



Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett

Aldermen

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jack Bell
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.
Ward 4 Position 2 – Shelia Whitmore

City of Conway

5:30pm Committee Meeting

Street Projects

6:30pm -- Council Meeting

Courtroom in District Court Building

810 Parkway, Conway, AR 72034

March 6th, 2008

1. **Call to Order**
2. **Roll Call**
3. **Minutes:** February 26th, 2008
4. **Recognition of Guests:**
5. **Public Hearings:**

6. **Report of Standing Committees:**

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Consideration of accepting bids for clean up at property located at 1470 Wildflower Drive.
2. Consideration of bids for Tyler Street Improvements (Eve Lane to Centennial West Subdivision).
3. Ordinance appropriating funds for Tyler Street Improvements.
4. Ordinance appropriating funds for the entry to Guy Murphy Industrial Park.

B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration of a request from Diamond Ice Company of Arkansas to provide ice to the Conway Parks & Recreation Dept.
2. Ordinance appropriating funds for the Parks & Recreation Dept. for reimbursement from the 2008 Sweetheart Shootout Soccer Tournament and to purchase (3) compartment sinks for the First State Soccer Park concession stands.

C. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)

1. Ordinance appropriating revenue funds to the Animal Welfare Unit.

2. Consideration of accepting the bids for the replacement of the roof on the Westin Technology Building.
3. Ordinance appropriating funds to replace the roof at the Westin Technology Building.
4. Consideration of the reclassification of Information Technology/Communications Support Department positions to the appropriate title and compensation level based on job duties and responsibilities.
5. Ordinance appropriating funds for specialty advertising, consultant services and assessor expenses for entry level fire fighter and police officer and promotional fire fighter testing services related to the Civil Service Commission.

7. Old Business

8. New Business

- A. Consideration of entering into an agreement with the CDC for economic development.

Adjournment

CITY OF CONWAY**Code Enforcement**

1201 Oak Street
Conway, Arkansas 72032



Grant Tomlin
Code Enforcement Officer
Barbara McElroy
Code Enforcement Assistant

To: Mayor Tab Townsell

Date: February 29, 2008

From: Barbara McElroy
Planning & Development

Subject: Cleanup_1470 Wildflower

The Code Enforcement sent bids out for clean up on property located at 1470 Wildflower Drive. Bids were opened on February 29, 2008 at 10:am and 6 bids were submitted. They are as follows:

▪ Poor Boy's Handyman Service	\$4300
▪ Paladino Construction Inc.	\$4700
▪ Lipsmeyer Demolition Inc.	\$6000
▪ Hobb's Construction	\$5180
▪ Conway Building Services	\$5200
▪ K & R Services	\$18,670

Code Enforcement recommends Poor Boy's Handyman Service for the low bid of \$4300.00

I have attached copies of all bids for your review.

Sincerely,

Barbara McElroy

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

Total Cost of Bid \$ 4,300.00

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Poor Boy's Handyman Service
Company Name

DAVID Richards
Company Representative Name

David Richards
Representative's Signature

11 Melrose Ln
Address

Email Address

DAMASCUS ARKANSAS 72039
City State Zip

(501) 679-1611 Cell (501) 335-7901 Home
Telephone Number Fax Number

2-27-08
Date

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

Total Cost of Bid \$ 4,700.00

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Paladino construction, Inc.
Company Name

Allen Paladino
Company Representative Name


Representative's Signature

#10 Blake lane Paladino@conwaycorp.net
Address Email Address

Conway AR 72032
City State Zip

501-450-8488 501-513-4078
Telephone Number Fax Number

2/28/08
Date

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

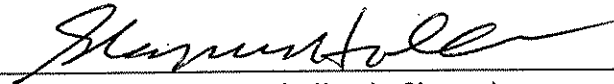
Total Cost of Bid \$ 5,180.00

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Hobbs' Construction, Inc.
Company Name

Shayne A. Hobbs
Company Representative Name


Representative's Signature

P.O. Box 945 Address hobbsproperties@windstream.net Email Address

Conway City AR State 72033 Zip

(501)679-7134 Telephone Number (501) 679-7134 Fax Number

2-28-08
Date

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

Total Cost of Bid

\$5,200

* Discount of \$500 if large brush pile is permitted to be burned on site.

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Conway Building Services / Jernigan Enterprises (Joint Business Venture)
Company Name

John D Thompson

Company Representative Name

John D Thompson

Representative's Signature

305 West Cadron Ridge Rd

Address

Email Address

Wooster

AR

72181

City

State

Zip

501 269-3831

thompson@hendrix.edu

Telephone Number

e-mail — ~~Fax Number~~

2-25-08

Date

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

Total Cost of Bid \$ 6,000.⁶⁰

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Lipsmeyer Demolition Inc.
Company Name

Taneau Lipsmeyer
Company Representative Name

Taneau Lipsmeyer
Representative's Signature

PO Box 70 Address lipsmeyerdemolition@yahoo.com Email Address

Bigelow City AR State 72016 Zip

501-912-2878 Telephone Number 501-759-3479 Fax Number

2/27/08
Date

Conway Planning & Development
Bid Number: 2008-26
Bid Opening Date: Friday, February 29, 2008

Clean up property at 1470 Wildflower Drive

Total Cost of Bid \$ 18,670.⁰⁰

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

RJR Services
Company Name

Robert H. Johnson
Company Representative Name

[Signature]
Representative's Signature

P.O. Box 208 Address robertj@tcworks.net Email Address

Morrilton City AR State 72110 Zip

501-977-0453 Telephone Number 501-354-2599 Fax Number

2-25-08
Date



CITY OF CONWAY
STREET AND ENGINEERING DEPT.

100 East Robins • Conway, AR 72032
 501-450-6165 • Fax 501-513-3566

Ronnie D. Hall, P.E.
 City Engineer

March 4, 2008

Mayor Tab Townsell
 City Hall
 1201 Oak Street
 Conway, Arkansas 72032

Re: Tyler Street Improvements
 Eve Lane to Centennial West subdivision

Dear Mayor Townsell,

Bids were received at 10:00 AM, Tuesday, March 4, 2008 at Conway City Hall for the above referenced project. This project involves the construction of a 36' curbed street along the unimproved sections of Tyler between Eve Lane and the eastern boundary of Centennial West Subdivision. The nine bids received are listed below and detailed on the enclosed bid tabulation.

JCI Construction	\$690,997.00
Robinson Backhoe & Dozer Service	\$700,598.09
J's Construction Company, Inc.	\$739,438.12
Jerico, Inc.	\$758,344.76
Tom Lindsey Contractors, Inc.	\$761,179.25
F. P. Bivens Construction Co.	\$800,000.00
Paladino-Nash, Inc.	\$831,838.65
Redstone Construction Group	\$972,547.00
Township Builders	\$990,014.00
Engineers Estimate	\$799,495.00

I recommend that this project be awarded to the low bidder, JCI Construction.

Funding for this project was previously identified as Impact Fees.

Please advise if you have questions or need additional information,

Sincerely,

Ronnie Hall, P.E.

CITY OF CONWAY, ARKANSAS
Tyler Street Improvements
Eve Lane to Centennial West Subdivision

TABULATION OF BIDS RECEIVED March 4, 2008 10:00 AM

DESCRIPTION	JCI CONSTRUCTION INC.		ROBINSON BACKHOE & DOZER		J/S CONSTRUCTION CO., INC		JERICO, INC.		TOM LINDSEY CONTR., INC		
	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1 SITE PREPARATION	1	L.S.	\$30,000.00	\$30,000.00	\$37,541.13	\$37,541.13	\$37,150.00	\$50,880.00	\$40,000.00	\$40,000.00	
2 UNCLASSIFIED EXCAVATION	4,500	C.Y.	\$7.00	\$31,500.00	\$6.40	\$29,000.00	\$6.00	\$27,000.00	\$8.50	\$38,250.00	
3 EMBANKMENT MATERIAL	1,500	C.Y.	\$6.00	\$9,000.00	\$10.50	\$15,750.00	\$7.00	\$10,500.00	\$9.50	\$14,250.00	
4 UNDERCUT & BACKFILL	5,000	C.Y.	\$12.00	\$60,000.00	\$18.00	\$90,000.00	\$12.54	\$62,700.00	\$13.00	\$65,000.00	
5 CRUSHED STONE BASE	6,000	TON	\$15.00	\$90,000.00	\$16.25	\$97,500.00	\$15.10	\$90,600.00	\$17.80	\$106,800.00	
6 ASPHALT	2,300	TON	\$62.00	\$142,600.00	\$59.50	\$136,850.00	\$58.88	\$135,576.00	\$61.00	\$140,300.00	
7 12" STORM DRAIN	38	L.F.	\$25.00	\$950.00	\$24.44	\$928.72	\$26.84	\$1,018.92	\$19.50	\$741.00	
8 18" STORM DRAIN	907	L.F.	\$27.00	\$24,489.00	\$30.04	\$27,246.28	\$39.28	\$35,626.96	\$25.54	\$23,147.13	
9 24" STORM DRAIN	1,412	L.F.	\$39.00	\$55,068.00	\$38.14	\$53,853.08	\$49.62	\$70,345.84	\$38.44	\$54,153.28	
10 30" STORM DRAIN	1,280	L.F.	\$56.00	\$71,680.00	\$49.65	\$63,552.00	\$64.35	\$82,368.00	\$53.00	\$67,840.00	
11 36" STORM DRAIN	108	L.F.	\$85.00	\$9,180.00	\$87.88	\$9,486.24	\$129.62	\$13,799.72	\$68.00	\$7,344.00	
12 CURB INLETS	16	EACH	\$2,000.00	\$32,000.00	\$1,740.00	\$27,840.00	\$2,425.75	\$38,812.00	\$2,700.00	\$43,200.00	
13 UNCTION BOX	4	EACH	\$3,000.00	\$12,000.00	\$1,500.00	\$6,000.00	\$3,060.47	\$12,241.88	\$5,200.00	\$20,800.00	
14 CONCRETE CURB & GUTTER	5,000	L.F.	\$3.00	\$15,000.00	\$9.75	\$48,750.00	\$9.88	\$49,900.00	\$10.50	\$52,500.00	
15 CONCRETE SIDEWALK	1,100	L.F.	\$28.00	\$30,800.00	\$28.00	\$30,800.00	\$29.68	\$32,648.00	\$33.00	\$36,300.00	
16 WHEEL CHAIR RAMP	170	S.F.	\$10.00	\$1,700.00	\$15.00	\$2,550.00	\$16.64	\$2,828.80	\$15.00	\$2,550.00	
17 CONCRETE DRIVEWAY	200	S.Y.	\$40.00	\$8,000.00	\$35.00	\$7,000.00	\$35.12	\$7,024.00	\$48.55	\$9,710.00	
18 SILT FENCE	4,000	L.F.	\$2.50	\$10,000.00	\$3.00	\$12,000.00	\$1.00	\$4,000.00	\$2.00	\$8,000.00	
19 B-STONE	500	TON	\$18.00	\$9,000.00	\$17.00	\$8,500.00	\$15.44	\$7,720.00	\$15.00	\$7,500.00	
20 BALED STRAW	50	BALE	\$8.00	\$400.00	\$10.00	\$500.00	\$5.50	\$275.00	\$10.00	\$500.00	
21 SEEDING & MULCHING	4	ACRE	\$1,700.00	\$6,800.00	\$2,000.00	\$8,000.00	\$2,675.00	\$10,700.00	\$2,550.00	\$10,200.00	
22 CONSTRUCTION LAYOUT	1	L.S.	\$7,500.00	\$7,500.00	\$9,000.00	\$9,000.00	\$5,500.00	\$5,500.00	\$10,500.00	\$10,500.00	
23 TRENCH & EXCAVATION SAFETY	1	L.S.	\$500.00	\$500.00	\$1.00	\$1.00	\$100.00	\$100.00	\$3,500.00	\$3,500.00	
TOTAL AMOUNT BID			\$890,997.00		\$700,998.05		\$739,438.12		\$758,344.76		\$761,179.25

DESCRIPTION	F.P. BYRENS CONSTR. CO.		PALADINO-NASH, INC.		REDSTONE CONSTRUCTION		TOWNSHIP BUILDERS		ENGINEERS ESTIMATE		
	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1 SITE PREPARATION	1	L.S.	\$39,127.55	\$39,127.55	\$56,000.00	\$117,000.00	\$117,000.00	\$47,558.00	\$47,558.00	\$70,000.00	
2 UNCLASSIFIED EXCAVATION	4,500	C.Y.	\$8.00	\$36,000.00	\$9.10	\$40,950.00	\$13.70	\$61,650.00	\$8.00	\$36,000.00	
3 EMBANKMENT MATERIAL	1,500	C.Y.	\$9.50	\$14,250.00	\$12.25	\$18,375.00	\$15.70	\$23,550.00	\$15.00	\$22,500.00	
4 UNDERCUT & BACKFILL	5,000	C.Y.	\$14.25	\$71,250.00	\$15.20	\$76,000.00	\$19.00	\$95,000.00	\$19.00	\$95,000.00	
5 CRUSHED STONE BASE	6,000	TON	\$17.00	\$102,000.00	\$17.40	\$104,400.00	\$18.70	\$112,200.00	\$18.00	\$108,000.00	
6 ASPHALT	2,300	TON	\$60.00	\$138,000.00	\$61.00	\$140,300.00	\$67.00	\$154,100.00	\$64.00	\$147,200.00	
7 12" STORM DRAIN	38	L.F.	\$21.50	\$817.00	\$21.50	\$817.00	\$33.00	\$1,254.00	\$42.00	\$1,596.00	
8 18" STORM DRAIN	907	L.F.	\$30.75	\$27,890.25	\$30.75	\$27,890.25	\$36.00	\$32,652.00	\$46.00	\$41,722.00	
9 24" STORM DRAIN	1,412	L.F.	\$40.00	\$56,480.00	\$39.10	\$55,209.20	\$49.00	\$69,188.00	\$63.00	\$88,956.00	
10 30" STORM DRAIN	1,280	L.F.	\$65.50	\$83,840.00	\$55.40	\$70,912.00	\$73.00	\$93,440.00	\$82.00	\$104,960.00	
11 36" STORM DRAIN	108	L.F.	\$89.20	\$9,633.60	\$89.20	\$9,633.60	\$97.00	\$10,476.00	\$102.00	\$11,016.00	
12 CURB INLETS	16	EACH	\$2,840.00	\$45,440.00	\$2,840.00	\$45,440.00	\$3,700.00	\$59,200.00	\$3,700.00	\$59,200.00	
13 UNCTION BOX	4	EACH	\$2,800.00	\$11,200.00	\$2,800.00	\$11,200.00	\$3,000.00	\$12,000.00	\$3,000.00	\$12,000.00	
14 CONCRETE CURB & GUTTER	5,000	L.F.	\$11.25	\$56,250.00	\$11.90	\$59,500.00	\$10.00	\$50,000.00	\$19.00	\$95,000.00	
15 CONCRETE SIDEWALK	1,100	S.Y.	\$34.50	\$37,950.00	\$40.80	\$44,880.00	\$33.00	\$36,300.00	\$40.00	\$44,000.00	
16 WHEEL CHAIR RAMP	170	S.F.	\$25.00	\$4,250.00	\$29.00	\$4,930.00	\$18.00	\$3,060.00	\$18.00	\$3,060.00	
17 CONCRETE DRIVEWAY	200	S.Y.	\$40.00	\$8,000.00	\$48.75	\$9,750.00	\$49.30	\$9,860.00	\$48.00	\$9,600.00	
18 SILT FENCE	4,000	L.F.	\$3.00	\$12,000.00	\$3.25	\$13,000.00	\$4.00	\$16,000.00	\$3.00	\$12,000.00	
19 B-STONE	500	TON	\$25.00	\$12,500.00	\$25.50	\$12,750.00	\$17.70	\$8,850.00	\$29.00	\$14,500.00	
20 BALED STRAW	50	BALE	\$10.00	\$500.00	\$10.00	\$500.00	\$13.00	\$650.00	\$15.00	\$750.00	
21 SEEDING & MULCHING	4	ACRE	\$1,850.00	\$7,400.00	\$2,100.00	\$8,400.00	\$1,770.00	\$7,080.00	\$5,400.00	\$21,600.00	
22 CONSTRUCTION LAYOUT	1	L.S.	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$13,000.00	\$13,000.00	\$10,000.00	\$10,000.00	
23 TRENCH & EXCAVATION SAFETY	1	L.S.	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$4,000.00	\$4,000.00	
TOTAL AMOUNT BID			\$800,000.00		\$831,836.65		\$972,547.00		\$990,014.00		\$799,485.00



City of Conway, Arkansas
Ordinance No. O-08-_____

AN ORDINANCE APPROPRIATING FUNDS FOR THE TYLER STREET IMPROVEMENTS (EVE LANE TO CENTENNIAL WEST SUBDIVISION); AND FOR OTHER PURPOSES:

WHEREAS, The City of Conway Street Department would like to request that funds be appropriated for the Tyler Street Improvement Project (Eve Lane to Centennial West Subdivision); and

WHEREAS, The source of funding from this project is provided by Street Impact Fees. \$_____ will be taken from the Special Revenue Fund Street Impact Fees Account (20.309) and transferred into the Street Fund, Tyler Street Improvement project account (02.354.767).

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$_____ from the Special Revenue Street Impact Fees account (20.309), into the Street Fund Tyler Street Improvement project account (02.354.767).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

 Mayor Tab Townsell

ATTEST:

 Michael O. Garrett
 City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-08-_____

**AN ORDINANCE APPROPRIATING FUNDS FOR THE ENTRY TO GUY MURPHY INDUSTRIAL PARK; AND
 FOR OTHER PURPOSES:**

WHEREAS, the low bid was accepted from Construction Management & Maintenance in the amount of \$231,435 (bid 2007-53) for intersection improvements at HWY 286 at East German Lane; and

WHEREAS, The source of funding for this project will be reimbursed 100% up to \$174,242 from the Arkansas Department of Economic Development. The remaining balance of the project will be funded by the 2006 Franchise Fee Revenue Improvement Bond.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$174,242 from the General Fund Balance Appropriation Account (01.990) into the Street Guy Murphy Industrial Park Project Account and will later be reimbursed the full amount by the Arkansas Department of Economic Development.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer



Memo

To: Mayor Tab Townsell
CC: Conway City Council
From: Brian Knopp, Parks Director
Date: February 29, 2008
Re: Recommendation to provide ice service at FSSP

The Conway Parks Department was approached by Travis Weaver, President of Diamond Ice Company of Arkansas, with the request to provide ice to the Conway Parks and Recreation Department.

Diamond Ice Company is willing to provide an ice merchandiser free of charge and keep it stocked with bagged ice at the locations that we feel would benefit from this service. They have quoted a price of .75 cents per bag that would be billed on a monthly basis.

The Conway Parks Department would like to request the city council's approval to provide this service on a one-year trial basis at the First State Soccer Park for the soccer teams that participate in the soccer program.

The Conway Parks Department is not requesting any additional appropriation of funds for this service from the city council.



**City of Conway, Arkansas
Ordinance No. O-08-_____**

**AN ORDINANCE APPROPRIATING FUNDS FOR VARIOUS PARKS & RECREATION ITEMS; AND
FOR OTHER PURPOSES:**

WHEREAS, the Conway Parks Department requests \$7,900 to reimburse the 2008 Soccer Park Operating Budget; and

WHEREAS, the Conway Parks Department requests \$1,200 to purchase a three (3) compartment sink for the First State Soccer Park concession stand;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

SECTION 1. The City of Conway shall appropriate \$9,100 from the Parks & Rec Program Revenue Accounts into the Conway Parks Department 2008 Soccer Park Operating Line Item Account. (01.201.757)

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer

Memo

To: Mayor Townsell
Cc: Conway City Council
From: Brian Knopp
Date: 02/29/08
Re: Appropriation of Funds

The Parks and Recreation Department would like to request the Conway City Council to appropriate \$9,100 into the Conway Parks Department 2008 Soccer Park Operating Line Item Account (01.120.757).

The Parks Department recently hosted the 2008 Sweetheart Shootout Soccer Tournament at the First State Soccer Park on February 16th and 17th, 2008. Total revenue receipted to the city from the tournament was \$11,808.75. Total expenses to the parks department operating budget for the tournament were \$7,818.33.

The Parks Department is requesting \$7,900 be reimbursed to cover the expenses that were not budgeted for in our 2008 Operating Budget for this tournament and an additional \$1,200 for a three (3) compartment sink to be installed at the concession stand at the First State Soccer Park. According to the Arkansas Health Department we are required to have a three (3) compartment sink in the concession stand area to get us up to code.



**City of Conway, Arkansas
Ordinance No. O-08-_____**

AN ORDINANCE ACCEPTING DONATED FUNDS TO THE FRIENDS OF CONWAY ANIMAL SHELTER; AND FOR OTHER PURPOSES;

WHEREAS, the Conway Animal Welfare Unit shall accept donations from PetSmart Charities payable to the City of Conway Animal Welfare Unit, in the amount of \$2,411.08; and

WHEREAS, the Conway Animal Welfare Unit shall use the said funds to reimburse The Friends of Conway Animal Shelter for previous spay and neuter expenses; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept donations from PetSmart Charities the amount of \$2,411.08 into the General Fund Donations account (01.909) and shall appropriate said amount into 01.126.297, the General Fund, Animal Welfare Unit, Other Expense and Services account.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer



City of Conway
Westin Technology Division

MEMORANDUM

TO: City of Conway's City Council

FROM: Lloyd Hartzell, Director

DATE: February 28, 2008

SUBJECT: Bid acceptance 2008-

Bids were opened at 10:00 AM Monday, February 28, 2008, for a roof replacement on the Westin Technology Building. A total of seven (7) bids were received.

I would like to recommend that the Council accept the bid received from the lowest bidder, Fraley Roofing Inc. in the amount of \$11,800 for the roof replacement on the Westin Technology Building.

Funding for this roof replacement was not allocated in the 2008 budget therefore a budget transfer from the general fund will be required.

Thank you for your consideration.

Sincerely,

Lloyd Hartzell
Director of Information Technology

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof

Westin Police Station

\$ 11,800⁰⁰

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

FRaley Roofing Inc.
Company Name

Roger FRaley
Company Representative Name

Roger Fraley
Representative's Signature

6110 Caeneys Dr Address rogerfraley@sbcglobal.net Email Address

N.L.R City AR State 72117 Zip

501-834-9602 Telephone Number 834-9603 Fax Number

2-22-08
Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

\$ 15,092.00

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

RBD Construction, Inc.

Company Name

Danny W. Brown

Company Representative Name

Representative's Signature

5548 Highway 65 South rbdconstruction@sbcglobal.net

Address

Email Address

Pine Bluff

Arkansas

71601

City

State

Zip

870-540-0800

870-540-0801

Telephone Number

Fax Number

2/25/2008

Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

\$ 15,009.⁰⁰

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Jancour, Inc.
Company Name

Janell Hamby
Company Representative Name

Representative's Signature

1051 SFC 130 JANCOURINC@aol.com
Address Email Address

Palatine, Arkansas 72372-9204
City State Zip

870-581-2177 870-581-5024
Telephone Number Fax Number

2/22/2008
Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

\$ 15,500.00

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Roberts-McNutt, Inc.

Company Name

Brian Martin

Company Representative Name



Representative's Signature

<u>5322 Chiquito Road</u>	<u>bdmartin@swbell.net</u>	
Address	Email Address	
<u>North Little Rock</u>	<u>AR</u>	<u>72117</u>
City	State	Zip
<u>501-945-0151</u>	<u>501-945-6142</u>	
Telephone Number	Fax Number	

02/25/2008

Date

**** Please note the attached scope of work ****

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

\$17,395⁰⁰

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Covington Roofing Company, Inc.
Company Name

George E. Covington, Jr.
Company Representative Name

George E. Covington Jr.
Representative's Signature

1053 Front Street Address georgejr.covington@conwaycorp.net Email Address

Conway City AR State 72032 Zip

501-329-3357 Telephone Number 501-329-2538 Fax Number

2-15-08
Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

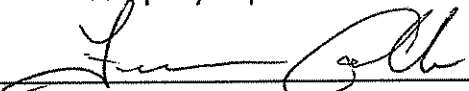
\$ 18,832.50

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Raintight Roofing, Inc
Company Name

FREEMAN Collier
Company Representative Name


Representative's Signature

8618 Jansen Dr FREEMANCOLLIER@HOTMAIL.COM
Address Email Address

North Little Rock, AR 72120
City State Zip

501-376-1122 501-833-8020
Telephone Number Fax Number

02-25-08
Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.

City of Conway – Westin Police Station (New Roof)

Bid Number: 2008-25

Bid Opening Date: February 25th, 2008

Total Cost to Replace Roof
Westin Police Station

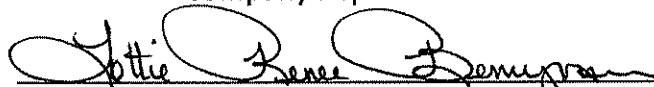
\$19,357

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Reynolds Construction Company, Inc
Company Name

Renee Berryman, VP-CIO
Company Representative Name


Representative's Signature

104 Timber Lane Address rene@reynoldsconstructioncompany.com Email Address

White Hall, AR 71602
City State Zip

(870) 247-5753 Telephone Number (870) 247-0268 Fax Number

February 25, 2008
Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included with bid.



**City of Conway, Arkansas
Ordinance No. O-08-_____**

AN ORDINANCE APPROPRIATING FUNDS TO REPLACE THE ROOF AT THE WESTIN TECHNOLOGY BUILDING; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway has an immediate need to replace the roof at the Westin Technology building for which funding has not previously been appropriated by Council action;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$11,800 as a General Fund Balance (01.990) appropriation for the replacement of the Westin Technology Building roof (01.112.915).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

Mayor Tab Townsell

ATTEST:

**Michael O. Garrett
City Clerk/Treasurer**

Current								Proposed							
Name	Position Title	Grade	Step	Hourly Rate	Annual Salary	Benefits Cost	Current Position Cost	Position Title	Grade	Step	Hourly Rate	Annual Salary	Benefits Cost	Proposed Position Cost	Difference Salary
	Administrative Asst. I	5	6	15.74	25,184	3,438	28,622	Administrative Asst. II	6	4	16.65	26640	3638	30278	1,656
Open	Communications Coordinator	19	1	16.33	26,121	3,566	29,687	Communications Coordinator I	5	1	12.56	20089	2743	22832	-6,855
Open	Secretary	3	1	10.92	17,469	2,385	19,854	Computer Tech I	6	1	14.74	23583	3219	26802	6,948
	Communicators Coordinator	19	3	17.55	28,073	3,566	31,639	Communications Coordinator II	19	3	17.55	28,073	3,566	31,639	0
								Total Annual Salary Increase							1,749
	Based on effective date 03/16/08 - 20 pay periods - 1600 hours														

	Service Proposal
X	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	112 / Conway Information Technology Department
-----------------------------------	--

	Position Title	Pay Grade	Annual Salary
Proposed:	Administrative Assistant II	6	26,640.00
Current:	Administrative Assistant I	5	25,184.00

"Current" information needed for reclassification only

Estimated Cost of Position:

Expenses:	
Salary Cost (when reclass, calculate the difference between current & proposed only)	1,456.00
Benefits (FICA-Medicare & Non-Uniform Pension Only)	200.00
Total	1,656.00

Salary and benefit costs are based on the costs for 20 pay periods - 1600 hours

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	
---	--

	Service Proposal
X	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	112 / Conway Information Technology Department
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	Position Title	Pay Grade	Annual Salary
Proposed:	Communications Coordinator I	5	20,089.00
Current:	Communications Coordinator	19	26,121.00

"Current" information needed for reclassification only

Estimated Cost of Position:

Expenses:	
Salary Cost (when reclass, calculate the difference between current & proposed only)	-6,032.00
Benefits (FICA-Medicare & Non-Uniform Pension Only)	-823.00
Total	-6,855.00

Salary and benefit costs are based on the costs for 20 pay periods - 1600 hours

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	
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<input type="checkbox"/>	Service Proposal
<input checked="" type="checkbox"/>	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	112 / Conway Information Technology Department
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	Position Title	Pay	Annual Salary
Proposed:	Secretary	3	17,469.00
Current:	Computer Tech I	6	23,583.00

"Current" information needed for reclassification only

Estimated Cost of Position:

Expenses:	
Salary Cost (when reclass, calculate the difference between current & proposed only)	6,114.00
Benefits (FICA-Medicare & Non-Uniform Pension Only)	834.00
Total	6,948.00

Salary and benefit costs are based on the costs for 20 pay periods - 1600 hours

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	
---	--

									<input type="checkbox"/>	Service Proposal
									<input checked="" type="checkbox"/>	Reclassification

City of Conway
Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name 112 / Conway Information Technology Department

	Position Title	Pay G	Annual Salary
Proposed:	Communications Coordinator II	19	28,073.00
Current:	Communications Coordinator	19	28,073.00

"Current" information needed for reclassification only

Estimated Cost of Position:			
Expenses:			
Salary Cost (when reclass, calculate the difference between current & proposed only)			0.00
Benefits (FICA-Medicare & Non-Uniform Pension Only)			0.00
Total			0.00

Salary and benefit costs are based on the costs for 20 pay periods - 1600 hours

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position



City of Conway, Arkansas
Ordinance No. O-08_____

AN ORDINANCE APPROPRIATING FUNDING FOR CIVIL SERVICE EXPENSES, AND FOR OTHER PURPOSES:

WHEREAS, the City of Conway has a need to pay for expenses related to the Civil Service Commission testing; specialty advertising to reach minority candidates for entry level fire fighter and police officer testing at a cost of \$820.00; the services of a consultant for job analysis, test development, training and test administration of the Fire Department Promotional examinations at a cost of \$3500.00; and lodging and travel expenses for one of the assessor participating in the promotional testing process at a cost of \$135.00; for which funding has not previously been provided;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$4,455.00 from the General Fund Balance Appropriation Account (01.990), for specialty advertising, consultant services and assessor expenses for entry level fire fighter and police officer and promotional fire fighter testing services. Funds should be appropriated into the General Fund Civil Service operating account (01.106.296).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 6th day of March, 2008.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer

CONTRACT FOR SERVICES

WHEREAS, the Conway Development Corporation, hereinafter referred to as "CDC", is a non-profit corporation organized pursuant to the laws of the State of Arkansas, qualified as a §501(c)(6) entity under the Internal Revenue Code, whose purpose is to generate economic development and job creation in the City of Conway and its environs; and

WHEREAS, an important function of the City of Conway, Arkansas (hereinafter referred to as the "City"), is to provide community economic growth and prosperity within the City of Conway, for the benefit of its citizens and neighbors and their quality of life; and

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. The City hereby contracts with the CDC to provide the following services:

- a. Economic development services on its behalf to attract and maintain knowledge-based enterprises, industry, manufacturing, retail, and service sector businesses, to develop incentive packages for prospective or existing businesses, and to serve as a liason with other federal, state, or local governmental entities to serve the goals of economic advancement and job creation for the city and region;

- b. Governmental relations services with federal, state, and local governments for city-related infrastructure for transportation, street, highway, drainage, and utility improvements, airport relocation, and the obtaining of funding for such purposes or related matters;
- c. Provide a liaison to the City mayor, City council, and the various departments of City government for the purpose of coordinating the City's efforts in connection with the services enumerated above;
- d. Provide such other services as may be related to the activities set forth above, or mutually agreed upon by the parties hereafter.

2. The City shall pay the CDC the sum of Thirty Thousand (\$30,000) dollars for such services, payable upon execution of this agreement by the parties.

3. The term of the contract shall extend for one year from date of execution.

EXECUTED this _____ day of _____, 2008.

CITY OF CONWAY, ARKANSAS

By _____

Tab Townsell

Mayor

ATTEST:

Michael O. Garrett

Clerk

CONWAY DEVELOPMENT CORPORATION

By _____

Chairman