

Mayor Bart Castleberry
Clerk/Treasurer Denise Hurd
City Attorney Charles Finkenbinder



City Council Members
Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Drew Spurgers
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Spencer Hawks
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, July 28th, 2026 City Council Agenda

Conway Municipal Building, City Council Chambers
1111 Main Street, Conway, AR 72032
www.conwayarkansas.gov

<u>5:30 pm Committee Meeting:</u>	No Committee Meeting
<u>6:00 pm Council Meeting:</u>	City Council Meeting
<u>Call to Order:</u>	Mayor Bart Castleberry
<u>Roll Call:</u>	Denise Hurd, Clerk/Treasurer
<u>Minutes Approval:</u>	June 23 rd , 2026 June 30 th , 2026 July 2 nd , 2026
<u>Special Presentation:</u>	Free C-Project presented by Judge Chuck Clawson

A. Community Development Committee: (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Consideration to approve waiving all three readings for the ordinances on the July 28th, 2026, City Council agenda.
2. Ordinance appropriating insurance funds for the replacement of the bandshell cover at Simon Park.
3. Ordinance to amend the Conway Zoning Code O-94-54; Updating language regarding Temporary Certificates of Occupancy.
4. Ordinance to rezone property located at Fox Ridge Phase 2 from R-1.
5. Ordinance to rezone property located at 23 Eve Lane from A-1 to R-1.
6. Ordinance to rezone property located at 125 Conway Boulevard from S-1 to R-2.
7. Ordinance to rezone property located at 113 Conway Boulevard from S-1 & R2-A to R-2.
8. Ordinance to rezone property located at 141 Conway Boulevard from S-1 to R-2.
9. Ordinance to rezone property located at 800 S. Donaghey Avenue from S-1 to C-2
10. Consideration to approve a conditional use permit to allow Retail High Impact in the RU-1 zone for the property located at 1550 E Dave Ward Drive.

B. Public Safety Committee (Police, Fire, CEOC, District Court, & Information Technology)

1. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.
2. Consideration to approve entering into an agreement for the School Resource Officers with Conway Public Schools.

Adjournment

MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas

Tuesday, 6:00 pm

June 23, 2026

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Councilman Hawkins, Councilman Grimes, Councilman Spurgers, Councilwoman Mehl, Councilman Ledbetter, Councilman Hawks, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Clerk Denise Hurd, and City Attorney Charles Finkenbinder. Councilman Jones was not present.

Call to Order: Mayor Bart Castleberry

Roll Call: Denise Hurd, City Clerk

Minutes: May 26, 2026

Councilwoman Isby made a motion to approve the minutes of the City Council meeting on May 26th as submitted. Councilman Hawkins seconded the motion. The motion carried 7-0.

Monthly Financial Report: May 31st, 2026

Tyler Winningham addressed the Council explaining that as in past years, large expenditures at the beginning of the year cause the general fund to suffer early on. He added that usually by this time the fund has turned around some but due to the operations of the two new departments, the Community Center and the CEOC, it has made that turnaround a bit more difficult. He said that the Community Center is just now getting into its busy season and that revenue should become more apparent and will help to know what to expect in the future. He said that the CEOC has the large radio project that was taken on last year, which was an expense but not an ongoing one. He added that in addition, the 911 fees that come from the Board only come in quarterly and should be received this month. He said that sales tax for May was up 3.3% which puts us up 3.4% for the year which is on budget. He corrected some previous information in that while the turnback from the state comes in regularly, the portion related to LOPFI is not as regular but should start coming in July. He reported that the first big receipt for property tax had been received from the County. He turned their attention to the Street Fund account stating that that fund would start to improve when the Connect Conway reimbursements start coming in. He added that the Sanitation and Animal Welfare Fund both look healthy. The Mayor added that the Street Fund is in debt by about 2 million dollars due to the Connect Conway project, which will be reimbursed, however, the federal government has paused the program and therefore the City has put a hold on the project until the time that reimbursements are received. Councilwoman Isby made a motion to approve the monthly financial report and Councilwoman Mehl seconded it. The motion carried 7-0.

Report of Standing Committees:

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits & Inspections, Transportation, & Planning & Development.

- 1. Consideration to approve waiving all three readings for the ordinances on the June 23rd City Council agenda.**

Councilwoman Isby made a motion to approve waiving all three readings and Councilman Grimes seconded the motion. A vote was called and motion carried 7-0.

- 2. Ordinance approving the private club location for Longshot Lounge Golf Club, LLC located at 1012 Oak Street.**

O-26-36

Councilman Hawkins presented Item A2 to the Council. Brandon Proenza, co-owner, addressed the Council. Councilman Drew Spurgers made a motion to adopt the Ordinance and Councilman Ledbetter seconded the motion. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Hawks, Councilman Grimes, Councilman Ledbetter, Councilman Spurgers, Councilman Hawkins, and Councilwoman Isby. The Ordinance passed 7-0.

3. Resolution to approve the proposal for Ridge Lighting and holiday décor for the A&P Commission.

R-26-26

Councilman Hawkins presented Item A3 to the Council. Rachel Shaw of the Conway Chamber of Commerce and representing the A&P Commission, addressed the Council stating that the idea came about to increase the Christmas décor in downtown Conway, including ridge lighting throughout downtown. She said the Downtown Partnership reached out to some vendors to discover what was available, and the Procurement Department sent out RFQs, and selected two vendors, one to provide holiday décor and the other to provide the ridge lighting downtown. The A&P Commission chose the vendors based on prices quoted. Councilman Hawkins clarified that the ridge lighting could be used throughout the year as well. Councilman Grimes clarified that the funding for the lighting would come from the A&P Commission's tax fund. Councilwoman Isby made a motion to adopt the Resolution and Councilwoman Mehl seconded it. A vote was called and the Resolution passed 7-0.

4. Consideration to approve a conditional use permit to allow a Stationary Store in the O-3 zone for property located at 703 Donaghey Avenue.

Councilman Hawkins presented Item A4 to the Council. Anne Tucker told the Council that the use requested would require a conditional use permit in that zone and that the Planning Commission approved the request unanimously. She added that the applicant had agreed to all of the conditions set forth. The applicant, Eric Kinsfater told the Council he and his wife would like the opportunity to give residents of Conway a unique shopping experience. He told the Council some of the products and services the business would provide. Councilman Spurgers made a motion to approve the consideration and Councilwoman Isby seconded the motion. A vote was called and the motion carried 7-0.

5. Ordinance amending the boundary for the City by releasing certain property (deannexation) located in Section 23, Township 6 north, Range 14 west, off of Highway 25.

O-26-37

Councilman Hawkins presented Item A5 to the Council. Troy Rice told the Council the applicant is requesting the stated property be released from the City and committed back to the County. He described the location and said that most locals would refer to it as the Earl Rogers property. He said the Allen Family and the Hill family have made this request on behalf of the current owners, the Earl Rogers family. He added that the request is made due to the lack of City services and the expense to extend water service due to the sparse number of inhabitants in the area. Councilman Spurgers asked if there were any plans for development and Mr. Rice stated that there were plans for residential development for a few families, and if the property remained in the City there would be additional expenses such as road improvements, etc. He added that it is a large property with a very small road frontage. One of the applicants, David Hill, addressed the Council. He stated that the plans for development included two, possibly three single family homes. There was no further discussion. Councilman Hawkins made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Grimes,

MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Councilwoman Mehl, Councilman Hawkins, Councilman Spurgers, Councilwoman Isby, Councilman Ledbetter, and Councilman Hawks. The Ordinance passed 7-0.

Mayor Castleberry asked Anne Tucker to present to the Council a matter that will come before them in the future, regarding fees for Commercial Temporary Certificates of Occupancy. She said they are currently \$500 a month and according to the old zoning code, for only 12 months. She said that the time limit is very hard to enforce, so they searched for a way to mitigate ongoing issues, and the easiest way was through fees. Councilman Spurgers clarified that the goal was to simplify enforcement and to not be overly punitive. She added that the Permits Department bills for the fees, but other departments have to sign off on a final certificate of occupancy. Mayor Castleberry told the Council that the matter would not come before them for another month and they could contact Ms. Tucker with any further questions.

B. Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)

1. Ordinance appropriating funds for the Conway Animal Services from Best Friend Animal Society Grant.

O-26-38

Mayor Castleberry presented Item B1 to the Council. Spencer Clawson told the Council that David Mitchell, Director of the Animal Welfare Department, was invited to a conference to learn some strategies to help our animal shelter and this is a reimbursement for a scholarship grant that the Society provided. Councilwoman Isby made a motion to adopt the Ordinance and Councilman Hawkins seconded it. The Clerk called the roll with the following voting "Aye": Councilman Hawkins, Councilman Ledbetter, Councilwoman Isby, Councilman Hawks, Councilwoman Mehl, Councilman Spurgers, and Councilman Grimes. The Ordinance passed 7-0.

C. Public Safety Committee (Police, Fire, CEOC, District Court, & Information Technology)

1. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.

