

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, June 22nd, 2021 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

www.conwayarkansas.gov

<u>5:30pm Committee:</u>	Discussion of Salary Survey
<u>6:30pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	May 25 th , 2021
<u>Monthly Financial Report Approval:</u>	Month ending May 31 st , 2021

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Resolution to approve the submittal of the 5 Year Consolidated Plan and 2021 Action Plan for the Community Development Block Grant program.
2. Resolution to approve a partnership with the Community Action Program for Central Arkansas (CAPCA) to operate the overnight emergency shelter.
3. Resolution requesting Faulkner County Tax Collector place a certified lien against property located at 2215 Cedar Oaks Drive for expenses incurred by the City.
4. Resolution to enter into a contract to acquire property located at 2112 Prince St for the Donaghey Phase 2 Roadway Project for the Transportation Department.
5. Resolution to enter into a contract to acquire property located at 2100 Caldwell St for the Donaghey Phase 2 Roadway Project for the Transportation Department.
6. Resolution to enter into a contract to acquire property located at 2038 Caldwell St for the Donaghey Phase 2 Roadway Project for the Transportation Department.
7. Resolution to enter into a contract to acquire property located at 695 Enterprise Avenue for the relocation of the Transportation Department.
8. Resolution to enter into a contract to acquire property located at 800 South Harkrider for the relocation of the Transportation Department.
9. Resolution to enter into a contract to acquire property located at 740 South Harkrider for the relocation of the Transportation Department.
10. Resolution requesting that the City partner with the Arkansas Department of Transportation for two projects for the Transportation Department.

11. Resolution requesting that the City utilize Federal-aid funds provided by the STBG Program for the Conway Garland-Willow Street Woonerf for the Transportation Department.
 12. Resolution requesting that the City utilize Federal-aid funds provided by the STBG Program for the design of Highway 65B (Harkrider St) at Highway 64 (Old Morrilton Highway) Roundabout for the Transportation Department.
 13. Resolution requestion that the City utilize Federal-aid funds provided by the STBG Program for the Salem Road Improvement (Dave Ward Dr. to College Ave.) project for the Transportation Department.
 14. Ordinance appropriating funds for the Public Art Master Plan for the Public Art Board.
 15. Ordinance appropriating donation funds for the Conway Tree Board.
 16. Ordinance appropriating grant funds from the Arkansas Historic Preservation Program for the Conway Historic District Commission for the Planning and Development Department
 17. Consideration to approve the impact credit agreement for Conrad Court.
 18. Resolution to approve professional services for the resurvey of the historic resources of commercial historic district for the City of Conway.
- B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)**
1. Ordinance appropriating insurance funds for the Conway Fire Department.
 2. Consideration for disposal of inventory (vehicles) for the Conway Police Department.
 3. Ordinance appropriating insurance funds to replace vehicles for the Conway Police Department.
 4. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.
 5. Ordinance requesting the approval to lease vehicles to the Arkansas Law Enforcement Assistance Program (ARLEAP) for the Conway Police Department.

C. Finance

1. Ordinance appropriating funds for a salary adjustment for personnel within the City of Conway.
(Ordinance will be provided at meeting)

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
May 31, 2021

City of Conway
 Monthly Financial Report - General Fund
 For the month ended May 31, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	1,040,104	1,631,013		2,368,987	41%
Payments in Lieu of Tax	15,000	-	3,263		11,737	22%
State Tax Turnback	930,000	52,529	325,197		604,803	35%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	2,263,550	9,781,335		10,718,665	48%
Beverage Tax	325,000	-	77,090		247,910	24%
Franchise Fees	3,427,200	259,551	1,509,391		1,917,809	44%
Office Space Leases	59,400	5,617	28,083		31,317	47%
Permits	453,500	58,804	276,162		177,338	61%
Public Safety	2,240,474	92,551	635,477		1,604,997	28%
Parks	633,250	53,931	187,395		445,855	30%
Insurance Proceeds	149,042	65,413	260,986		(111,944)	175%
Interest Income	123,000	15,697	72,631		50,369	59%
Proceeds from Sale of Assets	-	400	15,559		(15,559)	-
Donations	4,500	200	5,241		(741)	116%
Miscellaneous Revenues	101,000	7,291	58,057		42,943	57%
Transfers from Other Funds	770,000	-	86,500		683,500	11%
Total Revenues	35,031,367	3,915,638	14,953,380	-	20,077,986	43%
Expenditures						
Admin (Mayor, HR)	1,269,140	74,280	338,954	1,634	928,552	27%
Finance	447,241	52,903	157,759	55,484	233,998	35%
City Clerk/Treasurer	149,813	10,911	59,667	1,069	89,077	40%
City Council	82,148	6,263	26,418	-	55,730	32%
Planning	1,080,200	69,423	427,252	11,432	641,516	40%
Physical Plant	761,534	62,465	282,811	21,607	457,117	37%
Information Technology	1,271,954	71,491	415,215	125,125	731,613	33%
Nondepartmental	1,179,013	38,269	444,563	310	734,140	38%
Police	12,912,945	898,073	4,794,535	79,632	8,038,778	37%
CEOC	1,424,261	102,978	518,998	3,658	901,605	36%
Animal Welfare	489,698	35,470	180,304	3,107	306,287	37%
Municipal District Court	913,803	72,999	396,668	-	517,134	43%
City Attorney	508,995	36,530	181,683	7	327,305	36%
Fire	11,169,217	829,314	4,509,369	129,052	6,530,796	40%
Parks	2,936,966	233,012	1,102,070	29,147	1,805,750	38%
Total Expenditures	36,596,927	2,594,380	13,836,266	461,263	22,299,399	38%
Net Revenue/(Expense)	(1,565,561)		1,117,114			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-12	1/12/21	Purchase property adjacent to Fire Station 7	150,000
O-21-13	1/21/21	Employee bonuses	583,000
O-21-31	3/9/21	Restructure job titles and salaries at CEOC	125,000
O-21-36	3/23/21	Add Safety and Training Manager to Admin dept	54,000
O-21-37	3/23/21	Purchase various capital items not included in original budget	81,000
O-21-38	3/23/21	Partnership with Conway Public School - Bus cameras	23,250
			<u>\$ 1,016,250</u>

City of Conway
 Balance Sheet - General Fund
 As of May 31, 2021



Cash - Operating	8,587,055
Cash - Reserve	1,424,813
Petty Cash	715
Taxes Receivable	4,046,802
Accounts Receivable	4,258,791
Due from Other Funds	57,942
Due from Street	67,243
Due from Component Unit	197,243
Due from Municipal Court	58,583
Fuel Inventory	(7,060)
General Inventory	585
<i>Assets</i>	<u>18,692,714</u>
Accounts Payable	96,669
Salaries Payable	4,323
Insurance and Benefits Payable	(72,918)
Event Deposits	2,650
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	172,033
Deferred Revenue	4,175,501
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,408,454</u>
<i>Fund Balance</i>	<u>13,284,260</u>
<i>Total Liabilities & Fund Balance</i>	<u>18,692,714</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended May 31, 2021



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	1,400,000	382,708	600,218		799,782	43%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	255,228	1,127,059		1,572,941	42%
AHTD 1/2 Cent Sales Tax Turnback	1,440,000	159,395	654,422		785,578	45%
Severance Tax	-	15,223	45,040		(45,040)	-
State Tax Turnback - Wholesale	360,000	33,590	153,611		206,389	43%
Sales Tax	280,000	31,716	137,054		142,946	49%
Sign Permits	-	-	420		(420)	-
Engineering Fees	15,000	400	9,200		5,800	61%
Interest Income	72,000	7,009	33,604		38,396	47%
Miscellaneous Revenues	-	1,500	1,500		(1,500)	-
Total Revenues	6,273,000	886,769	2,762,127	-	3,510,873	44%
Expenditures						
Personnel Costs	3,161,073	201,540	1,051,988	-	2,109,085	33%
Other Operating Costs	3,704,913	196,572	921,777	59,653	2,723,482	25%
Total Operating Costs	6,865,986	398,112	1,973,765	59,653	4,832,568	29%
Capital Outlay	804,431	141,500	225,995	205,974	372,462	28%
Total Expenditures	7,670,417	539,612	2,199,760	265,627	5,205,030	29%
Net Revenue/(Expense)	(1,397,417)		562,367			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	51,000

City of Conway
Balance Sheet - Street Fund
As of May 31, 2021



Cash - Operating	6,393,540
Taxes Receivable	56,703
Accounts Receivable	1,961,873
<i>Assets</i>	<u>8,412,117</u>
Accounts Payable	313
Insurance and Benefits Payable	(4,044)
Due to Other Funds	3,863
Due to General	67,243
Deferred Revenue	1,474,929
<i>Liabilities</i>	<u>1,542,303</u>
<i>Fund Balance</i>	<u>6,869,814</u>
<i>Total Liabilities & Fund Balance</i>	<u>8,412,117</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended May 31, 2021



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Sanitation Fees	9,000,000	805,167	3,924,598		5,075,402	44%
Proceeds - Recycled Materials	350,000	51,922	257,150		92,850	73%
Landfill Fees - General	200,000	19,419	92,372		107,628	46%
Insurance Proceeds		-	13,802			
Interest Income	200,000	18,888	89,293		110,707	45%
Proceeds from Sale of Assets	33,858	-	47,013		(13,155)	139%
Miscellaneous Revenues	-	-	525		(525)	-
Total Revenues	9,783,858	895,396	4,424,752	-	5,372,907	45%
Expenditures						
Personnel Costs	5,487,301	419,630	2,145,332	775	3,341,194	39%
Other Operating Costs	<u>3,253,927</u>	<u>246,366</u>	<u>802,470</u>	<u>145,791</u>	<u>2,305,666</u>	<u>25%</u>
Total Operating Costs	8,741,228	665,996	2,947,802	146,566	5,646,860	34%
Capital Outlay	<u>1,242,562</u>	<u>-</u>	<u>9,504</u>	<u>810,041</u>	<u>423,016</u>	<u>1%</u>
Total Expenditures	9,983,789	665,996	2,957,306	956,607	6,069,876	30%
Net Revenue/(Expense)	(199,932)		<u><u>1,467,447</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2021



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	104,000

City of Conway
 Balance Sheet - Sanitation
 As of May 31, 2021



Cash - Operating	11,841,391
Petty Cash	200
Post Closure Cash Account	6,087,053
Accounts Receivable	13,968
Due from Other Funds	59,339
Due from Component Unit	878,787
General Inventory	2,122
Land & Buildings	2,201,732
Infrastructure	831,994
Machinery and Equipment	3,378,044
Vehicles	(75,892)
Deferred Outflows of Resources	1,903,527
Deferred Outflows of Resources-OPEB	18,248
Assets	<u>27,140,512</u>
Accounts Payable	5,780
Insurance and Benefits Payable	(12,803)
Compensated Absences	189,878
Net Pension Obligation	12,544,384
Deferred Inflows of Resources	1,612,058
Deferred Inflows of Resources-OPEB	126,149
Net OPEB Liability	606,008
Due to Other Funds	64,467
Landfill Close/Post Close	8,362,165
Liabilities	<u>23,498,086</u>
Net Position	3,642,427
Total Liabilities and Net Position	<u>27,140,512</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended May 31, 2021



