



City of Conway, Arkansas
Resolution No. R-13-14

A RESOLUTION AUTHORIZING THE NAME CHANGE OF THE ASSISTANT TO THE MAYOR POSITION WITHIN THE ADMINISTRATION DEPARTMENT OF THE CITY OF CONWAY; AND FOR OTHER PURPOSES;

Whereas, the Mayor's Office would like to change the title of Assistant to the Mayor to Chief of Staff within the Administration Department and;

Whereas, there is a desire to reduce confusion due to multiple positions containing the title Assistant to the Mayor and;

Whereas, there is a desire to clarify the roles and responsibilities of the current position of Assistant to the Mayor and;

Whereas, the title Chief of Staff better reflects the roles and responsibilities of the position.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The authorized position Assistant to the Mayor is hereby changed to Chief of Staff.

Section 2. The authorized staffing level in the City of Conway Administration will remain the same and no additional funding is required.

PASSED this 12th day of February, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**