



REQUEST FOR QUALIFICATIONS CIVIL ENGINEERING SERVICES

March 12, 2015

City of Conway
Faulkner County, Arkansas

STREET, SIDEWALK AND DRAINAGE IMPROVEMENTS SIEBENMORGAN RD

Deadline for Response is 2PM , CST on Tuesday, March 24, 2015

The City of Conway Community Development Department (City CDD) is soliciting responses from qualified Engineers for professional services for the design of street, sidewalk, parking and drainage improvements along Siebenmorgen Rd. from Harkrider to Ingram Street in the City of Conway.

A. Written Responses should include:

- Proof of Licensure or eligibility:
 - i. *Civil Engineers:* All engineers shall hold individual licenses in the State of Arkansas, and all engineering firms shall hold a valid Certificate of Authorization (COA) issued by the Arkansas State Board of Licensure for Professional Engineers and Professional Surveyors. Joint venture firms are also required to hold a COA. A COPY OF A VALID ARKANSAS CERTIFICATE OF AUTHORIZATION MUST BE INCLUDED WITH THE SUBMITTAL.
- Proof of current professional liability insurance coverage (\$1,000,000 minimum required)
- Similar project experience with city government, state highway dept. and low impact development
- Current office size, personnel description, and workload
- Organizational chart for design team, including brief bio and percentage of work to be dedicated by each



- Projects currently under contract with municipal or state agencies
 - Statement of diversity in the workforce, if applicable
 - Certificate of women-owned or minority owned business, if applicable
- B. Professional Services Required:**
- SCHEMATIC DESIGN, DESIGN DEVELOPMENT, PERMITTING DOCUMENTS AND CONSTRUCTION DOCUMENTS (Surveys have already been completed) FOR STATE HIGHWAY RIGHT-OF-WAY IMPROVEMENTS ALONG SIEBENMORGEN ROAD FROM HARKRIDER ON THE WEST AND INGRAM ST. ON THE EAST.

C. Submissions

Professionals interested in this project should submit 3 copies of their response to:

Scott Grummer
Program Manager, Community Development
City of Conway
1201 Oak Street
Conway, AR 72032
Scott.grummer@cityofconway.org

501-450-6105 ext. 3724

The City of Conway CDD reserves the right to reject any or all submissions received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFQ as in the best interest of the City of Conway CDD.

This solicitation in no way obligates the City of Conway CDD to award a contract.