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sales Tax	15,000	2,015	6,141		8,859	41%
Airport Fuel Sales	700,000	58,906	262,303		437,697	37%
T-Hangar Rent	162,000	3,785	61,307		100,693	38%
Community Hangar Rent	33,600	2,800	13,300		20,300	40%
Ground Leases	125,000	8,712	43,560		81,440	35%
Misc Revenue - Non air	3,700	200	200		3,500	5%
Loan Proceeds	600,000	-	-			
Miscellaneous Revenues	<u>15,000</u>	<u>3,141</u>	<u>8,188</u>		<u>6,812</u>	<u>55%</u>
Total Revenues	1,654,300	79,558	395,000	-	1,259,300	24%
Expenditures						
Personnel Costs	318,656	26,698	133,676	-	184,980	42%
Fuel for Resale	600,000	29,015	226,551	-	373,449	38%
Other Operating Costs	<u>141,900</u>	<u>15,228</u>	<u>50,325</u>	<u>2,685</u>	<u>88,890</u>	<u>35%</u>
Total Operating Costs	1,060,556	70,940	410,552	2,685	647,319	39%
Capital Outlay	<u>750,000</u>	-	-	-	<u>750,000</u>	<u>0%</u>
Total Expenditures	1,810,556	70,940	410,552	2,685	1,397,319	23%
Net Revenue/(Expense)	(156,256)		<u><u>(15,552)</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2021

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-21-13	1/21/21	Employee bonuses	7,000

City of Conway
 Balance Sheet - Airport
 As of May 31, 2021



Cash - Operating	448,772
Taxes Receivable	2,389
Accounts Receivable - Fuel Vendor	(79,936)
Land	1,254,473
Buildings	3,688,493
Machinery & Equipment	399,379
Vehicles	1,828
Infrastructure	23,601,813
Deferred Outflows of Resources-OPEB	1,029
Assets	<u>29,318,240</u>
Compensated Absences	5,127
Deferred Inflows of Resources	34,168
Deferred Inflows of Resources-OPEB	7,112
Due to General	4,892
Liabilities	<u>51,299</u>
Net Position	29,266,941
Total Liabilities & Net Position	<u>29,318,240</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of May 31, 2021



Parks and Rec A&P Tax

Balance, 4/30/21	1,846,092
Receipts	383,520
Payments	(117,865)
Balance, 5/31/21	\$ 2,111,748

Pay as you go Sales Tax

Balance, 4/30/21	4,432,396
Receipts	145,069
Payments	(633,163)
Balance, 5/31/21	\$ 3,944,302

Street Impact Fees

Balance, 4/30/21	1,267,758
Receipts	34,529
Payments	(410)
Balance, 5/31/21	\$ 1,301,877

Parks Impact Fees

Balance, 4/30/21	831,295
Receipts	11,309
Payments	-
Balance, 5/31/21	\$ 842,604

Street Sales Tax

Balance, 4/30/21	9,261,388
Receipts	9,624
Payments	(520,599)
Balance, 5/31/21	\$ 8,750,414



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION APPROVING YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE AUTHORIZING THE SUBMISSION OF THE 2021 ACTION PLAN AND THE 2021-2025 5 YEAR CONSOLIDATED PLAN; AND FOR OTHER PURPOSES

WHEREAS, it is the intention of the City Council of the City of Conway to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families and eliminate slum and blight; and

WHEREAS, the 5 Year Consolidated Plan requires strategies and objectives for allocation resources; and

WHEREAS, there is a total of \$488, 416.00 for Year 2021 funds allocated to the CDBG Program for budgetary purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The 2021-2025 5 Year Consolidated Plan Objectives and Strategies were developed with input from the public and is adopted by reference to the attached list.

Section 2. The Year 2021 CDBG budget totaling four-hundred eighty-eight thousand four-hundred sixteen dollars \$488,416.00 for budgeting purposes is adopted for the City of Conway's CDBG program.

Section 3. The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually.

Section 4. The Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.

Section 5. The Fair Housing Program/Policy of the City of Conway to affirmatively further Fair Housing practices in the sale, lease, or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.

Section 6. The Director of Community Development is authorized to prepare and submit the 2021-2025 5 Year Consolidated Plan and the 2021 Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approval by HUD has occurred, the City Council approval, Mayor is authorized to execute contracts, his signature being attested by the City Clerk, with the agencies identified in the 2021 Community Development Department Budget as application numbers to undertake the activities/projects in the Action Plan.

Section 7. All approved agencies of CDBG funds will use the city's procurement procedures for any services or contracts.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/ Treasurer

CDBG 2021-2025

5 Year objectives:

1. Repair and maintain streets and sidewalks.
2. Enhance the capacity of the City's drainage and storm water runoff systems.
3. Increase the supply of affordable suitable housing.
4. Provision of additional community facilities and public services.
5. Economic Development.

Objectives with strategies in brief:

1. Repair and maintain streets and sidewalks.

Assess the city's streets and sidewalks and fund according to need.
2. Enhance the capacity of the City's drainage and storm water runoff systems.

Assess drainage, storm, water, and sewer systems and allow funding for public improvements and a combination of loans and grants for private improvements.
3. Increase the supply of affordable suitable housing.
 - a. Work with area non-profit partners to create, rehab and replace affordable housing.
 - b. Create housing strategy that focuses on homeless and leaving public housing.
 - c. Create incentives for infill housing.
 - d. Create program for clearing vacant and boarded housing.
4. Provision of additional community facilities and public services
 - a. Emphasis on transportation for public services
 - b. Focus on fair housing activities such as credit counseling when transportation allows extra funds.
 - c. Emphasis on homeless facilities for community facilities
 - d. Allow for neighborhood community facilities.
5. Economic Development
 - a. Microenterprise Development
 - i. Grants/loans to for-profit businesses, particularly businesses that focus on broadband/Internet access and technology (see 24 CFR 570.203(b))

2021 Annual Action Plan Budget

CDBG 2021 Allocation		\$488,416.00
Project (65%)	\$317,470.40	
Public Services (15%)	\$73,262.40	
Administration (20%)	\$97,683.20	



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO PARTNER WITH THE COMMUNITY ACTION PROGRAM FOR CENTRAL ARKANSAS TO OPERATE CONWAY'S OVERNIGHT EMERGENCY SHELTER; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway purchased property located at 1114 & 1116 Gum Street for the future home of Conway's first overnight emergency shelter; and

WHEREAS, the overnight emergency shelter will be a 24-hour shelter that will provide a multitude of services including but not limited to homeless day services, case management, food pantry, day resource center, etc., and

WHEREAS, the Community Action Program for Central Arkansas (CAPCA) submitted a letter of intent on April 13th, 2021 to officially enter into a partnership with the City of Conway to operate the overnight emergency shelter once completed in April/May 2022; and

WHEREAS, the Community Action Program for Central Arkansas (CAPCA) has a long-standing history in the City of Conway and recently celebrated its 26th anniversary; and

WHEREAS, it should be noted that the estimated project could change, and it may be necessary to adjust the project timeline originally proposed above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway is committed to enter into a memorandum of understanding with the Community Action Program for Central Arkansas (CAPCA) to operate the overnight emergency shelter to be located at 1116 Gum Street once the project has been completed in April/May 2022.

Section 2. The Mayor or his designated representative is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite this project.

Section 3. The City pledges its full support to the Community Action Program for Central Arkansas (CAPCA) to apply for grant funding for activities associated with the overnight emergency shelter.

ADOPTED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**Community Action Program for Central Arkansas
(CAPCA)**

**707 Robins St., Suite 118
Conway, AR 72034**

Phone: 501-329-0977 or 501-329-3891

Fax: 501-329-9247

www.capcainc.org



April 13, 2021

Mayor Bart Castleberry
1111 Main Street
Conway, AR 72032

Dear Mayor Castleberry,

The Community Action Program for Central Arkansas is pleased, excited and honored to submit our letter of intent to enter into a partnership with the city of Conway to operate its first Emergency Homeless Shelter.

CAPCA is a private nonprofit Community Action Agency which began in Conway on May 18, 1965. Community Action Agencies were born out of the Economic Opportunity Act and charged to wage the “War on Poverty”. As such, CAPCA has successfully operated numerous human and social service programs which promote self-sufficiency and reduce the burdens of poverty for our low-income community members. Such programs as Head Start, Low Income Home Energy Assistance, Weatherization, Emergency Solutions Grant, Project Homeless Connect and the Community Services Block Grant support these individuals through free high quality comprehensive early childhood education services, assistance with rent and utility bills, energy savings to homes, homeless prevention, rapid rehousing, emergency services, case management, homeless services and supplies and food pantries. Each service we offer supports a vital need identified through our community needs assessment, offers an educational component and helps to empower and lift individuals out of poverty.

CAPCA’s Governing Board recently revised our mission statement as follows:

In partnership with our community, CAPCA is committed to administering high quality programs and services that address economic need, educate, and promote the self-sufficiency of eligible participants.

Conway’s Emergency Homeless Shelter is in line with our mission, vision and philosophy. CAPCA is confident our agency has the capacity, experience, partnerships and commitment to successfully operate a high-quality emergency shelter.

We thank you for your consideration of this partnership and look forward to working together to meet this vital need in Conway. Please do not hesitate to reach out should you need any further information.

Respectfully,

Jennifer Welter
Executive Director

Kimberly Ashley-Pauley
Governing Board Chair





MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: June 1, 2021
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

1. 2215 Cedar Oaks Dr. \$180.23

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2215 Cedar Oaks Dr. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$180.23 (\$136.57 + Penalty \$13.66 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **June 22nd, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1349
Address of Violation: 2215 Cedar Oaks

- April 28, 2021 – a Violation was written for grass; rubbish/trash and left on the premises by Mike Cullum.
- Property Owner is listed as Constance J Brown.
- Property was re-inspected on 4/28/2021 with no progress made.
- Certified and regular letters were mailed 4/28/2021 to address on file and a notice was left by post office.
- Property was rechecked on 5/5/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 5/6/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Mike Cullum

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

BROWN, CONSTANCE JULIE
2215 CEDAR OAKS DR
CONWAY AR 72032-4031

Parcel # 710-08759-030

RE: Nuisance Abatement at 2215 Cedar Oaks Dr. Conway AR
Cost of Clean-Up, Amount Due: \$136.57

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **June 8, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: JUNE 17, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO BROWN, CONSTANCE JULIE
2215 CEDAR OAKS DR
CONWAY AR 72032-4031

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2215 Cedar Oaks Dr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Mike Cullum	710-08759-030		June 8, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	53.58	53.58
	Sanitation Ticket# 758282	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$136.57
TOTAL WITH PENALTY & FILING FEES			\$180.23

- Total amount due after June 8, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE
PROPERTY LOCATED AT 2112 PRINCE STREET, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DONAGHEY
PHASE 2 ROADWAY PROJECT.**

WHEREAS, it has been determined that acquisition of a portion of the property located at 2112 Prince Street, Conway, AR 72034, owned by Ray and Perla Bollen, is necessary in order for the Conway Department of Transportation to begin and complete the Donaghey Phase 2 Roadway Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project, said project being illustrated in the attached diagram; and

WHEREAS, the property is further described as:

RIGHT OF WAY DESCRIPTION

A part of the East half of Lots 20, 21, Block 5 of H.P. Merritt's Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast corner of said Lot 20; thence N 88°22'31" W along the South line of said Lot 20 a distance of 70.00 feet to a point of curve; thence on a curve to the left a distance of 84.03 feet, having a radius of 100 feet and a chord bearing North 61°14'40" East distance of 81.58 feet to the East line of said Lot 21; thence South 02°09'03" West along the East line of said Lots 21 and 20 a distance of 41.26 feet to the POINT OF BEGINNING and containing 0.02 acres (966 sq. ft.) more or less.