O-26-39

Mayor Castleberry presented Item C1 to the Council. Chief Harris told the Council that most of the items were from extra duty work and asked that the funds be re-allocated to their various accounts. Councilman Hawkins made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Spurgers, Councilman Grimes, Councilman Hawkins, Councilman Hawks, Councilwoman Isby, Councilman Ledbetter and Councilwoman Mehl. The Ordinance passed 7-0.

2. Ordinance appropriating asset forfeiture funds for various equipment within the Conway Police Department.

O-26-40

Mayor Castleberry presented Item C2 to the Council. Chief Harris told the Council that they recently acquired an armored vehicle from the Bella Vista police department through the state lease program. He requested to use funds from the asset forfeiture account to upfit the vehicle. He said the vehicle would be used for high risk situations and can also be used during natural disasters such as flooding, debris removal etc. Chief Harris gave several examples of how the vehicle might be used. Councilman Spurgers asked for clarification on where asset forfeiture funds came from and Chief Harris stated that those funds were from drug seizures and that no taxpayer money would be used. Chief Harris presented a second item stating that the Taser contract expires next December, and if the contract is

renewed it will cost roughly \$900,000 for five years. He told the Council about a new system similar to the old pepper spray canisters but instead of a spray it resembles a paste, so it provides better control and more distance. He said the department has eight canisters and requested asset forfeiture funds to purchase 4 more. He added that he wanted to try this method out and see how it works before renewing the Taser contract which is not sustainable due to cost. There would also be a cost for training to use the canister system. He stressed that this is a trial only and a decision regarding use of canisters or Tasers would be forthcoming. There was discussion among the Council as to the cost of the Tasers and how that fee is paid out, and also the possible use of a few Tasers in conjunction with the canisters. There was no further discussion. Councilman Hawkins made a motion to adopt the Ordinance and Councilman Hawks seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilman Spurgers, Councilman Hawkins, Councilwoman Isby, Councilwoman Mehl, Councilman Grimes, and Councilman Hawks. The Ordinance passed 7-0.

D. Finance

1. Ordinance approving the restructuring of the Department of Sanitation.

O-26-41

Mayor Castleberry presented Item D1 to the Council. Adam Robinson with the Sanitation Department presented to the Council an Ordinance proposing the restructuring of the Department's compensation plan and updates to the authorized position list. Mayor Castleberry told the Council that the cost for funding of the restructuring would come from the Sanitation fund in the amount of \$350,000. Mr. Robinson pointed out the amount was for an entire year and that only half would be required for the remainder of 2026. There was no further discussion. Councilman Grimes made a motion to adopt the Ordinance with the emergency clause and Councilman Ledbetter seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Grimes, Councilman Spurgers, Councilman Ledbetter, Councilwoman Isby, Councilman Hawks, and Councilman Hawkins. The Ordinance with the emergency clause passed 7-0.

2. Ordinance approving the restructuring of the Department of Transportation.

O-26-42

Mayor Castleberry presented Item D2 to the Council. Kurt Jones of the Transportation Department presented an Ordinance to the Council stating that the structure was similar to the Sanitation Department and also that the funding would not come from the general fund but from the Transportation fund. He added that this restructuring would provide room for future growth for positions that are currently dead-end positions. He said that annual cost for the restructuring would be \$143,643 and roughly \$70,000 for the remainder of 2026. There was no further discussion. Councilwoman Isby made a motion to adopt the Ordinance with the emergency clause and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Isby, Councilwoman Mehl, Councilman Hawks, Councilman Spurgers, Councilman Hawkins, Councilman Grimes, and Councilman Ledbetter. The Ordinance with the emergency clause passed 7-0.

3. Ordinance appropriating funds for employee pay adjustments for the City of Conway.

O-26-43

Mayor Castleberry presented Item D3 to the Council stating that these adjustments would be funded by the General fund in the amount of \$375,000 and \$5,500 from the Airport Fund for the remainder of the year. He reminded the Council that at the end of last year he had stated that they would come back mid-year and see what could be done for City employees if the numbers allowed it. He said that

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sales tax revenue is up and thanks to the passage of the Public Safety Sales Tax, certain capital equipment purchases that would normally come from the General fund are no longer placing the same pressure on that fund. He added that this would allow responsible adjustments for employees across the City. Felicia Rogers, Chief of Staff, addressed the Council to make two corrections on the agenda. She stated that the Police Department has an Investigation Assistant that should be listed as \$48,951, and in the City Attorney's office, Deputy #1 should read \$86,000. She confirmed that those changes would not affect the overall number of the amount to be appropriated. Councilman Spurgers asked Ms. Rogers to explain in more detail why these steps were being taken at this time. Ms. Rogers stated that they met with the departments and looked at some positions that were below market pay and that the department heads felt like needed a boost. There was discussion about raising salaries in some of the top positions to prevent compression at the top and allow other positions' salaries to be able to increase over time. There was discussion as to how these salary adjustments compared to the adjustments made to the Fire Department salaries over the last year. The Council was encouraged by Chief Winter to continue with regular cost of living increases and periodic salary adjustments to keep the City competitive with regard to pay. Councilman Hawks asked Tyler Winningham how a shortfall in other departments such as the Community Center would affect the City's ability to continue to provide salary increases. Mr. Winningham stated that our cushion is in our reserves, as in the \$8.9 million shown on this month's balance sheet, which was the reserve at the end of May. He said there is also the true reserve of \$2 million which could not be utilized without Council action. He added that any shortfall at the Community Center would require a discussion among Council as to how to deal with it. He said that if this restructuring is passed it could make cost of living raises across the City more difficult in the future unless sales tax revenues and our local economy increases. Councilwoman Mehl asked Mr. Winningham to remind them what is anticipated from the Public Safety Sales Tax. He replied that based on current sales tax levels it should bring in about \$6 million a year with a projected 3% growth. There was discussion among the Council as to funds being made available in the General Fund due to this tax revenue which can be spent on items that previously were purchased from that fund. Councilman Hawkins asked if they could be provided an operational report on the Community Center at the July meeting, since it has been about 1 year since the Center began operating. There was more discussion among the Council as to the issue of salary compression at the top levels, creating little room for increases in lower paying positions. Councilwoman Isby made a motion to adopt the Ordinance with the emergency clause and Councilman Ledbetter seconded the motion. The Clerk called the roll with the following voting "Aye": Councilman Hawks, councilman Grimes, Councilman Hawkins, Councilwoman Isby, Councilwoman Mehl, Councilman Spurgers, and Councilman Ledbetter. The Ordinance with the emergency clause passed 7-0.

Adjournment-----

PASSED this 23rd day of June, 2026

APPROVED:

Mayor, Bart Castleberry

City Clerk, Denise Hurd

MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:00 pm
June 30, 2026

On this date the City Council of the City of Conway, Arkansas met in special session. The following members being a quorum were present and acting: Councilman Hawkins, Councilman Grimes, Councilwoman Mehl, Councilman Ledbetter, Councilman Hawks, Councilman Jones, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Clerk Denise Hurd, and City Attorney Charles Finkenbinder.

Call to Order: Mayor Bart Castleberry

Roll Call: Denise Hurd, City Clerk

A. Personnel

1. Consideration to discuss the vacancy of the City Council position of Ward 2, Position 1.

Mayor Castleberry opened the meeting. City Attorney Charles Finkenbinder explained the legal process by which this vacancy could be filled, citing AR Code 14-42103. He explained that at the first Council meeting after the notice of resignation, a declaration of vacancy must be made. He told the Council that they could, with a majority vote, appoint a person to complete the term of the vacated position, or that position could be filled by special election. He added that since the term still had two years left, that a special election could occur at the November election and would allow time for filing and fulfilling all requirements to run for the office. There was discussion among the Council as to what a special election would entail and what limitations there were on the filling of the seat. Mr. Finkenbinder confirmed that if a person were appointed to complete the term, that person could file and run for the office at the special election. He added that if it was decided to hold a special election in November, the seat could be filled by someone until that time. There were questions as to when a newly elected person to the seat would be sworn in, and Mr. Finkenbinder stated that they would verify and let them know.

Councilwoman Mehl made a motion to declare the vacancy in Ward 2, Position 1, and Councilwoman Isby seconded it. A vote was called and the declaration was confirmed 7-0.

It was decided to hold another special City Council meeting to discuss that vacancy and at which time a decision would be made as to the method by which the vacancy would be filled. Councilman Hawkins made a motion to set the date for the next meeting as July 2, 2026 at noon, and Councilman Hawks seconded it. A vote was called and the motion carried 7-0.

Adjournment-----

PASSED this 30th day of June, 2026

APPROVED:

Mayor, Bart Castleberry

City Clerk, Denise Hurd

MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:00 pm
July 02, 2026

On this date the City Council of the City of Conway, Arkansas met in special session. The following members being a quorum were present and acting: Councilman Hawkins, Councilman Grimes, Councilwoman Mehl, Councilman Ledbetter, Councilman Hawks, Councilman Jones, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Clerk Denise Hurd, and City Attorney Charles Finkenbinder.

