
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday 6:30 p.m.
July 8, 2008

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum, were present and acting; Alderman Hawkins, Alderwoman Smith, Alderman Vaught, Alderman Jones, Alderwoman Mehl, Alderman Thompson, Alderwoman Whitmore, and Alderman Grimes. Also, present and acting: Mayor Tab Townsell, City Clerk Michael Garrett, and City Attorney Michael Murphy.

1. *Call to Order*
2. *Roll Call*
3. *Minutes:* June 19th, 2008 & June 24th, 2008

Alderwoman Smith motioned to approve the June 19, 2008 and the June 24, 2008 minutes as submitted. Alderwoman Whitmore seconded the motion. The motion passed 8-0.

4. *Recognition of Guests:*

Retired City Building Inspector, Ben Wiedower, was recognized for his 17 years of service.

5. *Public Hearings:* None

6. *Report of Standing Committees:*

A. *Economic Development Committee (Airport, Conway Corporation, CDC, Downtown Partnership)*

1. **Consideration of accepting the proposal for land appraisal services for establishing the value of land required for the new airport from Lightle Appraisal Services.**

Ronnie Hall, City Engineer, stated these proposals have been forwarded to the FAA for approval. Alderman Hawkins motioned to accept Lightle Appraisal Services proposal (which includes item 6A-2 below). Alderwoman Smith seconded the motion. Mayor Townsell stated that Lightle Appraisal Services total cost estimate is \$30,000.00 and Stephens & Associates total cost estimate is \$14,000.00. There was no further discussion. The motion passed 8-0.

2. **Consideration of accepting the proposal for review appraisal services from Richard A. Stephens & Associates for reviewing and confirming the value established by the Appraiser for the new Conway Airport.**

Item approved above with 6A-1.

3. Consideration of accepting the proposal for engineering Services for the initial phase of the new airport from Garver Engineers.

Mayor Townsell briefly explained the services included in this agreement and stated the estimated total fee is \$650,000.00. Alderwoman Smith motioned to accept the proposal. Alderman Hawkins seconded the motion. There was no discussion. The motion passed 8-0.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolution setting a public hearing for July 22nd, 2008 to discuss the reduction of an access/utility easement located in Meadows Commercial Subdivision.

R-08-19

Alderman Hawkins motioned to adopt the resolution. Alderwoman Smith seconded the motion. The motion passed 8-0. The public hearing will be held on July 22, 2008 at 6:30 p.m.

2. Consideration to accept the nomination from the A&P Commission of Dale Bruns to fill out the remainder of a vacancy on the board.

Alderwoman Smith motioned to accept the nomination of Dale Bruns. Alderwoman Mehl seconded the motion. There was no discussion. The motion passed 8-0.

Alderwoman Smith motioned to suspend the rules to discuss a right of way value for the Salem Rd extension to US Hwy 64W. Alderwoman Whitmore seconded the motion. Mayor Townsell explained that Coats Appraisal Service indicated that a portion of property owned by Johnny Irby is valued at \$100,000.00 and this is the amount approved by council at the last meeting, however the appraised value was based on \$50,000.00 per acre or 2.02 acres rounded to \$100,000.00 and Mr. Irby is requesting payment of \$101,000.00 for 2.02 acres instead of \$100,000.00 for 2.0 acres. Alderwoman Smith motioned to approve the \$101,000.00 for Mr. Irby's land for the right of way. Alderwoman Mehl seconded the motion. There was no discussion. The motion passed 8-0.

C. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration of accepting bids for a residential refuse collection truck for Sanitation Department.

Cheryl Harrington, Sanitation Director, was present to answer questions. Mayor Townsell stated that the recommended bid is from Tri-State Truck Center in the

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amount of \$441,792.00 after 2 (two) trade-ins at \$5,000.00 each. Alderwoman Smith motioned to award the bid to Tri-State Truck Center. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 8-0.

2. Ordinance appropriating revenue funds to the Conway Sanitation Department.

O-08-84

Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderwoman Whitmore motioned to adopt the ordinance. Alderwoman Smith seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Thompson, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

3. Consideration to enter into agreement with KONE for the service of the elevators in City Hall & at the McGee Center & Don Owens Sports Complex.

Mayor Townsell recommended that council approve an annual agreement in the amount of \$5,220.00 and then appropriate the funds due to this not being in the 2008 budget. Alderwoman Smith motioned to enter into the service agreement with KONE. Alderman Thompson seconded the motion. There was no discussion. The motion passed 8-0.

4. Ordinance appropriating funds for the maintenance and upkeep of the City's elevators in City Hall & Parks & Recreation Department.

O-08-85

Alderwoman Whitmore motioned to waive the readings of the ordinance. Alderwoman Smith seconded the motion. The motion passed 8-0. Alderwoman Smith motioned to adopt the ordinance. Alderwoman Whitmore seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Thompson, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

D. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Atty., & Animal Control)

1. Ordinance appropriating asset forfeiture funds for the Conway Police Department.

O-08-86

A.J. Gary, Chief of Police, explained this is a tracking system they have used the last few years; our equipment has become obsolete and this will allow us update our equipment so we can continue to use our current system. Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderwoman Whitmore motioned to adopt the ordinance. Alderwoman Smith seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Thompson, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

- 2. Ordinance appropriating funds for two part time internship positions with the Conway Fire Department.**

O-08-87

Bart Castleberry, Fire Chief, and Nelda Reed were present to answer questions. Mayor Townsell stated we look at this as a recruiting tool and is also an educational opportunity for students; Chief Castleberry concurred. Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. Alderwoman Smith motioned to adopt the ordinance. Alderman Hawkins seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Thompson, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

- 3. Consideration of entering into a mutual aid agreement in fire protection and hazardous materials incident response with various other cities.**

Bart Castleberry, Fire Chief, was present to answer questions. Alderwoman Smith motioned to enter into to this agreement. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 8-0.

E. Personnel

- 1. Consideration of adopting an amended City of Conway Employee Handbook.**

Mayor Townsell stated we are attempting to streamline our handbook to be more in line with the recommendations of the Arkansas Municipal League. Mayor Townsell stated that the proposed handbook is available for viewing at city hall and he would like this to be considered at our next meeting.

7. Old Business

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A. **Ordinance clarifying the 30 minute parking zones located on the South Side of the Downtown Post Office.**

Mayor Townsell stated that our current thirty (30) minute parking ordinance is written in a manner that is flexible enough to allow us to put up the signs; the signs are ordered and will be installed.

8. *New Business*

Adjournment

PASSED this 8th day of July 2008

APPROVED:

Mayor Tab Townsell

City Clerk Michael O. Garrett