

**November 22, 2019**

Log Cabin Democrat  
1058 Front Street  
Conway, AR 72032

Please publish the following notice on **November 24, 2019** furnish one proof of publication to Jamie Brice, Purchasing Department of the City of Conway.

**"Notice"**

The City of Conway is seeking qualified bidders to submit bids for Project as described in this Document according to the Instructions to Bidders.

Project Identification: Addition to Recycling Center for Conway Sanitation Department.  
Project Location: 4550 US-64, Conway, Arkansas 72032.

Owner: City of Conway, AR.

Architect: H + N Architects, PLLC., 1109 Main Street, Conway, AR 72032, 501-327-7525.

Project Description: Project consists of new Pre-manufactured metal building addition, new air compressor and relocation of existing air compressor.

Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: December 19, 2019.
2. Bid Time: 2:00 p.m., local time.
3. Location: City Hall Purchasing Department, 1201 Oak Street, Conway, AR

Bids will be thereafter publicly opened and read aloud in the City Hall downstairs conference room. Bids received after the designated time will not be considered.

Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. The City of Conway reserves the right to reject any and all bids received or any portions thereof.

A prebid conference for all bidders will be held at the Recycling Center 4550 US-64, Conway, Arkansas 72032 on December 9, 2019 at 10:00 a.m., local time. Prospective bidders are required to attend.

Printed Procurement and Contracting Documents: Obtain after November 23, 2019 by contacting Southern Reprographics, Inc 901 West Seventh, Little Rock, Arkansas, Tel: 501.372.4011, Fax: 501.372.2902 [ww.sriplanroom.com](http://ww.sriplanroom.com). Documents will be provided to prime bidders only; only complete sets of documents will be issued.

1. Deposit: \$30.00. Deposit checks will be returned if a bid is submitted and the documents are returned to the Architect in good condition within two weeks after the bid date established above. If the documents are not returned in good condition within two weeks, the cost of reproducing the documents will be deducted from the refund deposit.
2. Any bidder may also obtain a non-refundable CD or Flash Drive of the drawings and specifications in PDF format from Southern Reprographics, Inc.
3. Shipping: Additional shipping charges at cost will apply.
4. Online Procurement and Contracting Documents: Obtain access after November 23, 2019 by contacting Southern Reprographics, Inc 901 West Seventh, Little Rock, Arkansas, Tel: 501.372.4011, Fax: 501.372.2902 [ww.sriplanroom.com](http://ww.sriplanroom.com).

Obtaining bidding documents through any source other than Southern Reprographics, Inc. or the Architect is not advisable due to the risks of receiving incomplete or inaccurate information, and the bidder runs the risk of basing his/her proposal on such information. Bidders obtaining plans through Southern Reprographics, Inc. will be added to a plan holders list. Southern Reprographics, Inc. will electronically post and distribute addendums to the listed plan holders. In any event, bidders are ultimately responsible for verifying receipt of an obtaining addendums. The documents obtained through the Architect or their representative(s) are considered official version and take precedence if any discrepancies occur.

Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder. The amount is to be included in base bid.

The City of Conway is an equal opportunity employer.

Bart Castleberry  
Mayor, City of Conway