

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



City Council Members

- Ward 1 Position 1 – Andy Hawkins
- Ward 1 Position 2 – David Grimes
- Ward 2 Position 1 – Wesley Pruitt
- Ward 2 Position 2 – Shelley Mehl
- Ward 3 Position 1 – Mark Ledbetter
- Ward 3 Position 2 – Mary Smith
- Ward 4 Position 1 – Theodore Jones Jr.
- Ward 4 Position 2 – Shelia Whitmore

City of Conway - City Council Meeting

www.cityofconway.org

Tuesday, June 11th, 2013 @ 6:30pm

Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032

5:30pm – No Committee Meeting

Call to Order: Mayor Tab Townsell
Roll Call: Michael O. Garrett, City Clerk/Treasurer
Minutes: May 28th, 2013 City Council Meeting

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Consideration to approve the nomination of Jeremy Gardner to the Advertising and Promotion Commission.
2. Consideration to approve two vacancies on the Conway Civil Service Commission.
3. Consideration to accept bids for a demolition of structure located at 2002 Prince Street for the Permits & Code Enforcement Department.
4. Consideration to accept bids for a Tractor & Boom Mower & 2013 Sidewalk Improvements for the Street Department.
5. Consideration for approval for counteroffers on parcels 57, 62, & 71 for right of acquisitions for the Conway Western Loop Project/South Interchange (Wills Baker Parkway).
6. Consideration of a request from Sigma Investments to approve building an ADA compliance handicap entrances for the buildings located at 1009 & 1011 Oak Street.

B. Finance

1. Resolution requiring an audit of the accounting records for the fiscal year 2012 for the City.

C. Old Business

1. Consideration of designating funds usage from the Federal Transit Administration Section 5307 funding for providing public transit in Conway.

D. New Business

1. Consideration to enter into an agreement to accept credit card payments throughout all City Departments.

Adjournment

MEMO

TO: Mayor Tab Townsell
Conway City Council

CC: Barbara Money
A&P Commission

FROM: Felicia Rogers, Executive Assistant to the Mayor

DATE: May 24th, 2013

SUBJECT: Advertising and Promotion Commission

Message:

Nominations were accepted for an open position on the Advertising and Promotion Commission until Friday, March 15th, 2013. The nominees must be owners or managers of hotel, motels, & restaurants, etc or must be involved in the tourism industry. The A&P Commission selected at their last meeting Jeremy Gardner for the open position.

Please advise if you have any questions.



City of Conway, Arkansas
www.cityofconway.org
Board/Commission Nomination Form:

Date: 2/25/13

Board applying for: (One board per form)

ADP Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jeremy Gardner

Address: 5115 Lost Canyon City, State, Zip Conway, AR 72034

Phone/Home: 501 336 4079 Work: 501 472 1000

Person making nomination: Same

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

RECEIVED
FEB 25 2013
BY: Julius Rojas

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Current A+P Commissioner

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Owner / Operator of TGI Fridays.

What contributions do you hope to make?

During my previous term I focused heavily in bring sporting events to the area which have boosted our local restaurant & hotels sales. That will continue to be my focus moving forward.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 34 Sex: M Race: Ca

Occupation: Restaurateur Ward: 1

Email Address: jgardnermail@gmail.com

Signature of Applicant or Nominator

Date 2/25/13



City of Conway Advertising and Promotion Commission Current as of May, 2013

Ray Kordsmeier (Chairman)	2016	329-8554	1 Burford, 72034
Mike Kraft	2016	269-6453	4 Summerfield 72034
Angela Bagby	2015	329-8548	705 Museum Road, 72032
Reggie Rose	2014	329.0301	3270 Athens Drive, 72032
Jeremy Gardner	2013	336-4079	1480 Gardenia, 72034
*Andy Hawkins		329-4606	405 Louise Lane, 72034
*Shelia Whitmore		327-5026	2675 Collins Dr., 72034
Barbara Money		329-3776	815 5th Street, 72032

*Indicates City Council Members

*Terms ends in May the year listed

MEMO

TO: Mayor Tab Townsell
Conway City Council

CC: Lisa Mabry Williams, Human Resource Director

FROM: Felicia Rogers, Executive Assistant to the Mayor

DATE: June 6th, 2013

SUBJECT: Civil Service Commission

Message:

Nominations were accepted until May 30th, 2013 for two open positions on the Civil Service Commission. Both positions will be six year term. There were six applicants that were received for the positions and they are as follows:

- Jamie Gates
- Bill Bethea
- John Vones
- Mark Elsinger
- Susan Wilson
- Larry Rathjen

Please advise if you have any questions.



City of Conway, Arkansas

www.cityofconway.org

Board/Commission Nomination Form:



Date: 4/30/13

Board applying for: (One board per form)

Civil Service

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jamie Gates
Address: 5 Lexington City, State, Zip Conway AR
Phone/Home: None Work: 501-327-7887 2034

Person making nomination: Jack Bell
Address: 1201 Oak St.
Phone/Home: (501) 327-3772 Work: (501) 450-6110

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)



City of Conway, Arkansas

www.cityofconway.org

Board/Commission Nomination Form:



Date: 4/30/13

Board applying for: (One board per form)

Civil Service

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Bill Bethea

Address: 908 Heather Ct. Conway, AR

Phone/Home: (501) 327-2258 Work: (501) 450-6027/2034

Person making nomination: Jack Bell

Address: 1201 Oak St.

Phone/Home: (501) 327-3772 Work: (501) 450-6010

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 5-13-13

Board applying for: (One board per form)

Civil Service Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Larry Rathjen

Address: 70 Kensington DR City, State, Zip CONWAY, AR 72034

Phone/Home: 501 472 0380 Work: _____

Person making nomination: Same as above

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Police Department, Patrolman 2002 - 2005
Wescos Fire Department, Fireman 2007 - 2010

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Community Service

What contributions do you hope to make?

1) increase employee morale
2) shield the city from frivolous lawsuits

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 37 Sex: Male Race: White

Occupation: Software Developer Ward 1

Email Address: RATHJEN 72032 @ yahoo.com

L. Ruz
Signature of Applicant or Nominator

5-13-13
Date



City of Conway, Arkansas
www.cityofconway.org
Board/Commission Nomination Form



Date: 13 May 13

Board applying for. (One board per form)

CIVIL SERVICE BOARD

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: SUSAN WILSON

Address: 3255 MALSQATE DR. City, State, Zip Conway, AR 72032

Phone/Home: (501) 269 0742 ^{FAX} Work: (501) 505 0659

Person making nomination: SELF

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

As RETIRED LIEUTENANT with the Conway Police Department, I have had 20 years of SERVICE to the Community.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

To SERVE the Community & the CIVIL SERVICE EMPLOYEES.

THE CIVIL SERVICE BOARD'S PURPOSE & ACTIONS PARALLEL my assignment with the Police Dept. I had a ROLE in the RE-ESTABLISHMENT of the CURRENT CIVIL SERVICE ROLES & REGULATIONS

What contributions do you hope to make?

I BELIEVE in PROFESSIONALISM & PROGRESS in the POLICE & FIRE DEPARTMENTS. My EXPERIENCE in POLICY DEVELOPMENT, DISCIPLINARY ACTIONS & RESEARCH OF BEST PRACTICES FOR LAW ENFORCEMENT WILL CONTRIBUTE to FAIR & HONEST DECISIONS FOR OUR CIVIL SERVICE EMPLOYEES

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 55 Sex: FEMALE Race: White

Occupation: RET CPD Ward 2

Email Address: SOAN.WILSON@CONWAYCORP.NET


Signature of Applicant or Nominator

13 May 13
Date

Lt. Susan Wilson, Ret.

3255 Marlsgate Drive

Conway, AR 72032

Cell: (501) 269-0742

Fax: (501) 505-0659

E-mail: susan.wilson@conwaycorp.net

Education:

Conway High School '75

University of Central Arkansas

Criminal Justice Institute School of Law Enforcement Supervision

FBI National Academy Session 239

Experience:

2/1/91 to 6/1/2011: Conway Police Department

2/91-6/91: Arkansas Law Enforcement Training Academy

6/91-2/92: Patrol

2/92-3/97: Narcotics Investigator

3/97-3/00: Sergeant Patrol Division

3/00-1/01: Public Information/Internal Affairs

07/01: Promotion to Lieutenant Professional Standards/Accreditation Manager

09/09: FBI National Academy Session 239

06/1/11: Retired

My law enforcement career has been solely with the Conway Police Department for 20 years. Additionally, I was the first woman in the history of the Department to be promoted to Sergeant and then to Lieutenant. I am one of only 5 Officers of the Department to attend the FBINA and the first female from the Conway Police Department. I am an active member of the FBI National Academy Associates Arkansas Chapter.

2001 -2011 I was assigned to the Office of the Chief of Police and was on the Command Staff for the Department; among my responsibilities were:

- Oral Interview Board for selection of recruit officers.
- Coordinate Internal Affairs/Administrative Inquiries Board
- Develop, implement and maintain policies and procedures
- Review use of force and pursuit reports
- Supervised various units, and
- Implemented and maintained the International Accreditation Program.

During my career I was an active member of Texas, Arkansas, Louisiana, Oklahoma & New Mexico (TALON) PAC and attended regularly scheduled meetings to increase awareness of CALEA standards and issues. I was an Assessor contracted with CALEA. I currently consult with various police departments regarding the CALEA International Accreditation Program



City of Conway, Arkansas
www.cityofconway.org
Board/Commission Nomination Form



Date: 05-15-13

Board applying for: (One board per form)

Conway Civil Service Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: MARK ELSINGER

Address: 2905 ANTELOPE RD. City, State, Zip CONWAY, ARK. 72034

Phone/Home: 501 327-1551 ^{Cell} ~~Work~~ 501 733-4283

Person making nomination: SAME AS ABOVE

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

FORMER MEMBER of Knights of Columbus of America.
VOLUNTEER work at St. Joseph School - Conway, Ark.
ASSIST in preparing and serving meals to underprivileged children.
ASSIST in Sunday School classes.
MEMBER of Fraternal Order of Police.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I AM interested because I WAS a member of the Conway Police Dept. for over 30 yrs. and THAT is my passion. In those 30 yrs. I WAS able to work my way up to the position of Interim Chief of Police, With that experience I gained the knowledge to handle all types of personnel issues.

What contributions do you hope to make?

I would hope to assist the commission in understanding the internal workings of both the police and fire departments. Also, I would be able to assist the commission in interpreting the law from a law enforcement perspective.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 58 Sex: Male Race: White

Occupation: Retired Police Officer Ward 1

Email Address: MAJOCMARK4@gmail.com

Mark Elmgren
Signature of Applicant or Nominator

05-15-13
Date



City of Conway, Arkansas
www.cityofconway.org
Board/Commission Nomination Form:

RECEIVED
MAY 30 2013
BY: *John Rojas*

Date: 5/30/13

Board applying for: (One board per form)

CIVIL SERVICE COMMISSION

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: JOHN JONES

Address: 144 SIEBENMARGAN RD. City, State, Zip CONWAY, AR 72032

Phone/Home: 501 208 7399 Work: 501 329 6851

Person making nomination: ERIC GAMBLE

Address: 2585 JAYME CIRCLE CONWAY, AR 72032

Phone/Home: 501 733 5996 Work: 501 329 6851

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

AT PLACE OF EMPLOYMENT: CHAIRPERSON FOR HUMAN RIGHTS COMMITTEE
CHAIRPERSON FOR INTERDISCIPLINARY TEAM
ASSISTED WITH SPECIAL OLYMPICS

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

TO ASSIST THE CITY OF CONWAY GOVERN UNIFORMED FIRE AND
POLICE EMPLOYEES IN REFERENCE TO HIRING, DISCIPLINE, AND
TERMINATION. OTHER QUALIFICATIONS INCLUDE EXPERIENCE IN
HIRING, DISCIPLINE, AND TERMINATION WITH STATE EMPLOYEES;
BACHELOR'S OF BUSINESS ADMINISTRATION IN MANAGEMENT FROM UCA.

What contributions do you hope to make?

TO ASSIST THE CITY OF CONWAY MAKE SOUND AND JUST PERSONNEL
DECISIONS TO IMPROVE AND SUPPORT THE CITY BY PROVIDING THE
BEST EMPLOYEES

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards/Commissions are a representative of our diverse community. To assist in these endeavors, please provide the following information on a voluntary basis:

Age: 27 Sex: M Race: W

Occupation: PROGRAM COORDINATOR Ward: 2

Email Address: JOHNATHAN.JONES@ARKANSAS.GOV

Eric Mamble
Signature of Applicant or Nominator

5/30/2013
Date



City of Conway Civil Service Commission Established by Ordinance (O-06-24)

The Conway Civil Service Commission governs the uniform employees (police & fire) of the City of Conway with regards to hiring, discipline and termination. They normally meet the first Monday of every month, or when necessary in the City Hall Downstairs Conference room.

Members

Jack Ballard

Bob Bell

Cornell Maltbia

Term Expiration

Term Expires April 7th, 2014

Term Expires April 7th, 2014

Term Expires April 4th, 2016

Open

Open

For additional information concerning the Conway Civil Service Commissioners, please contact Lisa Mabry Williams, Human Resource Director at 501.450.7087 or at lisa.williams@cityofconway.org.



Conway Permits & Code Enforcement
1201 Oak Street
Conway, AR 72032
www.cityofconway.org

To: Mayor Tab Townsell

Date: June 3, 2013

From: Barbara McElroy
Code Enforcement Department

Subject: 2002 Prince Street, Conway Arkansas

The Code Enforcement Department sent bids out for the demolition of a structure on property located at 2002 Prince Street. Bids were opened on May 31st, 2013 at 10:00 am and 3 bids were submitted. They are as follows:

- | | |
|---|--------|
| ▪ Resurgence Demolition & Environmental | \$1500 |
| ▪ Robert McIntosh Excavating | \$2600 |
| ▪ Paladino Construction Inc. | \$4000 |
| ▪ | |

Code Enforcement Resurgence Demolition & Environment for the low bid of \$1500.

Sincerely,

Barbara McElroy



City of Conway
Street and Engineering Department
100 East Robins Street
Conway, AR 72032

Ronnie Hall, P.E.
City Engineer
ronnie.hall@cityofconway.org
501-450-6165

June 6, 2013

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, Arkansas 72032

Re: Bid 2013-16 Tractor with Boom Mower

Dear Mayor Townsell:

Bids were received at 10:00 AM, Wednesday June 5, 2013 at Conway City Hall for a Tractor with Boom Mower. The five bids received are as follows:

JCB of Arkansas New Holland NHT 6020 Tractor with Diamond 20' Boom Mower	\$81,273.00
Little Rock Equipment Sales John Deere 6330 Tractor with Tiger TRB-50C Boom Mower	\$82,347.00
JCB of Arkansas New Holland NHT 6030 Tractor with Diamond 22' Boom Mower	\$82,000.00
Maus Implement John Deere 6105M with Tiger TRB-50-C Mower	\$99,250.00
Ag Pro of Conway John Deere 6105M Tractor with Alamo Samurai Mower	\$108,058.40

The JCB bid (low bid) with the Diamond 20' Boom Mower does not meet specification. The boom mower has a 20' maximum horizontal reach rather than the 22' minimum required in the specifications.

We request that this bid be awarded to Little Rock Equipment Sales for the John Deere 6330 Tractor with Tiger TRB-50C Boom Mower in the amount of \$82,347.00. The 2013 Street Department Budget included \$80,000 for this equipment.

Please advise if you have questions or need additional information.

Sincerely,

Ronnie Hall, P.E.



City of Conway
Street and Engineering Department
100 East Robins Street
Conway, AR 72032

Ronnie Hall, P.E.
City Engineer
ronnie.hall@cityofconway.org
501-450-6165

June 6, 2013

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, Arkansas 72032

Re: 2013 Sidewalk Improvements (Bid No. 2013-17)
Schedule 1 – Timberpeg Addition
Schedule 2 – South German Ln. – Robins to Dave Ward
Schedule 3 - Padgett Road – Sanson Dr. to Cummins School
Schedule 4 – Siebenmorgen Road – Bob Courtway Dr. to Museum Rd.

Dear Mayor Townsell:

Bids were received at 10:00 AM, Wednesday June 5, 2013 at Conway City Hall for the above referenced sidewalk projects. The four bids received are summarized below and detailed on the enclosed bid tabulation.

	<u>Paladino-Nash</u>	<u>JCI.</u>	<u>Paladino .</u>	<u>Melchor</u>
Schediel; 1–Timberpeg	\$57,299.40	\$60,160.00	\$66,680.00	\$78,595.00
Schedule 2–So. German	\$47,440.08	\$48,616.00	\$54,984.00	\$64,383.50
Scheduel 3–Padgett	\$60,255.90	\$79,786.00	\$75,828.00	\$82,400.00
Schedule 4-Siebenmorgen	<u>\$18,109.66</u>	<u>\$18,595.00</u>	<u>\$21,837.00</u>	<u>\$35,900.00</u>
Total	\$183,105.04	\$207,157.00	\$219,329.00	\$261,657.50

I recommend that this project be awarded to the low bidder, Paladino-Nash, Inc. in the amount of \$183,105.04.

The 2013 Street Fund Project Allocation budgeted \$231,500 for these projects.

The inlieu of sidewalk fund currently has a balance of approximately \$53,000 which could be allocated to partially fund these projects and free up enough street funds to cover the cost of the added project along the south side of Main Street (angle parking + street scape) between Court and Harkrider.

Please advise if you have questions or need additional information.

Sincerely,

Ronnie Hall, P.E.

CITY OF CONWAY, ARKANSAS

2013 Sidewalk Improvements

TABULATION OF BIDS RECEIVED June 5, 2013 10:00 AM

SCHEDULE 1 - TIMBERPEG ADDITION

DESCRIPTION	ESTIMATED QUANTITY	UNITS	Paladino-Nash		JCI CONSTRUCTION		Paladino Construction		Melchor Construction	
			UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
1 SITE PREPARATION	1.00	L.S.	\$4,244.40	\$4,244.40	\$5,500.00	\$5,500.00	\$800.00	\$800.00	\$15,000.00	\$15,000.00
2 5' Wide Conc. Sidewalk	2,700	L.F.	\$14.40	\$38,880.00	\$15.00	\$40,500.00	\$19.00	\$51,300.00	\$18.75	\$50,625.00
3 Wheel Chair Ramp	450.00	S.F.	\$14.00	\$6,300.00	\$12.00	\$5,400.00	\$10.00	\$4,500.00	\$8.00	\$3,600.00
4 Concrete Driveway	120.00	S.Y.	\$38.00	\$4,560.00	\$48.00	\$5,760.00	\$50.00	\$6,000.00	\$50.00	\$6,000.00
5 Crushed Stone Base Course	30.00	Tons	\$15.50	\$465.00	\$20.00	\$600.00	\$16.00	\$480.00	\$25.00	\$750.00
6 Solid Sod	600.00	S.Y.	\$4.75	\$2,850.00	\$4.00	\$2,400.00	\$6.00	\$3,600.00	\$5.00	\$3,000.00
TOTAL BID - Schedule 1				\$57,299.40		\$60,160.00		\$66,680.00		\$78,975.00

SCHEDULE 2 - SOUTH GERMAN LN. - Robins to Dave Ward

DESCRIPTION	ESTIMATED QUANTITY	UNITS	Paladino-Nash		JCI CONSTRUCTION		Paladino Construction		Melchor Construction	
			UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
1 SITE PREPARATION	1.00	L.S.	\$3,514.08	\$3,514.08	\$4,000.00	\$4,000.00	\$800.00	\$800.00	\$12,000.00	\$12,000.00
2 5' Wide Conc. Sidewalk	2,160	L.F.	\$14.40	\$31,104.00	\$15.00	\$32,400.00	\$19.00	\$41,040.00	\$18.75	\$40,500.00
3 4' Wide Conc. Sidewalk	118	L.F.	\$14.00	\$1,652.00	\$12.00	\$1,416.00	\$18.00	\$2,124.00	\$18.75	\$2,212.50
4 Wheel Chair Ramp	350.00	S.F.	\$14.00	\$4,900.00	\$12.00	\$4,200.00	\$10.00	\$3,500.00	\$8.00	\$2,800.00
5 Concrete Driveway	60.00	S.Y.	\$38.00	\$2,280.00	\$48.00	\$2,880.00	\$50.00	\$3,000.00	\$40.00	\$2,400.00
6 12" Storm Drainage Pipe	24	L.F.	\$35.00	\$840.00	\$30.00	\$720.00	\$30.00	\$720.00	\$30.00	\$720.00
7 Crushed Stone Base Course	50.00	Tons	\$15.50	\$775.00	\$20.00	\$1,000.00	\$16.00	\$800.00	\$25.00	\$1,250.00
8 Solid Sod	500.00	S.Y.	\$4.75	\$2,375.00	\$4.00	\$2,000.00	\$6.00	\$3,000.00	\$5.00	\$2,500.00
TOTAL BID - Schedule 2				\$47,440.08		\$48,616.00		\$54,984.00		\$64,382.50

SCHEDULE 3 - Padgett Road - Sanson Dr. to Cummins School

DESCRIPTION	ESTIMATED QUANTITY	UNITS	Paladino-Nash		JCI CONSTRUCTION		Paladino Construction		Melchor Construction	
			UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
1 SITE PREPARATION	1.00	L.S.	\$4,463.40	\$4,463.40	\$7,500.00	\$7,500.00	\$800.00	\$800.00	\$12,000.00	\$12,000.00
2 5' Wide Conc. Sidewalk	1,150	L.F.	\$14.40	\$16,560.00	\$15.00	\$17,250.00	\$19.00	\$21,850.00	\$18.75	\$21,562.50
3 5' Wide Conc. Sidewalk w/ 1' Turndown	650	S.F.	\$3.80	\$2,470.00	\$25.00	\$16,250.00	\$23.00	\$14,950.00	\$18.75	\$12,187.50
4 Modular Block Wall	750.00	S.F. (Ve	\$24.75	\$18,562.50	\$25.00	\$18,750.00	\$24.00	\$18,000.00	\$15.00	\$11,250.00
5 Crushed Stone Base Course	600.00	Tons	\$15.50	\$9,300.00	\$20.00	\$12,000.00	\$16.00	\$9,600.00	\$25.00	\$15,000.00
6 Solid Sod	800.00	S.Y.	\$4.75	\$3,800.00	\$4.00	\$3,200.00	\$6.00	\$4,800.00	\$5.00	\$4,000.00
7 Storm Drainage Junction Box	1	Each	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,300.00	\$3,300.00	\$2,800.00	\$2,800.00
8 12" Storm Drainage Pipe	16	L.F.	\$35.00	\$560.00	\$30.00	\$480.00	\$30.00	\$480.00	\$50.00	\$800.00
9 12" Storm Drainage Pipe	24	L.F.	\$45.00	\$1,080.00	\$36.00	\$864.00	\$42.00	\$1,008.00	\$50.00	\$1,200.00
10 12" Storm Drainage Pipe	16	L.F.	\$60.00	\$960.00	\$62.00	\$992.00	\$65.00	\$1,040.00	\$100.00	\$1,600.00
TOTAL BID - Schedule 3				\$60,255.90		\$79,786.00		\$75,828.00		\$82,400.00

SCHEDULE 4 - SIEBENMORGEN ROAD - Bon Courtway Dr. to Museum Rd.

DESCRIPTION	ESTIMATED QUANTITY	UNITS	Paladino-Nash		JCI CONSTRUCTION		Paladino Construction		Melchor Construction	
			UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
1 SITE PREPARATION	1.00	L.S.	\$1,341.46	\$1,341.46	\$1,500.00	\$1,500.00	\$800.00	\$800.00	\$12,000.00	\$12,000.00
2 5' Wide Conc. Sidewalk	903	L.F.	\$14.40	\$13,003.20	\$15.00	\$13,545.00	\$19.00	\$17,157.00	\$20.00	\$18,060.00
3 Wheel Chair Ramp	100.00	S.F.	\$14.00	\$1,400.00	\$12.00	\$1,200.00	\$10.00	\$1,000.00	\$24.00	\$2,400.00
4 Crushed Stone Base Course	30.00	Tons	\$15.50	\$465.00	\$25.00	\$750.00	\$16.00	\$480.00	\$48.00	\$1,440.00
5 Solid Sod	400.00	S.Y.	\$4.75	\$1,900.00	\$4.00	\$1,600.00	\$6.00	\$2,400.00	\$5.00	\$2,000.00
TOTAL BID - Schedule 1				\$18,109.66		\$18,595.00		\$21,837.00		\$35,900.00

TOTAL SCHEDULE 1+2+3+4

\$183,105.04

\$207,157.00

\$219,329.00

\$261,657.50



City of Conway
 Street and Engineering Department
 100 East Robins Street
 Conway, AR 72032

Ronnie Hall, P.E.
 City Engineer
ronnie.hall@cityofconway.org
 501-450-6165

June 5, 2013

Mayor Tab Townsell
 1201 Oak Street
 Conway, Arkansas 72032

**RE: Conway Western Arterial Loop (Baker Wills Parkway)
 AHTD Job 080174
 FAP No. HPP2-0169(4) & HPP2-3742(1)
 South Interchange
 Right of Way Acquisition**

Dear Mayor Townsell:

The following counter offers have been received and are submitted for your consideration.

Tract 57 owner, Loya

Original Offer- Market Value (11,616 Sq. Ft.)	\$10,625
Additional Comp. Change Temp Easement to Property Purchase (Approv. 5-14-13)	+\$3,616

Additional Damages Requested which our Right of Way Consultant is of the opinion are reasonable.	<u>+\$4,181</u>
TOTAL COUNTER OFFER	\$17,697

Tract 62 – owner – Maynard

Original Offer - Market Value (3,198 Sq. Ft.)	\$1,600
Additional Compensation requested to replant Trees Located on land being acquired	<u>\$9,240</u>
TOTAL COUNTEROFFER	\$10,840

Tract 71 – Owner - Valvia Smith

Original Offer- Market Value (18,366 S.F.)	\$58,550
Damages	\$6,100
Uneconomical Remnant (24,196)	\$2,400
Eligible Relocation Assistance	<u>\$13,400</u>
Total Original Offer	\$80,450
TOTAL COUNTEROFFER	\$110,000

Please advise if you are in agreement with this request.

Thanks,
 Ronnie Hall, P.E.

Ronnie Hall

From: Janice Wardell <jwardell@orcolan.com>
Sent: Friday, May 31, 2013 9:59 AM
To: Ronnie Hall; 'Mueller, Todd, E (TEMueller@GarverUSA.com)'
Cc: Janice Wardell
Subject: Tract 57 - Conway Western - Loya
Attachments: DOC053113-001.pdf

I am attaching a copy of the signed Contract for this parcel for your use. It will need to go up before the City Council.

Mr. Loya is asking the City to purchase the property because the area is being used to serve not only his property but the owner next door. He does not like the tenants over there and has had a lot of issues with them driving all over his property from time to time, so doing them a favor is out of the question.

He is also asking for addition money because he feels his land is damaged because of the taking. He is not asking for a lot of money, just what he feels the value is plus a damage amount.

The Counter-offer is a total of \$17,697.00

(Appraised value of the Improvements – Septic, Parking, landscaping, fence - \$9,900.00)

(Appraised Value of the Land – 11,301 s.f. - \$3,616.00)

(Damages requested by Mr. Loya - \$4,181.00)

Given the whole situation, I feel this is a fair counter offer.

We also discussed relocating the mobile home. He would still like to move it onto Paula Street, if possible. If not, he can clear off a space at the back of his property, but it will take additional fill so the new septic will operate correctly. He is not sure how much fill it will take.

Jan Wardell, Projects Manager

O. R. Colan Associates

GSA Schedule GS-33F-0034U

Real Estate Solutions for Public Agencies

2311 Biscayne Drive, Suite 207

Little Rock, AR 72227

Direct Dial: (501) 370-9600

Direct Fax: (501) 370-9602

Cell: (214) 287-7447

www.orcolan.com

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Bemis

TREE FARM

Shade Tree and Transplant Specialists

13206 Asher Road * Little Rock, AR 72206 * (501) 897-4931 * Fax: (501) 897-4435
Email: donna@bemistreefarm.com * Website: www.bemistreefarm.com

DATE: June 1, 2013

TO: Jan Wardell
Fax# 307-9602

214-287-7447

Location: Gary Maynard
Cell 269-9563

FROM: Donna Bemis



SUBJECT: Estimate

Trees planted with our tree transplanter are as follows:

7-inch	\$980 ea	6-inch	\$840 ea
5-inch	\$700 ea	Plus 8.5% sales tax	

You are welcome to go to our website: bemistreefarm.com

Our prices are quoted with the provision that we can dig the holes with our tree transplanting equipment. Any tree and stump removal is an additional charge.

The utilities must be located before any tree transplanting can begin. Bemis will contact Arkansas One Call. Bemis will use great care not to cause any damage, but will not be responsible for the repair of any private lines (such as water, sprinkler lines, sewer) or sidewalks, driveways, curbs or ruts left in the ground. Our truck weighs 40,000 lbs loaded.

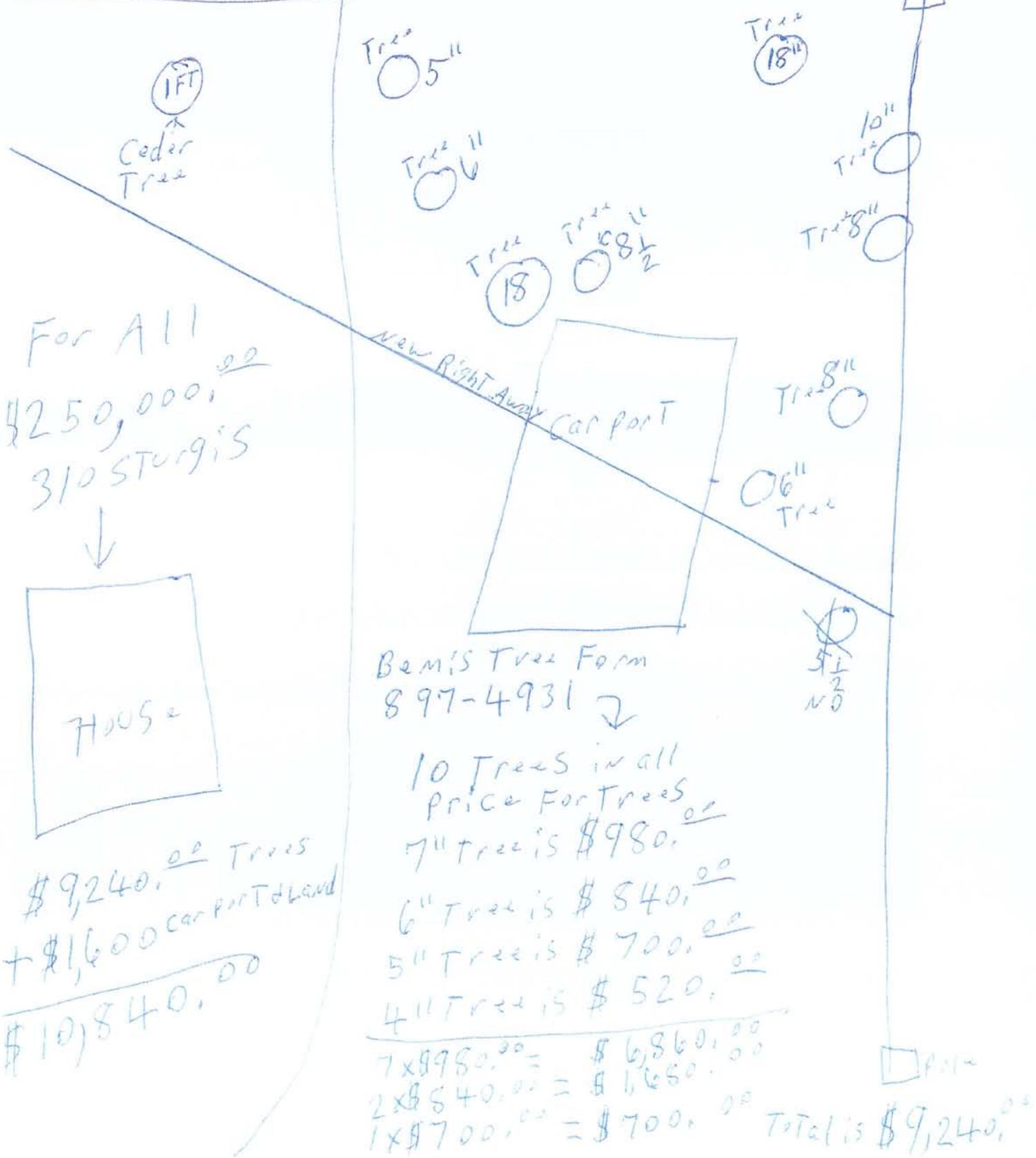
Bemis guarantees our trees for one year provided they are given adequate water and care. We offer one replacement tree per tree only. Bemis must have access with our equipment. Do not trench lines through the root ball. Do not fertilize these trees in the first year. Tree sizes and varieties are limited for replacements.

Thank you.

1 PAGE TOTAL

310 Sturgis Rd Conway AR 72034
 From Gary Maynard

To Jan Wardell Project Manager
 Fax # 501-307-9602 Cell # 214-287-7447



For All
 \$250,000.⁰⁰
 310 Sturgis



\$9,240.⁰⁰ Trees
 + \$1,600 Carport & Land
 \$10,840.⁰⁰

Bemis Tree Farm
 897-4931

10 Trees in all
 Price For Trees
 7" tree is \$980.⁰⁰
 6" Tree is \$840.⁰⁰
 5" Tree is \$700.⁰⁰
 4" Tree is \$520.⁰⁰

7 x \$980. ⁰⁰ =	\$6,860. ⁰⁰
2 x \$840. ⁰⁰ =	\$1,680. ⁰⁰
1 x \$700. ⁰⁰ =	\$700. ⁰⁰
	Total is \$9,240. ⁰⁰

~~5 1/2 inch~~
 NO

Ronnie Hall

From: Janice Wardell <jwardell@orcolan.com>
Sent: Wednesday, June 05, 2013 10:45 AM
To: Ronnie Hall
Cc: Felicia Rogers; Janice Wardell
Subject: Tract - 71X - Conway Western - Smith

Ronnie;

I just now spoke to Mrs. Smith. Her counter offer to settle is \$110,000.

She wants to build a new home on her property at a different location. She feels the costs and fees associated with it are as follows:

\$96,000 – New construction of the home

\$3,000 – water

\$3,000 – clearing of the lot

\$6,000 – Septic

\$110,000 – TOTAL

Jan Wardell, Projects Manager

O. R. Colan Associates

GSA Schedule GS-33F-0034U

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Tuesday June 4, 2013

To whom it may concern:

Sigma Investments LLC (Brad Lacy & Greg Pillow) would like to request that permission be granted from the City of Conway to build an ADA compliant handicap entrance for the buildings at 1009 & 1011 Oak Street in the alley just west of 1011 Oak Street in downtown Conway. It is our understanding that the city owns this entire alley and that we must have permission in writing to be able to construct the proposed ramp. The existing entrance on the west wall would be modified with a ramp that has a 5 foot square landing at the top and would run 9 feet to the north from the landing area. It would include railing around the entire outside perimeter of the ramp. Ramp and railing would meet ADA requirements. See attached photos and drawings. Cars are not supposed to be parked in that alley.

The alley is approximately 20 feet wide at its narrowest point where the carport to the west joins it. The alley allows for no through passage at this time. It is bordered by an uncovered ditch to the south and by Oak Street to the north. The only current use for the alley appears to be for deliveries made to Bobbie's Antiques located on the west side of the alley and to allow for the owners of Bobbie's Antiques to park under a carport in the alley. Based on the dimensions of the proposed ramp, it does not appear that it would hamper any activity or function of the current alley.

Greg Pillow visited personally with Mrs. Bobbie Havens who owns Bobbie's Antiques on June 4, 2013. Mrs. Havens and her husband Pete do not own the building, but operate their business out of that space. Greg let her know that Sigma Investments was going to ask permission from the City of Conway to build the ramp and gave her the details about the ramp including the approximate dimensions and design and about the fact that the council would have to make the decision. After a very lengthy discussion about the alley in general, Greg got the impression that Mrs. Havens was agreeable to having the ramp placed there as long as it did not impede any deliveries she has made to her business. Greg left his cell phone number with her and encouraged her to call him or have her husband Pete call him if they had any questions about the proposed ramp.

Jenifer Hendrix owns the buildings east of the proposed ramp and the lot south of 1009 & 1011 Oak St. Brad Lacy visited with her about the proposed ramp and she approved of the idea with no hesitation.

Please see attached drawings and pictures to help describe the proposed ramp and to gain a better understanding of the area.

If you have any questions about this request please call Greg Pillow at 501-514-4783 or Brad Lacy at 501-329-7788. Thank you for your time and consideration of this request.

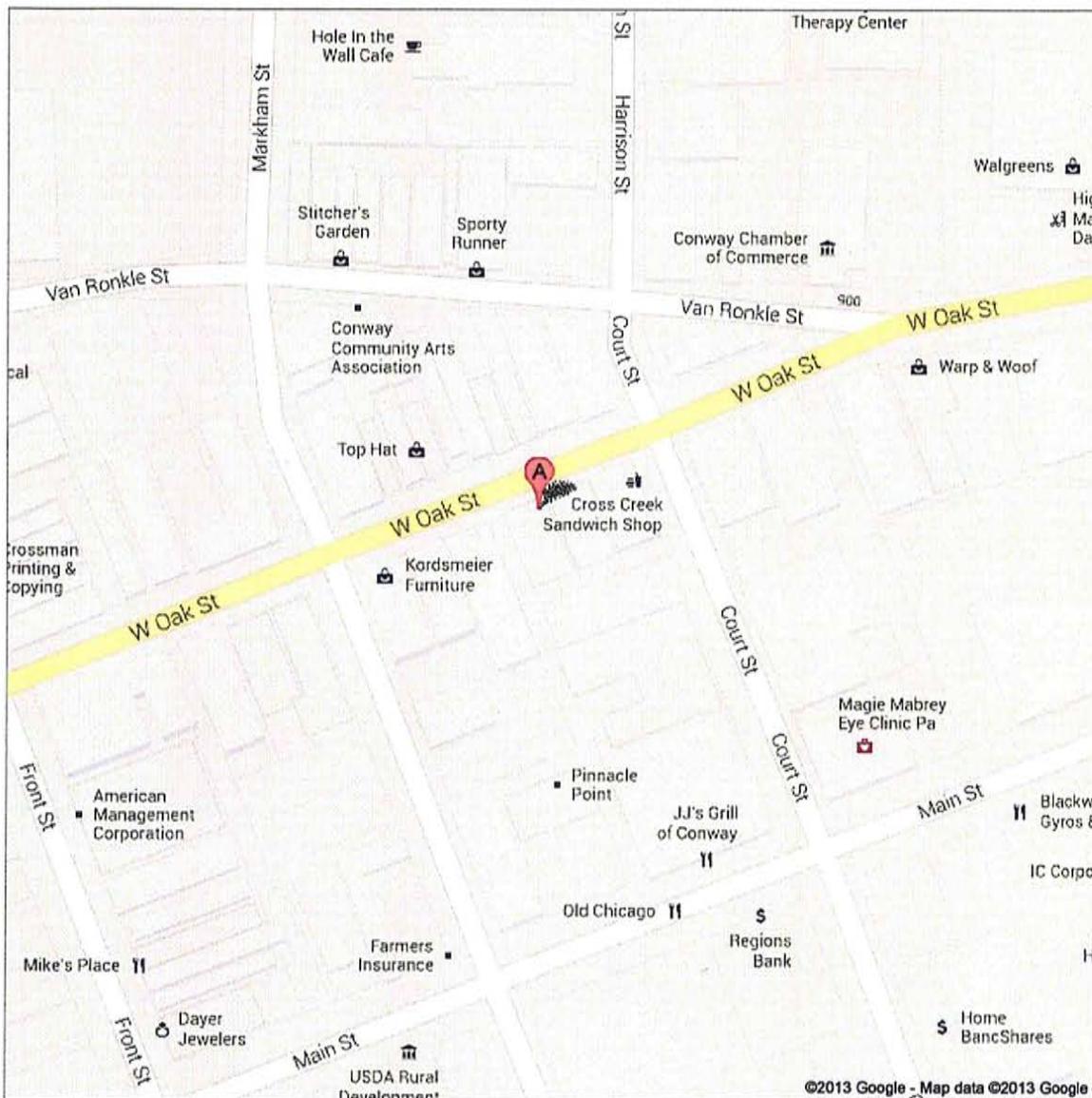
Sincerely,


Brad Lacy & Greg Pillow



Address **1011 Oak St**
Conway, AR 72032

Get Google Maps on your phone
Text the word "GMAPS" to 466453





Address **1013 Oak Street**

Address is approximate

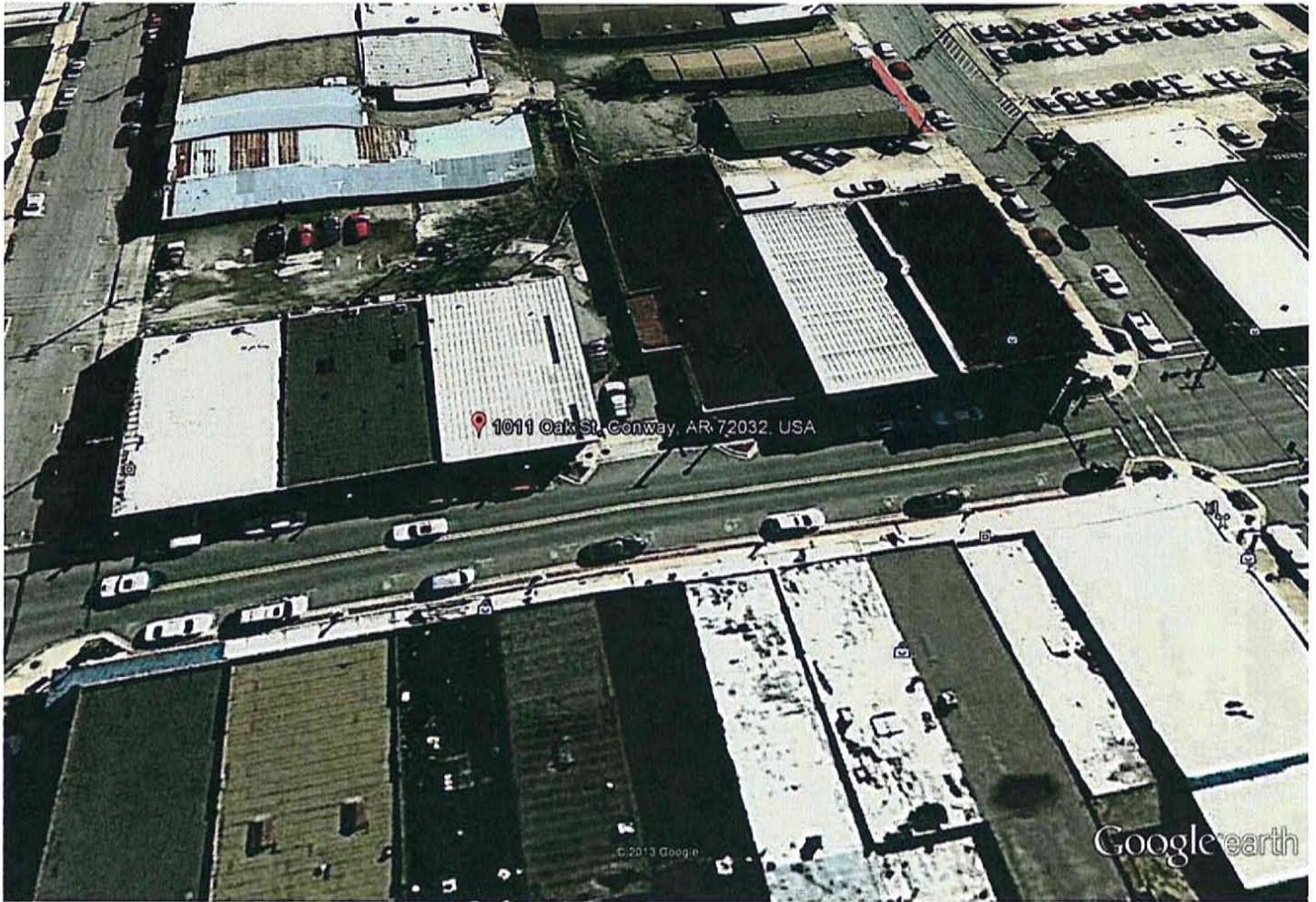




Google earth

feet
meters

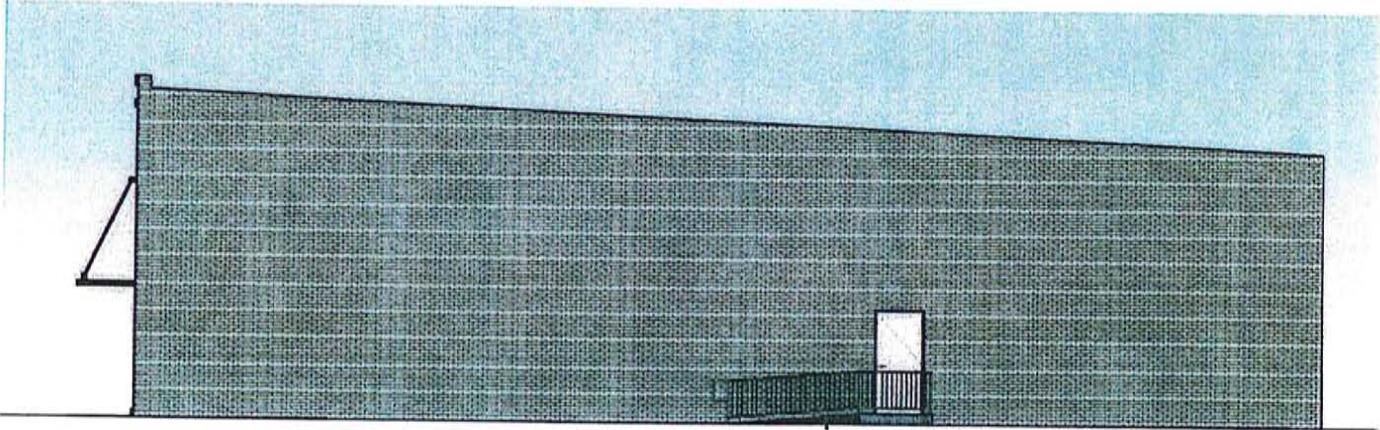




Google earth

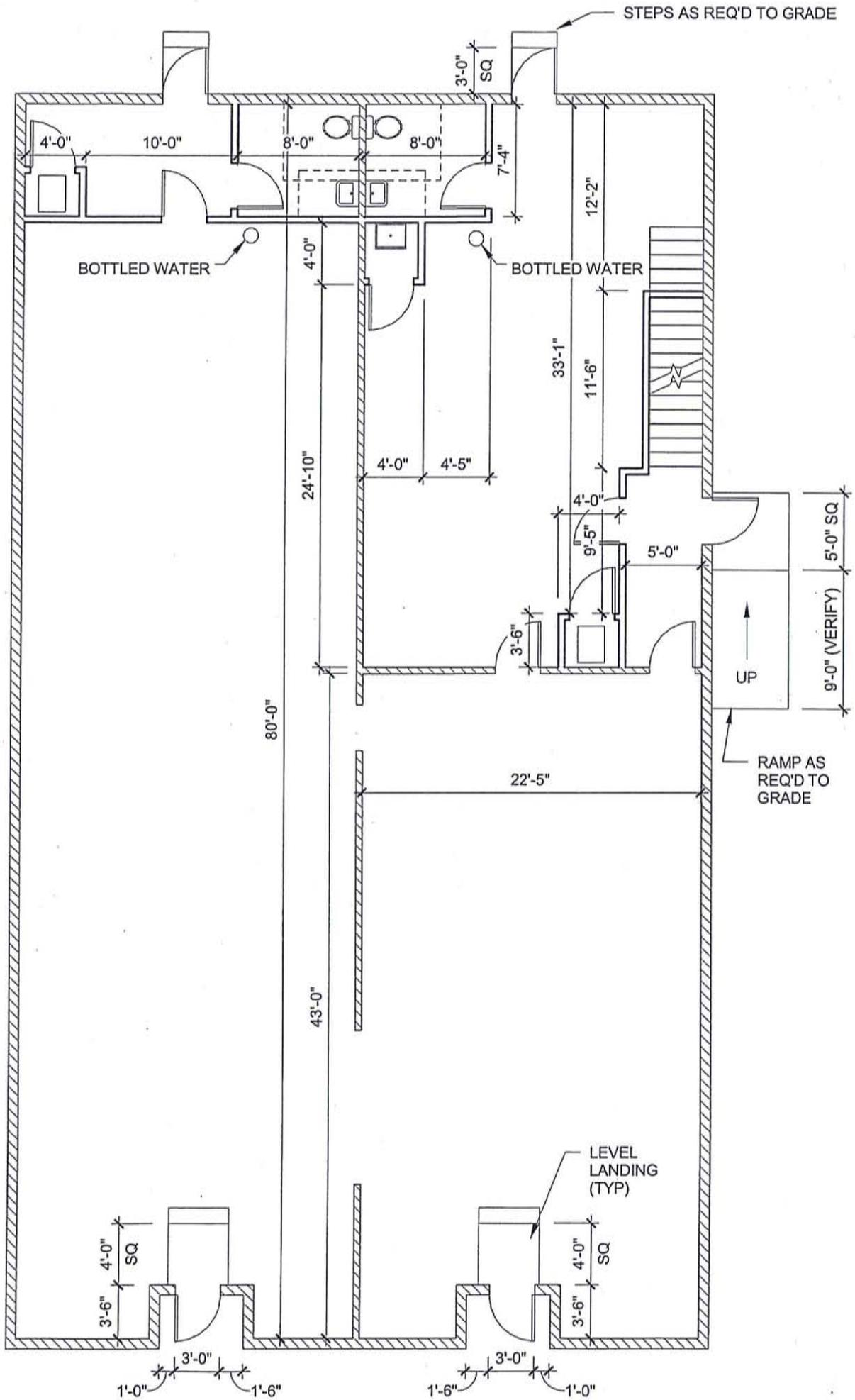
feet
meters





SIDE ELEVATION

NEW ADA ACCESSIBLE RAMP AND RAILING





**City of Conway, Arkansas
Resolution No. R-13-___**

**A RESOLUTION REQUIRING AN AUDIT OF THE ACCOUNTING RECORDS OF THE CITY OF CONWAY FOR
THE YEAR 2012**

WHEREAS, Arkansas Code Annotated § 14-58-307 requires that cities of the first class be audited annually by either an independent certified public accountant or by the Division of Legislative Audit; and

WHEREAS, Arkansas Code Annotated § 14-58-101 gives municipalities the option to adopt an annual resolution requiring that their audit be performed in accordance with the guidelines and format prescribed by the Governmental Accounting Standards Board, the American Institute of Certified Public Accountants, and the United States Government Accountability Office; and

WHEREAS, the City Council finds it beneficial and in the best interest of the City to have an audit for its fiscal year 2012 that complies with the aforementioned guidelines.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS,
THAT:**

SECTION 1. The City of Conway shall have an audit for the year ended December 31, 2012 that is conducted by an independent certified public accountant, and is in accordance with the guidelines and format prescribed by the Governmental Accounting Standards Board, the American Institute of Certified Public Accountants, and the United States Government Accountability Office.

Passed this 11th day of June, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

DRAFT LETTER

June 7, 2013

Mr. Alan Meadors
Planning and Research Engineer
Arkansas State Highway and Transportation Department
P.O. Box 2261
Little Rock, AR 72203

Dear Mr. Meadors:

As you are aware, Conway has been designated as an urbanized area with a population of over 50,000 persons. Along with this designation certain Federal Transit Administration Section 5307 funds are allocated to the City of Conway. These funds are for the purpose of providing public transit service in Conway. At this time the City of Conway does not provide public transit service.

It is our understanding since Conway does not have a transit system its allocation may be used by other urbanized areas in Arkansas at the direction of your Department. Further, the annual allocation would be reverted back to Conway if a transit system is established. For the benefit of Arkansas' urban public transit systems, the Department may reallocate Conway's portion until further notice.

Sincerely,

Tab Townsell
Mayor

MEMO

TO: City Council Members
Mayor Tab Townsell

FROM: Michael O. Garrett, City Clerk/Treasurer
Tyler Winningham, Chief Financial Officer

DATE: June 11th, 2013

SUBJECT: Approval to enter into an agreement to accept credit card payments throughout all City Departments.

Message:

City Departments currently accept cash or check only for payment of permits, license fees, inspection fees, etc. (Currently District Court is the only location with credit card capabilities).

We would like to request the City Council consider approving the Mayor to enter into the necessary agreements to purchase the equipment (at a total cost of approximately \$900 - 6 stations) for credit card processing services.

The attached information provides the rates and fees for the credit card processing. A nominal convenience fee will be charged to the customer to offset the City's transaction fee expense.

Thank you for your consideration.

SCHEDULE A TO MERCHANT REGULATIONS-PRICING

PRICING SCHEDULE

This pricing grid is confidential and is provided for your exclusive review. This information under no circumstances can be disclosed to any competitor of Merchant Services. Merchant Services has the option of reviewing any rate quoted by another party during the course of the signed agreement.

Visa, MasterCard and Discover Pass-Through Rates

Visa/MasterCard/Discover/PIN*	Regulated Debit	Exempt Debit	Credit	Rewards	Commercial
Visa Qualified Card Present	0.05% + \$ 0.22	0.80% + \$0.15	1.51% + \$0.10	1.65% + \$0.10	2.20% + \$0.10
MasterCard Qualified Card Present	0.05% + \$ 0.22	1.05% + \$0.15	1.58% + \$0.10	1.73% + \$0.10	2.20% + \$0.10
Discover Qualified Card Present	0.05% + \$ 0.22	1.02% + \$0.16	1.56% + \$0.10	1.71% + \$0.10	2.30% + \$0.10
Visa Qualified Card Not Present	0.05% + \$ 0.22	1.65% + \$0.15	1.80% + \$0.10	1.95% + \$0.10	2.25% + \$0.10
MasterCard Qualified Card Not Present	0.05% + \$ 0.22	1.64% + \$0.16	1.89% + \$0.10	2.05% + \$0.10	2.40% + \$0.10
Discover Qualified Card Not Present	0.05% + \$ 0.22	1.62% + \$0.16	1.87% + \$0.10	1.97% + \$0.10	2.30% + \$0.10
Mid-Qualified	0.05% + \$ 0.22	1.75% + \$0.20	2.30% + \$0.10	2.30% + \$0.10	2.65% + \$0.10
Non-Qualified	0.05% + \$ 0.22	1.90% + \$0.25	2.95% + \$0.10	2.95% + \$0.10	2.95% + \$0.10

Visa Assessments	0.11% + \$0.023	Visa International Assessment	0.40%
MasterCard Assessments	0.11% + \$0.019	Visa International Acquirer Fee	0.45%
MasterCard ABF Above	0.12% + \$0.019	MasterCard Cross Border Domestic	0.40%
Discover Assessments	0.105% + \$ 0.0185	MasterCard Cross Border Foreign	0.80%
Debit Network Gateway Fee	\$ 0.035	Discover International Processing Fee	0.40%
Debit Network Switch Fee	\$ 0.080	Discover International Service Fee	0.55%

Processing Fees

Set-up and Support Fees

Sponsorship Fees	0.25%	Monthly Support Fee	\$ 8.00
Authorization Fee	\$0.20	Merchant Business Center Fee	\$ -
ARU/IVR Authorization Fee	\$0.85	Monthly PCI Compliance Fee	\$ 2.00
Voice Authorization Fee	\$0.95	Merchant Set-up Fee	\$ -
Batch Deposit Fee	\$0.10	Qwickpay Monthly (free card reader)	
Chargeback Fee	\$15.00	Terminal - T4220	
Retrieval Request Fee	\$5.00	PayTrace Setup	\$ 50.00
Visa Mis-Use Fee (per item)	\$0.045	PayTrace Monthly	\$ 10.00
Visa Zero Floor Limit Fee (per item)	\$0.10	PayTrace Transaction	\$ 0.10
Visa Zero Dollar Verification (AVS)	\$0.025	USB Card Reader	\$ 100.00

*A \$35 monthly non compliance fee applies if merchant does not achieve & maintain compliance status within 30 days of account opening

I have read, understand and agree to the Pricing disclosed on Schedule A - which is subject to change

PT 10-12

Signature of Owner/Officer #1:
