### OFFICAL BID TAB RESULT

City Council approved Craig Custom Construction on August 23\(^{rd}\), 2016

For additional information regarding this bid, please contact Scott Grummer @ 501.450.6105

Please check our website @ www.cityofconway.org for all City bids

<table>
<thead>
<tr>
<th>Bidder’s Name</th>
<th>Bid Bond</th>
<th>Total Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craig Custom Construction</td>
<td>5%</td>
<td>$72,620.00</td>
</tr>
</tbody>
</table>
UNIT PRICE SCHEDULE (Continued)
SPRUCE COURT
ALLEWAY AND PARKING LOT CONSTRUCTION

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>APPROXIMATE QUANTITY</th>
<th>UNITS WITH BID PRICES</th>
<th>UNIT PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>500 S.Y.</td>
<td>Solid Sod, Complete at, Two Thousand Five Hundred dollars $2,500.00</td>
<td>$5 $2,500.00</td>
</tr>
</tbody>
</table>

Total Amount Bid

Bidder acknowledges receipt of the following addendum (addenda):

Dated

Dated

Dated

The undersigned Bidder agrees that this bid shall be good and shall not be withdrawn for a period of thirty (30) calendar days after the opening thereof. If written notice of the acceptance of this Proposal is mailed, telegraphed, or delivered to the undersigned within thirty (30) days after the opening thereof, or at any time thereafter before this Proposal is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form, and furnish the required Performance and Payment Bond, within ten (10) days after the Agreement is presented to him for signature.

It is understood by the undersigned Bidder that the Owner reserves the right to reject any or all bids. The projects may be awarded to the lowest responsive bid to the lowest responsive bid or as deemed in the best interest of the city.

Accompanying this Proposal as bid security is certified check/bid bond

(Strike One) in the amount of $500

($_________________), being not less than five percent (5%) of the total of the bid. If the undersigned Bidder is the successful Bidder, but fails or refuses to execute the contract and furnish the required bond within the prescribed ten (10) days of the notification of award, then this bid security is to become the property of the Owner as liquidated damages for the delay and additional expense to the Owner caused by such failure or refusal.

(Witness)  (Name of Bidder)

(Address)  (Print Name and Title)
SECTION 00 42 43
PROPOSAL FORM

Place Spruce Ct. Alley Way
Date 8-16-16

Proposal of Craig Custom Construction, LLC, a
corporation organized and existing under the laws of the State of

or

Proposal of ________________________________________, a
partnership consisting of__________________________

or

Proposal of ________________________________________, an

TO: CITY OF CONWAY
CONWAY, ARKANSAS
This bid results from your invitation for bids for the Spruce Court - ALLEYWAY
AND PARKING LOT CONSTRUCTION.

The undersigned Bidder, having visited the site of the work, having examined
the Plans, Specifications, and other Contract Documents including all Addenda, and
being familiar with all of the conditions relating to the construction of the
proposed project, hereby agrees to comply with all other conditions or requirements
set forth in the Plans, Specifications, and other Contract Documents, and further
proposes to furnish all material, supplies, equipment, and appliances specified for
incorporation into the project and to furnish all labor, tools, equipment and
incidentally to complete the work in accordance with the Plans, Specifications, and
other Contract Documents at and for the prices stated herein.

The undersigned Bidder agrees to begin work within ten (10) calendar days after
the issuance by the Owner of a "Work Order" or "Notice to Proceed" and to complete
the work within SIXTY DAYS (60) calendar days thereafter (except as modified in
GENERAL CONDITIONS of these Contract Documents). Should the work fail to be
completed within the time herein stated, the Contractor shall pay to the Owner, as
fixed and agreed liquidated damages, and not as a penalty, the sum, for each day of
delay until the work is completed and accepted, as stipulated in SPECIAL CONDITIONS,
of these Contract Documents. It is understood that additional time for the
completion of the project is to be allowed only for delays as stipulated in GENERAL
CONDITIONS of these Contract Documents.
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>APPROXIMATE QUANTITY</th>
<th>UNITS WITH BID PRICES WRITTEN IN WORDS</th>
<th>UNIT PRICE BID</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>L.S. Site Preparation, Complete at, <strong>Five Thousand Dollars</strong></td>
<td>$5.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>2.</td>
<td>400</td>
<td>C.Y. Unclassified Excavation Complete at, <strong>Four Thousand Dollars</strong></td>
<td>$10.00</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>3.</td>
<td>500</td>
<td>C.Y. Undercut and Select Backfill Complete at, <strong>Nine Thousand Dollars</strong></td>
<td>$10.00</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>4.</td>
<td>200</td>
<td>Ton Crushed Stone Base Course Complete at, <strong>Five Thousand Dollars</strong></td>
<td>$25.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>5.</td>
<td>120</td>
<td>L.F. Concrete Curb &amp; Gutter Complete at, <strong>One Thousand Nine Hundred Twenty Dollars</strong></td>
<td>$16.00</td>
<td>$1,920.00</td>
</tr>
<tr>
<td>6.</td>
<td>980</td>
<td>S.Y. Concrete Paving, Complete at, <strong>Thirty Nine Thousand Two Hundred Dollars</strong></td>
<td>$40.00</td>
<td>$39,200.00</td>
</tr>
<tr>
<td>7.</td>
<td>1</td>
<td>L.S. Pavement Markings &amp; Bumper Blocks Complete at, <strong>Two Thousand Five Hundred Dollars</strong></td>
<td>$5.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>8.</td>
<td>1</td>
<td>L.S. Construction Layout Complete at, <strong>Three Thousand Five Hundred Dollars</strong></td>
<td>$5.00</td>
<td>$3,500.00</td>
</tr>
</tbody>
</table>

