARAMARK with regard to concessions during the period of usage.
  4. Security.
    - A. The University Police Department (UCAPD) will be notified of Y.S.A.C. usage of softball fields at least (2) weeks prior to usage.
    - B. Should the service of UCAPD be required, necessary or otherwise requested, prior permission must be obtained during this period of time. A fee may be assessed YSAC for these services.
  5. The Y.S.A.C. will uphold State regulations and University policy of facility usage by non-student groups.
  6. The Y.S.A.C. will carry liability insurance naming the University in the policy rider as an additional insured and will provide the University with a copy of the certificate.
  7. The University will provide:
    - A. Bases and pitcher plates.
    - B. Irrigation parts and supplies.
    - C. Storage area for Y.S.A.C. supplies to maintain fields.

Rental Fee:

1. The Y.S.A.C. will not pay a rental fee to the City, but will:
  - A. Maintain the fields and surrounding area as stipulated in "Terms of Agreement".
  - B. The City will provide for the cost of all water and electric charges from Conway Corporation during the period of use by the Y.S.A.C..




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University of Central Arkansas

4-5-09  
Date

---

Mayor, City of Conway

---

Date

---

Youth Softball Association of Conway

---

Date

AGREEMENT  
between  
University of Central Arkansas  
and  
City of Conway, Arkansas  
for  
Rental use of the Jefferson D. Farris Jr. Softball Fields  
for  
2009

Period of Use:

1. The Jefferson D. Farris Jr. Softball Fields number 1,2, and 3 (hereafter "fields") may be used by the City of Conway, Arkansas (hereafter "City") beginning May 1 through July 10, 2009. Also included in this agreement are all Saturdays in April, 2009 (April 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup>).
2. On or about March 15 each year the City will inform the University of Central Arkansas (hereafter "University") through the Department of Campus Recreation in writing regarding their intended period of usage of the fields for that year.
3. The fields will be available for the City Monday through Friday. Weekend days (Saturday and Sunday) may be reserved through the University Scheduling and Events Office.
4. Either party may cancel this agreement upon written notice to the other party; provided however, the University must notify the City of its intent to cancel the agreement by November 1 of each year if the fields will not be available for the next year.

Terms of Agreement:

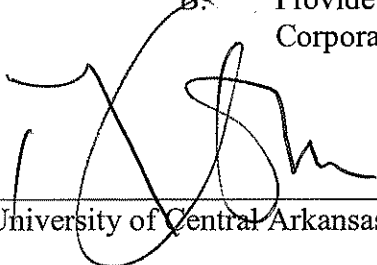
1. During the period of use the City will maintain the fields within a standard set by the University and the City. The City will:
  - A. Mow the grass on and around the fields a minimum of once each week. The areas and height to be mowed will be determined by the University.
  - B. Trim (weed eat) in and around the fields, including but not limited to the area around fences and sidewalks and in areas not reachable by mowers.
  - C. Clean the area in and around the fields, including but not limited to parking lots, fields, areas surrounding the fields, bathrooms, concession area, bleachers, and dugouts.
  - D. Water fields and areas around fields in accordance with University standards. Maintain and repair irrigation system on and around fields.
  - E. Maintain dirt infields by 1) drag daily; 2) contain weed and grass growth; and 3) repair areas damaged by usage.
  - F. Any chemicals or fertilizers added to the grass (in addition to normal standards) on or around the fields must be approved by the University prior to application.

AGREEMENT (page #2)

- G. Any field conditioner added to the infield must be approved by the University prior to application.
  - H. Repair any and all damage to the fields or areas surrounding the fields.
  - I. Replace any field lights that go out during usage.
  - J. City will not allow 'soft toss' hitting into the chain link fence around the fields.
- 2. The City will supply all field marking equipment and supplies.
  - 3. The City will contact and work with ARAMARK with regard to concessions during the period of usage.
  - 4. Security.
    - A. The University Police Department (UCAPD) will be notified of City usage of softball fields at least (2) weeks prior to usage.
    - B. Should the service of UCAPD be required, necessary or otherwise requested, prior permission must be obtained during this period of time. A fee may be assessed for these services.
  - 5. The City will uphold State regulations and University policy of facility usage by non-student groups.
  - 6. The City will carry liability insurance naming the University in the policy rider as an additional insured and will provide the University with a copy of the certificate.
  - 7. The University will provide:
    - A. Bases and pitcher plates.
    - B. Irrigation parts and supplies.
    - C. Storage area for City supplies to maintain fields.
  - 8. No rights or obligations under this agreement may be assigned or transferred without the written consent of all parties.

Rental Fee:

- 1. The City will not pay a rental fee to the University, but will:
  - A. Maintain the fields and surrounding area as stipulated in "Terms of Agreement".
  - B. Provide for the cost of all water and electric charges from Conway Corporation during the period of use by the City.

