

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



City Council Members

- Ward 1 Position 1 – Andy Hawkins
- Ward 1 Position 2 – David Grimes
- Ward 2 Position 1 – Wesley Pruitt
- Ward 2 Position 2 – Shelley Mehl
- Ward 3 Position 1 – Mark Ledbetter
- Ward 3 Position 2 – Mary Smith
- Ward 4 Position 1 – Theodore Jones Jr.
- Ward 4 Position 2 – Shelia Whitmore

City of Conway - City Council Meeting

www.cityofconway.org

Tuesday, January 8th, 2013 @ 6:30pm

Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032

5:30pm - Committee Meeting:

No Committee Meeting

Call to Order: Mayor Tab Townsell
 Roll Call: Michael O. Garrett, City Clerk/Treasurer
 Minutes: December 20th, 2012 City Council Meeting
 Announcements/Proclamations/Recognitions:

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolutions requesting the Faulkner County Tax Collector place a certified lien on certain properties for incurred expenses by the City of Conway.
2. Resolution setting a public hearing to discuss the closing of a 10 foot utility easement and 15 foot right of way easement located at 2050 Dave Ward Drive.
3. Consideration to enter into an agreement with the Boys & Girls Club of Faulkner County, FCC/DD, & Faulkner County Senior Citizens Program for transportation needs within the City of Conway.
4. Ordinance accepting grant proceeds and appropriating funds for the Historic District Commission to be administered by the Planning and Development Department.
5. Consideration of a request by Ben Watson for an amendment to the Scherman Heights PUD to allow an indoor commercial recreational facility for property located at 575 Club Lane.

B. Public Safety Committee (Police, Fire, CEOC, Information Technology, City Attorney, & Animal Welfare)

1. Ordinance authorizing personnel changes within the Conway Fire Department.
2. Ordinance waiving competitive bids for the purchase of a bucket track for the Information Technology Department.
3. Ordinance waiving competitive bids for the replacement and/or upgrade of multifunction copiers and accepting Capital Business as sole source vendor.
4. Ordinance waiving competitive bids for the purchase, maintenance, and support of the Access Control System and accepting Alarmtec Systems as sole source vendor.
5. Ordinance waiving competitive bids for the purchase, replacement and/or upgrade of outdoor warning sirens and accepting American Signal as sole source vendor.

6. Ordinance waiving competitive bids for the installation, maintenance & support of the outdoor warning system sirens and accepting COMSERV Wireless as the sole source vendor.
7. Ordinance waiving competitive bids for the purchase, replacement and/or upgrade of mobile vehicle routers, mobile switches and peripherals and accept Utility as sole source vendor.
8. Ordinance waiving competitive bids for the purchase/repair of telephone systems and accepting Kirby Telephone Service.
9. Ordinance waiving competitive bids for the maintenance of radio equipment and accepting Motorola Inc. & Grace Communications as sole source vendor.

Old Business

1. Consideration to name the south interchange (formerly Western Loop) to Baker Wills Parkway.

New Business

Adjournment



MEMO

TO: Mayor Tab Townsell
CC: City Council Members
 Barbara McElroy
FROM: Felicia Rogers
DATE: January 2nd, 2013
SUBJECT: Certified Liens – Code Enforcement

Message:

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

1.	817 Teal Drive	\$140.68
2.	26 Brierwood Circle	\$174.77
3.	1618 Sarah Circle	\$193.40
4.	2106 Independence	\$193.40
5.	9 Bridgestone Drive	\$193.99
6.	912 Front Street	\$2403.50

Please advise if you have any questions.

Thank you for your consideration.



**City of Conway, Arkansas
Resolution No. R-13-__**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **817 Teal Drive** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$140.68** (\$100.62 + Penalty-\$10.06 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: November 28, 2012

Re: 817 Teal Drive

- September 17th, 2012 – Warning Violation written regarding grass in the back yard by Grant Tomlin.
- Property Owner is listed as Jon T. Wiggs.
- Property was rechecked on 9/25 and 10/15/2012 with no progress made.
- Certified and regular letters were mailed 10/17/2012 to address on file and a notice was left by post office for certified letter on 10/18/2012.
- Property was rechecked on 10/30/2012 with no action.
- Final Cleanup finished on 11/20/2012
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

November 20, 2012

Jon T. Wiggs
817 Teal Drive
Conway, AR 72034

Parcel # 712-12072-081

RE: Nuisance Abatement at 817 Teal Drive, Conway AR
Cost of Clean-Up, Amount Due: \$100.62

Dear Mr. Wiggs,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway
Code Enforcement

DATE: JANUARY 3, 2013

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 barbara.mcelroy@cityofconway.org

TO Jon T. Wiggs
 817 Teal Drive
 Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
 associated with the nuisance abatement at
 817 Teal Drive

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Grant Tomlin	712-12072-081	Due upon receipt	December 20th, 2012

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing (backyard)	13.21	13.21
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 12/20/2012			\$100.62
TOTAL AFTER 1/8/2013			\$140.68

