



City of Conway, Arkansas
Ordinance No. O-21-131



CERTIFICATE OF RECORD
FAULKNER CO, AR FEE \$20.00

I hereby certify that this instrument was
Filed and Recorded in the Official Records

In Doc Num **L202200871** 2 Pages

RECORDED: 01-12-2022 01:10:06 PM

CRYSTAL TAYLOR
FAULKNER COUNTY CIRCUIT CLERK
BY: GINGER BERRY, D.C.
ORDINANCE

AN ORDINANCE REPEALING ORDINANCE O-17-75 AND ALL SUBSEQUENT AMENDING ORDINANCES, WHICH ADOPTED AND AMENDED AN EMPLOYEE HANDBOOK AND PERSONNEL POLICY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS, the City Council has adopted, pursuant to Ordinance O-17-75, an Employee Handbook to be used for personnel matters for the City.

WHEREAS, the City Council, pursuant to Ordinance O-18-88, adopted certain amendments to the Employee Handbook.

WHEREAS, a revised Employee Handbook is needed to make technical changes, corrections, and for the fair and impartial implementation of personnel policies.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway Employee Handbook is hereby adopted by reference, as though set out herein word by word, as a guide for all employees of the City of Conway.

Section 2. The City of Conway Employee Handbook will be effective for all City employees.

Section 3. All previous editions of any employee handbook for the City of Conway are hereby repealed in their entirety.

Section 4. A copy of the City of Conway Employee Handbook will be kept on file in the Human Resource Department.

Section 5. Three (3) copies of the City of Conway Employee Handbook shall be and hereafter kept on file in the Office of the City Clerk.

Section 6. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 7. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

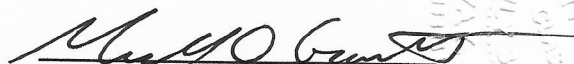
PASSED this 14th day of December 2021.

Approved:



Mayor Bart Castleberry

Attest:



Michael O. Garrett
City Clerk/Treasurer

CERTIFICATE

**STATE OF ARKANSAS
COUNTY OF FAULKNER
CITY OF CONWAY**

I, Michael Garrett, the duly elected, qualified, and acting: Clerk-Treasurer of the City of Conway, Arkansas, do hereby certify that the attached and foregoing is a true and correct copy of an ordinance presented to the City Council of the City of Conway, Arkansas, at a meeting of that body held on the 14th day of December, 2021 same is duly recorded in the minutes of meeting of said Council.

Witness, my hand, and seal of the City of Conway, Arkansas this 4th day of January, 2022.


CITY CLERK-TREASURER