00 42 43 - 2
SECTION 00 43 13

BID BOND

KNOW ALL MEN BY THESE PRESENTS;

THAT we the undersigned, Craig Custom Construction, LLC

__________________________, as PRINCIPAL, and North American

Specialty Insurance Co., as SURETY, are held and firmly bound unto the
City of Conway, Arkansas, hereinafter called the OWNER in the penal sum
of Five Percent of Bid Amount
($5,000), lawful money of the United States, for the
payment of which sum well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally,
firmly by these Presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT WHEREAS, the Principal has
submitted the accompanying Proposal, dated August 16, 2015, for

Sycamore Court
Alleyway and Parking Lot Construction

NOW, THEREFORE, if the Principal shall not withdraw said Proposal within sixty
(60) days after the opening of same, and shall within ten (10) days after the
prescribed forms are presented to him for signature, enter into a written
Contract with the Owner in accordance with the Proposal as accepted, and give
bond with good and sufficient surety or sureties, as may be required, for the
faithful performance and proper fulfillment of such Contract, then the above
obligation shall be void and of no effect, otherwise to remain in full force
and virtue.

IN WITNESS WHEREOF, the above bounded parties have executed this instrument,
under their several seals this 16th day of August 2016, the
name and corporate seal of each corporate party being hereto affixed and these
presents duly signed by its undersigned representatives, pursuant to authority
of its governing body.
Memo

To: Mayor Tab Townsell
From: Scott Grummer, Planning & Development
Date: 9/8/2016
Re: Grading, Drainage and Demolition Bid Approval

A request for bid was advertised on 07/31/2016 for Alley Construction on Block 7, Burns Addition to the City of Conway, in the Pine Street Neighborhood. This work is pre-development preparation for the Cottage Housing Pocket Neighborhood project which is a public/private partnership with the City of Conway.

On August 16, 2016 at 10:00am, one bid was received and opened by Felicia Rogers at City Hall in the presence of the bidding contractors, which bid tabulation is as follows:

- Craig Custom Construction, LLC $72,620

Craig Custom Construction, LLC was the only. This project is being paid for with Community Development Block Grant (CDBG) funding, so we are requesting approval of these bid results, and authorization to award Craig Custom Construction, LLC with the project.
On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting; Alderman Grimes, Alderman Hawkins, Alderwoman Mehl, Alderman Pruitt, Alderman Ledbetter, Alderwoman Smith, & Alderwoman Isby. Also, present and acting: Mayor Tab Townsell, City Clerk/Treasurer Michael O. Garrett & City Attorney Chuck Clawson. Alderman Jones was not present. Alderman Hawkins left during meeting.

**Ordinances Passed:**

O-16-92  Ordinance closing a portion of the utility easement for certain lots along Andrews Drive in Makenna Cove subdivision. *Vote 7-0*

O-16-93  Ordinance closing the unbuilt right of way running through Block 7 West-end addition. *Vote 7-0*

O-16-94  Ordinance appropriating grant funds in the amount of $1,008.16 for the Spencer Street Brownfield cleanup project. *Vote 7-0*

O-16-95  Ordinance granting a franchise to S.A.M. Group, LLC to utilize specific right of way on the east side of Front Street at 910 & 912 Front St. & just north of 912 Front St. in the alley of Block 11. *Vote 7-0*

O-16-96  Ordinance to rezone property located at 2820 College Avenue from R-1 and O-1 to MF-3. *Vote 7-0*

O-16-97  Ordinance to approve the issuance of a promissory note not to exceed three million dollars to provide short term financing for the Conway Sanitation Department. *Vote 6-0*