- Total amount due after 1/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: September 17, 2012

Violator Name: Jon T. Wiggs

Address of Violation: 817 Teal

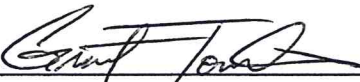
Violation Type: Tall Grass

Warning #: CE6059

Description of Violation and Actions Taken:

On 9-17-12, I received a complaint regarding tall grass in the back yard on 817 Teal. I knew this address as I had written it in the past and the city had also mowed the property before. Upon arrival at the residence, I found that the back yard was in violation of the Conway Nuisance Abatement, section 3.2.4, for tall grass. The residence was vacant at the time. I issued a written warning, CE6059, to the owner of the property as found in Arkansas County Data. The property was rechecked on 9-25-12 and 10-15-12 with no progress shown. Certified mail regarding the violation was sent on 10-17-12. A recheck was done on 10-30-12 with no progress shown. Mowing was scheduled at this time. Mowing was done on 11-20-12. Pictures are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature:  _____

Date: 12-6-12

Time: 1301



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **26 Brierwood Circle** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$174.77** (\$131.61 + Penalty-\$13.16 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: November 5th, 2012

Re: 26 Brierwood Circle

- September 5th, 2012– Warning Violation written regarding grass.
- Property Owner is listed as Elizabeth Jackson.
- Property was rechecked on 9/13 & 9/17/2012 with no progress made.
- Certified and regular letters were mailed 9/18/2012 to address on file and notice was left by Post Office on 9/19/2012.
- Property was rechecked on 9/28/2012 and 10/8/2012 with no progress.
- Email was sent to Physical Plant to mow property on 10/8/2012.
- Final Cleanup finished on 10/23/2012.
- Certified and regular letters were sent including date, time & place of the City Council meeting.
- The front yard was mowed on 10/23/2012 by the city and a court order was granted to enter backyard and mow which was taken place 11/26/2012.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

November 28, 2012

Elizabeth Jackson
26 Brierwood Circle
Conway, AR 72032

Parcel # 710-09038-000

RE: Nuisance Abatement at 26 Brierwood Circle, Conway AR
Cost of Clean-Up, Amount Due: \$131.61

Dear Ms. Jackson,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JANUARY 3, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Elizabeth Jackson
26 Brierwood Circle
Conway, AR 72032

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
26 Brierwood Circle

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Grant Tomlin	710-09038-000	Due upon receipt	1/8/2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing (backyard only)	13.21	13.21
1	Mowing	16.73	16.73
1	Mowing	17.99	17.99
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
1	Certified Letter	3.29	3.29
1	Regular letter	.44	.44
TOTAL BY 12/28/2012			\$131.61
TOTAL AFTER 1/8/2013			\$174.77

- Total amount due after 1/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: September 5, 2012

Violator Name: Elizabeth Jackson

Address of Violation: 26 Brierwood Circle

Violation Type: Tall Grass

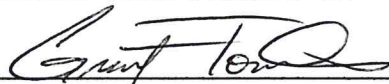
Warning #: CE5963

Description of Violation and Actions Taken:

Original violation for this property was 9-5-12. The front and side yards of the above property were mowed by the city on 10-23-12. On 10-23-12, the back yard of the property was not mowed due to the gate on the privacy fence being locked. A court order was sought to gain access to the back yard in order for it to be mowed. On 11-1-12, I filed an affidavit with the city attorney's office seeking a court order to allow access to the back yard to conduct necessary cleanup. An order of entry was prepared by Conway City Attorney Mike Murphy and signed by Conway District Judge Amy Brazil on 11-7-12. The back yard of the property was mowed on 11-26-12. Pictures were taken before and after the mowing was done and are on file for review. An invoice for expenses incurred by the city was sent through certified mail to the owner of the property.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature: _____



Date: 12-6-12

Time: 1239



**City of Conway, Arkansas
Resolution No. R-13-_____**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **1618 Sarah Circle** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$193.40** (\$148.55 + Penalty-\$14.85 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: December 3, 2012

Re: 1618 Sarah Circle

- October 23rd, 2012– Warning Violation written regarding grass by Grant Tomlin.
- Property Owner is listed as Edyth B. Daub.
- Property was rechecked on 10/31 & 11/13/2012 with no progress made.
- Certified and regular letters were mailed 11/15/2012 to address on file and both letters came back with a no forwarding address.
- Property was rechecked on 11/27/2012 with no action taken.
- Notice was sent to Physical Plant for clean up on 11/29/2012.
- Final Cleanup finished on 11/30/2012.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

December 3, 2012

Edyth B. Daub
1618 Sarah Circle
Conway, AR 72034

Parcel # 710-04474-000

RE: Nuisance Abatement at 1618 Sarah Circle, Conway AR
Cost of Clean-Up, Amount Due: \$148.55

Dear Ms. Daub,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JANUARY 3, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Edyth B. Daub
1618 Sarah Circle
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
1618 Sarah Circle

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Grant Tomlin	710-04474-000	Due upon receipt	January 3rd, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	13.21	13.21
1	Mowing	16.73	16.73
1	Mowing	17.99	17.99
1	Mowing	13.21	13.21
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 1/3/2013			\$148.55
TOTAL AFTER 1/8/2013			\$193.40

- Total amount due after 1/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: October 23, 2012

Violator Name: Edyth B. Daub

Address of Violation: 1618 Sarah Circle

Violation Type: Tall Grass

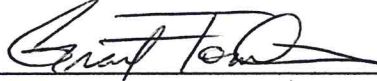
Warning #: CE6247

Description of Violation and Actions Taken:

On 10-23-12, I was driving west on Tyler when I noticed that the residence at the intersection of Tyler and Sarah was in violation of the Conway Nuisance Abatement Ordinance, section 3.2.4, for tall grass. Upon further inspection of the residence, I determined it to be vacant. I issued a warning, CE6247, for the listed owner in Arkansas County Data. A recheck was done on 10-31-12 and 11-13-12 with no progress shown. Certified letters were sent to the owner of the property on 11-15-12 regarding the violation. A recheck was done on 11-28-12 and no progress was shown. Mowing was scheduled at this time. The property was mowed on 11-30-12. Pictures were taken before and after and are on file for review. A invoice for incurred expenses by the city was sent to the property owner through certified mail.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature: _____



Date: 12-6-12

Time: 1229



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **2106 Independence** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$193.40** (\$148.55 + Penalty-\$14.85 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

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SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: December 3, 2012

Re: 2106 Independence

- October 23rd, 2012– Warning Violation written regarding grass by Grant Tomlin.
- Property Owner is listed as Sarah Parrett.
- Property was rechecked on 10/31 & 11/13/2012 with no progress made.
- Certified and regular letters were mailed 11/15/2012 to address on file and both letters came back with a no forwarding address.
- Property was rechecked on 11/27/2012 with no action taken.
- Notice was sent to Physical Plant for clean up on 11/29/2012.
- Final Cleanup finished on 11/30/2012.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

December 3, 2012

Sarah Parrett
2106 Independence
Conway, AR 72034

Parcel # 710-00577-000

RE: Nuisance Abatement at 2106 Independence, Conway AR
Cost of Clean-Up, Amount Due: \$148.55

Dear Ms. Parrett,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JANUARY 3, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Sarah Parrett
2106 Independence
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
2106 Independence

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Grant Tomlin	710-00577-000	Due upon receipt	January 3rd, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	13.21	13.21
1	Mowing	16.73	16.73
1	Mowing	17.99	17.99
1	Mowing	13.21	13.21
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88

- Total amount due after 1/8/2013 includes collection penalty & filing fees

TOTAL BY 1/3/2013	\$148.55
TOTAL AFTER 1/8/2013	\$193.40

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: October 23, 2012

Violator Name: Sarah Parrett

Address of Violation: 2106 Independence

Violation Type: Tall Grass


Warning #: CE6246

Description of Violation and Actions Taken:

On 10-23-12, I was checking the 2100 block of Independence for code violations. While checking the area, I found that 2106 Independence was in violation of the Conway Nuisance Abatement Ordinance, section 3.2.4, for tall grass. The residence was also vacant. I issued a written warning, CE6246, to the listed owner as found in Arkansas County Data. A recheck was done on 10-31-12 and 11-13-12 with no progress shown. Certified letters were sent to the owner on 11-15-12 regarding the violation. The certified letter came back undeliverable due to being unable to forward. A recheck was done on 11-28-12 and no progress was shown. Mowing was scheduled than this time. The property was mowed on 11-30-12. Pictures were taken before and after the property was mowed and are on file for review. An invoice for expenses incurred by the city was sent to the property owner through certified mail.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature: _____



Date: 12-6-12

Time: 1239



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 9 Bridgestone Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$193.99 (\$149.09 + Penalty-\$14.90 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: December 5th, 2012

Re: 9 Bridgestone

- October 3rd, 2012– Warning Violation written regarding grass in the back yard by Bill Haynes.
- Property Owner is listed as Michelle Jackson.
- Property was rechecked on 10/11/2012 with no progress made.
- I (Barbara) had contacted the Tax Service Company listed at the Tax Collectors and spoke with Helen and she was sending a email to the mortgage company regarding the violation.
- Property was rechecked on 10/23/2012 with no progress.
- Certified and regular letters were mailed 10/25/2012 to address on file to the homeowner.
- A copy of violation was faxed to the mortgage company on 11/1/2012 & 11/21/2012.
- Property was rechecked on 11/22 & 11/29/2012 with no action taken.
- Final Cleanup finished on 12/5/2012.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

December 5, 2012

Michelle Jackson
9 Bridgestone Drive
Conway, AR 72032

Parcel # 710-06907-000

RE: Nuisance Abatement at 9 Bridgestone Drive, Conway AR
Cost of Clean-Up, Amount Due: \$149.09

Dear Ms. Jackson,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JANUARY 3, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Michelle Jackson
9 Bridgestone Drive
Conway, AR 72032

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
9 Bridgestone Drive

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	710-06907-000	Due upon receipt	January 8 th , 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	17.99	17.99
1	Mowing	13.75	13.75
1	Mowing	16.73	16.73
1	Mowing	13.21	13.21
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Bill Haynes)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 1/8/2013			\$149.09
TOTAL AFTER 1/8/2013			\$193.99

- Total amount due after 1/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **912 Front Street** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$2403.50** (\$2350.00 + Penalty-\$23.50 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **January 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Permits & Planning Dept.
Phone 501-450-6107
Fax 501-450-6144

December 4, 2012

Mr. & Mrs. Randy Dryer
65 Springhill Drive
Greenbrier, AR 72058

Parcel # 710-05567-000C

**RE: Temporary Fencing at 912 Front Street, Conway AR,
Amount Due: \$2350.00**

Dear Mr. & Mrs. Dryer,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given notice in writing to do so, the City of Conway was forced to undertake the measures on this property to bring it within safety compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **January 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway
Permit & Planning Department

DATE: JANUARY 3, 2013

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 barbara.mcelroy@cityofconway.org

TO Mr. & Mrs. Randy Dryer
 65 Springhill Drive
 Greenbrier, AR 72058

DESCRIPTION	FEE AMOUNT
Temporary Fencing at 910 & 912 Front Street	
Invoice # 20-11-6543F-(1-16 thru 2-15-2012)	235.00
Invoice #20-11-6543G (2-16 thru 3-15-2012)	235.00
Invoice #20-12-2695A (3-16 thru 4-15-2012)	470.00
Invoice #20-12-2695B (5-16 thru 6-15-2012)	235.00
Invoice #20-12-2695C (6-16 thru 8-15-2012)	470.00
Invoice #20-12-2695D (8-16-2012 thru 10-15-2012)	470.00
Invoice #20-12-2695E (10-16 thru 11-15-2012)	235.00
Total Due by January 8 th , 2013	\$2350.00
Total Due After January 8 th , 2013 (includes penalties & filing fees)	\$2403.50

Make all checks payable to City of Conway Permit Department @ 1201 Oak Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-13-_____

**A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A 10-FOOT UTILITY EASEMENT
AND 15-FOOT RIGHT-OF-WAY EASEMENT LOCATED AT 2050 DAVE WARD DRIVE**

WHEREAS, a petition has been filed with the City Council of the City of Conway, Arkansas by Kum & Go to abandon a utility easement and right-of-way easement located in the Harlan Park Subdivision within the corporate limits of the City of Conway, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS;

1. That the City Council shall hear said petition at its regular meeting to be held at District Court Building, 810 Parkway Street, Conway, Arkansas, on January 22nd, 2013 at 6:30 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the manner prescribed by law.

PASSED this 8th day of January, 2013.

Approved:

Attest:

Mayor Tab Townsell

Michael O. Garrett
City Clerk/Treasurer



MEMO

TO: Mayor Tab Townsell
CC: City Council Members
FROM: Felicia Rogers
DATE: January 3rd, 2013
SUBJECT: 2013 Transportation Services

Message:

The following funding requests were made for transportation services for the FY2013.

- | | |
|-----------------------------------------|----------|
| 1. Boys & Girls Club of Faulkner County | \$20,000 |
| 2. FCC/DD | \$30,000 |
| 3. Faulkner County of Senior Citizens | \$55,000 |

Please advise if you have any questions.

Thank you for your consideration.



CONTRACT FOR
TRANSPORTATION SERVICES WITH
BOYS & GIRLS CLUB OF FAULKNER COUNTY

For the fee of \$20,000 Boys & Girls Club of Faulkner County shall provide transportation services. Length of contract shall be January 1st, 2013 through December 31st, 2013.

Transportation services shall include but not limited to:

After school transportation
Summer transportation
Transportation expenses
Transportation needs as permitted by program

All services shall be provided on request and as vehicle scheduling permits

The Boys & Girls Club of Faulkner County shall maintain accurate records of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

The Boys & Girls Club of Faulkner County will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

Mayor Tab Townsell
City of Conway

Robert Wright, Chief Professional Officer
Boys & Girls Club/Faulkner County

Michael O. Garrett
City Clerk/Treasurer
City of Conway

Board President
Boys & Girls Club/Faulkner County



BOYS & GIRLS CLUBS
OF FAULKNER COUNTY

The Boys & Girls Club
of Faulkner County, Inc.
Post Office Box 488
Conway, Arkansas 72033
Phone: 501-329-8849



October 15, 2012

Honorable Mayor Tab Townsell
City of Conway
Conway, Arkansas 72034

RE: Transportation Funding

Dear Mayor Townsell:

I am writing this letter to request transportation funding for the Boys and Girls Club of Faulkner County. The Boys and Girls Club of Faulkner County provides young people with a safe, supervised and positive place to spend their time after school and during the summer. In our neighborhood clubs, children are engaged in safe, educational and fun activities that help them develop the skills necessary to be successful in life.

In a recent survey conducted by United Way, the citizens of Conway identified the lack of transportation as their principal concern. The Boys and Girls Club of Faulkner County has to provide this vital services to transport children from all elementary school in Conway, Bob Courtway Middle School, Carl Stuart Middle School, Ruth Doyle intermediate School and Conway High School- East Campus.

The Boys and Girls Club is requesting \$20,000 to cover a part of the expenses for the transportation service. This money will assist with gas, maintenance, insurance and salaries of the drivers.

Thank you for consideration with the partnership with the Boys and Girls Club.

If you have any questions, Please contact me at 501.329.8849

Robert D. Wright

Robert D. Wright, Chief Professional Officer

Cc: City Council Members



"Great Futures Start Here"



CONTRACT FOR
TRANSPORTATION SERVICES WITH
FAULKNER COUNTY COUNCIL ON DEVELOPMENTAL
DISABILITIES

For the fee of \$30,000 Faulkner County Council on Development Disabilities shall provide transportation services to persons who are 18 years of age or older with developmental disabilities. Length of contract shall be January 1st, 2013 through December 31st, 2013.

Transportation services shall include but not limited to:

- Employment transportation
- Transportation needs as permitted by program

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Council on Developmental Disabilities shall maintain accurate records of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Council on Developmental Disabilities will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

Mayor Tab Townsell
City of Conway

Rennia Johnston, Executive Director
FCC/DD

Michael O. Garrett
City Clerk/Treasurer
City of Conway

Board President
FCC/DD

FCC/DD
Faulkner County Council on Developmental Disabilities
1301 North Museum Road
P.O. Box 2407
Conway, AR 72033
Phone: (501) 327-3037

October 16, 2012

Honorable Mayor Tab Townsell
City of Conway
Conway, Arkansas 72034

RE: Transportation Funding



Dear Mayor Townsell:

As Director of the Faulkner County Council on Developmental Disabilities, I am writing you and the City Council to request your assistance. As you are aware FCC/DD has been providing transportation services to the developmentally disabled, physically disabled and disadvantaged citizens of Conway for many years. Our transportation services include: employment, medical, educational and personal needs.

Mr. Townsell, the consumers we transport are among the most vulnerable in the community. Without the services FCC/DD provides these individuals will simply not have access to vital community resources such as grocery stores and medical facilities. The disadvantaged citizens in our community simply cannot afford the fee for a taxi and the disabled citizens depend on our transportation services to have independence and a better quality of life. FCC/DD uses local vendors for all maintenance and fuel and by providing transportation to disabled individuals to employment, we are enabling people (who would otherwise be unable to work) to become tax-paying members of our community who spend the money they earn with our local businesses.

We are requesting financial support in the amount of \$30,000. If further information is needed, please contact me at (501) 327-3037. On behalf of our Board of Directors, I would like to thank you and the City Council for your financial assistance and cooperation in the previous years.

Sincerely,

Rennie Johnston
Executive Director, FCC/DD



CONTRACT FOR
TRANSPORTATION SERVICES WITH
FAULKNER COUNTY SENIOR CITIZENS PROGRAM

For the fee of \$55,000 Faulkner County Senior Citizens Program shall provide transportation services to the senior citizens of Conway, Arkansas. Length of contract shall be January 1st, 2013 through December 31st, 2013.

Transportation services shall include but not limited to:

Employment transportation
Medical transportation
Educational transportation
Recreational transportation
Transportation for personal needs (shopping, bill paying, prescriptions, etc.)

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Senior Citizens Program shall maintain daily trip sheets of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Senior Citizens Program will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

Mayor Tab Townsell
City of Conway

Debra Robinson
Faulkner County Senior Citizens Program

Michael O. Garrett
City Clerk/Treasurer
City of Conway

Faulkner County Senior Citizens Program
Board President

Faulkner County Senior Citizens Program

1620 Donaghey Ave. / P.O. Box 1429
Conway, Arkansas 72033

Telephone (501) 327-2895
Fax (501) 329-0196

September 12, 2012

Mayor Tab Townsell
Mr. Jack Bell
Conway City Council
1201 Oak St.
Conway, AR 72032

Dear Mayor Townsell, Mr. Bell, and Members of the City Council:

As you are aware it has been 2 years since we have received funding from the City of Conway for providing transportation services to Conway's senior citizens. To fund this service these past 2 years we received donations from private citizens in 2011, and funding from the Walmart Foundation for service we are providing in 2012. Walmart's grant regulations prevent us from applying for further funding in 2013. Many of our private donors in 2011 indicated that their donation was intended to be a one-time contribution and we don't feel that it would be fair to repeatedly solicit 50 individuals for a service that benefits a community of 60,000. We were extremely pleased that legislative action clarified that the spending of state Turnback money on programs such as ours is an appropriate use of these funds. **We are asking that the City of Conway consider our request for \$55,000 in transportation funding for 2013.**

For the fiscal year ending June 30, 2012 we provided 7,732 trips to Conway citizens age 60 and older to "life necessary" destinations such as medical appointments, human service agencies, grocery stores, etc. This total does not include transporting them to the Conway Senior Citizens Center or any recreational trips. These "life necessary" trips, for which we seek funding, currently cost an average of \$7.60 per trip.

We continue to utilize our other transportation funding sources (federal, state, United Way, donations, and fundraising) to transport senior adults to and from senior centers, and to provide transportation in rural areas. We use City of Conway funding specifically to support the transportation we provide elderly citizens on an individual basis within the City of Conway to dialysis, chemotherapy, medical and dental appointments, physical rehabilitation, human service agencies, grocery stores, etc. which is by far the most costly yet critical service we provide. Approximately 17% of this transportation involves senior citizens in wheel chairs requiring a vehicle equipped with a lift. Although we accept donations, no fees are charged for this service, or any of our services, so that the services we provide are not cost prohibitive to anyone.

In the absence of providing public transportation itself, the City of Conway has historically provided support to our organization for making this service available to all of its citizens age 60 and older. This is just one of many examples of what separates Conway from so many other communities, large and small, with regard to being a community that cares about, and cares for, its dependent citizens. It takes so little and means so much. We deeply appreciate your commitment to those who depend upon these services and we thank you for your consideration and support.

Sincerely,



Debra Robinson
Executive Director





City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE ACCEPTING GRANT PROCEEDS AND APPROPRIATING FUNDS FOR THE HISTORIC DISTRICT COMMISSION TO BE ADMINISTERED BY THE PLANNING AND DEVELOPMENT DEPARTMENT; AND FOR OTHER PURPOSES:

WHEREAS, the Arkansas Historic Preservation Program (AHPP) has awarded a grant in the amount of \$600 to support the City of Conway's Historic District Commission. These grant funds will provide funding for the training of the Conway Historic District Commission and staff.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept and appropriate grant proceeds into account 399.0004751 from AHPP in the amount of \$600 for Historic District Commission/Staff training into the 399.105.5799 grant expense account. The City of Conway Project Management number is 399-105F.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

January 2, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Ben Watson request for an amendment to the Scherman Heights PUD to allow an indoor commercial recreational facility for property located at 575 Club Lane with the legal description

Lot 7D of a replat of Scherman Heights PUD

was reviewed by the Planning Commission at its regular meetings on Monday, November 19, and Monday, December 17, 2012. The Planning Commission voted 7 – 2 that the request be sent to the City Council with a recommendation for **denial** on a motion to deny made by Chris Steplock and seconded by Jeff Allender. Commissioners Mark Lewis and Anne Tucker voted against denying the request.

Mr. Watson has requested to appeal the Planning Commission's denial of his amendment request at the January 8, 2013, meeting of the City Council.

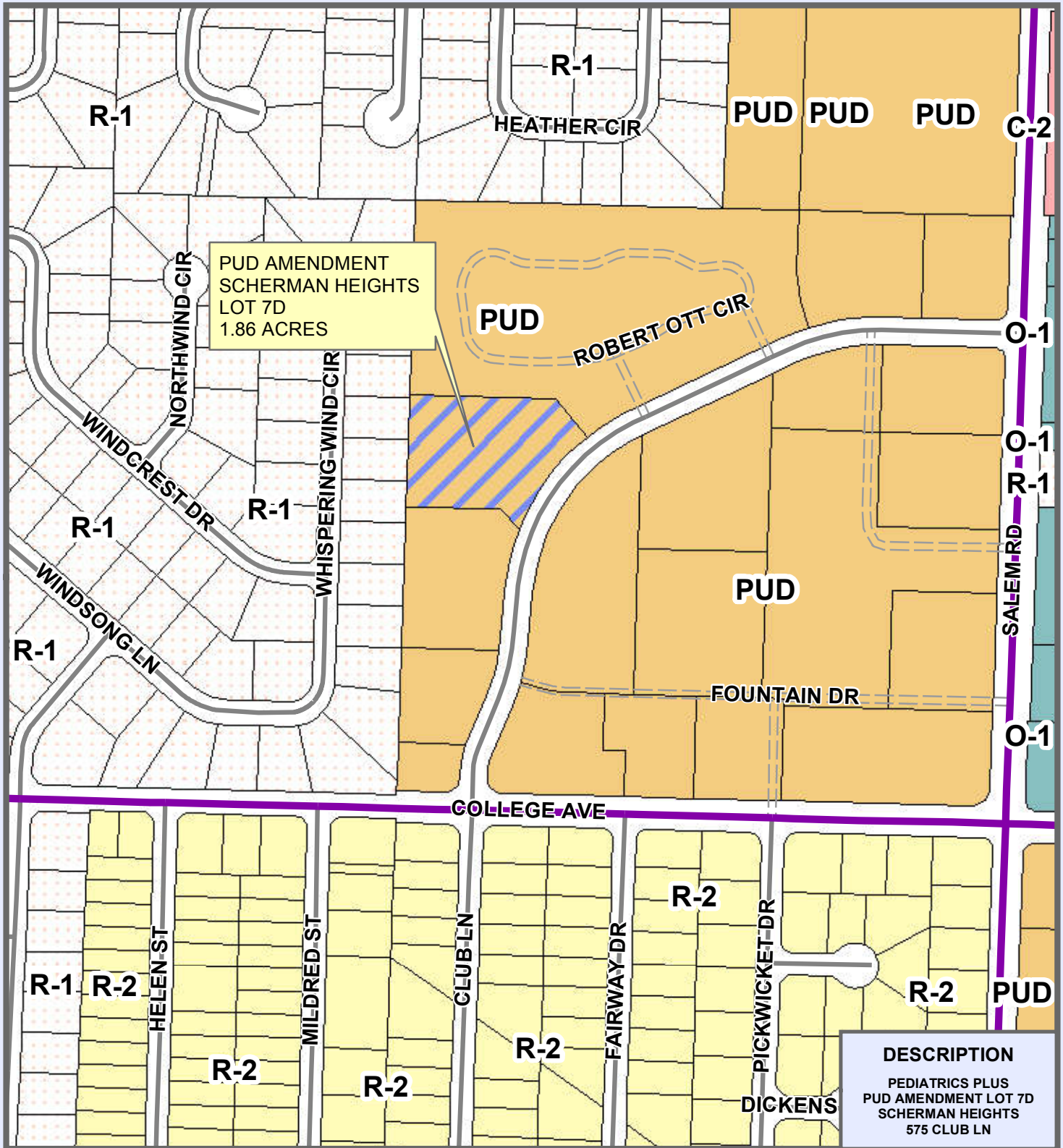
Submitted by,

Jon Arms, Chairman
Planning Commission

CITY OF CONWAY

PEDIATRIC PLUS PUD AMENDMENT

HELD IN COMMITTEE -- NOVEMBER 2012



Andy Hawkins & David Grimes - Aldermen Ward 1
 Mark Vaughn & Stanley Math - Aldermen Ward 2
 Jim Rhodes & Mary Smith - Aldermen Ward 3
 Theodore Jones, Jr. & Shawn Westmore - Aldermen Ward 4
 Michael Murphy - City Attorney
 Michael Garrett - City Clerk

Tad Townsend - Mayor
 Bryan Patrick - Director
 Wes Crispin - Deputy Director
 Chistry Sutherland - Planner
 Uliana Rhee - Planning Tech
 Jason Lyon - GIS Coordinator

CONWAY PLANNING COMMISSION
 Craig Cloud - Chair
 Chris Stepiack - Vice-Chair

CONWAY PLANNING COMMISSION
 Craig Cloud - Chair
 Chris Stepiack - Vice-Chair

<ul style="list-style-type: none"> INTERSTATE MAJOR ARTERIAL MINOR ARTERIAL COLLECTOR RESIDENTIAL PRIVATE ROAD INTERSTATE RAMP RAILROADS 	<ul style="list-style-type: none"> LOT LINE STREAMS LAKES & PONDS CITY LIMITS 	<p>Residential</p> <ul style="list-style-type: none"> R-1 R-2A R-2 HR SR <p>Commercial</p> <ul style="list-style-type: none"> C-1 C-2 C-3 C-4 	<p>Industrial</p> <ul style="list-style-type: none"> MF-1 MF-2 MF-3 RMH <p>Special</p> <ul style="list-style-type: none"> SP S-1 A-1 PUD TJ
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1 in = 300 ft
DECEMBER 2012

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARKS WEBSITE
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org



**City of Conway, Arkansas
Ordinance No. O-13- ____**

**AN ORDINANCE AUTHORIZING PERSONNEL CHANGES WITHIN THE CONWAY FIRE
DEPARTMENT, AND FOR OTHER PURPOSES:**

Whereas, the Conway Fire Department has a need to change the Assistant Chief's position from an appointed position to a promoted position; and

Whereas, the authorized staffing level will remain the same.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall authorize the change from an appointed position to a promoted position.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE PURCHASE OF A BUCKET TRUCK FOR THE INFORMATION TECHNOLOGY DEPARTMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

Whereas, the City of Conway has an immediate need to purchase a bucket truck; and

Whereas, The Conway Information Technology Department provided specifications to vendors and requested complete quotes; and

Whereas, The Information Technology Department received competitive quotes from (2) two vendors at which time Stamm-Manufacturing was the lowest; and

Whereas, City Council authorized purchase of bucket truck per Ordinance No. O-12-115.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of purchasing a bucket truck and shall accept Stamm-Manufacturing as sole source vendor with a purchase amount of \$120,000.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE REPLACEMENT AND/OR UPGRADE OF; MULTIFUNCTION COPIER FOR CITY DEPARTMENTS; AND FOR OTHER PURPOSES.

Whereas, the City of Conway has a need to install new or replace Multifunction Copiers in various departments within the city; and

Whereas, Capital Business Machines has provided Kyocera Multifunction Copiers and maintenance support for several departments in the City of Conway for over 10 years; and

Whereas, The Conway Information Technology Department has determined that the Kyocera brand Multifunction Copiers are best suited for the City of Conway based on customer feedback (City Departments) and the ROI; and

Whereas, The Information Technology Department solicited competitive quotes from several vendors at which time Capital Business Machines was the lowest.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of purchasing Multifunction Copiers and shall accept Capital Business Machines as sole source vendor for the fiscal year 2013.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Passed this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING BIDS FOR THE PURCHASE, MAINTENANCE, AND SUPPORT OF ACCESS CONTROL SYSTEM; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has a need to install new or replace existing Access Control Systems in various departments within the city; and

WHEREAS, Alarmtec Systems performed the installation of Access Control Systems in the Police Department building, District Court, and Emergency Operations Center and has knowledge of the intricate workings of the system.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of purchasing Access Control Systems and shall accept Alarmtec Systems as sole source vendor for fiscal year 2013.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-13-___**

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE PURCHASE, REPLACEMENT, AND/OR UPGRADE OF OUTDOOR WARNING SIRENS FOR THE CITY OF CONWAY; AND FOR OTHER PURPOSES

Whereas, Services necessary to Purchase, Replacement and/or Upgrade outdoor warning sirens require goods and services from proprietary vendors; and

Whereas, American Signal has provided outdoor warning sirens to the City of Conway and has knowledge of the intricate workings of the city's current outdoor warning siren system; and

Whereas, American Signal uses a proprietary notification system to alert the public unique to their sirens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement for obtaining bids for the Purchase, Replacement and/or Upgrade of outdoor warning siren equipment and shall contract with American Signal as a sole source vendor for fiscal year 2013.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

**AN ORDINANCE WAIVING BIDS FOR INSTALLATION, MAINTENANCE AND SUPPORT OF;
 OUTDOOR WARNING SYSTEM SIRENS; AND FOR OTHER PURPOSES.**

Whereas, the City of Conway has a need to replace and/or repair Outdoor Warning System sirens in various locations within the city; and

Whereas, COMSERV Wireless has provided Installation, maintenance and support of Outdoor Warning System sirens for the City of Conway in the past; and

Whereas, COMSERV Wireless is an authorized dealer of American Signal Corporation Outdoor Warning Systems sirens which are currently in use within the City of Conway.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of installation, Maintenance and Support of Outdoor Warning System sirens and shall accept COMSERV Wireless as sole source vendor for fiscal year 2013.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE PURCHASE, REPLACEMENT AND/OR UPGRADE OF; MOBILE VEHICLE ROUTERS, MOBILE SWITCHES, AND PERIPHERALS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has a need to install new or replace Rocket mobile vehicle routers, mobile switches and peripherals in various departments within the city; and

WHEREAS, Utility has provided Rocket mobile vehicle routers, mobile switches, peripherals and maintenance support for public safety in the City of Conway; and

WHEREAS, The Information Technology Department has determined that Rocket mobile vehicle routers, mobile switches and peripherals that are proprietary devices manufactured by Utility are best suited for the City of Conway public safety.

WHEREAS; The Information Technology Department solicited competitive quotes from a limited number of vendors at which time purchasing directly from the manufacture Utility was the lowest.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of purchasing, rocket mobile vehicle routers, mobile switches and peripherals and shall accept Utility as sole source vendor for fiscal year 2013

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE PURCHASE AND/OR REPAIR OF TELEPHONE SYSTEMS FOR THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has a need to install new or replace aging telephone systems in various departments within the city; and

WHEREAS, Kirby Telephone Service has begun the replacement of telephone systems in several departments for the City of Conway.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement of obtaining competitive bids for the execution of purchasing and/or repair telephone systems and shall accept Kirby Telephone Service as sole source vendor for fiscal year 2013.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

**AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE MAINTENANCE OF
 EXISTING AND ADDITIONAL RADIO EQUIPMENT FOR THE CITY OF CONWAY;
 AND FOR OTHER PURPOSES**

Whereas, services necessary to maintain radio communications equipment require goods and services from proprietary vendors; and

Whereas, Motorola Inc. (Grace Communications) has provided all current radio equipment to the City of Conway and has knowledge of the intricate workings of the city's radio systems including Fire, Law Enforcement, and other department communications; and

Whereas, Motorola Inc. (Grace Communication) is the only vendor that can provide radio communications equipment compatible with existing city wide radio communications equipment; and

Whereas, Motorola Inc. (Grace Communications) has provided all current radio equipment maintenance to the City of Conway and has knowledge of the intricate workings of the city's radio systems including Fire, Law Enforcement, and other department communications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive the requirement for obtaining competitive bids for the maintenance of existing and added radio communications equipment and shall contract with Motorola Inc. (Grace Communication) as a sole source vendor for fiscal year 2013.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of January, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer