



Conway Tree Board

Meeting Minutes

May 4, 2026 | 4:30pm-6:00pm

CALL TO ORDER

Meeting called to order at 4:31pm.

ROLL CALL

Present: Bell, Marshall, Moses, Pryor, Quinn, Stanford, Swope, Tucker

Absent: Cooper, Fisher

APPROVAL OF PREVIOUS MINUTES

Motion made to approve previous meeting minutes.

First: Bell

Second: Stanford

Motion approved unanimously.

OLD BUSINESS

Urban and Community Forestry Grant

- Project remains in community outreach phase, with stakeholder interviews and individual meetings continuing.
- Second community outreach meeting scheduled for Tuesday, July 21 at 5pm in City Hall Council Chambers.

Bradford Pear Bounty Program

- Program launched; four participants so far.
- Participants will select replacement trees after the fall tree list is available and will receive their trees first at the Arbor Day giveaway.

Budget Update

- Balance is approximately \$5,700; exact number was not available during meeting.
- Tucker will confirm current balance and remaining IPL grant funds through City records and invoices.
- Board needs to complete required grant signage for fruit trees, blackberries, and community garden area.

Conway Art Walk

- Motion made to spend up to \$50 on supplies for June Art Walk Project.
 - First: Bell
 - Second: Pryor
- Motion approved unanimously.
- Board is approved and scheduled for June 5 and September 4 Art Walk dates.
- Outreach materials, stickers, and bags should be kept somewhere more accessible for future events.

NEW BUSINESS

Arbor Day

- Arbor Day festival scheduled for Saturday, November 7, 2026.
- Swope is preparing a shared planning document for contacts, follow-up status, and assignments.
- At event, Swope will coordinate tables/chairs, Quinn will manage trees/program, Moses will handle online selections, Stanford will coordinate volunteers, Pryor will cook food.
- Board agreed to a school-based youth poster contest. Schools may submit approximately 3-5 entries; prize divisions will be set after participation is known.
- Board will explore relaunching the Laurel Park memorial brick program. Swope will verify inventory and locate prior pricing and promotional materials.
- Possible exhibitors/activities: UCAT water table, UCA tree-measuring activity, Master Gardeners, library, Fire Department, and Conway Corp.
- Board will check with Bobby on rules/timing for paid social media boosts before voting on any budget.

School Tree Plantings

- Multiple Conway schools expressed interest in additional campus trees.
- Board is waiting for administration contacts, preferred locations, and information on possible student involvement.
- Sites will be prioritized by canopy need; board hopes to complete at least one planting by Arbor Day.

Board Vacancy and Updating Meeting Schedule

- Cooper has resigned from board; Swope and Tucker will confirm with City Hall whether the vacant seat should be filled during 2026 or held until regular fall application window.
- Motion made to cancel June and July tree board meetings.
 - First: Bell
 - Second: Stanford
 - Motion approved unanimously.
- Special meetings may still be called with proper public notice if needed.
- Board will revisit whether to hold a December meeting later in the year.

NEXT MEETING

Date: Monday, August 3, 2026

Time: 4:30pm-6:00pm

Location: Conway City Hall, 1111 Main Street, Conway, AR 72032

ADJOURNMENT

Meeting adjourned at approximately 5:57pm.