Call to Order
Roll Call
Minutes: January 25th, 2011
Announcements / Proclamations / Recognition:

1. Report of Standing Committees:

   A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)
      1. Resolution of support for Arkansas House Bill (HB 1118) that would establish an investment tax credit for the rehabilitation and development of a Central Business Improvement District.
      2. Ordinance abandoning certain alley and street rights of way in the Pine Street Neighborhood.
      3. Resolution to approve the concept plan for the Prince Street Improvements.
      4. Ordinance to rezone property located at 3915 Prince St and 1125 Country Club Road from A-1 to PUD.

   B. Public Service Committee (Sanitation, Parks & Recreation & Physical Plant)
      1. Ordinance accepting donation and appropriating funds for the Conway Parks Department.

Old Business

New Business

1. Ordinance to approve a donation from the City of Conway to Conway Corporation.

2. Resolution designating the bond counsel and underwriters for the proposed extension of payment for a Sales Tax Bond Election.
   
   (Resolution will be provided prior to meeting)

Adjournment
MEMORANDUM

TO: Mayor Tab Townsell
FROM: Ronnie Hall, P.E.
       City Engineer
DATE: January 20, 2011

REFERENCE: Prince Street Improvements
           Western Ave. to Shady Lane

If our goal is to complete Prince Street in conjunction with the completion of the new High School in August 2012 we need your approval to move forward with this project. It will take two summers to complete this project. We need to begin now completing the plans and preparing the Right of Way acquisition documents to achieve a June 2011 construction start.

If you are OK with the basic concept and footprint of the street, we can proceed and make modifications as per your direction that be desired to address specific access and property concerns.

As discussed at the November 23, 2010 City Council meeting the current concept plans for the improvement of Prince Street from the Prince-Western Roundabout thru the Prince-Salem Intersection to Shady Lane incorporates the following design elements:

- Four Lane median divided roadway.
- Outside land widened by three feet to more safely accommodate bicyclist in a “Share the Road” type arrangement. An 11 foot inside traffic lane is provided and a 14 foot outside traffic lane is provided.
- A 16 foot wide median with left turn bays provided for traffic turning off Prince. Left turns onto Prince are prohibited except at Roundabouts and traffic signal.
- Numerous widened intersections to accommodate “U-turns” are provided.
- Roundabouts are proposed at Farris Road and Salem Road to manage traffic thru the intersections.
- The Morningside-Prince intersection would remain signalized.
- Sidewalks provided on each side at 5’ off curb.
- Pedestrian/ Bicycle Underpass provided at Tucker Creek Trail to allow pedestrian and bicyclist to pass under Prince street and avoid conflict with Prince Street traffic.
- Farris Road extended northward to provide an additional outlet for High School traffic thru a controlled intersection.

The estimated construction cost of this project is $3,208,000 and a budget of $445,000 is recommended for right of way acquisition. Funds for this project would be available from the “Pay as you go” sales tax.
A RESOLUTION OF SUPPORT FOR ARKANSAS HOUSE BILL (HB 1118) THAT WOULD ESTABLISH AN INVESTMENT TAX CREDIT FOR THE REHABILITATION AND DEVELOPMENT OF A CENTRAL BUSINESS IMPROVEMENT DISTRICTS; AND FOR OTHER PURPOSES.

WHEREAS, House bill 1118 has been introduced by Representative Tracy Pennartz in the 88th General Assembly of the State of Arkansas that encourages economic development within central business improvement districts by promoting the rehabilitation and development of structures within the central business improvement district; and

WHEREAS, this bill would encourage economic development within central business improvement districts by providing a state tax credit for new construction or the expansion of an existing structure; and

WHEREAS, It would make qualifying projects eligible for an investment tax credit equal to 20 percent of up to the first $1 million of rehabilitation or development expenditures.

NOW THEREFORE BY IT RESOLVED that the City Council of the City of Conway strongly supports the Investment Tax Credit for the rehabilitation and development of Central Business Improvement District (House Bill 1118) and by this resolution make that support known to the State of Arkansas 88th General Assembly, regular session, 2011 and all other interested parties.

ADOPTED this 15th day of February, 2011

Approved:

___________________________
Mayor Tab Townsell

Attest:

___________________________
Michael O. Garrett
City Clerk/Treasurer
AN ORDINANCE ABANDONING CERTAIN ALLEY AND STREET RIGHTS OF WAY IN THE PINE STREET NEIGHBORHOOD:

WHEREAS, The City of Conway conducted a study of the Northeast Old Conway Area and adopted regulations based on this study in August, 2009; and

WHEREAS, The Northeast Old Conway Area Study recommends the closure of certain street and alley rights of way to encourage redevelopment; and

WHEREAS, The City of Conway would like to abandon a portion of Clayton Street, an alley running east-west between Clayton and Sutton Streets, and an alley running east-west between Sutton and Harrison Streets, all within the corporate limits of the City of Conway, Arkansas; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS

THAT:

SECTION 1. The following street and alley rights of way more particularly described as:

Portion of Clayton Street - That portion of Clayton Street beginning at the north right of way line of Pine Street thence north 155 feet to the north right of way of a platted (unbuilt) 10 foot alley. Retaining 15 foot utility easements centered on overhead power lines, water/wastewater lines, and telephone lines. Also retaining the east one-half of Clayton Street as a drainage easement.

Portion of Lincoln Street - That portion of Lincoln Street running north-south between the north right of way line of Pine Street and the south right of way line of Spruce Street. Retaining a 15 foot utility easement centered on water/wastewater lines.

Alley - All of the alley running east-west through the mid-block of Block 1, Jones Addition to the City of Conway, Arkansas.

Alley - All of the alley running east-west through the mid-block of Block 8, Jones Addition to the City of Conway, Arkansas. Retaining a 15 foot utility easement centered on overhead power lines.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 15th day of February, 2011.

APPROVED:

__________________________
Mayor Tab Townsell

ATTEST:

__________________________
Michael O. Garrett
City Clerk/Treasurer
DESCRIPTION: ALLEY/STREET CLOSING
PARTS OF NORTHEAST OLD CONWAY AREA

1. STREET CLOSURE: CLAYTON ST (PINE TO ALLEY)
2. ALLEY CLOSURE: 10 FT ALLEY -- BLOCK 8 JONES ADDN
3. ALLEY CLOSURE: 10 FT ALLEY -- BLOCK 1 JONES ADDN
4. STREET ROW CLOSURE: LINCOLN ST BLOCK 12 & 13 BURNS ADDN
City of Conway, Arkansas
Resolution No. R-11—___

RESOLUTION TO APPROVE THE CONCEPT PLAN FOR THE IMPROVEMENTS OF PRINCE STREET FROM WESTERN ROUNDABOUT THRU THE PRINCE-SALEM INTERSECTION; WITHIN THE CITY OF CONWAY

WHEREAS, The Conway City Council desires to create more efficient traffic flow on Prince Street and thus make the necessary improvements to Prince Street to achieve this goal and complete this work in conjunction with the completion of the new high school in August 2012; and

WHEREAS, The City of Conway Street Department request authorization to move forward with completion of the plans and preparing the right of way acquisition documents in order to achieve a June 2011 construction start date;

WHEREAS, with the basic concept and footprint of the street being deemed acceptable, the Conway Street Department can proceed with final plans and make modifications as per Mayor and City Council directions to address any specific access and property concerns.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway hereby authorizes the Conway Street Department to proceed with the final plans for the improvement of Prince Street from the Prince-Western Roundabout thru the Prince-Salem intersection to Shady Lane and incorporate the following design elements:

- Four Lane median divided roadway.
- Outside land widened by three feet to more safely accommodate bicyclist in a “Share the Road” type arrangement. An 11 foot inside traffic lane is provided and a 14 foot outside traffic lane is provided.
- A 16 foot wide median with left turn bays provided for traffic turning off Prince. Left turns onto Prince are prohibited except at Roundabouts and traffic signal.
- Numerous widened intersections to accommodate “U-turns” are provided.
- Roundabouts are proposed at Farris Road and Salem Road to manage traffic thru the intersections.
- The Morningside-Prince intersection would remain signalized or alternately an additional Roundabout provided if approved by the City Council.
- 5’ wide sidewalks provided on each side at 5’ off curb.
- Pedestrian/ Bicycle Underpass provided at Tucker Creek Trail to allow pedestrian and bicyclist to pass under Prince street and avoid conflict with Prince Street traffic.
• Farris Road extended northward to provide an additional outlet for High School traffic thru the roundabout controlled intersection.

Section 2. The estimated cost of this project is $3,208,000 for street construction and a budget of $500,000 is recommended for right of way acquisition. Funding for this project would be available from the “Pay As You Go” sales tax.

Adopted this 15th day of February, 2011.

Approved:

_____________________
Mayor Tab Townsell

Attest:

_____________________
Michael O. Garrett
City Clerk/Treasurer
City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 3915 PRINCE STREET AND 1125 COUNTRY CLUB ROAD FROM A-1 TO PUD (PLANNED UNIT DEVELOPMENT):

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the A-1 symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Being the East 1/8 of the SE 1/4, SW 1/4, of Section 3, T-5-N, R-14-W, Faulkner County, Arkansas, less and except the north 436 feet 11 inches, containing 2.59 acres, more or less.

...to those of PUD, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 15\textsuperscript{th} day of February 2011.

Approved:

__________________________
Mayor Tab Townsell

Attest:

__________________________
Michael O. Garrett
City Clerk/Treasurer
February 8, 2011

Council Members  
Conway, AR 72032

Dear Council Members:

A request for a rezoning from A-1 to PUD by John Pennington (PH, LLC) for the property located at 3915 Prince Street and 1125 Country Club Road with the legal description

Being the East 1/8 of the SE 1/4, SW 1/4, of Section 3, T-5-N, R-14-W, Faulkner County, Arkansas, less and except the north 436 feet 11 inches, containing 2.59 acres, more or less.

was reviewed by the Planning Commission at their regular meeting on January 18, 2011. At that time the Planning Commission voted 6-1 for denial. This action followed a public hearing on December 20 at which the item was held in committee on a 6 – 1 vote. Mr. Pennington subsequently met with the Planning Commission and representatives from the surrounding subdivisions to try and work out a compromise. Another meeting followed that and included Mr. Pennington and the subdivision representatives. The option voted on by the Planning Commission was referred to as Option 4 (see attachment). This option divided the property into two tracts—the PUD that would include the quiet office component and seven (7) lots conforming to R-1, and four lots zoned R-1 and separate from the PUD. The point of impasse seemed to be the quiet office component that the subdivision representatives view as "commercial." They do not want any "commercial" on the property at all and Mr. Pennington seems to believe the quiet office is necessary in order to have a viable and successful development.

Mr. Pennington has requested to appeal the Planning Commission's denial at the City Council meeting of February 15, 2011.

Very truly yours,

Lileha Rhea
Planning Technician
Option 4

PUD Features
- Office Lot = 1.01 acres
- 7 Residential Lots = 1.58 acres zoned consistent with R-1
- Residential Density = 4.43 units per acre (edge of r/w)
- Four curb cuts - Every two homes share a curb cut

Office Lot
- Green Space Coverage-11.8% entirely contained within the office lot
- Quiet Office Parking reduced to 43 suggested by planning dept.
- Dumpster relocated to maximum distance from AC
- Right In/Right Out curb cut onto Prince
- Building Setback increased from 6' to 14'

PUD Residential Lots
- 71% reduction of total units of homes from 24 to 7
- Building setback 25' from AC (R-1 Standards)
- Governed by R-1 zoning standards in zoning ordinance

R-1 Zoned Lots
- Divide parcel into two tracts with two different zones
  - Tract 2 = 1.35 acres of R-1 subdivided into 4 home sites

Residential Lots
- Four single family residential lots
- Building setback 25' from AC
- Two curb cuts shared access restricted by planning commission
- 109' x 135' lots
- Residential Density = 2.96 units per acre (edge of r/w)
- Best option for large trees to be preserved
PROPOSED PROJECT SITE REZONE A-1 TO PUD
3.94 ACRES AFTER ROW DEDICATION
Mr. Mayor and Members of the City Council:

Please consider this email as a request to respectfully appeal the Planning Commission’s January 18, 2011 denial of A-1 to PUD for the property located at the northwest intersection of Prince & Country Club.

As you are aware this property has been the subject of litigation involving PH LLC and the City of Conway concerning a denied request from A-1 to R-1 in 2007. During that litigation, the City Council maintained that R-1 was not the proper zoning for the property and that the only proper zoning for the property was PUD. Ultimately the Council was successful in defending their legislative decision to deny the request to rezone the property from A-1 to R-1.

While the case was being adjudicated by the Arkansas Supreme Court, the Council agreed to meet with PH and consider a possible settlement. PH presented the following conceptual plan that contained three basic components. First the quiet office (red) at the intersection of Prince & Country Club, with a multi-family (yellow) in the middle of the parcel, and finally a neighborhood park to the north deeded to the city shown here in green.

PH requested council members to weigh in on this conceptual plan. The council expressed interest in the plan; however, the council was not comfortable supporting any conceptual plan. The council did question the need for a park when considering the property's proximity to Julia Lee Moore Elementary school just to the 200’ to the North.

After the meeting with the Council, the planning department was asked by the City Council to prepare a conceptual plan showing how a PUD might ultimately look. The planning department’s proposal, which can be viewed below, included a quiet office (blue) separate from 17 zero lot line homes (yellow) by a pocket park.

The planning department’s proposal, made at the request of the City Council, provide the basis for the current PUD proposal that has been denied by the Planning Commission. Taking into account the Arkansas Supreme Court decision, the aforementioned conversations with the City Council, and the constraints of the PUD ordinance, PH moved forward with the PUD rezone request.
The first iteration of the PUD, shown below, was presented to the Planning Commission at the December 2010 meeting. This site plan contained a quiet office building at the intersection of Prince and Country Club with 24 single family detached housing units accessed by an internal 20' street. This plan is currently labeled option 1.

**OPTION 1**

Option 1 was tabled by the Planning Commission to a third neighborhood meeting for further discussion. Comments from neighbors regarding Option 1 included opposition to quiet office, density, setback to Applewood Cove, size of homes, and the potential for homes to serve as rental property in the community. Notwithstanding, **OPTION 1 addressed EVERY concern the City Council presented as a basis for denying the original request to R-1:**

- Calculated traffic counts were less than full development of A-1;
- No direct access to Country Club for any of the units;
- Two curb cuts on to country club, increasing safety for pedestrians; and
- Internal street removed turning motions on to Country Club.

Notwithstanding PH's efforts to address all concerns made by the City Council regarding development of the property, a small pocket of surrounding neighbors voiced objection. In an effort mollify the concerns of certain Applewood Cove residents, PH was asked to provide more development options for the neighbors to consider. PH was asked to meet again with neighbors at another meeting, marking the fourth meeting in less than a month concerning this PUD.

At this fourth meeting with the neighbors, PH presented two more options that focused on addressing their particular concerns. Option 2, shown below, was a compromise to reduce the overall residential units from 24 to 17. This option also reduced the size of the project to 2.99 acres. The residual land, not included in the PUD, was to be rezoned to R-1 at later date.

**OPTION 2**

Option 3, seen below, omitted the quiet office component. Several neighbors suggested a condominium or townhouse proposal. Option 3 satisfies that request, however; we feel this moves away from the spirit of the original submission. This option provides for a horizontal property regime which would allow the units to be sold. 35 residential units in total, with a private internal driveway network with two curb cuts onto country club.

**OPTION 3**
After the fourth public meeting, Mr. Patrick provided PH with a sketch, hoping to strike a compromise based on his perceptions from the numerous neighborhood meetings. Mr. Patrick made clear that his proposal was only a suggestion with no promise of success. PH reviewed Mr. Patrick’s submission with small changes and found it an acceptable further compromise when taking all opinions into account. Mr. Patrick suggested platting 100’ R-1 lots along country club, every two homes were to share a curb cut, still allowing for the quiet office at the intersection. Option 4, shown below, has superseded all other options and is now under consideration. Option 4 is the version of the PUD that was denied by the Planning Commission and is currently being appealed for your consideration. While ALL options remain available to the council for consideration, we agree with the planning department that option 4 strikes the spirit of compromise that is required of all parties in PUD negotiations.

**OPTION 4**

Option 4 has a 71% reduction of residential units from 24 to 7. The PUD requires four curb cuts from country club. In order to justify a reduction of density to 4.43 units per acre, PH requires a quiet office component to warrant development. Once again, the residual land not included in the PUD will be rezoned to R-1 at later date. While Option 4 is opposed by some Applewood Cove residents, PH must remind the City Council of the current zone. The decision before the City Council is a decision between allowing the admittedly incompatible A-1 to remain or to rezone to a PUD which enables the council to have full control over the entire development.

The small pocket of opposition has focused their attention on the complete removal of the quiet office from the PUD. What the opposition has failed to take into consideration is the current land uses allowed by right under A-1 include commercial development. PH continues to stress that the current A-1 zoning is NOT an appropriate zone for the subject property. To illustrate this point, we have provided a “worst case scenario” of the subject property with absolutely no zoning change whatsoever on the property.

Under this worst case scenario, traffic would increase, full commercial-type development would be built, and the character of the development would not have any relation to the surrounding area. While this scenario is completely allowed by right, this scenario would most assuredly be detrimental to the surrounding communities. While most citizens have a difficult time envisioning these uses on the current property, the fact remains that the Council by denying this request will once again leave the door open for these potential developments.
Council members were often quoted in depositions and testimony at trial, that PUD’s are a compromise. Indeed, there is nothing in the PUD that provides PH any concrete standards for pursuing development. In effect, PH must work to address the concerns of hundreds of individual residents, the Planning Commission, and the City Council in order to develop its land in a manner consistent with other development in the City of Conway. Of course, when development is done by such a large committee, there are bound to be some concerns left unsatisfied. That said, PH as the property owner, has worked diligently to present a compromise to address at least partially all concerns voiced. In the end, hundreds of notices were sent to neighboring residents and development of this property has been in the public eye for years but only a handful of residents have voiced objection. At this point, the sole objection is to the quiet office portion of the PUD. It should not go unnoticed that the only plan that would apparently be accepted by the neighbors is a purely residential plan that resulted in restrictions tighter than the most restrictive residential zone within the City of Conway—R-1. Surely the PUD was not designed to do nothing more than require development under a set of ad hoc standards that are more restrictive than the most restrictive zone within the City.

This property is not appropriate or compatible as A-1, and as the City Council and Arkansas Supreme Court determined the entire parcel is not appropriate as R-1. If the PUD request presented by Option 4 or ANY other option brought thus far are deemed once again unacceptable by the Council, then perhaps the property should be developed to its highest and greatest use allowed by right under A-1.

Respectfully submitted,

John Pennington, Managing Member
PH LLC
City of Conway, Arkansas
Ordinance No. O-11-____

AN ORDINANCE ACCEPTING A DONATION AND APPROPRIATING FUNDS TO THE CONWAY PARKS DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the Conway Parks Department received a $10,000 donation from Chesapeake, and

WHEREAS, the Conway Parks Department received the funds to be used to purchase a floor scrubber for the Conway Expo Center;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway shall accept said donation and shall appropriate $10,000 from Budget Adjustment Account (001.119.4901) to Conway Parks Department Machinery and Equipment Account (001.158.5910) for the purpose of purchasing a floor scrubber for the Conway Expo Center.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Passed this 15th day of February, 2011.

Approved:

___________________________
Mayor Tab Townsell

Attest:

___________________________
Michael O. Garrett
City Clerk / Treasurer
February 8, 2011

Mayor Tab Townsell and Conway City Council
1201 Oak Street
Conway AR 72032

Re: Accepting Donation and Appropriation of Funds

Mayor:

The Conway Parks Department received a $10,000 donation check from Chesapeake for the purchase of a floor scrubber for the Conway Expo Center.

We would like to request the Conway City Council to accept this donation and appropriate these funds from Budget Adjustment Account (001.119.4901) to the Conway Parks Department Machinery and Equip Account (001.158.5910) to be used to purchase floor scrubber.

Sincerely,

Steve Ibbotson
Parks Director

SDI: rfc
AN ORDINANCE TO APPROVE A DONATION FROM THE CITY OF CONWAY TO CONWAY CORPORATION; AND FOR OTHER PURPOSES;

WHEREAS, Conway Fire Department has recently moved into the newly remodeled Station 6 located at 1835 South Donaghey & no longer has any use for the old Station 6 building located on Conway Corporation property; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City Council hereby authorizes the Conway Fire Department to donate the old Station 6 building located on South Donaghey to Conway Corporation for use at Brewer Lake for their caretaker; and further the City will remove this building from its fixed asset inventory.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 15th day of February, 2011.

Approved:

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Mayor Tab Townsell

Attest:

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Michael O. Garrett
City Clerk/Treasurer