  
\_\_\_\_\_  
University of Central Arkansas

3-5-09  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Conway

\_\_\_\_\_  
Date



**City of Conway, Arkansas**  
**Ordinance No. O-09- \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING FUNDS TO THE CONWAY POLICE DEPARTMENT FOR ADDITIONAL INSURANCE COVER ON NEW CENTRAL POLICE DEPARTMENT; AND FOR OTHER PURPOSES**

**WHEREAS**, the Conway Police Department needs to pay the Arkansas Municipal league \$4,667 to add the new police facility on to the insurance policy;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall appropriate \$4,667 from the (01.990) General fund to the Conway Police Department insurance expense account, (01.113.273);

**Section 2.** All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 24th day of March, 2009.

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-09- \_\_\_\_\_**

**AN ORDINANCE ACCEPTING ASSETS OBTAINED THROUGH COURT ORDER; AND FOR OTHER PURPOSES**

**WHEREAS**, the United States District Court has granted a court order awarding specific seized assets to the Conway Police Department as enumerated on the attached list.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The Conway Police Department shall accept the assets outlined on the attached listing through court order by the United States District Court for the use of the Conway Police Departments having a stated value of \$400.

**Section 2.** All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 24th day of March, 2009.

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

IN THE CIRCUIT COURT OF FAULKNER COUNTY, ARKANSAS  
DIVISION 1

IN THE MATTER OF PROPERTY TO BE RETAINED  
BY THE CONWAY POLICE DEPARTMENT

2009 MAR 12 PM 4 22  
CIV 2009-72  
RHONDA WHARTON, CLERK

PETITION

Comes now before the Court the Conway Police Department ~~and~~ for ~~its~~  
its petition doth state:

1) That the items contained on the attached evidence reports are items which are not subject to being returned to any lawful owners although due effort has been made by the Conway Police Department and that therefore said items should be titled in the Conway Police Department and retained by the Conway Police Department for its use.

WHEREFORE the Conway Police Department doth pray this Honorable Court for an order directing that the items listed on attached evidence reports be forfeit to the Conway Police Department for its use.



Marcus Vaden  
Prosecuting Attorney  
Twentieth Judicial District

VERIFICATION

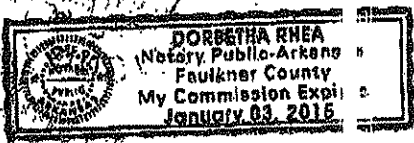
State of Arkansas  
County of Faulkner

On this day Chief A. J. Gary appeared before the undersigned Notary Public, and after being duly sworn states and affirms under oath that the facts contained hereinabove are true and correct to the best of his knowledge and belief.

  
Chief A. J. Gary

Subscribed and sworn to before me March 12, 2009.

My commission expires  
1-23-2015

  
Dorletha Rhea  
Notary Public

IN THE CIRCUIT COURT OF FAULKNER COUNTY, ARKANSAS  
DIVISION 1

FILED

IN THE MATTER OF PROPERTY TO BE RETAINED  
BY THE CONWAY POLICE DEPARTMENT

2009 MAR 12 09:24 22  
CIV-2009-0724

RHONDA WHARTON, CLERK

ORDER

Comes now before the Court the matter of the petition filed  
herein by the Conway Police Department and based upon said petition ~~by~~ DC  
and being fully advised of the premises herein this Court doth find,  
order, adjudge and decree that the items listed on the evidence  
reports filed with said Petition should be and hereby are deemed  
titled in the Conway Police Department and shall be retained by said  
Conway Police Department for its use.

IT IS SO ORDERED.

  
\_\_\_\_\_  
Circuit Judge

3/11/09  
\_\_\_\_\_  
Date



INCIDENT NUMBER	DOCKET NUMBER	SUSPECT	RETAIN FOR DEPARTMENT USE	LOCATION	ESTIMATED VALUE
2006-06128			MOSSBERG, 12 GA, SERIAL #SD4870	GVI	\$200.00
2004-06290	MOSSBERG		MOSSBERG, 12 GA, SERIAL #J001551	GWW FLOOR	\$100.00
2007-04018	REMINGTON		REMINGTON, 870 MAGNUM, SERIAL #B9939SSM	GVI	\$200.00

**MEMORANDUM**

**TO:** City Council Members/Mayor Tab Townsell

**FROM:** Chief A.J. Gary

**DATE:** March 20, 2009

**SUBJECT:** Change in Vendor for Uniforms

On December 16, 2008, Conway Police Supply won the annual bid on police uniforms; however they are unable to fulfill the requirements of the contract. We are asking that the 2009 uniform bid be changed to Cruse Uniforms.

Cruse Uniforms has been providing excellent service on all items we currently purchase with them and they are willing to deliver uniform items to us. The lowest bid came in from Tyler Uniforms out of Texas, however we feel due to them being out of state that there would be problems with sizing and delays in shipping.

2009 Uniform Bid; four bids were received

- Conway Police Supply \$854.74
- COP Stuff \$306.93 (partial)
- Cruse Uniform \$887.05
- Tyler Uniform \$796.43

Thanks for your consideration.



**City of Conway, Arkansas  
Ordinance No. O-09-\_\_**

**AN ORDINANCE WAIVING BIDS IN CONJUNCTION WITH ACTUARIAL SERVICES FOR THE CITY OF CONWAY PENSION PLANS; APPROPRIATING FUNDS FOR SUCH SERVICES AND FOR OTHER PURPOSES:**

**WHEREAS**, The City of Conway desires to obtain current actuarial studies on the three pension plans for City employees (fire, Nonuniform and police) for which budgetary authority has not been provided; and

**WHEREAS**, The City of Conway has determined that Gabriel Roeder Smith & Company (“GRS”) can provide both timely services and increased actuarial and benefit consulting services that the City has not had the benefit of previously. Such services are deemed necessary during the current economic environment,

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**SECTION 1.** The City of Conway shall waive the requirement for obtaining bids for contracted services in conjunction with the actuarial services for the City’s three pension plans (Fire, Nonuniform and Police) and shall enter into an agreement with GRS for said services at a price not to exceed \$27,000 plus actual travel expenses.

**SECTION 2.** The Mayor is hereby authorized to accept the proposal dated March 16, 2009 and enter into a contract with GRS.

**SECTION 3.** The City of Conway shall appropriate an amount not to exceed \$27,000 plus actual travel expenses as a General Fund balance appropriation for professional services related to actuarial services.

**SECTION 4.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24th day of March 2009.

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



March 16, 2009

Robin Scott  
Chief Financial Officer  
City of Conway  
1201 Oak Street  
Conway, AR 72034

Dear Robin:

We have reviewed the information that you sent to us and have determined our fee to produce annual reports for the 3 plans – Conway Police Pension Fund, Conway Firefighters Pension Fund, and the Non-Uniformed Employees Pension Plan. We noticed that the Firefighters Pension Fund report and the Police Pension Fund Report are as of December 31, 2007. We assume that you will want a report for these plans as of December 31, 2008. The Non-Uniformed report is as of January 1, 2007. Do you need a Non-Uniformed report as of January 1, 2008 or January 1, 2009?

#### Fees

Because the Firefighters and Police Pension Funds include mainly retired participants, data prep and maintenance are greatly reduced and the bulk of our charges will be for the Non-Uniform Plan. However, we will give you the efficiencies of viewing all 3 plans as a single client. We expect our fee to be \$26,000 to \$27,000 to produce reports for all 3 pension plans. Travel expenses will be billed separately with no mark-up. This fee includes one trip to Conway to present all 3 reports on a single trip. The billing for additional trips will be agreed upon before any trips are scheduled.

#### Gabriel Roeder Smith & Company

Gabriel, Roeder, Smith & Company (GRS) was incorporated in 1962 from a merger of A. G. Gabriel & Company, a sole proprietorship that was established in 1938, and another younger sole proprietorship, Roeder & Company. In 1995, GRS merged with Kruse, O'Connor & Ling - a Florida based consulting firm. Our Florida office continues to strengthen GRS' pension, OPEB and technology capabilities. In 2001, GRS entered into an alliance with Watson Wyatt. Through the alliance, the firms pursue and explore joint consulting opportunities.

GRS focuses on actuarial and benefit consulting services to the public sector. GRS' core service areas include Pension, OPEB, Health and Welfare, and Retirement Technology. We have well over 600 public sector clients located in more than 30 states.

Robin Scott  
March 16, 2009  
Page 2

GRS provides independent consulting services generated on a fee for service basis. Our philosophy is to deliver high quality consulting services that meet each client's objectives. We believe that striving for quality, integrity and teamwork will support our continued success.

Over the years, we have worked in most of the 50 states, including Hawaii and Alaska. We have been associated with more than half of our clients for at least 10 years, many for more than 40 years, and some for over 60 years.

We believe that our clients' long association with our company results from our focus on technological innovation, research, and employee professional growth efforts solely attentive on managing the challenges faced by the public sector. This means that 100% of our talent is directed to serving public sector benefit plans. With over 30 credentialed actuaries having an average of 10 years of public sector experience, we are confident that none of our competitors offer the same level of expertise and resources.

#### Engagement Letter and Contract

We can certainly prepare an engagement letter and contract if these fees seem in-line with your expectation. We appreciate your interest in GRS and look forward to working with you.

Please call me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Jack L. Beam".

Jack L. Beam, ASA, EA, MAAA  
Consultant

JB/lb