



City of Conway Council Agenda

<u>Council Meeting Date:</u>	June 26 th , 2018
<u>5:30pm - Committee Meeting:</u>	<i>Discussion of New City Hall location</i>
<u>6:30pm:</u>	Council Meeting
<u>Call to Order:</u>	Mayor Bart Castleberry
<u>Roll Call:</u>	Michael O. Garrett, City Clerk/Treasurer
<u>Minutes Approval:</u>	June 12 th , 2018
<i>Approval of the monthly financial report ending May 31st, 2018</i>	

Mayor Bart Castleberry
City Clerk Michael O. Garrett
City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

1. Report of Standing Committees:

A. Public Hearing

1. Public Hearing/Ordinance to close a portion of the utility easement of Lot 95RR, in the Village at Hendrix.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Engineering, & Airport)

1. Resolution requesting the Faulkner County Tax Collector to place certified lien on property located at 66 Briarwood Circle as a result of incurred expenses by the City.
2. Ordinance to appropriate funds for the purchase of roundabout art for the Conway Public Art Board.
3. Ordinance approving support staff for the Community Development Block grant program.
4. Resolution to approve the policies & procedures manual for the Community Development Block grant program.
5. Resolution to approve the action plan and budget of CDBG Program Year 2018.
6. Ordinance to rezone property located at east of Friendship Road, north of Northwood Estates from A-1 to PUD.
7. Resolution adopting the Master Street and Trail Plan for the City of Conway.

C. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, Communication Emergency Operations Center, Information Technology, & City Attorney)

1. Ordinance to waive the competitive bid process and appropriate funding for a case management system for District Court.

2. Ordinance appropriating funds received from Centennial Bank for the Conway Fire Department.
3. Ordinance appropriating funds received from assistance with the Hurricane Harvey Deployment for the Conway Fire Department.
4. Ordinance appropriating reimbursement funds received from various entities for the Conway Police Department.
5. Consideration to accept the bid for a Libert CRV precision cooling system for the Conway Emergency Operations Center.

D. Personnel

1. Ordinance appropriating funding for the mid-year health insurance premium increase for the City of Conway.
2. Ordinance amending the budget to include a refund of workers compensation premium received.
3. Consideration to approve the nonuniform pension Plan for the City of Conway.
4. Ordinance appropriating funds for the new non-uniform pension plan for the City of Conway.

E. New Business

1. Consideration to approve the new location for City Hall.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
May 31, 2018

City of Conway
 Monthly Financial Report - General Fund
 For the month ended May 31, 2018



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	3,900,000	890,876	1,637,177		2,262,823	42%
Payments in Lieu of Tax	20,000	-	-		20,000	0%
State Tax Turnback	930,000	64,120	256,540		673,460	28%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	19,000,000	1,624,177	8,288,275		10,711,725	44%
Beverage Tax	400,000	-	201,497		198,503	50%
Franchise Fees	3,279,000	284,843	1,470,156		1,808,844	45%
Permits	400,500	37,459	190,963		209,537	48%
ACIEA Revenues	2,500	421	3,755		(1,255)	150%
Dog Tags & Fees	30,000	3,165	12,107		17,893	40%
Municipal Court Fines and Fees	1,059,000	81,273	425,337		633,663	40%
Law Enforcement	744,798	31,448	363,064		381,734	49%
Parks	595,467	58,035	342,577		252,890	58%
Interest Income	52,500	12,118	57,338		(4,838)	109%
Proceeds from Sale of Assets	11,391	19,273	63,910		(52,520)	561%
Insurance Proceeds	11,835	170	12,435		(600)	105%
Donations	3,840	273	5,963		(2,123)	155%
Act 833 Revenue	90,000	-	18,825		71,175	21%
Miscellaneous Revenues	145,000	155,138	192,076		(47,076)	132%
Transfers from Other Funds	723,000	35,250	176,250		546,750	24%
Total Revenues	32,698,830	3,298,038	13,718,244	-	18,980,586	42%
Expenditures						
Admin (Mayor, HR)	784,535	61,202	282,953	1,251	500,331	36%
Finance	415,994	88,371	188,194	-	227,800	45%
City Clerk/Treasurer	139,910	10,466	54,512	455	84,943	39%
City Council	104,881	6,872	34,660	-	70,221	33%
Planning	431,401	28,256	148,535	-	282,866	34%
Physical Plant	540,925	36,569	169,164	3,250	368,510	31%
Information Technology	1,028,583	53,264	284,888	70,095	673,601	28%
Permits and Inspections	692,475	60,794	237,309	433	454,733	34%
Nondepartmental	625,621	16,772	376,651	232	248,738	60%
Police	11,704,127	912,254	4,716,891	57,572	6,929,665	40%
CEOC	1,455,983	96,911	582,122	22,929	850,932	40%
Animal Welfare	481,390	33,007	165,724	1,034	314,632	34%
Municipal District Court	888,805	65,887	367,302	3	521,500	41%
City Attorney	507,288	35,365	180,845	101	326,342	36%
Fire	10,181,954	732,594	4,048,343	82,803	6,050,809	40%
Parks	2,998,857	233,004	1,037,621	57,653	1,903,583	35%
Total Expenditures	32,982,729	2,471,589	12,875,713	297,810	19,809,206	39%
Net Revenue/(Expense)	(283,899)		842,531			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2018



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-18-21	2/13/18	Add a Tennis Manager position to Parks and Rec personnel	25,000
O-18-23	2/13/18	Upgrade to the 911 system	247,913
O-18-38	3/13/18	Renovation at the Emergency Operations Center	58,816
O-18-43	3/27/18	Down payment on a new Fire Dept pumper/rescue unit	260,000
			<u>\$ 591,729</u>

City of Conway
 Balance Sheet - General Fund
 For the month ended May 31, 2018



Cash - Operating	5,417,258
Cash - Reserve	2,011,965
Petty Cash	715
Taxes Receivable	3,763,425
Accounts Receivable	4,767,904
Due from Other Funds	34,295
Due from Street	43,969
Due from Component Unit	208,892
Fleet Inventory	15,539
Fuel Inventory	(3,060)
General Inventory	585
<i>Assets</i>	<u>16,261,488</u>
Accounts Payable	(214,365)
Salaries Payable	238,593
Insurance and Benefits Payable	59,174
Held for Others - Performance Bonds	12,700
Held for Others - Crimestopper Reward	5,000
Event Deposits	1,590
Due to Other Funds	591,781
Deferred Revenue	4,045,383
<i>Liabilities</i>	<u>4,739,856</u>
<i>Fund Balance</i>	<u>11,521,632</u>
<i>Total Liabilities & Fund Balance</i>	<u>16,261,487</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended May 31, 2018



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	1,500,000	-	241,544		1,258,456	16%
Payments in Lieu of Tax	8,000	-	-		8,000	0%
State Tax Turnback	2,683,474	228,035	863,336		1,820,138	32%
AHTD 1/2 Cent Sales Tax Turnback	1,100,000	113,497	437,655		662,345	40%
Severance Tax	75,000	13,954	55,044		19,956	73%
Sales Tax	270,000	22,758	116,134		153,866	43%
Federal Grant Revenues	-	-	47,369		(47,369)	-
Sign Permits	-	-	480		(480)	-
Engineering Fees	5,000	600	10,650		(5,650)	213%
Interest Income	40,000	9,487	41,159		(1,159)	103%
Miscellaneous Revenues	10,000	-	707		9,293	7%
Total Revenues	5,691,474	388,330	1,814,078	-	3,877,396	32%
Expenditures						
Personnel Costs	2,829,724	167,671	792,699	-	2,037,025	28%
Other Operating Costs	3,651,108	142,775	715,525	185,162	2,750,422	20%
Total Operating Costs	6,480,832	310,446	1,508,224	185,162	4,787,446	23%
Capital Outlay	480,915	120,301	224,751	238,537	17,627	47%
Total Expenditures	6,961,747	430,747	1,732,975	423,698	4,805,074	25%
Net Revenue/(Expense)	(1,270,273)		81,102			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2018

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-18-02	1/9/18	Parkway St. parking lot improvements	169,945

