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MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

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Conway, Arkansas  
Tuesday 6:30 p.m.  
August 12, 2012

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum, were present and acting; Alderman Hawkins, Alderman Vaught, Alderwoman Mehl, Alderwoman Smith, Alderman Rhodes, and Alderwoman Whitmore. Also, present and acting: Mayor Tab Townsell, City Clerk Michael Garrett, and City Attorney Michael Murphy. Alderman Jones and Alderman Grimes were not in attendance.

**Call to Order: Mayor Tab Townsell**

**Roll Call: Michael O. Garrett, City Clerk/Treasurer**

**Minutes: July 24<sup>th</sup>, 2012 City Council Meeting**

Alderwoman Smith motioned to approve the July 24, 2012 minutes as submitted. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 6-0.

**Announcements/Proclamations/Recognitions:**

**1. Report of Standing Committees:**

**A. Economic Development Committee (Airport, Conway Corporation, Conway Development, Historic District, Chamber of Commerce)**

**1. Consideration to enter into a contract with Garver Engineering for the 2012 Relocated Airport Engineering Services.**

Ronnie Hall, City Engineer, asked council to approve this contract explaining it is a continuation of the airport consulting services, which mainly consist of the construction and administration services, paving and fencing contracting, and final design elements of the project. Alderwoman Smith motioned to approve the contract. Alderwoman Whitmore seconded the motion.

**2. Consideration of Change Order No. 1 to contract with Paladino Construction for Stage 1B - Grading and Drainage at the Relocated Conway Airport.**

Ronnie Hall, City Engineer, explained this change order adds airport grading and drainage ditches to the Paladino contract which was removed from the 2010 A.G Hunt contract; this will add \$246,930.00 to the Paladino contract and will remove \$184,837.20 from the A.G. Hunt contract. Alderwoman Smith motioned to approve the contract. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 6-0.

**3. Resolution establishing an Airport Advisory Committee for the new Relocated Conway Airport.**

**R-12-34**

Mayor Townsell explained we would like to form an advisory committee that would consist of pilots and others whom have an interest in aviation. Alderman Hawkins motioned to

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adopt the resolution. Alderwoman Whitmore seconded the motion. Alderwoman Smith asked if they will be approved by council. Mayor Townsell stated it is set up right now to have members appointed by the Mayor and approved by council. Alderman Vaught expressed his disapproval of an advisory committee citing various reasons. Alderwoman Mehl and Alderman Hawkins stated they felt the committee is in the best interest of all involved. Bill Cope, Cope Aviation, stated an advisory committee can be a good thing, but stated to his knowledge, no other airport in Arkansas has one; they either have a commission or they do not. Mr. Cope stated it could be good, if good advisors sit on the board. Alderman Hawkins suggested making it a commission instead. Mayor Townsell stated if you make it a commission we would give up all authority. Alderwoman Whitmore asked if the Mayor would be willing to advertise for these openings. Mayor Townsell stated no. After a brief discussion, the motion passed 5-1. Mayor Townsell explained that members will serve staggered four year terms with initial members drawings are as follows:

- Two (4) year terms
- Two (3) year terms
- Two (2) year terms
- One (1) year term

**B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)**

**1. Ordinance accepting grant proceeds & appropriating funds for the Conway Eco-Fest 2012.**

**O-12-69**

Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 6-0. Alderwoman Smith motioned to adopt the ordinance. Alderwoman Whitmore seconded the motion. There was no discussion. There was no discussion. The motion passed 8-0. Alderwoman Smith motioned to adopt the ordinance as amended. Alderman Grimes seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Rhodes, Alderman Vaught, Alderwoman Mehl, Alderwoman Whitmore, and Alderman Hawkins. The motion passed 6-0.

**2. Ordinance amending the Conway Zoning Ordinance (O-09-54) to clarify requirements for projects allowed by conditional use permit.**

**O-12-70**

Bryan Patrick, Planning & Development, stated the change is quite simply the moving of a sentence which clarifies, if one develops a project that is something other than Single Family or Duplex, and it is in an exempt zone, the project must go through development review. Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 6-0. Alderwoman Smith motioned to adopt the ordinance and the emergency clause. Alderwoman Whitmore seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Rhodes, Alderman Vaught, Alderwoman Mehl, Alderwoman Whitmore, and Alderman Hawkins. The motion passed 6-0.

**C. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)**

- 1. Consideration of a proposal from Sowell Architects, Inc for the architectural services for concession and restroom facility at Curtis Walker Park.**

Steve Ibbotson, Parks Director, was present to answer questions. Alderwoman Smith motioned to adopt the proposal. Alderwoman Whitmore seconded the motion. Alderman Hawkins stated \$13,500.00 seems high for a restroom design. Mr. Ibbotson stated this includes all construction documents, along with the bidding process and oversight. There was no further discussion. The motion passed 6-0.

- 2. Ordinance appropriating funds for the architectural services with Sowell Architects for the concession and restroom facility at Curtis Walker Park.**

**O-12-71**

Alderman Hawkins motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 6-0. Alderman Hawkins motioned to adopt the ordinance. Alderwoman Smith seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Rhodes, Alderman Vaught, Alderwoman Mehl, Alderwoman Whitmore, and Alderman Hawkins. The motion passed 6-0.

- 3. Consideration to approved Phase I of the preliminary budget projections from Jacobs for construction of a concession/restroom facility at Curtis Walker Park.**

Steve Ibbotson, Parks Director, was present to answer questions. Alderwoman Smith motioned to approve the Master Plan for Curtis Walker Park and Phase I of the concession/restroom facility. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 6-0.

- 4. Ordinance appropriating funds for the construction of a concession/restroom facility at Curtis Walker Park.**

**O-12-72**

Alderwoman Whitmore motioned to waive the readings of the ordinance. Alderwoman Smith seconded the motion. The motion passed 6-0. Alderwoman Whitmore motioned to adopt the ordinance. Alderwoman Smith seconded the motion. The amount appropriated is \$110,170.00. There was no discussion. The clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Rhodes, Alderman Vaught, Alderwoman Mehl, Alderwoman Whitmore, and Alderman Hawkins. The motion passed 6-0.

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**D. Public Safety Committee (Police, Fire, CEOC, Information Technology, City Attorney, & Animal Welfare)**

**1. Consideration to accept the low bid from Salter Construction for the renovations of storage space to office space at the Conway Police Department.**

Joe Taylor, Police Dept, explained they have an unfinished space at the back of the building that they would like to convert from storage space to office space. Major Taylor recommended council approve the low bid from Salter Construction in the amount of \$37,690.00. Alderwoman Smith motioned to accept the low bid. Alderwoman Whitmore seconded the motion. Alderwoman Mehl asked what source of funding will be used for this project. Mayor Townsell stated the forfeiture fund. There was no further discussion. The motion passed 6-0.

**Old Business**

**New Business**

**Adjournment**

**PASSED this 14<sup>th</sup> day of August 2012**

**APPROVED:**

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**Mayor Tab Townsell**

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**City Clerk Michael O. Garrett**