Call to Order: Mayor Bart Castleberry

Roll Call: Denise Hurd, City Clerk

A. New Business

1. Resolution to call a special election on November 3, 026, to fill a vacancy for City Council for Ward 2, Position 1.

Mayor Castleberry opened the meeting. He reported to the Council that he had spoken to the County Clerk who said that the cost for a special election would be minimal because the structure for the general election would already be in place. He added that there would be a minor procedural charge for putting the item on the ballot. He also confirmed that the newly elected councilmember would take office as soon as the votes were verified by the County Election Commission. Councilman Grimes clarified that this Resolution puts the Ward 2, position 1 vacant seat on the November 3rd ballot, and the elected person will take office after certification and will serve approximately 2 years to complete the remaining term. And then at the November 2028 election the position will be on the ballot again and they would be eligible to run for the seat. Councilman Hawkins asked if they would be filling the seat until the November election, and Mayor Castleberry said that the Council could go into executive session and discuss it, or someone could be nominated and voted on during the meeting. Councilman Hawkins made a motion to adopt the Resolution and Councilman Ledbetter seconded it. A vote was called and the Resolution passed 7-0. Councilwoman Isby made a motion to suspend the rules to discuss filling the vacant seat until the election in November, and Councilman Hawkins seconded it. A vote was called and the motion carried 7-0. Councilman Hawkins nominated Drew Spurgers to serve the balance of the term until the November election, stating that Mr. Spurgers has indicated that he would be willing to serve. Councilwoman Isby seconded the motion. A vote was called and the motion to nominate Drew Spurgers carried 7-0.

Adjournment-----

PASSED this 2nd day of July, 2026

APPROVED:

Mayor, Bart Castleberry

City Clerk, Denise Hurd

City of Conway, Arkansas

Office of the Mayor

www.conwayarkansas.gov

Memo:

To: Mayor Bart Castleberry
CC: City Council Members
From: Felicia Rogers
Date: July 23rd, 2026
Re: July 28th, 2026 City Council Agenda

I

The following ordinances are included on the July 28th, 2026, City Council Agenda for consideration of waiving the three readings of each ordinance:

1. A-2 | Ordinance appropriating insurance funds for the replacement of the bandshell cover at Simon Park.
2. A-3 | Ordinance to amend the Conway Zoning Code O-94-54; Updating language regarding Temporary Certificates of Occupancy.
3. A-4 | Ordinance to rezone property located at Fox Ridge Phase 2 from R-1.
4. A-5 | Ordinance to rezone property located at 23 Eve Lane from A-1 to R-1.
5. A-6 | Ordinance to rezone property located at 125 Conway Boulevard from S-1 to R-2.
6. A-7 | Ordinance to rezone property located at 113 Conway Boulevard from S-1 to R-2.
7. A-8 | Ordinance to rezone property located at 141 Conway Boulevard from S-1 to R-2.
8. A-9 | Ordinance to rezone property located at 800 S. Donaghey Avenue from S-1 to C-2
9. B-1 | Ordinance appropriating reimbursement funds from various entities for the Conway Police Department



City of Conway, Arkansas
Ordinance No. O-26-_____

AN ORDINANCE APPROPRIATING INSURANCE PROCEEDS FOR THE REPAIR OF THE SIMON PARK BANDSHELL LOCATED OVER THE KRIS ALLEN STAGE IN DOWNTOWN CONWAY; AND FOR OTHER PURPOSES.

Whereas, the City has received insurance proceeds to repair wind damage to the Simon Park Bandshell located over the Kris Allen Stage in Downtown Conway; and

Whereas, it is necessary to appropriate these insurance funds to restore the bandshell and ensure the continued safe use of the facility for public events and performances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. The City of Conway shall appropriate a total amount of \$43,617.65 from the General Fund Balance Appropriation (001.119.4900) to the Nondepartmental Other Misc. Expense account (001.119.5799) for an outdoor warning siren replacement and repairs for the repair and restoration of the Simon Park Bandshell located over the Kris Allen Stage.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING CODE O-94-54, AS AMENDED, FOR THE PURPOSES OF UPDATING LANGUAGE REGARDING TEMPORARY CERTIFICATES OF OCCUPANCY AND ADDING A FEE TABLE; AND FOR OTHER PURPOSES:

Whereas, in accordance with Arkansas Code Annotated § 14-56-416, the City Council of the City of Conway adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, the Zoning Code amends 1003.6.D to remove Temporary Certificate of Completion expiration dates, implements a fee schedule, and removes reference to Section 804 in the administration and enforcement of Temporary Certificates of Occupancy; and

Whereas, these changes are effective for Commercial Development only; and

Whereas, the attached Exhibit A shall be adopted as the replacement language and fee schedule for Temporary Certificates of Occupancy with an effective date of 30 days after the adopted date of the ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: That these amendments to the Conway Zoning Code are hereby adopted by reference and included as Exhibit "A" to this ordinance, as 1003.6.D of O-94-54, as amended and also known as the Conway Zoning Code.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict. The Planning and Development Director shall be empowered to recodify the Zoning Code as necessary to update the code with the amendments.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer

EXHIBIT A

D. Project Completion

1. Development on a site subject to Development Review shall be completed in a manner consistent with and following the approved Development Review application.
2. Prior to issuance of a Certificate of Completion or a Certificate of Occupancy for improvements on the site, the development shall be inspected by the departments of the City of Conway and Conway Corporation which reviewed the approved Development Review application.
3. No Certificate of Completion or Certificate of Occupancy shall be granted for improvements associated with a development that has not been completed in a manner consistent with and following the approved Development Review application.
4. The Administrative Official may permit the issuance of a Temporary Certificate of Completion or a Temporary Certificate of Occupancy, ~~valid for thirty (30) days~~, for a site where substantial completion of improvements has occurred; no hazard will be posed to the health, safety, and welfare of the public visiting the site before completion; and ~~where it is reasonable to expect improvements can be completed within thirty (30) days from issuance of the Temporary Certificate of Completion or Temporary Certificate of Occupancy~~. be subject to the following fee schedule:

Exemption: For projects which are functionally complete except for landscaping requirements outside of the planting season, TCO fees may be waived until the commencement of the following planting season, in which case the project shall be subject to the regular fee schedule. The Planting Season is March through May and September through November.

Fee Schedule:

RESIDENTIAL \$25.00 for 30 days:
After 30 days, \$250 per month.

COMMERCIAL

<u>Month</u>	<u>Total</u>
<u>1-3</u>	<u>\$500</u>
<u>4</u>	<u>\$600</u>
<u>5</u>	<u>\$1,200</u>
<u>6</u>	<u>\$1,800</u>
<u>7</u>	<u>\$2,400</u>
<u>8</u>	<u>\$3,000</u>

EXHIBIT A

~~5. No Temporary Certificate of Completion or Temporary Certificate of Occupancy may be renewed more than ninety (90) days for an individual development except when issued for delays in the completion of landscaping when outside of a planting season. Failure to complete required improvements within this time frame shall be considered a violation of this code, and result in enforcement action in accordance with Section 804.~~

~~6. A Temporary Certificate of Completion or a Temporary Certificate of Occupancy may be issued for a portion of a development that is functionally complete and meets all requirements. A Temporary Certificate of Completion or a Temporary Certificate of Occupancy may be extended to other portions of the development as they become functionally complete and meet all requirements. (Example: A multi-building apartment complex may operate under a single Temporary Certificate of Completion or a single Temporary Certificate of Occupancy.) Such Temporary Certificate of Completion or Temporary Certificate of Occupancy shall be renewed monthly through payment of all applicable fees according to the current fee schedule and may be allowed to be in effect for a period no greater than twelve (12) months.~~



City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE Fox Ridge Phase 2 FROM R-1 TO R-2:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

A PART OF THE S1/2 NW1/4, SECTION 22, T-05-N, R-14-W, FAULKNER COUNTY, ARKANSAS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND MAG NAIL FOR THE NW CORNER OF SAID S1/2 NW1/4; THENCE ALONG THE NORTH LINE OF SAID S1/2 NW1/4 S87°53'57"E A DISTANCE OF 1009.85' TO A SET 1/2" REBAR W/CAP (1363) FOR THE POINT OF BEGINNING; THENCE CONTINUE S87°53'57"E A DISTANCE OF 867.01' TO A SET 1/2" REBAR W/CAP (1363); THENCE LEAVING SAID NORTH LINE S02°05'36"W A DISTANCE OF 300.61' TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 72.62', WITH A RADIUS OF 225.00', WITH A CHORD BEARING OF S82°54'05"W, WITH A CHORD LENGTH OF 72.31', TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A REVERSE CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 37.88', WITH A RADIUS OF 28.00', WITH A CHORD BEARING OF N67°35'03"W, WITH A CHORD LENGTH OF 35.06'; THENCE N87°53'57"W A DISTANCE OF 762.96' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 110.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°17'52"E A DISTANCE OF 50.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 140.00' TO THE POINT OF BEGINNING, CONTAINING 5.99 ACRES MORE OR LESS.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at Fox Ridge Ph2 from R-1 to R-2

