



# City of Conway Council Agenda

**Council Meeting Date:**

**April 28<sup>th</sup>, 2015**

**5:30pm – Committee Meeting:**

**Discussion of the Potential Purchase of  
of the Spirit Homes Property**

**6:30pm - Council Meeting**

**Call to Order: Mayor Tab Townsell**

**Roll Call: City Clerk/Treasurer Michael O. Garrett**

**Minutes Approval: April 14<sup>th</sup>, 2015**

**Employee Service Awards**

**Mayor Tab Townsell**

City Clerk Michael O. Garrett

City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Whitmore

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## 1. Report of Standing Committees:

### A. Public Hearing:

1. Public Hearing to discuss the closing of a portion of the alley running north and south, south of Pine Street, east of Sutton Street, West of Hamilton Street between Lots 1, 2, 3, 10, 11 & 12 Block 14 Burns Addition.
  - a. Ordinance closing a portion of an alley running north and south, south of Pine Street, east of Sutton Street, and West of Hamilton Street between Lots 1, 2, 3, 10, 11, & 12 and Block 14 of Burns Addition.

### B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Consideration to award the engineering design to Crafton & Tull for improvements along Siebenmorgan Road.
2. Consideration to enter into a memorandum of understanding with Acklin Funeral Home for properties impacted by the Siebenmorgan Road Improvement Project.
3. Ordinance to appropriate reimbursement funds from the ARML to the Administration Department.
4. Ordinance accepting and appropriating funds for the Conway Tree Board to help pay for expenses associated with
5. Ordinance to rezone property located at 2220/2230 Prince Street and 1201 Donaghey Avenue from R-1 to S-1.
6. Ordinance to rezone property located at 2105 E. German Lane from A-1 to RU-1.

7. Consideration to approve a conditional use permit for an auto glass shop at the property located at 2105 E. German Lane.
8. Ordinance to rezone property located at 817 Donaghey Avenue from R-2A to O-2.
9. Consideration to approve a conditional use permit for an eating place in an O-2 zone for property located at 817 Donaghey Avenue.
10. Consideration to approve a conditional use permit to allow a single operator hair salon at the property located at 821 E. Siebenmorgen Road.
11. Consideration to approve a conditional use permit for MF-1 density in an R-2 for property located at 511 1<sup>st</sup> Avenue and 501-505 2<sup>nd</sup> Avenue.
12. Consideration to approve a conditional use permit for request for a communication transmission tower on property located at 718 Monroe Street.
13. Consideration to amend Resolution R-15-21 in regards to authorizing the City Attorney's office to seek condemnation of certain properties related to the 6<sup>th</sup> Street over Interstate 40 & Amity Road – Elsinger Blvd Roundabout project. *(Item will be provided prior to meeting)*

**C. Public Safety Committee (Police, Fire, District Court, CEOC, Information Technology, City Attorney, & Animal Welfare)**

1. Consideration to accept bids on Haz-Mat Equipment and accessories for the Conway Fire Department.
2. Ordinance appropriating funds for the purchase of safety vests for the Conway Fire Department.

**D. Finance**

1. Consideration to approve the monthly financial report ending February 28<sup>th</sup>, 2015.
2. Consideration to approve the monthly financial report ending March 31<sup>st</sup>, 2015

**Adjournment**



**City of Conway, Arkansas  
Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE CLOSING THE PORTION OF THE ALLEY RUNNING NORTH AND SOUTH, SOUTH OF PINE STREET, EAST OF SUTTON STREET, WEST OF HAMILTON STREET BETWEEN LOTS 1, 2, 3, 10, 11 AND 12, BLOCK 14 BURNS ADDITION TO THE CITY OF CONWAY; AND FOR OTHER PURPOSES;**

**Whereas**, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 14<sup>th</sup> day of April, 2015 asking the City Council to vacate the portion of the alley running north and south, south of Pine Street, east of Sutton Street, west of Hamilton Street, between lots 1, 2, 3, 10, 11, and 12.

**Whereas**, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as an easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the alley to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of the portion of the alley running north and south, south of Pine Street, east of Sutton Street, west of Hamilton Street, between lots 1, 2, 3, 10, 11, and 12.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:**

**Section 1.** The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the portion of the alley designated as follows:

The portion of the alley running north and south, south of Pine Street, east of Sutton Street, west of Hamilton Street, between lots 1, 2, 3, 10, 11, and 12, Block 14 Burns Addition to the City of Conway.

**Section 2.** A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Passed this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

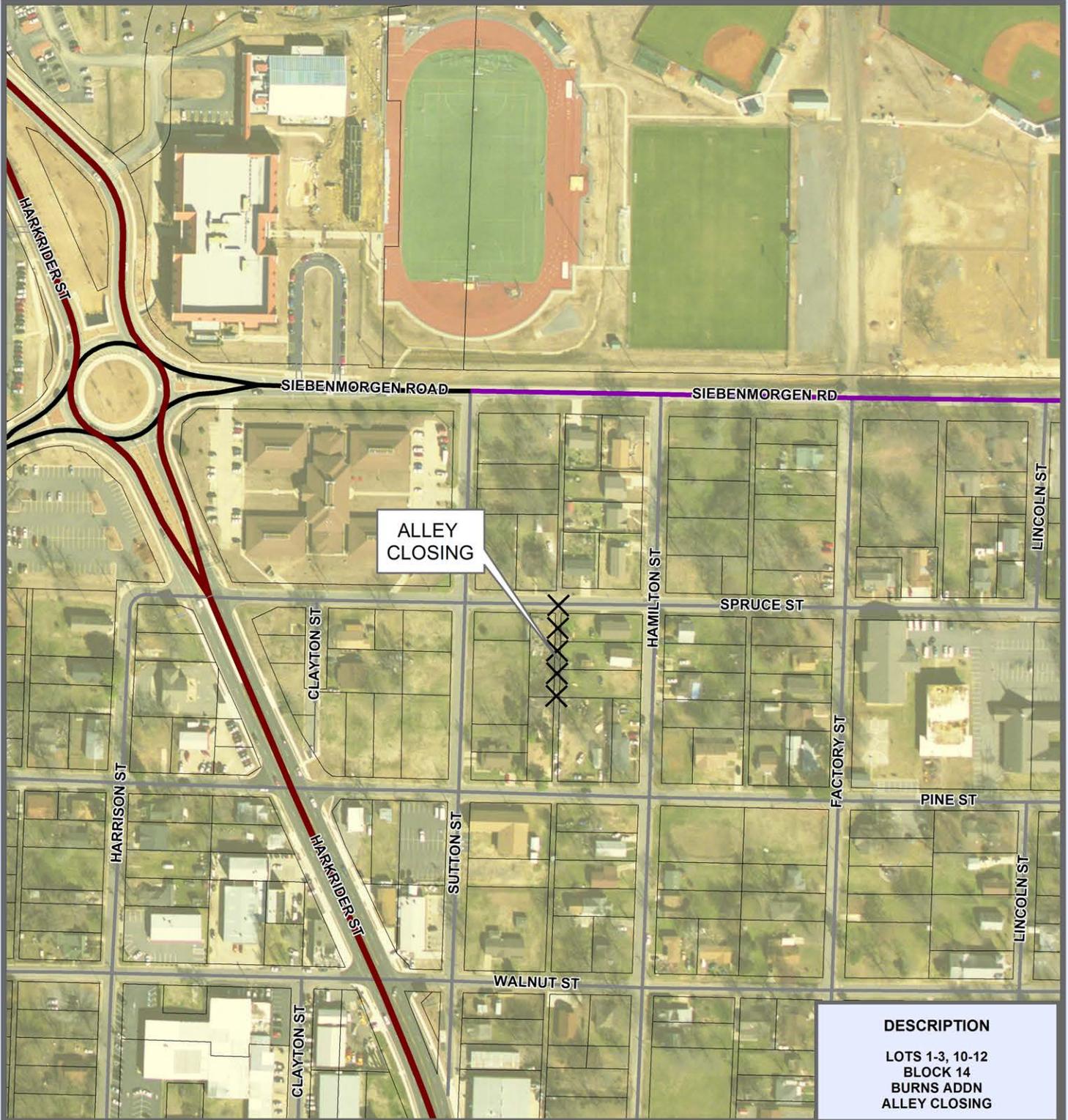
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**Michael O. Garrett  
City Clerk/Treasurer**





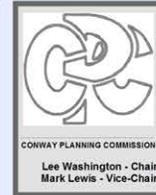
# CITY OF CONWAY

## BURNS ADDN NORTH 1/2 BLOCK 14 -- ALLEY CLOSING

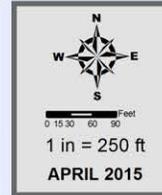


### DESCRIPTION

**LOTS 1-3, 10-12  
BLOCK 14  
BURNS ADDN  
ALLEY CLOSING**



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
LANDMARK GIS WEBSITE  
gis.cityofconway.org (UNDER DEVELOPMENT)  
E-MAIL: Jason.Lyon@CityofConway.org

# Memo

To: Lauralee McCool  
From: Scott Grummer, Planning & Development  
Date: 4/24/2015  
Re: Siebenmorgan Rd Improvement Design

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As part of the Pine Street Revitalization Project being undertaken through the Community Development Block Grant program in the Pine Street Neighborhood, the City of Conway has been in negotiations for the last year with property owners on block 7 to re-align the Alley way for the block from running North/South to East/West.

As part of the agreement to allow acquisition of Easement for Utility and Alley Access, the property owners are requesting that improvements be made to the State Right-of-Way along Siebenmorgan Rd. which abuts their property, in order that they may front their proposed commercial structure to the North Section of the property in lieu of the South Section.

We are requesting the following actions:

1. Authorization to enter into an Memorandum of Understanding with impacted property owners on blocks 7 & 8, that if these improvements are designed and approved by both parties, that the owners will allow acquisition of the necessary Utility and Alley Right-of-Way to support the Cities efforts on the block.
2. Approval to award Engineering Design work to Crafton & Tull for Design of Half Road Improvements to Siebenmorgan Rd from Ingram Street to Harkrider, in order to facilitate this process. Crafton and Tull was recently selected from several firms who submitted to our request for qualifications for this work. Designs will provide Culvert, overlayment and parking along the Siebenmorgan Right-of-Way to blocks 7 & 8, in addition to designing sidewalks from Ingram to Harkrider to better support current and future increased pedestrian traffic along this cooridor. All Right-of-Way improvements are to be designed to support future expansion of Siebenmorgan, with funding for these improvements being requested from 2015 CDBG. Cost estimations are around \$200,000 (including design).

Please advise if you have any questions.

**Exhibit "A"**  
**Scope of Basic Services For:**

<b>Project:</b>	Siebenmorgan Road Improvements
<b>Client:</b>	City of Conway, Arkansas
<b>Location of Project:</b>	Conway, Arkansas
<b>Discipline:</b>	Civil Engineering
<b>Discipline Manager:</b>	Gregg Long
<b>Project Manager:</b>	Gregg Long
<b>Proposal Date:</b>	4/20/2015
<b>Billing Type:</b>	Lump Sum
<b>Fee/Estimate:</b>	\$14,500.00
<b>Description of the Construction Project:</b>	Half-street and sidewalk improvements along Siebenmorgan Road in Conway, Arkansas.

**Scope of Services includes:**

- Prepare Conceptual Layout of half-street improvements for Siebenmorgan Road between Hamilton Street and Lincoln Street for City's review and approval.
- Prepare Conceptual Layout for a new sidewalk from Hamilton Street west to Harkrider, and from Lincoln Street east to Ingram Street for City's review and approval.
- Provide Construction Documents for improvements for half street improvements between Hamilton and Lincoln after City's approval to include:
  - Demolition Plan
  - Street Plan & Profile
  - Grading & Drainage Plan
  - Erosion Control Plan
  - Typical Sections
  - Construction Details
  - Technical Specifications
  - Bid Documents

**Scope of Basic Services does NOT include the following:**

- Environmental studies, including wetland delineation.
- Corps of Engineer, FEMA, DOT, DEQ or other special government agency permitting.
- Geotechnical engineering.
- Traffic engineering.
- Construction phase services, including construction administration, construction observation, or construction staking.
- Preparation of right-of-way and easement acquisition documents.
- Coordination with local franchise utilities for relocation.

**Notes:**

1. Design to be based upon a topographic survey provided by owner.
2. Crafton Tull makes no guarantee or warranty concerning the accuracy of survey data provided by others.

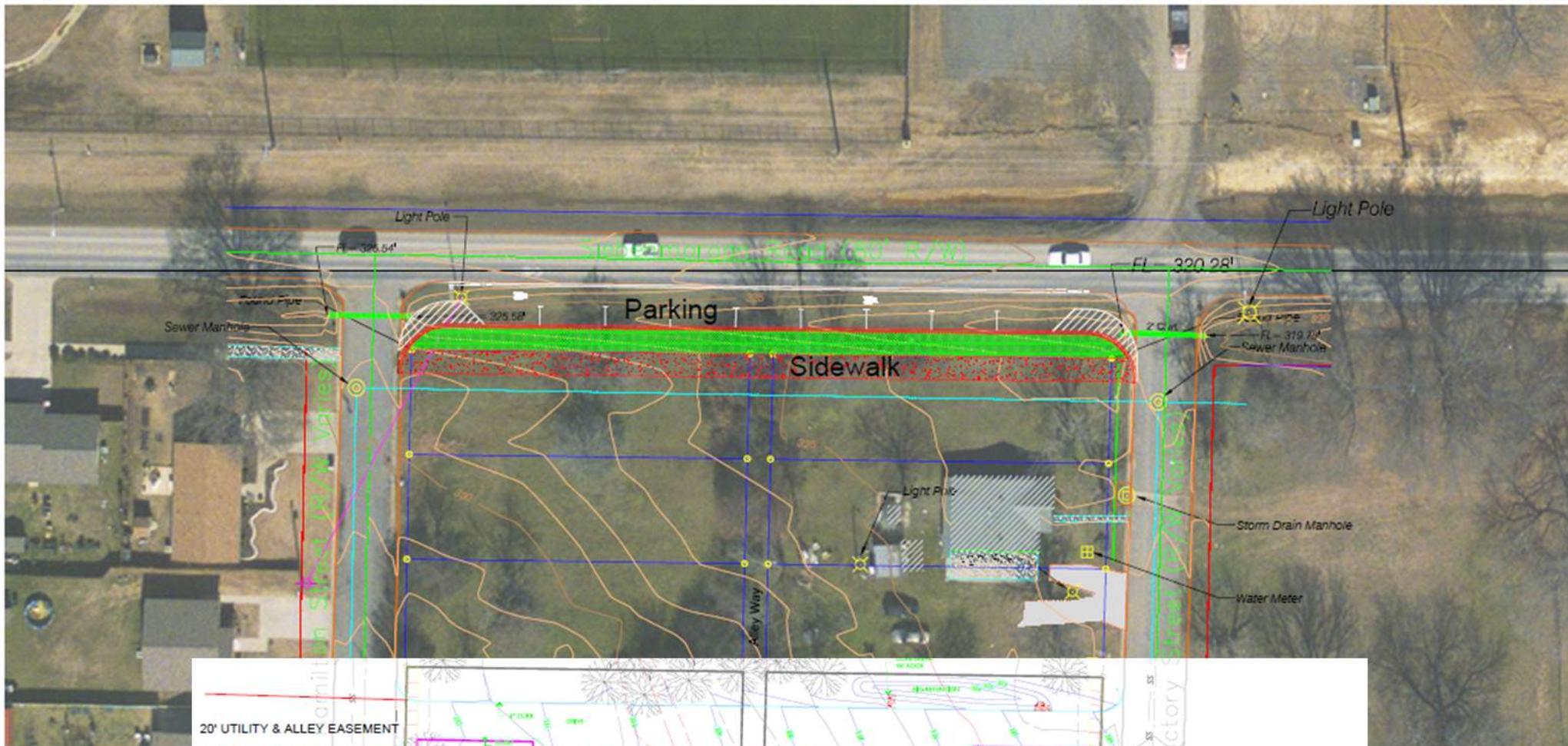
**This is the scope of services for the Project. Should there be additions to this scope of services, those services shall be compensated for additional fee on an hourly rate basis in accordance with the attached Hourly Rate Schedule (Exhibit "B").**

# PROPOSED CDBG SIEBENMORGAN RD. IMPROVEMENTS



-  Sidewalks
-  Culvert, Off-Street Parking Improvement

# PROPOSED SIEBENMORGAN ROAD RIGHT OF WAY IMPROVEMENTS



1 SCHEMATIC LOT & GRADING PLAN  
PLAN SCALE 1/8" = 1'-0"





Spruce St

Factory St

Siebenmorgen Rd

266



BLOCK 7 BURNS ADDITION PROJECT

MEMORANDUM OF UNDERSTANDING

**BETWEEN**

**THE CITY OF CONWAY, AR (CITY)**

**AND**

**ACKLIN FUNERAL HOME, INC. (OWNER)**

- 1) This Memorandum of Understanding (MOU) is specific to development activities being undertaken by the City on Block 7 of Burns Addition to the City of Conway, AR. The City intends to upgrade the Utility to the block, construct a single family housing project on the South half of the block, and realign the alleyway from North/South to East/West to support these activities. These items were described in the 2009 North East Old Conway Area Study, and conform to the communities visioning for the revitalization of this area, so in order to facilitate the Utility upgrade and Alley realignment, the City is seeking collaboration with the Owner. The owner is aware that this process will require acquisition of a "portion" of their land, and this MOU is meant to outline each parties expectations, and provide sufficient guidance for certain activities which need to be accomplished before a formal contract can be entered between the City and the owner for acquisition of said land.
- 2) The point of contact for the City of Conway will be Scott Grummer, Program Manager for Community Development, and the point of contact for the Owner will be Twyla Wyrick, Vice President, Acklin Funeral Home, which contact information is given in section 17 of this MOU.
- 3) It is understood that the city has currently developed conceptual drawings for the single family housing to be developed on the southern section of block 7 (Attachment 1), which includes the location of the proposed new Public Alley way, designs which were initiated based on prior discussions and understandings between the parties over the past 2 years. This alley way is designed to split the block in half (Attachment 2). In order to achieve this, the city will need to acquire the following specific portion of land (Property) from the owner:



- a. The south 30' of lot 4, Block 7 Burns Addition to the City of Conway, Faulkner County, Arkansas (Attachment 2), for the following purposes:
  - i. 20' Public Alley and Utility Easement
  - ii. 10' left over from Alley dissection of block
  
- b. The north 6' of lot 1, Block 7 Burns Addition to the City of Conway, Faulkner County AR (Attachment 4), for the following purposes:
  - i. 6' Public Sidewalk to front Siebenmorgan. All other work (including parking) on North side will be in the State Highway Right of Way.
  
- 4) It is understood that by the Owner agreeing to allow the City to acquire said portion of land, the City will in turn do the following:
  - a. Abandon the existing 10' alleyway running North/South (Attachment 3), with the City incurring the cost for said action, and the vacated land being split equally between the Western half of the block and the Eastern half of the block (5' to the West and 5' to the East). The Alley Abandonment process requires a petition to be signed by all property owners accessing the alley on the block. This Action is separate from this MOU, and can be initiated at any time.
  - b. The City will complete the design and receive Arkansas State Highway and City of Conway Council Approval for the construction of necessary improvements to the Southern Right of Way of Siebenmorgan Road along Block 7 (Attachment B), in order to support parking along Seibenmorgan Road and allow fronting of buildings to Siebenmorgan Road (Attachment 4). The Owner understands that the minimum set back requirement from the Northern lot line along Siebenmorgan Road for Building frontage would be Six (6') Feet (abutting the proposed public sidewalk to the north), with a Maximum of Eighteen (18) Feet. This Action has begun, with an Engineering firm under procurement, and designs to begin once confirmed.
  - c. The City will design Utility improvements to the block through the proposed Utility Easement (Attachment 2 & 5) in a manner that allows easy connection to Water, Sewer and Electricity to the Northern Section of the Block, which Utility will be designed in the capacity necessary to support commercial/mixed use development or any other permitted use as specified in the Northeast Old Conway Area Specific Plan for T4 Transition Zone, including, but not limited to, Funeral Homes. The City further agrees to incur the full charge for design and construction of said Utility improvements in the public realm, and will not seek reimbursement from Owner. This Action has already begun with preliminary designs developed by Conway Corporation. Construction cannot begin until Easement Access has been acquired.



- d. The City agrees, if requested in writing by the Owner, to include in the Cities Re-Plat of the Southern Section of Block 7, the Re-plat of the Owners property, which shall do the following:
    - i. Combine the Owners remaining lots into One (1) Lot
    - ii. To include a City proposed sidewalk on the Northern Section of the Block to which any future proposed buildings may abut
    - iii. To add the 5' vacated alley to the Eastern portion of the land.
  - e. The City agrees to incur all expenses required to fulfill these and any other tasks necessary to achieve the re-alignment of alleys, development of Utilities in the public realm and improvements along Siebenmorgan Road to support development on the Northern Section of the Block.
- 5) The City will complete all proposed designs for Siebenmorgan improvements and Utility Designs, and obtain Owner review, before requesting a Purchase Agreement for the subject land, but the owner understands that acquisition by the City is required before construction documents can be initiated and construction begins.
  - 6) The value of Acquired land will be determined by two appraisals, and according to the Property Acquisition Policies Act (URA), as outlined by the attached letter and HUD brochure entitled "When A Public Agency Acquires Your Property".
  - 7) That the Owner will give the City, First Right of Refusal to Voluntarily acquire the remaining portion of their land, if at any time in the future, the Owner chooses to sell their land rather than build it out.

### **Terms and Conditions**

- 8) Term. The term of this Agreement shall be for one year, and may be extended by mutual written agreement of the Parties.
- 9) Legal Authority. The representatives of the City and Owner listed below represent that they possess the legal authority to enter into this Agreement on behalf of their respective entities.
- 10) Independent Contractor Relationship. The relationship of the Parties to this Agreement is that of independent Property Owners, and nothing in this Agreement shall be construed to create any agency, joint venture, or partnership relationship between the parties.
- 11) Intellectual Property. As between the Parties, the City shall own and control any designs, drawings, models or similar materials developed for



the Project during the pre-development phase, although copies of Project documents shall be provided to the Owner for executing construction plans, documents and marketing materials, and the Owners shall have a perpetual, nonexclusive license to use such Project documents for such purposes.

- 12) Limitation of Liability. IN NO EVENT SHALL EITHER PARTY, ITS RESPECTIVE TRUSTEES, BOARD, OFFICERS, AGENTS OR EMPLOYEES, BE LIABLE TO THE OTHER PARTY, ITS CONTRACTORS OR SUBCONTRACTORS, FOR ANY LIABILITY, CLAIMS, OR CAUSES OF ACTION, OF ANY NATURE, INCLUDING ATTORNEYS' FEES, FOR ANY LOSS, INJURY, DEATH, HARM OR DAMAGE TO PERSONS OR PROPERTY WHICH MAY ARISE AT ANY TIME FROM THE PERFORMANCE OR NONPERFORMANCE OF THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS AGREEMENT.
- 13) Disclaimer of Warranty. OWNER UNDERSTANDS AND AGREES THAT THE SERVICES, PRODUCTS OR ANY OTHER ITEMS PROVIDED BY CITY AND ITS STAFF IN CONNECTION WITH THIS AGREEMENT ARE PROVIDED "AS IS" AND OWNER'S USE OF THE SERVICES AND PRODUCT IS AT OWNER'S OWN RISK. THE CITY EXPRESSLY DISCLAIMS ALL WARRANTIES WHETHER EXPRESS OR IMPLIED (WHETHER IN CONTRACT, TORT, STATUTE OR OTHERWISE), WITH RESPECT TO THE PROJECT OR ANY COMPONENT THEREOF INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. OWNER UNDERSTANDS AND AGREES THAT CITY SHALL HAVE NO RESPONSIBILITY FOR ANY THIRD PARTY SERVICES OR PRODUCTS. THIS PROVISION SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS AGREEMENT.
- 14) Entire Understanding. This Agreement represents the entire understanding between the parties, and no agreement or representation, verbal or otherwise, regarding this transaction shall be binding on either party unless incorporated in this Agreement except as otherwise provided herein.
- 15) Modification and Amendment. No modification of this Agreement shall be effective unless agreed to in writing by the Parties in an amendment to this contract that is properly executed and approved in accordance with applicable law.
- 16) Termination for Cause. If either party commits a material breach of this Agreement, following 30 days' notice and opportunity to cure, the non-



breaching Party may terminate the Agreement and the obligations of the respective parties shall cease.

- 17) Force Majeure. In the event that the performance of any terms or provisions of this Agreement shall be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority, either local, state, or federal, or because of riots, war, acts of terrorism, public disturbances, unavailability of materials meeting the required standards, strikes, lockouts, differences with workmen, fires, floods, Acts of God, or any other reason whatsoever which is not within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence, such party is unable to prevent (the foregoing collectively referred to as "Excused Performance"), the party so interfered with may at its option suspend, without liability, the performance of its obligations during the period such cause continues, and extend any due date or deadline for performance by the period of such delay, but in no event shall such delay exceed six (6) months.
- 18) Notices. Any notice or communication required or permitted to be given hereunder shall be in writing and delivered personally, by overnight courier, by facsimile with delivery confirmation received, by United States certified mail, postage prepaid with return receipt requested, or by e-mail with return receipt, addressed to the following.

**For the City:**

Mr. Scott Grummer  
Program Manager, Community Development  
City of Conway  
1201 Oak Street  
Conway, AR 72032  
[scott.grummer@cityofconway.org](mailto:scott.grummer@cityofconway.org)  
501-450-6105 ext. 3724

**For the Owner:**

Mrs. Twyla A. Wyrick  
Acklin Funeral Home  
910 Walnut Street  
Conway, AR 72032  
[lqafh1@sbcglobal.net](mailto:lqafh1@sbcglobal.net)  
501-327-1124

Either Party may from time-to-time designate in writing new representatives.



- 19) Applicable Law. The Parties agree to adhere to any and all applicable Federal and State laws, including laws pertaining to nondiscrimination and equal employment opportunity. This Agreement shall be interpreted in accordance with the laws of the State of Arkansas without regard to its choice of law principles.
- 20) No Third Party Beneficiaries. It is expressly understood and agreed that the enforcement of the terms and conditions of this contract and all rights of action relation to such enforcement shall be strictly reserved to the City and Owner. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person.
- 21) Sovereign and Governmental Immunity. Nothing in this Agreement shall be deemed or construed as a waiver of any immunities to suit legally available to either Party.
- 22) Waiver. The waiver of any breach of a term, provision, or requirement of this contract shall not be construed or deemed as waiver of any subsequent breach of such term, provision, or requirement or of any other term, provision, or requirement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this day, April 30, 2015.

**Acklin Funeral Home, Inc.**

By: Twyla L. Acklin

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Vice President

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Date



## City of Conway, AR

By: Tab Townsell

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Mayor

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Date

Mike Garrett

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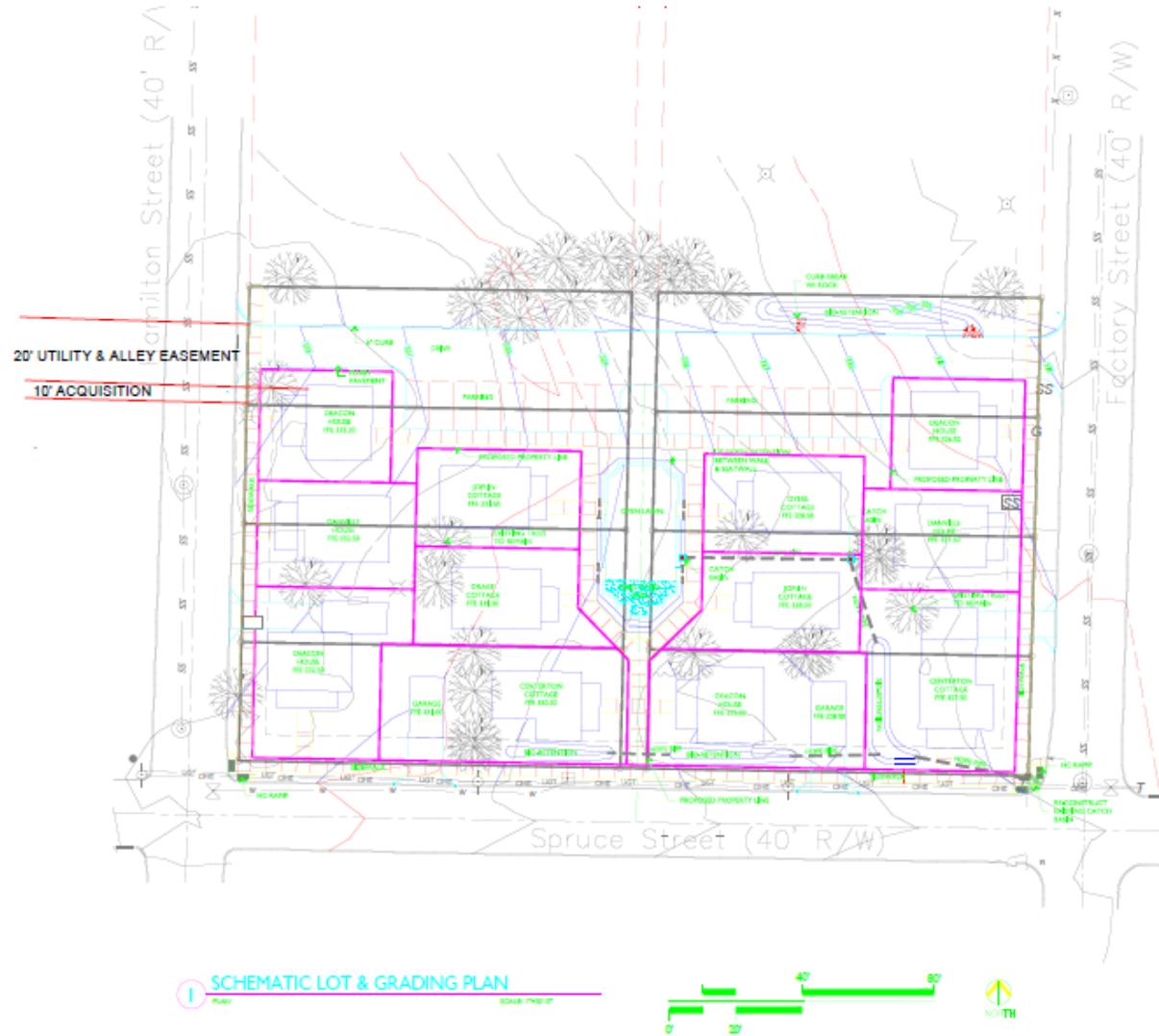
City Clerk

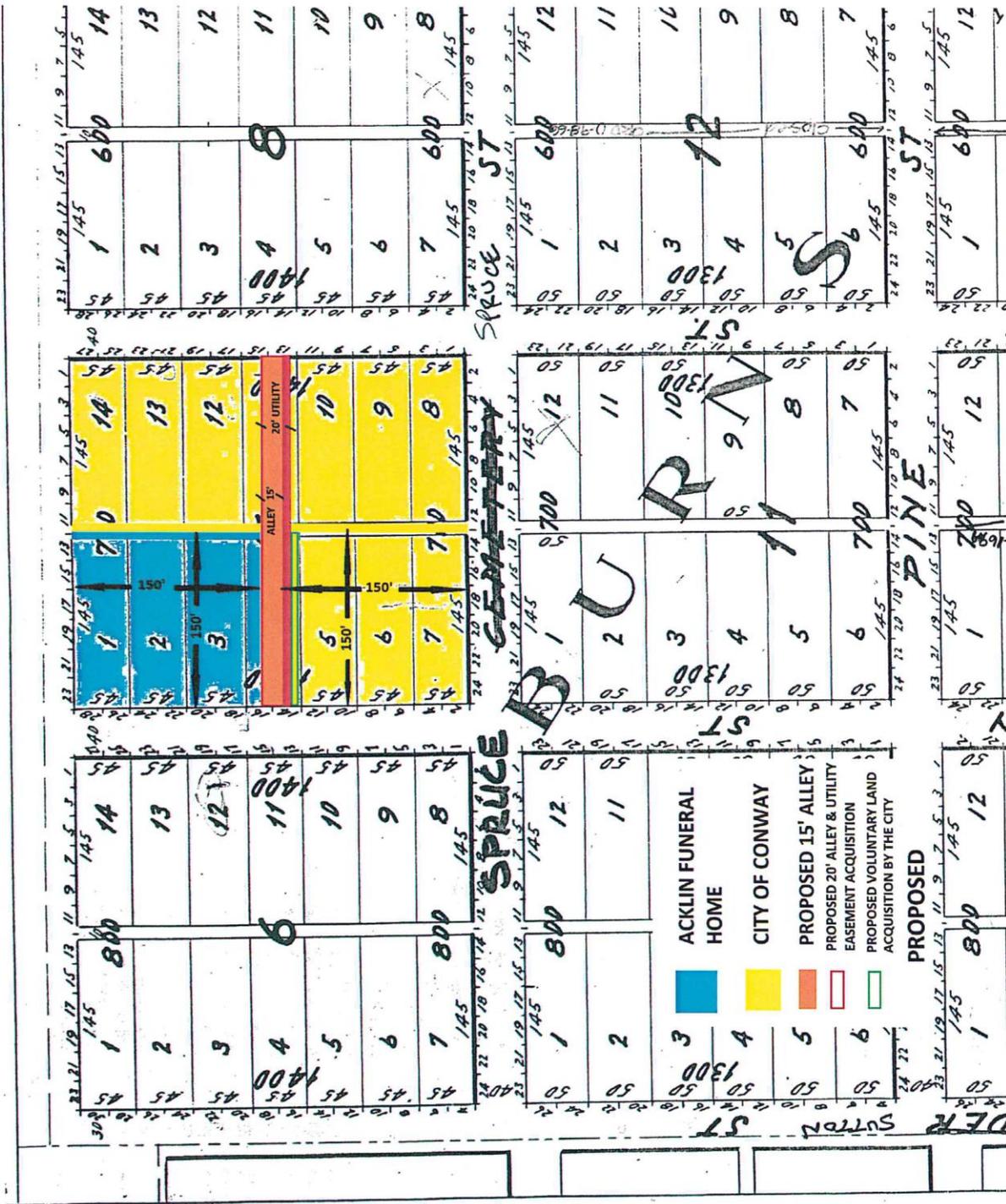
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Date

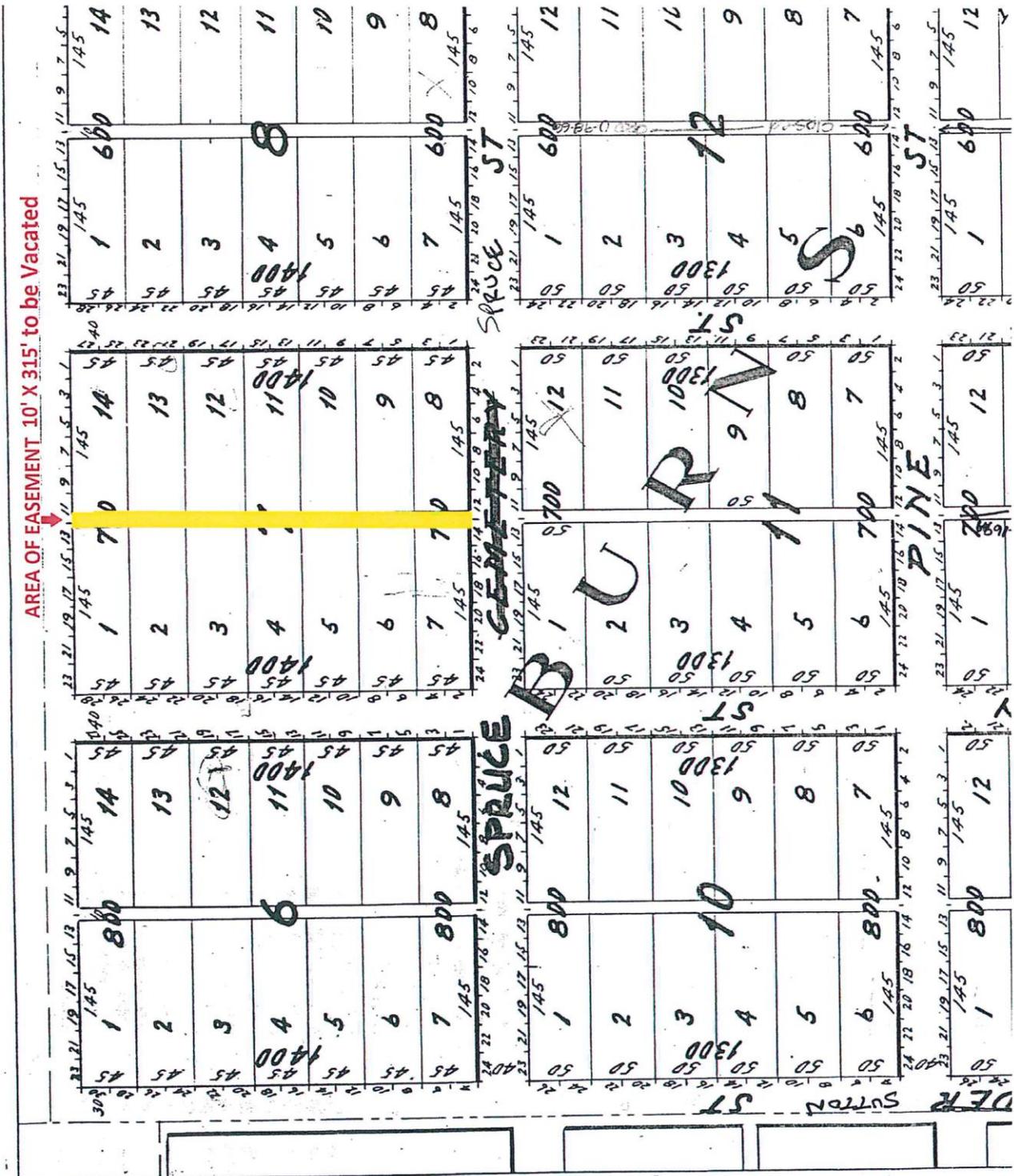


ATTACHMENT 1

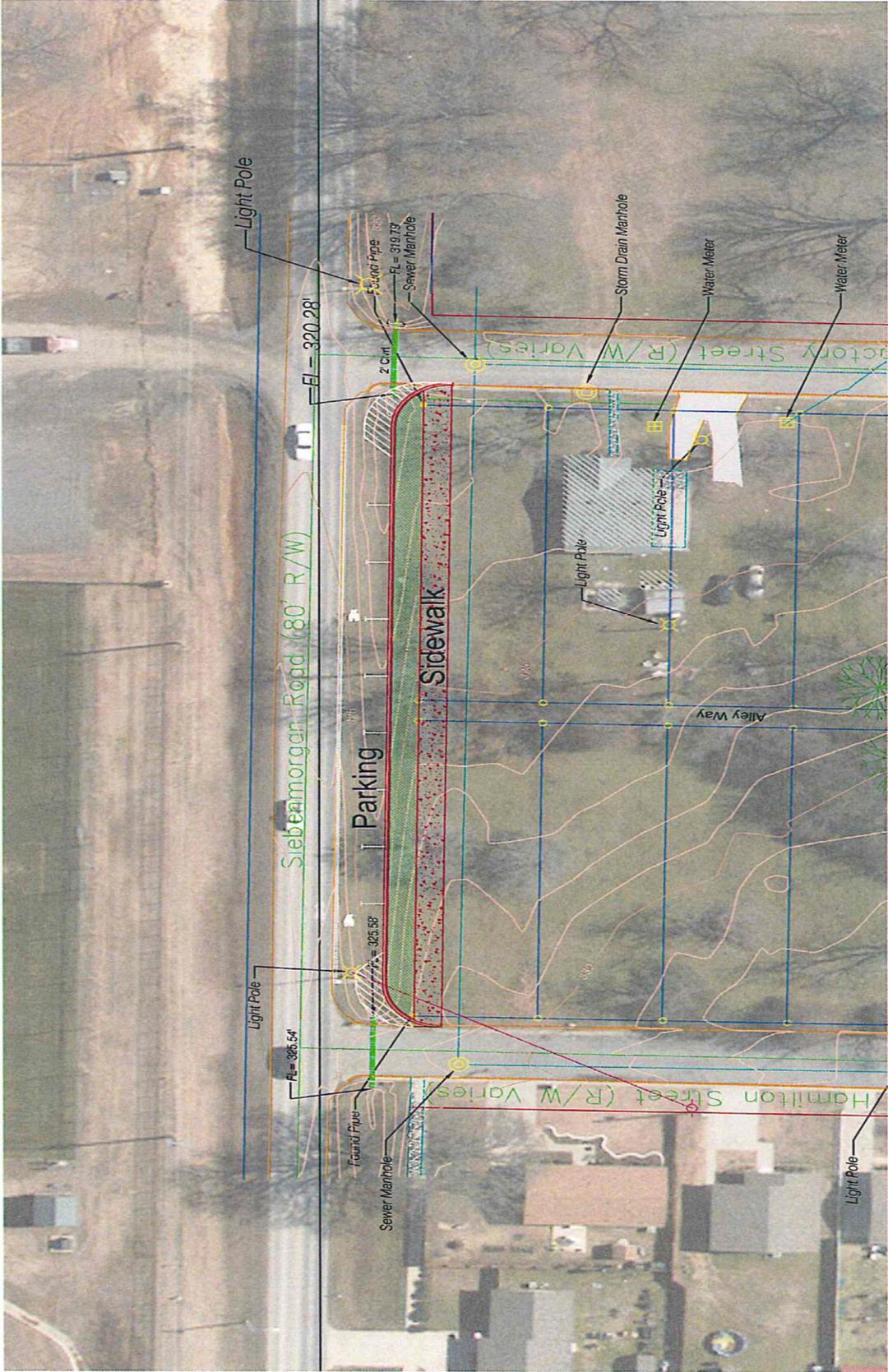




AREA OF EASEMENT 10' X 315' to be Vacated



PROPOSED SIEBENMORGAN ROAD RIGHT OF WAY IMPROVEMENTS





**City of Conway, Arkansas  
Ordinance No. O-15-\_\_\_\_\_**

**AN ORDINANCE APPROPRIATING FUNDS FOR THE ADMINISTRATION DEPARTMENT (MAYOR'S OFFICE); AND FOR OTHER PURPOSES**

**Whereas**, the City of Conway – Administration Department has received checks totaling \$3489 from the Arkansas Municipal League for reimbursement of travel for Mayor Tab Townsell for the NLC Congress of Cities (Austin, TX, November 2014) trip and the NLC Congressional Cities Conference (Washington, DC, March, 2015); and

**Whereas**, the Mayor's Office needs these funds to replenish their expenditure accounts.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall appropriate funds in the amount of \$3489 from the General Fund – Fund Balance Appropriation Account to the Conway Administration Travel Expense Account (001.101.5720).

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD TO HELP PAY FOR EXPENSES ASSOCIATED WITH THE ANNUAL TREES IN CELEBRATION; THE ANNUAL ARBOR DAY CELEBRATION; AND FOR OTHER PURPOSES;**

**Whereas**, donations in the amount of \$885 were received from private donors in support of the first annual Trees in Celebration, the annual Arbor Day Celebration, and for other expenses.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:**

**Section 1:** The City of Conway, Arkansas, shall accept donation funds in the amount of \$885 and appropriate said funds from the Donations Account (260-000-4705) to the Tree Board Account (260-000-5430).

**Section 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 2220 AND 2300 PRINCE STREET AND 1201 DONAGHEY AVENUE FROM R-1 TO S-1:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

A part of the SE ¼ of Section 2, Township 5 North, Range 14 West, Faulkner County, Arkansas, and all of Block 1 of H.P. Merritt Addition to the City of Conway, being more particularly described as commencing at the northwest corner of the SW ¼ SE ¼ of said section 2, and running thence S88°38'05"E, along the south line of Bellemeade Subdivision, 165.00 feet to the point of beginning; thence continue, S88°38'05"E, along said line, 939.93 feet to the east of right of way of Bellemeade Drive; thence run N02°12'54"E, along said right of way, 352.20 feet; thence leaving said right of way, run S88°16'13", along the boundary line of Bellemeade Subdivision, 1200.58 feet to the west right of way of Eastfield Drive; thence run S01°03'47"W, along said right of way, 25.00 feet to the south right of way of Lee Avenue; thence run S88°16'13"E, along said right of way, 299.53 feet to the west right of way of Donaghey Avenue; thence run S02°09'03"W, along said right of way, 442.71 feet to the north right of way of Poplar Street; thence run N87°48'36"W, along said right of way, 630.01 feet; thence S02°08'21"W, 40.00 feet; thence N87°48'36"W, 25.00 feet to the west right of way of Western Avenue; thence run S02°08'21"W, along said right of way, 1134.22 feet to the north right of way of Prince Street; thence run N88°21'07"W, along said right of way, 1294.18 feet; thence leaving said right of way, run N00°49'16"E, 399.08 feet; thence N87°52'19"W, 495.00 feet; thence N02°57'31"E, 133.25 feet; thence N87°45'19"W, 155.70 feet to the west line of said SW ¼ SE ¼; thence N02°14'41"E, along said line, 555.39 feet; thence S87°45'19"E, 162.62 feet; thence N02°57'31"E, 189.36 feet to the point of beginning. Said tract contains 64.00 acres more or less.

to those of **S-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**Section 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Attest:**

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Request for Rezoning for property located at 2220/2230 Prince Street and 1201 Donaghey Avenue from R-1 to S-1**

---

A request for a rezoning from R-1 to S-1 for property located at 2220/2230 Prince Street [Conway High School and Conway Public Schools Administration] and 1201 Donaghey Avenue [Ida Burns Elementary] with the legal description:

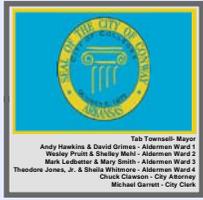
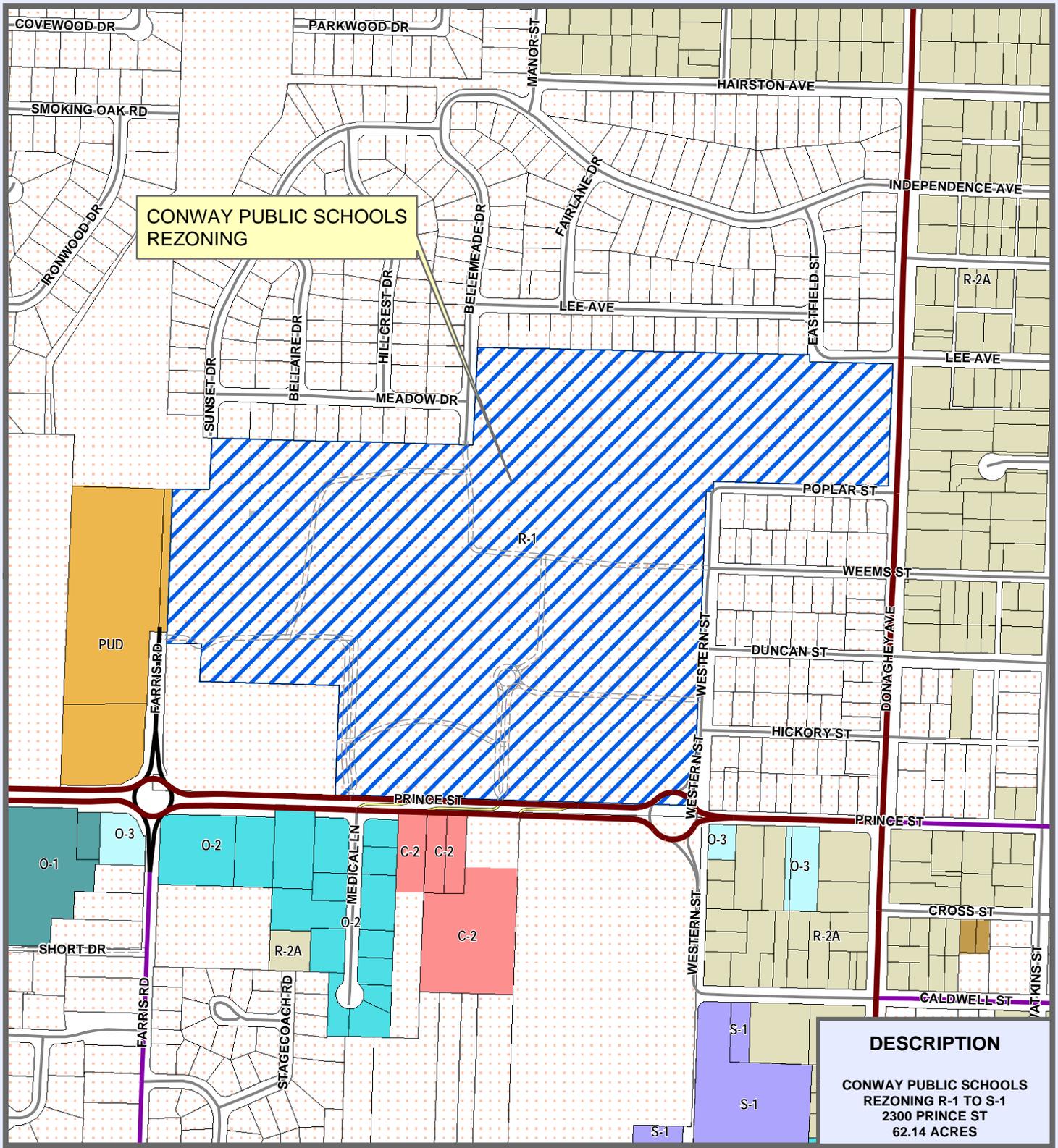
A part of the SE ¼ of Section 2, Township 5 North, Range 14 West, Faulkner County, Arkansas, and all of Block 1 of H.P. Merritt Addition to the City of Conway, being more particularly described as commencing at the northwest corner of the SW ¼ SE ¼ of said section 2, and running thence S88°38'05"E, along the south line of Bellemeade Subdivision, 165.00 feet to the point of beginning; thence continue, S88°38'05"E, along said line, 939.93 feet to the east of right of way of Bellemeade Drive; thence run N02°12'54"E, along said right of way, 352.20 feet; thence leaving said right of way, run S88°16'13", along the boundary line of Bellemeade Subdivision, 1200.58 feet to the west right of way of Eastfield Drive; thence run S01°03'47"W, along said right of way, 25.00 feet to the south right of way of Lee Avenue; thence run S88°16'13"E, along said right of way, 299.53 feet to the west right of way of Donaghey Avenue; thence run S02°09'03"W, along said right of way, 442.71 feet to the north right of way of Poplar Street; thence run N87°48'36"W, along said right of way, 630.01 feet; thence S02°08'21"W, 40.00 feet; thence N87°48'36"W, 25.00 feet to the west right of way of Western Avenue; thence run S02°08'21"W, along said right of way, 1134.22 feet to the north right of way of Prince Street; thence run N88°21'07"W, along said right of way, 1294.18 feet; thence leaving said right of way, run N00°49'16"E, 399.08 feet; thence N87°52'19"W, 495.00 feet; thence N02°57'31"E, 133.25 feet; thence N87°45'19"W, 155.70 feet to the west line of said SW ¼ SE ¼; thence N02°14'41"E, along said line, 555.39 feet; thence S87°45'19"E, 162.62 feet; thence N02°57'31"E, 189.36 feet to the point of beginning. Said tract contains 64.00 acres more or less.

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 8-0 that the request be sent to the City Council with a recommendation for approval.

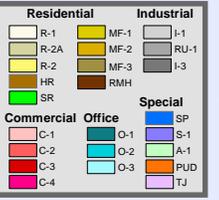
Please advise if you have any questions.

# CITY OF CONWAY

## CONWAY PUBLIC SCHOOLS -- REZONE R-1 TO S-1



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial Office	Special
RAILROADS		C-1	SP
		C-2	S-1
		C-3	A-1
		C-4	PUD
			TJ



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CONTACT INFORMATION  
 WWW.CONWAYPLANNING.ORG/GIS  
 E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 3/21/2015  
 File: C:\GIS\MapServer\Commissions\2015\APR\CONWAY\_SCHOOLS\_S\_REZONE.mxd  
 Drawn by: jlyon



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 2105 E. GERMAN LANE FROM A-1 TO RU-1:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Part of the NE 1/4 NE 1/4, Section 5, Township 5 North, Range 13 West, Faulkner County, Arkansas, described as commencing at the southeast corner of said NE 1/4 NE 1/4; thence run North 1 degree 06 minutes 00 seconds West along the East line of said NE 1/4 NE 1/4 467.4 feet to the point of beginning; thence continue North 1 degree 06 minutes 00 seconds West, 833.42 feet to the Northeast corner of said NE 1/4 NE 1/4; thence South 89 degrees 38 minutes 42 seconds West 262.0 feet along the north line of said NE 1/4 NE 1/4 to a point; thence leaving said North line South 1 degree 06 minutes 00 seconds East 830.64 feet to a point; thence South 89 degrees 44 minutes 50 seconds East 262.05 feet to the point of beginning containing 5.0 acres more or less.

to those of **RU-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**Section 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Request for Rezoning for property located at 2105 E. German Lane from A-1 to RU-1**

---

A request for a rezoning from A-1 to RU-1 for property located at 2105 E. German Lane with the legal description:

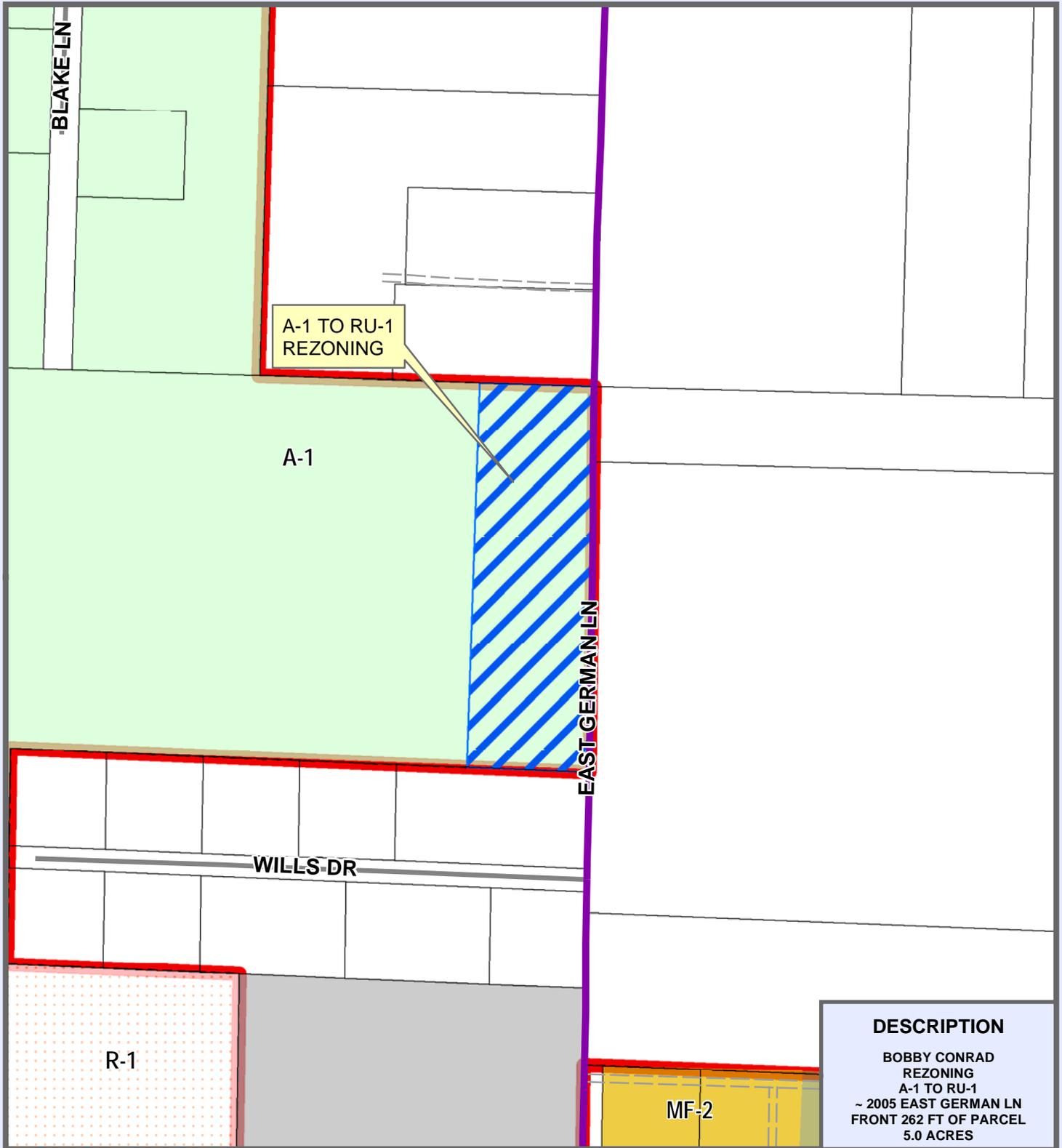
Part of the NE 1/4 NE 1/4, Section 5, Township 5 North, Range 13 West, Faulkner County, Arkansas, described as commencing at the southeast corner of said NE 1/4 NE 1/4; thence run North 1 degree 06 minutes 00 seconds West along the East line of said NE 1/4 NE 1/4 467.4 feet to the point of beginning; thence continue North 1 degree 06 minutes 00 seconds West, 833.42 feet to the Northeast corner of said NE 1/4 NE 1/4; thence South 89 degrees 38 minutes 42 seconds West 262.0 feet along the north line of said NE 1/4 NE 1/4 to a point; thence leaving said North line South 1 degree 06 minutes 00 seconds East 830.64 feet to a point; thence South 89 degrees 44 minutes 50 seconds East 262.05 feet to the point of beginning containing 5.0 acres more or less

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 6-2 that the request be sent to the City Council with a recommendation for approval. Commissioners Jerry Rye and Anne Tucker voted in opposition.

Please advise if you have any questions.

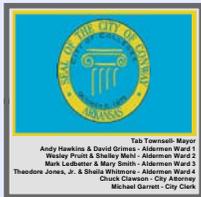
# CITY OF CONWAY

## BOBBY CONRAD -- REZONING A-1 TO RU-1

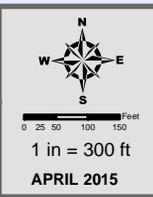


**DESCRIPTION**

**BOBBY CONRAD  
REZONING  
A-1 TO RU-1  
~ 2005 EAST GERMAN LN  
FRONT 262 FT OF PARCEL  
5.0 ACRES**

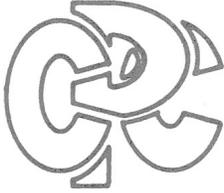


<ul style="list-style-type: none"> <li>— INTERSTATE</li> <li>— MAJOR ARTERIAL</li> <li>— MINOR ARTERIAL</li> <li>— COLLECTOR</li> <li>— RESIDENTIAL</li> <li>— PRIVATE ROAD</li> <li>— INTERSTATE RAMP</li> <li>— RAILROADS</li> </ul>	<ul style="list-style-type: none"> <li>— LOT LINE</li> <li>— STREAMS</li> <li>— LAKES &amp; PONDS</li> <li>— CITY LIMITS</li> </ul>	<p><b>Residential</b></p> <ul style="list-style-type: none"> <li>R-1</li> <li>R-2A</li> <li>R-2</li> <li>HR</li> <li>SR</li> </ul>	<p><b>Industrial</b></p> <ul style="list-style-type: none"> <li>MF-1</li> <li>MF-2</li> <li>MF-3</li> <li>RMH</li> </ul>	<p><b>Commercial Office</b></p> <ul style="list-style-type: none"> <li>C-1</li> <li>C-2</li> <li>C-3</li> <li>C-4</li> </ul>	<p><b>Special</b></p> <ul style="list-style-type: none"> <li>O-1</li> <li>O-2</li> <li>O-3</li> <li>SP</li> <li>S-1</li> <li>A-1</li> <li>PUD</li> <li>TJ</li> </ul>	<p><b>Industrial</b></p> <ul style="list-style-type: none"> <li>I-1</li> <li>I-3</li> </ul>
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THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
 WWW.CONWAYPLANNING.ORG/GIS  
 E-MAIL: Jason.Lyon@CityOfConway.org



B-7

# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Conditional Use Permit request for an auto glass shop at property located at 2105 E. German Lane**

---

A request for a conditional use permit for an auto glass shop at property located at 2105 E. German Lane with the legal description:

Part of the NE 1/4 NE 1/4, Section 5, Township 5 North, Range 13 West, Faulkner County, Arkansas, described as commencing at the southeast corner of said NE 1/4 NE 1/4; thence run North 1 degree 06 minutes 00 seconds West along the East line of said NE 1/4 NE 1/4 467.4 feet to the point of beginning; thence continue North 1 degree 06 minutes 00 seconds West, 833.42 feet to the Northeast corner of said NE 1/4 NE 1/4; thence South 89 degrees 38 minutes 42 seconds West 262.0 feet along the north line of said NE 1/4 NE 1/4 to a point; thence leaving said North line South 1 degree 06 minutes 00 seconds East 830.64 feet to a point; thence South 89 degrees 44 minutes 50 seconds East 262.05 feet to the point of beginning containing 5.0 acres more or less

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 7-1 that this request be forwarded to the City Council with a recommendation for approval subject to the below stated conditions. Commissioner Anne Tucker voted in opposition.

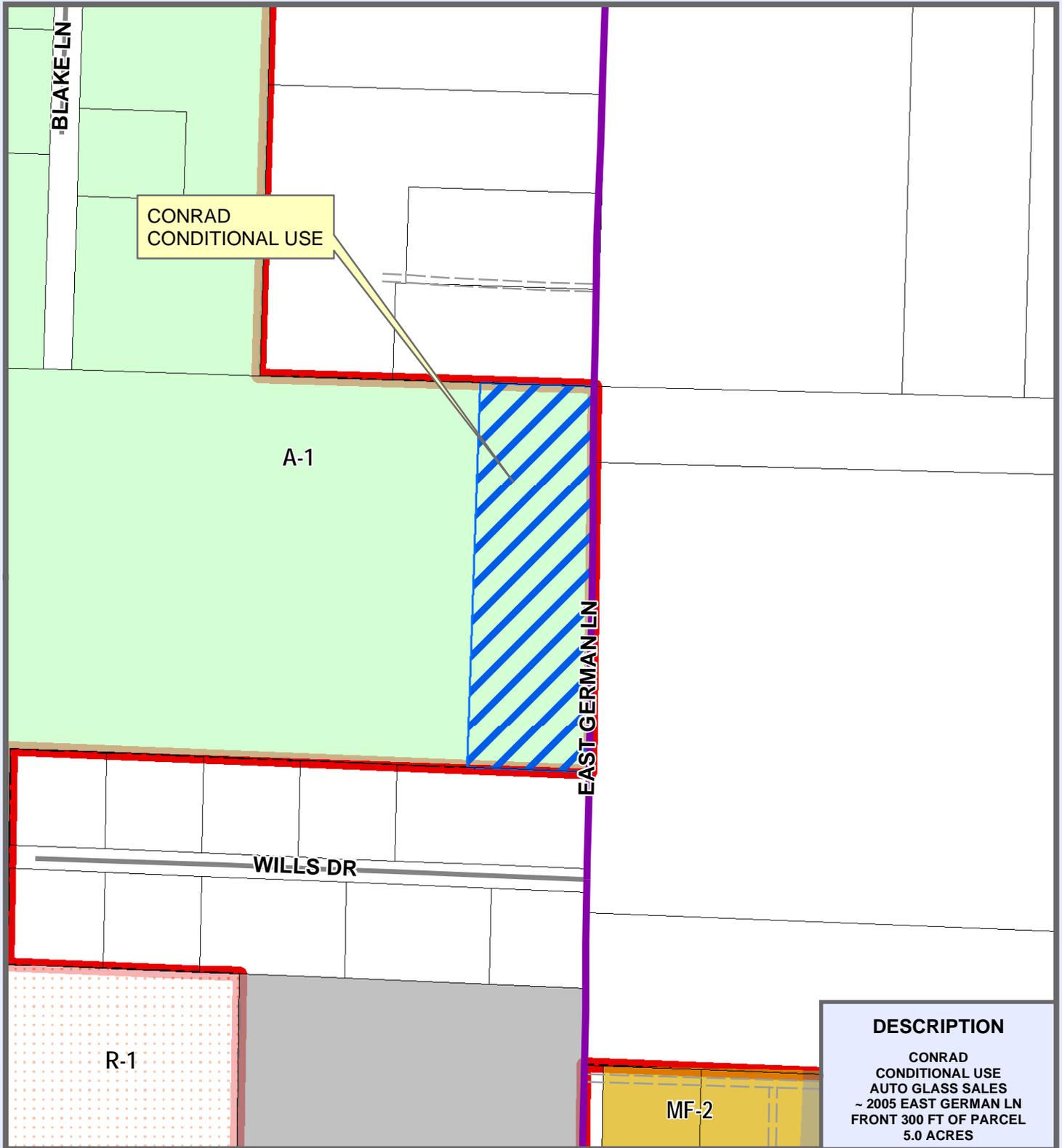
**Conditions:**

1. Hours of operation are limited to 8:00 am to 5:00 pm, Monday - Friday.
2. Double the amount of development review required landscaping along the southern and western boundaries. One half of required trees to be evergreen species to provide additional buffering to neighboring residences.
3. Conditional Use Permit is limited to applicants, Bobby and Angela Conrad.

Please advise if you have any questions.

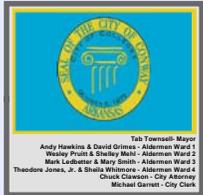
# CITY OF CONWAY

## BOBBY CONRAD -- CONDITIONAL USE



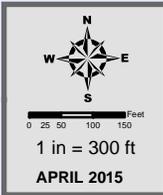
**DESCRIPTION**

**CONRAD  
CONDITIONAL USE  
AUTO GLASS SALES  
~ 2005 EAST GERMAN LN  
FRONT 300 FT OF PARCEL  
5.0 ACRES**



INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	RU-1
COLLECTOR	CITY LIMITS	R-2	I-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial Office</b>	<b>Special</b>
RAILROADS		C-1	SP
		C-2	S-1
		C-3	A-1
		C-4	PUD
			TJ

<b>Commercial Office</b>	<b>Special</b>
C-1	SP
C-2	S-1
C-3	A-1
C-4	PUD
	TJ



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**CONTACT INFORMATION**  
 WWW.CONWAYPLANNING.ORG/GIS  
 E-MAIL: Jason.Lyon@CityOfConway.org



**City of Conway, Arkansas**  
**Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 817 DONAGHEY AVENUE FROM R-2A TO O-2:**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Part of the SE 1/4 NE 1/4 NE 1/4, Section 11, T5N, R14W, Faulkner County, Arkansas, more particularly described as follows: beginning at a point 394 feet south and 44 feet west of the northeast corner of said SE 1/4 NE 1/4 NE 1/4; thence south 88.7 feet; thence west 190 feet; thence north 88.7 feet, thence east 190 feet to the point of beginning

to those of **O-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**Section 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Request for Rezoning for property located at 817 Donaghey Avenue from R-2A to O-2**

---

A request for a rezoning from R-2A to O-2 for property located at 817 Donaghey Avenue with the legal description:

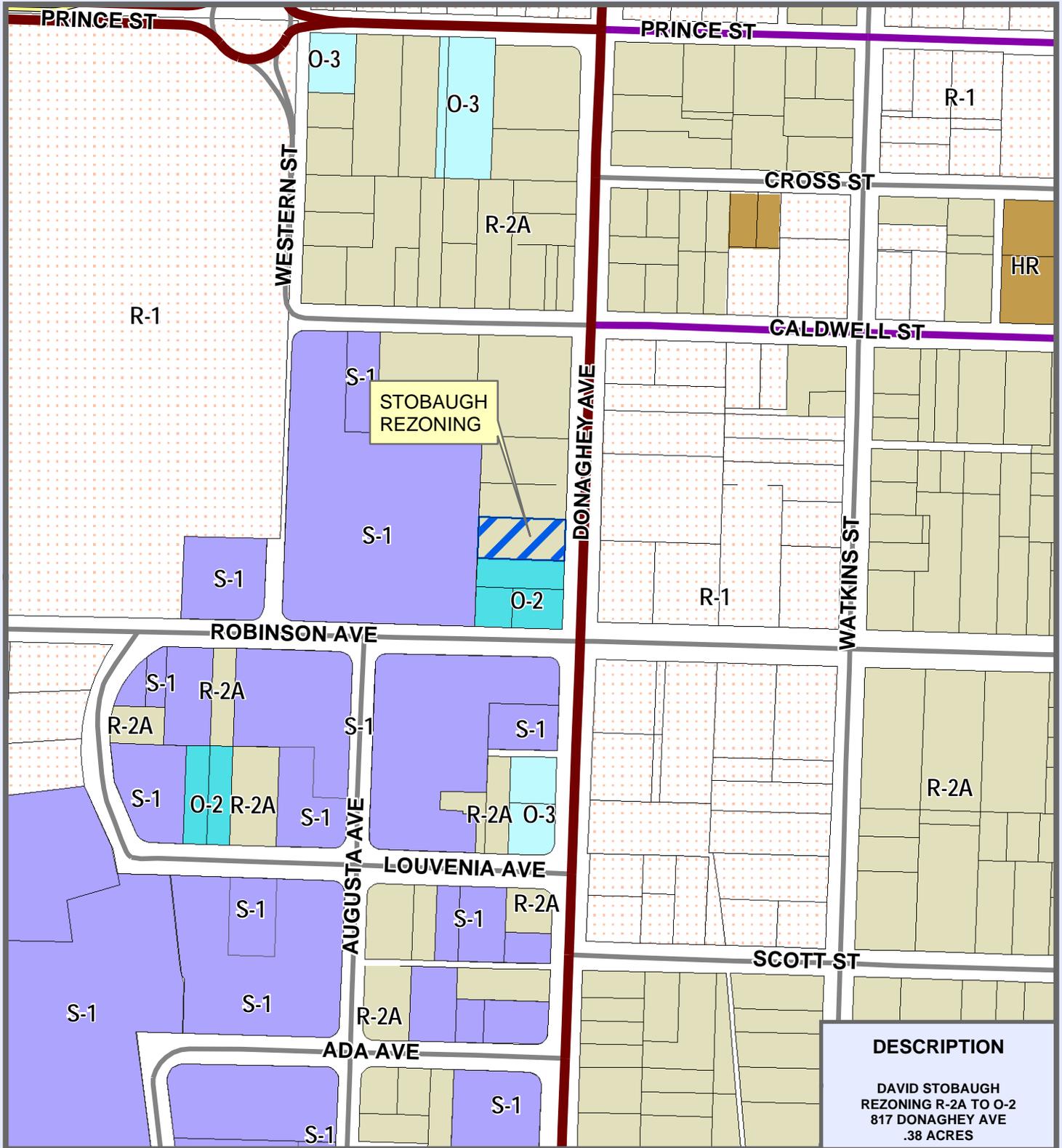
Part of the SE 1/4 NE 1/4 NE 1/4, Section 11, T5N, R14W, Faulkner County, Arkansas, more particularly described as follows: beginning at a point 394 feet south and 44 feet west of the northeast corner of said SE 1/4 NE 1/4 NE 1/4; thence south 88.7 feet; thence west 190 feet; thence north 88.7 feet, thence east 190 feet to the point of beginning

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 8-0 that the request be sent to the City Council with a recommendation for approval.

Please advise if you have any questions.

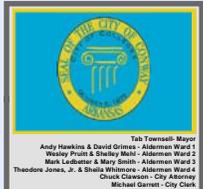
# CITY OF CONWAY

## DAVID STOBAUGH -- REZONE R-2 A TO O-2



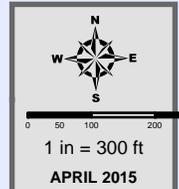
**DESCRIPTION**

DAVID STOBAUGH  
 REZONING R-2A TO O-2  
 817 DONAGHEY AVE  
 .38 ACRES



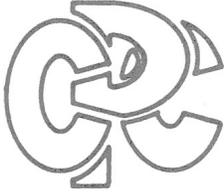
INTERSTATE	LOT LINE
MAJOR ARTERIAL	STREAMS
MINOR ARTERIAL	LAKES & PONDS
COLLECTOR	CITY LIMITS
RESIDENTIAL	
PRIVATE ROAD	
INTERSTATE RAMP	
RAILROADS	

Residential	Industrial
R-1	MF-1
R-2A	MF-2
R-2	MF-3
HR	RMH
SR	
Commercial Office	Special
C-1	SP
C-2	S-1
C-3	A-1
C-4	PUD
	TJ



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CONTACT INFORMATION  
 WWW.CONWAYPLANNING.ORG/GIS  
 E-MAIL: Jason.Lyon@CityOfConway.org



B-9

# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Conditional Use Permit request for an eating place in an O-2 zone for property located at 817 Donaghey Avenue**

---

A request for a conditional use permit for an eating place in an O-2 zone for property located at 817 Donaghey Avenue with the legal description:

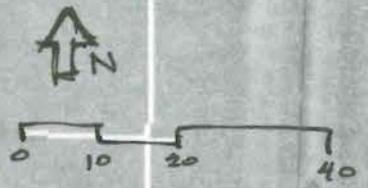
Part of the SE 1/4 NE 1/4 NE 1/4, Section 11, T5N, R14W, Faulkner County, Arkansas, more particularly described as follows: beginning at a point 394 feet south and 44 feet west of the northeast corner of said SE 1/4 NE 1/4 NE 1/4; thence south 88.7 feet; thence west 190 feet; thence north 88.7 feet, thence east 190 feet to the point of beginning

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 7-1 that this request be forwarded to the City Council with a recommendation for approval subject to the below stated conditions. Commissioner Justin Brown voted in opposition.

Conditions:

1. Hours of operation to coincide with Stoby's Restaurant, currently 6:00 am to 10:00 pm, Monday-Friday.
2. Dining facility is limited to Stoby's / Branch, Inc. use only.
3. The structure is limited to group dining. A full-service restaurant will require a future amendment to this conditional use permit.
4. Additional parking similar to the proposed Planning Sketch [attached] will be required.

Please advise if you have any questions.



**Group Dining**

817 Donaghey Ave

11 SPACES

32'

45'

E  
Y  
A  
Y  
E  
H  
G  
A  
Z  
O  
D

**PattiCakes**

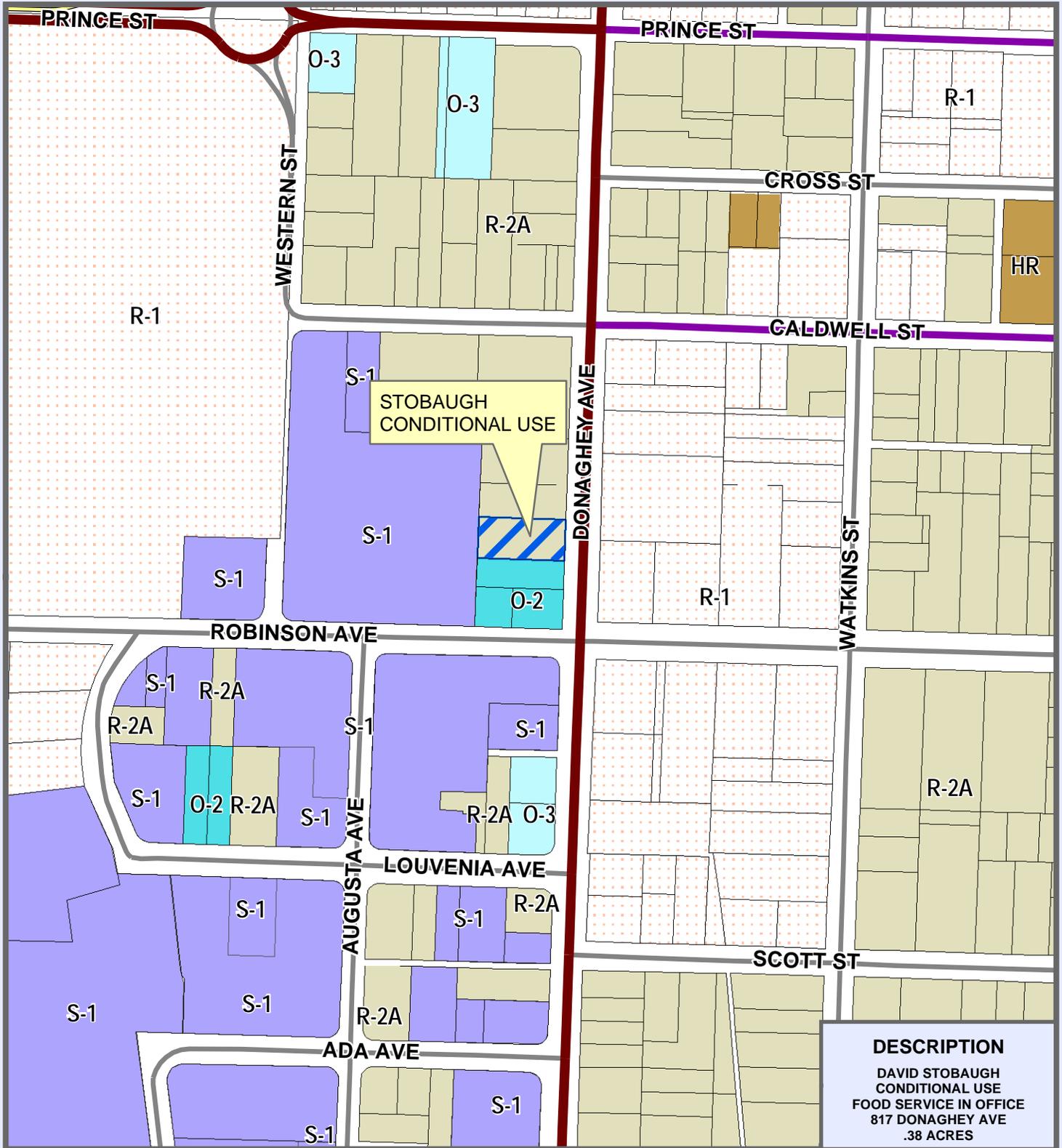
**Stobys**

© 2015 Google

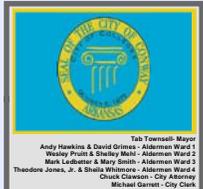
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# CITY OF CONWAY

## DAVID STOBAUGH -- CONDITIONAL USE



**DESCRIPTION**  
**DAVID STOBAUGH**  
**CONDITIONAL USE**  
**FOOD SERVICE IN OFFICE**  
**817 DONAGHEY AVE**  
**.38 ACRES**

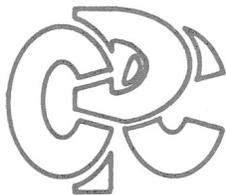


INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial Office	Special
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	PUD
			TJ



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 E-MAIL: Jason.Lyon@CityOfConway.org



# CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

## MEMO

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Conditional Use Permit request for a home occupation for a single operator hair stylist for property located at 821 E. Siebenmorgen Rd.**

---

A request for a conditional use permit for a home occupation for a single operator hair stylist for property located at 821 E. Siebenmorgen Rd. with the legal description:

Part of the northeast quarter (NE 1/4) of the southeast quarter (SE 1/4) of section six (6), Township Five (5) North, Range Thirteen (13) West, described as beginning at a point 219.4 west of the northwest corner of said NE 1/4 SE 1/4 and running thence south by 0 degree 2 minutes east 665 feet; thence east 219.3 feet; thence north 0 degree 2 minutes west 665 feet to the north line of said NE 1/4 SE 1/4; thence west along said north line in a distance of 219.4 feet to point of beginning, subject to a county roadway easement over and across the north portion of said land

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 8-0 that this request be forwarded to the City Council with a recommendation for approval subject to the below stated conditions.

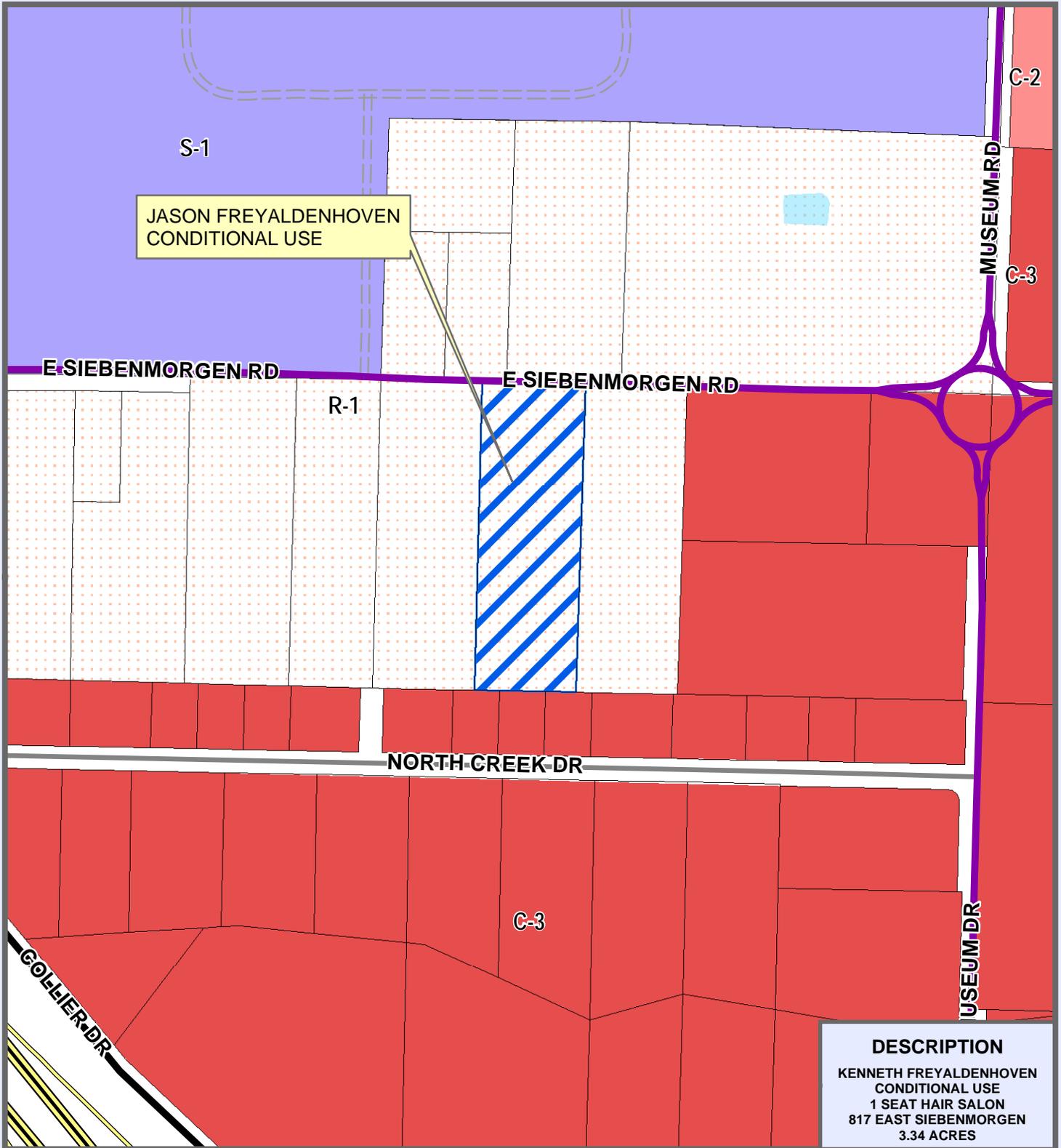
Conditions:

1. The hair salon shall not occupy more than 25% of the gross floor area of the residence.
2. The hair salon shall not require external alterations, construction features, or mechanical equipment not customary in dwellings.
3. Signage is limited to one, non-illuminated identification sign not more than 2 square feet in area attached to the main or accessory building.
4. Conditional Use Permit is limited to the applicant, Jason Freyaldenhoven.

Please advise if you have any questions.

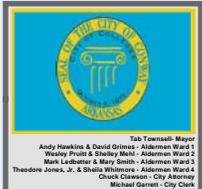
# CITY OF CONWAY

## JASON FREYALDENHOVEN -- CONDITIONAL USE

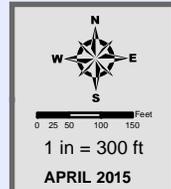


JASON FREYALDENHOVEN  
CONDITIONAL USE

**DESCRIPTION**  
**KENNETH FREYALDENHOVEN**  
**CONDITIONAL USE**  
**1 SEAT HAIR SALON**  
**817 EAST SIEBENMORGEN**  
**3.34 ACRES**

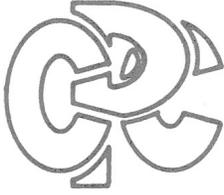


INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial Office</b>	<b>Special</b>
RAILROADS		C-1	SP
		C-2	S-1
		C-3	A-1
		C-4	PUD
			TJ



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION  
 WWW.CONWAYPLANNING.ORG/GIS  
 E-MAIL: Jason.Lyon@CityOfConway.org

**CONWAY PLANNING COMMISSION**

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

**MEMO**

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Conditional Use Permit request for MF-1 density in an R-2 zone for property located at 511 1st Avenue and 501-505 2nd Avenue**

---

A request for a conditional use permit for MF-1 density in an R-2 zone for property located at 511 1st Avenue and 501 & 505 2nd Avenue with the legal description:

[511 1st Avenue]  
LOT A AND LOT B REPLAT OF HAYS ADDN REPLAT LOTS 12-16 BLK 17

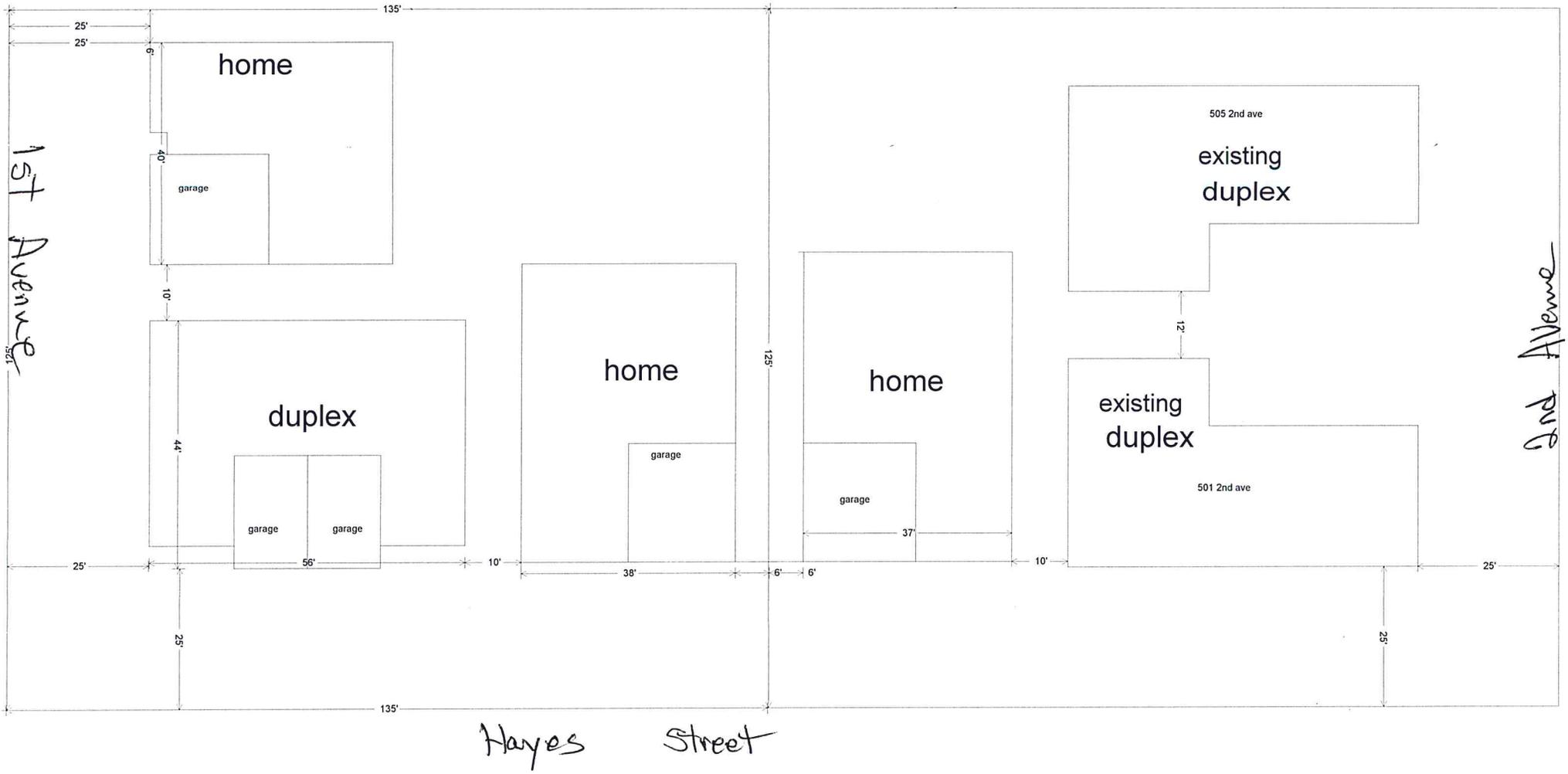
[501-505 2nd Avenue]  
LOT 17 THRU 21 BLK 17 HAYS ADD

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 8-0 that this request be forwarded to the City Council with a recommendation for approval subject to the below stated conditions.

Conditions:

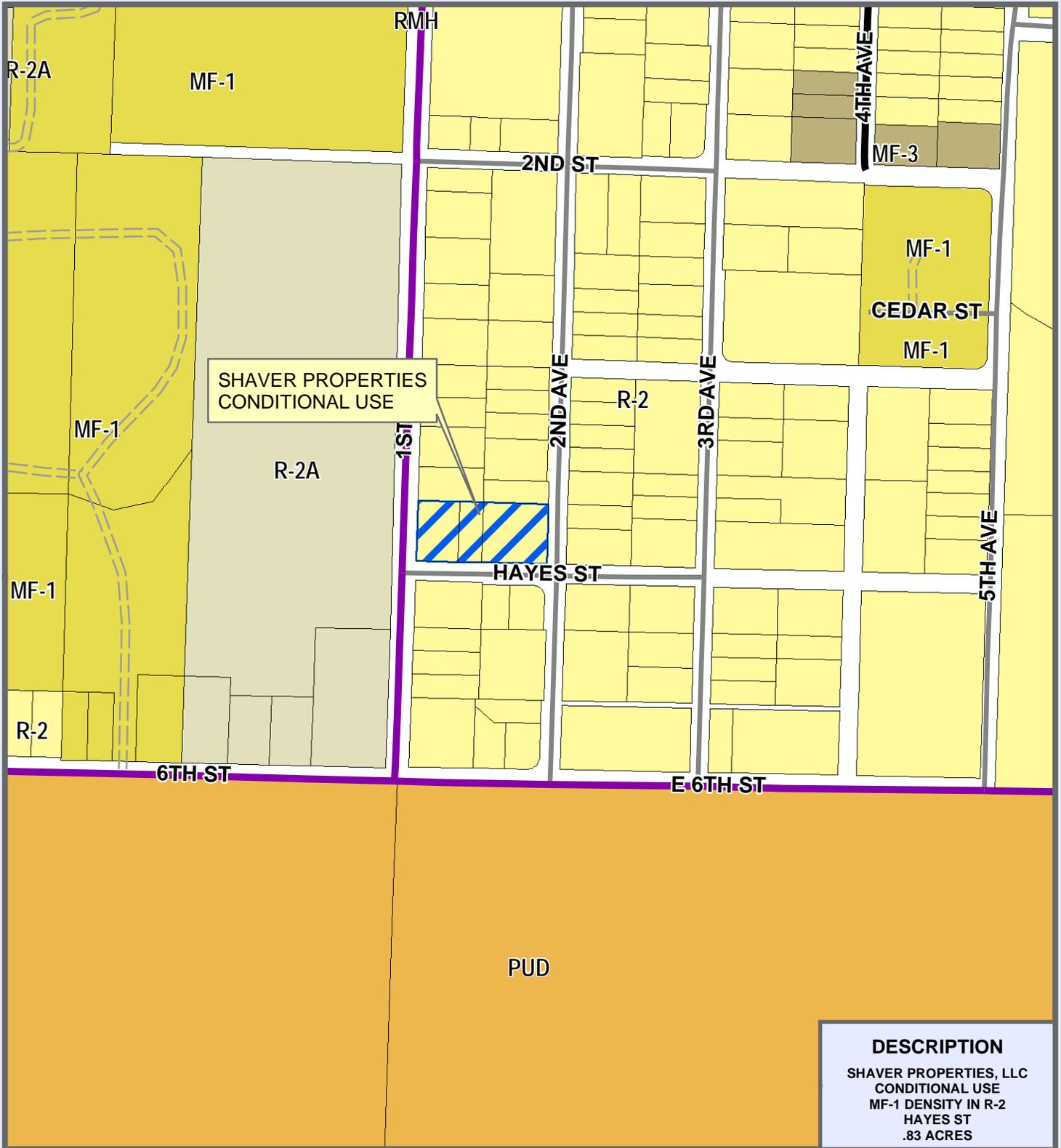
1. The property must be replaced with appropriate street right of way dedications.
2. The re-platted property shall have a maximum of 9 dwelling units.

Please advise if you have any questions.

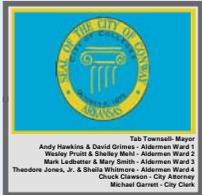


# CITY OF CONWAY

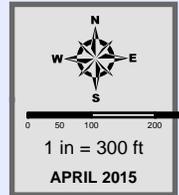
## SHAVER PROPERTIES, LLC -- CONDITIONAL USE



**DESCRIPTION**  
**SHAVER PROPERTIES, LLC**  
**CONDITIONAL USE**  
**MF-1 DENSITY IN R-2**  
**HAYES ST**  
**.83 ACRES**

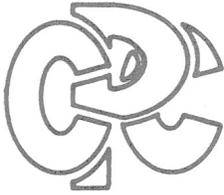


INTERSTATE	LOT LINE	<b>Residential</b>	<b>Industrial</b>
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	RU-1
COLLECTOR	CITY LIMITS	R-2	I-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		<b>Commercial Office</b>	<b>Special</b>
RAILROADS		C-1	SP
		C-2	S-1
		C-3	A-1
		C-4	PUD
			TJ



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 E-MAIL: Jason.Lyon@CityOfConway.org

**CONWAY PLANNING COMMISSION**

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

**MEMO**

**To: Mayor Tab Townsell**  
**CC: City Council Members**

**From: Mark Lewis, Planning Commission Vice-Chairman**  
**Date: April 21, 2015**

**Re: Conditional Use Permit request for a communication transmission tower on property located at 718 Monroe Street**

---

A request for an amendment to Conditional Use Permit No. 1195, approved April 28, 2004, to allow a maximum height extension to 90 feet, on property located at 718 Monroe Street with the legal description:

Part of lot 1, Second Baptist Replat to the City of Conway as described as follows: Commencing at the NW corner of said Lot 1 run thence S1-53-10-W along the west line of said Lot 1 172.65 feet; thence S88-35-43-E 199.3 feet; thence S1-32-25-W 100.52 feet to a point on the north right of way of Monroe Street; thence S88-31-29-E along said right of way 230.0 feet; thence N1-29-14-E 123.15 feet to the point of beginning of said Tower easement; thence continue N1-29-14-E 5.37 feet; thence N67-11-20-W 14.32 feet; thence S22-58-27-W 5.0 feet; thence S67-11-20-E 16.27 feet to the point of beginning containing 76.5 square feet.

was reviewed by the Planning Commission at its regular meeting on April 20, 2015. The Planning Commission voted 8-0 that this request be forwarded to the City Council with a recommendation for approval subject to the below stated conditions, with Condition #1 being amended.

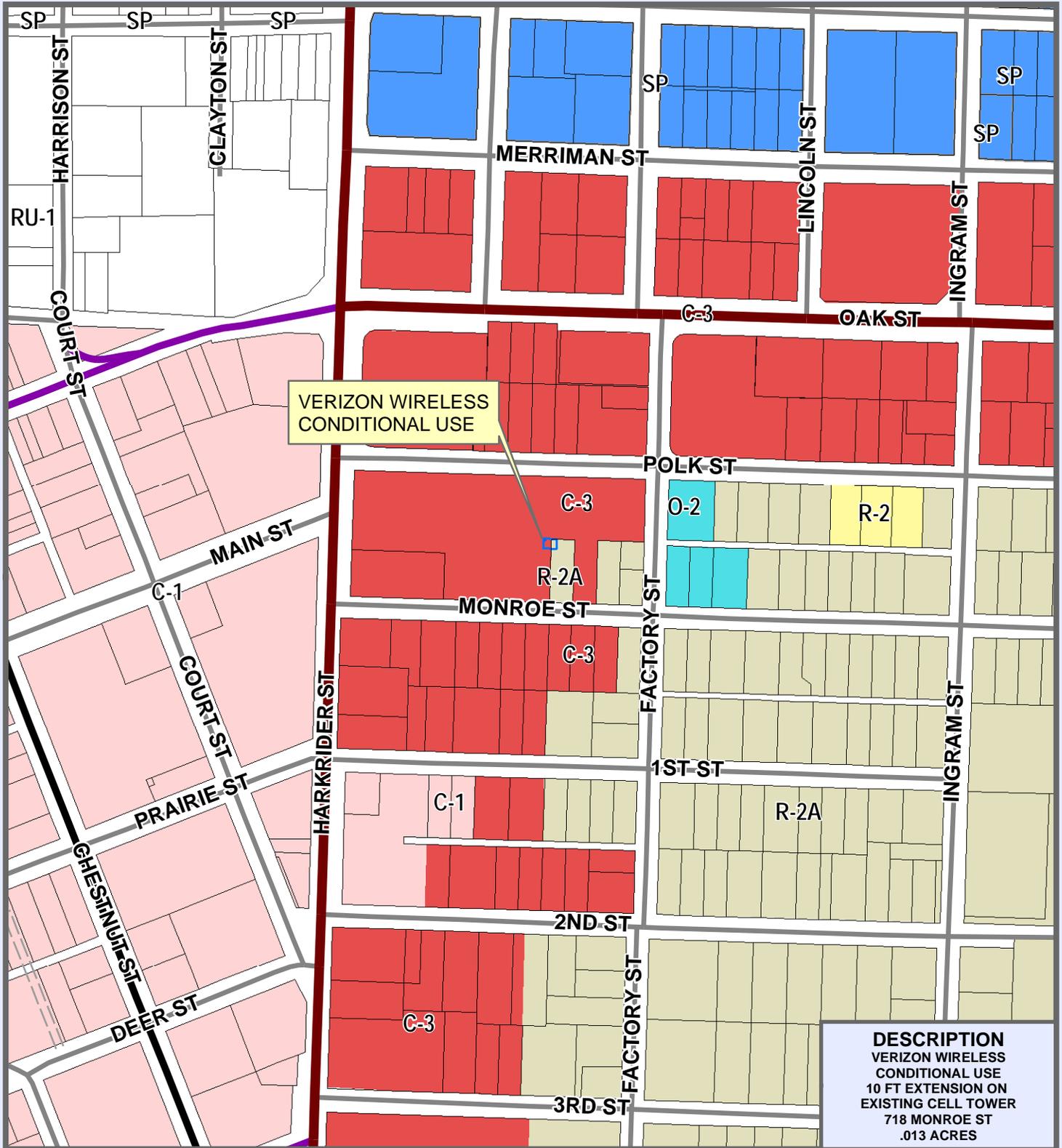
Conditions:

1. Height of the flagpole to be a maximum of **90** feet.
2. Flagpole must be maintained.
3. Flag must be lighted at night.
4. U.S. flag only with no secondary flags on pole
5. No visible cabling except flag supports
6. Landscaping to be continued and maintained.

Please advise if you have any questions.

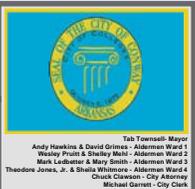
# CITY OF CONWAY

## VERIZON WIRELESS -- CONDITIONAL USE

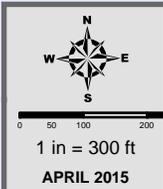


VERIZON WIRELESS  
CONDITIONAL USE

**DESCRIPTION**  
**VERIZON WIRELESS**  
**CONDITIONAL USE**  
**10 FT EXTENSION ON**  
**EXISTING CELL TOWER**  
**718 MONROE ST**  
**.013 ACRES**



INTERSTATE	LOT LINE	Residential R-1	Industrial MF-1	Industrial I-1
MAJOR ARTERIAL	STREAMS	Residential R-2A	Industrial MF-2	Industrial RU-1
MINOR ARTERIAL	LAKES & PONDS	Residential R-2	Industrial MF-3	Industrial I-3
COLLECTOR	CITY LIMITS	Residential HR	Industrial RMH	
RESIDENTIAL		Residential SR		
PRIVATE ROAD				
INTERSTATE RAMP		Commercial C-1	Office O-1	Special S-1
RAILROADS		Commercial C-2	Office O-2	Special A-1
		Commercial C-3	Office O-3	Special PUD
		Commercial C-4	Special TJ	



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CONTACT INFORMATION  
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 E-MAIL: Jason.Lyon@CityOfConway.org

# Memo:

To: Mayor Tab Townsell  
City Council Members  
From: Chief Michael Winter  
Date: Tuesday, April 28, 2015  
Re: 2015-21 Haz Mat Equipment Bid

---

On April 15, 2015 at 10:00am at City Hall; bids were received for Haz Mat Equipment and Accessories for the Conway Fire Department. The following bids was submitted; it is tabulated as follows:

Northside Sales Company	\$ 47,762.98 for all
-------------------------	----------------------

We recommend the approval of the submitted bid by Northside Sales Company for the purchase of these items.

Please advise if you have any questions.



**City of Conway, Arkansas  
Ordinance No. O-15- \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR  
OTHER PURPOSES**

**Whereas**, the Conway Fire Department requests \$353 for the use of purchasing high visibility safety vests, and;

**Whereas**, funds in the amount of \$353 were received from Fred's to be used for such purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,  
ARKANSAS THAT:**

**Section 1.** The City of Conway shall appropriate \$353 from the General Fund Revenue Donation Account to the Fire Department Miscellaneous Supplies Operating Account (001.131.5699).

**Section 2.** All ordinances in conflict herewith are repealed to that extent of the conflict.

**PASSED** this 28<sup>th</sup> day of April, 2015.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



City of Conway, Arkansas  
Monthly Financial Reports  
February 28, 2015

City of Conway  
 Monthly Financial Report - General Fund  
 For the month ended February 28, 2015



<b>Revenues</b>	<b>Budget</b>	<b>Month Activity</b>	<b>Year to Date</b>	<b>Encumbered</b>	<b>(Over)/Under Budget</b>	<b>% Expend/Collect</b>
Ad Valorem Tax	2,835,000	223,425	522,688		2,312,312	18%
Payments in Lieu of Tax	25,000	1,423	1,423		23,577	6%
State Tax Turnback	2,103,250	64,382	188,073		1,915,177	9%
Sales Tax	17,500,000	1,821,580	3,239,004		14,260,996	19%
Beverage Tax	420,000	36,625	36,625		383,375	9%
Franchise Fees	3,597,000	366,750	624,845	-	2,972,155	17%
Permits	404,800	20,738	33,198		371,602	8%
ACIEA Revenues	5,000	1,070	1,650		3,351	-
Dog Tags & Fees	25,000	2,120	3,210		21,790	13%
Municipal Court Fines and Fees	1,015,000	89,080	245,529		769,471	18%
Law Enforcement	686,500	60,906	72,649		613,851	11%
Federal Grant Revenues	30,000	-	-		30,000	0%
State Grant Revenues	-	242,529	242,529		(242,529)	-
Parks	537,500	94,380	116,079		421,421	22%
Interest Income	19,500	1,571	2,982		16,518	15%
Insurance Proceeds	-	5,399	7,972		(7,972)	-
Donations	500	1,136	2,814		(2,314)	-
Act 833 Revenue	80,000	-	1,627		78,373	2%
Miscellaneous Revenues	130,000	19,754	22,598		107,402	17%
Transfers from Other Funds	423,000	-	-		423,000	0%
Loan Proceeds	500,000	-	500,000		-	-
<b>Total Revenues</b>	<b>30,337,050</b>	<b>3,052,867</b>	<b>5,865,494</b>	<b>-</b>	<b>24,471,373</b>	<b>19%</b>
<b>Expenditures</b>						
Admin (Mayor, HR)	604,809	39,938	77,903	257	526,649	13%
Finance	547,261	26,706	61,306	156	485,799	11%
City Clerk/Treasurer	179,197	12,590	24,875	56	154,267	14%
City Council	81,913	8,356	8,885	-	73,028	11%
Planning	372,916	26,440	53,767	8,954	310,195	14%
Physical Plant	551,074	29,034	65,075	3,342	482,657	12%
Fleet Maintenance	114,569	12,129	18,029	1,430	95,109	16%
Information Technology	1,096,862	38,788	91,256	110,316	895,290	8%
Airport	760,442	107,175	311,831	96,202	352,409	41%
Permits and Inspections	477,175	35,299	72,741	586	403,848	15%
Nondepartmental	632,820	69,912	273,885	1,304	357,631	43%
Police	9,981,080	772,997	1,647,122	47,521	8,286,437	17%
CEOC	1,030,794	77,441	144,837	229	885,728	14%
Animal Welfare	425,127	29,923	58,111	954	366,062	14%
Municipal District Court	864,232	74,823	137,804	1,303	725,125	16%
City Attorney	358,583	27,379	55,468	381	302,735	15%
Fire	9,483,486	727,770	1,547,443	83,527	7,852,516	16%
Parks	2,881,179	177,436	327,660	29,524	2,523,995	11%
	30,443,519	2,294,135	4,977,996	386,043	25,079,481	16%
Transfer to Reserve	500,000	-	-	-	500,000	0%
<b>Total Expenditures</b>	<b>30,943,519</b>	<b>2,294,135</b>	<b>4,977,996</b>	<b>386,043</b>	<b>25,579,481</b>	<b>16%</b>
<b>Net Revenue/(Expense)</b>	<b>(606,469)</b>		<b>887,498</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
 Balance Sheet - General Fund  
 For the month ended February 28, 2015



Cash - Operating	4,846,437
Cash - Reserve	511,965
Petty Cash	715
Accounts Receivable	3,246,824
Due from Other Funds	391,815
Due from Street	8,640
Fleet Inventory	15,539
Fuel Inventory	(44,088)
General Inventory	694
<b><i>Assets</i></b>	<b><u>8,978,542</u></b>
Accounts Payable	208,760
Salaries Payable	201,911
Insurance and Benefits Payable	182,342
Event Deposits	500
Due to Other Funds	21,627
Deferred Revenue	3,002,536
<b><i>Liabilities</i></b>	<b><u>3,617,677</u></b>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	1,500,000
Fund Balance - Unassigned	1,860,865
<b><i>Fund Balance</i></b>	<b><u>5,360,865</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>8,978,542</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Street Fund  
 For the month ended February 28, 2015



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Ad Valorem Tax	1,464,520	72,883	164,921		1,299,599	11%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	3,474,911	286,070	572,728		2,902,183	16%
Severance Tax	360,000	27,090	60,834		299,166	17%
Sales Tax	245,000	25,524	45,384		199,616	19%
Sign Permits	500	-	-		500	0%
Engineering Fees	10,000	1,400	1,975		8,025	20%
Interest Income	18,000	1,898	3,969		14,031	22%
<b>Total Revenues</b>	<b>5,587,931</b>	<b>414,864</b>	<b>849,812</b>	<b>-</b>	<b>4,738,119</b>	<b>15%</b>
<b>Expenditures</b>						
Personnel Costs	2,338,129	163,136	306,372	-	2,031,757	13%
Other Operating Costs	<u>2,116,422</u>	<u>250,719</u>	<u>315,201</u>	<u>51,083</u>	<u>1,750,138</u>	<u>15%</u>
Total Operating Costs	4,454,551	413,855	621,572	51,083	3,781,895	14%
Capital Outlay	<u>1,309,000</u>	<u>-</u>	<u>-</u>	<u>3,908</u>	<u>1,305,092</u>	<u>0%</u>
<b>Total Expenditures</b>	<b>5,763,551</b>	<b>413,855</b>	<b>621,572</b>	<b>54,991</b>	<b>5,086,987</b>	<b>11%</b>
<b>Net Revenue/(Expense)</b>	<b>(175,620)</b>		<b>228,240</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
Street Fund  
2015



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-15-02	1/13/15	Increase pay for CDL drivers	11,620
O-15-06	1/27/15	Transportation funding for agencies	164,000
			<u>\$ 175,620</u>

City of Conway  
 Balance Sheet - Street Fund  
 For the month ended February 28, 2015



Cash - Operating	3,201,779
Accounts Receivable	1,464,015
Due from Other Funds	6,527
<b><i>Assets</i></b>	<b><u>4,672,351</u></b>
Accounts Payable	18,371
Salaries Payable	3,206
Sidewalk Bonds	1,710
Due to Other Funds	150
Due to General	8,491
Deferred Revenue	1,294,270
<b><i>Liabilities</i></b>	<b><u>1,326,199</u></b>
<b><i>Fund Balance</i></b>	<b>3,346,154</b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>4,672,351</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Sanitation  
 For the month ended February 28, 2015



<b>Revenues</b>	<b><u>Budget</u></b>	<b><u>Month</u> <u>Activity</u></b>	<b><u>Year to</u> <u>Date</u></b>	<b><u>Encumbered</u></b>	<b><u>(Over)/Under</u> <u>Budget</u></b>	<b><u>%</u> <u>Expend/Collect</u></b>
Sanitation Fees	8,750,000	680,824	1,564,611		7,185,389	18%
Proceeds - Recycled Materials	300,000	19,620	61,788		238,212	21%
Landfill Fees - General	240,000	14,747	30,463		209,537	13%
Insurance Proceeds	21,882	-	-		21,882	0%
Interest Income	54,000	4,341	9,267		44,733	17%
Miscellaneous Revenues	-	11	31		(31)	=
<b>Total Revenues</b>	<b>9,365,882</b>	<b>719,543</b>	<b>1,666,159</b>	<b>-</b>	<b>7,699,722</b>	<b>18%</b>
<b>Expenditures</b>						
Personnel Costs	3,826,250	323,468	606,288	-	3,219,962	16%
Other Operating Costs	3,467,367	63,715	192,092	148,262	3,127,013	6%
Total Operating Costs	7,293,617	387,183	798,379	148,262	6,346,975	11%
Capital Outlay	3,195,330	-	-	727,432	2,467,898	0.0%
<b>Total Expenditures</b>	<b>10,488,947</b>	<b>387,183</b>	<b>798,379</b>	<b>875,694</b>	<b>8,814,873</b>	<b>8%</b>
<b>Net Revenue/(Expense)</b>	<b>(1,123,065)</b>		<b>867,780</b>			

**\*All figures are unaudited**

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
 Balance Sheet - Sanitation  
 For the month ended February 28, 2015



Cash - Operating	3,325,467
Petty Cash	200
Post Closure Cash Account	5,476,430
Due from Other Funds	14,488
General Inventory	2,122
Land & Buildings	2,805,839
Infrastructure	1,186,444
Machinery and Equipment	6,126,808
Vehicles	165,551
Computer Equip & Software	2,875
<b><i>Assets</i></b>	<b><u>19,106,224</u></b>
Accounts Payable	50,599
Salaries Payable	171,230
Net Pension Obligation	1,286,026
Due to Other Funds	101,319
Accrued Interest Payable	24,525
2010 Recycling Note - US Bank	410,587
Landfill Close/Post Close	7,926,380
<b><i>Liabilities</i></b>	<b><u>9,970,665</u></b>
<b><i>Net Assets</i></b>	<b><u>9,135,559</u></b>
<b><i>Total Liabilities and Net Assets</i></b>	<b><u>19,106,224</u></b>

**\*All figures are unaudited**

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
 Monthly Financial Report - Airport  
 For the month ended February 28, 2015



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
<b>Revenues</b>						
Airport Fuel Sales	945,000	52,354	99,129		845,871	10%
T-Hangar Rent	96,500	3,555	17,775		78,725	18%
Community Hangar Rent	15,000	3,078	3,078		11,922	21%
Ground Leases	20,250	-	13,233		7,018	65%
Miscellaneous Revenues	2,500	33,530	35,005		(32,505)	1400%
<b>Total Revenues</b>	<b>1,079,250</b>	<b>92,516</b>	<b>168,220</b>	<b>-</b>	<b>911,030</b>	<b>16%</b>
<b>Expenditures</b>						
Personnel Costs	192,943	12,943	27,195	-	165,748	14%
Fuel for Resale	753,500	33,514	80,131	-	673,369	11%
Other Operating Costs	97,650	10,130	10,646	1,850	85,154	11%
Total Operating Costs	1,044,093	56,587	117,973	1,850	924,271	11%
Capital Outlay	19,000	-	-	-	19,000	0%
<b>Total Expenditures</b>	<b>1,063,093</b>	<b>56,587</b>	<b>117,973</b>	<b>1,850</b>	<b>943,271</b>	<b>11%</b>
<b>Net Revenue/(Expense)</b>	16,157		<u><u>50,247</u></u>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Balance Sheet - Airport  
For the month ended February 28, 2015



Cash - Operating	9,786
Accounts Receivable - Fuel Vendor	67,535
<b><i>Assets</i></b>	<b><u>77,321</u></b>
Accounts Payable	54
<b><i>Liabilities</i></b>	<b><u>54</u></b>
<b><i>Fund Balance</i></b>	<b>77,267</b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>77,321</u></b>

\*All figures are unaudited

City of Conway  
Monthly Financial Report - Major Project Funds  
For the month ended February 28, 2015



Parks and Rec A&P Tax

Balance, 1/31/15	323,729
Receipts	473,305
Payments	(3,604)
Balance, 2/28/15	\$ 793,430

Pay as you go Sales Tax

Balance, 1/31/15	1,631,865
Receipts	335,836
Payments	(87,649)
Balance, 2/28/15	\$ 1,880,053

Street Impact Fees

Balance, 1/31/15	88,210
Receipts	51
Payments	-
Balance, 2/28/15	\$ 88,261

Parks Impact Fees

Balance, 1/31/15	145,987
Receipts	3,328
Payments	-
Balance, 2/28/15	\$ 149,315



City of Conway, Arkansas  
Monthly Financial Reports  
March 31, 2015

City of Conway  
 Monthly Financial Report - General Fund  
 For the month ended March 31, 2015



<b>Revenues</b>	<b>Budget</b>	<b>Month Activity</b>	<b>Year to Date</b>	<b>Encumbered</b>	<b>(Over)/Under Budget</b>	<b>% Expend/Collect</b>
Ad Valorem Tax	2,835,000	5,582	528,270		2,306,730	19%
Payments in Lieu of Tax	25,000	-	1,423		23,577	6%
State Tax Turnback	2,103,250	64,382	252,455		1,850,795	12%
Sales Tax	17,500,000	1,285,318	4,524,322		12,975,678	26%
Beverage Tax	420,000	32,636	69,261		350,739	16%
Franchise Fees	3,597,000	331,178	914,289	-	2,682,711	25%
Permits	404,800	30,203	63,401		341,399	16%
ACIEA Revenues	5,000	323	1,432		3,568	-
Dog Tags & Fees	25,000	2,438	5,648		19,352	23%
Municipal Court Fines and Fees	1,015,000	102,842	348,371		666,629	29%
Law Enforcement	721,224	25,028	97,678		623,546	14%
Federal Grant Revenues	30,000	-	-		30,000	0%
State Grant Revenues	-	-	242,529		(242,529)	-
Parks	537,500	83,144	199,303		338,197	37%
Interest Income	19,500	1,256	4,238		15,262	22%
Insurance Proceeds	6,110	7,484	15,456		(9,345)	-
Donations	2,917	1,531	4,345		(1,429)	-
Act 833 Revenue	80,000	-	1,627		78,373	2%
Miscellaneous Revenues	140,153	3,328	25,926		114,227	18%
Transfers from Other Funds	423,000	35,250	105,750		317,250	25%
Loan Proceeds	500,000	-	500,000		-	-
<b>Total Revenues</b>	<b>30,390,454</b>	<b>2,011,924</b>	<b>7,905,723</b>	<b>-</b>	<b>22,484,480</b>	<b>26%</b>
<b>Expenditures</b>						
Admin (Mayor, HR)	604,809	62,862	140,765	65	463,979	23%
Finance	547,261	53,333	114,639	20,000	412,622	21%
City Clerk/Treasurer	179,197	12,804	37,678	-	141,519	21%
City Council	81,913	6,114	14,999	-	66,914	18%
Planning	395,410	34,966	88,732	344	306,334	22%
Physical Plant	551,074	35,080	100,693	2,310	448,071	18%
Fleet Maintenance	114,504	13,653	31,682	1,456	81,366	28%
Information Technology	1,096,862	91,534	182,790	287,409	626,662	17%
Airport	760,442	94,046	405,877	3,390	351,174	53%
Permits and Inspections	477,175	34,557	108,542	304	368,329	23%
Nondepartmental	1,132,820	14,971	288,881	3,103	840,836	26%
Police	10,057,105	805,976	2,453,098	46,923	7,557,084	24%
CEOC	1,003,794	66,851	211,688	630	791,477	21%
Animal Welfare	429,506	32,049	90,160	3,338	336,008	21%
Municipal District Court	864,232	62,044	199,848	84	664,300	23%
City Attorney	358,583	27,807	83,274	-	275,309	23%
Fire	9,483,513	736,520	2,292,233	84,446	7,106,834	24%
Parks	2,881,179	188,157	517,950	15,693	2,347,536	18%
	31,019,380	2,373,326	7,363,531	469,495	23,186,354	24%
Transfer to Reserve	500,000	-	-	-	500,000	0%
<b>Total Expenditures</b>	<b>31,519,380</b>	<b>2,373,326</b>	<b>7,363,531</b>	<b>469,495</b>	<b>23,686,354</b>	<b>23%</b>
<b>Net Revenue/(Expense)</b>	<b>(1,128,926)</b>		<b>542,192</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
General Fund  
2015



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-15-30	3/10/15	Purchase additional computer server storage	199,543
O-15-34	3/24/15	Retiring Planner and training of new Planner	22,429
			<u>\$ 221,972</u>

City of Conway  
 Balance Sheet - General Fund  
 For the month ended March 31, 2015



Cash - Operating	4,656,410
Cash - Reserve	511,965
Petty Cash	715
Taxes Receivable	1,417,420
Accounts Receivable	3,433,446
Due from Other Funds	292,990
Due from Street	10,030
Due from Component Unit	138,076
Fleet Inventory	15,539
Fuel Inventory	(35,107)
General Inventory	694
<b><i>Assets</i></b>	<b><u>10,442,179</u></b>
Accounts Payable	103,473
Salaries Payable	201,541
Insurance and Benefits Payable	158,138
Event Deposits	600
Due to Other Funds	21,627
Deferred Revenue	3,002,536
<b><i>Liabilities</i></b>	<b><u>3,487,916</u></b>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	1,500,000
Fund Balance - Unassigned	3,454,264
<b><i>Fund Balance</i></b>	<b><u>6,954,264</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>10,442,179</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Street Fund  
 For the month ended March 31, 2015



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Ad Valorem Tax	1,464,520	29,127	194,049		1,270,471	13%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	3,474,911	308,272	881,000		2,593,911	25%
Severance Tax	360,000	13,777	74,611		285,389	21%
Sales Tax	245,000	18,010	63,394		181,606	26%
Sign Permits	500	540	540		(40)	108%
Engineering Fees	10,000	-	1,975		8,025	20%
Interest Income	18,000	2,150	6,119		11,881	34%
Miscellaneous Revenues	-	350	350		(350)	-
<b>Total Revenues</b>	<b>5,587,931</b>	<b>372,226</b>	<b>1,222,038</b>	<b>-</b>	<b>4,365,893</b>	<b>22%</b>
<b>Expenditures</b>						
Personnel Costs	2,338,129	140,194	446,566	-	1,891,563	19%
Other Operating Costs	<u>2,116,422</u>	<u>91,532</u>	<u>416,108</u>	<u>13,866</u>	<u>1,686,448</u>	<u>20%</u>
Total Operating Costs	4,454,551	231,727	862,674	13,866	3,578,011	19%
Capital Outlay	<u>1,309,000</u>	<u>4,006</u>	<u>4,006</u>	<u>-</u>	<u>1,304,994</u>	<u>0%</u>
<b>Total Expenditures</b>	<b>5,763,551</b>	<b>235,733</b>	<b>866,680</b>	<b>13,866</b>	<b>4,883,005</b>	<b>15%</b>
<b>Net Revenue/(Expense)</b>	<b>(175,620)</b>		<b>355,358</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
Street Fund  
2015



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-15-02	1/13/15	Increase pay for CDL drivers	11,620
O-15-06	1/27/15	Transportation funding for agencies	164,000
			<u>\$ 175,620</u>

City of Conway  
 Balance Sheet - Street Fund  
 For the month ended March 31, 2015



Cash - Operating	3,328,515
Accrued Interest Receivable	31
Taxes Receivable	19,861
Accounts Receivable	1,785,910
Due from Other Funds	6,527
<b><i>Assets</i></b>	<b><u>5,140,842</u></b>
Accounts Payable	15,839
Salaries Payable	3,964
Sidewalk Bonds	1,710
Due to Other Funds	150
Due to General	9,881
Deferred Revenue	1,294,270
<b><i>Liabilities</i></b>	<b><u>1,325,816</u></b>
<b><i>Fund Balance</i></b>	<b><u>3,815,028</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>5,140,842</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Sanitation  
 For the month ended March 31, 2015



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
<b>Revenues</b>						
Sanitation Fees	8,750,000	745,325	2,207,564		6,542,436	25%
Proceeds - Recycled Materials	300,000	44,565	106,353		193,647	35%
Landfill Fees - General	240,000	15,017	44,025		195,975	18%
Insurance Proceeds	21,882	-	-		21,882	0%
Interest Income	54,000	5,353	14,619		39,381	27%
Miscellaneous Revenues	-	-	31		(31)	=
<b>Total Revenues</b>	<b>9,365,882</b>	<b>810,260</b>	<b>2,372,593</b>	<b>-</b>	<b>6,993,289</b>	<b>25%</b>
<b>Expenditures</b>						
Personnel Costs	3,826,250	283,907	890,195	-	2,936,055	23%
Other Operating Costs	3,467,367	731,813	994,405	92,478	2,380,484	29%
Total Operating Costs	7,293,617	1,015,720	1,884,599	92,478	5,316,539	26%
Capital Outlay	3,195,330	-	-	727,432	2,467,898	0.0%
<b>Total Expenditures</b>	<b>10,488,947</b>	<b>1,015,720</b>	<b>1,884,599</b>	<b>819,910</b>	<b>7,784,437</b>	<b>18%</b>
<b>Net Revenue/(Expense)</b>	<b>(1,123,065)</b>		<b>487,993</b>			

\*All figures are unaudited

Notes:

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- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
 Balance Sheet - Sanitation  
 For the month ended March 31, 2015



Cash - Operating	2,799,614
Petty Cash	200
Post Closure Cash Account	5,491,301
Due from Other Funds	14,488
Due from Component Unit	883,787
General Inventory	2,122
Land & Buildings	2,805,839
Infrastructure	1,186,444
Machinery and Equipment	6,126,808
Vehicles	165,551
Computer Equip & Software	2,875
<b><i>Assets</i></b>	<b><u>19,479,030</u></b>
Accounts Payable	47,618
Salaries Payable	171,811
Net Pension Obligation	1,286,026
Due to Other Funds	2,494
Accrued Interest Payable	24,525
2010 Recycling Note - US Bank	410,587
Landfill Close/Post Close	7,926,380
<b><i>Liabilities</i></b>	<b><u>9,869,439</u></b>
<b><i>Net Assets</i></b>	<b><u>9,609,591</u></b>
<b><i>Total Liabilities and Net Assets</i></b>	<b><u>19,479,030</u></b>

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
 Monthly Financial Report - Airport  
 For the month ended March 31, 2015



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
<b>Revenues</b>						
Airport Fuel Sales	945,000	62,312	161,441		783,559	17%
Sales Tax	-	6,016	6,016		(6,016)	-
T-Hangar Rent	96,500	5,605	23,380		73,120	24%
Community Hangar Rent	15,000	1,300	4,378		10,622	29%
Ground Leases	20,250	3,630	16,863		3,388	83%
Miscellaneous Revenues	2,500	35,905	70,910		(68,410)	2836%
<b>Total Revenues</b>	<b>1,079,250</b>	<b>114,768</b>	<b>282,988</b>	<b>-</b>	<b>796,262</b>	<b>26%</b>
<b>Expenditures</b>						
Personnel Costs	192,943	12,193	39,389	-	153,554	20%
Fuel for Resale	753,500	62,211	142,342	-	611,158	19%
Other Operating Costs	97,650	13,454	24,101	351	73,198	25%
Total Operating Costs	1,044,093	87,859	205,831	351	837,911	20%
Capital Outlay	19,000	-	-	7,404	11,596	0%
<b>Total Expenditures</b>	<b>1,063,093</b>	<b>87,859</b>	<b>205,831</b>	<b>7,755</b>	<b>849,507</b>	<b>19%</b>
<b>Net Revenue/(Expense)</b>	16,157		<u><u>77,156</u></u>			

\*All figures are unaudited

Notes:

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- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2015

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-15-27	3/10/15	Purchase loader and snow plow tractor attachments	19,000

City of Conway  
Balance Sheet - Airport  
For the month ended March 31, 2015



Cash - Operating	36,413
Accounts Receivable - Fuel Vendor	67,763
<b><i>Assets</i></b>	<b><u>104,176</u></b>
Accounts Payable	-
<b><i>Liabilities</i></b>	<b><u>-</u></b>
<b><i>Fund Balance</i></b>	<b><u>104,176</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>104,176</u></b>

\*All figures are unaudited

City of Conway  
Monthly Financial Report - Major Project Funds  
For the month ended March 31, 2015



Parks and Rec A&P Tax

Balance, 2/28/15	793,430
Receipts	277,831
Payments	(89,096)
Balance, 3/31/15	\$ 982,165

Pay as you go Sales Tax

Balance, 2/28/15	1,633,256
Receipts	573,940
Payments	(513,339)
Balance, 3/31/15	\$ 1,693,858

Street Impact Fees

Balance, 2/28/15	88,261
Receipts	18,377
Payments	-
Balance, 3/31/15	\$ 106,638

Parks Impact Fees

Balance, 2/28/15	149,315
Receipts	4,517
Payments	-
Balance, 3/31/15	\$ 153,832