



City of Conway, Arkansas
CITY COUNCIL
Agenda • April 11, 2023
www.conwayarkansas.gov

Elected Officials
Mayor Bart Castleberry
City Clerk Michael O. Garrett
City Attorney Charles Finkenbinder

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Anne Tucker
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Cindy Webb
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

5:30pm:

No Committee Meeting

6:00pm:

City Council Meeting • City Council Chambers • 1111 Main Street

Call to Order:

Bart Castleberry, Mayor

Roll Call:

Michael O. Garrett, Clerk/Treasurer

Minutes Approval:

March 28, 2023

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Consideration to approve the Bicycle and Pedestrian Advisory Board nominations.
2. Consideration to approve the Conway Corporation Board of Directors nomination.
3. Resolution to approve the selection of artists for the City of Conway Art Mural projects.
4. Ordinance approving the addition of support staff for Conway Airport.
5. Resolution to approve JCI Construction Inc. for the College Ave. and Farris Road Roundabout project for the Transportation Department.

Adjournment

City of Conway, Arkansas
Office of the Mayor
Mayor Bart Castleberry
1111 Main Street
Conway, AR 72032
www.conwayarkansas.gov

MEMO

To: Mayor Castleberry
CC: City Council Members

From: Felicia Rogers
Date: April 5th, 2023
Re: Boards and Commissions

The following selections were made for the Bicycle and Pedestrian Advisory Board for open positions on their board.

- Lori Ross December 31st, 2024
- Adena White December 31st, 2025
- Carole Delaney December 31st, 2026

Please advise if you have any questions.



March 28, 2023

The Honorable Bart Castleberry, Mayor
and Members of the City Council
City of Conway, Arkansas
1201 Oak Street
Conway, AR 72032

Dear Ladies and Gentlemen:

The Board of Directors of the Conway Corporation, in conformance with Resolution 88-11, published a legal notice in the Log Cabin Democrat on February 3, 2023, advertising for nominees to the Conway Corporation Board of Directors. (A copy of that legal notice is enclosed.)

As of March 8, 2023, the expiration of the nominating period, three nominations had been received.

The Conway Corporation Board of Directors met on March 28, 2023, and Dr. Kateryna Pitchford was elected to succeed Lindsay Henderson, whose term expires May 8, 2023.

As mandated by the Articles of Incorporation of the Conway Corporation, it is my pleasure to submit to the Conway City Council for its ratification and approval the election of Dr. Kateryna Pitchford.

We respectfully request your favorable consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Bret A. Carroll'.

Bret Carroll
Chief Executive Officer
Conway Corporation

BC:na

Enclosure (legal notice)

**Public Notice:
Conway Corp accepting board
of director nominations**

Conway Corp is accepting nominations for board membership. The Conway Corp Board of Directors elects one director annually to serve a seven-year term. Nominees are being accepted for the term to begin May 8, 2023.

Nominations will be accepted at the office of the Chief Executive Officer, 650 Locust St., Conway, Arkansas 72034, on or before March 8, 2023. Nominations should be submitted in writing and include the following information: (1) name and address of person making nomination; (2) name and address of nominee; (3) personal background information, qualifications, and the reason(s) the nominee wishes to be considered; and (4) signatures of nominator and nominee, if different.

Nominees must be a Conway citizen willing to serve the community without compensation, philosophically in tune with municipal ownership of utility systems, free of conflicts of interest, and firmly established in Conway.

Information included in all applications will become public information.



**City of Conway, Arkansas
Resolution No. R-23-_____**

A RESOLUTION ACCEPTING THE REQUEST FOR PROPOSALS FOR SEVERAL ARTISTS FOR POTENTIAL ART MURALS FOR THE CITY OF CONWAY & THE CONWAY PUBLIC ART ADVISORY COMMITTEE; AND FOR OTHER PURPOSES:

Whereas, the City of Conway solicited art qualifications in December 2023 from artists who provide original artwork/murals to be displayed in prominent locations around the City of Conway, including Downtown Conway t; and

Whereas, the qualifications were open to the public and stated that multiple artists could be chosen to perform different projects throughout the City of Conway, including projects commissioned by the Conway Public Art Advisory Committee; and

Whereas, six artists were selected to be placed on an on-call service list to perform projects as they arise for the City of Conway and the Public Art Advisory Committee.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the proposals from the following artists: Zachary Laman, Michael Ferrarell, Toni Ardizzone, Erin Ashcraft, Joel Boyd, and Jessica Jones, and use each artist as on-call services for different art projects throughout the City of Conway.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

Passed this 11th April, 2023.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk / Treasurer**



**City of Conway, Arkansas
Ordinance No. O-23- ____**

**AN ORDINANCE AUTHORIZING A CHANGE IN STAFFING LEVELS FOR THE AIRPORT DEPARTMENT.
DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:**

Whereas, the Airport Department has determined that it can more effectively and efficiently manage City property and resources through an increase in an additional position of support staff personnel, an Airport Line Technician, and

Whereas, the City Council has determined that there is a need for one (1) additional full time Airport Line Technician position in the Airport Department; and

Whereas, a budget adjustment in the amount of \$35,210 is required for the remainder of the 2023 budget year;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS
THAT:**

Section 1. The authorized staffing level of the Airport Department is increased by one (1) full time Airport Line Technician position.

Section 2. Funds in the amount of \$35,210 are appropriated from the Airport Fund Balance Appropriation account (550.109.4900) to the appropriate salary and benefit accounts in the Airport Fund budget.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 11th of April, 2023

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Resolution No. R-23-___**

A RESOLUTION ACCEPTING THE BID FOR CONSTRUCTION OF THE COLLEGE AVENUE AND FARRIS ROAD ROUNDABOUT; AND FOR OTHER PURPOSES

Whereas, the City of Conway solicited bids for the construction of a roundabout located at the intersection of College Avenue and Farris Road; and

Whereas, the City of Conway received one bid for this project from JCI Construction Inc. in the amount of \$1,127,860.00; and

Whereas, the City of Conway requests Council approve this bid and allow the City to move forward with this project using Street Impact Fee Funds GL account 651-201-5905.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the low bid from JCI in the amount of \$1,127,860.00 for the construction of the College Avenue and Farris Road Roundabout.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 11th day of April 2023.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**