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**L201904302**  
CERTIFICATE OF RECORD  
FAULKNER CO, AR FEE \$20.00  
RECORDED: 03-29-2019 11:31:16 AM  
CRYSTAL TAYLOR  
CIRCUIT CLERK  
BY: NICOLE SPILLER, D.C.  
**ORDINANCE**  
2 Pages



**City of Conway, Arkansas**  
**Ordinance No. O-19-31**

**AN ORDINANCE AMENDING ORDINANCE O-17-131, WHICH ADOPTED A PROCUREMENT CARD POLICY AND PROCEDURES HANDBOOK; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:**

**Whereas,** the City Council has adopted, pursuant to Ordinance O-17-131, a Procurement Card Policy and Procedures Handbook to be used for City of Conway procurement cardholders.

**Whereas,** a revision of the Procurement Card Handbook is needed for the fair and impartial implementation of policies and best business practices.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**Section 1.** Under Section 4: Unacceptable Visa Card Purchases – “Travel” should be removed from the list of unacceptable uses.

**Section 2.** The following disclosure will be added to Section 4: “Procurement cards are generally not used for travel. In order to use a procurement card for travel proper authorization from the Mayor’s Office is required. Authorization will be determined on a case by case basis.”

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

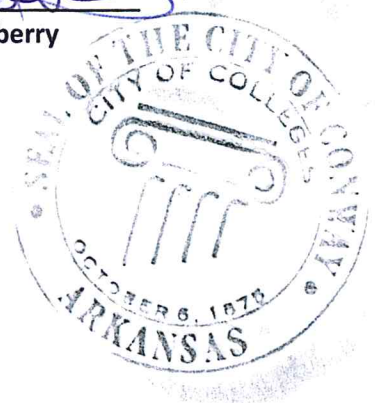
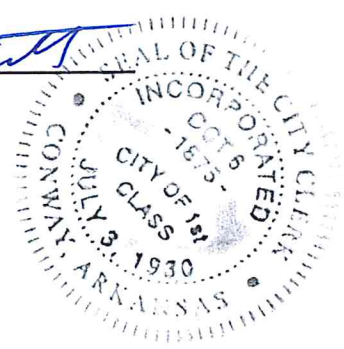
**PASSED** this 12<sup>th</sup> day of March, 2019.

**Approved:**

**Mayor Bart Castleberry**

**Attest:**

**Michael O. Garrett**  
**City Clerk/Treasurer**



**CERTIFICATE**

**STATE OF ARKANSAS  
COUNTY OF FAULKNER  
CITY OF CONWAY**

I, Michael Garrett, the duly elected, qualified, and acting: Clerk-Treasurer of the City of Conway, Arkansas, do hereby certify that the attached and foregoing is a true and correct copy of an ordinance presented to the City Council of the City of Conway, Arkansas, at a meeting of that body held on the 12<sup>th</sup> day of March, 2019 same is duly recorded in the minutes of meeting of said Council.

Witness, my hand, and seal of the City of Conway, Arkansas this 15<sup>th</sup> day of March, 2019.

  
**CITY CLERK-TREASURER**