City of Conway
Balance Sheet - Street Fund
For the month ended May 31, 2018



Cash - Operating	4,552,846
Taxes Receivable	52,733
Accounts Receivable	1,521,063
Due from Other Funds	60,247
<i>Assets</i>	<u>6,186,888</u>
Accounts Payable	(3,472)
Salaries Payable	17,412
Insurance and Benefits Payable	9,768
Due to Other Funds	1,688
Due to General	36,836
Deferred Revenue	1,375,073
<i>Liabilities</i>	<u>1,437,304</u>
<i>Fund Balance</i>	<u>4,749,584</u>
<i>Total Liabilities & Fund Balance</i>	<u>6,186,888</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended May 31, 2018



Revenues	Budget	Month		Encumbered	(Over)/Under	
		Activity	Year to Date		Budget	% Expend/Collect
Sanitation Fees	8,750,000	740,680	3,763,822		4,986,178	43%
Proceeds - Recycled Materials	540,000	42,587	213,420		326,580	40%
Landfill Fees - General	200,000	19,699	85,093		114,907	43%
Interest Income	70,000	33,058	140,628		(70,628)	201%
Proceeds from Sale of Assets	-	-	14,474		(14,474)	-
Miscellaneous Revenues	-	5	(198)		198	-
Transfers from Other Funds	-	-	7,378		(7,378)	-
Total Revenues	9,560,000	836,030	4,224,616	-	5,335,384	44%
Expenditures						
Personnel Costs	4,341,737	326,264	1,583,901	-	2,757,836	36%
Other Operating Costs	<u>3,608,263</u>	<u>154,301</u>	<u>935,440</u>	<u>120,438</u>	<u>2,552,385</u>	<u>26%</u>
Total Operating Costs	7,950,000	480,564	2,519,341	120,438	5,310,221	32%
Capital Outlay	<u>3,760,905</u>	<u>96,525</u>	<u>111,522</u>	<u>1,895,208</u>	<u>1,754,174</u>	<u>3%</u>
Total Expenditures	11,710,905	577,089	2,630,864	2,015,646	7,064,395	22%
Net Revenue/(Expense)	(2,150,905)		<u>1,593,752</u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2018

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			<u>\$ -</u>

City of Conway
 Balance Sheet - Sanitation
 For the month ended May 31, 2018



Cash - Operating	11,124,082
Petty Cash	200
Post Closure Cash Account	5,719,368
Accounts Receivable	(1,140)
Due from Other Funds	(537)
Due from Component Unit	789,483
General Inventory	2,122
Land & Buildings	2,377,422
Infrastructure	997,112
Machinery and Equipment	4,336,266
Vehicles	383,386
Deferred Outflows of Resources	1,454,446
Assets	<u>27,182,209</u>
Accounts Payable	2,755
Salaries Payable	40,356
Insurance and Benefits Payable	25,471
Compensated Absences	168,607
Net Pension Obligation	9,286,388
Deferred Inflows of Resources	637,180
Due to Other Funds	10,886
2016 Equipment Loan	1,277,830
Landfill Close/Post Close	8,524,931
Liabilities	<u>19,974,405</u>
Net Assets	7,207,805
Total Liabilities and Net Assets	<u>27,182,209</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended May 31, 2018



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sales Tax	13,000	-	4,422		8,578	34%
Airport Fuel Sales	821,500	59,076	300,642		520,858	37%
T-Hangar Rent	118,000	6,539	31,506		86,494	27%
Community Hangar Rent	25,000	1,400	6,750		18,250	27%
Ground Leases	125,000	-	26,136		98,864	21%
Miscellaneous Revenues	13,000	270	2,150		10,850	17%
Total Revenues	1,115,500	67,285	371,607	-	743,893	33%
Expenditures						
Personnel Costs	270,596	19,851	100,815	-	169,781	37%
Fuel for Resale	596,500	57,482	272,121	-	324,379	46%
Other Operating Costs	163,534	6,046	51,609	5,340	106,584	32%
Total Operating Costs	1,030,630	83,379	424,545	5,340	600,745	41%
Capital Outlay	81,905	-	35,405	29,500	17,000	0%
Total Expenditures	1,112,535	83,379	459,951	34,840	617,745	41%
Net Revenue/(Expense)	2,965		<u>(88,344)</u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2018



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-18-15	2/13/18	Reimburse levee district for Lollie herbicide spraying	\$ 7,000
O-18-16	2/13/18	Purchase a celiometer for the AWOS	\$ 35,405
O-18-26	2/27/18	Purchase additional radio equipment	\$ 4,100
O-18-44	4/24/18	Purchase an aircraft tug	29,500
			<u>\$ 76,005</u>

City of Conway
 Balance Sheet - Airport
 For the month ended May 31, 2018



Cash - Operating	305,118
Taxes Receivable	5,010
Accounts Receivable - Fuel Vendor	37,879
Due from Other Funds	733
Land	1,607,274
Buildings	4,461,805
Machinery & Equipment	850,107
Vehicles	12,797
Infrastructure	24,866,349
Construction in Progress	52,066
<i>Assets</i>	<u>32,199,139</u>
Accounts Payable	-
Salaries Payable	2,826
Insurance and Benefits Payable	2,250
Compensated Absences	5,127
Due to General	944
<i>Liabilities</i>	<u>11,147</u>
<i>Fund Balance</i>	32,187,992
<i>Total Liabilities & Fund Balance</i>	<u>32,199,139</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
For the month ended May 31, 2018



Parks and Rec A&P Tax

Balance, 4/30/18	1,771,675
Receipts	312,889
Payments	(803,670)
Balance, 5/31/18	\$ 1,280,894

Pay as you go Sales Tax

Balance, 4/30/18	4,451,230
Receipts	308,215
Payments	(706,702)
Balance, 5/31/18	\$ 4,052,743

Street Impact Fees

Balance, 4/30/18	1,085,259
Receipts	15,704
Payments	-
Balance, 5/31/18	\$ 1,100,963

Parks Impact Fees

Balance, 4/30/18	528,260
Receipts	6,957
Payments	-
Balance, 5/31/18	\$ 535,217



City of Conway, Arkansas
Ordinance No. O-18- _____

**AN ORDINANCE CLOSING A PORTION OF A UTILITY EASEMENT ON LOT 95RR, THE VILLAGE AT HENDRIX;
AND FOR OTHER PURPOSES:**

Whereas, a petition was duly filed with the City of Conway, Arkansas on the 3rd of May, 2018 by J.C. Thornton asking the City Council to vacate and abandon a portion of the utility easement on Lot 95RR, The Village at Hendrix.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a utility and drainage easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the easement to be vacated have been afforded the opportunity to file with the council their written consent to the abandonment; and the public interest and welfare will not be adversely affected by the abandonment of this portion of the easement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights, together with the rights of the public generally, in and to the easement area designated as follows:

Portion of Easement to be Abandoned:

Beginning at the southwest corner of Lot 95-RR, Village at Hendrix Phase 1; thence, N-18-04-12-W, 12.30 feet; thence, N-75-05-20-E, 18.74 feet to the point of beginning; thence, S-14-54-40-E, 4.06 feet; thence N-73-08-20-E, 35 feet; thence N-17-17-35-W, 2.7 feet; thence S-75-05-20-W, 34.86 feet to the point of beginning.

