Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett

City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jim Rhodes
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.
Ward 4 Position 2 – Shelia Whitmore

5:30pm -- Committee Meeting:
No Committee Meeting
6:30pm -- City Council Meeting
Courtroom in District Court Building
810 Parkway, Conway, AR 72034
January 13th, 2009

1. **Call to Order**
2. **Roll Call**
3. **Minutes: *December 23rd, 2008***
4. **Recognition of Guests:**
5. **Swearing in of Newly Elected Officials**
6. **Public Hearings*:***

   A. Public hearing to discuss annexing land south of Prince Street (Heath Island) that have been completely surrounded by the incorporated limits of the City of Conway.

7. **Report of Standing Committees:**

   A. Economic Development Committee (Airport, Conway Corporation, Conway Development Corporation, Chamber of Commerce)

   1. Resolution certifying local government endorsement of Southwestern Energy to participate in the tax back program.

   2. Consideration to allow the placement of a structure to be located on District Court parking lot for Toad Suck Daze. ***(Information will be provided at meeting)***

   B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

   1. Consideration of recommendations for appointments to the City of Conway Building Code Board of Appeals.

   2. Consideration of recommendations for appointments to the Conway Board of Zoning/Adjustment.

   3. Resolution setting a public hearing to discuss renaming Trey Lane (1200 Block and up).

   4. Resolution setting a public hearing to discuss annexing territory into the municipal water improvement district 10.

   5. Ordinance adopting the State of Arkansas fire prevention code Volumes II and III as the building codes for the City.

6. Ordinance appropriating funds for South Salem Road Improvements (Nutter Chapel to Eggman Lane).

7. Consideration to purchase 3.85 acres of street easement for the Meadows Corporate Center.

8. Consideration to purchase property located on the south side of the Union Pacific Railroad and east of Salem Road (Tiffany Industries) for the Salem Road Railroad Overpass.

C. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration for approval of a boat dock located at 30 Lake Front Drive.

D. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)

1. Consideration to accept bid submitted by Matson Construction for renovation to Station 6 for the Conway Fire Department.

2. Ordinance waiving bids for the purchase of thermal imager equipment for the Conway Fire Department.

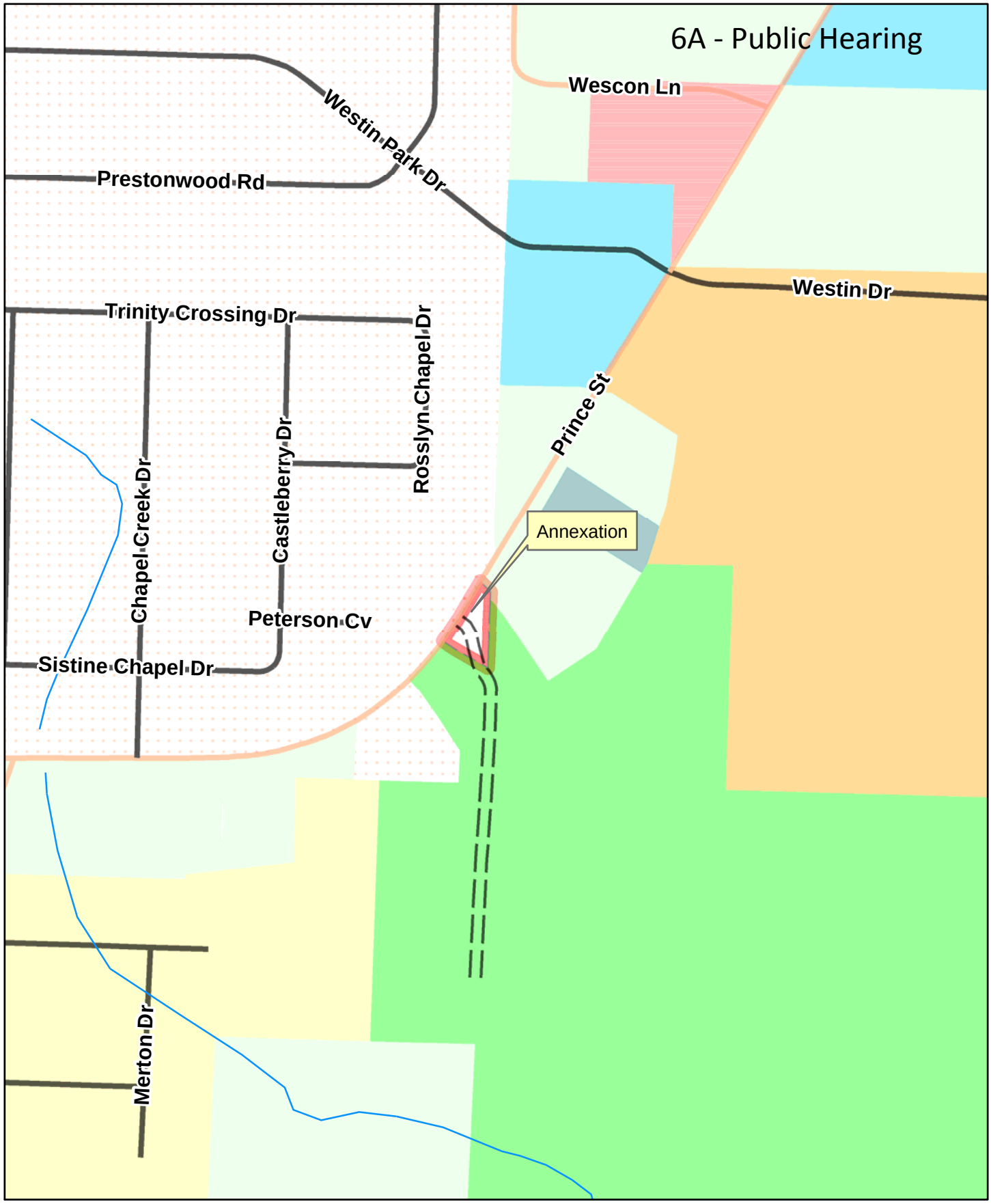
3. Ordinance accepting court ordered forfeiture assets from the Circuit Court (5 X 10 utility trailers) for the Conway Police Department.

4. Ordinance to adopt the employee handbook and personnel policy for the City of Conway.

8. Old Business

9. New Business

Adjournment



Heath Island Annexation
November 2008

N
W E
S

0 50 100 200 300 400
Feet

Source:
City of Conway
Created: 11/18/2008

Tax Back

Resolution No. R-09-_____

RESOLUTION OF THE CITY OF CONWAY CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF BUSINESS TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003).

WHEREAS, in order to be considered for participation in the Tax Back Program, the local government must endorse a business to participate in the Tax Back Program; and

WHEREAS, the local government must authorize the refund of local sales and use taxes as provided in the Consolidated Incentive Act of 2003; and

WHEREAS, said endorsement must be made on specific form available from the Arkansas Department of Economic Development; and

WHEREAS, Southwestern Energy Company located at 2070 Harkrider Street has sought to participate in the program and more specifically has requested benefits accruing from expansion of the specific facility; and

WHEREAS, Southwestern Energy Company has agreed to furnish the local government all necessary information for compliance.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF CONWAY, ARKANSAS, THAT:

1. Southwestern Energy Company be endorsed by the City of Conway for benefits from the sales & use tax refunds as provided by Section 15-4-2706(d) of the Consolidated Incentive Act of 2003.

2. The Department of Finance and Administration is authorized to refund local sales and use taxes to Southwestern Energy Company.

3. This resolution shall take effect immediately.

_____
Title of head of governing body

Date Passed: _____

Attest: _____
City Clerk/Treasurer

CITY OF CONWAY, ARKANSAS
Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

MEMO

TO: **Mr. Bryan Patrick – Development Director**
FROM: **Lynn Hicks – Building Official / Assistant Director of Permits, Inspections and Codes Enforcement**
DATE: **12-23-08**
SUBJECT: **Recommendation for Appointments to the City of Conway Building Code Board of Appeals**

Section 112 of the City of Conway Building Code states,

> ***"112.1 General. In order to hear and decide appeals of the orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business."***
>
> ***"112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of the code or the rules legally adopted there-under have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code."***
>
> **" 112.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction."**

The above noted language in the City Code requires the creation of a Building Code Board of Appeals.

The following persons have expressed interest in serving on the appeals board and I would like to recommend their appointments by the City Council for terms as noted:

Recommended Appointee	*Qualification*	*Recommended Term*
Mrs. Judy Corcoran	**Public Citizen at Large**	**1 year**
Mr. Hal Crafton	**Residential Contractor**	**2 years**
Mr. Derek Harmon	**Fire Protection Contractor**	**3 years**
Mr. Steve Hurd	**Architect**	**4 years**
Mr. Tommy Keeling	**Electrical Contractor**	**4 years**
Mr. Scott Murphy	**Industry Citizen at Large**	**3 years**
Mr. David Nabholz	**Commercial Contractor**	**2 year**
Mr. Jay Nash	**Mechanical Contractor**	**1 years**

(All subsequent appointments will be for 4 year terms)

An application from each of the above individuals, for service on the appeals board is enclosed. Such applications list the qualifications of each of the recommended appointees.

If you have any questions or need additional information please advise.

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: Jason Nash

Address: 720 Bristol

Phone Number: 514-5111 Cell Number: 514-5111 Fax Number: 327-3568

Email Address: Jay@fayhvaclaw.com

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

NVACR REGISTRANT Lic # 1070992

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	___ Residential Contractor	✓ Commercial Contractor
___ Fire Protection Contractor	___ Electrical Contactor	✓ Mechanical Contractor
___ Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY, ARKANSAS
Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: Gregory Scott Murphy

Address: 58 Robinwood Drive Little Rock, AR 72227

Phone Number: 501-227-0415 Cell Number: 501.773.3665 Fax Number: 501.505.5018

Email Address: scott-murphy@nabcep.com

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

BSET - Architectural Technology, U of Memphis 1992
NCARB - Completed Architect intern program
6 years architecture experience producing Construction Dwgs including code analysis
9 years project manager including conceptual design work requiring code research and construction drawing reviews.

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Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	___ Residential Contractor	___ Commercial Contractor
___ Fire Protection Contractor	___ Electrical Contactor	___ Mechanical Contractor
X Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
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Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: _____Judy Corcoran_____

Address: 4820 Canal Place, Conway, AR 72034

Phone Number: 329-8584 Cell Number: 733-9407 Fax Number: 450-5185

Email Address: judyc@conwaycorp.net

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	___ Residential Contractor	___ Commercial Contractor
___ Fire Protection Contractor	___ Electrical Contactor	___ Mechanical Contractor
___ Industry Citizen at Large	__X_ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

JUDITH A. CORCORAN

4820 Canal Place, Conway, 72034
501-329-8584 (home); 501-450-5137 (work)

EDUCATION

University of Central Arkansas, Bachelor of Arts in English, December, 1993. Minor: History.

Conway High School, Conway, Arkansas, Honor Graduate

WORK EXPERIENCE

July, 1982 to Present - UNIVERSITY OF CENTRAL ARKANSAS, College of Liberal Arts Dean's Office. **Administrative Assistant**

June, 1980 to June 1982 - UNIVERSITY OF CENTRAL ARKANSAS, College of Business, Center for Management Development. **Secretary I**

July 1971 to May 1977 - UNIVERSITY OF CENTRAL ARKANSAS, Business Office. **Secretary** to the Vice President for Financial Affairs.

COMMUNITY SERVICE

Faulkner County Historical Society board - 2008
Keep Faulkner County Beautiful board - 2005 to present
City of Conway mayor's Transportation Advisory Committee - 1997
City of Conway chief of police search committee - 2008

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: Hal Crafton

Address: P.O. Box 10482 Conway, Ar 72034

Phone Number: 908-0276 Cell Number: Same Fax Number: 327-1382

Email Address:

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

High School - College Degree

Res. Contractor Lic.

20 yrs. Res. Const.

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	✓ Residential Contractor	___ Commercial Contractor
___ Fire Protection Contractor	___ Electrical Contactor	___ Mechanical Contractor
___ Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: James Derek Harmon

Address: 1860 John Bryant

Phone Number: 329-3805 Cell Number: 501-749-3455 Fax Number: 501-982-8211

Email Address: jamesdharman@conwaycorp.net

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

I have lived in Conway all my life. Graduated from Conway High School is 1981. went to UCA briefly.
I will have been employed by Perkins Fire Protection for 25 yrs. in January. Went through apprenticeship program. Worked in field for 20 years as a fitter, foreman. Am now service manager which consists of routing crews, repairs, bid small jobs, and NFPA 25 inspections. I am a NICET II level licensed inspector. Our work is usually limited to a 6 state area.

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	___ Residential Contractor	___ Commercial Contractor
☑ Fire Protection Contractor	___ Electrical Contactor	___ Mechanical Contractor
___ Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

State of Arkansas
Fire Protection Licensing Board

License Number 933 Company License Number FSS-012

Company Name: PERKINS FIRE PRO

Individual Licensed

This is to certify that JAMES DEREK HARMON

is duly registered under the provisions of Act 743 of the 1977 Acts as amended and is entitled to practice Fire Sprinkler Systemss Servicing and Installing in the State of Arkansas within the following classification:

FIRE SPRINKLER INSPECTOR

Issue Date: 6/21/2006

witness our hands and seal of the Board, dated at Litt

CHAIRMAN

AR Fire Protection Licensing Board

Lic. Num. 933 Co. Lic. Num. FSS-012

Co. Name PERKINS FIRE PRO

This is to certify that JAMES DEREK HARMON

has been duly authorized to service and Install Fire Sprinkler Systems in the State of Arkansas as an:

FIRE SPRINKLER INSPECTOR

Issue Date 6/11/2008 Exp. Date 6/30/2009

The United States Department of Labor

Bureau of Apprenticeship and Training
Certificate of Completion of Apprenticeship

This is to certify that

JAMES D. HARMON

has completed an apprenticeship for the occupation

SPRINKLER FITTER

under the sponsorship of

PERKINS FIRE PRO, INC.

in accordance with the basic standards of apprenticeship established by the Secretary of Labor

Ed Brock

Secretary of Labor

MARCH 15, 1988

Date Completed

Thomas V. Hogue

Director, Bureau of Apprenticeship and Training

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: STEVEN W. HURD

Address: 607 DAVIS ST. CONWAY AR 72034

Phone Number: 501.336.9447 Cell Number: same Fax Number: 501.336.8443

Email Address: ARQUITECTO@CONWAYCORP.NET

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

President - Hurd Long Architects
MEMBER AIA / STATE OF ARKANSAS LICENSE #2670
MEMBER NFPA
MEMBER ICC
MEMBER - CONWAY HISTORIC DISTRICT COMMISSION - VICE CHAIRMAN
CONWAY PLANNING COMMISSION - 1996-2000
CONWAY BOARD OF ZONING & ADJUSTMENT 2000 - 2002?

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

X Architect or Engineer	___ Residential Contractor	___ Commercial Contractor
___ Fire Protection Contractor	___ Electrical Contactor	___ Mechanical Contractor
___ Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY, ARKANSAS

Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of
Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: David Joseph NABHOLZ

Address: 2275 Ridgefield Lane, Conway AR 72032

Phone Number: wk 501-505-5174 Cell Number: 501-733-5333 Fax Number: 501-505-5274

Email Address: david_nabholz@nabholz.com

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

St. Joseph High school - 1974
UCA - 16 hours short of Degree in Business
NABHOLZ Construction, Full time 1977 to present time
LABORER, CARPENTER, SUPERINTENDENT, GENERAL SUPERINTENDENT, SR. VICE PRESIDENT Const.
OSHA 510 (40 hour) and related training
31 years Experience building Commercial Construction.

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer
___ Fire Protection Contractor
___ Industry Citizen at Large
___ Residential Contractor
___ Electrical Contactor
___ Public Citizen at Large
X Commercial Contractor
___ Mechanical Contractor

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY, ARKANSAS
Department of Planning & Development
1201 Oak Street Conway, Arkansas 72032
J. Lynn Hicks, CBO - Building Official / Assistant Director of Permits, Inspections & Code Enforcement
Phone 501-450-6107 Fax 501-513-3504

APPLICATION FOR APPOINTMENT TO THE CITY OF CONWAY BUILDING CODE BOARD OF APPEALS

Full Name: Tommy Keeling

Address: 320 Hwy 310 Enola AR 72047

Phone Number: _____ Cell Number: 1334036 Fax Number: 4509099

Email Address: Keelingelectric@yahoo.com

Education, Certifications, Licenses and Experience applicable to meeting the qualifications necessary to serve on the Board of Appeals: *(Please list qualifications below or attach a resume listing education and experience)*

Electrical Contractor for 30 years
Master Electrician, MT19
Member of Conway Chamber of Commerce

The Board of Appeals consists of a cross-section of the building community with members from specific trades along with two citizens at large.

Please mark the positions for which you are interested and qualified to fill on the Board:

___ Architect or Engineer	___ Residential Contractor	___ Commercial Contractor
___ Fire Protection Contractor	_✓_ Electrical Contactor	___ Mechanical Contractor
___ Industry Citizen at Large	___ Public Citizen at Large	

Thank you for your interest in serving on the City of Conway Building Code Board of Appeals

If you have any questions, please call Lynn Hicks @ 501-450-6107.

CITY OF CONWAY
Planning and Development

1201 Oak Street
Conway, AR 72032

T 501.450.6105
F 501.450.6144

www.conwayplanning.org

DATE: January 6, 2009

TO: Mayor Tab Townsell, City Council Members

FROM: Planning and Development Department

SUBJECT: New Board of Zoning Adjustment Members

There are vacancies on the Board of Zoning Adjustment due to the expiration of the terms of two members on December 31, 2008. The members whose terms expired are Scott Allen Jones and Junior Storie. At least one member must be appointed from the membership of the Planning Commission and Mr. Storie was this member.

According to the 2008 amendment to the Blue Ribbon Commission recommendations regarding the operation of boards and commissions, "[s]ervice on boards or commissions whose standard length of service is less than four years is limited to two terms if reappointed." The Board of Zoning Adjustment term is three years. Mr. Jones has served one term beginning in 2006 and is willing to serve another term if reappointed.

During the rescheduled December 22, 2008 Planning Commission meeting, Richard Kirkman was selected to be the Planning Commission representative on the Board of Zoning Adjustment if approved.

In summary, these two Conway residents are presented for your consideration for two vacancies on the Board of Zoning Adjustment:

- **Scott Allen Jones, reappointment, three-year term (expiring December 31, 2011)**
- **Richard Kirkman, required Planning Commission representative, three-year term (expiring December 31, 2011)**

City of Conway, Arkansas
Resolution No. R-09-_____

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS CHANGING TREY LANE (1200 BLOCK AND UP TO SOCCER PARK ROAD

WHEREAS, the City Council of the City of Conway, Arkansas has been petitioned to rename Trey Lane (1200 Block and up).

WHEREAS, the City shall set a date and time for a hearing before the City Council for consideration of this street name change to Soccer Park Road.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS;

1. That the City Council shall conduct a public hearing at its regular meeting to be held at City Hall, 1201 Oak Street, Conway, Arkansas, on the 27th day of January 2009 at 6:30 p.m.

2. That the City Clerk is hereby directed to publish notice of the hearing for the time and in the manner prescribed by law.

PASSED this 13th day of January, 2009.

APPROVED:

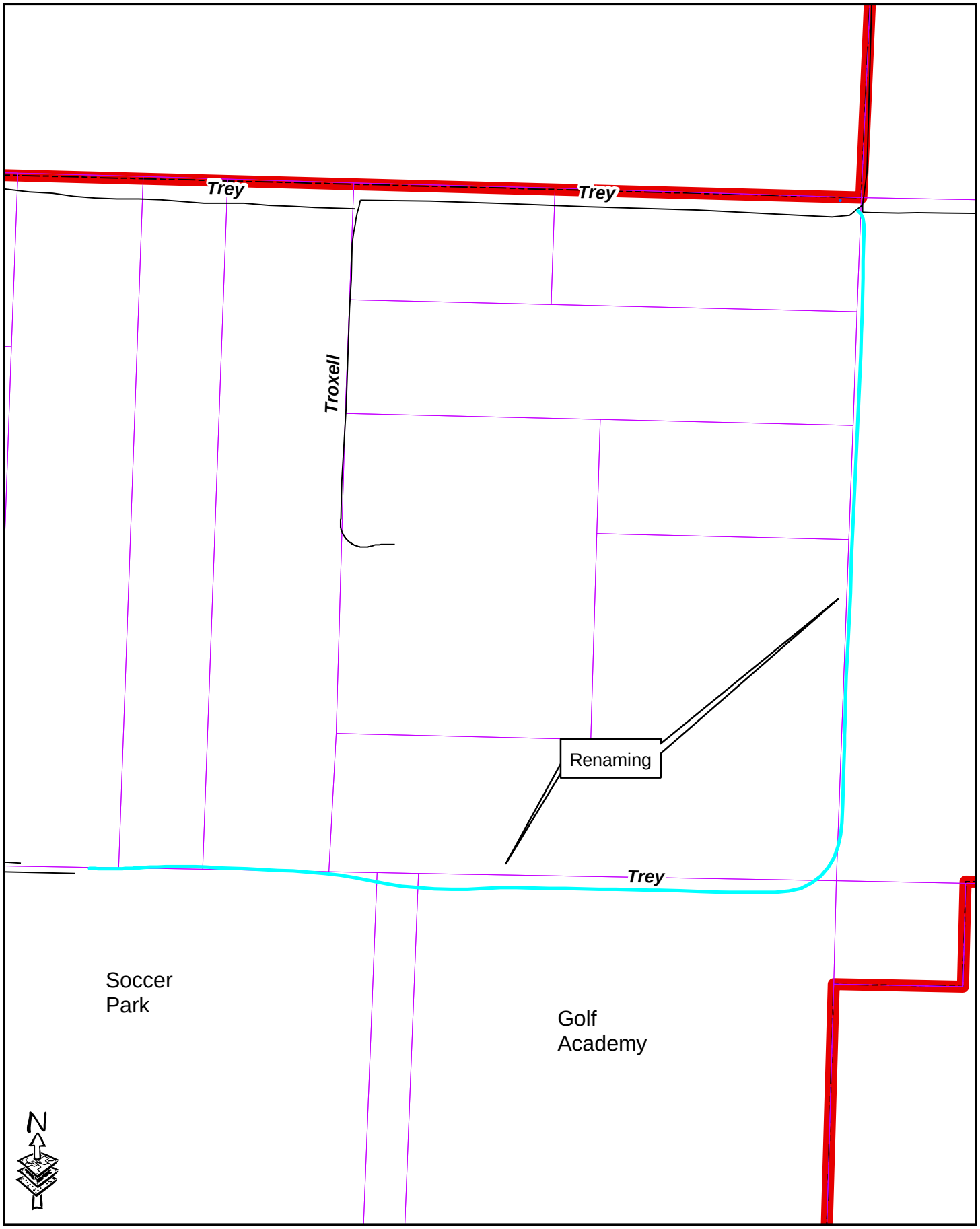
_____

Mayor Tab Townsell

ATTEST:

_____

Michael O. Garrett
City Clerk/Treasurer



Feet
0 250 500 1,000

Trey Lane - Soccer Park Road
Street Renaming

Printing Date: 12/18/2008
File:Monthly Maps\2009\01JAN2009\Soccer Park Rd.mxd
Prepared By: Jason Lyon

City of Conway, Arkansas
Resolution No. R-09-_____

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS ANNEXING TERRITORY INTO THE MUNICIPAL WATER IMPROVEMENT DISTRICT TEN OF THE CITY OF CONWAY.

WHEREAS, the City Council of the City of Conway, Arkansas has been petitioned by Richard Collins, owner of Cresthaven Subdivision, Phase III, Conway Arkansas to annex into Municipal Water Improvement District 10.

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS;

1. That the City Council shall conduct a public hearing at its regular meeting to be held at City Hall, 1201 Oak Street, Conway, Arkansas, on the 27th day of January 2009 at 6:30 p.m.

2. That the City Clerk is hereby directed to publish notice of the hearing for the time and in the manner prescribed by law.

PASSED this 13th day of January, 2009.

APPROVED:

_____

Mayor Tab Townsell

ATTEST:

_____

Michael O. Garrett
City Clerk/Treasurer

PETITION FOR ANNEXATION INTO
MUNICIPAL WATER IMPROVEMENT DISTRICT 10

To: City Council of the City of Conway, Arkansas

Richard A. Collins, the owner of Cresthaven Subdivision, Phase III, Conway, Arkansas, petitions to be annexed into Municipal Water Improvement District 10 for the purpose of obtaining water service to the subdivision described above.

Richard A. Collins understands that all expenses associated with the annexation of the property into the district will be his responsibility.

PETITIONER:

Richard A. Collins

Date: January 5, 2009

Richard A. Collins
14 Deerwood Drive
Conway, Arkansas 72034

City of Conway, Arkansas
Ordinance No. O-09-____

AN ORDINANCE ADOPTING THE STATE OF ARKANSAS FIRE PREVENTION CODE VOLUMES II AND III AS THE BUILDING CODES FOR THE CITY OF CONWAY; AMENDING SECTION 11.16 OF THE CONWAY MUNICIPAL CODE: DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, The City of Conway would like to update the City Fire Code and Building Code to match the fire and building codes adopted by the State of Arkansas;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. Section 11.16 of the Conway Municipal Code be hereby amended to read as follows:

"11.16.01 Adoption of. There is hereby adopted by the City of Conway, Arkansas, pursuant to the Arkansas Code Annotated §14-55-207(a), for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings and structures, including permits and penalties, that certain building code known as the Arkansas Fire Prevention Code Volumes II and III, 2007 edition thereof, as well as subsequent editions as adopted by the State of Arkansas, of which not less than three (3) copies of each of the codes, or the pertinent parts thereof, have been and are on filed in the office of the Clerk/Treasurer of the City of Conway, Arkansas, for inspection and view by the public prior to the passage of his ordinance, and the same are hereby adopted and incorporated as fully as if set out at length herein, and from the date on which this ordinance shall take effect, the provisions thereof shall be controlling in the construction of all buildings and other structures within the corporate limits of the City of Conway, Arkansas, except as regulated by other ordinances of this code."

SECTION 2. Section 11.16.06A.1 of the Conway Municipal Code be hereby amended to read as follows:

"11.16.06 A. 1. Section ~~107.4~~ 108.2 of the Arkansas Fire Prevention Code is amended to require building permit fees to be paid at the time of filing of the application, in accordance with the following schedule:"

(Schedule to remain the same except for deletion of verbiage "Beginning July1, 2008", which is no longer needed.)