Bobby French, with Central Arkansas Professional Survey, has requested to rezone property located at Fox Ridge Ph2 from R-1 to R-2 with the following legal description:

A PART OF THE S1/2 NW1/4, SECTION 22, T-05-N, R-14-W, FAULKNER COUNTY, ARKANSAS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT A FOUND MAG NAIL FOR THE NW CORNER OF SAID S1/2 NW1/4; THENCE ALONG THE NORTH LINE OF SAID S1/2 NW1/4 S87°53'57"E A DISTANCE OF 1009.85' TO A SET 1/2" REBAR W/CAP (1363) FOR THE POINT OF BEGINNING; THENCE CONTINUE S87°53'57"E A DISTANCE OF 867.01' TO A SET 1/2" REBAR W/CAP (1363); THENCE LEAVING SAID NORTH LINE S02°05'36"W A DISTANCE OF 300.61' TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 72.62', WITH A RADIUS OF 225.00', WITH A CHORD BEARING OF S82°54'05"W, WITH A CHORD LENGTH OF 72.31', TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A REVERSE CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 37.88', WITH A RADIUS OF 28.00', WITH A CHORD BEARING OF N67°35'03"W, WITH A CHORD LENGTH OF 35.06'; THENCE N87°53'57"W A DISTANCE OF 762.96' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 110.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°17'52"E A DISTANCE OF 50.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 140.00' TO THE POINT OF BEGINNING, CONTAINING 5.99 ACRES MORE OR LESS.

- It is the intent of the applicant to rezone this parcel of land from R-1 to R-2. It is most likely the intent of the applicant to rezone this parcel of land from R-1 to R-2 for duplex development. Later phases of the subdivision are intended for additional single-family development. Platting will be required and shall align with the City of Conway Subdivision Regulations and Conway Zoning Code. Detention needs, access requirements, and subdivision design will be accounted for in the review of the Drainage Report and Street and Drainage Plans that are reviewed during the preliminary plat process. Preliminary plat approval by Planning Commission is required prior to infrastructure improvements.

Abutting land uses today are North: A-1 (Agricultural District); South: R-1; West: R-2; East: no zoning- out of city limits.

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

W Dr

A-1

R-2

City Limits

Zoning

 City Limits

Zoning Codes

 A-1

 R-1

 R-2

R-1



City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 23 Eve Lane FROM A-1 TO R-1:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Lot 30, Block 2, Golden Meadow Subdivision, to the City of Conway, Arkansas, as shown on the plat of record in Plat Book E, Page 91, records of Faulkner County, Arkansas.

to those of **R-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at 32 Eve Lane from A-1 to R-1

Bobby French, with Central Arkansas Professional Survey, has requested to rezone property located at 32 Eve Lane from A-1 to R-1 with the following legal description:

A PART OF THE S1/2 NW1/4, SECTION 22, T-05-N, R-14-W, FAULKNER COUNTY, ARKANSAS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND MAG NAIL FOR THE NW CORNER OF SAID S1/2 NW1/4; THENCE ALONG THE NORTH LINE OF SAID S1/2 NW1/4 S87°53'57"E A DISTANCE OF 1009.85' TO A SET 1/2" REBAR W/CAP (1363) FOR THE POINT OF BEGINNING; THENCE CONTINUE S87°53'57"E A DISTANCE OF 867.01' TO A SET 1/2" REBAR W/CAP (1363); THENCE LEAVING SAID NORTH LINE S02°05'36"W A DISTANCE OF 300.61' TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 72.62', WITH A RADIUS OF 225.00', WITH A CHORD BEARING OF S82°54'05"W, WITH A CHORD LENGTH OF 72.31', TO A SET 1/2" REBAR W/CAP (1363); THENCE WITH A REVERSE CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 37.88', WITH A RADIUS OF 28.00', WITH A CHORD BEARING OF N67°35'03"W, WITH A CHORD LENGTH OF 35.06'; THENCE N87°53'57"W A DISTANCE OF 762.96' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 110.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°17'52"E A DISTANCE OF 50.00' TO A SET 1/2" REBAR W/CAP (1363); THENCE N02°06'03"E A DISTANCE OF 140.00' TO THE POINT OF BEGINNING, CONTAINING 5.99 ACRES MORE OR LESS.

- It is the intent of the applicant to rezone this parcel of land from A-1 to R-1 and then to subdivide the lot. The final plat for Golden Meadow Subdivision was filed May 24, 1984. This subdivision was included in a ±974-acre annexation into the City of Conway on December 26, 1989, zoned A-1 by O-89-38 and predates the modern Zoning Code and Subdivision Regulations. Rezoning this lot to R-1 requires 60' street frontage and 6,000-sf lot minimums for both newly created lots. Both new lots can meet these standards.

Abutting land uses today are North: A-1 (Agricultural District)

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

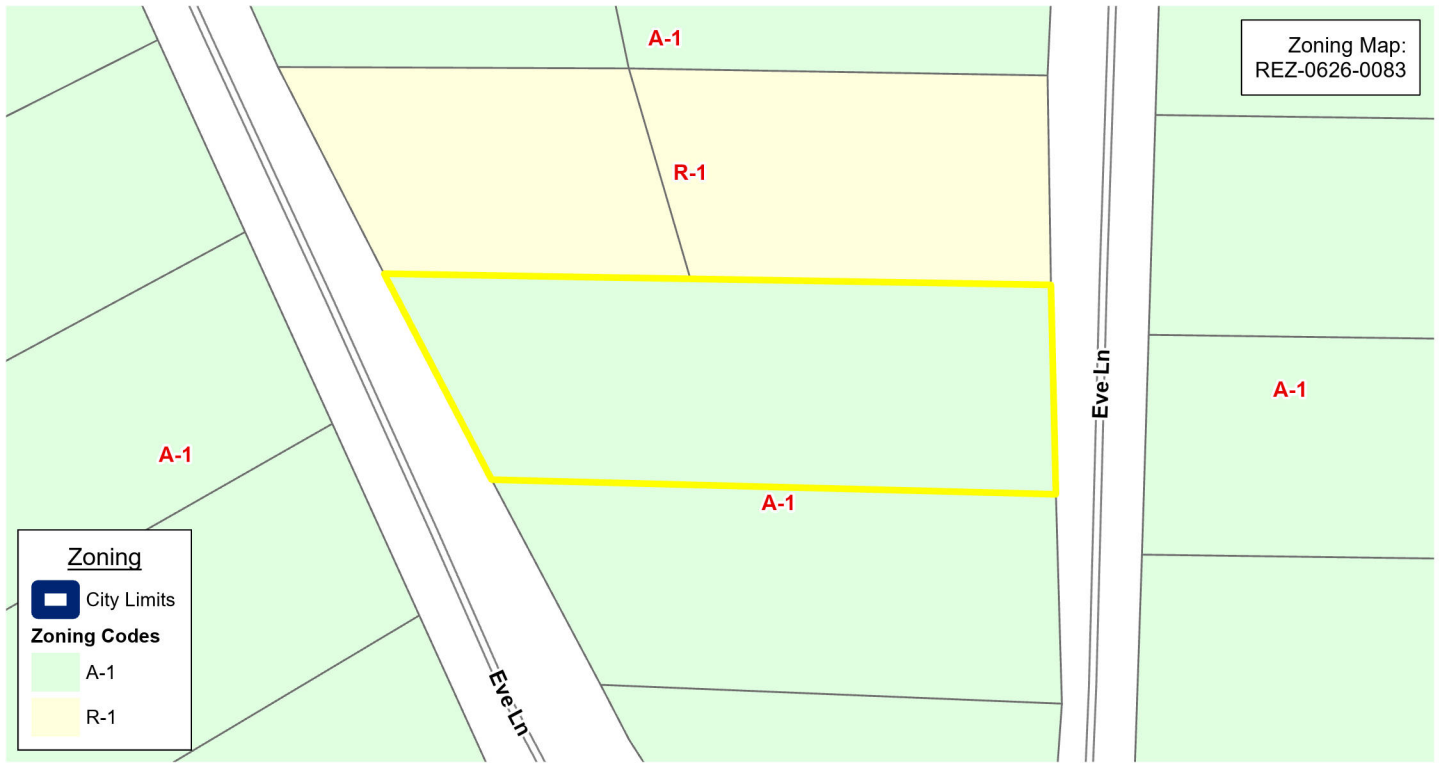
Zoning

 City Limits

Zoning Codes

 A-1

 R-1





City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 125 Conway Boulevard FROM S-1 TO R-2:

Whereas, in accordance with Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **S-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

LOTS 19 AND 20, BLOCK 79, BOULEVARD ADDITION TO THE CITY OF CONWAY, ARKANSAS. ALSO, THE SOUTH 10' OF A CLOSED 20' ALLEY LYING ADJACENT TO THE NORTH LINE OF LOT 19, AND THE EAST 10' OF A CLOSED 20' ALLEY LYING ADJACENT TO THE WEST LINE OF LOTS 19 AND 20.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at 125 Conway Blvd from S-1 to R-2

Bobby French, with Central Arkansas Professional Survey, has requested to rezone property located at 125 Conway Blvd from S-1 to R-2 with the following legal description:

LOTS 19 AND 20, BLOCK 79, BOULEVARD ADDITION TO THE CITY OF CONWAY, ARKANSAS. ALSO,
THE SOUTH 10' OF A CLOSED 20' ALLEY LYING ADJACENT TO THE NORTH LINE OF LOT 19, AND
THE EAST 10' OF A CLOSED 20' ALLEY LYING ADJACENT TO THE WEST LINE OF LOTS 19 AND 20.

It is the intent of the applicant to rezone this parcel of land from S-1 to R-2. The zoning in this area is mostly S-1 and R-2A; the nearest R-2 zoning can be found at the diagonally adjacent block to the southwest. A rezone to R-2A would be more consistent with the zoning in the area; however, the R-2A zone requires lots for duplexes to be a minimum of 100' wide, whereas R-2 requires only 50'. A rezone to R-2 will grant the possibility for the site to be subdivided and support two duplexes.

Abutting land uses today are Institutional District (S-1).

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

Conway Blvd

R-2A

S-1

R-2A

R-2A

R-2A

Zoning



City Limits

Zoning Codes



R-2A



S-1



City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 113 Conway Boulevard FROM S-1 TO R-2:

Whereas, in accordance with Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **S-1 and R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

LOTS 21 AND 22 AND THE EAST 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE WEST LINE OF SAID LOTS, BLOCK 79, BOULEVARD ADDITION TO THE CITY OF CONWAY, FAULKNER COUNTY, ARKANSAS.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at 113 Conway Blvd from S-1 and R2-A to R-2

Bobby French, with Central Arkansas Professional Survey, has requested to rezone property located at 113 Conway Blvd from S-1 and R2-A to R-2 with the following legal description:

LOTS 21 AND 22 AND THE EAST 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE WEST LINE OF SAID LOTS, BLOCK 79, BOULEVARD ADDITION TO THE CITY OF CONWAY, FAULKNER COUNTY, ARKANSAS.

It is the intent of the applicant to rezone this parcel of land from S-1 to R-2. The zoning in this area is mostly S-1 and R-2A; the nearest R-2 zoning can be found at the diagonally adjacent block to the southwest. A rezone to R-2A would be more consistent with the zoning in the area; however, the R-2A zone requires lots for duplexes to be a minimum of 100' wide, whereas R-2 requires only 50'. A rezone to R-2 will grant the possibility for the site to be subdivided and support two duplexes.

Abutting land uses today are Institutional District (S-1).

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

R-2A

Conway Blvd

R-2A

Zoning

 City Limits

Zoning Codes

 R-2A

 S-1

S-1

R-2A



City of Conway, Arkansas
Ordinance No. O-26- ____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 141 Conway Blvd FROM S-1 TO R-2:

Whereas, in accordance with Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **S-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

ALL OF LOTS 14, 15, 16, 17 AND 18, THE NORTH 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE SOUTH LINE OF SAID LOTS , AND THE EAST 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE WEST LINE OF LOT 14, ALL LYING IN BLOCK 79 OF OULEVARD ADDITION, AS SHOWN ON B.G. WILSON'S MAP OF CONWAY PLAT BOOK A, PAGE 46, RECORDS OF FAULKNER COUNTY, ARKANSAS.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at 141 Conway Blvd from S-1 to R-2

Bobby French, with Central Arkansas Professional Survey, has requested to rezone property located at 113 Conway Blvd from S-1 to R-2 with the following legal description:

ALL OF LOTS 14, 15, 16, 17 AND 18, THE NORTH 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE SOUTH LINE OF SAID LOTS, AND THE EAST 10 FEET OF A CLOSED ALLEY LYING ADJACENT TO THE WEST LINE OF LOT 14, ALL LYING IN BLOCK 79 OF OULEVARD ADDITION, AS SHOWN ON B.G. WILSON'S MAP OF CONWAY PLAT BOOK A, PAGE 46, RECORDS OF FAULKNER COUNTY, ARKANSAS.

It is the intent of the applicant to rezone this parcel of land from S-1 to R-2. The zoning in this area is mostly S-1; the nearest R-2 zoning can be found at the diagonally adjacent block to the southwest. A rezone to R-2A would be more consistent with the zoning in the area; however, the R-2A zone requires lots for duplexes to be a minimum of 100' wide, whereas R-2 requires only 50'. A rezone to R-2 will grant the possibility for the site to be subdivided and support two duplexes.

Abutting land uses today are Institutional District (S-1).

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

South Blvd

Garvin Ave

Conway Blvd

R-2A

S-1

R-2A

Zoning



City Limits

Zoning Codes



R-2A



S-1



City of Conway, Arkansas
Ordinance No. O-26- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE 800 S Donaghey Avenue FROM S-1 TO C-2:

Whereas, in accordance with Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on July 20, 2026, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **S-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

A TRACT OF LAND BEING PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 14 WEST OF THE CITY OF CONWAY, FAULKNER COUNTY, ARKANSAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, THENCE SOUTH 460 FEET TO A POINT; THENCE SOUTH 88 DEGREES 14 MINUTES 36 SECONDS EAST 40 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND DESCRIBED HEREIN. THENCE, ALONG THE EAST LINE OF SOUTH DONAGHEY AVENUE, A PUBLIC ROADWAY, NORTH 02 DEGREES 03 MINUTES 17 SECONDS EAST 347.64 FEET TO A POINT; THENCE NORTH 46 DEGREES 17 MINUTES 08 SECONDS EAST 55.85 FEET TO A FOUND IRON ROD ON THE SOUTH LINE OF DAVE WARD DRIVE, A PUBLIC ROADWAY, NORTH 89 DEGREES 01 MINUTES 48 SECONDS EAST 190.28 FEET TO A FOUND COTTON PICKER SPINDLE; THENCE CONTINUING ALONG SAID SOUTH LINE, SOUTH 69 DEGREES 37 MINUTES 19 SECONDS EAST 31.55 FEET TO A FOUND MAG NAIL; THENCE NORTH 89 DEGREES 11 MINUTES 20 SECONDS EAST 201.88 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING ON THE WEST LINE OF PARCEL NUMBER 711-12138-000E OF THE CITY OF CONWAY; THENCE ALONG SAID WEST LINE, SOUTH 02 DEGREES 06 MINUTES 53 SECONDS WEST 395.35 FEET TO A FOUND IRON ROD ON THE AFOREMENTIONED NORTH LINE OF SILVER SPRINGS CIRCLE; THENCE ALONG SAID NORTH LINE, NORTH 88 DEGREES 15 MINUTES 39 SECONDS WEST 460.14 FEET BACK TO THE POINT OF BEGINNING, AND THIS TRACT OF LAND CONTAINING 179,244 SQUARE FEET OR 4.11 ACRES.

to those of **C-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
Date: July 20, 2026

Re: Request to rezone the property located at 800 S. Donaghey Ave from S-1 to C-2

Justin Barnes, with Club Car Wash, has requested to rezone property located at 800 S. Donaghey Ave from S-1 to C-2 with the following legal description:

A TRACT OF LAND BEING PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 14 WEST OF THE CITY OF CONWAY, FAULKNER COUNTY, ARKANSAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

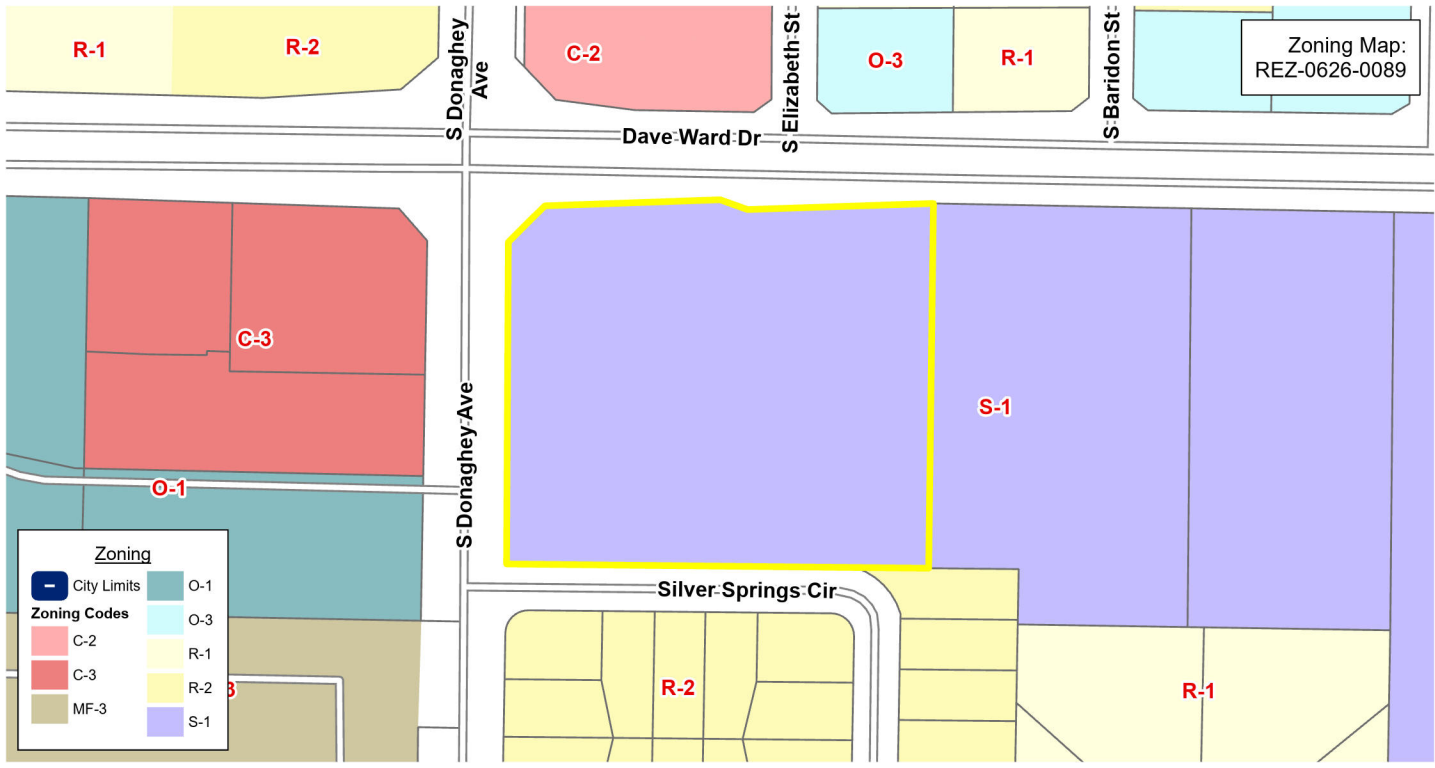
COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, THENCE SOUTH 460 FEET TO A POINT; THENCE SOUTH 88 DEGREES 14 MINUTES 36 SECONDS EAST 40 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND DESCRIBED HEREIN. THENCE, ALONG THE EAST LINE OF SOUTH DONAGHEY AVENUE, A PUBLIC ROADWAY, NORTH 02 DEGREES 03 MINUTES 17 SECONDS EAST 347.64 FEET TO A POINT; THENCE NORTH 46 DEGREES 17 MINUTES 08 SECONDS EAST 55.85 FEET TO A FOUND IRON ROD ON THE SOUTH LINE OF DAVE WARD DRIVE, A PUBLIC ROADWAY, NORTH 89 DEGREES 01 MINUTES 48 SECONDS EAST 190.28 FEET TO A FOUND COTTON PICKER SPINDLE; THENCE CONTINUING ALONG SAID SOUTH LINE, SOUTH 69 DEGREES 37 MINUTES 19 SECONDS EAST 31.55 FEET TO A FOUND MAG NAIL; THENCE NORTH 89 DEGREES 11 MINUTES 20 SECONDS EAST 201.88 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING ON THE WEST LINE OF PARCEL NUMBER 711-12138-000E OF THE CITY OF CONWAY; THENCE ALONG SAID WEST LINE, SOUTH 02 DEGREES 06 MINUTES 53 SECONDS WEST 395.35 FEET TO A FOUND IRON ROD ON THE AFOREMENTIONED NORTH LINE OF SILVER SPRINGS CIRCLE; THENCE ALONG SAID NORTH LINE, NORTH 88 DEGREES 15 MINUTES 39 SECONDS WEST 460.14 FEET BACK TO THE POINT OF BEGINNING, AND THIS TRACT OF LAND CONTAINING 179,244 SQUARE FEET OR 4.11 ACRES.

It is the intent of the applicant to rezone this parcel of land from S-1 to C-2. There is a concurrent subdivision review application (SUB-0626-0087) with a proposal to split the parcel into two lots. There is also a concurrent conditional use permit application (CUP-0626-0090) to allow an Automobile Wash Service in a C-2 district on proposed Lot 1 of the above subdivision.

Abutting land uses today are North (across Dave Ward Dr): C-2 & O-3 (Restricted Office); East: S-1; South (across Silver Springs Cir): R-2 (Low Density Residential District); West (across S Donaghey Ave): C-3 (Highway Commercial) & O-1 (General Office).

The Planning Commission reviewed the request at its regular meeting on July 20, 2026, and voted 6-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.





MEMO

To: Mayor Bart Castleberry
 cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman
 Date: July 28th, 2026

Re: Conditional Use request to allow Retail High Impact in the RU-1 zone for property located at 1550 E Dave Ward Drive

Rory Thompson, with UStorage has requested to allow high retail impact in the RU-1 zone for property located at 1550 E Dave Ward Drive, with the following legal description:

1550 E Dave Ward Drive in Conway, of which the Legal Description is as follows:
 PART OF THE NE 1/4 , SE 1/4, AND PART OF THE SE 1/4 , NE 1/4, SECTION 17, T-5-N, R-13-W, FAULKNER COUNTY, ARKANSAS; BEGINNING AT THE SW CORNER OF THE SAID SE 1/4, NE 1/4, A POINT OF BEGINNING, THENCE N 01°37'09" E ALONG THE EAST LINE OF SAID NE 1/4, SE 1/4, 502.89' TO A POINT ON THE SOUTHERLAND ROAD RIGHT OF WAY; THENCE S 38°27'42" E 39.42' ALONG SAID RIGHT OF WAY, THENCE S 45°34'17" E 428.90', THENCE S 56°00'58" E 48.08' TO A NEW POINT OF BEGINNING, THENCE S 56°00'58" E 207.02', THENCE S 01°43'12" W 492.33', THENCE S 77°57'51" W 173.38', THENCE S 77°46'09" W 98.77', THENCE N 01°43'12" E 364.07', THENCE N 01°43'12" E 162.50', THENCE N 33°59'02" E 167.12', TO THE POINT OF BEGINNING; CONTAINING 3.49 ACRES, MORE OR LESS.

- This project proposal is to build a development that is primarily enclosed RV storage on the backside of the property, with a flexible use building on the front of the property that is anticipated to lease to various tenants.

Staff proposes the following conditions:

Should the Planning Commission approve the requested use, Planning staff propose the following conditions:

1. Mini-storage buildings shall only be allowed for enclosed mini-storage use.
2. For Retail – High Impact uses located within the flex tenant building fronting E Dave Ward Dr, the ***following uses are prohibited:***
 - a. Aircraft parts: sales, service rental, or repair, including air frames and engines
 - b. Armored car service
 - c. Auto glass or muffler shop
 - d. Automobile accessory tire or battery stores without tire recapping
 - e. Automobile body shop
 - f. Automobile service station, not including motor repair or painting
 - g. Automobile wash service, including self-service
 - h. Bus garage and equipment maintenance
 - i. Taxicab garaging & maintenance
 - j. Tire recapping

3. Any outside storage of vehicles, boats, trailers, RVs, etc. shall be prohibited. Automotive and truck renting is not allowed.
4. No outside display of any retail products or personal services is permissible.
5. No noise, odor, or vibration shall be emitted so that it constitutes a nuisance which substantially exceeds the general level of noise, odor or vibration emitted by uses adjacent to or immediately surrounding the site.
6. Office hours will be limited to 7:30am to 8:00pm, daily. Storage units will be accessible 24 hours a day.
7. Development standards not addressed through [CUP-0626-0088] review shall be governed by the City of Conway Zoning, Subdivision and Building Code regulations to the extent they are not in conflict with the intent or text of [CUP-0626-0088].
8. Proposed fencing shall be masonry or ornamental metal materials. Fencing type and placement shall be approved by Planning Staff prior to installation.
9. Landscaping shall meet all requirements of Article 10 of the Zoning Code. This shall additionally include a minimum of one canopy tree planted every 15 feet along the Southerland Rd frontage.*
Existing, mature, significant (trees over 8" in diameter at breast height) shall be retained within the 20 foot interior property line along Southerland Road.
10. All signage shall be permitted and installed in accordance with the Conway Sign Code. No illuminated signage shall be installed along or facing Southerland Rd.
11. Any changes to or expansion of the approved use shall require an amended or new conditional use permit.
12. The conditional use approval shall become null and void if construction for the use does not commence within 18 months from the date of approval of this permit.
13. The conditional use permit shall expire if the use ceases for a consecutive period of greater than 18 months.

The Planning Commission reviewed the request at its regular meeting on July 20th, 2026 and voted 6-0 in favor that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

**Amended to add by Planning Commission*

SITE INFORMATION

- TOTAL AREA: 3.49 ACRES
- PROPOSED 5 NEW BUILDINGS.
- GROSS S.F. OF PROPOSED BUILDING: 41,233 S.F.
1 FLEX/WAREHOUSE : 10,000 SF
120' X 250'
4 ENCLOSED RV STORAGE : 31,233 SF
2 WEST UNITS : 12' X 40'
2 EAST UNITS: 12' X 30'
- MAX. BUILDING HEIGHT : 20'-00"
- PARKING SPACE: 8' x 20'
RV DRIVE AISLE: 48'-51.08'
WAREHOUSE DRIVE AISLE: 24.50'
- PROPOSED USE: SELF STORAGE
- FRONT BUILDING SETBACK: 50'
REAR SETBACK : 25'
SIDE INTERIOR SETBACK : 0'
- GENERAL SLOPE ANALYSIS: 0 - 5%
- REQ'D LANDSCAPE ISLANDS : 2
PROVIDED LANDSCAPE ISLANDS : 5
- IMPERVIOUS AREAS: 104,447 SF 69.2%
- PERVIOUS AREAS: 46,487 SF 30.8%

PARKING COUNT

PROPOSED PARKING REDUCTION VARIANCE
PROVIDED: 25 (INCL. 1 H.C. SPACES)

SITE AREAS

SITE AREA	150,958 SQ. FT.	100.0%
PROPOSED BUILDING AREA	41,233 SQ. FT.	27.3%
PARKING/HARDSCAPE AREA	63,238 SQ. FT.	41.9%
LANDSCAPE AREA	46,487 SQ. FT.	30.8%

ZONING: RU-1

LEGEND

- ASPHALT PARKING
- HEAVY DUTY CONCRETE DRIVEWAY/SIDEWALK
- HEAVY DUTY ASPHALT PAVEMENT
- LANDSCAPING



PROJECT LOCATION
N.T.S.

IF APPROVED BY THE PLANNING DIRECTOR:

PURSUANT TO THE CONWAY ZONING ORDINANCE, THIS DEVELOPMENT PLAN WAS GIVEN APPROVAL BY THE PLANNING DIRECTOR OF THE CITY OF CONWAY, ARKANSAS. ALL CONDITIONS OF APPROVAL HAVING BEEN COMPLETED, THIS DOCUMENT IS HEREBY ACCEPTED AND THIS CERTIFICATE EXECUTED UNDER THE AUTHORITY OF SUCH REGULATIONS.
DATE OF EXECUTION: _____

CONWAY, ARKANSAS PLANNING DIRECTOR

IF APPROVED BY THE PLANNING COMMISSION:

PURSUANT TO THE CONWAY ZONING ORDINANCE, THIS DEVELOPMENT PLAN WAS GIVEN APPROVAL BY THE PLANNING COMMISSION OF THE CITY OF CONWAY, ARKANSAS. ALL CONDITIONS OF APPROVAL HAVING BEEN COMPLETED, THIS DOCUMENT IS HEREBY ACCEPTED AND THIS CERTIFICATE EXECUTED UNDER THE AUTHORITY OF SUCH REGULATIONS.
DATE OF EXECUTION: _____

CONWAY, ARKANSAS PLANNING COMMISSION CHAIR

IF APPROVED BY THE CITY COUNCIL:

PURSUANT TO THE CONWAY ZONING ORDINANCE, THIS DEVELOPMENT PLAN WAS GIVEN APPROVAL BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS. ALL CONDITIONS OF APPROVAL HAVING BEEN COMPLETED, THIS DOCUMENT IS HEREBY ACCEPTED AND THIS CERTIFICATE EXECUTED UNDER THE AUTHORITY OF SUCH REGULATIONS.
DATE OF EXECUTION: _____

MAYOR, CITY OF CONWAY

OWNERSHIP OF DOCUMENTS

THIS DOCUMENT, AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICES, IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE USED, IN WHOLE OR PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUTHORIZATION.

SAFETY NOTICE TO CONTRACTOR

IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS OF THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS.

THE DUTY OF THE ENGINEER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES, IN, OR NEAR THE CONSTRUCTION SITE.

ENGINEER'S NOTICE TO CONTRACTOR

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE DRAWINGS WERE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITIES EXCEPT AS SHOWN ON THESE DRAWINGS AND WE ASSUME NO RESPONSIBILITY AS TO THE ACCURACY OF THEIR DEPICTED LOCATION ON THESE DRAWINGS. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN, AND ALL OTHER LINES NOT OF RECORD OR NOT SHOWN ON THESE DRAWINGS BY VERIFICATION OF THEIR LOCATION IN THE FIELD PRIOR TO THE INITIATION OF THE ACTUAL PORTION OF THEIR WORK.

REVISIONS

NO.	DATE	DESCRIPTION



SCALE 1" = 30'

DRAWN BY: EMM

CHECKED BY: MER

DATE: 05/11/26

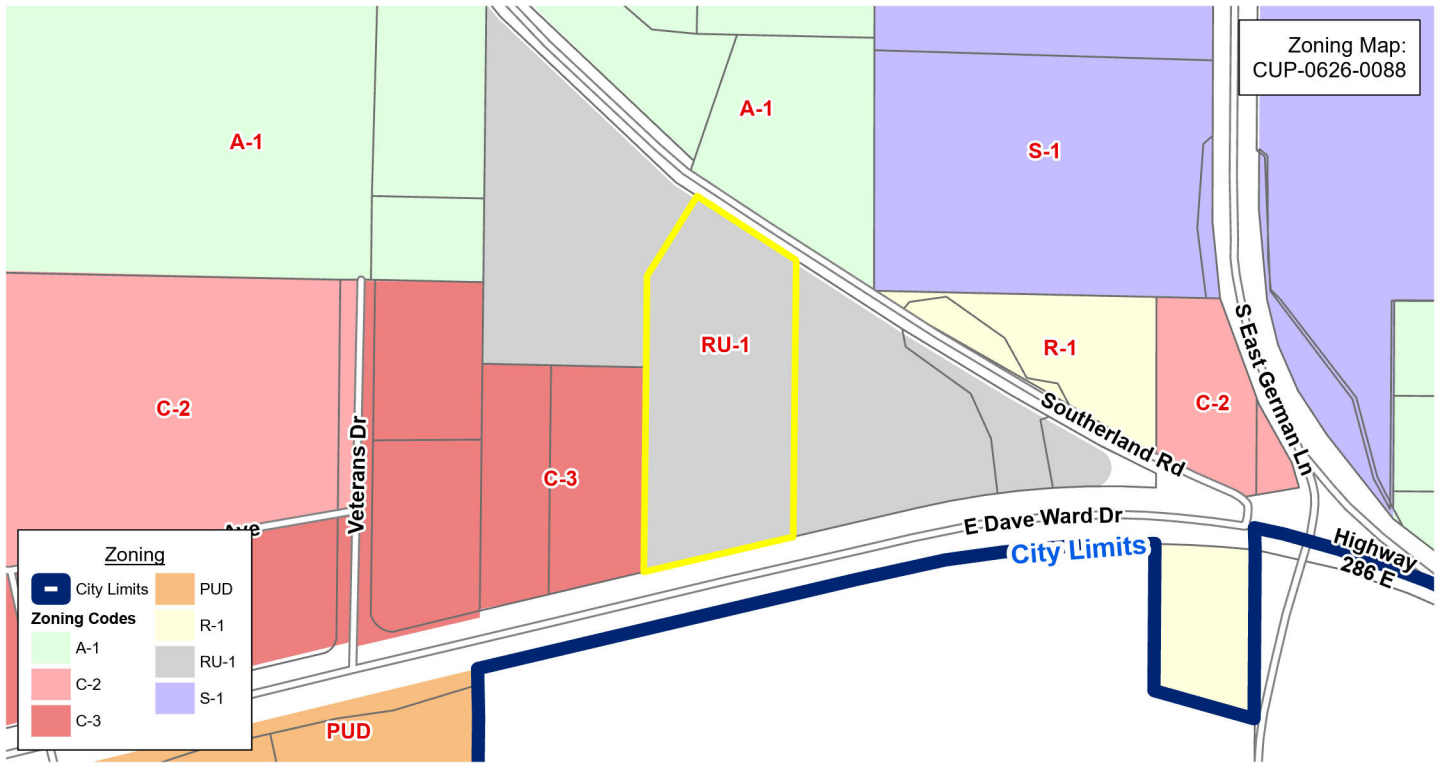
ENGINEER'S SEAL
PRELIMINARY
NOT FOR CONSTRUCTION

CORPORATE SEAL
CERTIFICATE OF AUTHORIZATION
RICKETT MORICOMI ENGINEERING, INC.
#743
ARKANSAS-ENGINEER

PROJECT TITLE:
CONWAY OFFICE/RV STORAGE
CONWAY, ARKANSAS
SHEET TITLE:
SITE DIMENSIONING PLAN

PROJECT NO.
P24-022

SHEET NO.
C1.01



Zoning

 City Limits	 PUD
Zoning Codes	 R-1
 A-1	 RU-1
 C-2	 S-1
 C-3	



City of Conway, Arkansas
Ordinance No. O-26-____

**AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR
 THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES**

Whereas, the City of Conway has received reimbursement funds from the following entities:

Various Companies	\$12,625.46	Extra Duty Services
BVP	\$26,975.26	Reimbursement
AR State Police	\$762.89	Taskforce Funds
Municipal Vehicle Program	\$11,929.39	Insurance Proceeds

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from various companies in the amount of \$12,625.46 from 001.121.4185 to the CPD overtime expense account 001.121.5114.

Section 2. The City of Conway shall appropriate funds from the Patrick Leahy Bulletproof Vest Partnership in the amount of \$26,975.26 from 001.121.4186 to the CPD Accountable Equipment expense account 001.121.5650.

Section 3. The City of Conway shall appropriate funds from Arkansas State Police in the amount of \$762.89 from 001.121.4186 to the CPD overtime expense account 001.121.5114.

Section 4. The City of Conway shall appropriate funds from the Municipal Vehicle Program in the amount of \$11,929.39 from 001.119.4360 to the CPD vehicle maintenance account 001.121.5450.

Section 5. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 28th day of July, 2026.

Approved:

Attest:

Mayor Bart Castleberry

Denise Hurd
City Clerk/Treasurer

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry

FROM: Chief Chris Harris

DATE: July 28, 2026

SUBJECT: SRO Contract

The Conway Police Department respectfully requests to enter into an agreement with the Conway High School for the 2026-2027 school year.

This Agreement is entered into on July 1, 2026, through July 1, 2027, between the City of Conway, Arkansas, and the Conway School District.

I respectfully request that the City of Conway accepts to enter into this agreement. Thank you for your consideration.

AGREEMENT

This Agreement is entered this 1st day of July, 2026, between the City of Conway, Arkansas, and the Conway School District.

WITNESSETH:

WHEREAS, District desires to maintain and improve a School Resource Officers' Program ("Program") to serve the respective needs and to provide for the maximum mutual benefit of the parties hereto; and

WHEREAS, this objective is to be accomplished by the controlled interaction of the City's police officers with students and staff of the District; and

WHEREAS, the district desires to reduce juvenile crime and to promote students' well being.

NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES

The City shall provide eight police officers and two police sergeant on a full-time basis to serve as School Resource Officers for the Conway School District. Two officers will be placed at the Conway High School; two officers will be placed at the Conway Junior High School; one officer will be placed at each middle school; and all officers will share the responsibilities of the elementary schools. The program may be expanded to add additional officers.

2. CONSIDERATION

In consideration for providing the above-described services, the Conway School District shall pay to the City the sum of \$593,735.00 which represents approximately half of the total costs associated with the officers' uniforms, salaries, benefits, and the average overtime/comp that they receive as part of their SRO duties. The compensation shall be paid by the Conway School District to the City of Conway in full, between July 1, 2026, and July 30, 2027.

3. TERMS

The term of this Agreement shall be for a period commencing July 1, 2026, to and including, July 30, 2027. Absent termination by one of the parties hereto, or amendments mutually agreed upon by the parties, this Agreement shall automatically be renewed for additional terms of one year. This Agreement and all performances and obligations required hereunder may be terminated by the Mayor of the City of Conway or Superintendent of the Conway School District at any time and for any cause provided that the terminating party provides the other party with written notice of termination immediately upon the date of termination.

4. **PERSONNEL**

The School Resource Officers provided by the City shall be considered employees of the City. The School Resource Officers shall perform their services in accordance with Exhibit "A". Notwithstanding anything contained in this Agreement or the attachments to this Agreement, the School Resources Officer shall at all times be subject to the policies and procedures of the Conway Police Department. The City and the District shall be jointly responsible for the selection of an officer from the list of eligible candidates provided by the City. The City shall be responsible for the special training of the officer as required for participation in this program, and the scheduling of such School Resource Officers.

5. **INSURANCE**

City and District acknowledge that the other party is a governmental entity, duly organized under the laws of the State of Arkansas, and that each party relies on tort immunity. Accordingly, either parties, as a requirement of this Agreement shall not require additional insurance.

6. **ASSIGNMENT AND SUBCONTRACTING**

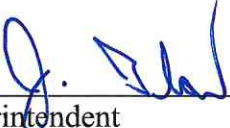
This Agreement and the performance of services required hereunder shall not be assigned or subcontracted by either party without the written consent of the other party.

7. **NOTICES**

Notices hereunder shall be given by first-class mail or personal service. Notice to the City shall be delivered or addressed to the Mayor, City of Conway, 1111 Main Street, Conway, AR 72032. Notice to the District shall be delivered or addressed to the Superintendent of Schools, 2220 Prince Street, Conway, AR 72034.

Conway School District

City of Conway



Superintendent

Mayor Bart Castleberry

Date: 7-14-26

Date: _____

SCHOOL DISTRICT

Exhibit A

SCHOOL RESOURCE OFFICER

QUALIFICATIONS:

1. A police officer with a minimum of three years of law enforcement experience.
2. Officer has effective oral communication skills.
3. Officer has effective written communication skills.
4. Officer has strong desire to work with children and young adults.

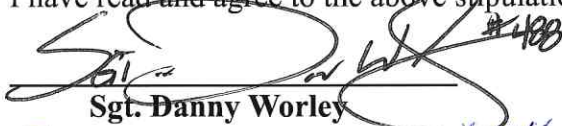
BASIC PERFORMANCE RESPONSIBILITIES:

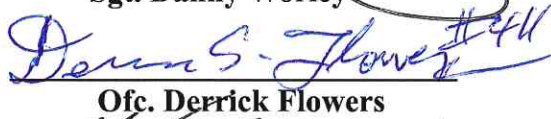
- A. The school resource officer will report directly to the school resource officer supervisor. The school resource officer supervisor will coordinate all resource officer activities with the Assistant Superintendent of Schools. Each school resource officer shall:
 1. Provide a general security presence within the school district at each of the SRO's assigned schools.
 2. Provide informal counseling to students and/or faculty.
 3. Act as a guest lecturer in the classroom in law enforcement related areas.
 4. Act as a liaison between the department and the school district.
 5. Investigate crimes occurring on school property.
- B. The school resource officer will assist school officials in setting up procedures for juvenile delinquency prevention programs by:
 1. Providing assistance to students and school staff members.
 2. Presenting various crime prevention, drug, and alcohol seminars.
 3. Serving as a positive role model.
 4. Bridging the communication gap between students and police.
 5. Enforcing State, Federal, and local laws whenever necessary.
 6. Preventing the organization of youth based gangs.
- C. The school resource officer will assist school officials with maintaining order in and around the school by investigating criminal behavior and taking enforcement action as appropriate to help insure a safe environment for students and school district officials.
- D. The school resource officer shall project a professional appearance and attitude that has a positive influence on the community.
- E. The school resource officer will report to his or her assigned school at the time designated by the school resource officer supervisor and will:
 1. Report to the area of assignment and remain in this area unless duty demands otherwise.
 2. Be visible in or around schools before school, during assemblies, lunch hours, and after school to ensure smooth school operation.
 3. Keep supervisors informed of the progress of investigations and/or problems in his or her area of responsibility.
 4. Accurately record daily activities as assigned and submit reports to the unit supervisor for approval.
- F. The school resource officer will perform any other duties as assigned by his or her supervisor.

- G. School resource officers who are assigned to schools will be on their assignments throughout the normal calendar year.
- H. Vacations other than school holidays will be taken primarily during times when school is not in session.

Note: The school resource officers will work extra-curricular activities at their assigned schools that the school resource officer supervisor deems necessary for the program to succeed. Compensation for the extra-curricular activities worked by the positions will be paid by time off through school holidays and summer months, to include the use of the School Resource Officer's accrued compensation time. Due to the accrual of this time the school resource officers are exempted from the departments 100 hour cap on accrued compensatory time.

I have read and agree to the above stipulations concerning extra-curricular activities.

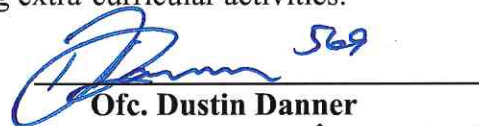
 #488
Sgt. Danny Worley

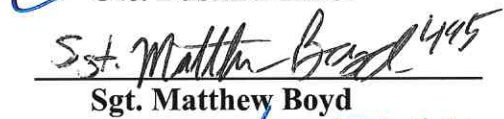
 #441
Ofc. Derrick Flowers

 524
Ofc. Clint Evans

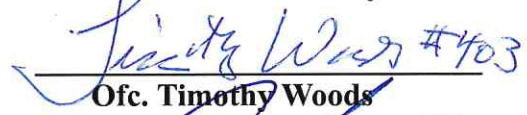
Ofc. Joey Slayton

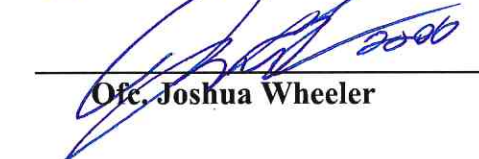
 519
Ofc. Frankie Henderson

 569
Ofc. Dustin Danner

 445
Sgt. Matthew Boyd

 #412
Ofc. Daniel Mullaney

 #403
Ofc. Timothy Woods

 2006
Ofc. Joshua Wheeler