Portion of Easement Remaining Open:

Point beginning at the southwest corner of Lot 95-RR, Village at Hendrix Phase 1; thence, N-18-04-12-W, 12.30 feet; thence, N-75-05-20-E, 18.74 feet; thence, S-14-54-40-E, 4.06 feet; thence, N-73-08-20-E, 40 feet; thence, S-17-17-35-E, 9.60 feet; thence S-75-05-20-W, 58.44 feet to the point of beginning.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



ELLIS AVE

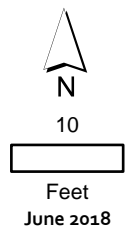
845
X

855
X

Proposed easement closure



City of Conway
Planning & Development
THIS MAP WAS PREPARED BY THE CITY OF CONWAY
PLANNING AND DEVELOPMENT DEPARTMENT FOR
ITS USE, AND MAY BE REVISED AT ANY TIME
WITHOUT NOTIFICATION TO ANY USER.
THE CITY OF CONWAY PLANNING AND DEVELOPMENT
DEPARTMENT DOES NOT GUARANTEE THE
CORRECTNESS, OR ACCURACY OF ANY
FEATURES ON THIS MAP. THIS DOCUMENT IS
TO BE USED FOR REFERENCE PURPOSES ONLY.
www.cityofconway.org/pages/planning-development
www.dty@conway.org/page/694





Lynda Palmer
AT&T Arkansas
Mgr.-OSP Plng & Engr Design
Right-of-Way
Joint Use of Poles

1111 West Capitol, Rm 941
Little Rock, AR 72201
Phone: (501) 373.5255
Fax: (501) 373.0229 Fax
lynda.palmer@att.com

May 8, 2018

City of Conway
Attn: Bryan Patrick,
Director of Planning and Development
1201 Oak Street
Conway, AR 72032

sent via email

Bryan.Patrick@cityofconway.org
Beth.Sketoe@cityofconway.org

Dear Mr. Patrick:

RE: Dedicated easement reduction – Lot 95RR, Village at Hendrix, Phase I, Conway

AT&T received a request to relinquish our interest in a portion of a dedicated utility easement in the City of Conway, described as follows:

The northernmost three feet (3') of a dedicated twelve foot (12') utility easement running along the southern property line of Lot 95RR of the Village at Hendrix Subdivision to the City of Conway, Faulkner County, Arkansas.

AT&T's facilities do not fall within these three feet and we have no objection to the reduction.

Questions concerning our facilities in Conway can be referred to our local engineer, Lanny Page, at 501-218-6842 (lp1318@att.com).

Sincerely,

Lynda Palmer (e-signature)

CC: Jay Weisenfelder, Project Mgr., J. C. Thornton & Co. (jct.jayw@gmail.com)
Lanny Page, AT&T Engineer (lp1318@att.com)



May 10, 2018

Thornton homebuilders
Jerry Weisenfelder
Conway, AR 72034

RE: Reduction of Easement

Mr. Weisenfelder:

Centerpoint Energy has reviewed the request to reduce the easement to 8' at Lot 95-RR, Village at Hendrix Phase 1. Centerpoint Energy finds no conflict with the proposed reduction.

Thank You,

John Martinez Jr.

Gas Operations Leader

Subject: Fwd: ellis_180507150012.pdf
Date: Monday, May 21, 2018 at 8:50:02 AM Central Daylight Time
From: Jay Weisenfelder
To: Beth Sketoe
Attachments: ellis_180507150012.pdf

----- Forwarded message -----

From: **Leslie Guffey** <Leslie.Guffey@conwaycorp.com>
Date: Tue, May 8, 2018 at 3:14 PM
Subject: RE: ellis_180507150012.pdf
To: Jay Weisenfelder <jct.jayw@gmail.com>
Cc: "charlotte.stewart@cityofconway.org" <charlotte.stewart@cityofconway.org>, Missy Schrag <Missy.Schrag@cityofconway.org>

Conway Corp has no objections to reducing the existing easement of 12.3 feet to and 8 foot easement as shown on the attached map.

We have received funding to relocate the existing underground electric service to the new easement.
Thanks,

Leslie Guffey | Engineering Service Development Technician

Conway Corporation
800 S. Harkrider
Conway, AR 72032
p. 501.450.6053
c. 501.472.3836
f. 501.328.3070

www.conwaycorp.com

www.facebook.com/ConwayCorp
www.twitter.com/ConwayCorp

-----Original Message-----

From: Jay Weisenfelder [mailto:jct.jayw@gmail.com]
Sent: Tuesday, May 08, 2018 2:54 PM
To: Leslie Guffey
Subject: ellis_180507150012.pdf

Attached is the drawing that shows the proposed reduction in the utility easement for 855 Ellis here in Hendricks Village. The city says we need letters of concurrence from all of the utility companies that could be affected by this. I was hoping you might be able to help me out.

Let me know if you have any other questions. I really appreciate your help with this Sincerely, Jay Weisenfelder
project manager JC Thornton and Co
501-257-7577



**City of Conway, Arkansas
Resolution No. R-18-___**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **66 Briarwood Cir.** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$165.60** (\$123.27 + Penalty \$12.33 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **June 26, 2018** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: June 19, 2018

Re: 66 Briarwood Cir CE18-9874

- April 26, 2018– Warning Violation was written regarding grass by Kim Beard.
- Property Owner is listed as Arthur Buras.
- Property was rechecked on 5/3/2018 with no progress made.
- Certified and regular letters were mailed 5/3/2018 to address on file and a notice was left by post office.
- Property was rechecked on 5/11/2018 with no action taken.
- Final Cleanup completed on 5/23/2018.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: JUNE 21, 2018

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 missy.schrag@cityofconway.org

TO BURAS, ARTHUR
 66 BRIERWOOD CIR
 CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
 associated with the nuisance abatement at
 66 Briarwood Cir. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-09029-000		June 26, 2018

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.82	18.82
1	1 Employee -Mowing/Cleanup	18.40	18.40
1	1 PT Employee -Mowing/Cleanup	10.94	10.94
1	1 Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

- Total amount due after June 26, 2018 includes collection penalty & filing fees

TOTAL	\$123.27
TOTAL WITH PENALTY & FILING FEES	\$165.60

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

May 29, 2018

Parcel # 710-09029-000

BURAS, ARTHUR
66 BRIERWOOD CIR
CONWAY AR 72034

RE: Nuisance Abatement at 66 Briarwood Cir. Conway AR
Cost of Clean-Up, Amount Due: \$123.27

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 26, 2018 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE ENTERING INTO A MEMORANDUM OF UNDERSTANDING; & APPROPRIATING FUNDS FOR THE CONWAY PUBLIC ART BOARD; AND FOR OTHER PURPOSES

Whereas, the Conway Public Art Board selected the sculpture Dust Up from artist Erik Maakestad for the roundabout at Tyler Street and Washington Avenue; and

Whereas, this project marks the first roundabout public art installation by the Conway Public Art Board.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into a purchase agreement with Erik Maakestad for the sculpture Dust Up.

Section 2. The City of Conway shall enter into a memorandum of understanding with Hendrix College for the preparation of the site and ongoing maintenance of the roundabout at Tyler Street and Washington Avenue.

Section 3. The City of Conway shall appropriate \$11,000 from the Parks & Recreation Voluntary Property Tax Fund Balance Appropriation Account (221.140.4900) to the Parks & Recreation – CIP Misc. Account (221.140.5990).

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

Passed this 26th day of June, 2018

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk / Treasurer**



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE AUTHORIZING PERSONNEL CHANGES WITHIN THE CONWAY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

Whereas, the Conway Community Development Block Grant (“CDBG”) has determined that it can more effectively and efficiently manage its resources, provide cross training and promote community development through an increase in an additional position of a support staff personnel; and

Whereas, the Executive Assistant to the Mayor has already assumed this role since January, 2017 and will continue in this role as Support Staff for the Community Development Department; and

Whereas, with these additional duties the salary increase will be adjusted from \$44,975 to \$55,000 and the increase of \$10,025 (plus the additional benefit cost) will be solely funded through the Community Development Block Grant program, permitting funding availability; and

Whereas, no additional general funds are required for this adjustment.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

- Section 1.** The authorized staffing level in the City of Conway CDBG program is increased by one support staff personnel position.
- Section 2.** No additional salary funds are required for this staffing adjustment.
- Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.
- Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-18-_____**

A RESOLUTION ADOPTING THE CITY OF CONWAY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM POLICIES AND PROCEDURES. AND FOR OTHER PURPOSES

Whereas, The US Department of Housing and Urban Development recommends that entitlement cities have policies and procedures for the Community Development Block Grant program; and

Whereas, this CDBG policies and procedures manual is intended as a guide, not as a substitute for a thorough knowledge of state and federal laws and regulations referenced in this manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That the City Council of the City of Conway hereby accepts and adopts the Community Development Block grant program policies and procedures manual as a guideline for the City of Conway.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



CITY OF CONWAY

Community Development

To: City Council Members
Mayor Castleberry

From: Kiera Oluokun, Director

Date: May 15th, 2018

Re: Community Development Block Grant Compliance Policies

HUD recommended the Community Development Department adopted a compliance policy & procedure manual for the CDBG program.

This compliance policy is intended to be a guideline to assist the City of Conway as an entitlement city.

This document will be available on our website at:

<http://www.cityofconway.org/pages/community-development/>

If you have any questions please contact me at kiera.oluokun@cityofconway.org.



**City of Conway, Arkansas
Resolution No. R-18-____**

A RESOLUTION APPROVING YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE AUTHORIZING THE SUBMISSION OF THE 2018 ACTION PLAN AND FOR OTHER PURPOSES

Whereas, It is the intention of the City Council of the City of Conway to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families and eliminate slum and blight.

Whereas, there is an approximate total of \$464,954 for Program Year 2018 (July 1, 2018 – June 30, 2019) funds allocated to the CDBG Program for budgetary purposes;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Program Year 2018 CDBG approximate budget totaling four hundred sixty four thousand nine hundred and fifty four dollars (\$464,954) for budgeting purposes is hereby adopted by reference to the attached budget sheet.

Section 2: The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually.

Section 3: The Program Year 2018 CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.

Section 4: The Fair Housing Program/Policy of the City of Conway to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.

Section 5: The Director of Community Development is authorized to prepare and submit the 2018 Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approval by HUD has occurred, the City Council approval, Mayor is authorized to execute contracts, his signature being attested by the City Clerk, and City Attorney with the agencies identified in the 2018 Community Development Department Budget as application numbers to undertake the activities/projects in the Action Plan.

Section 6: All approved agencies of CDBG funds will use the city's procurement procedures for any services or contracts.

Passed this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett,
City Clerk/Treasurer**



CITY OF CONWAY

Community Development

To: City Council Members
Mayor Castleberry

From: Kiera Oluokun, Director

Date: June 11th, 2018

Re: Action Plan Approval and Program Year 2018 Budget

The Program Year 2018 Annual Action Plan is underway for submittal to HUD in July 2018. The Action Plan (Draft) is located on our website for 30 days for public comment.

In support of the above items, the CDBG office submits the following attachments in summary for your approval:

Program Year 2018 (July 1, 2018 – June 30, 2019)

- 1) Budget for the Annual Action Plan
- 2) 2016-2020 Strategies with proposed budget for 2018



CITY OF CONWAY

Community Development

Program Year 2018 Annual Action Plan Budget

(July 1, 2018 – June 30, 2019)

CDBG PY2018 Grant Received		\$464,954
Services (15%)	\$69,743	
Administration (20%)	\$92,990	
Project (65%)	\$302,220	

Services:

FC Council on Aging	\$17,500
Independent Living Services	\$15,000
Boys and Girls Club	\$16,243
Bethlehem House	\$5,000.00
Milestones	\$7,000.00
Y.E.S	\$5,000.00
Women's Shelter	\$4,000.00

Service Total: \$69,743

Administration:

Salaries, benefits, travel, training, office supplies, etc)

Administration Total: \$92,990

Project:

5 th Ave Park Improvement (Splash Pad):	\$292,220
City of Hope Outreach – COHO (Engineering Services)	\$10,000

Project Total: \$302,220

Total Amount Allocated for Program Year 2018 \$464,953



CITY OF CONWAY

Community Development

CDBG 2016-2020

5 Year objectives:

1. Repair and maintain streets and sidewalks
2. Enhance the capacity of the City's drainage and storm water runoff systems
3. Increase the supply of affordable suitable housing
4. Provision of additional community facilities and public services

Objectives with strategies in brief:

1. Repair and maintain streets and sidewalks

Assess the city's streets and sidewalks and fund according to need.

2. Enhance the capacity of the City's drainage and storm water runoff systems

Assess drainage, storm, water and sewer systems and allow funding for public improvements and a combination of loans and grants for private improvements.

3. Increase the supply of affordable suitable housing

- a. Work with area non-profit partners to create, rehab and replace affordable housing
- b. Create housing strategy that focuses on homeless and leaving public housing
- c. Create incentives for infill housing
- d. Create program for clearing vacant and boarded housing

4. Provision of additional community facilities and public services

- a. Emphasis on transportation for public services
- b. Focus on fair housing activities such as credit counseling when transportation allows extra funds
- c. Emphasis on homeless facilities for community facilities
- d. Allow for neighborhood community facilities



City of Conway, Arkansas
Ordinance No. O-18-_____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE THE +/-11.55 ACRES EAST OF FRIENDSHIP RD, NORTH OF NORTHWOODS ESTATES FROM A-1 TO PUD:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows: Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the NE1/4 SW1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows: Beginning at the SW corner of said NE1/4 Section 25, T-06-N, R-14-W; thence S01°38'03"W 443.97 feet; thence N88°14'43"W 264.00 feet; thence N88°21'45"W 264.00 feet; thence N89°53'16"W 197.94 feet; thence S88°13'33"W 66.00 feet; thence S88°09'13"W 264.00 feet; thence S87°49'09"W 262.69 feet; thence N01°41'54"E 30.56 feet to the Easterly right of way of Arkansas State Highway 25; thence continuing along said right of way the following courses: N64°30'28"E 58.76 feet; thence N59°07'30"E 56.43 feet; thence N51°18'55"E 64.92 feet; thence N44°10'52"E 59.08 feet; thence N36°43'22"E 52.57 feet; thence N30°15'50"E 69.90 feet; thence N20°23'46"E 63.70 feet; thence N11°07'07"E 36.73 feet; thence N06°20'48"E 43.60 feet; thence N00°51'51"W 44.45 feet; thence N06°04'52"W 36.49 feet; thence N14°18'47"W 89.00 feet; thence N22°17'33"W 323.76 feet; thence leaving said right of way of Old Arkansas State Highway 25 along a curve the chord bearing of N18°25'45"E 41.10 feet to the Southerly right of way of Southshore Lane; thence continuing along said right of way of Southshore Lane the following courses: N59°09'02"E 14.53 feet; thence N51°31'14"E 62.89 feet; thence N35°28'22"E 80.39 feet; thence N25°02'47"E 132.24 feet; thence N33°30'06"E 65.13 feet; thence N53°58'02"E 68.23 feet; thence N65°18'05"E 200.83 feet; thence N69°09'53"E 82.37 feet; thence N74°07'24"E 64.21 feet; thence N73°53'08"E 249.70 feet; thence N78°15'15"E 53.71 feet; thence S86°00'21"E 52.20 feet; thence S74°43'39"E 79.96 feet; thence S70°48'41"E 193.88 feet; thence S73°26'27"E 26.11 feet; thence S73°25'45"E 418.42 feet; thence S72°03'01"E 94.65 feet to a point N02°14'53"E 5.60 feet from a found chair leg; thence leaving said right of way S02°14'53"W 777.90 feet; thence S87°57'49"E 531.40 feet; thence N00°06'23"E 421.91 feet; thence S87°45'20"E 220.08 feet to a set 1/2" rebar (APLS #1243); thence S00°06'23"W 201.15 feet to a set 1/2" rebar (APLS #1243); thence S87°45'20"E 115.70 feet to a set 1/2" rebar (APLS #1243); thence N00°06'23"E 201.15 feet to a set 1/2" rebar (APLS #1243); thence S87°45'20"E 129.74 feet to a found iron pin; thence N00°52'37"W 50.18 feet to a found 3/4" pipe; thence N12°39'01"E 55.21 feet to a found 3/8" rebar post; thence S86°39'40"E 101.95 feet to a found 3/8" rebar; thence S88°35'09"E 113.62 feet to a found 3/8" rebar; thence N85°26'43"E 164.63 feet to a found 3/4" pipe; thence N84°48'54"E 41.45 feet to a found 3/8" rebar (PLS#1062); thence S01°39'57"W 545.55 feet to a found 3/8" rebar (PLS#1062); thence N88°03'29"W 429.70 feet to a found 5/8" rebar; thence N88°20'36"W 159.85 feet to a found 1/2" rebar; thence N87°58'50"W 259.81 feet to a found 1/2" rebar (PLS#1356); thence S01°34'13"W 315.02 feet to a set 1/2" rebar (APLS #1243); thence N88°03'26"W 599.95 feet to a set 1/2" rebar (APLS#1243); thence N88°02'37"W 200.01 feet to a set 1/2" rebar (APLS#1243); thence N01°31'39"E 306.39 feet to a found 1/2" rebar (APLS#1243); thence N88°00'46"W 259.95 feet to the point of beginning, having an area of 58.63 acres more or less. LESS AND EXCEPT THE

