
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday 6:30 p.m.
May 13, 2008

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum, were present and acting; Alderwoman Smith, Alderman Vaught, Alderman Hawkins, Alderman Jones, Alderwoman Mehl, Alderman Bell, Alderwoman Whitmore, and Alderman Grimes. Also, present and acting: Mayor Tab Townsell and City Attorney Michael Murphy.

1. *Call to Order*
2. *Roll Call*

3. *Minutes: April 22nd, 2008*

Alderwoman Whitmore motioned to approve the April 22, 2008 minutes as submitted. Alderwoman Smith seconded the motion. There was no discussion. The motion passed 8-0.

4. *Recognition of Guests: N/A*
5. *Public Hearings: N/A*

6. *Report of Standing Committees:*

- A. *Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)*

1. **Consideration of the recommendation of Marcia Garis to the Water Improvement District #11.**

Alderwoman Smith motioned to appoint Marcia Garis to Water Improvement District #11. Alderman Bell seconded the motion. There was no discussion. The motion passed 8-0.

2. **Consideration of the recommendation of Steve Hurd to the Conway Historic District Commission.**

Alderman Hawkins motioned to appoint Steve Hurd to the Conway Historic District Commission. Alderwoman Smith seconded the motion. There was no discussion. The motion passed 8-0.

3. Resolution ordering the clean-up of property located on #1 Cambridge Street and declaring the intent of the City to bring property up to City code.

Alderman Hawkins stated this item is being addresses and needs pulled from the agenda. Alderwoman Smith motioned to remove this item from the agenda. Alderwoman Whitmore seconded the motion. There was no discussion. The motion passed 8-0.

4. Consideration of bids for the LED traffic Signal for the City Street Department.

Ronnie Hall, City Engineer, recommended accepting the low bid from Pinkley Sales Co. in the amount of \$27,865.61. Alderwoman Smith motioned to award the bid to the low bidder. Alderwoman Whitmore seconded the motion. Mr. Hall explained that the LED signals are more visible, longer lasting, and use less electricity. There was no discussion. The motion passed 8-0.

5. Ordinance to allow bed and breakfast facilities to host parties and receptions for pay by conditional use permit.

O-08-48

Alderwoman Smith motioned to waive the readings of the ordinance. Alderman Bell seconded the motion. The motion passed 8-0. Alderman Bell motioned to adopt the ordinance and the emergency clause. Alderwoman Smith seconded the motion. Mayor Townsell explained this is only an amendment to the zoning ordinance and if allowed one would have to apply for a conditional use permit and get approval. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

6. Ordinance to require curbs to be six inch stand up curbs in new subdivisions for the City of Conway.

O-08-49

Alderwoman Smith motioned to waive the readings of the ordinance. Alderman Bell seconded the motion. The motion passed 8-0. Alderman Grimes motioned to adopt the ordinance and the emergency clause.

Alderman Smith seconded the motion. Ronnie Hall, City Engineer, stated this came as a request from the planning commission in order to reduce parking in yards, to better control movement of vehicles to the street, and they will have more water carrying capacity. Bryan Patrick, Planning & Development Director, stated that the planning commission hoped to eliminate the blocking of sidewalks by individuals who park half on the street and half on the sidewalk. Alderman Jones asked if there was no means to prevent parking on sidewalks. Mayor Townsell stated no. Alderman Grimes stated we should consider passing a law preventing parking in yards/sidewalks. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderman Smith, Alderman Bell, Alderman Jones, Alderman Whitmore, and Alderman Mehl. The motion passed 8-0.

7. Ordinance to rezone property located at 319 Conway Blvd from R2A to S-1.

O-08-50

Alderman Smith motioned to waive the readings of the ordinance. Alderman Whitmore seconded the motion. The motion passed 8-0. Alderman Hawkins motioned to adopt the ordinance. Alderman Smith seconded the motion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderman Smith, Alderman Bell, Alderman Jones, Alderman Whitmore, and Alderman Mehl. The motion passed 8-0.

8. Ordinance to rezone property located at 2300 Robinson Avenue just west of the Conway Regional Imaging Center from R-2A to S-1.

