City of Conway, Arkansas
Resolution No. R-11-08

A RESOLUTION ESTABLISHING THE CONWAY CITIZEN TASKFORCE (CCT); AND FOR OTHER PURPOSES:

WHEREAS, the City Council desires to review city governmental operations, personnel, and financial policies to insure city government is organized and managed as efficiently as possible; and

WHEREAS, the City Council further desires that the review be conducted by citizens from outside city government who have expertise in business operations, staffing and financial practices and policies; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1. The Conway Citizen Taskforce (CCT) shall hereby be established by the City Council to review the City of Conway’s governmental operations, personnel, and financial policies and practices in regard to efficiency and make recommendations back to the City Council as to how to make city government more efficient.

SECTION 2. The Conway Citizen Taskforce is composed of the following members:

   Chair, Lowell McClanahan, CFO, City of Conway
   Bob Bell, Small Business/Civil Service
   David Crow, Retired HR, Energy
   Joel Hawkins, Accountant
   Brad Hegeman, Construction/Accounting
   Linda Linn, Small Business, Auto Salvage
   Gene Salter, Small Business, Construction
   Greg Sanson, Banking/Manufacturing
   Bruce Sossamon, Retired CFO, Manufacturing
   Danny Thomas, Small Business, Insurance
   Nancy Turner, Departmental CFO, State of Arkansas

   Jack Bell, Mayor’s Office, Ex-Officio
   Jamie Gates, CDC, Ex-Officio

SECTION 3. The Conway Citizen Taskforce shall meet as necessary to discuss all matters related to their duties, shall provide monthly reports to the City Council, and shall present a final report and any and all recommendations to the City Council by January 1, 2012.

SECTION 4. The Conway Citizen Taskforce shall specifically look at the following tasks:

1. Examine departmental requirements, goals and mission to determine adequate and appropriate levels of staffing.

2. Review city operations for potential revenue sources from operations such as rental rates and user fees, for potential savings from privatization or outsourcing of jobs, services, programs or facilities, and for process improvements including optional ways of doing business such as eliminating departmental overlaps.
3. Examine financial policies of the city including reviewing budgetary policies and procedures, long and short-term cash flow projections, cash management policies, banking arrangements and any and all agreements or contracts that have a financial implication.

PASSED this 15th day of February, 2011.

Approved:

[Signature]
Mayor Tab Townsell

Attest:

[Signature]
Michael O. Garrett
City Clerk/Treasurer