

ORDINANCE NO. A-348

AN ORDINANCE TO AMEND ARTICLE 4-1 AND ARTICLE 4-2 OF ORDINANCE NO. A-319 OF THE CITY OF CONWAY, ARKANSAS, ADOPTED AUGUST 27, 1957; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

SECTION ONE (1). Article 4-1 of Ordinance No. A-319 of the City of Conway, Arkansas, adopted September 27, 1957, is hereby amended to read as follows:

"Art. 4-1. Organization

- A. A Board of Adjustment is hereby established to consist of four members to be nominated by the Planning Commission and confirmed by the City Council. One (1) member of the first Board shall be appointed for one (1) year; one (1) for two (2) years; one (1) for three (3) years and one (1) for four (4) years; and thereafter all members shall be appointed for terms of four (4) years each. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant in the same manner as the original appointments.
- B. Upon appointment and annually thereafter the Board shall meet, organize, and elect its own chairman who shall serve for one year or until the successor duly qualifies. The chairman may appoint a secretary who is not a member of the Planning Commission and who shall hold office until relieved by the Board and who shall receive such compensation from the City of Conway as may be fixed from time to time by the City Council.

SECTION TWO (2). Article 4-2 of Ordinance No. A-319 of the City of Conway, Arkansas, adopted September 27, 1957, is hereby amended to read as follows:

"Art. 4-2. Meetings

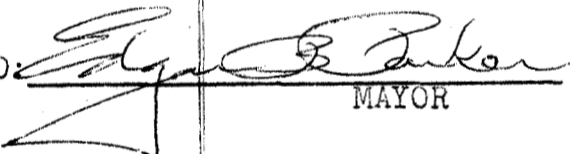
- A. Meetings of the Board shall be held at such times and at such place or places within the City of Conway as the Board may designate, but said Board shall meet at least once each calendar quarter and may meet at any time on call of the chairman.
- B. The Board shall keep minutes of its proceedings which shall contain as a minimum:
 - 1. Time, date and place of meeting.
 - 2. Names of members present.
 - 3. Citation, by number and description, of appeal or application.
 - 4. Pertinent facts of the case.
 - 5. Names of persons appearing and their interest in the case.
 - 6. Record of vote by name.
 - 7. Authority for decision (cite ordinance or statute) and reasons for conditions imposed.

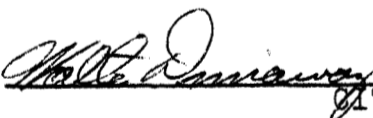
The minutes of the meeting shall be filed in the office of the City Clerk and shall be public record.

- C. The presence of three members of said Board shall be necessary to constitute a quorum and the concurring vote of three of such members shall be necessary to reverse any order, requirement, decision or determination of an administrative officer, or to decide in favor of the applicant on any matter upon which it is required to pass under the zoning ordinance, or to authorize a variance from such regulation.
- D. The secretary of the Board shall notify each member of the Board of a scheduled or called meeting seven days in advance of the date of the meeting, by mail or in person.
- E. Any member of the Board who fails to be in attendance at two consecutive scheduled meetings shall have his appointment declare vacated and a new member shall be selected as provided in Art. 4-1 of this chapter.

SECTION THREE (3) This ordinance being necessary for the protection of property and preservation of the public welfare, an emergency is hereby declared to exist and this ordinance shall take effect and be in force from and after its passage and publication.

PASSED: 9-28F-59

APPROVED: 
MAYOR

ATTEST: 
CITY CLERK