<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Bidder Name</th>
<th>Amount</th>
<th>Bidder Name</th>
<th>Amount</th>
<th>Bidder Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/7/83</td>
<td>1,722</td>
<td></td>
<td>1,415</td>
<td></td>
<td>629</td>
<td></td>
</tr>
<tr>
<td>1/8/28</td>
<td>1,374</td>
<td></td>
<td>1,573</td>
<td></td>
<td>1,067</td>
<td></td>
</tr>
<tr>
<td>1/8/33</td>
<td>1,374</td>
<td></td>
<td>1,573</td>
<td></td>
<td>1,067</td>
<td></td>
</tr>
<tr>
<td>1/8/39</td>
<td>1,374</td>
<td></td>
<td>1,573</td>
<td></td>
<td>1,067</td>
<td></td>
</tr>
</tbody>
</table>

Bid Opening Date: Tuesday, January 8th, 2019 @ 10:00am

Bid Number: 2019-06 - Annual Bid Gasoline & Diesel

Opened by: Jamie Bruce
Number of Bids Received: -
City of Conway – Gasoline and Diesel Annual Bid

Bid Number: 2019-06

Authorized Agent Bidding on this project:

M.M. Satterfield Oil Co.

Company Name

Branch Satterfield

Company Representative Name

[Signature]

Company Representative Signature

1/8/19

Date:

bsatterfield@conwaycorp.net

Email Address

P.O. Box 1080 Conway, AR 72033

Address (City, State, Zip)

501-327-7714  501-730-8421

Work Number  Cell Number

<table>
<thead>
<tr>
<th>Type of Fuel</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular unleaded Gasoline (87 min Octane, no ethanol)</td>
<td></td>
</tr>
<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>$1.4459</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>$1.0675</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>$1.5134</td>
</tr>
<tr>
<td>Regular unleaded Gasoline (87 Min. Octane, 10% Max. ethanol)</td>
<td></td>
</tr>
<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>$1.3066</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>$1.0675</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>$1.3741</td>
</tr>
<tr>
<td>Diesel Fuel (5% Max. BioDiesel)</td>
<td></td>
</tr>
<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>$1.7533</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>$1.0675</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>$1.8208</td>
</tr>
</tbody>
</table>
INVITATION
TO THE VENDOR ADDRESSED:

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in the Office of the Mayor no later than;

**10:00am, Tuesday, January 8th, 2019**

at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Successful bidders will receive purchase order, within 30 days after City Council approval, if necessary. **Unsigned bids will be rejected.**

**Invitation to Bid No. 2019-06**

**Gasoline and Diesel Annual Bid**

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<tr>
<td>Diesel Fuel (5% Max. BioDiesel sequentially blended per BQ-9000 – No splash blending)</td>
<td>148,000 gallons</td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION:**

1. Tank Sizes are 5,000 gallons each.
2. The City of Conway cannot handle transport trucks
3. The City of Conway fuel tanks will not handle pressurized deliveries

**INSTRUCTION TO BIDDERS:**
1. Each bid must be submitted on the forms included herein and be signed and dated in ink by a company representative authorized to bind the Bidder.
2. **The bidder shall include all charges, including taxes, fees, freight charges, shipping, etc. (if applicable).**

3. The bidder should include an anticipated delivery date (if applicable).

4. In submitting this bid, it is understood by the undersigned bidder that the right is reserved by the City of Conway to reject any and all bids.

5. Bid specifications can be obtained from our website: [www.cityofconway.org](http://www.cityofconway.org)

---

**Administrative Point of Contact:**
Jamie Brice, Purchasing Manager  
1201 Oak Street, Conway, AR 72032  
Jamie.brice@cityofconway.org  
501.358.6810

**Technical Point of Contact:**
Finley Vinson, City Engineer  
Conway Street & Engineering Dept.  
100 E Robins St, Conway, AR 72032  
finley.vinson@cityofconway.org  
501-450-6165

Please mail all bid packages to:

City of Conway Procurement Office  
Attn: Jaime Brice  
1201 Oak Street  
Conway, AR 72032

**Please be sure to mark envelope: **
Bid Number 2019-06 (Gasoline and Diesel Annual Bid)
City of Conway – Mayor’s Office
Terms & Conditions
www.cityofconway.org
Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All charges including taxes, shipping, freight, and any miscellaneous taxes shall be included in prices quoted, if applicable.
4. Bidder certifies that he will make delivery of items for which he bids within the specified time as indicated in the bid specifications - unless otherwise specifically stated. Time of delivery in excess of the indicated time may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder’s record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as “equal.” In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefor will be made at a proper reduction in price which shall not be greater than contractor’s actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for “GSA” pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. CONSTRUCTION/INSTALLATION: Any construction work that is worth $20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **BOND REQUIREMENT:** 5% bid bond or cashier's check drawn upon a bank or trust company doing business in Arkansas in the amount of 5% of the amount of the bid is required for all construction projects over $35,000. A 100% Performance Bond of contract amount for the successful bidder is required on all construction projects over $35,000.

18. **ENGINEER REQUIREMENT:** All infrastructure projects in excess of $25,000 must be designed by a state-licensed engineer.

19. **ARCHITECT REQUIREMENT:** All Building projects in excess of $100,000 must be designed by a state-licensed architect.

20. **CONTRACTOR LICENSE REQUIREMENT:** A contractor must have a commercial license if the contractor is performing $50,000 or greater of work, including, but not limited to, labor and material, on a commercial project.

21. **The City of Conway is not responsible for lost or misdirected bids.**

22. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.

23. **VENUE; Governing Law:** The laws of the State of Arkansas shall act as the governing law for any disputes between the City of Conway and any parties related to this bid, RFP, or RFQ with exclusive venue being Faulkner County Circuit Court.

24. **EQUAL OPPORTUNITY IN EMPLOYMENT:** The City of Conway is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, marital or veteran status, political status, disability status or other legally protected status.
City of Conway – Gasoline and Diesel Annual Bid

Bid Number: 2019-06

Authorized Agent Bidding on this project:

Coulson Oil Company Inc d/b/a Green & Chapman, LLC

Matt Lyles

Company Name

Company Representative Name

Date:

1/8/2019

Email Address

Matt.l.e.coulsonoil.com

Address (City, State, Zip)

1434 Pike Avenue North Little Rock, AR 72114

Work Number

501-314-4222

Cell Number

501-680-5047

<table>
<thead>
<tr>
<th>Type of Fuel</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular unleaded Gasoline (87 min Octane, no ethanol)</td>
<td></td>
</tr>
<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>Per Gallon $1.4459</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>Per Gallon $0.07</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>Per Gallon $1.5159</td>
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<tr>
<td>Regular unleaded Gasoline (87 Min. Octane, 10% Max. ethanol)</td>
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<tr>
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<td>Per Gallon $0.07</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>Per Gallon $1.8233</td>
</tr>
</tbody>
</table>
January 4, 2019

City of Conway Procurement Office
Attn: Jamie Brice
1201 Oak Street
Conway, AR 72032

Dear Mr. Brice:

Mansfield Oil Company appreciates the opportunity to participate in your current Invitation to Bid No. 2019-06 to furnish and deliver fuel for the City of Conway, AR.

The prices quoted are based on DTN Fastracks.

Pricing is based on Net 30 Day Payment Terms, as indicated in bid documents. Normal delivery upon receipt of order is within 24 hours.

Should you have any questions, feel free to call Will Taylor at 1-800-255-6699, Ext. 3209 or email etaylor@mansfieldoil.com.

Again, thank you for the opportunity to respond to your invitation to bid.

Best Regards,

Josh Epperson
Director of Government Services
INFORMATION ABOUT MANSFIELD OIL COMPANY

Mansfield Oil is a national fuel supply, distribution and logistics company focused on improving efficiencies in the downstream petroleum supply chain. We help our customers optimize and control fuel-related costs with local service, nationwide. We offer secure and reliable fuel supply from over 900 supply points in 50 states and Canada. Our service offering includes most varieties of fuel (diesel/gas/biofuel/ethanol/CNG), credit card/fleet card transaction processing, DEF supply and logistics, fuel and DEF systems design, environmental compliance, ERP integration, tax exempt transaction processing, and fuel systems (tank) monitoring. Mansfield’s corporate headquarters is located in Gainesville, GA, for 60 years, with seven (7) regional service centers located in Loma Linda, CA, Chicago, IL, Denver, CO, Detroit, MI, St. Paul/Minneapolis, MN, Houston, TX and Calgary, AB and 4 alternative fuel centers in Bloomington, MN, Sioux Center, IA, Charlottesville, VA and Ontario, CA.

We develop our own information technology systems and utilize third party integration tools to facilitate the unimpeded flow of information between our suppliers, carriers, ourselves and our customers. Mansfield’s unique and industry leading electronic interface continues to make our customers daily operations more manageable and measureable, key components of successful operations. We own and manage a fleet of over 70 transport trucks in Atlanta, GA, N. Augusta, SC, Charlotte, NC, Chicago, IL and Orlando, FL from our office which gives us valuable insight into the trends and dynamics of our transportation partners.

Mansfield Oil maintains market strength through optimization of volume, financial strength, and successful relationships with our customers. Currently Mansfield Oil is 41st ranked in the Top 50 Forbes List of Privately Held Companies, was a multiple finalist in the 2010, 2011 and 2012 Platts Global Energy Awards, and is rated 5A2 with Dun and Bradstreet indicating significant financial strength and credit worthiness. Mansfield has achieved double digit growth for the past three decades with revenues of over $4.1 billion in 2016.

Some of Mansfield’s current government customers include:

- **Federal** - AAFES, NAVY, DESC/ DLA, AMTRAK
- **States/DOT** - Georgia, New York, North Carolina, Pennsylvania, West Virginia
- **County** - Hillsborough, FL, Henrico County Coop, VA (3 counties), Dallas, TX, Salt Lake, UT
- **City** – Philadelphia, PA, Jacksonville, FL, Chesapeake, VA, Cleveland, OH
- **Transit Agencies** - KCATA (Kansas City, MO), CTA (Chicago, IL), Denver RTD, WMATA (Washington, D.C.)

Some of Mansfield’s commercial customers include:

- National, regional and local truck load and less than truck load carriers
- Distribution centers for various retailers and wholesalers
- Most major package delivery companies
- Aggregate companies
INVITATION TO THE VENDOR ADDRESSED:

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**10:00am, Tuesday, January 8th, 2019**

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Jamie.brice@cityofconway.org
501.358.6810

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Conway Street & Engineering Dept.
100 E Robins St, Conway, AR 72032
finley.vinson@cityofconway.org
501-450-6165

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City of Conway Procurement Office
Attn: Jaime Brice
1201 Oak Street
Conway, AR 72032

**Please be sure to mark envelope: **
Bid Number 2019-06 (Gasoline and Diesel Annual Bid)
City of Conway – Mayor’s Office  
Terms & Conditions  
www.cityofconway.org  
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24. **EQUAL OPPORTUNITY IN EMPLOYMENT:** The City of Conway is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, marital or veteran status, political status, disability status or other legally protected status.
City of Conway – Gasoline and Diesel Annual Bid

Bid Number: 2019-06

Authorized Agent Bidding on this project:

Mansfield Oil Company of Gainesville, Inc.
Company Name

Josh Epperson, Director of Government Services
Company Representative Name

mocbids@mansfieldoil.com
Email Address

1025 Airport Parkway SW, Gainesville, GA 30501-6813
Address (City, State, Zip)

800-255-6699
Work Number

<table>
<thead>
<tr>
<th>Type of Fuel</th>
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</thead>
<tbody>
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<td></td>
</tr>
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</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>Per Gallon $ + 0.1269</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>Per Gallon $ + 1.5702</td>
</tr>
<tr>
<td>Regular unleaded Gasoline (87 Min. Octane, 10% Max. ethanol)</td>
<td></td>
</tr>
<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>Per Gallon $ 1.2884</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>Per Gallon $ + 0.1269</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>Per Gallon $ + 1.4153</td>
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<tr>
<td>Diesel Fuel (5% Max. BioDiesel)</td>
<td></td>
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<tr>
<td>• Posted Rack Average Price by dtn Fastracks</td>
<td>Per Gallon $ 1.6570</td>
</tr>
<tr>
<td>• Amount added by Bidder (Exclude Taxes)</td>
<td>Per Gallon $ + 0.1269</td>
</tr>
<tr>
<td>• TOTAL ESTIMATED AMOUNT (without taxes)</td>
<td>Per Gallon $ + 1.7839</td>
</tr>
</tbody>
</table>
City of Roanoke
ITB # 19-04-05 Gasoline (E10) and Biodiesel (B5)

The following taxes are not included in the bid differential, but if applicable, will be shown as line items on your invoice:

<table>
<thead>
<tr>
<th></th>
<th>UNL</th>
<th>E10-REG</th>
<th>ULSD CLEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal LUST</td>
<td>$0.001/gal</td>
<td>$0.001/gal</td>
<td>$0.001/gal</td>
</tr>
<tr>
<td>AR Gas Tax</td>
<td>$0.215/gal</td>
<td>$0.215/gal</td>
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</tr>
<tr>
<td>AR Diesel Tax</td>
<td>N/A</td>
<td>N/A</td>
<td>$0.225/gal</td>
</tr>
<tr>
<td>AR Env Fee</td>
<td>$0.003/gal</td>
<td>$0.003/gal</td>
<td>$0.003/gal</td>
</tr>
</tbody>
</table>

This clarification page was included with Mansfield’s submission due to the conflicting information in the bid specification regarding the taxes. Bid pages 2-3 state to include the taxes in the bidder’s markup. However on page 5, the pricing page states to enter the amount without taxes.
### ARKANSAS MOTOR FUEL TAX LICENSE

<table>
<thead>
<tr>
<th>LICENSE NO.</th>
<th>EFFECTIVE DATE</th>
<th>TAX TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR12351</td>
<td>09/15/93</td>
<td>GF</td>
</tr>
</tbody>
</table>

**LICENSSEE:**
MANSFIELD OIL CO OF GAINESVILLE INC
MANSFIELD OIL CO OF GAINESVILLE INC
1025 AIRPORT PKWY SW
GAINESVILLE GA 30505

This License is issued under the terms and conditions of Act 40 of 1965 First Ext. Session, As Amended: Act 383 of 1941, As Amended, and all other existing Laws that are now in effect and/or hereafter may be enacted.