SECTION 3. Sections 11.16.02, 11.16.03, 11.16.04, and 11.16.06B are deleted in their entirety.

SECTION 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of January, 2009.

APPROVED:

_____
Mayor Tab Townsell

ATTEST:

_____
Michael O. Garrett
City Clerk/Treasurer

City of Conway, Arkansas
Ordinance No. O-09- _____

AN ORDINANCE APPROPRIATING FUNDS FOR SOUTH SALEM ROAD IMPROVEMENTS (NUTTER CHAPEL TO EGGMAN LANE); AND FOR OTHER PURPOSES:

WHEREAS, The City of Conway Street Department would like to request that additional funds be appropriated for the South Salem Improvements project (Nutter Chapel – to Eggman Lane) in the amount of $330,500; and

WHEREAS, the majority of funding for this project ($722,754) has been provided by pre paid impact fees from the Greens at Nutter Chapel PUD. The remaining balance of the project will be funded through additional impact fee collections.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate $330,500 from the Special Revenue Street Impact Fees account (20.309), into the Street Fund South Salem Road Improvement project account (02.362.767).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of January, 2009.

APPROVED:

_____
Mayor Tab Townsell

ATTEST:

_____
Michael O. Garrett
City Clerk/Treasurer

MEMORANDUM

TO: MAYOR TAB TOWNSELL

FROM: RONNIE HALL, P.E.

DATE: January 7, 2009

REFERENCE: Meadows Corporate Center – North Access

Stanley Russ has agreed to dedicate the 3.85 acres of street easement required for the North Access Road into the Meadows Corporate Center for $150,000 and other considerations. I have attached a copy of the easement form with the requirements listed along with a copy of the street layout.

Please advise if this amount and these additional considerations area acceptable.

It is my understanding that the Right of Way cost as well as street construction cost can be paid for from the remaining industrial infrastructure bond funds.

STREET RIGHT OF WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That Stanley Russ, grantor, for and in consideration of ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000) and other valuable considerations, cash in hand paid, the receipt of which is hereby acknowledged, subject to prior recorded mortgages and easements, if any, do hereby grant, bargain, sell and convey to the City of Conway, Arkansas (Grantee) successors and assigns forever an exclusive easement for the purposes of constructing, maintaining and improving a public street within said easement together with the rights, easements and privileges in or to said lands which may be required for the full enjoyment of the right herein granted, and for other purposes consistent with the use of said easement across, through and over the lands situated in Faulkner County, Arkansas, said easement being more particularity described as follows:

A strip of land situated in the NE 1/4, NW 1/4 Section 30, T-5-N, R-13-W, Faulkner County, Arkansas, said strip being more particularly described as follows:

Commencing at the Southeast Corner of said NE 1/4, NW 1/4 Section 30, thence N88°09’40"W, along the south line of said NE 1/4, NW 1/4 Section 30, 221.45 feet to the Point of Beginning; thence 270.94 feet along the arc of a curve to the left having a radius of 630 feet and a chord bearing N29°12'42"W, 268.85 feet; thence N41° 31'55"W, 509.57 feet; thence N34° 09'47"W, 115.07 feet; thence N22° 58'27"W, 149.90 feet; thence N35° 06'20"W, 350.77 feet; thence N49° 55'20"W, 257.31 feet; thence N20° 41’02"W, 45.24 feet to a point on the north line of said NE 1/4, NW 1/4 Section 30; thence along said north line N88° 13'03"W, 55.29 feet to the easterly right of way line of Ronald Lane and a point 25.00 feet from the Northwest Corner of said NE 1/4, NW 1/4 Section 30; thence along said easterly right of way line S01° 17’08"W, 351.97 feet; thence S88° 12'06”E, 240.91 feet; thence S37° 24'34"E, 393.44 feet; thence 123.97 feet along the arc of a curve to the left having a radius of 985 feet and a chord bearing S37°55'34"E, 123.89 feet; thence S41° 31'55"E, 509.57 feet; thence 224.66 feet along the arc of a curve to the right having a radius of 570 feet and a chord bearing S30°14'26"E, 223.21 feet to a point on the south line of said NE 1/4, NW 1/4 Section 30; thence S88°09'40"E, 63.74 feet along said south line to the Point of Beginning and containing 3.85 acres more or less.

The granting of said easement shall give the Grantee the permanent right of privilege to construct and maintain or otherwise improve the street, sidewalk and storm drainage system within said easement and allow for construction and maintenance of public utilities within said easement.

A 10’ foot wide temporary construction easement will be allowed adjacent to the above described easements. The temporary construction easement shall remain valid only until the street construction is completed or no later than December 31, 2009.

The Grantor, grants this easement with the following additional considerations and understanding:

1. **Access to the adjacent property** along the proposed roadway will be allowed along said roadway.
2. Driveways with double 8 foot wide gates will be constructed at locations

along the roadway as selected by the grantor.

3. A 6’ high black “wrought iron” type fence with spear type tops shall be constructed along the eastern side of the described above parcel.
4. The city will provide sanitary sewer service and to the two residences located on the NE 1/4, NW 1/4 Section 30, T-5-N, R-13-W. The sanitary sewer will be connected to the existing house sewer line.
5. Use of the property by the contractor performing the road work will be limited to the area granted herein or as otherwise granted by the grantor.
6. Street lights similar to the street lights located along the streets in the adjacent Meadows Corporate Center will be provided along the street within the easement herein described.
7. A decorative Rock column with wrought iron panels similar to the Meadows entrance off Sturgis Road will be constructed at the intersection of the new road with Stanley Russ Road.
8. The city will name the new street “Nina Lane”.
9. A five strand barbed wire fence or better will be constructed by the city along the common boundary between the Stanley Russ Property and the Meadows Corporate Center and along the east side of Ronald Lane from the Meadows Corporate Center Boundary to Mary Ellen Drive.

TO HAVE AND TO HOLD the same unto the said City of Conway and to its successors and assigns forever.

AND said grantor covenants with said Grantee, its successors and assigns, that they will forever warrant and defend the title to said easement and rights against the claims of all persons whomsoever with the exception of aforementioned prior recorded mortgages and easements.

IN WITNESS WHEREOF, we have set our hand and seal on this _____ day of _____, 2009.

_____ (signed)

_____ (signed)

ACKNOWLEDGEMENT

STATE OF ARKANSAS)
) SS
COUNTY OF FAULKNER)

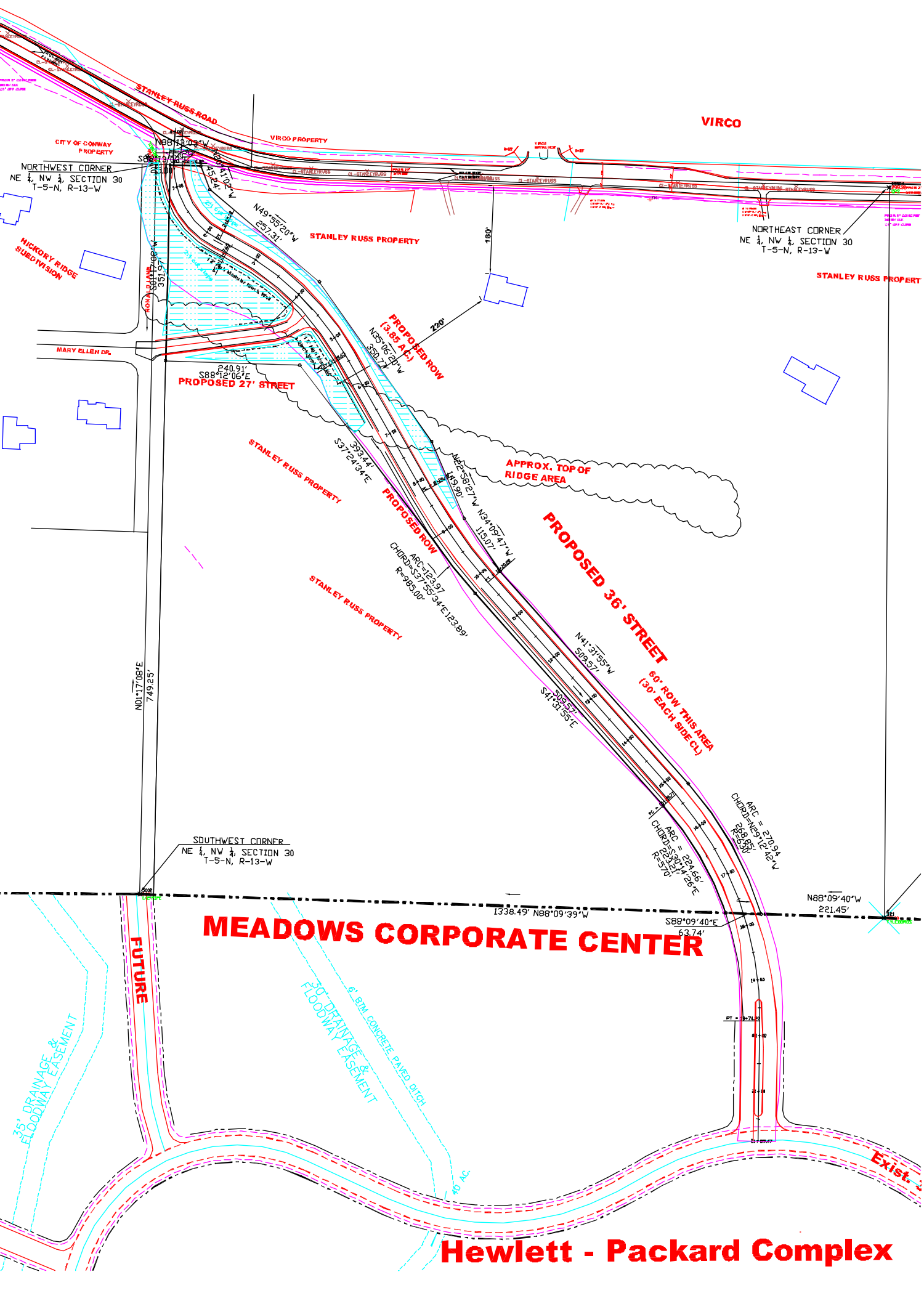
On this day personally appeared before the undersigned, a Notary Public within and for the County and State aforesaid, Stanley Russ, to me well known as the Grantors in the foregoing easement and stated that they had executed the same for the consideration, uses and purposes therein mentioned and set forth.

Witness my hand and official seal on the _____ day of _____, 2009.

_____
NOTARY PUBLIC

My Commission Expires _____.

(Seal)


STANLEY RUSS ROAD
VIRCO
VIRCO PROPERTY
CITY OF CONWAY PROPERTY
NORTHWEST CORNER
NE ¼, NW ¼, SECTION 30
T-5-N, R-13-W
N88°12'03"W
S88°12'06"E
N49°55'20"W
257.31'
STANLEY RUSS PROPERTY
HICKORY RIDGE SUBDIVISION
ROYAL PALM DR.
S01°17'08"E
351.97'
MARY ELLEN DR.
240.91'
S88°12'06"E
PROPOSED 27' STREET
PROPOSED ROW
(3.85 AC.)
N35°06'20"W
950.77'
220'
180'
NORTHEAST CORNER
NE ¼, NW ¼, SECTION 30
T-5-N, R-13-W
STANLEY RUSS PROPERT
APPROX. TOP OF RIDGE AREA
S37°24'34"E
393.44'
N42°58'27"W
149.90'
N34°09'47"W
115.07'
PROPOSED ROW
CHORD=S27°55'34"E123.99'
ARC=123.97
R=985.00'
PROPOSED 36' STREET
60' ROW THIS AREA
(30' EACH SIDE C.L.)
N41°31'55"W
509.57'
S41°31'55"E
509.57'
N01°17'08"E
749.25'
SOUTHWEST CORNER
NE ¼, NW ¼, SECTION 30
T-5-N, R-13-W
1338.49' N88°09'39"W
S88°09'40"E
63.74'
N88°09'40"W
221.45'
MEADOWS CORPORATE CENTER
FUTURE
35' DRAINAGE & FLOODWAY EASEMENT
30' DRAINAGE & FLOODWAY EASEMENT
6' BTM CONCRETE PAVED DITCH
4.6 AC.
Exist.
Hewlett - Packard Complex

MEMORANDUM

TO: MAYOR TAB TOWNSELL

FROM: RONNIE HALL, P.E.
CITY ENGINEER

DATE: January 8, 2009

REFERENCE: Salem Road Railroad Overpass
Tiffany Industries Right of Way

The proposed Salem Road Railroad Overpass requires 1.99 acres of street right of way from the Tiffany Industries Property. This property is located on the south side of the Union Pacific Railroad and east of Salem Road.

The Arkansas State Highway & Transportation initially appraised the property @ $0.97 per square foot for the required right of way and $9,400 for a temporary easement for a total amount of $93,400. Tiffany countered with a settlement amount of $180,000. The AHTD increased their offer to $110,000 ($1.15 per square foot or $50,000 per acre). Tiffany again countered with a $180,000 offer to settle. The city paid $50,000 per acre to Johnny Irby, J.J. Maggie and the other property owners for right of way along the Salem Road Extension project.

The AHTD is now requesting that the city determine if it wishes to increase the offer to Tiffany for more than the $50,000 per acre. If no increase is recommended by the City, the AHTD is requesting the city's concurrence in making $50,000 per acre the final offer and failure to accept this offer will result in the right of way acquisition proceeding to condemnation to acquire the right of way.

The AHTD recommends that $50,000 be the highest offer.

Memo

To: Mayor Tab Townsell

Cc: Conway City Council

From: James Burnside, Lake Beaverfork Caretaker

Date: January 5, 2009

Re: Consideration of a boat dock permit for Gary Adreon

The Conway Parks Department would like to get approval from the City Council concerning the boat dock application for Gary Adreon located at 30 Lake Point Drive.

The dock is up to code and has met all City of Conway requirements.

Drawings are being furnished for you to look at.

It is my recommendation that Mr. Adreon be allowed to build this dock.

APPLICATION FOR PRIVATE PIER OR BOAT HOUSE

(Please type or print)
FIRST NAME & INITIAL Gary L. LAST NAME Adreon

INITIAL & MIDDLE NAME Marsha L. Adreon

MAILING ADDRESS 75 Loyola Dr.

CITY Hot Springs Village STATE AR ZIP CODE 71909

LAKE STREET ADDRESS 30 Lake Point Dr.

CITY Conway AR ZIP CODE 72032

HOME PHONE 501-915-8507 BUSINESS PHONE 501-276-4472

I am applying for a permit to cover the following:
(Please check) DOCK/PIER___ SINGLE BOAT HOUSE X JT. BOAT HOUSE___

The structure is to be constructed on Beaverfork Lake, Sub-Division Rabb,
Lot(s) #60, Block(s) 30 Lake Point with materials composed of:
WOOD X, METAL___, FIBERGLASS___, OTHER___

The Lake Beaverfork Caretaker may contact me to arrange to inspect my property and plans:
(phone) 501-276-4472 (address) 75 Loyola Dr. Hot Springs Village, AR
Attached is a rough sketch of the structure I propose to build, indicating dimensions and distance from shoreline of lake. Enclosed is my remittance of $___ to cover the permit.
I agree to comply with all items listed in the POLICIES ON LAND USE AROUND BEAVERFORK LAKE. I agree to remove the structure, if abandoned. I understand that I must renew my permit annually. Failure to comply with commission codes and regulations will result in cancellation of this permit and the removal of the structure.

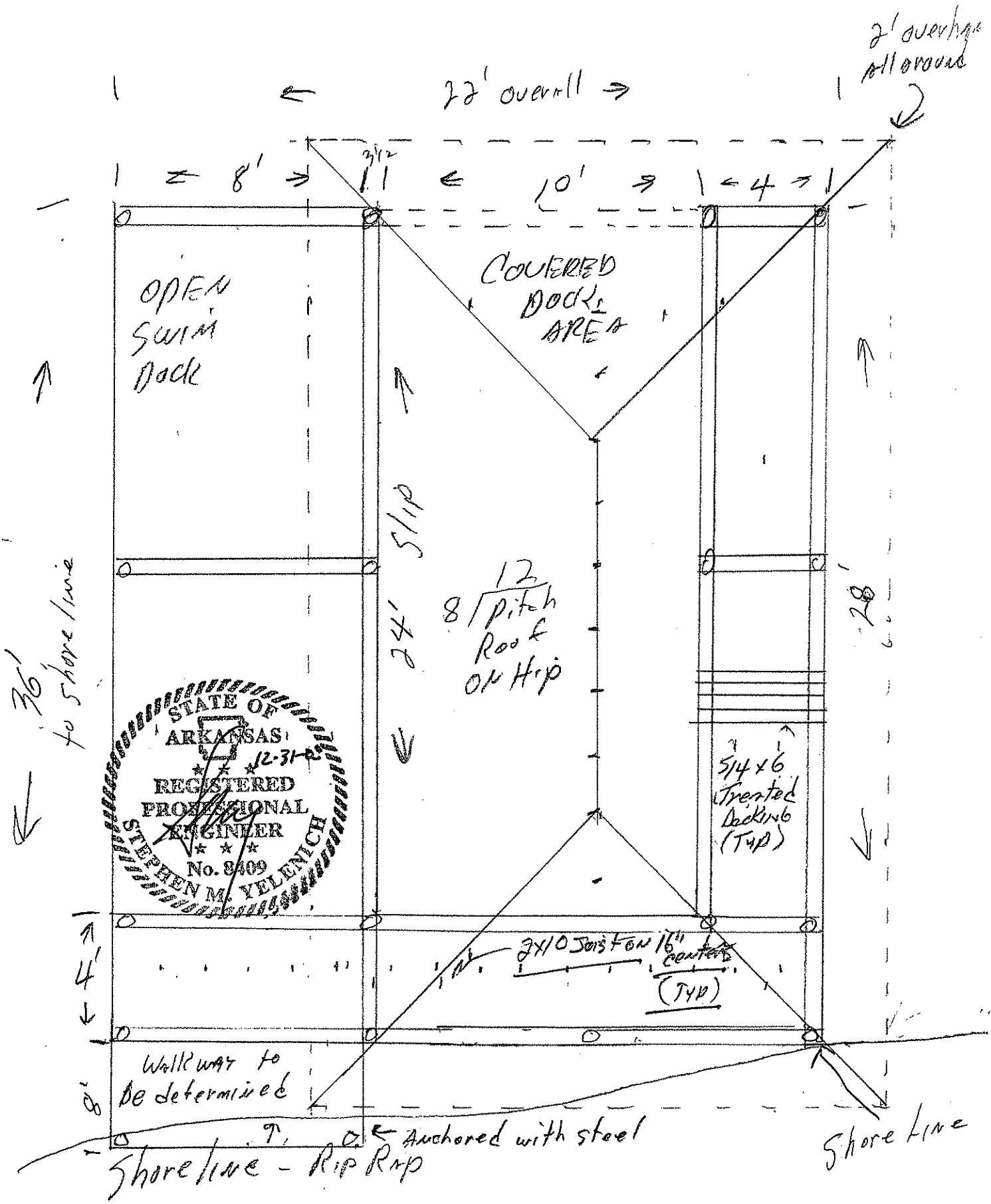
Gary L. Adreon
Applicant(s) Signature

DATE 12/2/08
Month Day Year

Marsha Adreon
Applicant(s) Signature

City Engineer Approval N/A Date ___
Lake Beaverfork Caretaker Approval ___ Date 1-2-08
Building Inspector Approval ___ Date 1.5.08

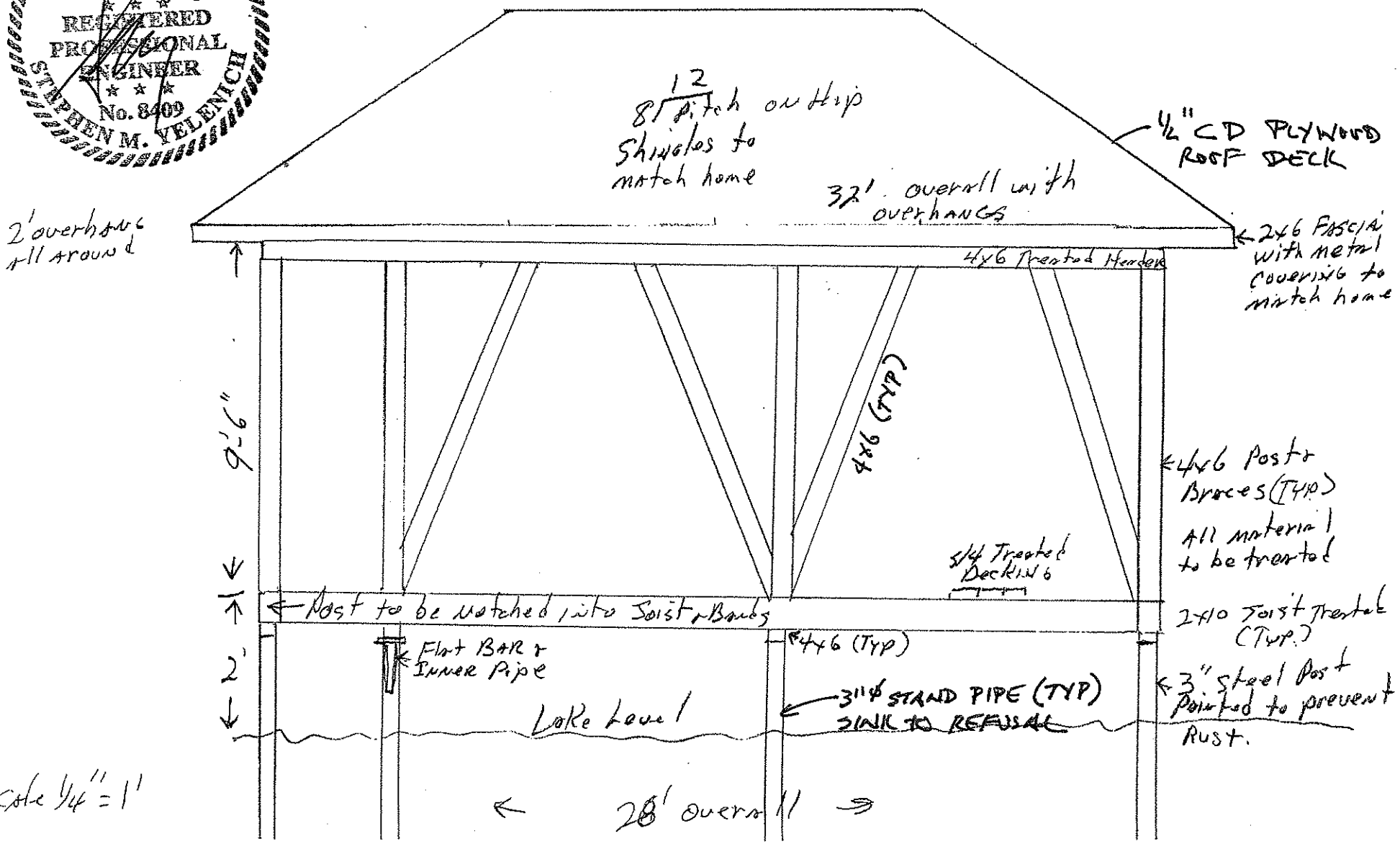
BOTH PROPERTY OWNERS MUST SIGN ON A JOINT BOAT HOUSE
Complete Application form and return to: City of Conway
Parks & Recreation Department
Conway, AR 72032



THIS IS TO CERTIFY THAT THE PLANNED BOAT DOCK AT THIS LOCATION MEETS 2006 I.B.C. DESIGN CRITERIA. Scale 1/4" = 1' FOR MINIMUM LIVE LOAD OF 30 PSF, WIND LOAD OF 20 PSF, AND ROOF LIVE LOAD OF 16 PSF.

THIS IS TO CERTIFY THAT THE PLANNED BOAT DOCK ~~AT~~ THIS LOCATION MEETS 2006 I.B.C. DESIGN LOAD CRITERIA FOR MINIMUM LIVE LOAD OF 30 PSF, WIND LOAD OF 20 PSF, AND ROOF LIVE LOAD OF 16 PSF

STATE OF ARKANSAS
12-31-08
REGISTERED PROFESSIONAL ENGINEER
No. 8409
STEPHEN M. YELENICH



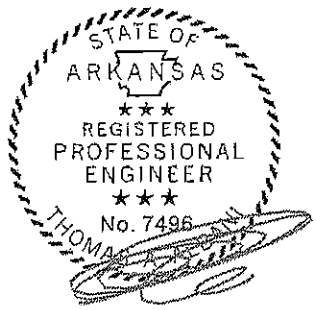
Scale 1/4" = 1'

Re: 10998

The truss drawing(s) referenced below have been prepared by Robbins Engineering, Inc. under my direct supervision based on the parameters provided by Village Construction, Inc..

Pages or sheets covered by this seal: T3232474 thru T3232477

My license renewal date for the state of Arkansas is December 31, 2009.



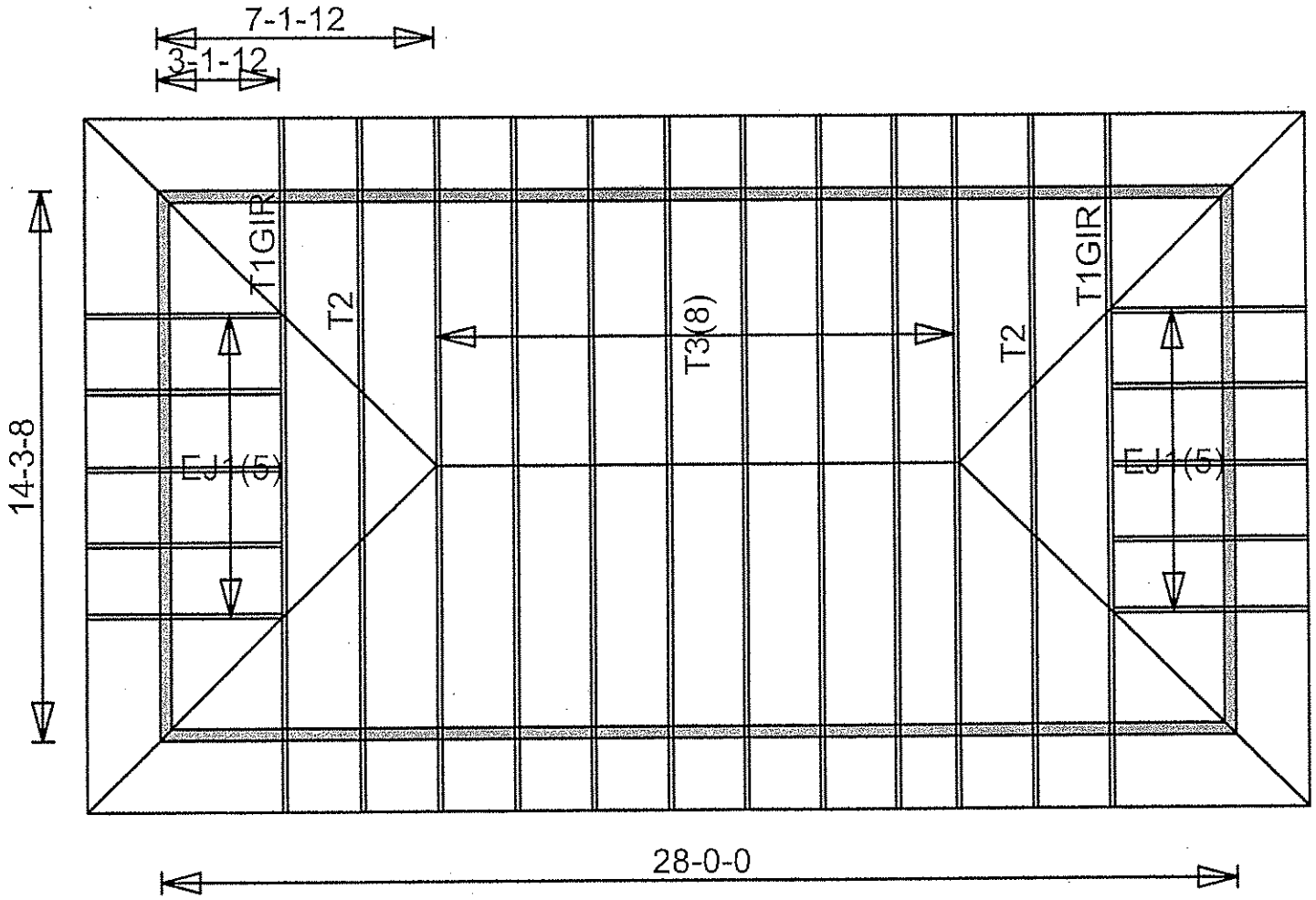
December 11,2008

Albani, Thomas

The seal on these drawings indicate acceptance of professional engineering responsibility solely for the truss components shown. The suitability and use of this component for any particular building is the responsibility of the building designer, per ANSI/TPI-1 Sec. 2.

6904 Parke East Boulevard
Tampa, FL 33610-4115
Phone: 813-972-1135 • Fax: 813-971-6117
www.robbinseng.com

DALLAS • TAMPA • FT. WORTH

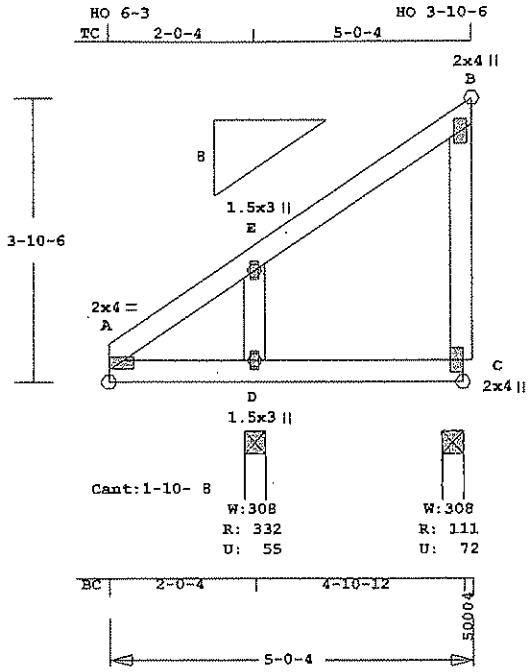


8/12
22 1/2" CANT
24" OC

VCCI PO Box 8118 Hot Springs Village Ar. 71909	CUTRER BOAT DOCK ROOF TRUSS PLACEMENT PLAN ORDER SJN 10998	Roof Loading TC Live: 20.00 psf TC Dead: 10.00 psf BC Live: 0.00 psf BC Dead: 10.00 psf TC Stress Inc: 15.00 BC Stress Inc: 15.00 Spacing: 2- 0- 0 o.c.	Account: CUTRER BOAT D Job: 10998 Designer: MARK-GS Checker: Date: 12-11-08

Job	Mark	Quan	Type	Span	P1-H1	Left OH	Right OH	Engineering
10998	EJ1	10	MONO	50004	8	0	0	T3232474

10998 ROOF ORDER



Scale: 0.399" = 1"

Robbins Engineering, Inc./Online Plus™ APPROX. TRUSS WEIGHT: 29.6 LBS

Online Plus -- Version 23.0.042
RUN DATE: 11-DEC-08

	CSI	-Size-	----Lumber----
TC	0.17	2x 4	SP-#2
BC	0.15	2x 4	SP-#2
WB	0.21	2x 4	SP-#3

Brace truss as follows:

	O.C.	From	To
TC	Cont.	0- 0- 0	5- 0- 4
BC	Cont.	0- 0- 0	2- 0- 4
BC	72.0"	2- 0- 4	4-10-12
BC	Cont.	4-10-12	5- 0- 4

psf-Ld	Dead	Live
TC	10.0	20.0
BC	10.0	0.0
TC+BC	20.0	20.0

Total 40.0 Spacing 24.0"
Lumber Duration Factor 1.15
Plate Duration Factor 1.15
TC Fb=1.15 Fc=1.10 Ft=1.10
BC Fb=1.10 Fc=1.10 Ft=1.10

Total Load Reactions (Lbs)

Jt	Down	Uplift	Horiz-
D	333	56 U	59 R
C	111	72 U	118 R

Jt	Brg Size	Required
D	3.5"	1.5"
C	3.5"	1.5"

Plus 8 Wind Load Case(s)
Plus 4 Unbalanced Load Cases
Plus 1 UBC LL Load Case(s)
Plus 1 DL Load Case(s)

Membr	CSI	P Lbs	Axl-CSI-Bnd
----------Top Chords----------			
A -E	0.11	99 C	0.01 0.10
E -B	0.17	43 C	0.00 0.17
---------Bottom Chords---------			
A -D	0.08	97 T	0.00 0.08
D -C	0.15	92 T	0.00 0.15
----------Webs----------			
D -E	0.14	231 C	0.00 0.14
C -B	0.21	71 C	0.00 0.21

TL Defl 0.00" in D -C L/999
LL Defl 0.00" in D -C L/999
LL Cant -0.01" in A -D L/999
Shear // Grain in E -B 0.13

Plates for each ply each face.
Plate - MT20 20 Ga, Gross Area
Plate - MT2H 20 Ga, Gross Area

Jt	Type	Plt Size	X	Y	JSI
A	MT20	2.0x 4.0	0.9	0.4	0.84
E	MT20	1.5x 3.0	Ctr	Ctr	0.22
B	MT20	2.0x 4.0	Ctr	Ctr	0.13
D	MT20	1.5x 3.0	Ctr	Ctr	0.22
C	MT20	2.0x 4.0-0.8	Ctr	Ctr	0.12

Placement Tolerance Used 0.62 in.

REVIEWED BY:
Robbins Engineering, Inc.
6904 Parke East Blvd.
Tampa, FL 33610

REFER TO ROBBINS ENG. GENERAL NOTES AND SYMBOLS SHEET FOR ADDITIONAL SPECIFICATIONS.

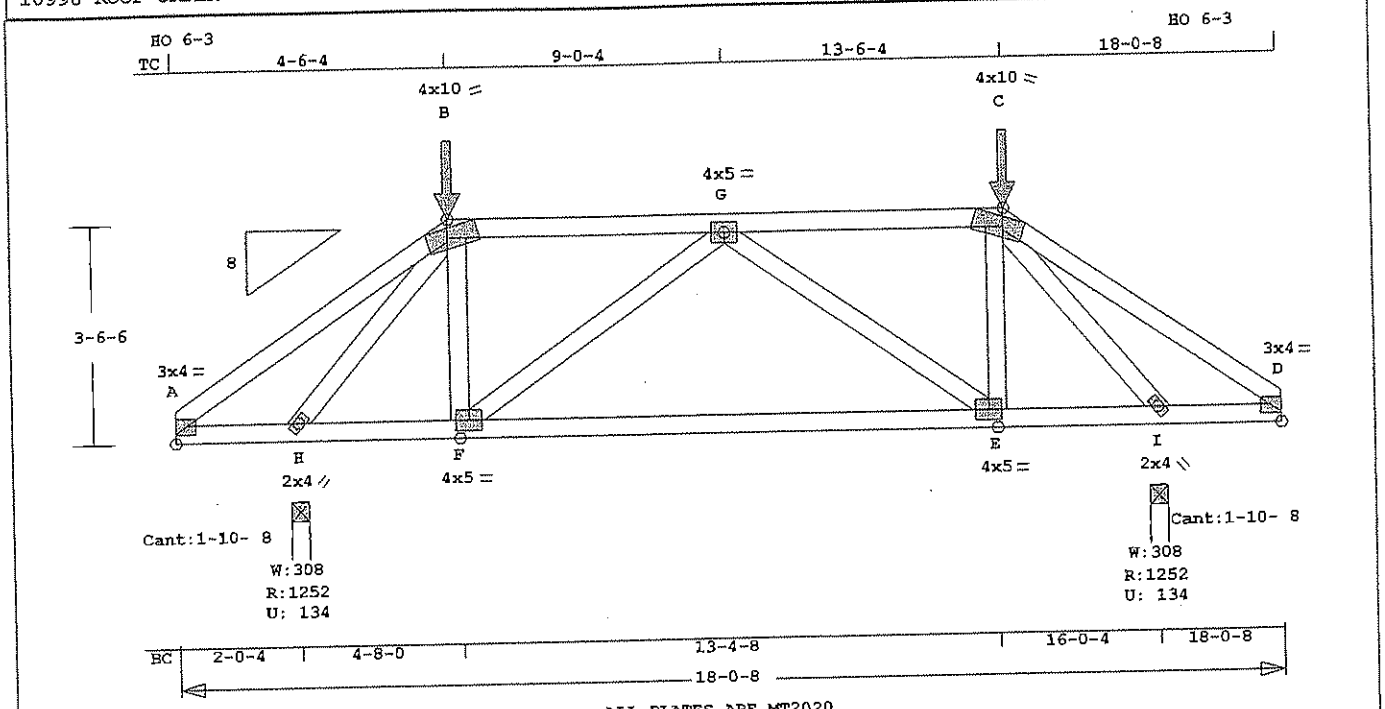
NOTES:
Trusses Manufactured by:
VCCI
Analysis Conforms To:
IBC/IRC2006
Design checked for 10 psf non-concurrent LL on BC.
Wind Loads - ANSI / ASCE 7-05
Truss is designed as
Components and Claddings* for Exterior zone location.
Wind Speed: 90 mph

Mean Roof Height: 15-0
Exposure Category: C
Occupancy Factor : 1.00
Building Type: Enclosed
TC Dead Load: 6.0 psf
BC Dead Load: 6.0 psf
Unbalanced Loads Checked
Load Factors = 1.00 and 0.00
Max comp. force 231 Lbs
Max tens. force 176 Lbs
Quality Control Factor 1.25

December 11,2008

Job	Mark	Quan	Type	Span	P1-H1	Left OH	Right OH	*Engineering*
10998	*T1GIR*	2	HIPP	180008	8	0	0	*T3232475*

10998 ROOF ORDER



Robbins Engineering, Inc./Online Plus™ APPROX. TRUSS WEIGHT: 117.8 LBS

Online Plus -- Version 23.0.042
RUN DATE: 11-DEC-08

	CSI	-Size-	----Lumber----
TC	0.46	2x 4	SP-#2
BC	0.91	2x 4	SP-#1
WB	0.54	2x 4	SP-#3

Brace truss as follows:

	O.C.	From	To
TC	Cont.	0- 0- 0	4- 6- 4
TC	48.0"	4- 6- 4	13- 6- 4
TC	Cont.	13- 6- 4	18- 0- 8
BC	Cont.	0- 0- 0	2- 0- 4
BC	120.0"	2- 0- 4	16- 0- 4
BC	Cont.	16- 0- 4	18- 0- 8

psf-Ld	Dead	Live
TC	10.0	20.0
BC	10.0	0.0
TC+BC	20.0	20.0

Total 40.0 Spacing 24.0"
Lumber Duration Factor 1.15
Plate Duration Factor 1.15
TC Fb=1.00 Fc=1.00 Ft=1.00
BC Fb=1.00 Fc=1.00 Ft=1.00

Total Load Reactions (Lbs)

Jt	Down	Uplift	Horiz-
H	1253	135 U	63 R
I	1253	135 U	63 R

Jt	Brg Size	Required
H	3.5"	1.5"
I	3.5"	1.5"

LC# 1 Girder Loading
Dur Fctrs - Lbr 1.15 Plt 1.15

plf - Dead	Live*	From	To
TC V 20	40	0.0'	18.0'
BC V 35	0	0.0'	18.0'
BC V 15	30	4.7'	13.4'
TC V 67	133	4.5'	CL-LB
TC V 67	133	13.5'	CL-LB

Plus 9 Wind Load Case(s)
Plus 4 Unbalanced Load Cases
Plus 1 UBC LL Load Case(s)
Plus 1 DL Load Case(s)

Membr	CSI	P Lbs	Axl-CSI-Bnd
----------Top Chords----------			
A -B	0.32	150 T	0.01 0.31
B -G	0.46	945 C	0.10 0.36
G -C	0.46	945 C	0.10 0.36
C -D	0.32	150 T	0.01 0.31
--------Bottom Chords---------			
A -H	0.33	146 C	0.00 0.33
H -F	0.88	917 T	0.14 0.74
F -E	0.91	1091 T	0.17 0.74
E -I	0.88	917 T	0.14 0.74
I -D	0.33	146 C	0.00 0.33
----------Webs----------			
H -B	0.54	1578 C	
F -B	0.24	692 T	
F -G	0.12	242 C	
G -E	0.12	242 C	
E -C	0.24	692 T	
C -I	0.54	1578 C	

TL Defl -0.46" in F -E L/360
LL Defl -0.18" in F -E L/889
LL Cant -0.01" in I -D L/999
Shear // Grain in F -E 0.49

Plates for each ply each face.
Plate - MT20 20 Ga, Gross Area
Plate - MT2H 20 Ga, Gross Area

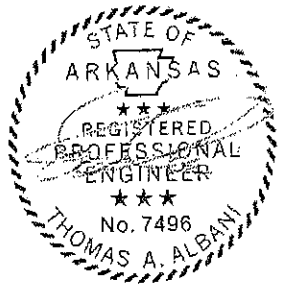
Jt	Type	Plt Size	X	Y	JSI
A	MT20	3.0x 4.0	0.9	0.5	0.65
B	MT20	4.0x10.0	1.0~3.4		0.74
G	MT20	4.0x 5.0	Ctr	Ctr	0.17
C	MT20	4.0x10.0	1.0~3.4		0.74
D	MT20	3.0x 4.0	0.9	0.5	0.65
H	MT20	2.0x 4.0	Ctr	Ctr	0.61
F	MT20	4.0x 5.0	Ctr	Ctr	0.34
E	MT20	4.0x 5.0	Ctr	Ctr	0.34
I	MT20	2.0x 4.0	Ctr	Ctr	0.61

Placement Tolerance Used 0.62 in.

REVIEWED BY:
Robbins Engineering, Inc.
6904 Parke East Blvd.
Tampa, FL 33610

REFER TO ROBBINS ENG. GENERAL NOTES AND SYMBOLS SHEET FOR ADDITIONAL SPECIFICATIONS.

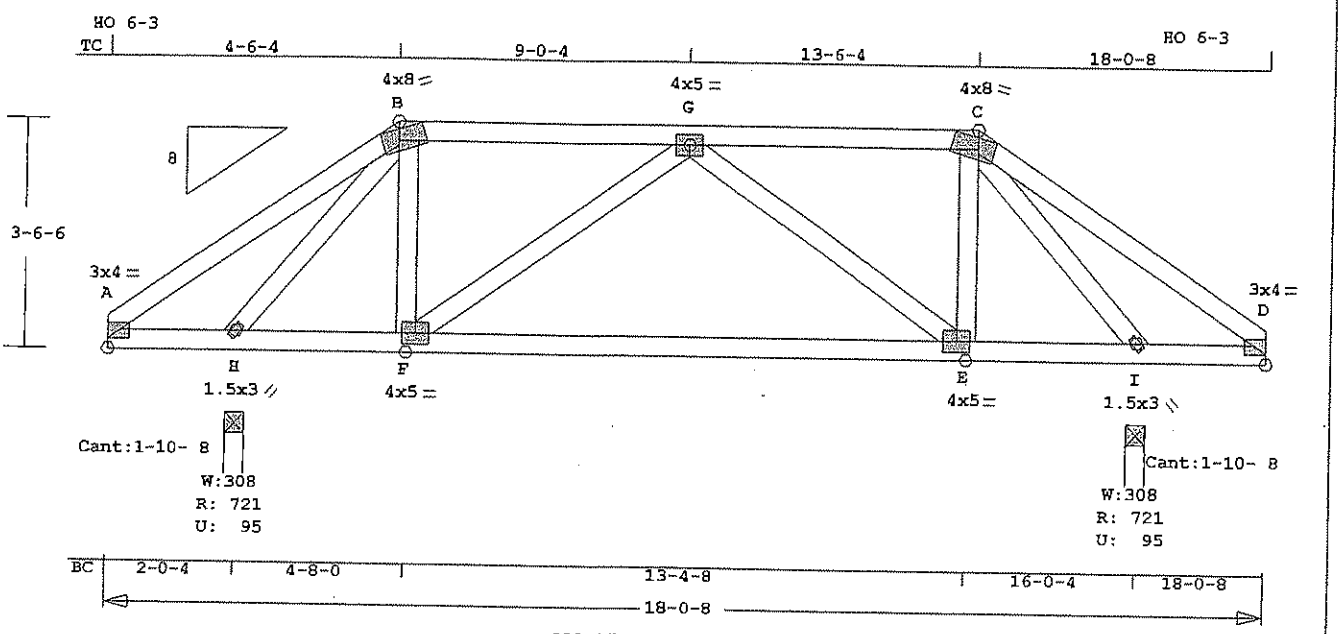
NOTES:
Trusses Manufactured by:
VCCI
Analysis Conforms To:
IBC/IRC2006
Girder Step Down Hip
Framing Hip Rafters
Jack Closed Face
Setback 5- 0- 0
Design checked for 10 psf non-concurrent LL on BC.
Wind Loads - ANSI / ASCE 7-05
Truss is designed as
Components and Claddings* for Exterior zone location.
Wind Speed: 90 mph
Mean Roof Height: 15-0
Exposure Category: C
Occupancy Factor : 1.00
Building Type: Enclosed
TC Dead Load: 6.0 psf
BC Dead Load: 6.0 psf
Unbalanced Loads Checked
Load Factors = 1.00 and 0.00
Max comp. force 1578 Lbs
Max tens. force 1091 Lbs
Quality Control Factor 1.25



December 11,2008

Job	Mark	Quan	Type	Span	P1-H1	Left OH	Right OH	Engineering
10998	T2	2	HIPP	180008	8	0	0	T3232476

10998 ROOF ORDER



ALL PLATES ARE MT2020

Scale: 0.354" = 1'

Robbins Engineering, Inc./Online Plus™ APPROX. TRUSS WEIGHT: 117.8 LBS

Online Plus -- Version 23.0.042
RUN DATE: 11-DEC-08

	CSI	-Size-	----Lumber----
TC	0.22	2x 4	SP-#2
BC	0.37	2x 4	SP-#2
WB	0.26	2x 4	SP-#3

Brace truss as follows:

	O.C.	From	To
TC	Cont.	0- 0- 0	4- 6- 4
TC	48.0"	4- 6- 4	13- 6- 4
TC	Cont.	13- 6- 4	18- 0- 8
BC	Cont.	0- 0- 0	2- 0- 4
BC	120.0"	2- 0- 4	16- 0- 4
BC	Cont.	16- 0- 4	18- 0- 8

psf-Ld	Dead	Live
TC	10.0	20.0
BC	10.0	0.0
TC+BC	20.0	20.0
Total	40.0	Spacing 24.0"

Lumber Duration Factor 1.15
Plate Duration Factor 1.15
TC Fb=1.10 Fc=1.10 Ft=1.10
BC Fb=1.10 Fc=1.10 Ft=1.10

Total Load Reactions (Lbs)

Jt	Down	Uplift	Horiz-
H	722	95 U	63 R
I	722	95 U	63 R

Jt	Brg Size	Required
H	3.5"	1.5"
I	3.5"	1.5"

Plus 9 Wind Load Case(s)
Plus 4 Unbalanced Load Cases
Plus 1 UBC LL Load Case(s)
Plus 1 DL Load Case(s)

Membr	CSI	P Lbs	Axl-CSI-Bnd
----------Top Chords----------			
A -B	0.22	115 T	0.00 0.22
B -G	0.22	430 C	0.00 0.22
G -C	0.22	430 C	0.00 0.22
C -D	0.22	115 T	0.00 0.22
--------Bottom Chords---------			
A -H	0.29	109 C	0.00 0.29
H -F	0.36	419 T	0.04 0.32
F -E	0.37	602 T	0.05 0.32
E -I	0.36	419 T	0.04 0.32
I -D	0.29	109 C	0.00 0.29
----------Webs----------			
H -B	0.26	770 C	
F -B	0.09	327 T	
F -G	0.12	229 C	
G -E	0.12	229 C	
E -C	0.09	327 T	
C -I	0.26	770 C	

TL Defl -0.23" in F -E L/722
LL Defl -0.11" in F -E L/999
LL Cant -0.01" in I -D L/999
Shear // Grain in B -G 0.19

Plates for each ply each face.
Plate - MT20 20 Ga, Gross Area
Plate - MT2H 20 Ga, Gross Area

Jt	Type	Plt Size	X	Y	JSI
A	MT20	3.0x 4.0	0.9	0.5	0.65
B	MT20	4.0x 8.0	0.9-3.1		0.73
G	MT20	4.0x 5.0	Ctr	Ctr	0.17
C	MT20	4.0x 8.0	0.9-3.1		0.73
D	MT20	3.0x 4.0	0.9	0.5	0.65
H	MT20	1.5x 3.0	Ctr	Ctr	0.53
F	MT20	4.0x 5.0	Ctr	Ctr	0.20
E	MT20	4.0x 5.0	Ctr	Ctr	0.20
I	MT20	1.5x 3.0	Ctr	Ctr	0.53

Placement Tolerance Used 0.62 in.

REVIEWED BY:
Robbins Engineering, Inc.
6904 Parke East Blvd.
Tampa, FL 33610

REFER TO ROBBINS ENG. GENERAL NOTES AND SYMBOLS SHEET FOR ADDITIONAL SPECIFICATIONS.

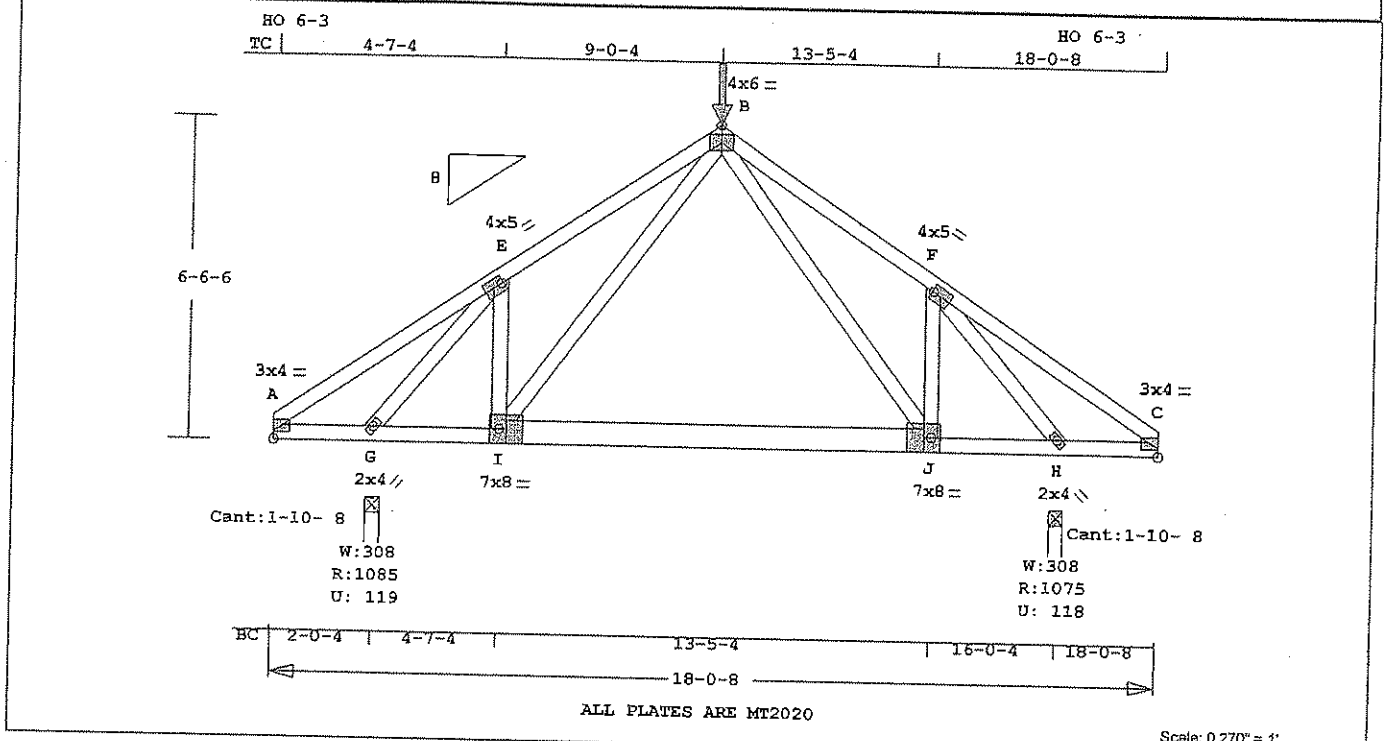
NOTES:
Trusses Manufactured by:
VCCI
Analysis Conforms To:
IBC/IRC2006
Design checked for 10 psf non-concurrent LL on BC.

Wind Loads - ANSI / ASCE 7-05
Truss is designed as
Components and Claddings* for Exterior zone location.
Wind Speed: 90 mph
Mean Roof Height: 15-0
Exposure Category: C
Occupancy Factor : 1.00
Building Type: Enclosed
TC Dead Load: 6.0 psf
BC Dead Load: 6.0 psf
Unbalanced Loads Checked
Load Factors = 1.00 and 0.00
Max comp. force 770 Lbs
Max tens. force 602 Lbs
Quality Control Factor 1.25

December 11,2008

Job	Mark	Quan	Type	Span	Pl-Hl	Left OH	Right OH	Engineering
10998	T3	8	TR	180008	8	0	0	T3232477

10998 ROOF ORDER



Robbins Engineering, Inc./Online Plus™ APPROX. TRUSS WEIGHT: 136.9 LBS

Online Plus -- Version 23.0.042
RUN DATE: 11-DEC-08

	CSI	-Size-	----Lumber----
TC	0.30	2x 4	SP-#2
BC	0.42	2x 4	SP-#2
--	0.41	2x 6	SP-#2
	I -J		
WB	0.43	2x 4	SP-#3

Brace truss as follows:

	O.C.	From	To
TC	Cont.	0- 0- 0	18- 0- 8
BC	Cont.	0- 0- 0	2- 0- 4
BC	120.0"	2- 0- 4	4- 7- 4
BC	120.0"	4- 7- 4	13- 5- 4
BC	Cont.	13- 5- 4	18- 0- 8

psf-Ld	Dead	Live
TC	10.0	20.0
BC	10.0	0.0
TC+BC	20.0	20.0
Total	40.0	Spacing 24.0"

Lumber Duration Factor 1.15
Plate Duration Factor 1.15
TC Fb=1.00 Fc=1.00 Ft=1.00
BC Fb=1.00 Fc=1.00 Ft=1.00

Total Load Reactions (Lbs)

Jt	Down	Uplift	Horiz-
G	1086	119 U	124 R
H	1075	118 U	124 R

Jt	Brg Size	Required
G	3.5"	1.5"
H	3.5"	1.5"

LC# 1 BCLS Loading
Dur Fctrs - Lbr 1.15 Plt 1.15

plf - Dead	Live*	From	To
TC V 20	40	0.0'	18.0'
BC V 20	0	0.0'	18.0'
BC V 0	40	7.5'	10.5'
TC V 300	300	9.0'	CL-LB

Plus 9 Wind Load Case(s)
Plus 4 Unbalanced Load Cases
Plus 1 UBC LL Load Case(s)
Plus 1 DL Load Case(s)

Membr	CSI	P Lbs	Axl-CSI-Bnd
----------Top Chords----------			
A -E	0.30	144 T	0.04 0.26
E -B	0.26	905 C	0.00 0.26
B -F	0.24	871 C	0.00 0.24
F -C	0.28	142 T	0.04 0.24
---------Bottom Chords----------			
A -G	0.23	115 C	0.00 0.23
G -I	0.42	744 T	0.14 0.28
I -J	0.41	686 T	0.09 0.32
J -H	0.40	725 T	0.14 0.26
H -C	0.24	115 C	0.00 0.24
----------Webs----------			
G -E	0.43	1305 C	
I -E	0.06	237 T	
I -B	0.06	198 T	
B -J	0.06	183 T	
J -F	0.06	255 T	
F -H	0.42	1276 C	

TL Defl -0.11" in I -J L/999
LL Defl -0.05" in I -J L/999
LL Cant -0.01" in A -G L/999
Shear // Grain in E -B 0.18

Plates for ench ply each face.
Plate - MT20 20 Ga, Gross Area
Plate - MT2H 20 Ga, Gross Area

Jt	Type	Plt Size	X	Y	JSI
A	MT20	3.0x 4.0	0.9	0.5	0.65
E	MT20	4.0x 5.0	Ctr	Ctr	0.64
B	MT20	4.0x 6.0	Ctr	Ctr	0.48
F	MT20	4.0x 5.0	Ctr	Ctr	0.64
C	MT20	3.0x 4.0	-0.9	0.5	0.65
G	MT20	2.0x 4.0	Ctr	Ctr	0.49
I	MT20	7.0x 8.0	Ctr	Ctr	0.44
J	MT20	7.0x 8.0	Ctr	Ctr	0.44
H	MT20	2.0x 4.0	Ctr	Ctr	0.49

Placement Tolerance Used 0.62 in.

REVIEWED BY:
Robbins Engineering, Inc.
6904 Parke East Blvd.
Tampa, FL 33610

REFER TO ROBBINS ENG. GENERAL NOTES AND SYMBOLS SHEET FOR ADDITIONAL SPECIFICATIONS.

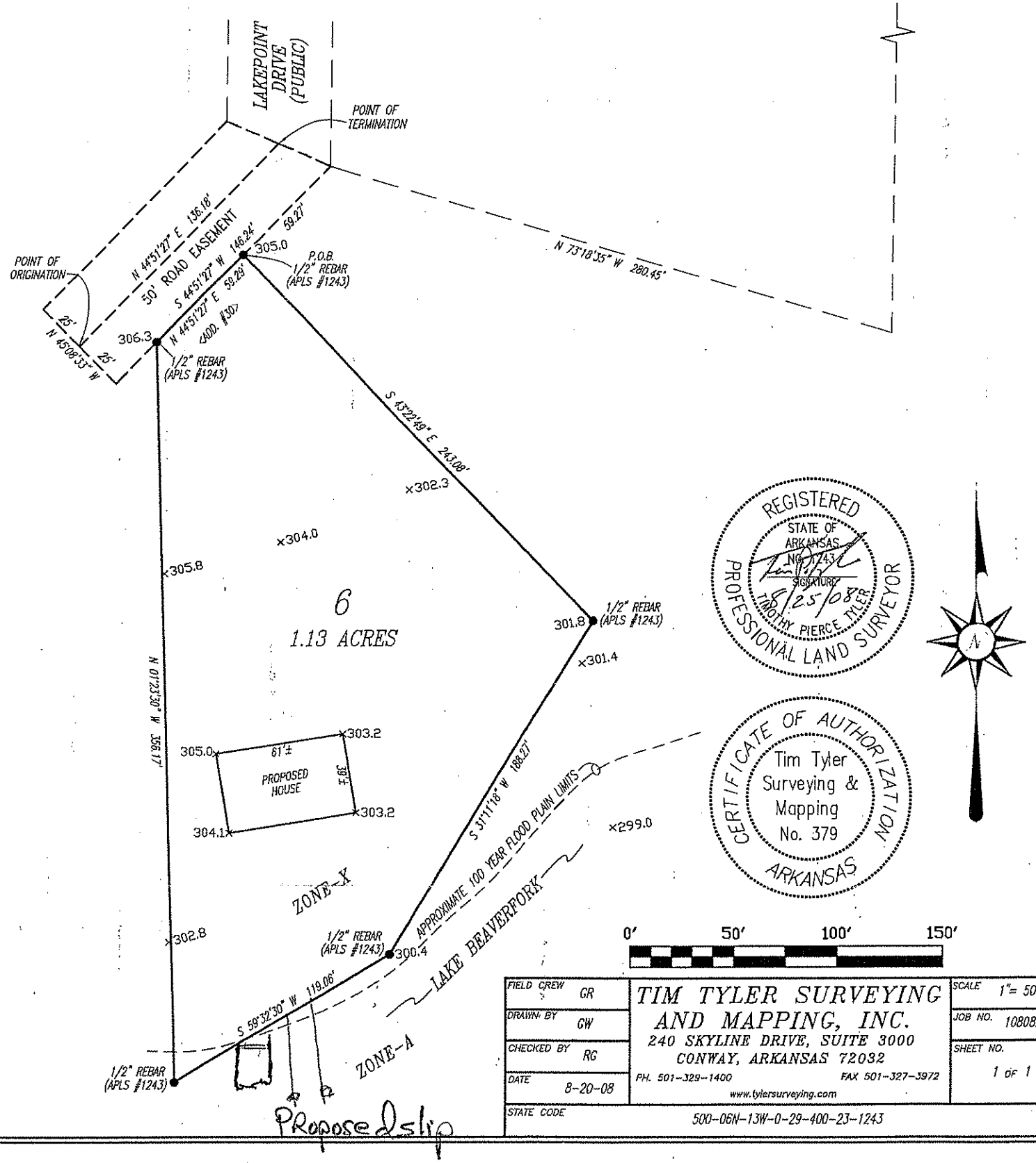
NOTES:
Trusses Manufactured by:
VCCI
Analysis Conforms To:
IBC/IRC2006
This truss has been designed for 20.0 psf LL on the B.C. in areas where a rectangle 3- 6- 0 tall by 2- 0- 0 wide will fit between the B.C. and any other member.
Design checked for 10 psf non-concurrent LL on BC.
Wind Loads - ANSI / ASCE 7-05
Truss is designed as Components and Claddings* for Exterior zone location.
Wind Speed: 90 mph
Mean Roof Height: 15-0
Exposure Category: C
Occupancy Factor : 1.00
Building Type: Enclosed
TC Dead Load: 6.0 psf
BC Dead Load: 6.0 psf
Unbalanced Loads Checked
Load Factors = 1.00 and 0.00
Max comp. force 1305 Lbs
Max tens. force 744 Lbs
Quality Control Factor 1.25

December 11,2008

the proposed housesite is not in said flood plain area.

I Tim P. Tyler APLS #1243, do hereby certify that a survey crew under my supervision did perform the field work and that this plat is a correct representotion of the survey results. All corners shown hereon actually exist and their location, size, type, and material are correctly shown and are located in accordance with existing and accepted monuments in the area.

Tim P. Tyler, Arkansas Professional Land Surveyor #1243



REGISTERED PROFESSIONAL LAND SURVEYOR
STATE OF ARKANSAS
No. 1243
SIGNATURE
8/25/08
TIMOTHY PIERCE TYLER

CERTIFICATE OF AUTHORIZATION
Tim Tyler Surveying & Mapping
No. 379
ARKANSAS

FIELD CREW GR	TIM TYLER SURVEYING AND MAPPING, INC.	SCALE	1"= 50'
DRAWN BY GW	240 SKYLINE DRIVE, SUITE 3000	JOB NO.	1080821
CHECKED BY RG	CONWAY, ARKANSAS 72032	SHEET NO.	1 OF 1
DATE 8-20-08	PH. 501-329-1400 FAX 501-327-3972		
	www.tylersurveying.com		
STATE CODE	500-06N-13W-0-29-400-23-1243		

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

ELEVATION CERTIFICATE

Important: Read the instructions on pages 1-8.

SECTION A - PROPERTY INFORMATION

For Insurance Company Use:
Policy Number
Company NAIC Number

A1 Building Owner's Name
Gary Adreon

A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
#30 Lake Point Drive

City Conway State AR ZIP Code 72032

A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)
Part of the E ½ NW ¼ Section 29, T-6-N, R-13-W F.C.A (1.13 acres more or less)

A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) Residential

A5. Latitude/Longitude: Lat. 35°07'50" Long. 92°24'40" Horizontal Datum: ☐ NAD 1927 ☒ NAD 1983

A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.

A7. Building Diagram Number 1

A8. For a building with a crawl space or enclosure(s), provide
a) Square footage of crawl space or enclosure(s) NA sq ft
b) No. of permanent flood openings in the crawl space or enclosure(s) walls within 1.0 foot above adjacent grade NA
c) Total net area of flood openings in A8.b NA sq in

A9. For a building with an attached garage, provide:
a) Square footage of attached garage NA sq ft
b) No. of permanent flood openings in the attached garage walls within 1.0 foot above adjacent grade NA
c) Total net area of flood openings in A9.b NA sq in

SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP Community Name & Community Number	B2. County Name	B3. State
Faulkner County 050431	Faulkner	AR

B4. Map/Panel Number	B5. Suffix	B6. FIRM Index Date	B7. FIRM Panel Effective/Revised Date	B8. Flood Zone(s)	B9. Base Flood Elevation(s) (Zone AO, use base flood depth)
05045C0168H	H	9-27-91	12-19-06	A	undetermined

B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9.
☐ FIS Profile ☒ FIRM ☐ Community Determined ☐ Other (Describe) _____

B11. Indicate elevation datum used for BFE in Item B9: ☐ NGVD 1929 ☒ NAVD 1988 ☐ Other (Describe) _____

B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? ☐ Yes ☒ No
Designation Date _____ ☐ CBRS ☐ OPA

SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☒ Construction Drawings* ☐ Building Under Construction* ☐ Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete Items C2.a-g below according to the building diagram specified in Item A7.

Benchmark Utilized Tyler Base 427.28 MSL Vertical Datum NAVD 88

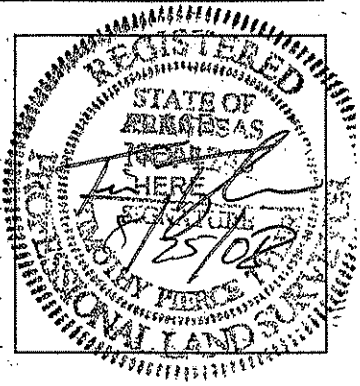
Conversion/Comments

			Check the measurement used.
a)	Top of bottom floor (including basement, crawl space, or enclosure floor)	306.50	☒ feet ☐ meters (Puerto Rico only)
b)	Top of the next higher floor	NA	☐ feet ☐ meters (Puerto Rico only)
c)	Bottom of the lowest horizontal structural member (V Zones only)	NA	☐ feet ☐ meters (Puerto Rico only)
d)	Attached garage (top of slab)	NA	☐ feet ☐ meters (Puerto Rico only)
e)	Lowest elevation of machinery or equipment servicing the building (Describe type of equipment in Comments)	304.00	☒ feet ☐ meters (Puerto Rico only)
f)	Lowest adjacent (finished) grade (LAG)	303.20	☒ feet ☐ meters (Puerto Rico only)
g)	Highest adjacent (finished) grade (HAG)	305.00	☒ feet ☐ meters (Puerto Rico only)

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. *I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.*

☒ Check here if comments are provided on back of form.

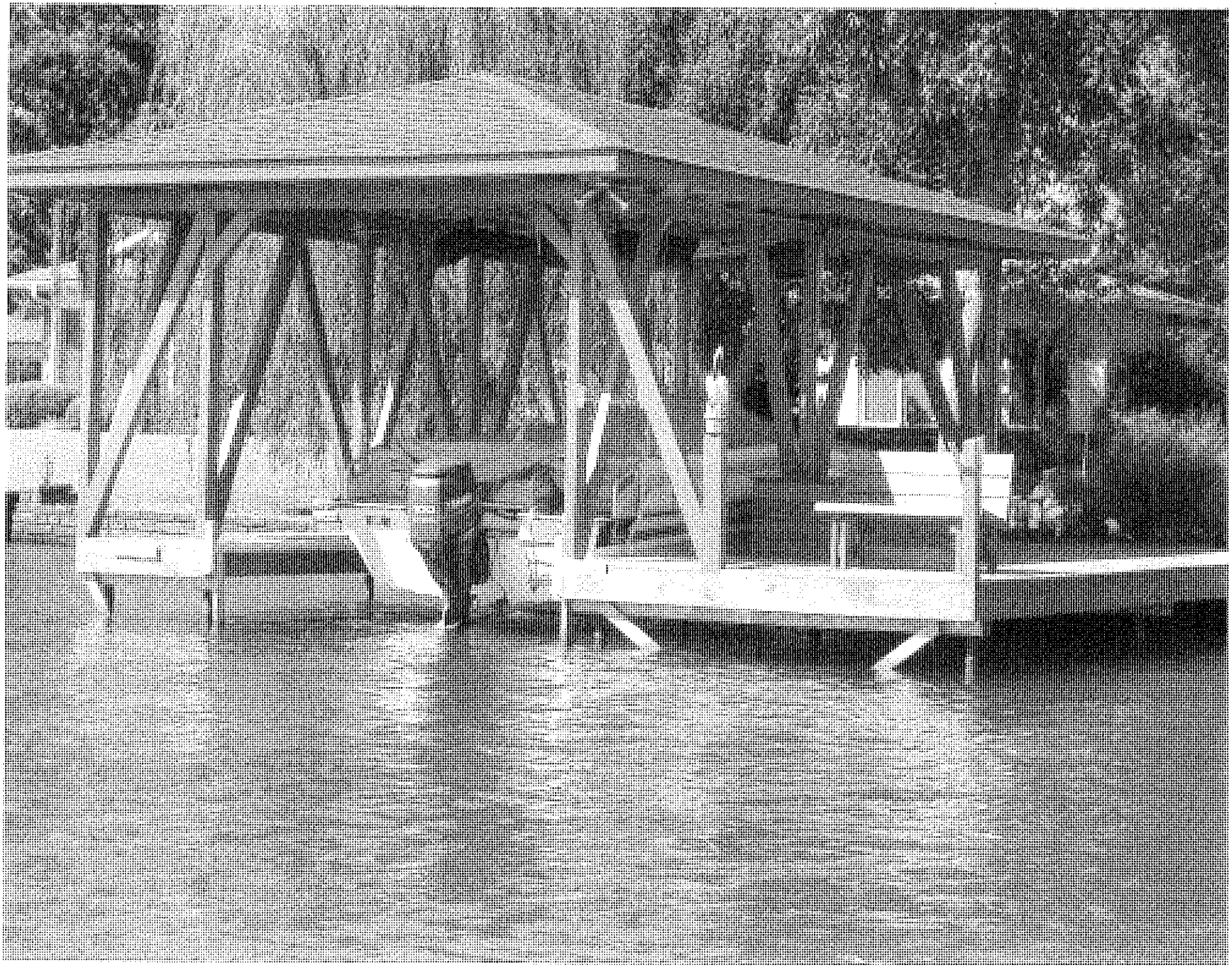


Certifier's Name Tim P. Tyler License Number APLS #1243

Title Land Surveyor (owner) Company Name Tim Tyler Surveying and Mapping, Inc.

Address 240 Skyline Drive City Conway State AR ZIP Code 72032

Signature Date 08-18-08 Telephone (501) 329-1400



Office of the Fire Chief

Memo

To: Mayor Tab Townsell

CC: City Council Members

From: Chief Castleberry

Date: 1/9/2009

Re: Station 6 Renovation Bids

On December 4, 2008 at 2:00am at Conway Fire Department's Central Station; request for bids from interested companies to provide renovation bids for the Conway Fire Department Station 6 began being accepted.

The following proposals were submitted; they are tabulated as follows:

1.	Matson Construction	$1,320,000.00
2.	Hydco Construction	$1,368,999.00
3.	East Harding Construction	$1,390,000.00
4.	Dayco Construction	$1,444,000.00
5.	Lantrip Construction	$1,497,777.00
6.	May Construction	$1,521,000.00
7.	Alessi Keyes Construction	$1,524,000.00
8.	V.R. Smith & Sons	$1,560,600.00
9.	Jack Morgan Construction	$1,574,200.00
10.	Salter Construction	$1,587,586.00
11.	Bell Construction	$1,588,749.00
12.	Ross Sparks Builders	$1,616,770.00
13.	Flynco Construction	$1,640,000.00
14.	Stoney Developers	$1,726,627.00

****

We recommend the approval of the submitted bid by Matson Construction for the renovation services of Conway Fire Department Station 6. The Conway Fire Department has been advised by Mr. Tom Adams of Wittenberg, Delony & Davidson, Inc. that there will be approximately $130,000 in addition to the bid due to sewer line installation.

Please advise if you have any questions.

City of Conway, Arkansas
Ordinance No. O-08-_____

AN ORDINANCE WAIVING BIDS FOR THE PURCHASE OF THERMAL IMAGER EQUIPMENT; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES;

WHEREAS, the Conway Fire Department has a need to replace equipment and purchase two new Thermal Imagers; and

WHEREAS, David Fire Equipment is a sole source vendor for the State of Arkansas; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANASAS, THAT:

Section 1. The City of Conway shall waive the requirements for obtaining competitive bids for the purchase of Thermal Imagers in the amount of $22,642 for the Conway Fire Department and shall utilize David's Fire Equipment as the vendor.

Section 2. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared for exist, and this ordinance shall be in full force and effect from and after its passage and approval.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of January, 2009.

Approved:

_____
Mayor Tab Townsell

Attest:

_____
Michael O. Garrett
City Clerk/Treasurer

City of Conway, Arkansas
Ordinance No. O-09- _____

AN ORDINANCE ACCEPTING COURT ORDERED FORFEITURE ASSETS; AND FOR OTHER PURPOSES

WHEREAS, the Circuit Court of Faulkner County Arkansas has granted court orders awarding a 5x10 Utility Trailer to Conway Police Department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the Utility Trailer with the estimated value of $700 that has been awarded to the City of Conway through court order by Circuit Court of Faulkner County for the use of the City of Conway and/or disposal per City Guidelines.

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 6th, day of January 2009

APPROVED:

_____
Mayor Tab Townsell

ATTEST:

_____
Michael O. Garrett
City Clerk/Treasurer

IN THE CIRCUIT COURT OF FAULKNER COUNTY, ARKANSAS
DIVISION 3

FILED
2008 DEC 10 PM 4 01
RHONDA WHARTON, CLERK
BY DC

IN THE MATTER OF PROPERTY TO BE RETAINED
BY THE CONWAY POLICE DEPARTMENT

CIV 2008-60

ORDER

Comes now before the Court the matter of the petition filed herein by the Conway Police Department and based upon said petition and being fully advised of the premises herein this Court doth find, order, adjudge and decree that the items listed on the evidence reports filed with said Petition should be and hereby are deemed titled in the Conway Police Department and shall be retained by said Conway Police Department for its use.

IT IS SO ORDERED.

Circuit Judge

12/10/08
Date

IN THE CIRCUIT COURT OF FAULKNER COUNTY, ARKANSAS
DIVISION 3

FILED
2008 DEC 10 PM 4 01
RHONDA WHARTON, CLERK
BY _____ DO

IN THE MATTER OF PROPERTY TO BE RETAINED
BY THE CONWAY POLICE DEPARTMENT

CIV 2008-

PETITION

Comes now before the Court the Conway Police Department and for its petition doth state:

1) That the items contained on the attached evidence reports are items which are not subject to being returned to any lawful owners although due effort has been made by the Conway Police Department and that therefore said items should be titled in the Conway Police Department and retained by the Conway Police Department for its use.

WHEREFORE the Conway Police Department doth pray this Honorable Court for an order directing that the items listed on attached evidence reports be forfeit to the Conway Police Department for its use.

Marcus L. Vaden
Prosecuting Attorney
Twentieth Judicial District

VERIFICATION

State of Arkansas
County of Faulkner

On this day Chief A.J. Gary appeared before the undersigned Notary Public, and after being duly sworn states and affirms under oath that the facts contained hereinabove are true and correct to the best of his knowledge and belief.

Chief A. J. Gary

Subscribed and sworn to before me Dorbetha Rhea. December 9, 2008.

My commission expires:

1-03-2015

Dorbetha Rhea
Notary Public

DORBETHA RHEA
Notary Public-Arkansas
Faulkner County
My Commission Expires
January 03, 2015

INCIDENT NUMBER	SUSPECT	PROPERTY TO RETAIN	LOCATION	ESTIMATED VALUE
2007-09513	BRANDON GRAY	5 X 10 UTILITY TRAILER	FIRING RANGE	$700.00

City of Conway, Arkansas
Ordinance No. O-09- _____

AN ORDINANCE ADOPTING AN EMPLOYEE HANDBOOK AND PERSONNEL POLICY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS, the Mayor of the City of Conway, Arkansas, has submitted to the City Council a handbook to be used for personnel matters for the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1. A handbook entitled, "Employee Handbook, City of Conway, Personnel Policy," has been examined by the City Council and found to be needed for the fair and impartial implementation of personnel policies.

SECTION 2. This policy shall be adopted as set forth in the document entitled "Employee Handbook, City of Conway, Personnel Policy."

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of January, 2009.

APPROVED:

_____
Mayor Tab Townsell

ATTEST:

_____
Michael O. Garrett
City Clerk/Treasurer

Direct Deposit: Employees may have pay directly deposited into their bank account if they provide advance written authorization to the City. Employees will receive an itemized statement of wages when the City makes direct deposit.

Pay Errors: The City will make every effort to ensure that employees are paid promptly and accurately. In the unlikely event that there is an error in the amount of pay, the employee should bring it to the attention of the Payroll Department as soon as possible. If the error was the fault of the City, corrections will be made as soon as possible. If the error was a result of the employee, corrections may be made in the next paycheck cycle.

OVERTIME/COMPENSATORY TIME

All overtime work must always be approved by the Department Head before it is performed. Overtime work is calculated in accordance with the Fair Labor Standards Act (FLSA).

As a Government entity, the City of Conway may pay overtime pay to employees for appropriate hours worked or award compensatory time ("comp time") to employees to be utilized as paid time off at a later date. Department Heads are responsible to oversee the schedules for hours worked and the awarding of overtime pay or compensatory time for their departments.

Eligibility: Only employees in non-exempt positions qualify for overtime pay or compensatory time. Firefighters are eligible for overtime pay or compensatory time when they have actually worked more than 106 hours in their standard expected work period. Police department employees assigned to 12 hour shifts are eligible for overtime pay or compensatory time when they have actually worked more than 80 hours in their standard expected work period. All other employees are eligible for overtime pay or compensatory time when they have actually worked more than 40 hours in a workweek. A workweek is defined as 12:00 am (Midnight) Sunday through 12:00 am (Midnight) the following Saturday.

Although you may have received pay for time not worked in a work period (such as by the use of sick, vacation, administrative or comp time), to be eligible for overtime consideration, you must have actually worked more than your standard expected work period.

Emergency Call Outs and/or Off Duty Court Duty: Non-exempt employees who are called out for emergency work or for required Court duty during their off duty time will be eligible for overtime pay or compensatory time the period of time worked during the emergency or at Court even if they have not physically worked their standard work period. The department head is responsible for scheduling and managing required emergency work and Court appearances.

Minimum amount of time: The minimum amount of overtime work eligible for time and one-half is 30 minutes. Therefore, if you work 30 minutes "over", you will earn 45 minutes of comp time. The smallest amount of comp time that can be scheduled is one-half hour (30 minutes).

Usage of Compensatory Time: Comp time can be used for vacation or for illness when you do not have sick time available. It can also be used to supplement disability payments from our Workers' Compensation Insurance carrier. However, your supervisor or Department Head must approve all scheduling of comp time before it is used. Comp time cannot be transferred or sold to another employee.

Maximum Amount of Compensatory Time: The maximum amount of comp time that can be earned varies based upon the type of job. Certain "public safety", "emergency response" and "seasonal" positions (Law Enforcement Officers, Firefighters and Dispatchers) are eligible for a maximum of 480 hours comp time. Other positions are limited to 240 hours of comp time.