



Conway Tree Board

Meeting Minutes

September 14, 2026 | 4:30pm-6:00pm

CALL TO ORDER

Meeting called to order at 4:30pm.

ROLL CALL

Present: Bell, Marshall, Quinn, Tucker, Stanford, Moses

Absent: Fisher, Pryor, Swope

Quorum not present. Meeting proceeded as discussion only. No votes taken.

APPROVAL OF PREVIOUS MINUTES

No action taken due to lack of quorum.

OLD BUSINESS

Urban and Community Forestry Grant

- Follow-up meeting with Davey Resource Group scheduled for September 16 to firm up project timeline.
- Urban forestry plan presentation expected at first or second City Council meeting in November; ordinance updates targeted by year-end.

Bradford Pear Bounty Program

- Nursery used in prior years can provide 3-gallon trees for about \$12 each; availability list will follow once quantity is determined.
- Board discussed drought/watering restrictions and whether to reduce or delay fall tree distribution; no quantity or order was approved.

Budget Update

- Balance is \$5,600.
- Approximately \$40 spent out-of-pocket on September Art Walk supplies.

McGee Center Food Forest Signage

- McGee Center food forest and library blackberry signs will be produced on metal; production timeline pending.

Conway Art Walk

- September 4 event went well; pine needle paintbrush activity was popular and only cost about \$40.
- Future outreach should include Tree Board signage/tablecloth and reusable materials without dates.

Tree Trimming Follow-Up

- Conway Corp and their tree-trimming contractor will continue to follow vegetation management specifications but will make every reasonable effort to be considerate of customers' trees.
- If a customer is dissatisfied with the trimming or has concerns about its health or safety after trimming, Conway Corp offers the option to completely remove the tree.

School Tree Plantings

- Ruth Doyle interested in student planting/education activity; Carl Stuart interested in planting around detention pond.
- Because of drought and watering concerns, plantings will be delayed until conditions improve, potentially February or spring.

NEW BUSINESS

Arbor Day

- Arbor Day festival scheduled for Saturday, November 7, 2026.
- Need 175-200 trees for this year's tree giveaway. Shopify reservations can be used again.
- Action Jacks donated four youth contest prizes, 2 arcade tickets and 2 free play tickets.
- Girl Scout troop plans to plant a ginkgo and read tree promise; park approval is still needed.
- School poster contest flyer will be posted soon. Theme: "At Home in the Forest"; fifth grade and under, including homeschool students; electronic submissions due Tuesday, October 27. Prize divisions will depend on submissions.
- Exhibitor and program outreach will continue with Master Gardeners, beekeepers, Arkansas Forestry Division, UCA, Fire/Police, school choirs, Interfaith Power & Light, Urban Farm Project, and others.
- Paid social media promotion is allowed through the City purchasing process
- Board will relaunch the Laurel Park memorial brick program. Existing brick inventory is available; current pricing, engraving, payment procedures, installation schedule, and promotional materials will be confirmed. Board may promote brick sales at the event.
- At event, Swope will coordinate tables/chairs, Quinn will manage trees/program, Moses will handle online selections, Stanford will coordinate volunteers, Pryor will cook food and bring generator.

NEXT MEETING

Date: Monday, October 5, 2026

Time: 4:30pm-6:00pm

Location: Conway City Hall, 1111 Main Street, Conway, AR 72032

ADJOURNMENT

Meeting adjourned at approximately 5:18pm.