A COPY OF THIS LICENSE MUST BE CARRIED IN EACH MOTOR VEHICLE.
State of Arkansas
SALES AND USE TAX PERMIT

MANSFIELD OIL CO
1025 AIRPORT PKWY SW
GAINESVILLE GA 30501

DATE ISSUED: 06/24/1998
PERMIT NUMBER: 203183-76-001
DLN: 0000 00 0000 00000 00

DATE OPENED: 06/01/1998

OWNER1: MICHAEL F. MANSFIELD
OWNER2: RICHARD PFERSICK
OWNER3:
OWNER4:

SIC: 5924
LIQUEFIED PETROLEUM GAS (BOTTLED) GAS DEALERS
THIS BUSINESS IS EXEMPT FROM SALES TAX ONLY FOR THE PURCHASES OF GOODS
TO BE RE SOLD IN THE NORMAL COURSE OF BUSINESS.

THIS PERMIT IS VALID UNTIL IT IS CANCELED AND SURRENDERED BY THE PERMIT HOLDER OR
REVOKED BY THE COMMISSIONER OF REVENUES.

THIS PERMIT MUST BE SURRENDERED IF BUSINESS IS SOLD, DISCONTINUED OR LOCATION CHANGED.

WHEN THIS PERMIT IS SURRENDERED FOR ANY OF THE ABOVE REASONS, YOU MUST REPORT AND PAY
ANY SALES OR USE TAX PLUS ANY PENALTIES OR INTEREST THAT IS OWED BY THIS BUSINESS.
FAILURE TO PAY THESE TAXES WILL RESULT IN A LIEN BEING PLACED AGAINST THE STOCK AND
FIXTURES OF THIS BUSINESS AND IS ENFORCEABLE AGAINST PURCHASERS AND THIRD PARTIES.

** PERMIT MUST BE DISPLAYED IN A PROMINENT PLACE IN YOUR BUSINESS **
CORPORATE RESOLUTION
OF MANSFIELD OIL COMPANY OF GAINESVILLE, INC.

The undersigned Chief Executive Officer and Sole Director of Mansfield Oil Company of
Gainesville, Inc., a Georgia corporation (the "Corporation"), by affixing his signature hereto does hereby
consent to and authorize the following action:

WHEREAS, the undersigned desires to authorize Josh Epperson, Director of Government
Services, to execute any and all contracts and documents necessary to bind the Corporation with respect
to bids, contracts and documents relating to any contractual or business matter, including, but not limited
to government business solicitations.

NOW THEREFORE, BE IT RESOLVED, that Josh Epperson, in his capacity as Director of
Government Services is hereby authorized to execute and any all bids, contracts and documents necessary
to bind Corporation in the ordinary course of its business, including, but not limited to government
solicitations and related documents.

WITNESS, his hand and seals, this 12 day of June, 2016

MANSFIELD OIL COMPANY
OF GAINESVILLE, INC.

By: ____________________________
Name: Michael F. Mansfield, Sr.
Title: CEO and Sole Director
**Certificate of Liability Insurance**

**Producer:** J. Smith Lanier & Co.-Atlanta  
Marsh & McLennan Agency, LLC  
11330 Lakefield Dr; Bldg. 1  
Johns Creek, GA 30097

**Insured:** Mansfield Oil Company of  
Gainesville, Inc.  
1025 Airport Parkway, SW  
Gainesville, GA 30501

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**Coverages**

<table>
<thead>
<tr>
<th>Certificate Number:</th>
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<tr>
<td><strong>Revision Number:</strong></td>
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This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

**Important:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURANCE provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

**Producer:** J. Smith Lanier & Co.-Atlanta  
Marsh & McLennan Agency, LLC  
11330 Lakefield Dr; Bldg. 1  
Johns Creek, GA 30097

**Contact Name:**  
**Phone:** 770 476-1770  
**Tax (Inc. No.):** 770 476-3651  
**Address:**

**Insurer(A) Affording Coverage:**  
**NAIC #:** 28223

**Insurer(B):** Lexington Insurance Company  
**NAIC #:** 19437

**Insurer(C):** Allied World Assurance Companies  
**NAIC #:** 19489

**Insurer(D):**  
**Insurer(E):**  
**Insurer(F):**

**Coverages**

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<th>Add'l Insuror</th>
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<th>Policy Eff Date</th>
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**Description of Operations / Locations / Vehicles**

[ACORD 101, Additional Remarks Schedule, may be attached if more space is required]

**Certificate Holder**

For Information Purposes Only

**Cancellation**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Authorized Representative

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