O-16-98  Ordinance to donate computer hardware/equipment to various cities from District Court. *Vote 6-0*

O-16-99  Ordinance appropriating reimbursement funds from various entities for the CPD. *Vote 6-0*

O-16-100 Ordinance appropriating ad valorem funds in the amount of $57,133.94 to install and remove kennel fencing for the Animal Welfare Unit. *Vote 6-0*

O-16-101 Ordinance appropriating reimbursement funds in the amount of $882 received from PetSmart for the Animal Welfare Unit. *Vote 6-0*

O-16-102 Ordinance amending Title 6 of the Conway Municipal Code referred to as the “Animal Control Ordinance” for the Animal Welfare Unit. *Vote 6-0*

**Ordinance Failed:**

O-16-91  Ordinance changing the name of Clearwell Road, east of Hogan Lane to Miller’s View Road. *Vote 7-0*

**Resolutions Passed:**

R-16-30 Resolution stating the intent of the issuance of bonds for Douglas Companies for the expansion of an industrial facility. *Vote 7-0*
R-16-31 Resolution to certify local government endorsement of Insight Enterprise Inc. to participate in the tax back program. **Vote 7-0**

R-16-32 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 408 South Davis as a result of incurred expenses by the City. **Vote 7-0**

R-16-33 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 26 Briarwood Circle as a result of incurred expenses by the City. **Vote 7-0**

R-16-34 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 66 Briarwood Circle as a result of incurred expenses by the City. **Vote 7-0**

R-16-35 Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 1335 Josita as a result of incurred expenses by the City. **Vote 7-0**

R-16-36 Resolution to establish the intent of reimbursement for cost and expenses incurred for the Sanitation Department. **Vote 6-0**

**Other Actions:**

- Approved August 9th, 2016 City Council minutes. **Vote 7-0**
- Approved Monthly financial report ending in July 31st, 2016. **Vote 7-0**
- Approved Bid from Craig Custom Construction, LLC in the amount of $72,620 for the alley construction on Block 7, Burns Addition for the Community Development Department. **Vote 7-0**
- Approved Disposal of assets (portable breath testers) for the Conway Police Department. **Vote 7-0**
- Approved Installation of two speed humps for Conway Regional Hospital (Ada Avenue and Western Avenue) and two speeds humps in Centennial Valley (Bay Town Drive and Warwick Hills Lane). **Vote 7-0**
- Approved Request to secure an engineer firm for the design of the Dave Ward Drive Overpass Pedestrian Bridge. **Vote 7-0**
- Approved Conditional use permit request to allow a nursing facility for property located at 4550 Prince Street. **Vote 7-0**
- Approved U.S. Bancorp interest rate quote of 2.31% for five year financing for equipment purchases for the Sanitation Department. **Vote 7-0**
- Approved Disposal of assets (tasers) for the Conway Police Department. **Vote 6-0**
- Approved Agreement with the CPSD for the School Resource Officer’s Program (2016-2017). **Vote 6-0**
- Approved Bid received from Mason Company in the amount of $57,133.94 for the installation & removal of kennel fencing at the Conway Animal Welfare Unit. **Vote 6-0**
- Failed A request from the University of Central Arkansas to close a portion of Bruce Street. **Vote 3-3 w/ Alderman Grimes, Pruitt, and Hawkins voting against. Alderwoman Mehl abstained from voting.**
# Employee Service Awards:

<table>
<thead>
<tr>
<th>Years of Service</th>
<th>Name</th>
<th>Date of Hire</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Jack Branscum, Civil Engineer</td>
<td>08/22/2011</td>
<td>Street</td>
</tr>
<tr>
<td></td>
<td>Roxanne Bates, Telecommunicator</td>
<td>08/15/2011</td>
<td>CEOC/Police</td>
</tr>
<tr>
<td></td>
<td>Raymond Cash, Equipment Operator</td>
<td>08/01/2011</td>
<td>Sanitation</td>
</tr>
<tr>
<td>10</td>
<td>Steven Newsom, Recycling Supervisor</td>
<td>08/21/2006</td>
<td>Sanitation</td>
</tr>
<tr>
<td>15</td>
<td>Lieutenant Glen Cooper</td>
<td>08/26/2001</td>
<td>Police</td>
</tr>
<tr>
<td></td>
<td>William Canady, Crew Leader</td>
<td>08/13/2001</td>
<td>Physical Plant</td>
</tr>
<tr>
<td></td>
<td>Captain Jason Burroughs</td>
<td>08/13/2001</td>
<td>Fire</td>
</tr>
</tbody>
</table>

Next City Council Meeting: Tuesday, September 27th, 2016
Deadline: Tuesday, September 20th, 2016