FOLLOWING PORTION ALREADY ZONED PUD: Commencing at a found 1/2" rebar at the NE corner of said NE1/4 SW1/4; thence S01°38'03"W 443.97 feet; thence N88°14'43"W 264.00 feet; thence N88°21'45"W 264.00 feet; thence N89°53'15"W 197.95 feet; thence S88°13'26"W 65.98 feet; thence S88°09'13"W 264.00 feet; thence S87°49'09"W 262.69 feet to the West line of said SE1/4 NW1/4; thence along said West line, N01°41'54"E 30.56 feet to the East Right of Way of Old Arkansas State Highway #25; thence leaving said West line, along said Right of Way, N64°30'28"E 58.76 feet; thence N59°07'30"E 56.43 feet; thence N51°18'55"E 64.92 feet; thence N44°10'52"E 59.08 feet; thence N36°43'22"E 52.57 feet; thence N30°15'50"E 69.90 feet; thence N20°23'46"E 63.70 feet; thence N11°07'07"E 36.73 feet; thence N06°20'48"E 43.60 feet; thence N00°51'51"W 44.45 feet; thence N06°04'51"W 25.64 feet to a found 1/2" rebar on the North line of said NE1/4 SW1/4; thence leaving said Right of Way, along said North line, S88°17'31"E 1039.54 feet to the point of beginning, containing 11.55 acres more or less, making a total of 47.08 Acres more or less to be rezoned to PUD.

to those of **PUD**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Jerry Rye, 2018 Planning Commission Chairman
Date: June 14, 2018

Re: Request to rezone from A-1 to PUD the +/-11.55 acres located east of Friendship Road, immediately north of Northwoods Estates

The Tyler Group, on behalf of Jim Hawks, has requested to rezone from A-1 (Agricultural) to PUD (North View Estates Planned Unit Development) +/-11.55 acres located east of Friendship Rd (formerly Hwy 25), immediately North of Northwoods Estates with the legal descriptions:

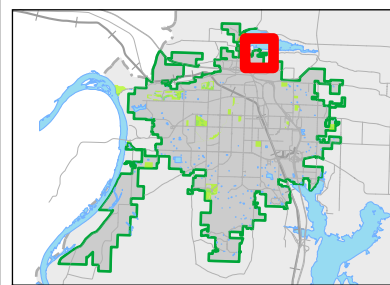
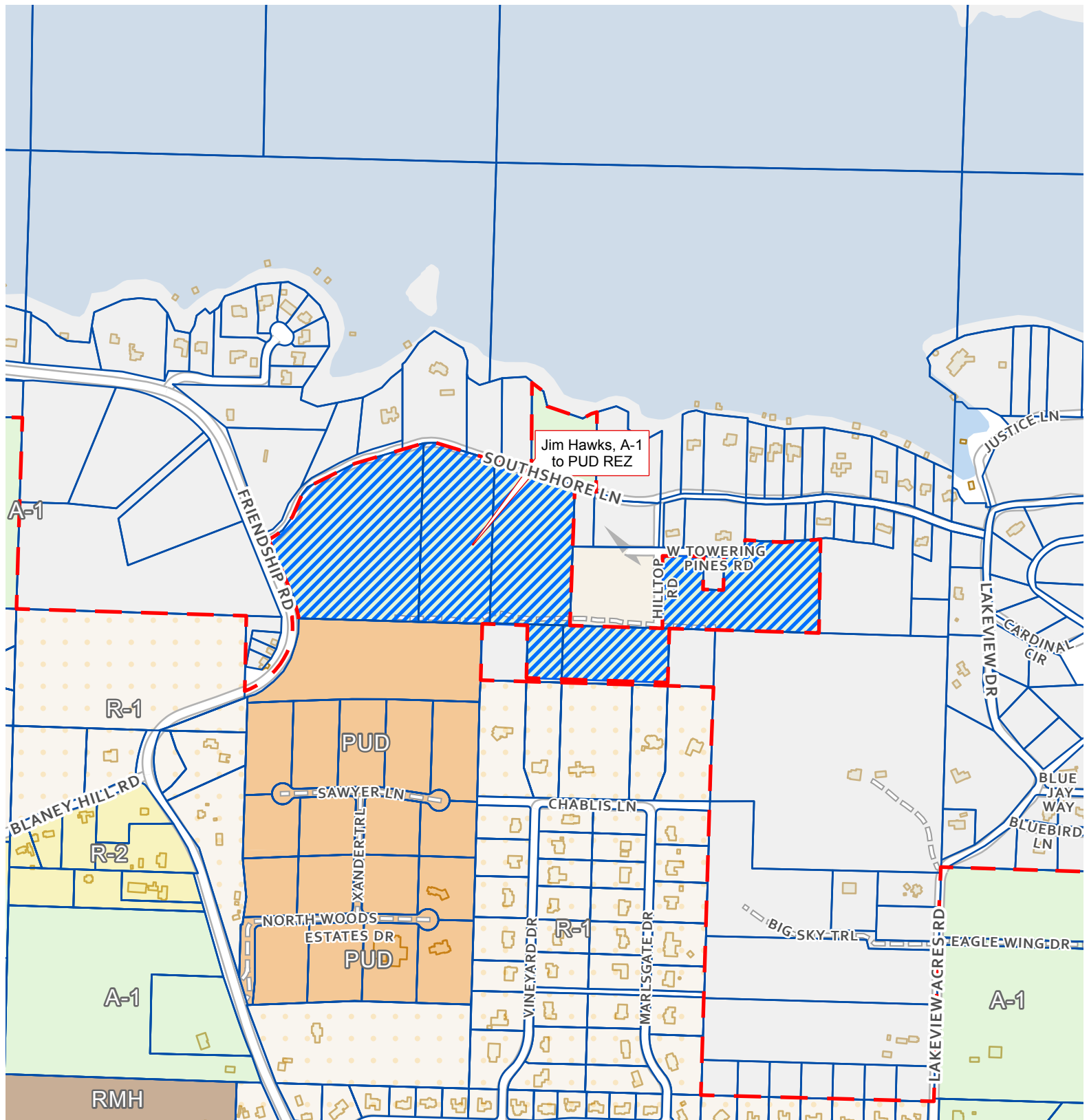
Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows:

Being a part of the NE1/4 and part of the NW1/4 SE1/4 and part of the NE1/4 SW1/4 and part of the SE1/4 NW1/4 all in Section 25, T-06-N, R-14-W, Faulkner County, Arkansas more particularly described as follows: Beginning at the SW corner of said NE1/4 Section 25, T-06-N, R-14-W; thence S01°38'03"W 443.97 feet; thence N88°14'43"W 264.00 feet; thence N88°21'45"W 264.00 feet; thence N89°53'16"W 197.94 feet; thence S88°13'33"W 66.00 feet; thence S88°09'13"W 264.00 feet; thence S87°49'09"W 262.69 feet; thence N01°41'54"E 30.56 feet to the Easterly right of way of Arkansas State Highway 25; thence continuing along said right of way the following courses: N64°30'28"E 58.76 feet; thence N59°07'30"E 56.43 feet; thence N51°18'55"E 64.92 feet; thence N44°10'52"E 59.08 feet; thence N36°43'22"E 52.57 feet; thence N30°15'50"E 69.90 feet; thence N20°23'46"E 63.70 feet; thence N11°07'07"E 36.73 feet; thence N06°20'48"E 43.60 feet; thence N00°51'51"W 44.45 feet; thence N06°04'52"W 36.49 feet; thence N14°18'47"W 89.00 feet; thence N22°17'33"W 323.76 feet; thence leaving said right of way of Old Arkansas State Highway 25 along a curve the chord bearing of N18°25'45"E 41.10 feet to the Southerly right of way of Southshore Lane; thence continuing along said right of way of Southshore Lane the following courses: N59°09'02"E 14.53 feet; thence N51°31'14"E 62.89 feet; thence N35°28'22"E 80.39 feet; thence N25°02'47"E 132.24 feet; thence N33°30'06"E 65.13 feet; thence N53°58'02"E 68.23 feet; thence N65°18'05"E 200.83 feet; thence N69°09'53"E 82.37 feet; thence N74°07'24"E 64.21 feet; thence N73°53'08"E 249.70 feet; thence N78°15'15"E 53.71 feet; thence S86°00'21"E 52.20 feet; thence S74°43'39"E 79.96 feet; thence S70°48'41"E 193.88 feet; thence S73°26'27"E 26.11 feet; thence S73°25'45"E 418.42 feet; thence S72°03'01"E 94.65 feet to a point N02°14'53"E 5.60 feet from a found chair leg; thence leaving said right of way S02°14'53"W 777.90 feet; thence S87°57'49"E 531.40 feet; thence N00°06'23"E 421.91 feet; thence S87°45'20"E 220.08 feet to a set 1/2" rebar (APLS #1243); thence S00°06'23"W 201.15 feet to a set 1/2" rebar (APLS #1243); thence S87°45'20"E 115.70 feet to a set 1/2" rebar (APLS #1243); thence N00°06'23"E 201.15 feet to a set 1/2" rebar (APLS #1243); thence S87°45'20"E 129.74 feet to a found iron pin; thence N00°52'37"W 50.18 feet to a found 3/4" pipe; thence N12°39'01"E 55.21 feet to a found 3/8" rebar post; thence S86°39'40"E 101.95 feet to a found 3/8" rebar; thence S88°35'09"E 113.62 feet to a found 3/8" rebar; thence N85°26'43"E 164.63 feet to a found 3/4" pipe; thence N84°48'54"E 41.45 feet to a found 3/8" rebar (PLS#1062); thence S01°39'57"W 545.55 feet to a

found 3/8" rebar (PLS#1062); thence N88°03'29"W 429.70 feet to a found 5/8" rebar; thence N88°20'36"W 159.85 feet to a found 1/2" rebar; thence N87°58'50"W 259.81 feet to a found 1/2" rebar (PLS#1356); thence S01°34'13"W 315.02 feet to a set 1/2" rebar (APLS #1243); thence N88°03'26"W 599.95 feet to a set 1/2" rebar (APLS#1243); thence N88°02'37"W 200.01 feet to a set 1/2" rebar (APLS#1243); thence N01°31'39"E 306.39 feet to a found 1/2" rebar (APLS#1243); thence N88°00'46"W 259.95 feet to the point of beginning, having an area of 58.63 acres more or less. LESS AND EXCEPT THE FOLLOWING PORTION ALREADY ZONED PUD: Commencing at a found 1/2" rebar at the NE corner of said NE1/4 SW1/4; thence S01°38'03"W 443.97 feet; thence N88°14'43"W 264.00 feet; thence N88°21'45"W 264.00 feet; thence N89°53'15"W 197.95 feet; thence S88°13'26"W 65.98 feet; thence S88°09'13"W 264.00 feet; thence S87°49'09"W 262.69 feet to the West line of said SE1/4 NW1/4; thence along said West line, N01°41'54"E 30.56 feet to the East Right of Way of Old Arkansas State Highway #25; thence leaving said West line, along said Right of Way, N64°30'28"E 58.76 feet; thence N59°07'30"E 56.43 feet; thence N51°18'55"E 64.92 feet; thence N44°10'52"E 59.08 feet; thence N36°43'22"E 52.57 feet; thence N30°15'50"E 69.90 feet; thence N20°23'46"E 63.70 feet; thence N11°07'07"E 36.73 feet; thence N06°20'48"E 43.60 feet; thence N00°51'51"W 44.45 feet; thence N06°04'51"W 25.64 feet to a found 1/2" rebar on the North line of said NE1/4 SW1/4; thence leaving said Right of Way, along said North line, S88°17'31"E 1039.54 feet to the point of beginning, containing 11.55 acres more or less, making a total of 47.08 Acres more or less to be rezoned to PUD.

The Planning Commission reviewed this request at its regular meeting on March 12, 2018. The Planning Commission voted 6-1, that this request be forwarded to the City Council with a recommendation for approval. Justin Brown voted in opposition.

Please advise if you have any questions.



DESCRIPTION	
Planning Commission Review	--
48.12 ac.	--

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Office	
C-1	O-1	SP	
C-2	O-2	S-1	
C-3	O-3	A-1	
C-4		PUD	
		TJ	

City of Conway
Planning & Development

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.

THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.

www.cityofconway.org/pages/planning-development
www.cityofconway.org/pages/legis

N
630

Feet
MAR 2018



**City of Conway, Arkansas
Resolution No. R-18-___**

A RESOLUTION ADOPTING A NEW MASTER STREET AND TRAIL PLAN FOR THE CITY OF CONWAY:

Whereas, the current Master Street and Trail Plan as part of the Comprehensive Plan, was adopted by Resolution R-04-24 on August 24, 2004, and

Whereas, the current Master Street and Trail Plan has been amended various times since its adoption, and

Whereas, the current Master Street and Trail Plan does not adequately address the changes in growth that have occurred in the City of Conway since the adoption and amendments of that plan, and

Whereas, the City of Conway has conducted public hearings and generally gathered and analyzed relevant information and prepared a new Master Street and Trail Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. The Master Street and Trail Plan of the City of Conway prepared in 2018 shall replace the Master Street and Trail Plan as shown on the Comprehensive Plan of the City of Conway adopted by Resolution R-04-24 and subsequent amendments.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

06.19.2018

Memo

To
Mayor Bart Castleberry

From
B. Finley Vinson, P.E.

CC
Felicia Rogers
Bryan Patrick

Re
Master Street & Trail Plan

Comments:

My office has worked for several months in cooperation with the Planning and Development department to publish a draft update to the Master Street and Trail plan at the following location: <http://gis.cityofconway.org/maps/masterstreettrailplan.pdf>. I request adoption of this plan by the City Council. Please don't hesitate to contact me if you have any questions or concerns.

City of Conway Street & Engineering Department

(501) 450-6165
100 E Robins St, Conway, AR 72032

[www.cityofconway.org/pages/street-department/
finley.vinson@cityofconway.org](http://www.cityofconway.org/pages/street-department/finley.vinson@cityofconway.org)





**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS AND APPROPRIATE FUNDS FOR A CASE MANAGEMENT SYSTEM FOR THE RECOVERY COURT AT DISTRICT COURT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

Whereas, the City of Conway District Court has need for a secure, HIPAA compliant, Recovery Court case management system; and

Whereas, the City of Conway District Court has been unable to build such a system in-house or purchase from another court; and

Whereas, the City of Conway District Court has found but one suitable case management system available for purchase, and has negotiated the attached Statement of Work with FivePoint Solutions; and

Whereas, the City of Conway District Court has funds available in the Court Automation fund that can only be spent on courtroom technology by law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$40,500 from the Court Automation Fund Balance Appropriation Account (230-128-4900) to the Conway District Court Computer Equipment/Software Account (230-128-5930).

Section 2. The City of Conway shall waive the competitive bid process and approve the above purchase from FivePoint Solutions.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

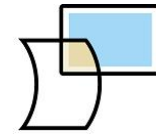
PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



FIVEPOINT SOLUTIONS



Conway, Arkansas

Accountability Court
Case Management
System (ACCM)

STATEMENT OF WORK

6/14/18

1 Statement of Work

Faulkner County Recovery Court is purchasing FivePoint Solution's *Accountability Court Case Management* (ACCM) software for use by its Faulkner County Recovery Court.

Software

ACCM is a full-featured, web-based case management system. ACCM shall streamline the management of program evaluation, treatment, and monitoring using electronic document management; and provide reporting measurements and tools.

All Recovery Court Team members use ACCM to access compliance tracking, monitor treatment plan mandates, ensure Participants receive an appropriate level of supervision and services, and facilitate efficient staffing meetings and court sessions. ACCM is designed to offer the flexibility allowing the Recovery Court Team members to configure the solution to meet the court's workflows from an overall program perspective.

Services

FivePoint will install ACCM based on initial qualifying specifications by Faulkner County Recovery Court. To configure the system based on local business preferences, FivePoint will train Faulkner County Recovery Court on administrative roles. FivePoint will provide onsite training for all system users and online training for document management and administration. FivePoint will provide the following services:

- Program Analysis, Configuration, Implementation– 5 days
- Onsite Training – 3 days
- Integration
 - FivePoint will integrate ChecBAC's automated drug test into ACCM. ACCM will notify DWI Team Members if a positive screening is detected by ChecBAC's system.

Hosting

Faulkner County Recovery Court has chosen FivePoint Solutions to host the Recovery Court solution on FivePoint Solution's servers. Hosting for the first four (4) years have been included in the total price of this Statement of Work, after 4 years the hosting will be billed annually from the original date of purchase.

Maintenance and Support

Once ACCM is fully operational Support occurs. FivePoint offers a variety of support mechanisms that provide flexibility to our customers. Customers can speak with a helpdesk professional or send an email to report issues. We maintain a staffed helpdesk to receive support calls and emails as needed. Maintenance and Support for the first four (4) years have been included in the total price of this Statement of Work, after 4 years the maintenance and support will be billed annually from the original date of purchase.

FivePoint will provide telephone and email support Monday through Friday between 8:00am-5:00pm (EST) excluding FivePoint business holidays. A FivePoint Support Representative will review and prioritize the Support Level defined below:

- "**Priority 1**" means a severe Malfunction exists which makes the use of one or more Maintained Item critical functions inoperable or materially decreases the functionality required by this Agreement.
- "**Priority 2**" means a non-severe Malfunction exists which makes the use of one or more Maintained Item functions less operable or decreases functionality as required by this Agreement, but is not a Priority 1 Malfunction.

After Client has informed FivePoint of a Malfunction, and subject to FivePoint reasonably assisting Client in attempting to recreate and diagnose the Malfunction, FivePoint agrees to: (i) provide a progress report to Client within twenty four (24) hours of receiving each request to do so from Client, (ii) for Priority 1 level Malfunctions, promptly assign a FivePoint employee to address the Malfunction, provide a response within four (4) hours during Business Hours, and ensure that the assigned employees work continuously during Business Hours until a Correction is provided and (iii) for Priority 2 level Malfunctions, within twenty four (24) hours respond and assign technical support resources, and provide a Correction within a reasonable amount of time and at the same time or sooner than FivePoint provides the Correction to its other customers. During Business Hours, FivePoint agrees to provide Client with telephone access to qualified employees able to provide Corrections. To remotely address Malfunctions and provide Corrections, Client consents to FivePoint remotely accessing the Maintained Item to do so. If Priority 1 Malfunction support request is received during Business Hours but is not resolved during Business Hours, FivePoint and Client will jointly decide whether the Correction will be worked on during After Hours or during Business Hours the next Business day. Faulkner County Recovery Court has agreed to pay four (4) years of Maintenance and Support up front. Clients with active Maintenance agreements will receive all updates and new features to ACCM as they are rolled out. FivePoint will coordinate with Faulkner County Recovery Court end users of appropriate times to have system down time to update the system.

Faulkner County Recovery Court Responsibilities

- Ensure that all the involved departments and departments' system vendors are willing to work with FivePoint Solutions and the appropriate county to provide necessary access to information and data as needed for the project.
- Be responsible for paying any 3rd party vendor costs and those costs are NOT included in this statement of work (if applicable).
- Provide Subject Matter Experts from each of the involved departments to participate in analysis meetings.
- Provide stable network and internet connection to each of the involved ACCM Users.
- Provide PCs and/or laptops for users to access and run ACCM.
- Provide scanner(s) with a Twain Driver to access and run the document management component of ACCM.
- Provide project management services for the length of the project to manage the Faulkner County Recovery Court responsibilities. The project manager(s) should be available for scheduled meetings or teleconferences.
- Faulkner County Recovery Court Coordinator must attend all scheduled training(s).
- Must accept the Delivery Acceptance Form or provide a written plan of action within 15 days of Go-Live.

2 Cost Schedule

Description	Unit Amount	Quantity	Total Amount
Software			
FivePoint Accountability Court Case Management	\$ 15,000	1	\$15,000
Services			
<i>Professional Services</i>			
Onsite Training	\$ 1,500 (per day)	3 (days)	\$4,500
Offsite Program Analysis, System Configuration	\$ 1,200 (per day)	5 (days)	\$6,000
<i>Integration</i>			
CheckBAC Integration	\$3,000	1	\$3,000
FivePoint Hosted Environment (Year 1)	\$ 1,000	1 (year)	\$1,000
Maintenance & Support (Year 1)	\$ 2,000	1 (year)	\$2,000
Ongoing Maintenance, Support, and Hosting			
FivePoint Hosted Environment (Year 2)	\$ 1,000	1 (year)	\$1,000
Maintenance & Support (Year 2)	\$ 2,000	1 (year)	\$2,000
FivePoint Hosted Environment (Year 3)	\$ 1,000	1 (year)	\$1,000
Maintenance & Support (Year 3)	\$ 2,000	1 (year)	\$2,000
FivePoint Hosted Environment (Year 4)	\$ 1,000	1 (year)	\$1,000
Maintenance & Support (Year 4)	\$ 2,000	1 (year)	\$2,000
Total Cost for System			\$40,500

3 Payment Schedule

Milestone Description	Terms	Total Amount
#1 – Project Initiation	Contract Execution – Software Cost, Off Site Configuration	\$21,000.00*
#2 – CheckBAC Integration	CheckBAC Integration	\$3,000.00*
#3 – Training	On-Site Training	\$4,500.00*
#4 – Maintenance & Support	Project Complete – Maintenance & Support for Years 1 through 4	\$8,000.00*
#5 – Hosting	Project Complete – Hosting for Years 1 through 4	\$4,000.00*
Total		\$40,500.00

* Invoices and payments are made directly between FivePoint and Faulkner County Recovery Court.

4 General Terms and Conditions

The following general terms and conditions will govern the services performed under this Statement of Work.

- All estimates are based on information provided to FivePoint Solutions by the Faulkner County Recovery Court.
- FivePoint Solutions agrees to have its system live and operational for Faulkner County Recovery Court 90 Days from the signing of this contract.
- The standard Time & Materials rate for work conducted offsite for FivePoint Solutions is \$150.00 per hour. All billable services performed outside of this Statement of Work will be billed at \$150.00 per hour, which must be pre-approved by Faulkner County Recovery Court, which approval will not be unreasonably withheld.
- The Onsite Training rate for FivePoint Solutions is \$187.50. This is billed based on time spent with the customer. This rate covers travel expenses for FivePoint Solutions, as well as, the time spent working with the customer onsite.
- **All invoices are Net 30 days from the Invoice Date.**
- When the project has been completed, hosting, support, and maintenance fees will be invoiced for a onetime cost identified in this statement of work to represent 4 years. Hosting, Maintenance and Support will be billed annually after 4 years from the Original Date of Purchase.
- **Authorized Representative.** Each party shall designate an individual to act as a representative for the respective party, with the authority to transmit instructions and receive information. The parties may from time to time designate other individuals or change the individuals.
- **Notices.** All notices of any type hereunder shall be in writing and shall be given by Post or by hand delivery to an individual authorized to receive mail for the below listed individuals, all to the following individuals at the following locations:

To

To FivePoint Solutions
C/o Cicero Lucas
905 Old Cherokee Rd
Lexington, SC 29072

Notices shall be declared to have been given or received on the date the notice is physically received. Any party hereto by giving notice in the manner set forth herein may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

Faulkner County Recovery Court Statement of Work for ACCM

- **Amendment of Agreement.** Modifications or changes in this Agreement must be in writing and executed by the parties bound to this Agreement.
- **Severability.** If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement, and this Agreement shall be read as if said word, sentence or paragraph did not exist.
- **Force Majeure.** Either Party will be excused from performing the Services as contemplated by this Agreement to the extent its performance is delayed, impaired or rendered impossible by acts of God or other events that are beyond the reasonable control of the parties and without fault or judgment, including without limitation, natural disasters, war, terrorist acts, riots, acts of a governmental entity (in a sovereign or contractual capacity), fire, storms, quarantine restrictions, floods, explosions, labor strikes, labor walk-outs, extra-ordinary losses utilities (including telecommunications services), external computer “hacker” attacks, and/or delays of common carrier. FivePoint Solutions will reimburse Faulkner County Recovery Court for services not rendered in this SOW.
- **Notice to Proceed.** As a default, a signed Statement of Work also functions as a Notice to Proceed.
- **Time of the Essence.** Time is of the essence for the completion of the Services to be performed and each party's respective obligations under this Agreement.
- **Project Acceptance.** The Court should anticipate signing a Delivery Acceptance Form within 15 days of Go-Live. The Delivery Acceptance Form will establish formal acceptance of all the deliverables for the *Accountability Court Case Management System*; and that the system has met all the acceptance criteria as defined in the Statement of Work Document.

5 Signature

The undersigned hereby agree that the signatures below are fully authorized to bind the respective parties to this Statement of Work. Further, the parties acknowledge that no other action, consent or approval by the respective parties is necessary to enter this Statement of Work as a binding and valid agreement.

Client:

Company:

Faulkner County Recovery Court

5 Point Solutions LLC

Client's Authorized Signature:

Company's Authorized Signature:

Print Name:

Print Name:

Date:

Date:

Client:

Company:



**City of Conway, Arkansas
Ordinance No. O-18- _____**

**AN ORDINANCE APPROPRIATING FUNDS RECEIVED FROM CENTENNIAL BANK FOR THE
CONWAY FIRE DEPARTMENT; AND FOR OTHER PURPOSES**

Whereas, the Conway Fire Department requests \$5,000 for the use of purchasing fire safety promotional products including coloring books; and

Whereas, funds in the amount of \$5,000 were received from Centennial Bank to be used for such purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate \$5,000 from the General Fund Revenue Donation Account to the Fire Department Miscellaneous Supplies Operating Account (001.136.5699);

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this the 26th day of June, 2018

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-18- ____**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the Conway Fire Department requests \$17,481.55 for the use of replenishing its overtime budget; and

Whereas, funds in the amount of \$17,481.55 were received from the Treasurer of Pulaski County, State of Arkansas for reimbursement of Hurricane Harvey Deployment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$17,481.55 from the General Fund Revenue Donation Account to the CFD Overtime Account (001.131.5114).

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 26th day of June, 2018

Approved :

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-18-____**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Police Department has received reimbursements funds from the following entities:

Various Companies	\$38,521.31	Extra Duty Services
AR State Police	\$1,607.30	Taskforce Funds
Paymac, Inc.	\$420.00	Auction Proceeds
Various Companies	\$170.48	Insurance Proceeds
Various Companies	\$4,122.75	Child Safety Fair Donations

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from various companies in the amount of \$38,521.31 from 001.121.4185 to the CPD overtime expense account 001.121.5114.

Section 2. The City of Conway shall appropriate funds from Arkansas State Police in the amount of \$1,607.30 from 304.000.4201 to the CPD overtime expense account 001.121.5114.

Section 3. The City of Conway shall appropriate funds from Paymac, Inc. in the amount of \$420.00 from 001.119.4611 to the CPD vehicle maintenance expense account 001.121.5450.

Section 4. The City of Conway shall appropriate funds from Various Companies in the amount of \$170.48 from 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

Section 5. The City of Conway shall appropriate funds from Various Companies in the amount of \$4,122.75 from 001.121.4705 to the CPD grant and donation expense account 001.121.5760.

Section 6. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry

FROM: Chief Jody Spradlin

DATE: June 26, 2018

SUBJECT: Acceptance of Bids

Bids were opened June 12, 2018 for a Liebert CRV Row-Based Precision Cooling System for the Conway Emergency Operations Center. The following bids were received:

- | | |
|------------------------------|-------------|
| - Freyaldenhoven Mechanical: | \$57,331.00 |
| - Johnson Controls, Inc.: | \$87,657.10 |

I respectfully request that the City of Conway accept the bid from Freyaldenhoven Mechanical.

Thank you for your consideration.



**City of Conway, Arkansas
Ordinance No. O-18-____**

AN ORDINANCE APPROPRIATING FUNDING FOR THE MID YEAR HEALTH INSURANCE PREMIUM INCREASE; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

Whereas, the City of Conway was notified by the Arkansas Municipal League that the premiums for the Municipal Health Benefit Fund will increase by 10.5% effective July 1, 2018; and

Whereas, the City Council elected to absorb all of the premium increase for fiscal year 2018; and

Whereas, the budget for the fiscal year 2018 must be amended for this increase in expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funding from the respective funds' Fund Balance Appropriation accounts (xxx-xxx-4900) into the respective departmental Group Insurance expenditure accounts (xxx-xxx-5160), outlined as follows:

General Fund	\$143,280
Street Fund	10,200
Sanitation Fund	26,880
Airport Fund	<u>1,560</u>
Total	\$181,920

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-18-_____**

AN ORDINANCE AMENDING THE REVENUE BUDGET TO INCLUDE A REFUND OF WORKERS COMPENSATION PREMIUM RECEIVED; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

Whereas, the City of Conway received a refund of premium from the Workers Compensation program; and

Whereas, the budget for the fiscal year 2018 should be amended for this unanticipated increase in revenue.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall amend the Miscellaneous Revenue (001.119.4799) budget and increase it by \$145,857.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas

Non-Uniform Pension Plan

Conway Non-Uniform Pension Plan Summary*

1. Grandfathered Employees (**Current Plan**)
 - a. Hired before May 1, 2018
 - b. Opted into the then existing Pension Plan
 - c. Employee contributions and benefits WILL REMAIN THE SAME.
 - d. City of Conway contribution increasing to 10%
 - e. Vesting periods: 10 year at age 60 /20 year at any age
 - f. Benefit: 50% salary at the time of retirement
 - g. \$50 per month spousal/survivor benefit

2. Non-Grandfathered Employees (**Proposed New Pension Plan**)
 - a. Hired on or after May 1, 2018
 - b. Mandatory participation as condition of employment
 - c. Employee contribution 10% / City contribution 10%
 - d. 6 year vesting period
 - e. Retirement benefit: two percent (2%) of Average Monthly Compensation multiplied by the Participant's Years of Service
 - f. Employee will have the option to allow for a spouse/survivor benefit (50% of the Employee's monthly pension compensation)
 - g. An Administrative Committee will have oversight over both plans. This committee will consist of:
 1. City of Conway Chief Financial Officer
 2. City of Conway Human Resources Director
 3. A member of the finance committee of the City Council
 4. Employee representative appointed by the mayor
 5. At-large member appointed by the mayor

** This is only a very brief synopsis of the proposed Conway Non-Uniform Pension Plan to be voted on by the Conway City Council. For actual plan details please refer to the full plan documents.*



City of Conway, Arkansas
Ordinance No. O-18-_____

AN ORDINANCE APPROPRIATING FUNDING FOR THE NEW NON-UNIFORM PENSION PLAN; DECLARING AN EMERGENCY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

Whereas, the City of Conway has formally adopted a new Non-Uniform Pension Plan to take effect May 1, 2018; and

Whereas, the City's contributions under the new Plan will increase from 6% to 10% of participant employee pay; and

Whereas, the budget for the fiscal year 2018 must be amended for this increase in contributions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funding from the respective funds' Fund Balance Appropriation accounts (xxx-xxx-4900) into the respective departmental Nonuniform Retirement expenditure accounts (xxx-xxx-5150), outlined as follows:

General Fund	\$160,520
Street Fund	53,570
Sanitation Fund	88,380
Airport Fund	<u>5,462</u>
Total	\$307,932

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 26th day of June, 2018.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer