

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



Aldermen

Ward 1 Position 1 – Andy Hawkins  
Ward 1 Position 2 – David Grimes  
Ward 2 Position 1 – Mark Vaught  
Ward 2 Position 2 – Shelley Mehl  
Ward 3 Position 1 – Jack Bell  
Ward 3 Position 2 – Mary Smith  
Ward 4 Position 1 – Theodore Jones, Jr.  
Ward 4 Position 2 – Shelia Whitmore

City of Conway

5:30p--Committee Meeting:  
Downtown Special Event Pavilion  
6:30pm -- Council Meeting  
Courtroom in District Court Building  
810 Parkway, Conway, AR 72034  
June 10<sup>th</sup>, 2008

**1. Call to Order**

**2. Roll Call**

**3. Minutes:** May 27<sup>th</sup>, 2008

**4. Recognition of Guests:**

**5. Public Hearings:**

**A.** Public hearing to discuss a proposed water rate and a reduction in broadband internet rates for Conway Corporation.

1. Ordinance decreasing rates for premium broadband service.
2. Ordinance fixing the rates to be charged for the services of the municipal waterworks system.

**B.** Public hearing to discuss changing the street name Rea Drive to Woodside Drive.

1. Ordinance changing the street name of Rea Drive to Woodside Drive.

**6. Report of Standing Committees:**

**A. Economic Development Committee (Airport, Conway Corporation, CDC, Downtown Partnership)**

1. Resolution authorizing the Mayor to accept a grant from the Federal Aviation Administration for relocated of the Conway Airport.

**B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)**

1. Consideration of bids for the extension of Salem Road to Highway 64.

2. Consideration of modifying an agreement between the City of Conway & Carter & Burgess for engineering services related to Salem Road Railroad Overpass.

**C. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)**

1. Ordinance appropriating restitution funds and accepting asset forfeiture funds to the Conway Police Department.
2. Consideration of entering into an agreement with the United States Secret Service. *(Information will be provided prior to meeting)*

**D. Finance**

1. Consideration of certain items to be removed from the fixed asset inventory list.
2. Ordinance approving the property transfer of certain items to the Faulkner County Sheriff's Office & Wescon Fire Department.

**E. Personnel**

1. Ordinance appropriating funds for two (2) CDL positions for the Conway Sanitation Department.

**7. Old Business**

**8. New Business**

**Adjournment**



**City of Conway, Arkansas**  
**Ordinance No. O-08- \_\_\_\_\_**

**AN ORDINANCE DECREASING RATES FOR PREMIUM  
BROADBAND SERVICE; AND FOR OTHER PURPOSES**

**Whereas**, cost for additional bandwidth for premium cable subscribers has dropped;  
and

**Whereas**, Conway Corporation broadband internet has increased speed and decreased  
cost;

**Now Therefore, Be It Ordained by the City Council of the City of Conway, Arkansas  
that:**

**Section One:** Section Five of Ordinance 0-06-11 is amended to delete the Net Monthly Rate for  
Premium Access of \$59.95 and replace it with the following Charges as follows:

Net monthly rate Residential Premium Access	\$37.95
Net monthly rate Business Premium Access	\$54.95

**Section Two:** Any ordinance or parts thereof in conflict with this ordinance are hereby repealed  
to the extent of the conflict.

Passed this 10<sup>th</sup> day of June, 2008.

**Approved:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**Attest:**

\_\_\_\_\_  
**Michael Garrett**  
**City Clerk/Treasurer**



City of Conway, Arkansas  
Ordinance No. O-08- \_\_\_\_\_

**AN ORDINANCE FIXING THE RATES TO BE CHARGED FOR THE SERVICES OF THE MUNICIPAL WATERWORKS SYSTEM; SUPERCEDING ORDINANCE NO. 0-01-126; REPEALING ALL ORDINANCES IN CONFLICT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Conway, Arkansas (the “City”) owns a water storage treatment and distribution system (the “System”) serving residents within and near the City, which System is operated and maintained by Conway Corporation, a nonprofit corporation organized and existing under the laws of the State of Arkansas (the “Corporation”), pursuant to an exclusive franchise granted to the Corporation by the City pursuant to Ordinance No. O-86-11, as amended; and

**WHEREAS**, the Board of Directors of the Corporation has determined the need to provide sufficient revenues and has proposed a rate increase for System services;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:**

**Section One.** That all ordinances, resolutions and parts thereof in conflict herewith, including particularly Ordinance No. O-01-126, are hereby repealed and superceded as of July 1, 2008 and the terms of System water rate schedules listed below are hereby adopted

**Section Two.** The minimum monthly fee for System service is the Customer User Charge which is based upon meter size and billed in addition to the consumption rate.

Customer User Charges payable monthly for Residential, Commercial and Industrial customers are:

5/8-3/4 inch meter	\$3.96
1 inch meter	\$8.93
1 ½ inch meter	\$17.02
2 inch meter	\$26.28
3 inch meter	\$52.45
4 inch meter	\$85.10
6 inch meter	\$170.13
8 inch meter	\$212.71

The monthly Customer User Charge for users described in Section Six of this Ordinance shall be based upon meter size and billed in addition to the consumption rate. The monthly charge, effective July 1, 2008 shall be:

5/8-3/4 inch meter	\$8.93
1 inch meter	\$13.39

1 1/2 inch meter	\$24.55
2 inch meter	\$39.06

**Section Three.** The monthly Residential consumption rate shall be:

First 20,000 gallons	\$2.28	per thousand gallons
Next 30,000 gallons	\$2.13	per thousand gallons
All over 50,000 gallons	\$1.84	per thousand gallons

**Section Four.** The monthly Commercial and Industrial consumption rate shall be:

First 20,000 gallons	\$2.28	per thousand gallons
Next 30,000 gallons	\$2.13	per thousand gallons
Next 50,000 gallons	\$1.84	per thousand gallons
All over 100,000 gallons	\$1.70	per thousand gallons

**Section Five.** The monthly Institutional consumption rate for service to college campuses and the Conway Human Development Center shall be as follows. The Customer User Charge for Institutional customers shall be the equivalent of one eight-inch meter in Section Two above.

Phase I

First 20,000 gallons	\$2.28	per thousand gallons
Next 30,000 gallons	\$2.13	per thousand gallons
Next 50,000 gallons	\$1.84	per thousand gallons
All over 100,000 gallons	\$1.70	per thousand gallons

**Section Six.** Notwithstanding any other section of this Ordinance, the monthly consumption rate for multi-family (single building) dwellings, mobile home parks (RT zones) and dwellings that are partially used for business, such as beauty shops or auto repair shops shall be as listed below. This rate is not applicable to separate buildings on one meter or separate mobile homes in a mobile home park (RT Zone).

All water consumed	\$2.28	per thousand gallons
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**Section Seven.** Effective July 1, 2008, the monthly use fee for automatic fire protection systems shall be as follows. Water used for any other purpose must be metered.

First 1,000 sprinkler heads	\$11.00	monthly minimum
Each additional sprinkler head	\$ .01	monthly

**Section Eight.** For water taken from fire hydrants, effective July 1, 2008, the consumption rate shall be \$2.28 per thousand gallons and the monthly Customer User Charge shall be \$55.80

**Section Nine.** Out of City customers shall pay 150% of the applicable Customer User Charge and water consumption fee of in-city customers indicated above.

**Section Ten.** The schedule of charges as described above in sections 2,3,4,5,6, and 8 shall be indexed on February 1 each year by the amount of increase in the Consumer Price Index (or 3 % whichever is less) for the preceding year. A copy of the revised rates shall be posted on the Conway Corporation web site.

**Section Eleven.** The above rates are subject to all local, state and federal taxes which are currently in effect or any taxes or fees which are imposed after the effective date of this Ordinance.

**Section Twelve.** The net bill for System services, computed in accordance with the monthly rates set forth above, shall be due and payable upon presentation. If payment is not received within 30 days after presentation of a bill, System service may be discontinued. The amount of the delinquent bill plus a reconnect charge of \$16.75 must be paid before System service will be restored.

**Section Thirteen.** This Ordinance is necessary for the protection of the peace, health and safety of the citizens of Conway and it is in the interests of the city and citizens who receive water services that the beginning date for these new rates, July 1, 2008, be known reasonably in advance. Therefore, an emergency is hereby declared and this Ordinance shall be in full force and effect from and after its date of passage.

**PASSED** this 10<sup>th</sup> day of June, 2008

**APPROVED:**

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**Mayor Tab Townsell**

**ATTEST:**

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**Michael O. Garrett**  
**City Clerk/Treasurer**

# **Presentation of Water Rate Study Results**

June 10, 2008

# Factors Driving Rate Deficiency



# Factors Driving Rate Deficiency

- **Increased materials and supplies cost:**
  - Iron pipe, fittings and castings are up 70-110%
  - Copper pipe and fittings are up 450%
  - PVC Pipe, fittings and meter boxes are up 90-110%
- **Increased fuel costs:**
  - 2002 fuel costs, \$97,000
  - 2007 fuel costs, \$216,000
  - Up 123%
- **Increased chemical costs:**
  - 2002 chemical costs, \$128,000
  - 2007 chemical costs, \$333,000
  - Up 160%
- **Increased labor costs**
- **2006 Net Loss – (\$381K), 2007 Net Loss – (\$318k), 2008 Projected Net Loss – (\$630k)**

# Factors Driving Rate Deficiency – Cont.

## O&M Cost Increases

	2002	2007	Increase	
Treatment	\$ 828,533	\$ 1,485,810	\$ 657,277	79%
Distribution	\$ 1,006,150	\$ 1,225,060	\$ 218,910	22%
Accounting & Coll.	\$ 435,555	\$ 545,403	\$ 109,848	25%
A&G	\$ 517,938	\$ 656,959	\$ 139,021	27%
	<b>\$ 2,788,176</b>	<b>\$ 3,913,232</b>	<b>\$ 1,125,056</b>	<b>40%</b>

# Factors Driving Rate Deficiency – Cont.

- **Increased capital expenditures related to relocation jobs:**
  - Hwy 25 Interchange - \$624,237
  - Front St. Rehab - \$42,806
  - I-40 & Hwy 286 Overpass Widening - \$139,330
  - Donaghey Ave. & Tyler St. Relocation - \$345,670
  - Parkway between Main & Oak - \$31,478
- **Aging infrastructure:**
  - Lake Brewer Transmission Line - \$449,600
  - Pine St. between Spencer and Harrison - \$24,534

# Results of Revenue Requirements Analysis

# Summary of the Revenue Requirements (000's)

<i>Sources of Funds</i>	Actual	Projected				
	2007	2008 Budget	2009	2010	2011	2012
Revenues at Present Rates	\$6,336	\$6,442	\$6,603	\$6,768	\$6,937	\$7,111
Other Revenues	\$394	\$289	\$289	\$289	\$289	\$289
<b>Total Sources of Funds</b>	<b>\$6,729</b>	<b>\$6,731</b>	<b>\$6,892</b>	<b>\$7,057</b>	<b>\$7,226</b>	<b>\$7,400</b>
<i>Applications of Funds</i>						
Operation & Maintenance Expense	\$3,913	\$4,228	\$4,380	\$4,529	\$4,683	\$4,842
Capital Improvements Funded from Rates	\$1,509	\$716	\$800	\$800	\$800	\$800
Undesignated Capital Improvements		\$0	\$150	\$400	\$675	\$1,225
Debt Service	\$2,018	\$2,534	\$2,529	\$2,531	\$2,535	\$2,267
<b>Total Application of Funds</b>	<b>\$7,440</b>	<b>\$7,478</b>	<b>\$7,859</b>	<b>\$8,259</b>	<b>\$8,693</b>	<b>\$9,134</b>
<b>BALANCE/(DEFICIENCY) OF FUNDS</b>	<b>(\$710)</b>	<b>(\$747)</b>	<b>(\$967)</b>	<b>(\$1,202)</b>	<b>(\$1,466)</b>	<b>(\$1,734)</b>
<b>% TOTAL RATE ADJUSTMENT NEEDED</b>		<b>11.6%</b>	<b>14.6%</b>	<b>17.8%</b>	<b>21.1%</b>	<b>24.4%</b>
<b>% ANNUAL RATE ADJUSTMENT NEEDED</b>		<b>11.6%</b>	<b>2.7%</b>	<b>2.7%</b>	<b>2.9%</b>	<b>2.7%</b>

bc2 DRA, make sure application of funds and % annual rate adjustment needed is as you like  
Bret Carroll, 5/27/2008

## Other Key Financial Indicators From the Analysis

### Projected Impacts to Rates

Present Ave. Monthly Residential Bill (@ 7,000 gal.)	\$17.83	
Projected Average Monthly Residential Bill		\$19.90
\$ Change to Ave. Bill (Per Month)		\$2.07
% ANNUAL RATE ADJUSTMENT NEEDED		11.6%

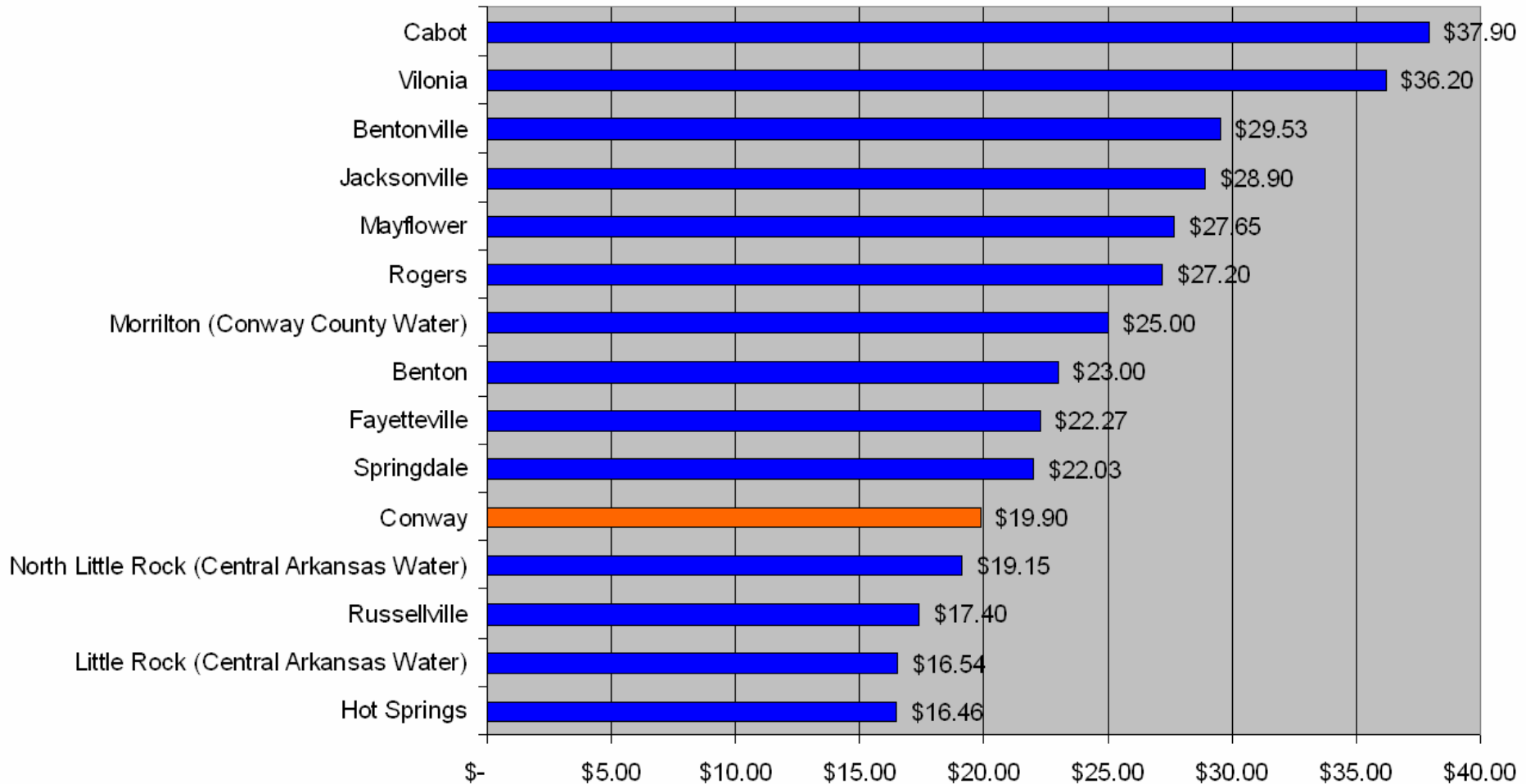
### Debt Service Coverage Ratio (DSC)

Before Rate Adjustment	1.08
After Rate Adjustment	1.40

1.30 Debt Service Coverage is Required

# Comparison of Residential Bills @ 7,000 gal.

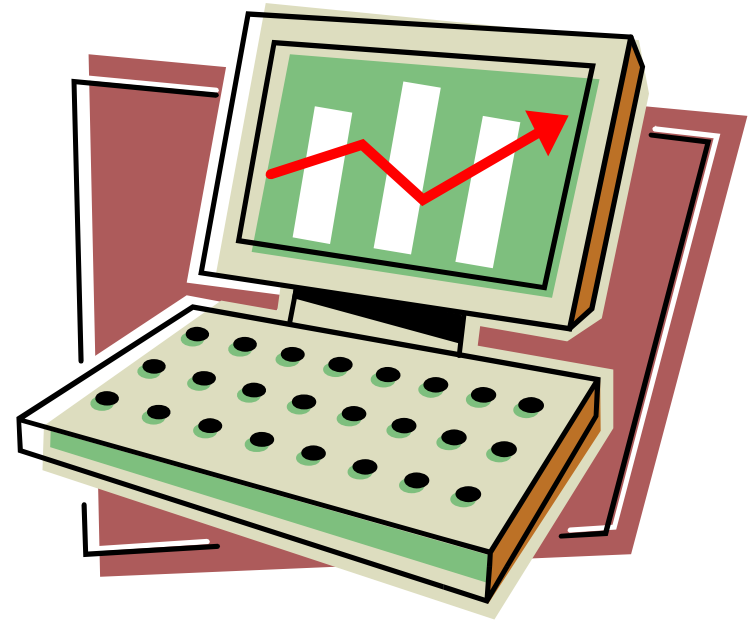
Residential Water Rate Comparison at 7,000 Gallons





# Revenue Requirement Conclusions

- Total revenue requirements are deficient over the five-year time horizon
- Deficiencies are driven by increased O&M costs and increased capital expenditures
- Corporation will be unable to fund capital projects and service debt without rate adjustment



## Key Assumptions for the Proposed Rate Designs

- No proposed changes to the classes of service
- All classes receive equal adjustments
- All components of the rate structure receive equal percentage adjustments
- Include rate “indexing” to the lower of CPI or 3%



# Rate Indexing

- Recommend rate indexing at the lower of CPI or 3% (annual automatic adjustment beginning in 2009)
- It is a “generally accepted” rate setting practice (already adopted in other AR cities)
- Allows rates to keep pace with inflation and changing costs during the periods between comprehensive rate studies

# Residential Rate Design



The residential rate applies to residential service to single-family residences or individual family apartments supplied through one meter

## Present and Proposed Residential (in-city) Rates

<b>Customer Charge - \$ per month</b>	<b>Present Rate</b>	<b>Proposed Rate</b>
5/8" or 3/4" Meter	\$ 3.55	\$ 3.96
1" Meter	\$ 8.00	\$ 8.93
1 1/2" Meter	\$ 15.25	\$ 17.02
2" Meter	\$ 23.55	\$ 26.28

<b>Consumption Charge - \$ per 1,000 gal.</b>	<b>Present Rate</b>	<b>Proposed Rate</b>
First 20,000 gallons	\$ 2.04	\$ 2.28
Next 30,000 gallons	\$ 1.91	\$ 2.13
All over 50,000 gallons	\$ 1.65	\$ 1.84

# Commercial & Industrial Rate Design



The commercial and industrial rate applies to service not specifically included under another rate schedule

# Present and Proposed Comm/Ind (in-city) Rates

<b>Customer Charge - \$ per month</b>	<b>Present Rate</b>	<b>Proposed Rate</b>
5/8" or 3/4" Meter	\$ 3.55	\$ 3.96
1" Meter	\$ 8.00	\$ 8.93
1 1/2" Meter	\$ 15.25	\$ 17.02
2" Meter	\$ 23.55	\$ 26.28
3" Meter	\$ 47.00	\$ 52.45
4" Meter	\$ 76.25	\$ 85.10
6" Meter	\$ 152.45	\$ 170.13
8" Meter	\$ 190.60	\$ 212.71
	<b>Present Rate</b>	<b>Proposed Rate</b>
<b>Consumption Charge - \$ per 1,000 gal.</b>		
First 20,000 gallons	\$ 2.04	\$ 2.28
Next 30,000 gallons	\$ 1.91	\$ 2.13
Next 50,000 gallons	\$ 1.65	\$ 1.84
All over 100,000 gallons	\$ 1.52	\$ 1.70

# Institutional Rate Design



The institutional rate applies to college campuses, public school facilities and the Conway Human Development Center



## Present and Proposed Inst. (in-city) Rates

	Present Rate	Proposed Rate
<b>Customer Charge - \$ per month</b>		
8" Meter	\$ 190.60	\$ 212.71
	Present Rate	Proposed Rate
<b>Consumption Charge - \$ per 1,000 gal.</b>		
First 20,000 gallons	\$ 2.04	\$ 2.28
Next 30,000 gallons	\$ 1.91	\$ 2.13
Next 50,000 gallons	\$ 1.65	\$ 1.84
All over 100,000 gallons	\$ 1.52	\$ 1.70

# Multi-Family Rate Design

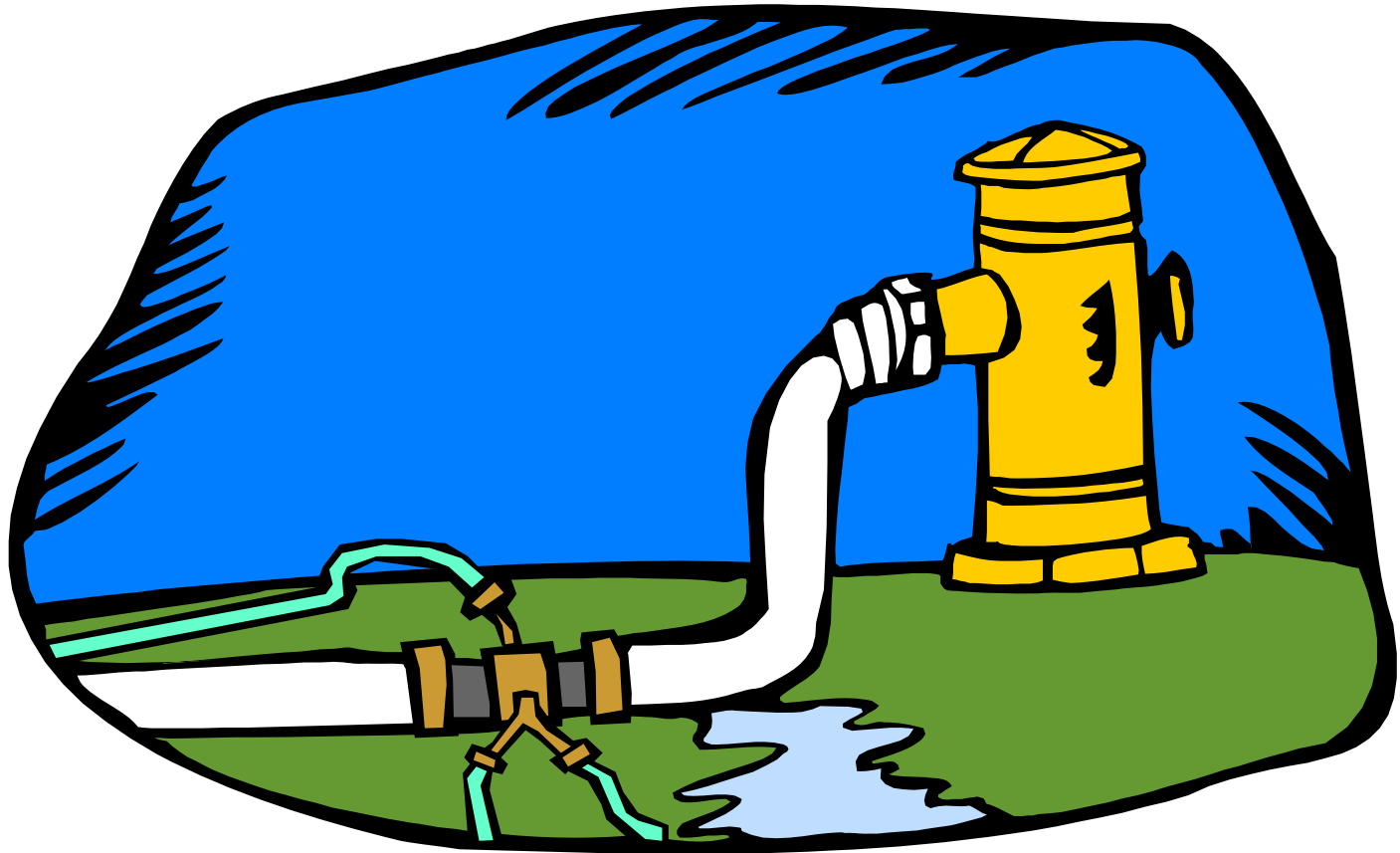


The multi-family rate applies to multi-family (single building) dwellings, mobile home parks (RT zones) and dwellings that are partially used for business, such as beauty shops or auto repair.

## Present and Proposed Multi-Family (in-city) Rates

<b>Customer Charge - \$ per month</b>	<b>Present Rate</b>	<b>Proposed Rate</b>
5/8" or 3/4" Meter	\$ 3.55	\$ 3.96
1" Meter	\$ 8.00	\$ 8.93
1 1/2" Meter	\$ 15.25	\$ 17.02
2" Meter	\$ 23.55	\$ 26.28
3" Meter	\$ 47.00	\$ 52.45
4" Meter	\$ 76.25	\$ 85.10
6" Meter	\$ 152.45	\$ 170.13
8" Meter	\$ 190.60	\$ 212.71
	<b>Present Rate</b>	<b>Proposed Rate</b>
<b>Consumption Charge - \$ per 1,000 gal.</b>		
All Consumption	\$ 2.04	\$ 2.28

# Other Miscellaneous Rates



# Present and Proposed Misc. Rates

	Present Rate	Proposed Rate
<b>Fire Protection Systems (In-City)</b>		
First 1,000 Sprinkler Heads (Monthly Min.)	\$ 10.00	\$ 11.00
Each additional sprinkler head (monthly)	\$ 0.01	\$ 0.01
	Present Rate	Proposed Rate
<b>Water taken from hydrants (In-City)</b>		
Minimum Monthly Charge	\$ 50.00	\$ 55.80
Consumption Charge - \$ per 1,000 gal.	\$ 2.04	\$ 2.28

# Closing Comments

- Proposed rates are designed to meet the financial, operating and capital needs of the Corporation
- Proposed rates are designed to meet the rate covenants associated with debt service coverage calculations
- Proposed rates have attempted to minimize the impacts to customers
- Proposed rates compare favorably to cities in close proximity and cities that are similar to Conway
- Proposed rates are recommended by Conway Corporation Board of Directors



**City of Conway, Arkansas  
Ordinance No. O-08- \_\_\_\_\_**

**AN ORDINANCE CHANGING THE STREET NAME REA DRIVE TO WOODSIDE DRIVE WITHIN THE CITY  
LIMITS OF THE CITY OF CONWAY; AND FOR OTHER PURPOSES:**

**WHEREAS;** the street currently named Rea Drive has become an extension of Woodside Drive and;

**WHEREAS;** it is preferable in such a situation for the street name to be consistent throughout the length of the road;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:**

**Section 1:** That the street name Rea Drive is hereby changed to Woodside Drive.

**Section 2:** That all ordinances in conflict herewith are hereby repealed to the extent of that conflict.

**Section 3:** That this ordinance is necessary for the protection of the public peace, health and safety, and this ordinance shall be in full force and effective July 1, 2008 after its passage and approval.

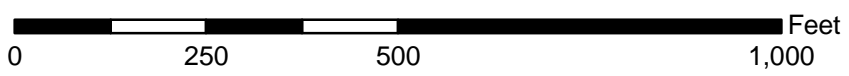
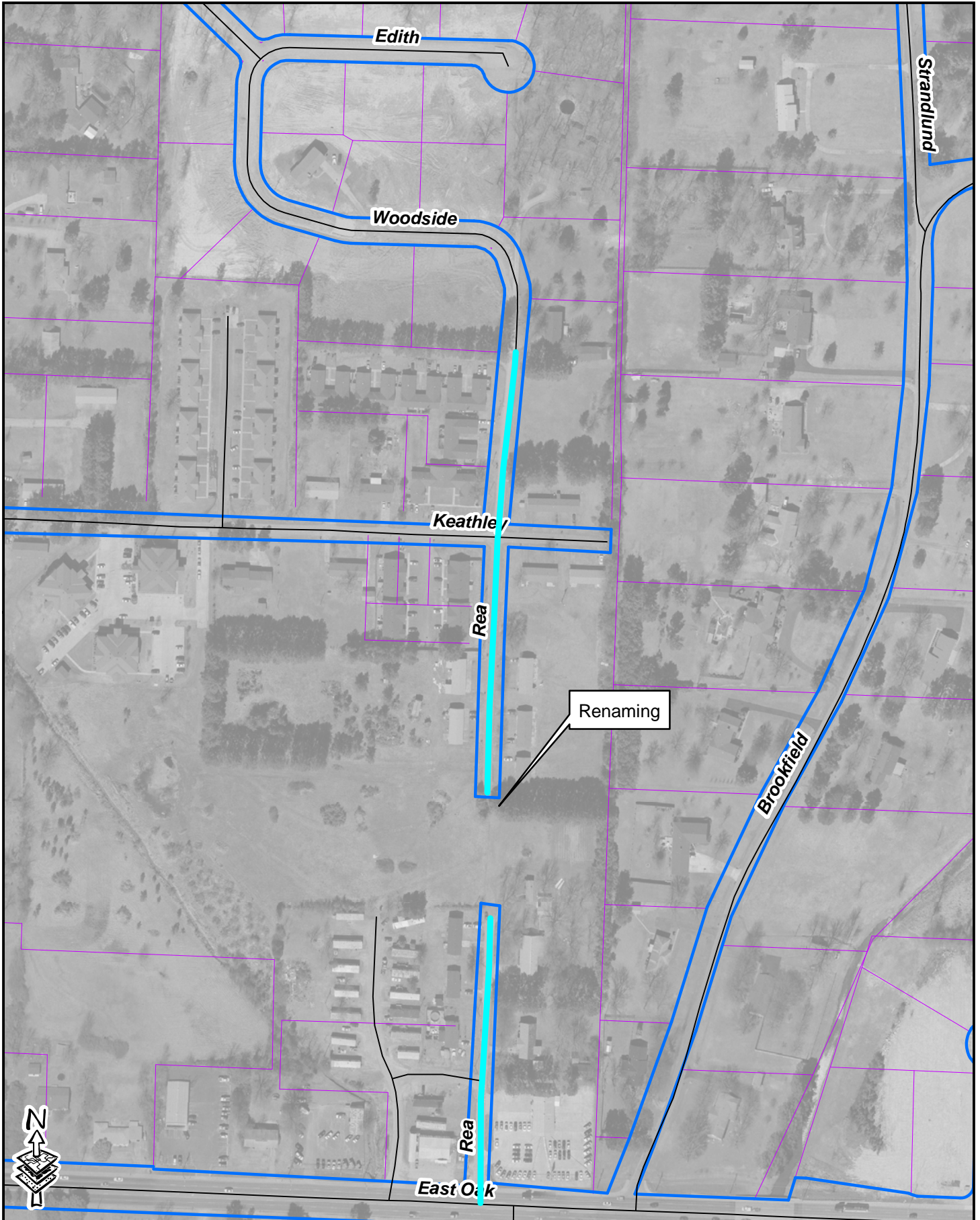
**PASSED** this 10<sup>th</sup> day of June, 2008

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



**Rea Drive - Woodside Drive  
Street Renaming**





**City of Conway, Arkansas**  
**Resolution No. R-08-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A GRANT FROM THE FEDERAL AVIATION  
ADMINISTRATION AND FOR OTHER PURPOSES**

**Whereas**, the City of Conway has received a "Finding of No Significant Impact" in regard to the environmental issues for a possible Relocated Conway Airport Site in the Lollie Bottoms Area, and

**Whereas**, after review of the City of Conway desires to move forward with the development of this relocated Conway Airport, and

**Whereas**, the Federal Aviation Administration may have grant funds available up to an amount of \$1,544,000 for a grant to reimburse the City of Conway for 95% of the cost associated with the following items of work:

1. Updating and revising the Environmental Assessment and conducting a public hearing concerning the Environmental Assessment.
2. Administrative Cost (Legal Ads, shipping, etc.)
3. Preliminary and Design Engineering Fees.
4. Independent Analysis of Engineering Fee
5. Land & Easement Acquisition from CDC
6. Land & Easement Acquisition from private land owners
7. Appraisal & Review Appraisal Services

Final contracts and proposals for the above items of work will be presented to the FAA and City for approval.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY,  
ARKANSAS THAT:**

Section 1. The Mayor is authorized to accept the an Airport Improvement Program grants from the Federal Aviation Administration for up to \$1,544,000 for use in the above work items needed to required to pursue the development of the Relocated Conway Airport..

Section 2. The City of Conway agrees to provide the required five (5%) percent local share of the project cost or up to \$77,200 and further authorizes the Mayor to seek reimbursement of the local five (5%) share or up to \$77,200 from the State of Arkansas Department of Aeronautics.

Passed this 10<sup>th</sup> day of June, 2008.

Approved

\_\_\_\_\_  
Mayor Tab Townsell

ATTEST:

\_\_\_\_\_  
Michael O. Garrett  
City Clerk/Treasurer



**CITY OF CONWAY**  
**STREET AND ENGINEERING DEPT.**

100 East Robins • Conway, AR 72032  
 501-450-6165 • Fax 501-513-3566

Ronnie D. Hall, P.E.  
 City Engineer

June 4, 2008

Mayor Tab Townsell  
 City Hall  
 1201 Oak Street  
 Conway, Arkansas 72032

Re: Salem Road Extension to U.S. 64

Dear Mayor Townsell,

Bids were received at 10:00 AM, Tuesday, June 4, 2008 at Conway City Hall for the above referenced project. This project involves the construction of a 36' curbed street from Salem Road at the railroad to U.S. 64 at the new Exit 124 Interchange. The four bids received are listed below and detailed on the enclosed bid tabulation.

	Alternate 1	Alternate 2
	Haul Off Excess	Construct North
	<u>Excavation</u>	<u>Overpass Embankment</u>
Tom Lindsey Contractor	\$2,621,327.49	\$2,614,337.49
Jerico	\$2,479,886.08	\$2,819,386.08
Paladino-Nash	\$2,930,187.96	\$3,122,546.96
JCI Construction	\$3,239,542.00	\$3,356,917.00
Engineers Estimate	\$2,679,490.00	\$2,766,690.00

Alternate bids were taken for hauling off all of the excess excavated material (Alternate 1) or using the excess material to construct the north embankment for the Salem Road Railroad Overpass (Alternate 2). The overpass embankment would likely cost over \$800,000 with 20% or \$160,000 being city cost. The difference between the low bid for Alternate 1 (\$2,479,886.08 - Jerico) and Alternate 2 (\$2,614,337.49 - Tom Lindsey Contractor) is \$134,451.41. Thus, with the added cost to this project of \$134,451.41 and a likely future savings of \$160,000 on the Salem Road Railroad Overpass project it would be in the best interest of the city to award the project for Alternate 2 (Overpass Embankment Construction) to Tom Lindsey Contractor's, Inc. I recommend that this project be awarded to the low bidder for Alternate 2, Tom Lindsey Contractor, Inc.

Please advise if you have questions or need additional information,

Sincerely,

Ronnie Hall, P.E.

**CITY OF CONWAY, ARKANSAS**  
**Salem Road Extension to U.S. 64**

TABULATION OF BIDS RECEIVED June 4, 2008 10:00 AM

DESCRIPTION	ESTIMATED QUANTITY	UNITS	Tom Lindsey Contractor, Inc.		Jerico, Inc.		Paladino-Nash, Inc.		JCI		Engineers Estimate	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1 SITE PREPARATION	1	L.S.	\$123,780.00	\$123,780.00	\$137,228.20	\$137,228.20	\$83,737.50	\$83,737.50	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00
2 UNCLASSIFIED EXCAVATION	85,500	C.Y.	\$8.33	\$712,215.00	\$8.85	\$756,675.00	\$9.18	\$784,890.00	\$10.00	\$855,000.00	\$9.00	\$769,500.00
3 EMBANKMENT MATERIAL	4,100	C.Y.	\$4.00	\$16,400.00	\$5.00	\$20,500.00	\$11.14	\$45,674.00	\$8.50	\$34,850.00	\$6.00	\$24,600.00
4 UNDERCUT & BACKFILL	6,000	C.Y.	\$8.00	\$48,000.00	\$8.50	\$51,000.00	\$13.81	\$82,860.00	\$12.00	\$72,000.00	\$12.00	\$72,000.00
5 CRUSHED STONE BASE	13,000	TON	\$23.05	\$299,650.00	\$21.00	\$273,000.00	\$20.35	\$264,550.00	\$24.00	\$312,000.00	\$18.00	\$234,000.00
6 ASPHALT	4,000	TON	\$81.10	\$324,400.00	\$85.15	\$340,600.00	\$85.16	\$340,640.00	\$85.00	\$340,000.00	\$85.00	\$340,000.00
7 18" STORM DRAIN	480	L.F.	\$29.08	\$13,958.40	\$24.80	\$11,904.00	\$31.80	\$15,264.00	\$36.00	\$17,280.00	\$30.00	\$14,400.00
8 24" STORM DRAIN	752	L.F.	\$43.23	\$32,508.96	\$32.64	\$24,545.28	\$50.38	\$37,885.76	\$48.00	\$36,096.00	\$40.00	\$30,080.00
9 30" STORM DRAIN	555	L.F.	\$58.51	\$32,473.05	\$44.00	\$24,420.00	\$70.52	\$39,138.60	\$66.00	\$36,630.00	\$60.00	\$33,300.00
10 36" STORM DRAIN	665	L.F.	\$77.90	\$51,803.50	\$59.80	\$39,767.00	\$108.84	\$72,378.60	\$90.00	\$59,850.00	\$90.00	\$59,850.00
11 42" STORM DRAIN	434	L.F.	\$98.00	\$42,532.00	\$74.60	\$32,376.40	\$124.68	\$54,111.12	\$112.00	\$48,608.00	\$105.00	\$45,570.00
12 54" STORM DRAIN	72	L.F.	\$132.27	\$9,523.44	\$114.10	\$8,215.20	\$195.04	\$14,042.88	\$154.00	\$11,088.00	\$120.00	\$8,640.00
13 24" R.C. Flared End Section	4	EA.	\$625.16	\$2,500.64	\$960.00	\$3,840.00	\$1,500.00	\$6,000.00	\$1,100.00	\$4,400.00	\$500.00	\$2,000.00
14 30" FLARDED END SECTION	3	EA.	\$1,227.00	\$3,681.00	\$1,050.00	\$3,150.00	\$1,850.00	\$5,550.00	\$1,500.00	\$4,500.00	\$600.00	\$1,800.00
15 42" FLARED END SECTION	1	EA.	\$1,448.00	\$1,448.00	\$1,925.00	\$1,925.00	\$2,610.00	\$2,610.00	\$2,800.00	\$2,800.00	\$800.00	\$800.00
16 STANDARD CURB INLET	15	EACH	\$2,557.50	\$38,362.50	\$3,400.00	\$51,000.00	\$2,650.00	\$39,750.00	\$2,200.00	\$33,000.00	\$2,000.00	\$30,000.00
17 CURB INLET W/ 4' WING	14	EACH	\$2,612.00	\$36,568.00	\$4,200.00	\$58,800.00	\$2,945.00	\$41,230.00	\$2,400.00	\$33,600.00	\$2,400.00	\$33,600.00
18 REIN. CONC. FOR BOX CULVER	10	C.Y.	\$700.00	\$7,000.00	\$1,050.00	\$10,500.00	\$795.00	\$7,950.00	\$750.00	\$7,500.00	\$600.00	\$6,000.00
19 CONCRETE CURB & GUTTER	9,500	L.F.	\$10.00	\$95,000.00	\$10.40	\$98,800.00	\$14.50	\$137,750.00	\$12.00	\$114,000.00	\$9.00	\$85,500.00
20 CONCRETE SIDEWALK	4,000	S.Y.	\$30.00	\$120,000.00	\$32.00	\$128,000.00	\$28.75	\$115,000.00	\$32.00	\$128,000.00	\$30.00	\$120,000.00
21 WHEEL CHAIR RAMP	500	S.F.	\$14.58	\$7,290.00	\$15.00	\$7,500.00	\$14.50	\$7,250.00	\$10.00	\$5,000.00	\$12.00	\$6,000.00
22 CONCRETE PAVED ISLAND	260	S.Y.	\$36.30	\$9,438.00	\$48.00	\$12,480.00	\$34.00	\$8,840.00	\$44.00	\$11,440.00	\$45.00	\$11,700.00
23 CONCRETE DRIVEWAY	550	S.Y.	\$36.30	\$19,965.00	\$45.00	\$24,750.00	\$34.00	\$18,700.00	\$39.00	\$21,450.00	\$40.00	\$22,000.00
24 MODULAR BLOCK RET. WALL	1,500	S.F.	\$18.70	\$28,050.00	\$30.00	\$45,000.00	\$25.60	\$38,400.00	\$20.00	\$30,000.00	\$50.00	\$75,000.00
25 SILT FENCE	7,500	L.F.	\$3.00	\$22,500.00	\$2.40	\$18,000.00	\$4.25	\$31,875.00	\$3.50	\$26,250.00	\$2.50	\$18,750.00
26 STONE BALLAST	1,000	TON	\$25.00	\$25,000.00	\$17.11	\$17,110.00	\$22.50	\$22,500.00	\$20.00	\$20,000.00	\$18.00	\$18,000.00
27 BALED STRAW	150	BALE	\$13.00	\$1,950.00	\$10.00	\$1,500.00	\$9.75	\$1,462.50	\$8.00	\$1,200.00	\$12.00	\$1,800.00
28 SEEDING & MULCHING	8	ACRE	\$1,980.00	\$15,840.00	\$2,600.00	\$20,800.00	\$2,500.00	\$20,000.00	\$2,200.00	\$17,600.00	\$2,500.00	\$20,000.00
29 BARB WIRE FENCE - 5-STRAND	2,000	L.F.	\$5.00	\$10,000.00	\$6.00	\$12,000.00	\$6.85	\$13,700.00	\$6.50	\$13,000.00	\$8.00	\$16,000.00
30 RIPRAP	400	TONS	\$5.00	\$2,000.00	\$30.00	\$12,000.00	\$28.20	\$11,280.00	\$45.00	\$18,000.00	\$25.00	\$10,000.00
31 MAINTENANCE OF TRAFFIC	1	L.S.	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00
32 CONSTRUCTION LAYOUT	1	L.S.	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$55,000.00	\$55,000.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00
33 TRENCH & EXCAVATION SAFET	1	L.S.	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
SUBTOTAL				\$2,185,837.49		\$2,276,386.08		\$2,432,019.96		\$2,547,642.00		\$2,353,890.00
ALTERNATIVE 1 - DISPOSE OF EXCESS EXCAVATION OFFSITE												
34 EXCESS EXC. HAULED FROM SI	81,400	C.Y.	\$5.35	\$435,490.00	\$2.50	\$203,500.00	\$6.12	\$498,168.00	\$8.50	\$691,900.00	\$4.00	\$325,600.00
TOTAL AMOUNT WITH ALTERNATE 1				\$2,621,327.49		\$2,479,886.08		\$2,930,187.96		\$3,239,542.00		\$2,679,490.00
ALTERNATE 2 - USE EXCESS EXCAVATIONB TO CONSTRUCT NORTH OVERPASS EMBANKMENT												
35 COMPACTED ENBANKMENT (RF	55,000	C.Y.	\$3.00	\$165,000.00	\$5.40	\$297,000.00	\$6.12	\$336,600.00	\$6.80	\$374,000.00	\$3.00	\$165,000.00
36 EXCESS EXC. HAULED FROM SI	26,400	C.Y.	\$4.00	\$105,600.00	\$2.50	\$66,000.00	\$5.08	\$134,112.00	\$6.80	\$179,520.00	\$4.00	\$105,600.00
37 UNDERCUT UNSUITABLE MAT.	4,200	C.Y.	\$4.00	\$16,800.00	\$6.50	\$27,300.00	\$10.15	\$42,630.00	\$12.00	\$50,400.00	\$5.00	\$21,000.00
38 STONE BACKFILL	7,200	TON	\$17.00	\$122,400.00	\$18.00	\$129,600.00	\$21.50	\$154,800.00	\$25.00	\$180,000.00	\$15.00	\$108,000.00
39 CRUSHED STONE BASE COURS	1,100	TON	\$17.00	\$18,700.00	\$21.00	\$23,100.00	\$20.35	\$22,385.00	\$23.05	\$25,355.00	\$12.00	\$13,200.00
SUBTOTAL				\$428,500.00		\$543,000.00		\$690,527.00		\$809,275.00		\$412,800.00
TOTAL AMOUNT BID WITH ALTERNATIVE 2				\$2,614,337.49		\$2,819,386.08		\$3,122,546.96		\$3,356,917.00		\$2,766,690.00

**MEMORANDUM**

TO: MAYOR TAB TOWNSELL

FROM: RONNIE HALL, P.E.

DATE: June 2, 2008

REFERENCE: SALEM ROAD RAILROAD OVERPASS  
SUPPLEMENTAL ENGINEERING AGREEMENT

It is my understanding that Federal Funds are available for the Salem Road Railroad Overpass for fiscal year 2009. The funding is 80% Federal Funds and 20% City Funds. The construction plans for this project were completed by Carter Burgess Engineers in 2003. The plans require modifying to coordinate with the city's extension of Salem Road to U.S. 64 as well as updating the plans to conform to current Arkansas State Highway and Transportation Department and Federal Highway Administrations Standards.

I have attached a proposed Supplemental Engineering Agreement to revise and update these plans for approval and signature. The proposed supplemental agreement adds \$94,891.51 to the engineering contract with Carter Burgess for this project. This additional cost is eligible for 80% Federal reimbursable. Thus, the cost to the city for this work is \$18,978.30.

An amount of \$18,978.30 will need to be budgeted for this work and the account will need to allow expenditures of \$94,891.51 with 80% being reimbursed.

**Supplemental Agreement No. 1**  
**Job No. 080142**  
**FAP. No. STPU-9095(13)**

**Date** \_\_\_\_\_

**WHEREAS**, the City of Conway and Carter and Burgess, Inc. entered into an Agreement for Engineering Services on the 14<sup>th</sup> day of April 2000; and,

**WHEREAS**, representatives of the City of Conway requested work in addition to that defined in the Agreement.

**NOW THEREFORE**, the following modifications will be made to the Agreement to include the additional work requested:

**MODIFICATIONS:**

- 1) The "Contract Ceiling Price" (Section 1.2) is increased from \$147,400.00 to \$257,417.71.
- 2) The "Indirect Cost Rate" (Section 1.10) is increased from 162.97 percent to 177.48 percent.
- 3) The "Title I Services Ceiling Price" (Section 1.12) is increased from \$147,400.00 to \$242,291.51.
- 4) The "Title II Services Ceiling Price" of \$15,126.20 is added to the agreement.
- 5) The fixed fee (Section 3.4) is increased from \$17,830.35 to \$27,896.21.
- 6) See Attachment A for modifications to Section 1, 2, 3, 9, 11, and 17.
- 7) See Attachment B for modifications to Appendix A -- Justification of fees and costs

**IN WITNESS WHEREOF**, the parties execute this Supplemental Agreement No. 1, to be effective upon the date set out above.

CARTER & BURGESS, INC.

CITY OF CONWAY

BY: \_\_\_\_\_  
Managing Principal

BY: \_\_\_\_\_  
Mayor

**Supplemental Agreement No. 1**  
**Job No. 080142**  
**FAP. No. STPU-9095 (13)**

**ATTACHMENT A**

**DESCRIPTION OF ADDITIONAL WORK** – Work to be accomplished under this supplemental agreement consists of additional Title I service to modify the roadway alignment north of the bridge to tie into a new roadway being design and constructed by the City of Conway. Portions of the northern bridge approach embankment will be constructed under a separate contract requiring additional survey. Design, plans, and special provisions will be updated to comply with the American Association of State Highway and Transportation Officials *Policy on Geometric Design of Highways and Streets, 2004* and the *Standard Specifications for Highway Bridges, 17<sup>th</sup> edition, 2002* as well as current AHTD policies and procedures. Review submittals for modifications will consist of 30% and 90%. In addition, this supplemental includes Title II services to include shop drawing review for the bridge.

**1. PRELIMINARY MATTERS** – The following paragraphs will be added.

1.13. “Title II Multiplier” (if applicable) is the mark-up by which the fee and indirect costs associated with Title II services are calculated. The Title II Multiplier, which accounts for the fee and indirect costs, is multiplied by the salary rate, as shown on the Schedule of Salary Ranges, of the particular individual(s) performing the Title II services. The Title II Multiplier for the term of this Agreement is 3.10.

1.14. “Title II Services” are those services provided by the Consultant after the award of the contract for the construction of the Project, consisting primarily of engineering services during the construction of the Project.

1.15. “Title II Services Ceiling Price” (if applicable). The Title II Services Ceiling Price for this Agreement is \$ 15,126.20. The Title II Services Ceiling price is the maximum aggregate amount of all payments that the Owner may become obligated to make under this Agreement for fees and costs related to Title II Services. In no event, unless modified in writing, shall total payments by the Owner related to Title II Services exceed the Title II Services Ceiling Price. The Consultant shall not be entitled to receive adjustment, reimbursement, or payment for, nor shall the Owner, its officers, agents, employees, or representatives, incur any liability for, any fee or cost related to, Title II Services exceeding the Title II Services Ceiling Price.

**2. TYPE OF AGREEMENT** – The following paragraph will be replaced.

2.1 This Agreement is a cost-plus-fixed-fee contract. The Consultant is being hired to perform professional engineering services in connection with the Project as set forth herein. In consideration for Title I services performed, the Owner will reimburse the Consultant for allowable direct and indirect costs, as defined herein, and pay the Consultant a fixed fee. If Title II services are to be performed, the Owner will reimburse the Consultant for allowable direct costs and also pay the Consultant an amount determined by multiplying the salary rate of the individual(s) performing the Title II services, as shown on the Schedule of Salary Ranges, by the Title II Multiplier.

3. **COSTS, FEES, AND PAYMENT** - The following paragraphs will be replaced.

3.2.1.1 **SCHEDULE OF SALARY RANGES – The table**

	<b><u>Salary Range</u></b>	
	<b>(Dollars/Hour)</b>	
	<b><u>Min.</u></b>	<b><u>Max.</u></b>
Project Director	50.00	70.00
Project Manager	45.00	60.00
Senior Engineer	40.00	55.00
Design Engineer	25.00	45.00
Registered Land Surveyor	30.00	45.00
Senior Technician	20.00	35.00
CADD/Survey Technician	15.00	25.00
Administrative Assistant	15.00	25.00

3.6. *Title I Services, Title II Services, and Contract Ceiling Prices.* The parties agree that aggregate payments under this Agreement, including all costs and fees, shall not exceed the Contract Ceiling Price. The parties further agree that aggregate payments for Title I services under this Agreement, including all costs and fees, shall not exceed the Title I Services Ceiling Price; and that aggregate payments for Title II services under this Agreement, including all costs and fees, shall not exceed the Title II Services Ceiling Price. No adjustment of the Indirect Cost Rate or the Title II Multiplier, claim, or dispute shall affect the limits imposed by these ceiling prices. No payment of costs or fees shall be made above these ceiling prices unless the Agreement is modified in writing.

9 **TITLE II SERVICES TO BE PROVIDED BY CONSULTANT** - The following paragraphs will be added.

9.1 Review and Approval of Shop Drawings

The consultant will be responsible for the review and approval of the shop drawings for such bridge elements as structural steel, bearing assemblies, and stay-in-place deck forms. Drawings will be reviewed to ensure that the fabricator produces a finished product that generally meets the materials and design requirements shown on the plans. In general, the review is not intended to verify the accuracy of all dimensions relative to fabrication nor the accuracy of quantities. The review will include:

- Verification that all materials are supplied as designated on the plans to include paint
- Verification that all members are the size specified on the plans
- Verify number and size of bolts in miscellaneous connections and plates such as shear connectors, stiffeners and splice plates
- Check dimensions center to center of bearings
- Blocking and camber diagrams will not be reviewed.
- Verify weld sizes and procedures
- Check cleaning designations
- Circle any dimensions that we find which are obviously incorrect
- Verify joint size versus seal size and blocking diagram of expansion devices
- Detailed dimensions will not be checked
- Bolts lists will not be checked

**11 OFFICE LOCATION FOR REVIEW OF WORK** - The following paragraph will be replaced.

11.1 Review of the work as it progresses and all files and documents produced under this Agreement may be made by representatives of the Owner, the AHTD, and the FHWA at the Consultant's Arkansas office located at 10816 Executive Center Drive, Suite 300, Little Rock, Arkansas.

**17. TERM, COMMENCEMENT, AND COMPLETION** – - The following paragraphs will be replaced or modified.

17.1. This Agreement shall commence on the effective date set forth above and remain in effect until the completion of the Consultant's Scope of Services, as defined herein, to be completed within a period of 10 years unless extended or terminated by the Owner in accordance with this Agreement.

17.3. The last sentence of paragraph 17.3 shall be deleted.



CARTER & BURGESS					
<b>1. Direct Labor</b>		<b>Rate/Hour</b>	<b>Man-hours</b>	<b>Cost</b>	<b>Subtotals</b>
	Project Director	\$55.00	0.00	\$0.00	
	Project Manager	\$50.00	89.00	\$4,450.00	
	Senior Engineer	\$45.00	188.00	\$8,460.00	
	Design Engineer	\$35.00	52.00	\$1,820.00	
	Registered Lands Surveyor	\$40.00	20.00	\$800.00	
	Senior Technician	\$30.00	342.00	\$10,260.00	
	CADD/Survey Technician	\$25.00	160.00	\$4,000.00	
	Administrative Assistant	\$20.00	22.00	\$440.00	
	<b>Subtotals</b>		873.00	\$30,230.00	\$30,230.00
<b>2. Burden</b>		<b>Rate</b>	<b>Base</b>	<b>Cost</b>	
	Indirect Cost	177.48%	\$30,230.00	\$53,652.20	
	<b>Subtotals</b>			\$53,652.20	\$53,652.20
<b>3. Direct Costs</b>					
	Full Size Plots	0.00 Shts @	\$5.00 /Sht =	\$0.00	
	Half Size Plots	0.00 Shts @	\$0.50 /Sht =	\$0.00	
	Photo copies	0.00 Shts @	\$0.14 /Sht =	\$0.00	
	Telephone/FAX Charges	0.00 min @	\$0.10 /min =	\$0.00	
	Express Deliveries	3.00 @	\$20.00 /Ea =	\$60.00	
	Courier Deliveries	0.00 @	\$15.00 /Ea =	\$0.00	
	Auto Mileage	770.00 mi @	\$0.485 /mi =	\$373.45	
	Air Travel	0.00 RT @	\$500.00 /RT =	\$0.00	
	Per Diem	0 Days @	\$30.00 /Day =	\$0.00	
	Lodging	0 Days @	\$60.00 /Day =	\$0.00	
	Auto Rental	0 Days @	\$45.00 /Day =	\$0.00	
	Deed Research	6 Parcels @	\$85.00 /Parcel =	\$510.00	
	Misc			\$0.00	
	<b>Subtotals</b>			\$943.45	\$943.45
<b>4. Subcontracts</b>					
	Grubbs, Hoskyn, Barton & Wyatt, Inc.			\$0.00	
	<b>Subtotals</b>			\$0.00	\$0.00
<b>5. Fee</b>					
	Fee			\$10,065.86	
	<b>Subtotals</b>			\$10,065.86	\$10,065.86
<b>6. Total Cost Additional</b>					<b>\$94,891.51</b>

<b>CARTER &amp; BURGESS</b>	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	Task
<b>TASK AND DESCRIPTION</b>	<b>Project Director</b>	<b>Project Manager</b>	<b>Senior Engineer</b>	<b>Design Engineer</b>	<b>RLS</b>	<b>Senior Tech.</b>	<b>CADD/Survey Tech.</b>	<b>Admin. Support</b>	<b>Total Manhours</b>
<b>Project Meetings</b>									
1 Project Administration		8						16	24
2 Site Visit		2	2		2				6
3 Meetings		12	8						20
<b>Subtotal</b>	0	22	10	0	2	0	0	16	50
<b>Roadway Design</b>									
<b>30% Submittal</b>									
1 Revised Horizontal and Vertical Geometry			4			16			20
2 Revise Title Sheet			0.5			2			2.5
3 Revise Typical Sections			0.5			2			2.5
4 Revised Main Lane Plan & Profiles			8			32			40
5 Remodel Main Lanes			4			16			20
6 Embankment Special Provision			2						2
7 QA/QC 30% plans		8				4			12
<b>90% Submittal</b>									
8 Address 30% comments			4			16			20
9 Title Sheet						1			1
10 Index of Sheets, Specs and General Notes			4			4			8
11 Roadway Typical Sections						1			1
12 Special Details			2			16			18
13 Maintenance of Traffic			8			24			32
14 Permanent Pavement Markings			4			12			16
15 Erosion Control			4			12			16
16 Roadway Quantities			24			16			40
17 Summary of Quantities			6			2			8
18 Survey Control			4			12			16
19 Mainlane Plan & Profiles			4			12			16
20 Driveway Profiles			2			6			8
21 Culvert Diagrams (assume no box culvert)									0
22 Cross Sections			8			16			24
23 Special Provisions			2					2	4
24 Cost Estimate			4						4
25 QA/QC		24				8			32
26 Submit 90% plans						2			2
<b>100% Submittal</b>									
27 Address 90% comments			16			16			32
28 100% submittal		1	4			4			9
<b>Subtotal</b>	0	33	119	0	0	252	0	2	406
<b>Bridge Design</b>									
<b>90% Submittal</b>									
1 Bridge Layout			1	4		4			9
2 Update Bridge Plans			20			12			32
3 Splice Design/Details			1	6		2			9
4 Bearing Pad Design/Details			1	10		4			15
5 Beam Seat Elev. Changes/Lengthen Cap			1	16		16			33
6 Special Provisions (Elastomeric Brg)			1						1
7 Bridge Quantities				8		2			10
8 RR Agreement Documentation		16	8			4			28
9 QA/QC		8				4			12
<b>100% Submittal</b>									
10 Address 90% comments				8		2			10
<b>Subtotal</b>	0	24	33	52		50	0	0	159
<b>Drainage Design</b>									
1 Revise Drainage Design			8			16			24
2 Update Drainage Report			8					4	12
3 QA/QC		2	2						4
<b>Subtotal</b>	0	2	18	0	0	16	0	4	40
<b>Survey</b>									
1 Topography Update/ Property Corners					2		40		42
2 Topography of Northern Embankment					4		80		84
<b>Subtotal</b>	0	0	0	0	6	0	120	0	126
<b>Right-of-Way</b>									
1 Right-of-Way Plans (assumes one new parcel)			8			24			32
2 Legal Descriptions (assumes one new parcel)					8				8
3 Right-of-Way Staking					4		40		44
4 QA/QC		8							8
<b>Subtotal</b>	0	8	8	0	12	24	40	0	92
<b>Totals</b>	0	89	188	52	20	342	160	22	873

CARTER & BURGESS					
<b>1.</b>	<b>Direct Labor</b>	<b>Rate/Hour</b>	<b>Man-hours</b>	<b>Cost</b>	<b>Subtotals</b>
	Project Director	\$55.00	0.00	\$0.00	
	Project Manager	\$50.00	20.00	\$1,000.00	
	Senior Engineer	\$45.00	36.00	\$1,620.00	
	Design Engineer	\$35.00	48.00	\$1,680.00	
	Registered Lands Surveyor	\$40.00	0.00	\$0.00	
	Senior Technician	\$30.00	0.00	\$0.00	
	CADD/Survey Technician	\$25.00	0.00	\$0.00	
	Administrative Assistant	\$20.00	24.00	\$480.00	
	<b>Subtotals</b>		128.00	\$4,780.00	\$0.00
<b>2.</b>	<b>Burden</b>	<b>Rate</b>	<b>Base</b>	<b>Cost</b>	
	Salary Overhead	0.00%	\$0.00	\$0.00	
	General Office Overhead	0.00%	\$0.00	\$0.00	
	<b>Subtotals</b>			\$0.00	\$0.00
<b>3.</b>	<b>Direct Costs</b>				
	Full Size Plots	0.00 Shts @	\$5.00 /Sht =	\$0.00	
	Half Size Plots	0.00 Shts @	\$0.50 /Sht =	\$0.00	
	Photo copies	0.00 Shts @	\$0.14 /Sht =	\$0.00	
	Telephone/FAX Charges	0.00 min @	\$0.10 /min =	\$0.00	
	Express Deliveries	10.00 @	\$25.00 /Ea =	\$250.00	
	Courier Deliveries	0.00 @	\$15.00 /Ea =	\$0.00	
	Auto Mileage	120.00 mi @	\$0.485 /mi =	\$58.20	
	Air Travel	0.00 RT @	\$500.00 /RT =	\$0.00	
	Per Diem	0 Days @	\$30.00 /Day =	\$0.00	
	Lodging	0 Days @	\$60.00 /Day =	\$0.00	
	Auto Rental	0 Days @	\$45.00 /Day =	\$0.00	
	Deed Research	0 Parcels @	\$85.00 /Parcel =	\$0.00	
	Misc			\$0.00	
	<b>Subtotals</b>			\$308.20	\$308.20
<b>4.</b>	<b>Subcontracts</b>				
	<b>Subtotals</b>			\$0.00	\$0.00
<b>5.</b>	<b>Fee</b>				
	3.10 Multiplier			\$14,818.00	
	<b>Subtotals</b>			\$14,818.00	\$14,818.00
<b>6.</b>	<b>Total Cost Additional</b>				<b>\$15,126.20</b>

<b>CARTER &amp; BURGESS</b>	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	Task
TASK AND DESCRIPTION	Project Director	Project Manager	Senior Engineer	Design Engineer	RLS	Senior Tech.	CADD/Survey Tech.	Admin. Support	Total Manhours
<b>Shop Drawing Review</b>									
1 Project Administration		4						24	28
2 Structural Steel			8	24					32
3 Stay-in-place Forms			4	8					12
4 Bearing Pad			4	8					12
5 Expansion Joints			4	8					12
6 Construction Related Issues		16	16						32
<b>Totals</b>	0	20	36	48	0	0	0	24	128



**City of Conway, Arkansas  
Ordinance No. O-08- \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING RESTITUTION AND ACCEPTING ASSET FORFEITURE FUNDS TO THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES**

**WHEREAS**, the Conway Police Department has been paid \$50.00 for restitution from the District Court of Faulkner County/Frank Rice Jr. for damaging a CPD vehicle.

**WHEREAS**, Conway Police Department Drug Task Force has received \$10,166.91 total from the Prosecuting Attorney’s Office. The funds were received from January 2008 – May 2008;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall accept the restitution funds in the amount of \$50 from District Court of Faulkner County and appropriate to the Police Department’s Vehicle Maintenance account (01.113.234)

The City of Conway shall also appropriate the asset forfeiture funds in the amount of \$10,166.91 as forfeiture revenue into the Asset Forfeiture Revenue account (21.113.)

**Section 2.** All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 10<sup>th</sup> day of June, 2008.

APPROVED:

\_\_\_\_\_  
Mayor Tab Townsell

ATTEST:

\_\_\_\_\_  
Michael O. Garrett  
City Clerk/Treasurer

**MEMORANDUM**

**TO:** The Honorable Tab Townsell  
and Members of City Council

**FROM:** Robin Scott  
Chief Financial Officer

**DATE:** June 6, 2008

**REFERENCE:** Disposal of property

The attached listing details items to be removed from the fixed assets (inventory). I would like to request approval to remove these items from our inventory listing and to dispose of them. Vehicles will be sold for scrap or offered for sale through “as is” sealed bid auction—whichever appears to provide the best price to the City. Vehicles sold for scrap will also be cannibalized for whatever parts might be used by Fleet Maintenance, with documentation maintained by Fleet Maintenance for any salvaged parts with an estimated value of at least \$500. Any vehicle sold for scrap will first be offered for training purposes to the Conway Fire Department.

RS/ptr

Council Meeting Tuesday, June 10, 2008					
2008 Disposals	Item Description	Tag #	Reason for Disposal	Book Value	Location
Admin.	1998 Chevy Malibu 1G1ND52M2XY139834	101-41	blown motor (Elsinger's old car)	6,117.06	Court forfeit
			#REF!		6,117.06
Non-Dept.	Canon IR550 Copier SN:NNT23982	106-25	trade in value allowed #REF!	3,484.57	AW
					3,484.57
Permits	Computer SN4V8C311 (Ben's)	107-34	obsolete #REF!	0.00	City Hall
					0.00
Planning	Dell Optiplex Computer SN: 848YF41	108-26	obsolete	536.51	Wescon
					Fire
	Pentium 3 Computer SN18449	108-29	obsolete	0.00	City Hall
	DesignJet Color Printer 1ZW4Y51603	108-35	obsolete #REF!	4,228.05	City Hall
					4,764.56
Police	MPH 36-B Radar Gun (40522)	113-174	cannot repair	0.00	PD Central
	MPH 36-B Radar Gun (40526)	113-178	cannot repair	0.00	PD Central
	MPH 36-B Radar Gun (40518)	113-184	cannot repair	0.00	PD Central
	K-15 Radar Gun (K15114000803)	113-176	cannot repair	0.00	PD Central
	K-15 Radar Gun (K15114000805)	113-144	cannot repair	0.00	PD Central
	1998 Jeep Cherokee 1J4FJ28S2WL219941	113-445	no longer safe	0.00	Sanitation
	1999 Ford Crown Vic 2FAFD71W1XX109134	113-396	no longer safe	0.00	Sanitation
	1998 Ford Crown Vic 2FAFP71W7WX132397	113-452	no longer safe	0.00	Sanitation
	1999 Ford Crown Vic 2FAFP71W0XX181989	113-244	no longer safe #REF!	0.00	Sanitation
					0.00
DTF	Surveillance Lamp	114-34	obsolete	0.00	PD Central
	Sony Cybershot Camera	114-83	cannot repair	0.00	AE -no BV
			#REF!		
Fire	Turnout Suit	115-357	replaced	0.00	Central
	Turnout Suit	115-359	replaced	0.00	Central
	Turnout Suit	115-360	replaced	0.00	Central
	Turnout Suit	115-361	replaced	0.00	Central
	Turnout Suit	115-352	replaced	0.00	Central
	Turnout Suit	115-363	replaced	0.00	Central
	Turnout Suit	115-364	replaced	0.00	Central
	Turnout Suit	115-365	replaced	0.00	Central
	Turnout Suit	115-366	replaced	0.00	Central
	Turnout Suit	115-367	replaced	0.00	Central
	Turnout Suit	115-368	replaced	0.00	Central
	Turnout Suit	115-369	replaced	0.00	Central
	Turnout Suit	115-370	replaced	0.00	Central
	Turnout Suit	115-371	replaced	0.00	Central
	Turnout Suit	115-372	replaced	0.00	Central
	Turnout Suit	115-373	replaced	0.00	Central
	Turnout Suit	115-374	replaced	0.00	Central
	Turnout Suit	115-375	replaced	0.00	Central
	Turnout Suit	115-376	replaced	0.00	Central
	Turnout Suit	115-378	replaced	0.00	Central
	Turnout Suit	115-379	replaced	0.00	Central
	Turnout Suit	115-380	replaced	0.00	Central
	Turnout Suit	115-381	replaced	0.00	Central
	Turnout Suit	115-382	replaced	0.00	Central
	Ice-O-Matic Icemaker	115-433	broken	0.00	Central
	All-in-One Printer	115-737	Lightning struck	0.00	AE-no BV
	Mariner Air compressor	115-189	out of service	0.00	Central
	Motorola Mobile Radio SN581AWC0598	115-77	broken #REF!	0.00	Central
					0.00

Sanitation	Miller Glass Breaker	118-030	obsolete	161.56	Sanitation
	6' Bero Finish Mower	118-034	scrapped	0.00	Sanitation
	14' Disk	118-005	scrapped	0.00	Sanitation
	1986 Ford w/Heil Body	118-021	cost to much to repair	0.00	Sanitation
	<u>SN:A00304</u>				
	ESAB MigMaster Welder	118-009	broken	0.00	Sanitation
	1996 Jeep Cherokee	118-265	cost to much to repair	0.00	Sanitation
	<u>1J4FJ2857TL202324</u>				
	1997 Kodiak w/Heil Body	118-039	cost to much to repair	5,474.37	Sanitation
	<u>400050IN</u>				
	1978 Chevy w/flat bed	118-124	cost to much to repair	0.00	Sanitation
	<u>CCL248A188747</u>				
	1998 Kodiak w/Crane bed	118-103	cost to much to repair	65,733.92	Sanitation
	<u>1CYCCB488WT043734</u>				
	John Deere Tractor	118-177	cost to much to repair	3,214.36	Sanitation
	<u>SN: M0L279B071615</u>				
	Tiger Boom Mower	118-074	obsolete	6,940.48	Sanitation
	1991 Portable Washer	118-135	broken	0.00	Sanitation
	Transmission Jack Stand	118-134	broken	0.00	Sanitation
	Camcap Video Surveillance	118-188	broken	2,115.49	Sanitation
	40-YD Roll-off Container	118-056	cost to much to repair	702.90	Sanitation
	40-YD Roll-off Container	118-054	cost to much to repair	702.90	Sanitation
			<b>#REF!</b>		<b>85,045.98</b>
Police	Federal Thunderbolt	124-03	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-04	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-05	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-06	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-08	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-09	parts unavailable	0.00	Com. Ctr
	Federal Thunderbolt	124-10	parts unavailable	0.00	Com. Ctr
			<b>#REF!</b>		<b>0.00</b>
<b>Totals</b>					
<b>Non-Inventory Items</b>					
Police	Hewlett-Packard Deskjet	196	doesn't work		PD Central
	Canon 35mm Camera	642	doesn't work		Bill Milburn
	NI-TEC Night Vision	613	doesn't work		
	Zenith VP Television		obsolete		
	Scotch 589 OH Projector	602	obsolete		
	Canon MP250Ili Add Machine	280	obsolete		
	Action B/W TV (88780)	1114	obsolete		
	AID Body wire Booster (1956)	188	obsolete		
	AID Body wire Booster (2208)	187	obsolete		
	AID Body wire Booster (1956)	188	obsolete		
			<b>Auction All Items</b>		
<b>Manuf.</b>	<b>Model</b>	<b>City Tag #</b>	<b>S/N</b>	<b>IT Dept.</b>	
Dell	Optiplex GX 240	<b>NFOI</b>	2YV2611		
Dell	Optiplex GX 240	112-106	J6R2611		
Dell	Optiplex GX 150	120-68	3CKQY01		
Dell	Optiplex GX 240	21-14	69X2011		
Dell	Optiplex GX 240	27-03	D9X2011		
Dell	Optiplex GX 240	21-12	29X2011		
Dell	Optiplex GX 240	<b>NFOI</b>	BTHC311		
Dell	Optiplex GX 240	27-14	1VHC311		
Dell	Optiplex GX 240	<b>NFOI</b>	JHXDL11		
Dell	Optiplex GX 240	21-20	29S0C11		
Dell	Optiplex GX 240	12-13	49X2011		
Dell	Optiplex GX 240	27-24	27R2611		
Dell	Optiplex GX 240		G9X2011		
Dell	Optiplex GX 240		8THC311		
Dell	Optiplex GX 240		1YV2611		
Compaq	Evo D510	110-86	V305KPBZA196		
Compaq	Evo D510	110-90	V305KPBZA200		
Compaq	Evo D510	110-91	V305KPBZA201		
Compaq	Evo D510	110-98	V305KPBZA208		
Compaq	Evo D510	110-99	V305KPBZA209		



Compaq	Evo D510	110-100	V305KPBZA210		
Compaq	Evo D510	110-96	V305KPBZA206		
Compaq	Evo D510	110-97	V305KPBZA207		
Compaq	Evo D510	110-93	V305KPBZA203		
Compaq	Evo D510	110-89	V305KPBZA199		
Compaq	Presario SR1030NX	NFOI	MXK41203GH		
Compaq	Evo D510	NFOI	W241KPBZA717		
Compaq	Evo D510	110-87	V305KPBZA197		
Compaq	Evo D510	27-69	USW3270DB0		
Compaq	Evo D510	27-47	W241KPBZA719		
Compaq	Evo D510	27-44	W241KPBZA716		
Compaq	NX9010	NFOI	2UA431P1W5		
Compaq	Pavilion N5455	NFOI	TW14121034		
<b>Monitors</b>					
ViewSonic	E70FT		P17052900109		
ViewSonic	675F		1AHG1GF		
<b>Monitor</b>					
M991 Monitor	21CG2ZH				
M991 Monitor	1AHG1GF				
M991 Monitor	25UG00T				
M991 Monitor	25VG0Y0				
M991 Monitor	21CG32E				
M991 Monitor	481B1NE				
M991 Monitor	248G12K				
M991 Monitor	22JG0S4				



**City of Conway, Arkansas**  
**Ordinance No. O-08- \_\_\_\_\_**

**AN ORDINANCE APPROVING PROPERTY TRANSFER TO THE FAULKNER COUNTY SHERIFF'S OFFICE & WESCON FIRE DEPARTMENT; AND FOR OTHER PURPOSES:**

**WHEREAS**, ARK. CODE ANN. § 14-58-306 permits the transfer of obsolete or unused personal property belonging to a municipality to another governmental entity within the state.

**WHEREAS**, The City of Conway has surplus computer equipment which is obsolete, no longer used by the City, and of no value to the City. The surplus equipment, while of no value to the City, is useable for the basic computer needs of the Faulkner County Sheriff's Office & Wescon Fire Department.

**WHEREAS**, The City of Conway will gain useable space at its Information Technology building, and other city buildings in return for these transfers.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**SECTION 1.** The City of Conway shall transfer certain obsolete, unused equipment to the Faulkner County Sheriff's Office & Wescon Fire Department and shall remove from its fixed asset inventory records any equipment which has not previously been removed.

**SECTION 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 10<sup>th</sup> June of, 2008.

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-08- \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING FUNDS FOR TWO (2) SANITATION CDL POSITIONS FOR THE CONWAY SANITATION DEPARTMENT; AND FOR OTHER PURPOSES:**

**WHEREAS**, the City Council of the City of Conway has determined that there is a need for two (2) additional CDL positions in the City of Conway Sanitation Department.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**SECTION 1.** The authorized staffing level in the City of Conway Sanitation Department is increased by two (2) CDL positions.

**SECTION 2.** The City of Conway shall appropriate \$38,257.00 from the Sanitation Enterprise Fund Balance Appropriation Account (50.990) to the Sanitation personnel services accounts for the current year expenditures for two (2) CDL positions.

**SECTION 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 10<sup>th</sup> day of June 2008.

**APPROVED:**

\_\_\_\_\_  
**Mayor Tab Townsell**

**ATTEST:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

Sanitation CDL Position 2008 Fringe Benefit Costs

<b>Employee Salary</b>	<b>Social Security</b>	<b>Medicare</b>	<b>Non-Uniformed Pension</b>	<b>Life Insurance (monthly)</b>	<b>Medical Insurance (monthly)</b>	<b>Dental Insurance (Monthly)</b>	<b>Unemployment Insurance (annual)</b>	<b>Workman's Compensation Insurance</b>	<b>Annual Salary Cost w/fringe benefits</b>
Sanitation - CDL Driver #1									
Grade 12 Step 1									
12.554									
14,060.48	\$871.75	\$203.88	\$843.63	\$10.20	\$2,392.00	\$208.00	\$135.00	\$403.54	\$19,128.47
Sanitation - CDL Driver #2									
Grade 12 Step 1									
12.554									
14,060.48	\$871.75	\$203.88	\$843.63	\$10.20	\$2,392.00	\$208.00	\$135.00	\$403.54	\$19,128.47
28,120.96									
	\$1,743.50	\$407.75	\$1,687.26	\$20.40	\$4,784.00	\$416.00	\$270.00	\$807.07	<b>\$38,256.94</b>

	Service Proposal
X	Reclassification

## City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

<b>Department / Division Name</b>	Sanitation
-----------------------------------	------------

	Position Title	Pay Grade	Annual Salary
<b>Proposed:</b>	Sanitation CDL Driver #1	12	14,060
	Sanitation CDL Driver #2	12	14,060
			<b>28,121</b>

"Current" information needed for reclassification only

**Estimated Cost of Position:**

<b>Expenses:</b>	
Salary Cost (when reclass, calculate the difference between current & proposed only)	28,121
Benefits (FICA-Medicare & Non-Uniform Pension Only)	10,136
<b>Total</b>	<b>38,257</b>

Salary and fringe benefit costs are based on the costs for 14 pay periods  
Life/health/dental costs are based on the costs for 10 pay periods

Estimated Operating Expenses: Account Number / Name	Amount
<b>Total Operating Expenses</b>	-

Estimated Capital Expenses: Account Number / Name	Amount
<b>Total Capital Expenses</b>	-

<b>Total Estimated Cost of New Position</b>	
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