
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:30 pm
December 11, 2018

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Hawkins, Alderman Grimes, Alderman Ledbetter, Alderwoman Mehl, Alderwoman Isby, Alderman Jones and Alderwoman Smith. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett and City Attorney Chuck Clawson. Alderman Pruitt was not present.

Call to Order: Mayor Bart Castleberry

Roll Call: Michael O. Garrett

Minutes: November 27, 2018

Alderwoman Smith motioned to approve the **November 27, 2018** minutes as submitted. Alderwoman Isby seconded the motion. There was no discussion. The motion passed 7-0.

Mayor Castleberry acknowledged Bryan Patrick, Director of Planning and Development and his upcoming retirement from the City's employment after 20 years of service. The Mayor presented him with a plaque commemorating his retirement. Steve Hurd, Chairman of the Historic District Commission, expressed appreciation from the Commission to Bryan for his faithfulness to the Historic District(s) of Conway. He added that it was Bryan who helped establish the guidelines for the Commission from the beginning, enabling them to govern in a way that has been successful in allowing the Districts to develop appropriately. City Attorney Chuck Clawson added that Bryan has been an invaluable assistant to him in the performance of his duties with the City, and praised his patience, knowledge and professionalism. Alderman Hawkins pointed out Bryan's contribution to the overall physical development of the City and his work on the Development Review Board of 2008. The entire City Council wished Bryan well in his retirement from the City of Conway.

Mayor Castleberry asked the Council to suspend the rules to review Item C1 of the Agenda. Alderwoman Smith moved to suspend the rules and Alderwoman Isby seconded it. The motion carried 7-0.

O-18-115

Mayor Castleberry addressed the Council clarifying that the City has a balanced budget for 2019. He added that no services were cut or reduced, and no positions eliminated. He stated that all areas of the City's economy are healthy, stable and/or growing. He asked the Council to approve the 2019 City budget as presented. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. Alderman Grimes addressed the Council saying that he felt it was important to include elected officials in the 2% pay increase as laid out in the budget for 2019. Alderwoman Smith made a motion to approve the budget with the amendment to include elected officials in the pay increase, and with the emergency clause. Alderman Grimes seconded the motion. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderman Hawkins, Alderwoman Isby, Alderman Grimes, Alderwoman Smith, Alderman Jones and Alderman Ledbetter. The Ordinance passed 7-0.

Alderman Grimes left the meeting.

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Engineering & Airport)

1. Consideration to approve the annual boards and commissions for the Planning Commission, Historic District Commission, Oak Grove Cemetery, Conway Tree Board, Public Art Board, Bicycle & Pedestrian Advisory Board and Airport Advisory Board.

Alderman Hawkins presented Item A1 to the Council stating that the following individuals had been selected for the Boards:

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- Planning Commission:** 5 year terms: Brian Townsend, LaTisha Sanders-Jones
- Historic District Commission:** 3 year terms: Emily Walter
- Oak Grove Cemetery:** 5 year terms: Sandy Mosley Pryor
- Public Art Board:** 1 year term: Rod Miller (Will serve out the remainder of Beth Wilson Norwood's term and then serve a full 4 year term Mallory Salter, Term expires 2021
- Bicycle & Pedestrian Adv. Board:** 3 year terms: Terry Coddington, William Burley
- Airport Advisory Committee:** 3 year terms: Steve Magie, Fletcher Smith

Alderman Hawkins made a motion to accept the nominations and Alderwoman Smith seconded it. The motion passed 6-0.

2. Resolutions requesting the Faulkner County Tax Collector to place certified liens on certain properties as a result of incurred expenses by the City.

Alderman Hawkins presented Item A2 to the Council.

R-18-51

Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$153.56 on property located at 2215 Cedar Oak Drive as a result of incurred expenses by the City. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Isby seconded it. The motion to approve carried 6-0.

R-18-52

Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$153.56 on property located at 180 Skyline Drive as a result of incurred expenses by the City. Alderwoman Isby made a motion to adopt the Resolution and Alderwoman Smith seconded it. The motion to approve carried 6-0.

R-18-53

Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$165.94 on property located at 1822 Simms Street as a result of incurred expenses by the City. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Isby seconded it. The motion to approve carried 6-0.

R-18-54

Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$177.63 on property located at 1310 Arapaho Trail as a result of incurred expenses by the City. Alderwoman Isby made a motion to adopt the Resolution and Alderwoman Smith seconded it. The motion to approve carried 6-0.

3. Ordinance accepting and appropriating funds for the Conway Tree Board for Arbor Day.

O-18-116

Alderman Hawkins presented Item A3 to the Council. Alderwoman Isby moved to waive the three readings and Alderwoman Smith seconded it. The motion carried 6-0. Alderwoman Isby made a motion to adopt the Ordinance and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderman Jones, Alderman Hawkins, Alderwoman Smith, Alderwoman Isby, Alderman Ledbetter, and Alderwoman Mehl. The Ordinance passed 6-0.

4. Ordinance accepting and appropriating funds for the Conway Historic District Commission for commissioner training.

O-18-117

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Alderman Hawkins presented Item A4 to the Council. Alderwoman Isby moved to waive the three readings and Alderwoman Smith seconded it. The motion carried 6-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Jones, Alderwoman Isby, Alderman Ledbetter, Alderwoman Mehl, and Alderwoman Smith. The Ordinance passed 6-0.

5. Resolution authorizing the City to obtain a matching grant from the Arkansas Department of Emergency Management for Hazard Mitigation Assistance.

R-18-55

Alderman Hawkins presented Item A5 to the Council. Finley Vinson, Director of the Street & Engineering Department addressed the Council explaining that the grant was written for the maximum amount of \$2,000,000.00 with the City's 25% match being \$512,690.00. He added that initially the grant was to be for drainage for the area around Sugar Creek/Stone Dam Creek, but after analysis it was found that the bridge over Donaghey was the major cause of the flooding to the area. It was determined to be more efficient financially to acquire and demolish the homes in the area in question than to replace the bridge. The land purchased by the City could then be used for parks or other uses. He added that all of the homeowners have been notified and have all opted into the plan. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Isby seconded it. The motion carried 6-0.

6. Ordinance to waive bids for the purchase of a hydraulic excavator mulcher for the Street & Engineering Department.

This item was pulled from the Agenda.

7. Ordinance authorizing the restructuring of the Street & Engineering Department.

O-18-118

Alderman Hawkins presented Item A7 to the Council. Finley Vinson was present to address the Council. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded it. The motion carried 6-0. There was no further discussion. Alderwoman Smith moved to adopt the Ordinance and Alderwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderwoman Isby, Alderman Hawkins, Alderwoman Mehl, Alderwoman Smith and Alderman Jones. The Ordinance passed 6-0.

B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration to approve the reassignment of the soccer complex agreement with Arkansas Rush.

Mayor Castleberry presented Item B1 to the Council. Steve Ibbotson, Director of Parks and Recreation Department addressed the Council stating that Rush and United Soccer are combining Organizations and have asked that United take over the agreement with the City. City attorney Chuck Clawson confirmed that United would be taking over the original lease and all of the obligations and responsibilities therein. He added that it was a 15 year lease with 12 years still on it. Alderman Jones asked Mr. Ibbotson about the drainage on the soccer fields and the standing water. Mr. Ibbotson said that the drainage issue is caused by beaver dams that occur and prevent the water from draining and that the issue would be taken care of by United under the original lease agreement. There was no further discussion. Alderwoman Isby made a motion to approve the reassignment of the agreement with Rush to United Soccer. The motion carried 6-0.

2. Ordinance accepting and appropriating insurance funds for the Parks & Recreation Department.

O-18-119

Mayor Castleberry presented Item B2 to the Council. Alderwoman Smith made a motion to waive the three readings. Alderwoman Isby seconded it. The motion carried 6-0. Alderwoman Isby moved to adopt the Ordinance and Alderwoman Smith seconded it. There was no further discussion. The Clerk

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called the roll with the following voting "Aye": Alderman Ledbetter, Alderman Hawkins, Alderwoman Isby, Alderwoman Mehl, Alderwoman Smith, and Alderman Jones. The Ordinance passed 6-0.

3. Ordinance appropriating grant funds for the Laurel Park Splashpad for the Parks & Recreation Department.

O-18-120

Mayor Castleberry presented Item B3 to the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 6-0. Alderwoman Isby moved to adopt the Ordinance and Alderwoman Smith seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderman Ledbetter, Alderman Jones, Alderwoman Isby, Alderwoman Smith and Alderman Hawkins. The Ordinance passed 6-0.

4. Ordinance appropriating grant funds for the Dave Ward Drive Pedestrian Overpass for the Parks & Recreation Department.

O-18-121

Mayor Castleberry presented Item B4 to the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 6-0. Alderwoman Smith moved to adopt the Ordinance and Alderwoman Isby seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Isby, Alderwoman Mehl, Alderman Jones, Alderwoman Smith, Alderman Ledbetter, and Alderman Hawkins. The Ordinance passed 6-0.

5. Ordinance authorizing a personnel change within the Department of Sanitation.

O-18-122

Mayor Castleberry presented Item B5 to the Council, and asked to suspend the rules to add the wage increase to the diesel mechanics salaries in addition to the personnel change. Alderwoman Smith moved to suspend the rules and Alderwoman Isby seconded it. The motion carried 6-0. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 6-0. Alderwoman Smith moved to adopt the Ordinance and Alderwoman Isby seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Hawkins, Alderwoman Isby, Alderwoman Mehl, Alderman Ledbetter, and Alderman Jones. The Ordinance passed 6-0.

6. Ordinance establishing regulations for and creating residential bulk item collection services by the Department of Sanitation.

O-18-123

Mayor Castleberry presented Item B6 to the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. Joe Hopper, Director of the Sanitation Department explained that this would provide a much needed and requested service to the City. The motion carried 6-0. Alderwoman Smith moved to adopt the Ordinance and Alderwoman Isby seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderman Jones, Alderwoman Smith, Alderman Ledbetter, and Alderwoman Isby. The Ordinance passed 6-0.

C. Finance

1. Ordinance adopting the fiscal year 2019 City of Conway Budget.

O-18-115

This Item was moved to the head of the meeting.

There was no further discussion. The meeting was adjourned.

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Adjournment-----

PASSED this 11th day of December, 2018

APPROVED:

Mayor Bart Castleberry

City Clerk Michael O. Garrett