WHEREAS, the property owner has agreed to sell the property/right of way for the sum of \$18,000 which represents a per square foot price of \$12.76, totaling \$12,326.16, which is within the range of values within the City's appraisal report. The additional \$5,673.84 is for replacement and loss of trees that will be removed for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway shall hereby authorize the Mayor to enter into a real estate contract with Ray and Perla Bollen, for the portion of the property at 2112 Prince Street, Conway, AR 72034 being necessary for completion of the Donaghey Phase 2 Roadway Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/ Treasurer

“EXHIBIT A”

Tract: 18

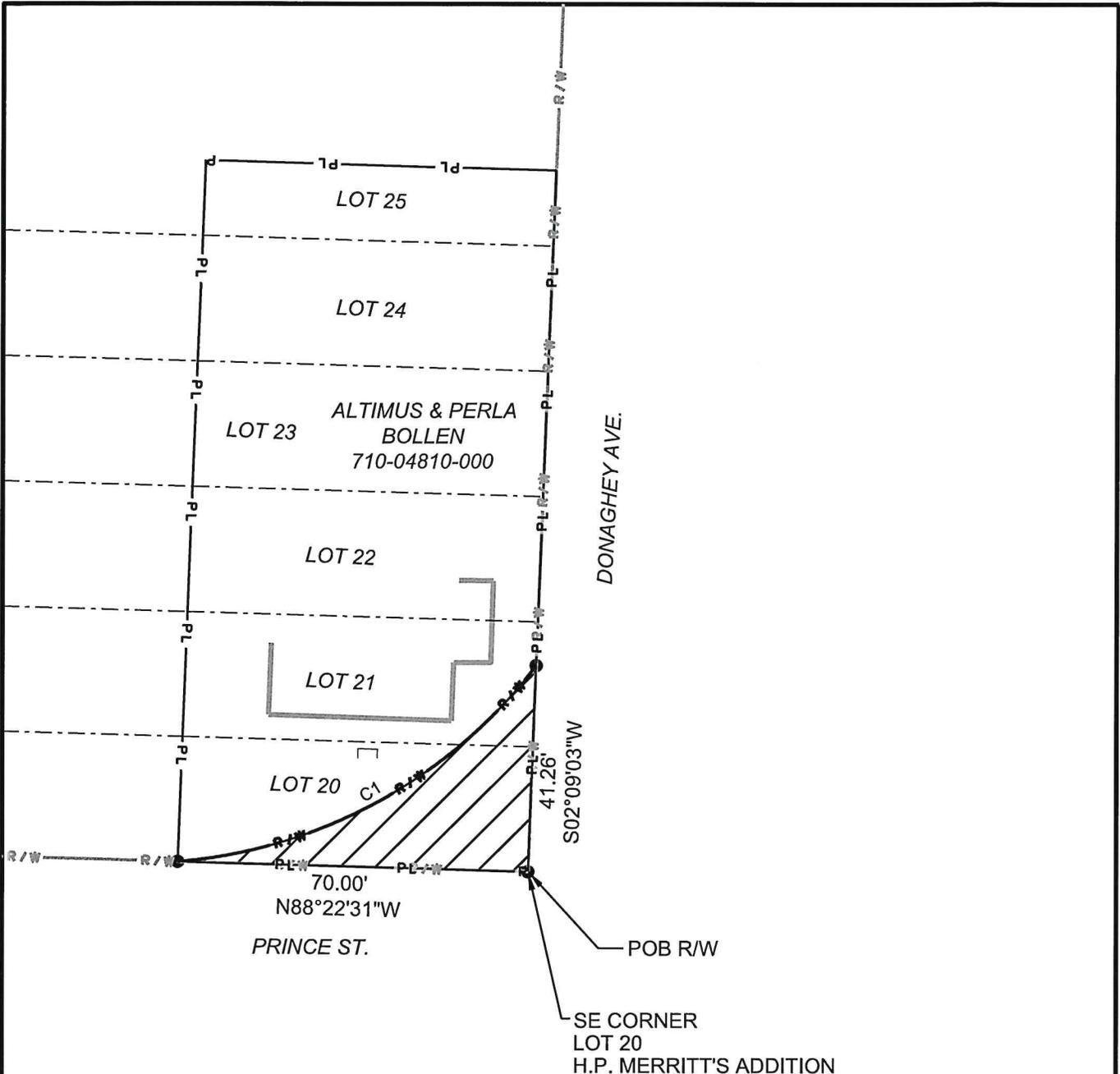
Parcel: 710-04810-000

Owner: Altimus & Perla Bollen

RIGHT OF WAY DESCRIPTION

A part of the East half of Lots 20, 21, Block 5 of H.P. Merritt's Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast corner of said Lot 20; thence N 88°22'31" W along the South line of said Lot 20 a distance of 70.00 feet to a point of curve; thence on a curve to the left a distance of 84.03 feet, having a radius of 100 feet and a chord bearing North 61°14'40" East distance of 81.58 feet to the East line of said Lot 21; thence South 02°09'03" West along the East line of said Lots 21 and 20 a distance of 41.26 feet to the **POINT OF BEGINNING** and containing 0.02 acres (966 sq. ft.) more or less.

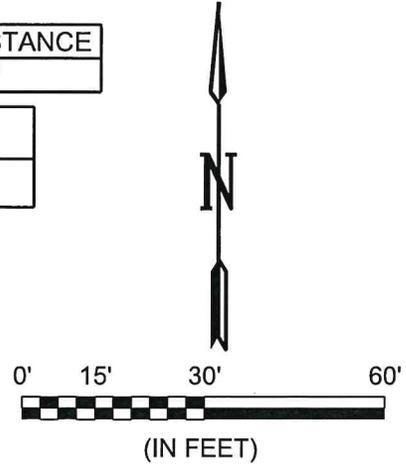


CURVE	RADIUS	DISTANCE	CHORD ANGLE	CHORD DISTANCE
C1	100'	84.03'	N 61°14'40" E	81.58'

AREA CALCULATIONS	SQ. FT.	ACRES
PROPOSED RIGHT OF WAY	966	0.022

LEGEND

- PL — EXISTING PROPERTY LINE
- R/W — EXISTING RIGHT-OF-WAY LINE
- R/W — PROPOSED RIGHT-OF-WAY LINE
- - - SECTION QUARTER LINES
- - - LOT LINES



11/13/2020 8:49:35 AM
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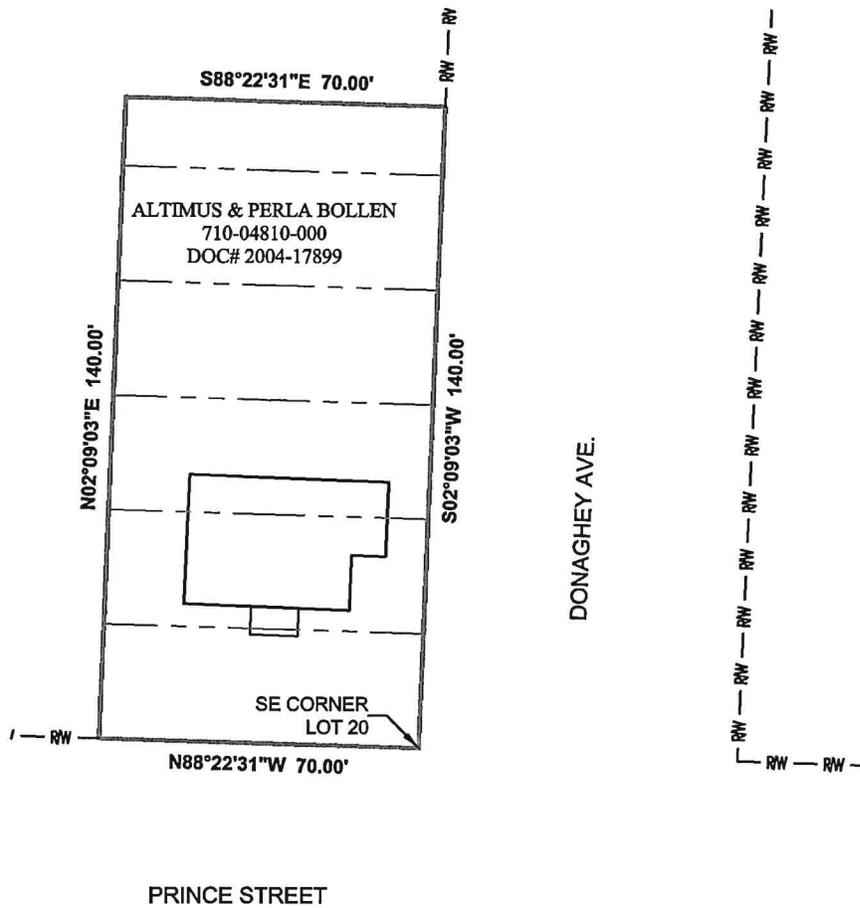


831 Parkway
Suite C
Conway, AR 72034
(501) 537-3293

CITY OF CONWAY
CONWAY, AR
DONAGHEY AVE. IMPROVEMENTS
(PRINCE TO DAVE WARD)
CONWAY (S)



JOB NO.
18147010
TRACT
18



LEGAL DESCRIPTION (DOC# 2004-17899):

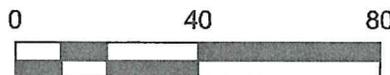
THE E1/2 OF LOTS 20, 21, 22, 23, 24, E1/2 OF THE SOUTH 15 FEET OF LOT 25, BLOCK 5. H.P. MERRITT'S ADDITION TO CONWAY, ARKANSAS.

SURVEYOR'S NOTES:

SAID TRACT IS SUBJECT TO ALL RIGHTS OF WAY, COVENANTS, EASEMENTS, AND RESTRICTIONS ON RECORD OR PHYSICALLY IN PLACE.



BEARINGS ARE ASSUMED



CENTRAL ARKANSAS PROFESSIONAL SURVEYING OFFICE (501) 513-4800 MOBILE (501) 472-2862 FAX (501) 513-0900 P.O. BOX 298 CONWAY, AR 72033 P.L.S. 1363 ROBERT D. FRENCH	SURVEY FOR: CITY OF CONWAY
	FIELD: JC OFFICE: JF
	DATE: 08/05/2020
STATE CODE: PLATTED SUBDIVISION	SCALE: 1"=40'



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 2100 CALDWELL STREET, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DONAGHEY PHASE 2 ROADWAY PROJECT.