O-08-51

Alderman Smith motioned to waive the readings of the ordinance. Alderman Whitmore seconded the motion. The motion passed 8-0. Alderman Smith motioned to adopt the ordinance. Alderman Bell seconded the motion. Alderman Grimes asked if the hospital owned this property. Bryan Patrick, Planning & Development Director, stated no, the applicant is seeking the rezoning with the intention of selling to doctors who would want to use for office space. Bill Adkisson, Attorney at Law, stated the applicant has been in discussion with the hospital and though they do not have an offer and acceptance, they fully expect to sell the property to the hospital. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman

Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

9. Consideration for a conditional use permit to remove the existing transmission tower that provides the City's cable television service and replace it on property located at 1308 Deer Street behind the Conway Corporation main offices.

Alderman Hawkins motioned to grant the conditional use permit with the three stated conditions. Alderman Bell seconded the motion. There was no discussion. The motion passed 8-0. The conditions are as follows:

- 1) The existing tower must be removed upon completion of the new tower.
- 2) The proposed tower will not exceed 150 feet in height.
- 3) All wiring must be internal.

10. Consideration of a conditional use permit to allow retail-restricted in O-2 rezoning for property located at 4540 Prince Street, lying south of College Extended, east of Wescon Lane, and west of Prince Street.

Alderman Hawkins motioned to grant the conditional use permit with the one stated condition. Alderwoman Whitmore seconded the motion. Mayor Townsell explained that the intent of the condition should allow for 100% office use but only 45% retail. Alderman Grimes asked what would be done with the leftover L shaped portion of Wescon Rd. Ronnie Hall, City Engineer, explained that the culvert under the road has rusted out and fallen in, and a new drainage structure will need to be constructed. Bryan Patrick, Planning & Development Director, explained that College and Prince would be a good location for a round-about. Mayor Townsell explained that it would be beneficial to secure the right of way. Bill Adkisson, Attorney at Law, stated that he does own the lands north of College, both west and East of Prince St. and he would be willing to grant the right of way. After some discussion Mayor Townsell stated we could add a condition that the development site plan has to include the right of way for round-about. Mr. Adkisson stated that he does not own the land on the south side and asked that the council not include this as a condition until he could consult with his client. Alderman Vaught asked if client was present. Mr. Adkisson stated yes and asked how much right of way is needed. Mr. Hall stated not a lot of research has been completed to determine that. Mayor Townsell stated that the applicant has not agreed to this but it could still be added as a condition. Alderman Grimes stated he would like to find a way to secure the right of way. Alderman Jones

and Alderwoman Smith stated they do not want to add it as a condition to this conditional use request. Mayor Townsell explained that if we do not secure the right of way when we can, we have a hard time getting it. Steve Shannon, Shannon Properties, asked if he would have a curb cut on College Ave. Mayor Townsell stated yes. Alderman Grimes motioned to add the condition to obtain the right of way for a round-about within the site plan review. Alderwoman Mehl seconded the motion. Mr. Shannon asked how much right of way is needed. Mr. Hall stated we would need approximately 50 ft of your property. Alderman Vaught asked if a width limit should be added. Mayor Townsell stated no, the wording "a standard width one lane round-about right of way" will be sufficient and asked if that was the intent of the motion and the second. Alderman Grimes and Alderwoman Mehl concurred. There was no further discussion. The motion passed 8-0. Alderwoman Smith motioned to approve the conditional use permit as amended. Alderman Grimes seconded the motion. There was no discussion. The motion passed 8-0. The conditions are as follows:

- 1) Buildable square footages are limited to 45% restricted retail and 55% O-2 uses.
- 2) During site development review, the right of way for a standard one-lane roundabout will be captured.

11. Consideration of a conditional use permit to allow in-home child care facilities for property located at 1218 Jersey Park at the southeast corner of the intersection of Durham and Jersey Street.

Alderman Hawkins motioned to approve the conditional use permit with the stated conditions. Alderwoman Smith seconded the motion. There was no discussion. The motion passed 8-0. The conditions are as follows:

- 1) The maximum number of children allowed is 17, which is also in accordance with state licensing requirements.
- 2) Play space shall be fenced with an opaque or ornamental fence not less than 6 feet in height.
- 3) Signage shall be limited to one non-illuminated wall sign no more than 4 square feet in area.
- 4) Hours of operation are 5:00 am to 6:00 pm, Monday through Friday.
- 5) This conditional use is applicable to Christel Weaver only.

12. Ordinance to rezone property located at 3290 Stermer Road approximately 300 feet west of the intersection of Stermer and Country Club Road on the north side of Stermer from A-1 to RU-1.

O-08-52

Alderwoman Smith motioned to waive the readings of the ordinance. Alderman Bell seconded the motion. The motion passed 8-0. Alderman Hawkins motioned to adopt the ordinance. Alderwoman Smith seconded the motion. Bill Adkisson, Attorney at Law, stated the applicants Elms & Clowers Construction purchased the property in 1999 and constructed their shop and at that time they were located outside the city limits; since then they have been annexed into the city limits. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

13. Consideration for a conditional use permit contractor facilities, carpentry, woodworking, and warehousing for property located at 3290 Stermer Road, approximately 300 feet west of the intersection of Stermer and Country Club Road on the north side of Stermer.

Alderman Hawkins does not feel that the conditions put on this conditional use permit request are necessary. Alderman Jones asked who applied the conditions. Bill Adkisson, Attorney at Law, stated the conditions were applied by the planning commission and are common; he feels that they are unnecessary under the circumstances. Even though 90% plus of their activities are indoors but on occasion it may be necessary to move something outdoors and condition #1 would prohibit them from doing so. Mr. Adkisson went onto say that they would prefer not to have a limitation on hours of operation; normally they do not work on weekends but on occasion it may be necessary. Alderwoman Smith motioned to grant the conditional use permit without any conditions attached. Alderman Bell seconded the motion. There was no discussion. The motion passed 8-0.

14. Ordinance to rezone property located 2515, 2525, 2545, and 2555 Prince Street approximately 186 feet west of the intersection of Prince Street and Farris Road, West to Tucker Creek from R-1 to O-1.

O-08-53

Alderman Bell motioned to waive the readings of the ordinance. Alderwoman Smith seconded the motion. The motion passed 8-0. Alderman Bell motioned to adopt the ordinance. Alderman Hawkins seconded the

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motion. Todd Rice, Hathaway Group, representing Mr. Coffey the applicant, stated the zoning structure being applied for was suggested and recommended by the planning dept. and explained that this section of land, located on Prince St., is in a commercial institutional area. Mr. Rice explained within the packet that was handed out earlier are numerous letters of support from surrounding neighbors including Adamsbrooke and feels it is consistent with ongoing development in the area. Mr. Hathaway explained that the applicants have agreed to additional stipulations (listed below).

1. The construction of a solid brick wall which will separate all residential properties from the boundary.
2. Landscape buffer to extend 30 ft from the wall with trees every 30 ft.
3. Only office buildings may be constructed on the property immediately north of the south buffer and west of the east buffers of items 1 & 2 above to allow additional quiet space between them and the restricted retail proposed area.
4. An easement will be granted at no cost to the city for the new proposed bike/walking trail from Tucker Creek eastward 30 ft and extending from Prince St. approximately 500 ft to the property south of the boundary towards Adamsbrooke.

Mayor Townsell explained that though we cannot apply conditions to a re-zoning they may be applied to the conditional use which is the next item on the agenda. Alderwoman Whitmore stated that the drawing that came with the email showed one entrance in and out of Prince St.; however what was supplied to council this evening shows two. Mr. Rice stated that is only a conceptual drawing; we are not asking for one (1) or for two (2) entrances we are simply requesting a re-zoning. Alderman Hawkins asked if the fencing is to be brick. Mr. Rice stated yes a solid brick wall separating the residential property from the boundary. Alderman Hawkins asked if it would be 6 ft brick fence. Mr. Rice stated we did not stipulate a height and will lean on the city to make a recommendation. Randy Romeo, Sherwood Dr., spoke in regards to his concerns about the continued development in the area of Tucker Creek and its impact on the environment. Mr. Romeo stated that the Natural Resource Conservation Service looked over the property and they feel that the additional run off into Tucker Creek would be increased by at least 200%. Mr. Romeo stated he lives downstream of Tucker Creek and feels that too much water is already flowing into the Tucker Creek basin and somewhere down the road this issue will have to be dealt with. Mayor Townsell briefly explained how the new park design will help create extra detention and slow the flow of water down to where it will pool up. Robert Brown, Development Consultants, stated that in the future when the property

is sold and re-developed it could be necessary to require a retention storage system either underground or above ground within the site plan. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

15. Consideration of a conditional use permit to allow retail-restricted in O-1 zoning for property located at 2515, 2525,2545, and 2555 Prince Street approximately 186 feet west of the intersection of Prince Street and Farris Road, west to Tucker Creek.

Bryan Patrick, Planning & Development Director, read the conditions set forth by the planning commission and they are listed below:

- 1) No more than 60% of the developments floor area may be used for retail.
- 2) The development must generally follow the submitted site plan.
- 3) 30 - 50 ft green space buffer strip with no parking or structures on the south.
- 4) Repairing a buffer area of 30 - 50 ft along Tucker Creek measured from the creek floodway line.
- 5) Driveway separation access management curb cuts are to have 300 ft separation and a minimum of 150 ft from side lot lines unless outstanding conditions warrant other locations.
- 6) Office uses only are allowed on the east and south sides of the development.
- 7) A brick wall must be constructed along the south property line to provide screening for residences.

Mayor Townsell asked if the council wished to add conditions to this request and reiterated the follow: Adding the brick fence to the 30 ft green space abutting the property not only to the south but also to the east, office immediately abutting the south buffer, office immediately abutting the east buffer, and retail will be west and north of that. Alderwoman Smith motioned to grant the conditional use permit with the conditions discussed. Alderman Hawkins seconded the motion. Mr. Patrick asked if we should clarify the 30 - 50 ft green space buffer on the south side. Mayor Townsell stated he is fine with the suggested 30 ft buffer with a brick wall. Alderwoman Smith stated her motion included the 30 ft green space buffer. Alderman Grimes asked if we could add a condition to not allow new trees be planted under existing power lines. Robert Brown, Development

Consultants, stated there are no power lines. There was no further discussion. The motion passed 8-0.

16. Ordinance to rezone property located at 2730 Dave Ward Drive - the existing Town and Country Mobile Home Park from RMH to MF-2.

O-08-54

Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderman Hawkins motioned to adopt the ordinance. Alderman Bell seconded the motion. Alex Eyssen, Regional Development Partner for Campus Crest, Craig Simmons, Peters & Assoc. Engineers Inc., Brian Trent, applicant/property owner, Dan Norman, VP of Development for Campus Crest, David Hall & Kim Tyler, Tyler Surveying & Mapping, and William Porterfield, were all present to answer questions. Mr. Eyssen, explained that they wish to build a 192 unit, 504 bed student housing complex that has been approved by various city commissions and is consistent with the comprehensive plan. Mr. Simmons explained that the traffic study conducted showed that in a 24 hour period approximately 1700 trips are expected to be generated in an area of Dave Ward Dr. from Salem to Donaghey which includes the access point for this site. The 8:00 am peak is expected to generate a little over 100 trips exiting and 30 trips entering the site; the pm peak is expected to generate approximately 530 trips entering and approximately 70 trips exiting. Mr. Simmons explained the site has a single point of access just to the east of Salem Rd. and west of Farris Rd.; the study assumes that the majority of traffic is going to travel to and from the UCA campus via Farris Rd. and Donaghey; a smaller portion will use Salem Rd. Mr. Simmons went onto say that he feels that the site will have minimal impact on the traffic in this area. Alderman Hawkins asked when the numbers from the traffic count were calculated. Mr. Simmons stated last week. Alderman Jones asked how many vehicles are expected with a 504 bed unit. Mr. Eyssen stated they expect every student to have a car. Alderman Jones explained his concerns in regards to having so many vehicles making a U-turn at Salem Rd. at that time of day. Alderman Hawkins asked if any thought has been given to public transportation going to any of the campuses. Mr. Eyssen stated that is addressed in the next step of development. Alderman Hawkins asked if any agreements have been made in regards to access that leads to the UCA campus. Mr. Eyssen stated no; the only property between this site and UCA is the church and they are opposed to this. Alderwoman Smith stated her concerns that even more traffic will be generated in Timberpeg and the surrounding areas due to

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individuals not wanting to wait at the light on Dave Ward Dr. Mayor Townsell suggested opening the floor for public comment and noted that the decision made tonight is strictly a land use issue; the city cannot by law control or stop what Mr. Trent wants to do with the current residents of the mobile home park. Cinnamon King, Whitney Woods resident, is opposed to the proposed re-zoning due to increase in traffic; a child she knows was hit by a car three (3) weeks ago while crossing Salem Rd. Ms. King went onto say that it is almost impossible to exit the mobile home park to the west and immediately merge into the left turn lane at the traffic signal especially when traffic is heavy. Ms. King feels this type of development in a mostly residential area is inappropriate. Teresa Darling, Town & Country Mobile Home Park resident and school crossing guard, stated if the traffic study was done one week ago college students were no longer going to class so of course the traffic had decreased. Ms. Darling stated her biggest concern is traffic; she sees traffic every morning and most of the vehicles that are going over the speed limit are college students and it is very dangerous already at the school pedestrian crossing. Ms. Darling went onto say that that putting this type of facility at the proposed site, abutting a middle school, is inappropriate. An unnamed resident of the Town & Country Mobile Home Park spoke in opposition to the re-zoning with concerns ranging from increase in traffic to a facility of this nature being placed next to a school. Sharon Kirtley, Town & Country Mobile Home Park resident, stated that she disagrees that land use is the only issue for council to consider. Jennifer Hull, Town & Country Mobile Home Park resident, stated common sense should tell you that by adding 500+ vehicles to the area it will make more than a mild impact; she also does not want student housing next to her child's school. Diane Baker, 2730 Dave Ward Dr. is opposed to the re-zoning due to traffic concerns and stated it is very difficult to make a U-turn at the Salem Rd. traffic signal now without adding more vehicles to the area. Alderman Grimes asked if the developer could explain the concept of the student housing as this is new to Conway. Mr. Eyssen explained that the units are rented per bedroom. These are fully furnished two (2) and three (3) bedroom units with a private bath and walk in closets with washers and dryers, a common living room and a capacity kitchen. Alderman Bell asked about the boundary between the school and the complex. Mr. Eyssen stated the property is fully fenced now and the complex would also be fully fenced with wrought iron fencing and a gate in the front with a one common drive; security is a selling point for them. Mr. Eyssen stated he contacted the school while he was in town last week and left his contact information for the principal and stated he has not had any negative comments from the school itself. Alderman Hawkins asked if back ground checks are conducted on renters. Mr. Norman stated yes, there are criminal back ground checks

and credit checks on each resident. Alderman Hawkins asked what it would take to refuse renting to an individual. Mr. Norman stated if they are a convicted criminal or if their credit score is below a certain level. Alderman Hawkins explained his concern for where the buildings will be placed, and asked if they would be moved toward the eastern end of the property or will the multi-story buildings be abutting the western side of this property. Mr. Norman stated the site plan will be concentric to the center of the property and parking would be around that. Alderman Smith explained we should be mindful when considering these type of complexes as it is hard for our police dept. to patrol/monitor these settings. Mr. Norman added that in most of their complexes an apartment is offered to a police officer to live on site which is a great presence for them. Alderwoman Smith asked who was contacted in the school district that did not have a problem with the complex. Mr. Eyssen explained that he went to the school and left his contact information for the principal. Mr. Norman stated that Kent Mathis talked to them personally and they did not have a problem with it. Mr. Eyssen stated the school received notification as a property owner in the area like everyone else and no one from the school spoke at the planning commission meeting. Bryan Patrick, Planning & Development Director, explained that Kent Mathis, Planning Commissioner & CAD Drafting Teacher Conway High School, spoke with Superintendent of Schools, Dr. Murry, and told him he was somewhat against the project; but after speaking with Dr. Murry that the location was no longer an issue to him. Mayor Townsell asked for the record; we do not have a statement directly from the school district. Mr. Patrick stated no. There was no further discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins and Alderman Bell. The motion failed 2-6. Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl voted in opposition.

17. Consideration of a request from Jim Thompson to appeal the decision of the Old Conway Design Review Board.

Jim Thompson, applicant, explained the events that has brought him to appeal the denial by the Old Conway Design Review Board (OCDRB); after re-designing the plans he feels that his design is as good as anything that surrounds his property. Mayor Townsell asked what exactly Mr. Thompson is appealing. Mr. Thompson stated he re-worked the parking design and was informed by Bryan Patrick, Planning & Development Director, that one of the board members did not like the design. Mr. Thompson stated he went back and reworked the design to accommodate four (4) parking spaces across the front or two (2) stacked on each side of the apartment. Steve Hurd, Conway

Historic District Commission, stated the apartment could be pushed back six (6) feet to accommodate more green space. Alderman Bell motioned to approve the appeal with all eleven (11) conditions set forth by the OCDRB with two (2) driveways with a maximum width of ten (10) feet, and a fifty (50) foot front setback. Alderwoman Whitmore seconded the motion. There was no further discussion. The motion passed 8-0.

B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration of bids for the Scale-House Software for the Sanitation Department.

Rebecca McHughes, Sanitation Dept., was present to answer questions. Alderwoman Smith motioned to accept the bid from Creative Information Systems for \$16,944.00. Alderman Bell seconded the motion. There was no discussion. The motion passed 8-0.

2. Resolution naming the new Girls Softball Complex one of the following names: Collegiate Park, Three Colleges Park, or City of Colleges Park.

R-08-14

Alderman Bell motioned to adopt the resolution and name the new girls softball complex City of Colleges Park. Alderman Hawkins seconded the motion. There was no discussion. The motion passed 8-0.

3. Resolution renaming YBMA fairgrounds to the Conway Station Park for the new Boys Softball Complex.

R-08-15

Alderman Bell motioned to adopt the resolution. Alderman Hawkins seconded the motion. There was no discussion. The motion passed 8-0.

C. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)

1. Ordinance appropriating reimbursed funds from the National Police Working Dog Association back to the Conway Police Department.

O-08-55

A.J. Gary, Chief of Police, was present to answer questions. Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderman Bell motioned to adopt the ordinance. Alderwoman Smith seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

2. Ordinance appropriating assets forfeiture funds to the Conway Police Department for training.

O-08-56

A.J. Gary, Chief of Police, briefly explained what the funds would be used for. The total amount of this ordinance is \$10,447.00. Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderwoman Smith motioned to adopt the ordinance. Alderwoman Whitmore seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

3. Consideration of bids for tactical vests for the Conway Police SWAT Team.

A.J. Gary, Chief of Police, was present to answer questions. Mayor Townsell stated the recommendation is to award the bid to the low bidder RBR Tactical Armor for \$12,857.60. Alderwoman Smith motioned to accept the low bid. Alderman Bell seconded the motion. There was no discussion. The motion passed 8-0.

4. Ordinance appropriating reimbursement funds for the repairs to Engine 1 for the Conway Fire Department.

O-08-57

Alderwoman Smith motioned to waive the readings of the ordinance. Alderwoman Whitmore seconded the motion. The motion passed 8-0. Alderwoman Smith motioned to adopt the ordinance. Alderwoman

Whitmore seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

D. Personnel

1. **Ordinance authorizing an increase in the staffing level in the City of Conway Street Department for a construction specialist and a maintenance / sign specialist and the reclassification of a maintenance specialist II to construction aide position.**

O-08-58

Lisa Mabry-Williams, HR Director, explained the reclassification is to adjust the position to the appropriate title and pay rate; the additional staffing levels are due to employees being out on an extended leave of absence and it is not know when they will return. Ms. Williams went onto say that even though we have to leave these positions open the work load at the street dept. necessitates filling them; it will however not cost the city any additional funds. Mayor Townsell explained this is only a permanent increase of one (1) with no effect on the budget; when the employee comes back we have to give him his position back and cannot in all fairness take the position away from the person that is already there. Alderman Hawkins motioned to waive the readings of the ordinance. Alderwoman Smith seconded the motion. The motion passed 8-0. Alderwoman Smith motioned to adopt the ordinance and the emergency clause. Alderwoman Whitmore seconded the motion. There was no discussion. The clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Vaught, Alderwoman Smith, Alderman Bell, Alderman Jones, Alderwoman Whitmore, and Alderwoman Mehl. The motion passed 8-0.

7. Old Business

8. New Business

Adjournment

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PASSED this 13th day of May 2008

APPROVED:

Mayor Tab Townsell

City Clerk Michael O. Garrett