WHEREAS, it has been determined that acquisition of a portion of the property located at 2100 Caldwell Street, Conway, AR 72034, owned by Richard and Mable Strandlund, is necessary in order for the Conway Department of Transportation to begin and complete the Donaghey Phase 2 Roadway Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project, said project being illustrated in the attached diagram; and

WHEREAS, the property is further described as:

RIGHT OF WAY DESCRIPTION

A part of Lot 1 and 2 of Moore's Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 2; thence North 65°42'11" East a distance of 36.78 feet to a point of curve; thence on a curve to the left 55.73 feet, having a radius of 50 feet and a chord bearing North 33°46'18" East a distance of 52.89 feet to the East line of said Lot 1; thence South 01°50'26" West along the East line of said Lot 1 a distance of 62.00 feet to the Southeast corner of said Lot 1; thence North 87°17'49" West along the South line of said Lots 1 and 2 a distance of 61.00 feet to the **POINT OF BEGINNING** and containing 0.03 acres (1,105 sq. ft.) more or less.

WHEREAS, the property owner has agreed to sell the property/right of way for the sum of \$8,800 which represents a per square foot price of \$7.96 per square foot.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway shall hereby authorize the Mayor to enter into a real estate contract with Richard and Mable Strandlund, for the portion of the property at 2100 Caldwell Street, Conway, AR 72034 being necessary for completion of the Donaghey Phase 2 Roadway Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

“EXHIBIT A”

Tract: 17

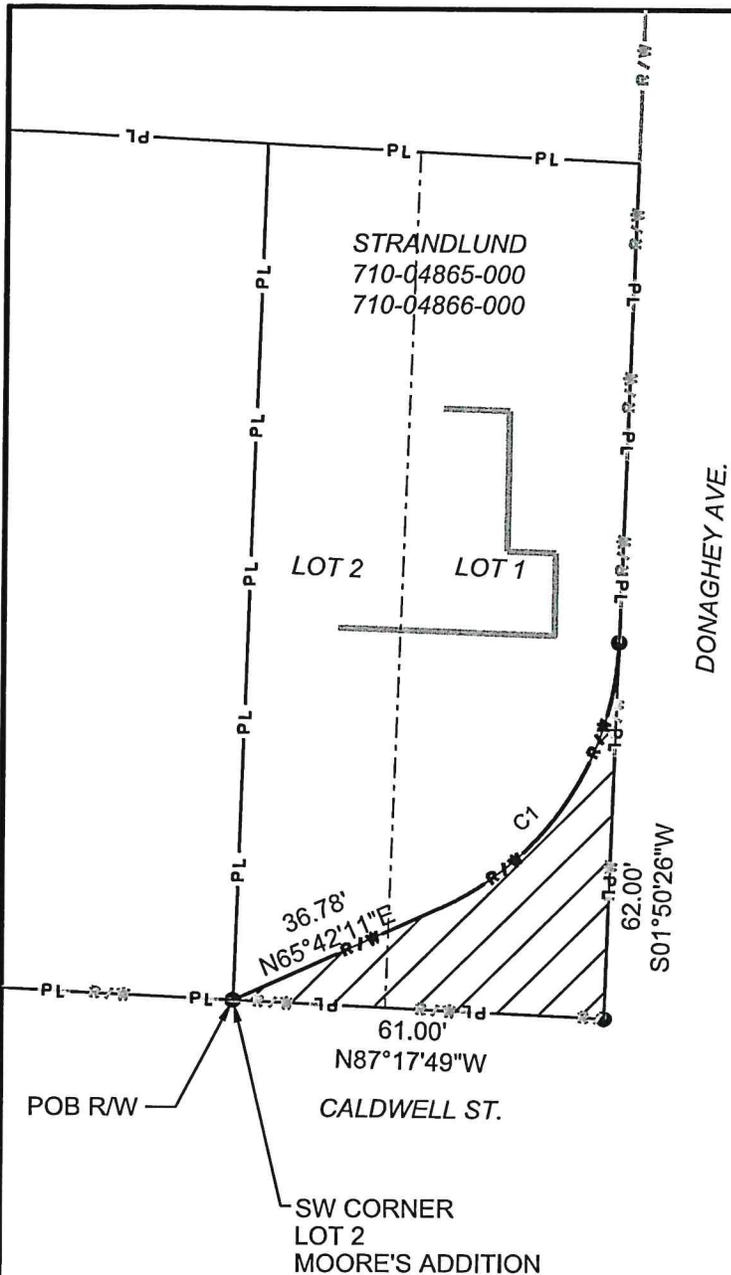
Parcel: 710-04865-000, 710-04866-000

Owner: Strandlund

RIGHT OF WAY DESCRIPTION

A part of Lot 1 and 2 of Moore’s Addition, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 2; thence North 65°42’11” East a distance of 36.78 feet to a point of curve; thence on a curve to the left 55.73 feet, having a radius of 50 feet and a chord bearing North 33°46’18” East a distance of 52.89 feet to the East line of said Lot 1; thence South 01°50’26” West along the East line of said Lot 1 a distance of 62.00 feet to the Southeast corner of said Lot 1; thence North 87°17’49” West along the South line of said Lots 1 and 2 a distance of 61.00 feet to the **POINT OF BEGINNING** and containing 0.03 acres (1,105 sq. ft.) more or less.

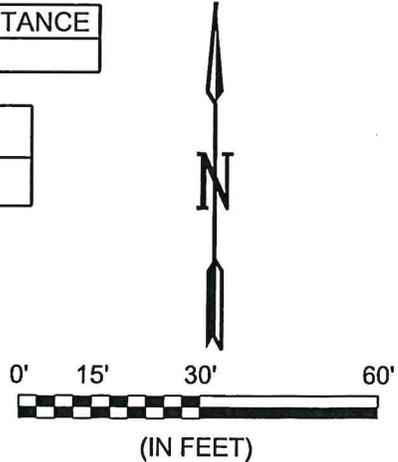


CURVE	RADIUS	DISTANCE	CHORD ANGLE	CHORD DISTANCE
C1	50'	55.73'	N 33°46'18" E	52.89'

AREA CALCULATIONS	SQ. FT.	ACRES
PROPOSED RIGHT OF WAY	1,105	0.025

LEGEND

- PL — EXISTING PROPERTY LINE
- R/W — EXISTING RIGHT-OF-WAY LINE
- R/W — PROPOSED RIGHT-OF-WAY LINE
- - - SECTION QUARTER LINES
- - - LOT LINES



11/13/2020 8:40:46 AM
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 L:\2016\18147010 - Conway - Donaghey Avenue\Drawings\DESIGN\RW ACQUISITION\Phase 2\DAVA147.dgn

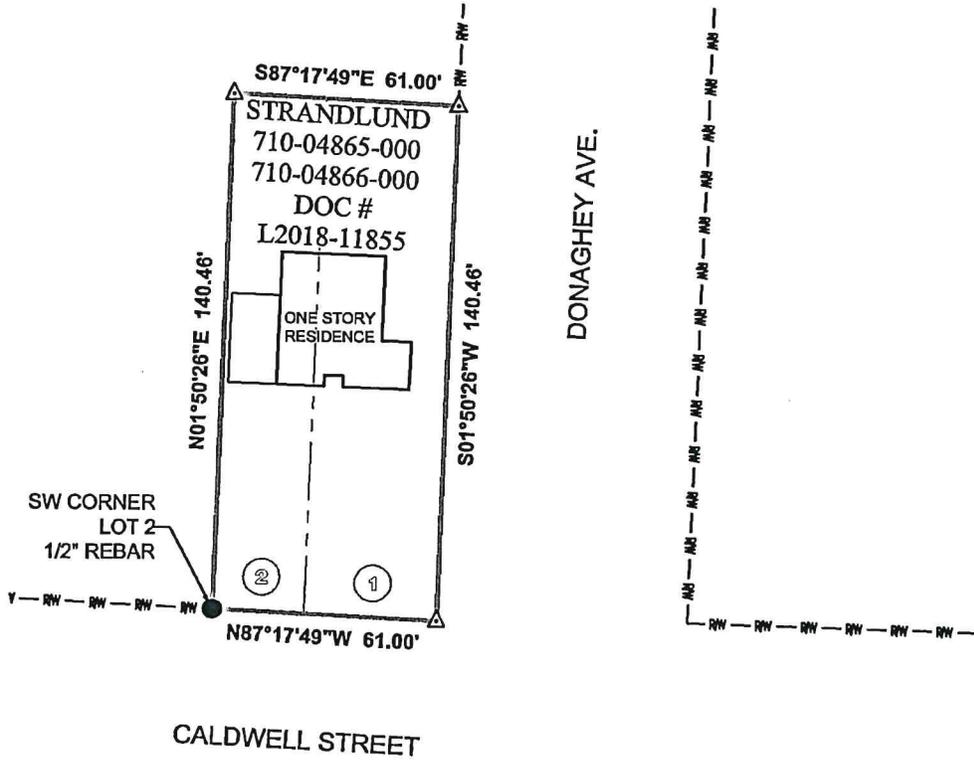


831 Parkway
Suite C
Conway, AR 72034
(501) 537-3293

CITY OF CONWAY
CONWAY, AR
DONAGHEY AVE. IMPROVEMENTS
(PRINCE TO DAVE WARD)
CONWAY (S)



JOB NO.
18147010
TRACT
17



CALDWELL STREET

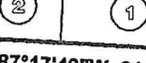
DONAGHEY AVE.

SW CORNER
LOT 2
1/2" REBAR

STRANGLUND
710-04865-000
710-04866-000
DOC #
L2018-11855



ONE STORY
RESIDENCE

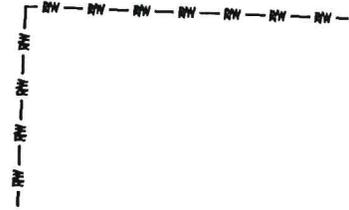


N87°17'49"W 61.00'

N01°50'26"E 140.46'

S01°50'26"W 140.46'

S87°17'49"E 61.00'



LEGAL DESCRIPTION (DOC# 2018-11855)

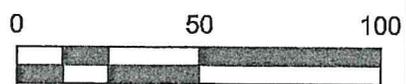
LOT 1 AND 2 OF MOORE'S ADDITION AS RECORDED IN PLAT BOOK A PAGE 539 AND ALSO REFLECTED ON RICHARD'S REPLAT OF MOORE'S ADDITION IN PLAT BOOK I, PAGE 57 OF RECORDS OF FAULKNER COUNTY, ARKANSAS.

SURVEYOR'S NOTES:

SAID TRACT IS SUBJECT TO ALL RIGHTS OF WAY, COVENANTS, EASEMENTS, AND RESTRICTIONS ON RECORD OR PHYSICALLY IN PLACE.



BEARINGS ARE ASSUMED



CENTRAL ARKANSAS PROFESSIONAL SURVEYING OFFICE (501) 513-4800 MOBILE (501) 472-2862 FAX (501) 513-0900 P.O. BOX 298 CONWAY, AR 72033 P.L.S. 1363	SURVEY FOR: CITY OF CONWAY
	FIELD: JC OFFICE: JF
	DATE: 08/05/2020
STATE CODE: PLATTED SUBDIVISION	SCALE: 1"=50'



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 2038 CALDWELL STREET, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DONAGHEY PHASE 2 ROADWAY PROJECT.

WHEREAS, it has been determined that acquisition of a portion of the property located at 2038 Caldwell Street, Conway, AR 72034, owned by Williams-May Enterprises, LLC, is necessary in order for the Conway Department of Transportation to begin and complete the Donaghey Phase 2 Roadway Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project, said project being illustrated in the attached diagram; and

WHEREAS, the property is further described as:

RIGHT OF WAY DESCRIPTION

A part of Lot 4, Longing replat of Lots 6 and 7, Robinson's Plan, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast corner of said Lot 4; thence North 88°28'34" West along the South line of said Lot 4 a distance of 54.40 feet to a point of curve; thence on a curve to the right a distance of 39.42 feet, having a radius of 25 feet and a chord bearing North 43°18'13" West a distance of 35.46 feet to the West line of said Lot 4; thence North 01°52'08" East along the West line of said Lot 4 a distance of 78.52 feet to the Northwest corner of said Lot 4; thence South 05°07'52" East a distance of 37.62 feet to a point of curve; thence on a curve to the left 109.17 feet, having a radius of 75 feet and a chord bearing South 46°48'13" East a distance of 99.73 feet to the **POINT OF BEGINNING** and containing 0.03 acres (1,439 sq. ft.) more or less.

WHEREAS, the property owner has agreed to sell the property/right of way for the sum of \$11,500 which represents a per square foot price of \$7.99 per square foot; such price also including payment of \$500 for replacement of trees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway shall hereby authorize the Mayor to enter into a real estate contract with Williams-May Enterprises, LLC, for the portion of the property at 2038 Caldwell Street, Conway, AR 72034 being necessary for completion of the Donaghey Phase 2 Roadway Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

“EXHIBIT A”

Tract: 14
Parcel: 710-06122-004
Owner: Williams-May Enterprises, LLC.

RIGHT OF WAY DESCRIPTION

A part of Lot 4, Longing replat of Lots 6 and 7, Robinson’s Plan, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast corner of said Lot 4; thence North $88^{\circ}28'34''$ West along the South line of said Lot 4 a distance of 54.40 feet to a point of curve; thence on a curve to the right a distance of 39.42 feet, having a radius of 25 feet and a chord bearing North $43^{\circ}18'13''$ West a distance of 35.46 feet to the West line of said Lot 4; thence North $01^{\circ}52'08''$ East along the West line of said Lot 4 a distance of 78.52 feet to the Northwest corner of said Lot 4; thence South $05^{\circ}07'52''$ East a distance of 37.62 feet to a point of curve; thence on a curve to the left 109.17 feet, having a radius of 75 feet and a chord bearing South $46^{\circ}48'13''$ East a distance of 99.73 feet to the **POINT OF BEGINNING** and containing 0.03 acres (1,439 sq. ft.) more or less.

NW CORNER
LOT 4
LONGING REPLAT
OF LOTS 6 AND 7
ROBINSON'S PLAN

DONAGHEY AVE.

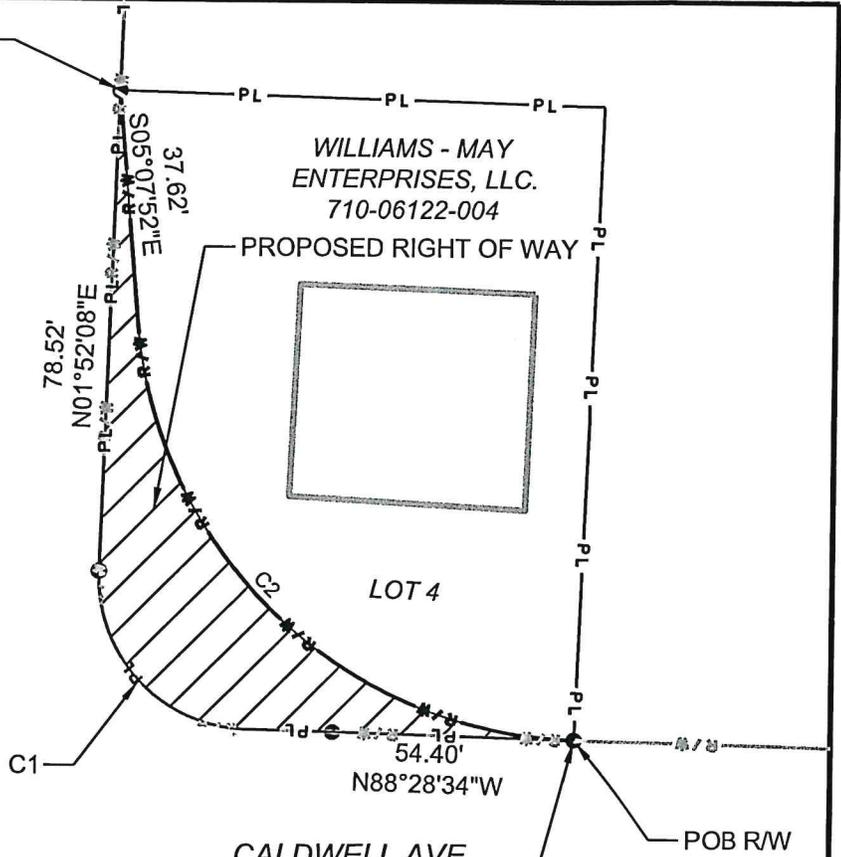
WILLIAMS - MAY
ENTERPRISES, LLC.
710-06122-004

PROPOSED RIGHT OF WAY

LOT 4

CALDWELL AVE.

SE CORNER
LOT 4
LONGING REPLAT
OF LOTS 6 AND 7
ROBINSON'S PLAN

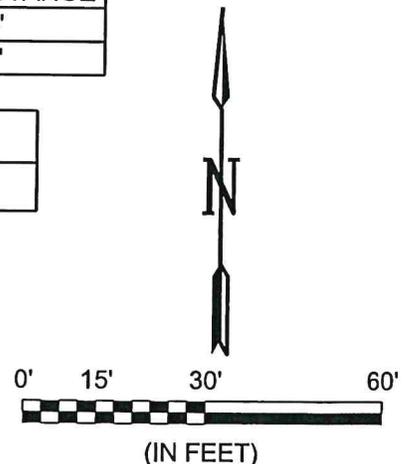


CURVE	RADIUS	DISTANCE	CHORD ANGLE	CHORD DISTANCE
C1	25'	39.42'	N 43°18'13" W	35.46'
C2	75'	109.17'	S 46°48'13" E	99.73'

AREA CALCULATIONS	SQ. FT.	ACRES
PROPOSED RIGHT OF WAY	1,439	0.033

LEGEND

- PL — EXISTING PROPERTY LINE
- R/W — EXISTING RIGHT-OF-WAY LINE
- R/W — PROPOSED RIGHT-OF-WAY LINE
- - - SECTION QUARTER LINES
- - - LOT LINES



11/13/2020 8:38:38 AM
 WORKSPACE: Garver_2012
 L:\201818147010 - Conway - Donaghey Avenue\Drawings\DESIGN\RW ACQUISITION\Phase 2\DAV-LV14.dgn

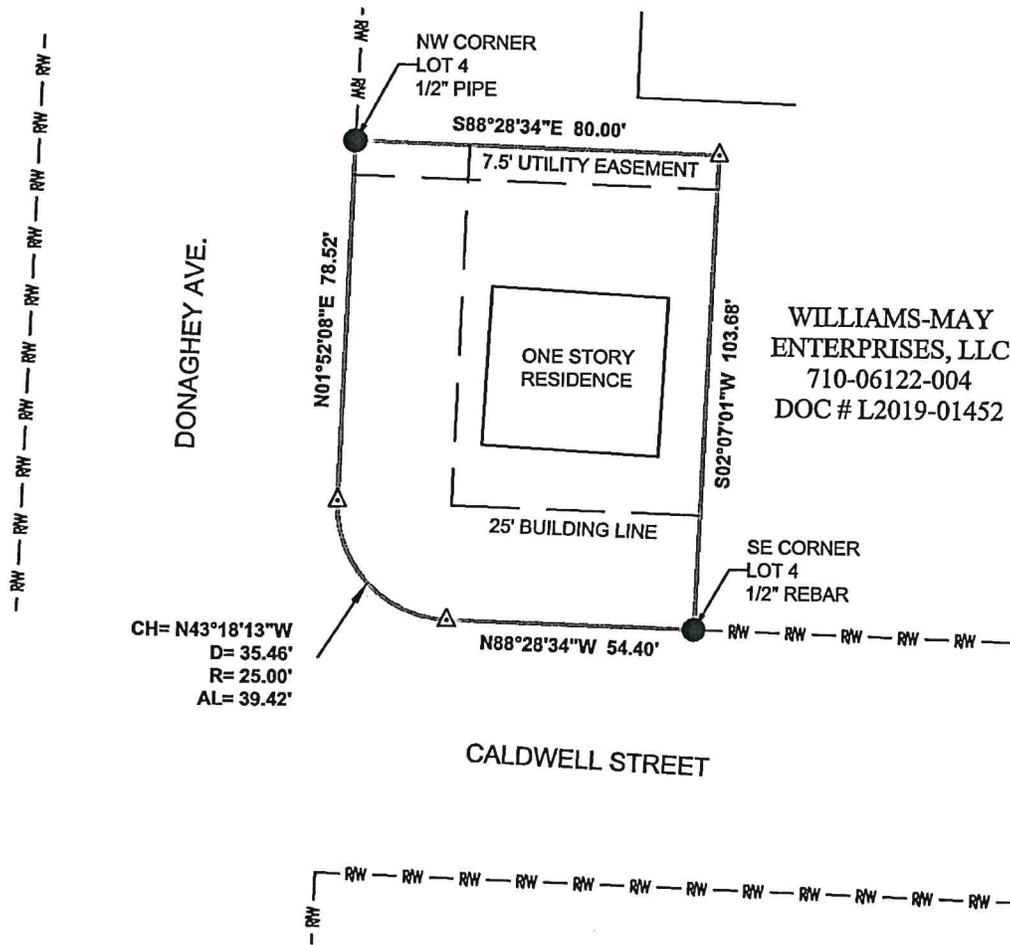


831 Parkway
Suite C
Conway, AR 72034
(501) 537-3293

CITY OF CONWAY
CONWAY, AR
DONAGHEY AVE. IMPROVEMENTS
(PRINCE TO DAVE WARD)
CONWAY (S)



JOB NO.
18147010
TRACT
14



WILLIAMS-MAY
ENTERPRISES, LLC
710-06122-004
DOC # L2019-01452

LEGAL DESCRIPTION (DOC# 2019-01452)

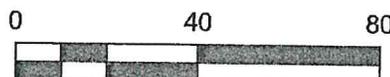
LOT 4, LONGING REPLAT OF LOTS 6 AND 7, ROBINSON'S PLAN TO THE CITY OF CONWAY, ARKANSAS, AS SHOWN ON PLAT OF RECORD IN PLAT BOOK G, PAGE 5, RECORDS OF FAULKNER COUNTY, ARKANSAS.

SURVEYOR'S NOTES:

SAID TRACT IS SUBJECT TO ALL RIGHTS OF WAY, COVENANTS, EASEMENTS, AND RESTRICTIONS ON RECORD OR PHYSICALLY IN PLACE.



BEARINGS ARE ASSUMED



CENTRAL ARKANSAS PROFESSIONAL SURVEYING OFFICE (501) 513-4800 MOBILE (501) 472-2862 FAX (501) 513-0900 P.O. BOX 298 CONWAY, AR 72033 P.L.S. 1363	SURVEY FOR: CITY OF CONWAY
	FIELD: JC OFFICE: JF
	DATE: 08/05/2020
STATE CODE: PLATTED SUBDIVISION	SCALE: 1"=40'



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 695 ENTERPRISE AVENUE, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DEPARTMENT OF TRANSPORTATION RELOCATION PROJECT.

Whereas, it has been determined that acquisition of a portion of the property located at 695 Enterprise Avenue, Conway, Arkansas 72032, owned by Conway Corporation, is necessary in order for the Conway Department of Transportation to begin and complete its Relocation Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project.

Whereas, the property is further described as containing 0.82 acres as shown in the attached diagram.

Whereas, the property has appraised for the sum of \$280,000 which represents a per square foot price of \$38.89.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway does hereby authorize the Mayor to enter into a real estate contract with Conway Corporation, to acquire in fee simple the property at 695 Enterprise Avenue, Conway, Arkansas 72032, for \$280,000, said property being necessary for completion of the Department of Transportation Relocation Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

PARCEL BOUNDARY MAP





City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 800 SOUTH HARKRIDER AVENUE, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DEPARTMENT OF TRANSPORTATION RELOCATION PROJECT.

Whereas, it has been determined that acquisition of a portion of the property located at 800 South Harkrider Avenue, Conway, Arkansas 72032, owned by Conway Corporation, is necessary in order for the Conway Department of Transportation to begin and complete its Relocation Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project.

Whereas, the property is further described as containing 12.75 acres as shown in the attached diagram.

Whereas, the property has appraised for the sum of \$4,550,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway does hereby authorize the Mayor to enter into a real estate contract with Conway Corporation, to acquire in fee simple the property at 800 South Harkrider Avenue, Conway, Arkansas 72032, for \$4,550,000, said property being necessary for completion of the Department of Transportation Relocation Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

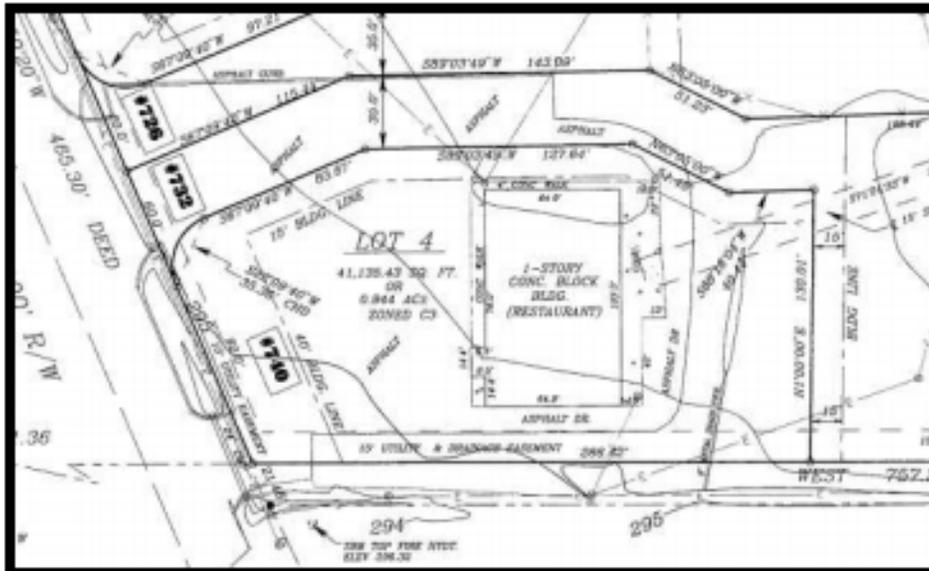
Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

PLAT MAP



PROPOSED PARCEL BOUNDARY





City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE CONTRACT TO ACQUIRE PROPERTY LOCATED AT 740 SOUTH HARKRIDER AVENUE, AS BEING NECESSARY FOR THE CITY OF CONWAY'S DEPARTMENT OF TRANSPORTATION RELOCATION PROJECT.

Whereas, it has been determined that acquisition of a portion of the property located at 740 South Harkrider Avenue, Conway, Arkansas 72032, owned by Conway Corporation, is necessary in order for the Conway Department of Transportation to begin and complete its Relocation Project, and that it is in the best interest of the City to purchase that portion of the property needed to complete the project.

Whereas, the property is further described as containing 1.2 acres as shown in the attached diagram.

Whereas, the property has appraised for the sum of \$413,000 which represents a per square foot price of \$8.25.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council for the City of Conway does hereby authorize the Mayor to enter into a real estate contract with Conway Corporation, to acquire in fee simple the property at 740 South Harkrider Avenue, Conway, Arkansas 72032, for \$413,000, said property being necessary for completion of the Department of Transportation Relocation Project.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 22nd day of June 2021.

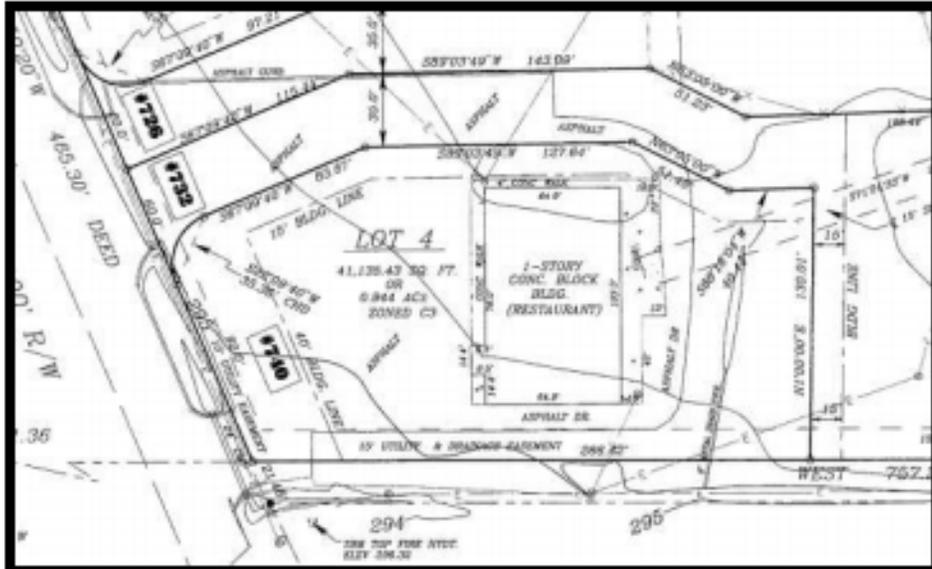
Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

PLAT MAP



PROPOSED PARCEL BOUNDARY





City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO PARTNER WITH THE ARKANSAS DEPARTMENT OF TRANSPORTATION FOR TWO PROJECTS; AND FOR OTHER PURPOSES;

WHEREAS, the City of Conway (City) and the Arkansas Department of Transportation (Department) have identified the need to widen Highway 65B (Harkrider Street) from Highway 64 (Oak Street) to Bruce Street (Job080364) and, to construct intersection improvements on Highway 65B (Dave Ward Drive) between Harkrider Street and Interstate 40 (Job 080619); and

WHEREAS, the City has expressed interest in partnering with the Department to complete these improvements; and

WHEREAS, the City agrees to commit \$7 million in partnering funds towards construction of these projects; and

WHEREAS, the City also agrees to work with Conway Corporation, and other local utility companies as appropriate, to identify value engineering opportunities and contribute to a reduction in overall utility relation costs associated with the projects; and

WHEREAS, the Department will provide all additional funding necessary to complete these improvements and will handle all phases of the projects unless otherwise requested by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway will participate in accordance with its designated responsibilities in these projects.

Section 2. The Mayor, or their designated representative, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite implementation of these projects.

Section 3. The City pledges its full support and hereby requests that the Arkansas Department of Transportation initiate action to implement these improvements.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID FUNDS FOR THE CONWAY GARLAND-WILLOW STREET WOONERF; AND FOR OTHER PURPOSES

WHEREAS, Metroplan has issued a call for project to be funded by Federal-aid Surface Transportation Block Grant Program Attributable funds at the following Federal and Local participating ratios, up to the maximum Federal-aid available:

Type Work	Work Phase	Federal %	Local %
Projects that reach construction	Preliminary Engineering	80	20
	Right-of-Way	80	20
	Utilities	80	20
	Construction	80	20
	Construction Engineering	80	20
Projects that never progress to construction	All Phases	-0-	100

WHEREAS, the City of Conway supports the application submittal for *Conway Garland-Willow Street Woonerf*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CONWAY OF FAULKNER COUNTY, ARKANSAS THAT IF AWARDED FUNDING:

Section 1. The City of Conway will participate in accordance with its designated responsibilities in this project.

Section 2. The Mayor Bart Castleberry or their designated representative is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this project.

Section 3. The City of Conway pledges its full support and hereby authorizes Metroplan and the Arkansas Department of Transportation to initiate action to implement this project.

Section 4. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID FUNDS FOR THE DESIGN OF THE HIGHWAY 65B (HARKRIDER STREET) AT HIGHWAY 64 (OLD MORRILTON HIGHWAY) ROUNDABOUT; AND FOR OTHER PURPOSES

WHEREAS, Metroplan has issued a call for project to be funded by Federal-aid Surface Transportation Block Grant Program Attributable funds at the following Federal and Local participating ratios, up to the maximum Federal-aid available:

Type Work	Work Phase	Federal %	Local %
Projects that reach construction	Preliminary Engineering	80	20
	Right-of-Way	80	20
	Utilities	80	20
	Construction	80	20
	Construction Engineering	80	20
Projects that never progress to construction	All Phases	-0-	100

WHEREAS, the City of Conway supports the application submittal for *The Design of Highway 65B (Harkrider Street) at Highway 64 (Old Morrilton Highway) Roundabout*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CONWAY OF FAULKNER COUNTY, ARKANSAS THAT IF AWARDED FUNDING:

Section 1. The City of Conway will participate in accordance with its designated responsibilities in this project.

Section 2. The Mayor Bart Castleberry or their designated representative is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this project.

Section 3: The City of Conway pledges its full support and hereby authorizes Metroplan and the Arkansas Department of Transportation to initiate action to implement this project.

Section 4. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas

Resolution No. R-21-

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID FUNDS FOR THE SALEM ROAD IMPROVEMENT (DAVE WARD DR. TO COLLEGE AVE.) PROJECT; AND FOR OTHER PURPOSES

WHEREAS, Metroplan has issued a call for project to be funded by Federal-aid Surface Transportation Block Grant Program Attributable funds at the following Federal and Local participating ratios, up to the maximum Federal-aid available:

Type Work	Work Phase	Federal %	Local %
Projects that reach construction	Preliminary Engineering	80	20
	Right-of-Way	80	20
	Utilities	80	20
	Construction	80	20
	Construction Engineering	80	20
Projects that never progress to construction	All Phases	-0-	100

WHEREAS, the City of Conway supports the application submittal for the *Salem Road Improvement (Dave Ward Dr. to College Ave.) project*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CONWAY OF FAULKNER COOUNTY, ARKANSAS, THAT IF AWARDED THE FUNDING:

Section 1. The City of Conway will participate in accordance with its designated responsibilities in this project.

Section 2. The Mayor Bart Castleberry or their designated representative is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this project.

Section 3. the City of Conway pledges its full support and hereby authorizes Metroplan and the Arkansas Department of Transportation to initiate action to implement this project.

Section 4. All resolutions in conflict herewith are repealed to the extent of this conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Approved:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE AUTHORIZING EXPENDITURE OF FUNDS FOR THE CONWAY PUBLIC ART MASTER PLAN; APPROPRIATING FUNDS FOR THE CONWAY PUBLIC ART BOARD; AND FOR OTHER PURPOSES:

WHEREAS, the Conway Public Art Board issued a request for proposals for a consultant to develop a Public Art Master Plan; and

WHEREAS, Designing Local, LTD responded to the request for proposals and was selected by the Conway Public Art Board; and

WHEREAS, the Conway Public Art Board decision to select Designing Local, LTD. was accepted by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the City of Conway, Arkansas by Mayor Castleberry is authorized to enter into an agreement and sign all necessary documents with Designing Local, LTD. to prepare a Public Art Master Plan.

Section 2. The City of Conway shall appropriate \$49,938 for the Public Art Master Plan from 221.140.4900 Fund Balance to 221.140.5990 CIP-Misc.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD;

Whereas, donations in the amount of \$2,000.00 have been received in support of the Conway Tree Board from the Arkansas Flower & Garden Show.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway, Arkansas, shall accept donation funds in the amount of \$2,000.00 and appropriate said funds from Donation Account (260-000-4705) to the Tree Board Expense Account (260-000-5430).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas

Ordinance No. O-21-

AN ORDINANCE ACCEPTING AND APPROPRIATING FUNDS FOR THE CONWAY HISTORIC DISTRICT COMMISSION 2020 CLG GRANT REIMBURSEMENT, AND FOR OTHER PURPOSES;

WHEREAS, the Arkansas Historic Preservation Program (AHPP) has awarded grant funds in the amount of \$28,752.65 to support the City of Conway's Historic District Commission; and

WHEREAS, awarded grant funds were used to pay for the creation of a Public Art History Tour, resurvey of the Robinson Historic District, NAPC Forum, and NAPC Camp Training.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway, Arkansas, shall accept grant reimbursement funds in the amount of \$28,752.65 and appropriate said funds from the Historic District Commission account (399-000-4200) to the Planning Grant Expense account (399-105-5799). The City of Conway Project Management number is 399-105C.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

David Hopkins, P.E.

Civil Engineer

17 March 2021

Conway Transportation Department
 100 East Robbins
 Conway, AR 72032

RE: Conrad Court Subdivision
 East German Lane
 Cost of Street Widening

Dear Sirs:

I was contacted and asked to render an opinion for the cost of roadway classification changes that were requested by the City of Conway and related to the Conrad Court Subdivision. These improvements are as indicated on the referenced project plans. My opinion of cost is as follows:

PART A: Blake Lane platted as 27' Local street (803 LF); constructed as 36' Collector.

• Unclassified Excavation/Undercut (535 CY @ \$12.67)=	\$ 6,778
• Compacted Embankment (402 CY @ \$15.26)=	\$ 6,134
• Aggregate Base Course (587 TON @ \$31.77)=	\$ 18,649
• ACHM Surface (297 Ton @ \$90/Ton) =	<u>\$ 26,730</u>
Subtotal PART A	\$ 58,291

PART B: Blake Lane extended south 468 LF; constructed as 36' Collector.

• Unclassified Excavation/Undercut (1248 CY @ \$12.67)=	\$ 15,812
• Compacted Embankment (936 CY @ \$15.26)=	\$ 14,283
• Concrete Curb & Gutter (936 LF @ \$21.58)=	\$ 20,199
• Aggregate Base Course (860 TON @ \$31.77)=	\$ 27,322
• Concrete Sidewalks (624 SY @ \$50.45)=	\$ 31,481
• ACHM Surface (378 Ton @ \$90) =	\$ 34,020
• Seeding (0.13 AC @ \$1192.71) =	<u>\$ 155</u>
Subtotal PART B	\$143,272

TOTAL = \$201,563

If you have any questions or comments, please give me a call at (501) 813-6746 or email me at hoptruck@sbcglobal.net.

Sincerely,



David Hopkins, P.E.
 Civil Engineer

* Unit prices based on ARDOT Weighted Average Unit Prices For The Year 2020



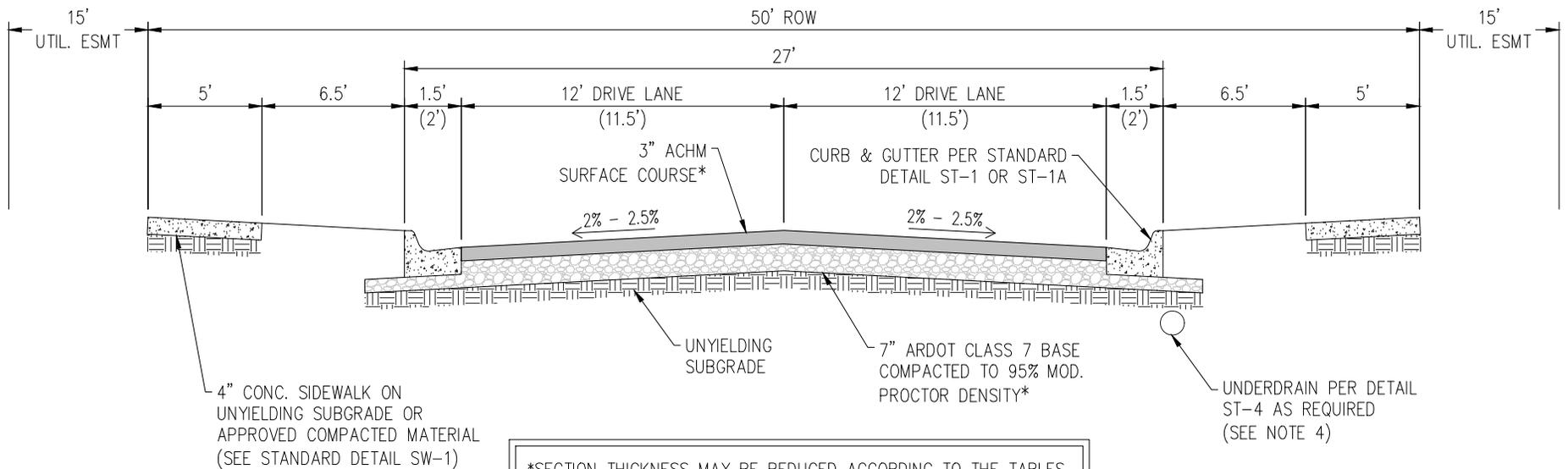
CITY OF CONWAY
 TRANSPORTATION DEPARTMENT
 100 EAST ROBINS
 CONWAY, ARKANSAS 72032
 501-450-6165

DESIGN STANDARDS	
DESIGN SPEED	25 MPH
MAX. GRADE	15%
MIN. SIGHT DISTANCE	150'
MIN. HORIZ. CENTERLINE CURVE RADIUS	100'
MIN. TANGENT BETWEEN HORIZ. CURVES	50' PREFERRED 0' MINIMUM

DESIGN NOTES:

1. SHALL BE DESIGNED IN ACCORDANCE WITH ARDOT "ROADWAY DESIGN PLAN DEVELOPMENT GUIDELINES" AND AASHTO'S "A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS & STREETS", CURRENT EDITION
2. DESIGN CLASSIFICATION = LOCAL URBAN
3. REFERENCE DETAIL SHEET TS-0 FOR FURTHER DESIGN INFORMATION.
4. UNDERDRAINS SHALL BE INSTALLED PER DETAIL ST-4 AT ALL LOCATIONS DEEMED NECESSARY BY THE CITY ENGINEER.

TITLE: TYPICAL SECTIONS
 DESCRIPTION: LOCAL IN A RESIDENTIAL ZONE
 DRAWN BY: NFR
 CHECKED BY: BRV
 FILE NAME: LOCAL RESIDENTIAL STREET SECTION.dwg
 DATE: FEBRUARY 2017
 SHEET: TS-1



*SECTION THICKNESS MAY BE REDUCED ACCORDING TO THE TABLES ON SHEET TS-0 PENDING APPROVAL OF A TRAFFIC STUDY AND/OR GEOTECHNICAL REPORT AT THE DISCRETION OF THE CITY ENGINEER

TYPICAL SECTION
 LOCAL IN A RESIDENTIAL ZONE
 (EXCLUDING MF-1, MF-2 & MF-3)



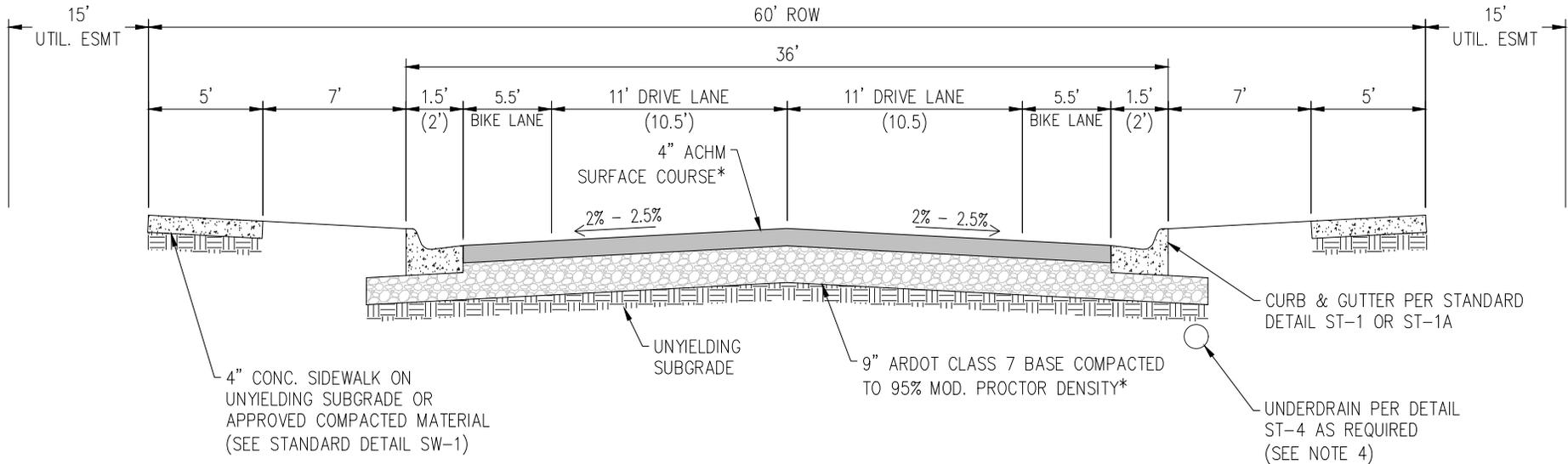
CITY OF CONWAY
 TRANSPORTATION DEPARTMENT
 100 EAST ROBINS
 CONWAY, ARKANSAS 72032
 501-450-6165

DESIGN STANDARDS	
DESIGN SPEED	30 MPH
MAX. GRADE	10%
MIN. SIGHT DISTANCE	200'
MIN. HORIZ. CENTERLINE CURVE RADIUS	300'
MIN. TANGENT BETWEEN HORIZ. CURVES	50' PREFERRED 0' MINIMUM

DESIGN NOTES:

1. SHALL BE DESIGNED IN ACCORDANCE WITH ARDOT "ROADWAY DESIGN PLAN DEVELOPMENT GUIDELINES" AND AASHTO'S "A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS & STREETS", CURRENT EDITION
2. DESIGN CLASSIFICATION = URBAN COLLECTOR
3. REFERENCE DETAIL SHEET TS-0 FOR FURTHER DESIGN INFORMATION.
4. UNDERDRAINS SHALL BE INSTALLED PER DETAIL ST-4 AT ALL LOCATIONS DEEMED NECESSARY BY THE CITY ENGINEER.

TITLE: TYPICAL SECTIONS
 DESCRIPTION: COLLECTOR IN A RESIDENTIAL ZONE
 DATE: FEBRUARY 2017
 SHEET: TS-5



*SECTION THICKNESS MAY BE REDUCED ACCORDING TO THE TABLES ON SHEET TS-0 PENDING APPROVAL OF A TRAFFIC STUDY AND/OR GEOTECHNICAL REPORT AT THE DISCRETION OF THE CITY ENGINEER

TYPICAL SECTION
 COLLECTOR IN A RESIDENTIAL ZONE
 (EXCLUDING MF-1, MF-2 & MF-3)

IMPACT FEE CREDIT AGREEMENT

THIS IMPACT FEE CREDIT AGREEMENT, (hereinafter referred to as this “*Agreement*”) is entered into between **Conrad and Conrad Properties, LLC**, an Arkansas Limited Liability Company (hereinafter referred to as “*Conrad*”), and the **City of Conway, Arkansas** (hereinafter referred to as the “*City*”) to be effective as of March ___, 2021 (the “*Effective Date*”).

RECITALS:

A. Conrad is the developer of Conrad Court, an addition to the City of Conway, Phase I of which is created pursuant to the Plat recorded on December 16, 2020, in the real estate records of Faulkner County, Arkansas, as Document Number P202000065 (along with future phases, if any, hereinafter referred to as the “*Neighborhood*”).

B. Conrad Court was planned in two (2) phases initially with phase II contemplating the tie in to Wills Drive as an extension of Blake Lane. However, due to the development to the south of Rivendell Subdivision, the city requested Conrad complete its project in a single phase with: full extension of Blake Lane to the south end of the Conrad property; a tie-in to Wills Drive; a tie-into Rivendell Subdivision; widening Blake Lane to allow for greater traffic demand, and the requisite ancillary construction of storm drain, sidewalks, etc. Conrad has conveyed the roadways of the development in fee simple to the City.

C. The City has enacted Ordinance O-03-98, levying road and park impact fees upon Impact-Generating Development within the City of Conway (hereinafter referred to as the “*Ordinance*”).

D. Pursuant to Article VI. Section 12(K)(1)(a) of the Ordinance, developers of major roadway improvements (as defined by the Ordinance) are entitled to credits (hereinafter referred to as the “*Credit*”) against impact fees otherwise payable under the Ordinance (“*Impact Fees*” – both street and park).

E. The City and Conrad desire to enter into this Agreement to evidence their determination that the street work on Blake Lane is a Major Roadway System Improvement, that development within the Neighborhood is entitled to the Credit and the amount of the Credit.

NOW, THEREFORE, in consideration of the recitals herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The street work for Blake Lane with the subdivision of Conrad Court is a Major Roadway System Improvement (as defined by the Ordinance), qualifying the Neighborhood and Conrad for the Credit;

2. The City hereby acknowledges that Conrad is eligible for a Credit in the amount of \$201,563.00. The amount of the Credit is determined pursuant to Section 12(K)(2) of the Ordinance based on the cost of construction and development of the Roadway System;

3. The City hereby approves awarding Conrad a Credit to offset all Impact Fees, not to exceed \$201,563.00 (the “Awarded Credit”), otherwise applicable to Impact-Generating Development (as defined by the Ordinance) within the Neighborhood, in addition to Conrad Court and also Museum Meadows. Conrad shall have the exclusive right to use the Awarded Credit, provided that Conrad may in its sole discretion assign the right to use the designated amount of the Awarded Credit to offset the Impact Fee applicable to a project developed by the assignee within the Neighborhood, as well as Museum Meadows. Any such assignment shall be in writing signed by Conrad or its successors and assigns and delivered to the City Planning Department or other department serving as administrator of Impact Fees. The Awarded Credit shall also be available to Conrad and its designated successors and assigns to offset Impact Fees applicable to Impact-Generating Development in any and all future phases of the Neighborhood and Museum Meadows; and,

4. Conrad will not be reimbursed for any excess Credit beyond the Impact Fees that would otherwise be due from Conrad or its assigns from Impact Generating Development in the Neighborhood and any and all future phases.

[Signature Page Follows]

DRAFT

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date and year first written above.

Conrad and Conrad Properties, LLC

By: _____
Bobby Conrad, Member

City of Conway, Arkansas

By: _____
Bart Castleberry, Mayor

ATTEST:

By: _____
City Clerk/Treasurer

THIS INSTRUMENT PREPARED BY:

Shane A. Henry, #07258
SHANE HENRY & ASSOCIATES, PLLC
335 Hogan Lane, Suite 100
Conway, AR 72034
501-329-3889; 501-329-3890 fax
shane@shanehenry.attorney

DRAFT



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION TO APPROVE PROFESSIONAL SERVICES FOR THE RESURVEY OF THE HISTORIC RESOURCES OF THE CONWAY COMMERCIAL HISTORIC DISTRICT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received grant funding from the Arkansas Historic Preservation Program and the National Park Service to prepare a resurvey of the historic resources of the Conway Commercial Historic District; and

Whereas, the City of Conway requested qualifications from professional firms and received three Statements of Qualifications from Cox McLain Environmental Consulting, Inc., Johnson Consulting, and Johnson, Mirmiran & Thompson; and

Whereas, all Statements of Qualifications were reviewed and scored based on experience, team credentials, work schedule and minority status. The selection committee would like to recommend Cox McLain Environmental Consulting, Inc.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway will enter into an agreement with Cox McLain Environmental Consulting, Inc. to provide professional services for the resurvey of the historic resources of the Conway Commercial Historic District.

Section 2. The City of Conway Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state project.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

	Total Possible Points	Cox McLain Environmental Consulting, Inc.	Johnson Consulting	Johnson, Mirmiran & Thompson
Experience (Team's capability based on similar previous projects)	160	154	105	145
Team (Team credentials)	160	153	85	145
Work Schedule (Ability to complete the project)	60	60	50	55
Minority Owned Business	20	20	20	0
Total Points	400	387	260	345



**City of Conway, Arkansas
Ordinance No. O-21-**

**AN ORDINANCE APPROPRIATING INSURANCE FUNDS FOR THE CONWAY FIRE DEPARTMENT;
AND FOR OTHER PURPOSES**

WHEREAS, the Conway Fire Department requests \$15,440 for the repair to Rescue 1 due to a motor vehicle accident; and

WHEREAS, funds in the amount of \$15,440 were received from the Municipal Insurance Program for such reasons; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$15,440 from the Insurance Proceeds Account (001.119.4360) to the Fire Department Fire Department Vehicle Maintenance Operating Account (01.131.54510);

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief William Tapley
DATE: June 22, 2021
SUBJECT: Request for disposal of assets

The Police Department has the following vehicles that are not being used:

- 2011 Tahoe (Unit #1541) VIN 1GNLC2E01BR240236
- 2011 Tahoe (Unit #1549) VIN 1GNLC2E02BR241654

I would like to request approval to remove these items from our inventory listing and to dispose of them. These vehicles will be sold through auction, "as is", on www.publicsurplus.com.

Thank you for your consideration.



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING FUNDS TO PURCHASE POLICE DEPARTMENT VEHICLES; AND FOR OTHER PURPOSES:

Whereas, the Police department has three patrol units that have been deemed a total loss due to motor vehicle accidents. The insurance reimbursement funds have been received by the Arkansas Municipal League and the Police Department respectfully request to purchase new Tahoe's and equipment to replace the damaged units.; and

Whereas, Chevrolet is accepting orders at this time for those Police departments that wish to purchase Tahoe's in 2021.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$106,264.19 from the Insurance Proceeds Account (613-121-4360) to the Vehicles account (613.121.5920).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$49,323.87	Extra Duty Services
AR State Police	\$891.46	Taskforce Funds
Nationwide Insurance	\$927.46	K9 vet check reimbursement
DEA/Marshall	\$9,808.90	Taskforce Funds

WHEREAS, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from Various Companies in the amount of \$49,323.87 from 001.121.4185 to the Conway Police departments overtime expense account, 001.121.5114.

Section 2. The City of Conway shall appropriate funds from Arkansas State Police in the amount of \$891.46 from 304.000.4201 to the Police Department overtime expense account 001.121.5114.

Section 3. The City of Conway shall appropriate funds from Nationwide Insurance in the amount of \$927.46 from 001.121.4186 to the Police Department Other Miscellaneous expense account 001.121.5799.

Section 4. The City of Conway shall appropriate funds from various companies in the amount of \$9,808.90 from 001.121.4185 to CPD overtime account 001.121.5114.

Section 5. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE TO APPROVE THE LEASE OF A VEHICLE TO THE ARKANSAS LAW ENFORCEMENT ASSISTANCE PROGRAM (ARLEAP) FOR THE SOLE PURPOSE OF PROVIDING SERVICES AND ASSISTANCE TO POLICE AND OTHER FIRST RESPONDERS.

WHEREAS, the City of Conway recognizes that police officers and other first responders experience traumatic events in the performance of their official duties; and

WHEREAS, the City of Conway recognizes that police officers and first responders who experience traumatic events can benefit from intervention and counseling from other first responders who have experienced similar traumatic events; and

WHEREAS, the City of Conway recognizes that ARLEAP is an organization that provides intervention and counseling for first responders who have experienced traumatic events; and

WHEREAS, the City of Conway recognizes that ARLEAP services can be of great benefit and assistance to Conway police and other first responders, and therefore of great benefit to the City of Conway; and

WHEREAS, the City of Conway would like to assist ARLEAP through the lease and use of a patrol vehicle that is no longer being used by the Conway Police Department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City Council authorizes and approves the lease to ARLEAP of the following vehicle (2012 Chevrolet Tahoe, VIN # 1GNLC2E09CR312981) for the sole purpose of providing counseling, intervention and other related services to police and other first responders.

Section 2. Said agreement herein authorized shall be for a term of one (1) year which may be renewed for one (1) year periods hereafter, and that compensation that shall be payable by ARLEAP to the City of Conway shall be \$100 per year and that during the entire period of use by ARLEAP, ARLEAP shall maintain the vehicle in good repair and shall comply with all insurance requirements imposed by law.

Section 3. That at the time that ARLEAP no longer uses said vehicle for the purposes set forth herein, said vehicle shall revert to the City of Conway for its use or disposal as provided by law.

Section 4. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 22nd day of June 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer